



# City of Santa Clara

## Meeting Agenda

### Parks & Recreation Commission

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Tuesday, April 16, 2024

7:00 PM

Hybrid Meeting  
Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

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Commissioner Gupta will be participating from the following remote location:  
5335 Baum Boulevard, Pittsburgh, PA 15224

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

- 1.A    24-345    [Action on the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting](#)**

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting.

#### **PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### **GENERAL BUSINESS**

2.      **24-1010**   [Approval of a Grant from the Wade Brummal Youth Sports Grant Program in the Amount of \\$4,359.22 to Reimburse Santa Clara Pony Baseball for Eligible Expenses Related to Their 2023 Summer Travel Team](#)

**Recommendation:** Approve a grant from the Wade Brummal Youth Sports Grant Program in the amount of \$4,359.22 for reimbursement Santa Clara Pony Baseball for eligible expenses related to their 2023 Summer Travel Team.

3.      **24-346**   [Parks & Recreation Commission Work Plan Goals for FY2023/24](#)

**Recommendation:** Discussion and action on the activities and efforts in support of the Commission's Work Plan Goals for FY 2023/24.

**STAFF REPORT**

**COMMISSIONERS REPORT**

**ADJOURNMENT**

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
[santaclaraca.gov](http://santaclaraca.gov)  
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

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24-345

Agenda Date: 4/16/2024

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### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Action on the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting

#### RECOMMENDATION

Approve the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting.

Prepared by: Fairbanks Jones IV, Office Specialist II

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Director of Parks & Recreation

#### ATTACHMENTS

1. Draft - Parks & Recreation Commission Minutes of the March 19, 2024 Meeting



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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03/19/2024

7:00 PM

Hybrid Meeting  
Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

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**Vice-Chair Sajid** Hai will be participating from the following remote location:  
468 Lakewater Estates Dr., Stone Mountain, GA 30087

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

**Chair Caldwell** called the meeting to order at 7:08 PM.

#### **Approved Staff Recommendation**

**Present** 6 - Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Eversley Forte, Commissioner Kelly Cox, Vice Chair Sajid Hai, and Commissioner Vikas Gupta

**Absent** 1 - Commissioner Brittany Ricketts

**Chair Caldwell** informed the Commission that **Commissioner Ricketts** will be absent from the meeting.

**Commissioner Cox made a motion, seconded by Commissioner Hai to excuse Commissioner Ricketts.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

**CONSENT CALENDAR**

1. [24-114](#) Action on the Parks & Recreation Commission Minutes of the January 16, 2024 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the January 16, 2024 Meeting.

**Commissioner Chu made a motion, seconded by Commissioner Forte to approve the Parks & Recreation Commission minutes of the January 16 2024 Meeting.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Absent:** 1 - Commissioner Ricketts

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2. [24-596](#) Consideration of the Updated Conceptual Design of a New Public Neighborhood Park at 3005 Democracy Way (Kylli)

**Recommendation:** Provide comments to the Developer on the updated Conceptual Design presented for a new neighborhood park to be located at 3005 Democracy Way.

**The Commission received the presentation and inquired about the connectivity and proximity of the parks to trails and how the change in park size would impact future residents.**

3. [24-234](#) Action to Initiate the Formal Community Input Process on the Proposed Schematic Design of a New Public Mini Park at 4590 Patrick Henry Drive

**Recommendation:** Invite public comment and provide input on the initial Schematic Design of a New Public Mini Park at 4590 Patrick Henry Drive.

**Commissioner Chu made a motion, seconded by Commissioner Gupta, to invite public comment and provide input on the initial schematic design of a new public mini park at 4590 Patrick Henry Drive.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

4. [24-292](#) Review and Approve a Draft Presentation of Parks & Recreation Commission's Goals and Accomplishments for the Joint Dinner with the City Council on April 9, 2024.

**Commissioner Chu made a motion, seconded by Commissioner Cox that Chair Caldwell give the presentation and work with staff on the final presentation of the goals and accomplishments.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

5. [24-265](#) Action to Review and Consider Approval of Visitation Forms for Parks & Recreation Commissioners to Evaluate Special Events, Park Site Visits, and Pool Facility Visits

**Recommendation:** Approve visitation forms for Parks & Recreation Commissioners to evaluate special events, park site visits, and pool facility visits.

**Deputy Director Seale** stated that staff will finalize version of the visitation forms and make them available to the Commission. Completed visitation forms will be filed for future reference.

**Commissioner Chu made a motion, seconded by Commissioner Forte, to approve visitation forms for Parks & Recreation Commissioners to evaluate special events, park site visits and pool facility visits.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

6. [24-309](#) Action to Amend the Parks & Recreation Commission Meeting Calendar to Avoid Conflict with City Council Meetings

**Recommendation:** Recommend that City Council approve a resolution to amend the Parks & Recreation Commission Meeting Calendar to avoid future conflicts with City Council meetings.

**Commissioner Chu made a motion, seconded by Commissioner Hai to recommend that the City Council approve a resolution to amend the day and time of regular meetings for the Parks & Recreation Commission to be the 2nd Monday of the month at 7:00 PM to avoid future conflicts with City Council meetings.**

**Aye:** 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

**Abstained:** 1 - Commissioner Cox

7. [24-135](#) Parks & Recreation Commission Work Plan Goals for FY2023/24

**Recommendation:** Discussion and action on the activities and efforts in support of the Commission's Work Plan Goals for FY 2023/24.

**Commissioner Forte:** Spoke about meeting with the Cultural Commission. The Multi-Cultural Market event has been rescheduled for 2025.

**STAFF REPORT**

**Deputy Director Seale** provided an update on the Community Sports Group Meeting on Thursday, March 14, which provided feedback from the user groups who utilize sports fields. He provided an update on the International Swim Center (ISC) and shared reports from Santa Clara County, and the City's Building Division, all of which are available for the public on the City's website: <https://www.santaclaraca.gov/our-city/departments-g-z/parks-recreation/classes-activities/swimming/international-swim-center>

Staff will provide additional updates on the ISC at a City Council Meeting in late April 2024.

**Recreation manager Castro** gave an update on the upcoming Recreational events and Robert Jones Junior Theater Sponge Bob performances.



**COMMISSIONERS REPORT**

**Chair Caldwell** visited Westwood Oaks Park playground to see the positive progress with construction. He also commented on the construction progress of the Magical Bridge All-Inclusive Playground in Central Park.

**Commissioner Chu** noted the aging parks buildings (Lick Mill Park and Henry Schmidt Park). She commented on the length of the grass at Live Oak park after the recent rain.

**Commissioner Cox** was present for the participant pickup at Reed & Grant Sports field. She commented on her recent trip to Scottsdale AZ and how that city incorporated their parks with outdoor retail and dining areas.

**Commissioner Forte** visited Central Park and noted the progress of the Magical Bridge All-Inclusive Playground.

**Commissioner Gupta** visited Central Park and was pleased with the progress of the Magical Bridge All-Inclusive Playground. He also visited Homeridge Park and noted that it was in need of renovations at the eastern side of the park. He visited Maywood Park and commented on the grass height.

**ADJOURNMENT**

**Commissioner Chu made a motion, seconded by Commissioner Cox to adjourn the Parks & Recreation Commission meeting at 9:33 PM until the next Parks & Recreation Commission meeting on Tuesday, April 16, 2024, at 7:00 PM.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Vice Chair Hai, and Commissioner Gupta

**Excused:** 1 - Commissioner Ricketts

**MEETING DISCLOSURES**

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## Agenda Report

24-1010

Agenda Date: 5/21/2024

### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Approval of a Grant from the Wade Brummal Youth Sports Grant Program in the Amount of \$4,359.22 to Reimburse Santa Clara Pony Baseball for Eligible Expenses Related to Their 2023 Summer Travel Team

#### COUNCIL PILLAR

Enhance Community Sports, Recreation & Arts Assets  
Enhance Community Engagement and Transparency

#### BACKGROUND

The Wade Brummal Youth Sports Grant Program was established in memory of Santa Clara resident and youth sports enthusiast, Wade Brummal. The program is intended to promote the participation of Santa Clara youth in organized sports programming by providing qualified organizations with the opportunity to obtain grants to offset the costs of fees, equipment, and other related program costs. Enclosed as Attachment 1 is the original Council report establishing the grant fund.

The purpose of this report is present the grant request from Santa Clara Pony Baseball for reimbursement of eligible expenses in the amount of \$4,359.22 for expenses related to their 2023 summer travel team. Per the grant guidelines, this level of award is subject to the review and approval of the Parks and Recreation Commission.

#### DISCUSSION

##### **Overview of Wade Brummal Youth Sports Grant Program**

Each local youth sports organization that uses a City parks & recreation facility and/or field is required to pay a \$25 fee for every non-resident youth participant in their program. To document the fee, each organization is required to provide seasonal rosters that identify non-resident players.

In return, those same groups are eligible to apply for a grant from the fund to support the participation of Santa Clara youth who are unable to afford program fees or equipment. Grant requests are submitted by youth sports organizations and are evaluated by the Parks & Recreation Department for eligibility based on the following guidelines:

1. The organization must be a City of Santa Clara non-profit, sports, or school organization serving youth 18 years and under and have participated in the payment of non-resident youth participant fees;
2. Grant funds must be used to cover registration and/or participation fees, enhanced services, training, equipment, facilities or other expenses related to the sport, league, or activity;
3. In general, requests are limited to no more than one request per organization, per sport/per season with a \$500 limit per request; and
4. Larger grant amounts may be considered, provided the Grant Program has accumulated sufficient funds. Requests larger than \$500 must be reviewed and approved by the Parks & Recreation Commission.

##### **Priorities of Funding**

The current policy establishes the following priorities when considering grant requests:

1. Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.8)
2. Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. (Only available if fund balance exceeds \$15,000 in a year.)
3. Reimbursement of costs related to additional competition expenses (i.e., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
4. Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
5. Contributions to the fund do not constitute a guarantee of funding.

Once a grant is approved by either staff (or the Parks & Recreation Commission), payments are issued by the Department directly to the youth sports organization.

Since 2016, a total of 27 grants have been issued through the Wade Brummel Grant Program for a total grant amount of \$54,585.44.

### **Request from Santa Clara Pony Baseball (SCPB)**

SCPB is a nonprofit organization, founded in 1963, whose purpose is to develop and promote the game of baseball as a recreational activity, while teaching valuable skills and sportsmanship to Santa Clara teens, ages 13 to 19 years old. SCPB supports approximately one hundred (100) athletes per year. SCPB has won ten (10) World Series Championships, hosted four (4) Palomino World Series tournaments, and has won five (5) titles in their history.

SCPB has submitted a grant request seeking reimbursement for costs associated with the 2023 summer travel team uniforms and equipment (Attachment 2). The program previously received a \$3,257.66 grant allocation for uniforms, insurance, and equipment in 2022.

Department staff has reviewed the grant application and recommends that the Parks and Recreation Commission approved the request.

### **FISCAL IMPACT**

The Wade Brummel Youth Sports Grant Program is funded in the Public Donations Fund. As of February 7, 2024, the balance in the fund is \$120,642. Consequently, there are sufficient funds to support the request for reimbursement

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 153778(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official-notice

bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

Approve a grant from the Wade Brummal Youth Sports Grant Program in the amount of \$4,359.22 for reimbursement Santa Clara Pony Baseball for eligible expenses related to their 2023 Summer Travel Team.

Prepared by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Parks & Recreation Director

**ATTACHMENTS**

1. Item 13, October 27, 2015 City Council Report
2. Wade Brummal Youth Sports Grant Program Application - SC Pony Baseball



## AGENDA REPORT

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**Date:** October 27, 2015

**To:** City Manager for Council Action

**From:** Director of Parks & Recreation

**Subject:** Unfinished Business—Parks & Recreation Commission Report on outreach to organizations regarding the \$25 non-resident participant fee

### EXECUTIVE SUMMARY

On April 21, 2015, Council considered the Parks & Recreation Commission's recommendation to establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines. The purpose of the Commission proposal was to establish a regular source of funds to support the Wade Brummal Youth Sports Scholarship that provides local non-profit youth sports organization with financial support for needs such as participant registration, equipment, and tournament entry fees. The Council referred the recommendation back to the Commission for further outreach to the non-profit youth sports organizations. On May 19, 2015, the Commission Chair reviewed the additional outreach efforts that included sending a copy of the proposal through the Parks & Recreation Department to all of the youth sports organizations and invitations to comment and/or attend the Commission meeting, follow up communication by the Chair with the Santa Clara Swim Club and Lions Football. On July 21, 2015 in response to the major concerns of the two groups, the Commission further refined the elements of the proposal including the definition of Santa Clara resident, removing the maximum grant per family and allowing additional opportunities for the leagues to request funding from the Scholarship Fund. On August 18, 2015, the Commission recommended that the revised proposal for Annual Non-Resident Sports Participant's Fee for Use of City of Santa Clara Athletic Facilities with Proceeds to Benefit City's "Wade Brummal—Youth Sports Scholarship Fund" be submitted to Council for approval.

### ADVANTAGES AND DISADVANTAGES OF ISSUE

Additional efforts to contact and receive input from youth athletic leagues was made by the commission including sending copies of the proposal to the leagues for comment and inviting comment at three additional Commission meetings. The proposal has been revised to include the comments and to address concerns. The schedule for implementation has also been revised to provide time for organizations to adjust and incorporate both the new fee and opportunities to request funding. Implementing an affordable non-resident fee would provide a stable source of funding for needs of local non-profit sports groups such as support for disadvantaged youth and program costs.



### **ECONOMIC/FISCAL IMPACT**

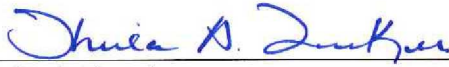
The proposal does not effect the City General Fund, but does provide a stable source of revenue for the City's Wade Brummal Youth Sports Scholarship Fund (084-1117-87800-(A)20412) that receives support primarily from donations from the public, and in the past, from charitable golf tournament proceeds. The estimated amount to be generated is \$15,000-\$20,000 per year, but would depend upon the actual number of non-resident participants in the community sports programs.

### **RECOMMENDATION**

That the Council establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines.

  
\_\_\_\_\_  
James Teixeira  
Director of Parks & Recreation  
Commission Liaison

APPROVED:

  
\_\_\_\_\_  
b7c Julio J. Fuentes  
City Manager

*Documents Related to this Report:*

- 1) *Exhibit A-Parks & Recreation Commission Wade Brummal Youth Sports Scholarship Funding Proposal*

## Exhibit A

### WADE BRUMMAL YOUTH SPORTS SCHOLARSHIP PROGRAM FUNDING PROPOSAL.

The City of Santa Clara Wade Brummal Youth Sports Scholarship Program Funding Proposal ("Proposal") will apply to all non-profit youth sports groups, organizations and athletic leagues located in the City of Santa Clara that use City of Santa Clara Parks & Recreation athletic facilities. The purpose of this proposal is to generate funds for the Wade Brummal Youth Sports Scholarship Grant Program that provides financial assistance to Santa Clara youth residents who wish to participate in organized youth sports and may not have the financial means to pay the fees required to participate in youth sports leagues, and helps support sports league's facility and program needs. Fees will be collected from all youth non-profit sports organizations that allow "non-residents" to participate in their respective programs. Each organization will submit a roster that lists all residents (with proof of residency) and all "non-resident" participants to the Santa Clara Parks & Recreation Department annually or prior to receiving a facility use permit. The number of non-resident participants provided on the roster will determine the total amount due for non-resident participation fees.

#### Policy and Procedures:

- 1) **Amount of Fee:** Each non-profit youth sports organization using a Santa Clara Parks & Recreation sports facility will pay a fee of \$25 per year, per non-resident participant.
  - a) **Non-Resident Definition:** A "non-resident" is any person who does not reside within the geographic boundaries of the City of Santa Clara or the boundaries of the Santa Clara Unified School District (SCUSD).
  - b) **Resident Definition:** A resident is any person who resides within the City of Santa Clara or is enrolled in the SCUSD.
  - c) **Proof of Residency:** It will be the responsibility of the leagues to verify residency. Leagues will disclose non-residents on residency rosters submitted to the Parks and Recreation Department.
- 2) **Payment:** The total fee will be made payable to the City of Santa Clara—Wade Brummal Youth Sports Scholarship Program, c/o Parks & Recreation Department, 1500 Warburton Ave., Santa Clara, CA 95050.
- 3) **Schedule for Submitting Participant Roster and Fee.** Rosters should highlight a list of all non-resident participants in each eligible youth sports organization. Rosters and payment will be submitted by the last business day prior to the following dates:
  - Aquatic Sports—September 30
    - Swimming—Santa Clara Swim Club
    - Synchronized Swim—Aquamaids
    - Diving—Santa Clara Diving Club
    - Water Polo & Others
  - Softball—June 30
  - Baseball—June 30
  - SCPAL—June 30 for Summer/Fall sports; December 31 for Winter/Spring sports
  - Football—June 30
  - Soccer—September 30
  - Other Sports—prior to issuance of Athletic Facility Use Permit



#### 4) Funding Requests.

- a) **Eligibility.** Any Santa Clara based, non-profit youth sports organization that pays the non-resident, participation fee is eligible to apply for funding/request reimbursement for financial assistance granted to residents of the City of Santa Clara. Additionally, non-profit youth sports organizations that provide services to Santa Clara residents only, due to jurisdictional boundaries, are also eligible for reimbursement (i.e., Little League Baseball). Eligible organizations must comply with Title IX, the federal law that prohibits discrimination on the basis of gender in schools that receive federal funding — including in their athletics programs.
- b) **Application/Requests:** A written application (Request for Funds) by the board president or executive director of the youth sports organization will be submitted to the City of Santa Clara—Parks & Recreation Department on behalf of the sports organization.
- c) **Limit of Request(s):**
  - i) An application (Request for funds) will be considered for approval for **up to \$500** (or less based on available funds) by the Parks and Recreation Department on a case-by-case basis.
  - ii) An application (Request for Funds) for **over \$500** (or less, based on total funds available in the Wade Brummal Youth Sports Scholarship Program Fund) will be reviewed by the Parks & Recreation Commission for a recommendation of approval.
  - iii) A request for funds may be made by any organization no more than one time per quarter.
- d) **Priorities of Funding.**
  - i) Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.B)
  - ii) Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. (Only available if fund balance exceeds \$15,000 in a year.)
  - iii) Reimbursement of costs related to additional competition expenses (i.e., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
  - iv) Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
  - v) Contributions to the fund do not constitute a guarantee of funding.

*I:\Parks\Parks & Recreation Commission\Minutes\Minutes 2015\Wade Brummal Youth Sports Scholarship Grant Program-Funding Proposal Amended 08\_08\_15.doc*



**City of Santa Clara**  
**Wade Brummal Scholarship/Grant Program Application**

(Please type or legibly print)

Organization Name: Santa Clara Pony Baseball

Are you a non-profit organization? Yes X No       

*If yes, please attach proof of non-profit status to this application.*

How does your organization meet the grant eligibility criteria: \_\_\_\_\_

## Youth baseball league

Contact Person: Tony Munoz

Phone (cell): 408-393-4928

Email: amunoz852@yahoo.com

Address: 2784 Homestead Rd #310

City, State, Zip: Santa Clara, CA 95051

Amount requested \$ 4359.22

Date of Activity: June-July 2023

Has this organization received Wade Brummel funding in the past? If so, how much, when, and how were the funds applied? Received \$3257.66 in 2022 for uniforms, equipment

Summary of how funds are to specifically be used, proposed activity, project, program, etc. (Include receipts, back-up documentation, season rosters, number of youth served). Additional information may be attached to this application.

Uniforms and equipment (game balls). Help cover cost of kids who can't pay registration fees.

Who will be served by these funds? Wilcox & Santa Clara High School Students.  
Mission College Students.

Applicant's signature: \_\_\_\_\_

Applicant's Title: President Date: 3/14/2024



STATE OF CALIFORNIA  
**FRANCHISE TAX BOARD**  
PO BOX 942857  
SACRAMENTO CA 94257-0540

## Entity Status Letter

Date:

ESL ID:

### Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID:

Entity Name:

1. The entity is in good standing with the Franchise Tax Board.
2. The entity is **not** in good standing with the Franchise Tax Board.
3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701
4. We do not have current information about the entity.
5. The entity was administratively dissolved/cancelled on \_\_\_\_\_ through the Franchise Tax Board Administrative Dissolution process.

### Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

### Connect With Us

Web: **ftb.ca.gov**  
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays  
916-845-6500 from outside the United States

California

Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

# VALLEYIMAGES

1925 Kyle Park Ct. San José, CA 95125  
408-279-6777

## Invoice: 44227

Date Ordered: 6/22/23

Date Invoiced: 6/22/23

Date Due: 6/27/23

Ordered By	Phone	Fax	Email
Tony			

SHIP TO:

SANTA CLARA RED SOX

Customer #	PO Number	Terms	Salesperson	Ship Method
2443		DOR	Zack Malik	

Qty	Part Number	Color	Description	S	M	L	XL	XXL	Other	Unit Price	Total Price
10	R100-H3		Rawlings High School Game Ball (Dozen)						10	75.00	750.00
2	JST72	Navy	Sport-Tek V-Neck Raglan Wind Shirt	1			1			36.00	72.00
1	JST72_2x	Navy	Sport-Tek V-Neck Raglan Wind Shirt					1		38.00	38.00
3											

[ Santa Clara County Sales Tax - 80.63 ] —

Subtotal	860.00
Sales Tax	80.63
Shipping	
Total	940.63
Paid	
Balance	940.63

Note:

Balls  
Shirts



# VALLEYIMAGES

1925 Kyle Park Ct. San José, CA 95125  
408-279-6777

## Invoice: 43574

Date Ordered: 5/1/23

Date Invoiced: 6/22/23

Date Due: 6/27/23

Ordered By	Phone	Fax	Email
Tony			

SANTA CLARA RED SOX

SHIP TO:

Customer #	PO Number	Terms	Salesperson	Ship Method
2443		DOR	Zack Malik	

Qty	Part Number	Color	Description	S	M	L	XL	XXL	Other	Unit Price	Total Price
30	PTS20	Navy	Richardson PTS20	18		12				20.50	615.00
12	BP91	White/Red	Champ Pro Pant W/Piping		12					28.00	336.00
24	Pattern D	Navy	Stirrup						24	11.00	264.00
26	4144	Red/White	Hook Tee			13	13			21.00	546.00
26	4144	White/Nav y	Hook Tee			13	13			21.00	546.00
10	R100-H3		Rawlings High School Game Ball (Dozen)						10	75.00	750.00

52

[ Santa Clara County Sales Tax - 286.59 ] —

Subtotal	3,057.00
Sales Tax	286.59
Shipping	75.00
Total	3,418.59
Paid	
Balance	3,418.59

Note:

Hats  
Balls  
Uniforms





## Agenda Report

24-346

Agenda Date: 4/16/2024

### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Parks & Recreation Commission Work Plan Goals for FY2023/24

#### COUNCIL PILLAR

Enhance Community Engagement and Transparency

Enhance Community Sports, Recreational and Arts Assets

Deliver and Enhance High-Quality Efficient Services and Infrastructure

#### BACKGROUND

Annually, the Parks & Recreation Commission (Commission) considers three to five specific, measurable, attainable, realistic, and time-bound Work Plan goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At the October 17, 2023 Parks & Recreation Commission meeting, the Commission adopted Work Plan Goals A through E, and on January 16, 2024 the Commission added and adopted Work Plan Goal F for FY2023/24:

- Goal A: Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources.
- Goal B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.
- Goal C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2024; and 2) Participate in Citywide special events.
- Goal D: Partner with one other City commission to build/expand on at least one existing Parks & Recreation event by adding an extra element for patrons to interact with during the event.
- Goal E: Participate in the Parks & Recreation Master Plan process.
- Goal F: Consider the annual budget of the Parks & Recreation Department during the budget

preparation process and make recommendations with respect thereto to the City Manager and City Council.

**DISCUSSION**

The Commission discusses the Work Plan at the regular monthly Commission meeting and makes subcommittee assignments as necessary. Subcommittees are comprised of less than a quorum of the Commission. Between meetings, Commissioners work on the activities. At the November meeting, the Commission reviewed a draft of the work plan format for consideration and discussed their plans, efforts, and activities in support of the FY2023/24 Work Plan Goals.

At the April 16, 2024 meeting, the Commission will review the Work Plan Goals and each subcommittee will provide an update (Attachment 1) regarding their plans, efforts, and activities in support of the FY2023/24 Work Plan Goals.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

Discussion and action on the activities and efforts in support of the Commission's Work Plan Goals for FY 2023/24.

Prepared by: Dale Seale, Deputy Parks & Recreation Director

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Director of Parks & Recreation