

**AMENDMENT NO. 2  
TO THE AGREEMENT FOR SERVICES  
BETWEEN THE  
CITY OF SANTA CLARA, CALIFORNIA,  
AND  
SAFE MOVES, INC.**

**PREAMBLE**

This agreement ("Amendment No. 2") is entered into between the City of Santa Clara, California, a chartered California municipal corporation (City) and Safe Moves, Inc., a California corporation, (Consultant). City and Consultant may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

**RECITALS**

- A. The Parties previously entered into an agreement entitled "Agreement for Services Between the City of Santa Clara, California, and Safe Moves, Inc.", dated November 11, 2022 (Agreement);
- B. The Agreement was previously amended by Amendment No. 1, dated October 17, 2023, and is again amended by this Amendment No. 2. The Agreement and all previous amendments are collectively referred to herein as the "Agreement as Amended"; and
- C. The Parties entered into the Agreement as Amended for the purpose of having Consultant provide professional services to organize, facilitate, promote events, and activities relating to the City's Safe Routes to School program and facilities in the program, and the Parties now wish to amend the Agreement as Amended to increase compensation by \$69,050 for a revised total not-to-exceed maximum compensation of \$714,250.

NOW, THEREFORE, the Parties agree as follows:

**AMENDMENT TERMS AND CONDITIONS**

- 1. Section 6 of the Agreement as Amended, entitled "COMPENSATION AND PAYMENT" is amended to read as follows:

"In consideration for Consultant's complete performance of Services, City shall pay Consultant for all materials provided and Services rendered by Consultant in accordance with Second Revised Exhibit B1, entitled "SCHEDULE OF FEES." The maximum compensation of this Agreement is **Seven Hundred Fourteen Thousand Two Hundred Fifty Dollars (\$714,250)**, subject to budget appropriations, which includes all payments that may be authorized for Services

and for expenses, supplies, materials and equipment required to perform the Services. All work performed or materials provided in excess of the maximum compensation shall be at Consultant's expense. Consultant shall not be entitled to any payment above the maximum compensation under any circumstance."

2. Revised Exhibit B1 of the Agreement, entitled "SCHEDULE OF FEES" is hereby amended to read as show in Second Revised Exhibit B1, attached herein.
3. Revised Exhibit B2 of the Agreement, entitled "FEES BY TASK AND YEAR" is hereby amendment to read as shown in Second Revised Exhibit B2, attached herein.
4. Except as set forth herein, all other terms and conditions of the Agreement as Amended shall remain in full force and effect. In case of a conflict in the terms of the Agreement as Amended and this Amendment No. 2, the provisions of this Amendment No. 2 shall control.

## **SIGNATURES ON NEXT PAGE**

The Parties acknowledge and accept the terms and conditions of this Amendment No. 2 as evidenced by the following signatures of their duly authorized representatives.

**CITY OF SANTA CLARA, CALIFORNIA**  
a chartered California municipal corporation

Approved as to Form:

Dated: \_\_\_\_\_

\_\_\_\_\_  
GLEN R. GOOGINS  
City Attorney

\_\_\_\_\_  
JOVAN D. GROGAN  
City Manager  
City of Santa Clara  
1500 Warburton Avenue  
Santa Clara, CA 95050  
Telephone: (408) 615-2210  
Fax: (408) 241-6771

"CITY"

**SAFE MOVES, INC.**  
a California corporation

Dated: \_\_\_\_\_

By (Signature): \_\_\_\_\_

Name: Pat Hines

Title: Founder/Executive Director

Principal Place of Business Address: 15500 Erwin Street, #2457  
Van Nuys, CA 91411

Email Address: phinesafety@aol.com

Telephone: (408) 374-8991

Fax: N/A

"CONSULTANT"

## SECOND REVISED EXHIBIT B1 SCHEDULE OF FEES

### 1. MAXIMUM COMPENSATION

- 1.1. The maximum amount payable for all services provided under this Agreement shall not exceed **Seven Hundred Fourteen Thousand Two Hundred Fifty Dollars (\$714,250)**, during the three-year initial term of the Agreement. No additional services will be performed unless both Parties execute an amendment outlining the services requested and the compensation agreed for such services.
- 1.2. All payments are based upon City's acceptance of Consultant's performance of services specified in Exhibit A, Scope of Services. City shall have no obligation to pay unless Consultant has successfully completed the work for which payment is due.
- 1.3. The compensation amount is specified below:

**Table B1: Total Compensation**

Description	Total
Total for All Tasks for Three Program Years (See Second Revised Exhibit B2 for Task Cost Breakdown by Year)	\$568,384.75
Contingency (Shall be used only for additional scope.)	\$31,615.25
<b>ORIGINAL TOTAL MAXIMUM COMPENSATION NOT-TO-EXCEED</b>	<b>\$600,000.00</b>
Amendment No. 1	\$45,200.00
<b>REVISED TOTAL MAXIMUM COMPENSATION NOT-TO-EXCEED</b>	<b>\$645,200.00</b>
Amendment No. 2	\$69,050.00
<b>SECOND REVISED TOTAL MAXIMUM COMPENSATION NOT-TO-EXCEED</b>	<b>\$714,250.00</b>

### 2. FEES

- 2.1. The hourly rates for Consultant's Personnel are listed below in Table B2:

**Table B2: Hourly Rates**

Title	Personnel	Hourly Rate
Program Manager (Safe Moves)	Pat Hines	\$127.02
Program Coordinator (Safe Moves)	Pamela Nye Pedersen	\$46.22

<b>Title</b>	<b>Personnel</b>	<b>Hourly Rate</b>
Instructor (Safe Moves)	Quinn Danz	\$36.98
Instructor (Safe Moves)	Will Mellon	\$36.98
Instructor (Safe Moves)	Marni Spencer-Delvin	\$36.98
Graphic and Social Media Coordinator (Safe Moves)	Eve Mazzara	\$46.22
Program Manager (KOA)	Carlos Velasquez	\$164.99
Associate Planner (KOA)	Alberto Salgado	\$54.19
Associate Planner (KOA)	Sarai Osorio	\$51.76

2.2. The City will pay the Consultant for each task based on the task breakdown specified in Revised Exhibit B2.

### **3. PRICING**

- 3.1. All hourly rates are fixed for the Initial Three-Year Term of the Agreement.
- 3.2. Consultant may request price adjustments after the initial three year term. Any price increases must be supported by a relevant industry specific index. Requests for increase must be fully documented by Consultant. Price adjustments are subject to City's approval.

### **4. INVOICING REQUIREMENTS**

- 4.1. Consultant shall invoice the City on a monthly basis for services performed by Consultant during the preceding month and provide the invoice in a format approved by the City, including but not limited to the information listed under Section 4.3 below.
- 4.2. City shall pay Consultant within thirty (30) days of City's receipt of an approved invoice.
- 4.3. Invoices shall include, at a minimum, the following:
  - 1.3.1. Identify the task services were provided for;
  - 1.3.2. Description of work performed;
  - 1.3.3. Deliverables completed;
  - 1.3.4. Amount for services provided by task;

- 1.3.5. The not-to-exceed amount for the task, invoiced amount to date, amount for the current invoice, and remaining not-to-exceed amount for the task.

**SECOND REVISED EXHIBIT B2**  
**FEES BY TASK AND YEAR**

**1. AMENDMENT NO. 2**

1.1. The following tasks are being funded by the 2024 California Office of Traffic Safety Grant and will be completed in Year 3. These tasks must be completed prior to September 30, 2025 and at the following cost.

<b>Activity</b>	<b>Unit Cost/Rate</b>	<b>Units</b>	<b>Total Cost</b>
Traffic Safety Student Assemblies	\$200.00	75	\$15,000.00
Bike Rodeos	\$1,500.00	25	\$37,500.00
Bicycle Rodeo Activity Supplies	\$11,550.00	1	\$11,550.00
Pedestrian/Bicycle Safety Items	\$2,000.00	1	\$ 2,000.00
Bicycle Helmets	\$10.00	300	\$3,000.00
<b>TOTAL</b>			<b>\$ 69,050.00</b>

**2. AMENDMENT NO. 1**

2.1. The following number of tasks are being funded by the 2023 California Office of Traffic Safety Grant and will be completed in Year 2. These tasks must be completed by September 30, 2024 and at the following cost:

<b>Activity</b>	<b>Unit Cost/Rate</b>	<b>Units</b>	<b>Total Cost</b>
Bike Rodeo	\$1,000.00	30	\$ 30,000.00
Student Assemblies	\$150.00	68	\$ 10,200.00
Bicycle Helmets	\$10.00	300	\$3,000.00
Bicycle Safety Equipment	\$2,000.00	1	\$2,000.00
<b>TOTAL</b>			<b>\$ 45,200.00</b>

3. The City will pay Consultant for Year 1 based on the fee breakdown below:

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
<b>1</b>	<b>PROJECT INITIATION</b>		
<b>1.1</b>	<b>Project Kick-Off Meeting - Meeting Agenda, Minutes, Action Items</b>		<b>\$3,002.60</b>
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	10	
<b>1.2</b>	<b>Staff Coordination with Consultant - Biweekly Meetings</b>		<b>\$12,472.60</b>
	- Pat Hines, Program Manager (Safe Moves)	80	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>1.3</b>	<b>Project Invoicing - Monthly Progress Reports with Invoicing</b>		<b>\$6,121.60</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>TOTAL FOR TASK 1</b>		<b>240</b>	<b>\$21,596.80</b>
<b>2</b>	<b>OUTREACH</b>		
<b>2.1</b>	<b>Website, Voicemail, and Email</b>		<b>\$13,284.00</b>
	<b><u>Produce and monitor website</u></b>		<b>\$8,894.80</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	70	
	<b><u>Establish and monitor phone lines/voicemails/emails</u></b>		<b>\$4,389.20</b>
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
<b>2.2</b>	<b>Event Advertisement</b>		<b>\$17,211.00</b>
	<b><u>Advertising/promotional materials</u></b>		<b>\$9,240.60</b>
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	50	
	<b><u>85 event/workshops announcements posted &amp; 508 posters printed/displayed</u></b>		<b>\$7,970.40</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	50	
<b>TOTAL FOR TASK 2</b>		<b>450</b>	<b>\$30,495.00</b>
<b>3</b>	<b>EDUCATION</b>		
<b>3.1</b>	<b>Safe Routes to School Maps</b>		<b>\$37,627.15</b>
	<b><u>Walk Audits (3 Schools)</u></b>		<b>\$15,005.05</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator	15	



<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	(Safe Moves)		
	- Quinn Danz, Instructor (Safe Moves)	25	
	- Will Mellon, Instructor (Safe Moves)	25	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	25	
	- Carlos Velasquez, Program Manager (KOA)	25	
	- Alberto Salgado, Associate Planner (KOA)	40	
	- Sarai Osorio, Associate Planner (KOA)	40	
	<b><u>Infrastructure Deficiency Inventory List, Map &amp; Costs</u></b>		\$9,993.70
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Carlos Velasquez, Program Manager (KOA)	15	
	- Alberto Salgado, Associate Planner (KOA)	35	
	- Sarai Osorio, Associate Planner (KOA)	35	
	<b><u>Review/Revise School Maps (14 schools)</u></b>		\$12,628.40
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Quinn Danz, Instructor (Safe Moves)	10	
	- Will Mellon, Instructor (Safe Moves)	15	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	15	
	- Carlos Velasquez, Program Manager (KOA)	15	
	- Alberto Salgado, Associate Planner (KOA)	35	
	- Sarai Osorio, Associate Planner (KOA)	35	
<b>3.2</b>	<b>Bicycle and Pedestrian Student Skills Training Rodeos</b>		<b>\$16,982.60</b>
	<b><u>Bike, Scooter &amp; Pedestrian Skill Trainings &amp; Summary</u></b>		\$16,982.60
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	30	
	- Quinn Danz, Instructor (Safe Moves)	125	
	- Will Mellon, Instructor (Safe Moves)	125	
	<b><u>Rodeo Toolkit (See pricing under Printing Year 1 Category and SRTS Toolkit under Task 3.3)</u></b>		
<b>3.3</b>	<b>Parent/Teacher/Coordinator Training Workshops</b>		<b>\$30,837.40</b>
	<b><u>Workshops</u></b>		\$11,375.30
	- Pat Hines, Program Manager (Safe Moves)	75	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	<b><u>SRTS Toolkit (1)</u></b>		\$12,070.30
	- Pat Hines, Program Manager (Safe Moves)	55	
	- Pamela Nye Pedersen, Program Coordinator	30	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	(Safe Moves)		
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	80	
	<b><u>Workshop Content</u></b>		\$7,391.80
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
<b>TOTAL FOR TASK 3</b>		<b>1215</b>	<b>\$85,447.15</b>
<b>4</b>	<b>ENCOURAGEMENT</b>		
<b>4.1</b>	<b>Kick-off Event (1)</b>		<b>\$7,058.10</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Quinn Danz, Instructor (Safe Moves)	10	
	- Will Mellon, Instructor (Safe Moves)	10	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	10	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	35	
<b>4.2</b>	<b>Pop-Up Events (5)</b>		<b>\$13,053.50</b>
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Quinn Danz, Instructor (Safe Moves)	50	
	- Will Mellon, Instructor (Safe Moves)	50	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	50	
<b>4.3</b>	<b>Encouragement Events</b>		<b>\$35,037.90</b>
	<b><u>Walking, scooter riding and bicycle riding encouragement events (51)</u></b>		\$28,072.20
	- Pat Hines, Program Manager (Safe Moves)	90	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	60	
	- Quinn Danz, Instructor (Safe Moves)	100	
	- Will Mellon, Instructor (Safe Moves)	100	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	100	
	- Eve Mazzara, Graphic and Social Media	60	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	Coordinator (Safe Moves)		
	<b><u>OTS funded helmets and safety equipment</u></b>		<b>\$6,965.70</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
	- Quinn Danz, Instructor (Safe Moves)	20	
	- Will Mellon, Instructor (Safe Moves)	20	
<b>TOTAL FOR TASK 4</b>		<b>965</b>	<b>\$55,149.50</b>
<b>5</b>	<b>PROGRAM EVALUATION</b>		
<b>5.1</b>	<b>Surveys</b>		<b>\$24,745.90</b>
	<b><u>Pre and Post Parent Surveys and Student Tallies</u></b>		<b>\$9,033.70</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Quinn Danz, Instructor (Safe Moves)	20	
	- Will Mellon, Instructor (Safe Moves)	20	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	20	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
	<b><u>OTS Pre and Post Helmet Surveys (17 Schools)</u></b>		<b>\$15,712.20</b>
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Quinn Danz, Instructor (Safe Moves)	50	
	- Will Mellon, Instructor (Safe Moves)	50	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	100	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
<b>5.2</b>	<b>(1) Annual Report (17 Schools)</b>		<b>\$5,486.50</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	20	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
<b>TOTAL FOR TASK 5</b>		<b>540</b>	<b>\$30,232.40</b>
<b>TOTAL FOR ALL TASKS</b>			<b>\$222,920.85</b>
<b>Printing</b>			
Rodeo Flyer & Permission Form for 17 Rodeos			<b>\$ 1,500.00</b>

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	SRTS Toolkit (Guide)		\$ 2,500.00
	508 Posters		\$ 1,200.00
	Safety Tips for Students & Parents		\$ 2,500.00
	51 Encouragement Event Flyers		\$ 2,300.00
<b>TOTAL FOR PRINTING</b>			<b>\$ 10,000.00</b>
<b>EQUIPMENT (PURCHASED FIRST YEAR FOR ALL 3 YEARS)</b>			
	714 OTS Funded Helmets @ \$7.00 per helmet (includes tax & handling)		\$ 5,000.00
	2,500 Pedometers @ \$1.00 per pedometer (includes tax & handling)		\$ 2,500.00
	300 Front/Rear Bike Lights @ \$8.30 per light (includes tax & handling)		\$ 2,490.00
<b>TOTAL FOR EQUIPMENT</b>			<b>\$ 9,990.00</b>
<b>YEAR 1 TOTAL</b>			<b>\$242,910.85</b>

4. The City will pay Consultant for Year 2 based on the fee breakdown below:

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
<b>1</b>	<b>PROJECT INITIATION</b>		
<b>1.1</b>	<b>Project Kick-Off Meeting - Meeting Agenda, Minutes, Action Items</b>		<b>\$3,002.60</b>
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	10	
<b>1.2</b>	<b>Staff Coordination with Consultant - Biweekly Meetings</b>		<b>\$12,472.60</b>
	- Pat Hines, Program Manager (Safe Moves)	80	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>1.3</b>	<b>Project Invoicing - Monthly Progress Reports with Invoicing</b>		<b>\$6,121.60</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>TOTAL FOR TASK 1</b>		<b>240</b>	<b>\$21,596.80</b>
<b>2</b>	<b>OUTREACH</b>		
<b>2.1</b>	<b>Website, Voicemail, and Email</b>		<b>\$11,897.40</b>
	<b><u>Produce and monitor website</u></b>		<b>\$7,508.20</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	40	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	<b><u>Establish and monitor phone lines/voicemails/emails</u></b>		\$4,389.20
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
<b>2.2</b>	<b>Event Advertisement</b>		<b>\$15,362.20</b>
	<b><u>Advertising/promotional materials</u></b>		\$8,316.20
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
	<b><u>85 event/workshops announcements posted &amp; 508 posters printed/displayed</u></b>		\$7,046.00
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
<b>TOTAL FOR TASK 2</b>		<b>380</b>	<b>\$27,259.60</b>
<b>3</b>	<b>EDUCATION</b>		
<b>3.1</b>	<b>Safe Routes to School Maps</b>		<b>\$14,494.50</b>
	<b><u>Walk Audits (3 Schools)</u></b>		\$5,717.80
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	15	
	- Quinn Danz, Instructor (Safe Moves)	25	
	- Will Mellon, Instructor (Safe Moves)	25	
	<b><u>Infrastructure Deficiency Inventory List, Map &amp; Costs</u></b>		\$3,810.60
	- Pat Hines, Program Manager (Safe Moves)	30	
	<b><u>Review/Revise School Maps (14 schools)</u></b>		\$4,966.10
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
<b>3.2</b>	<b>Bicycle and Pedestrian Student Skills Training Rodeos</b>		<b>\$16,982.60</b>
	<b><u>Bike, Scooter &amp; Pedestrian Skill Trainings &amp; Summary</u></b>		\$16,982.60
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	30	
	- Quinn Danz, Instructor (Safe Moves)	125	
	- Will Mellon, Instructor (Safe Moves)	125	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
	<b><u>Rodeo Toolkit (Developed in Year 1)</u></b>		N/A
<b>3.3</b>	<b>Parent/Teacher/Coordinator Training Workshops</b>		<b>\$18,767.10</b>
	<b><u>Workshops</u></b>		\$11,375.30
	- Pat Hines, Program Manager (Safe Moves)	75	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	<b><u>SRTS Toolkit (1) (Developed in Year 1)</u></b>		N/A
	<b><u>Workshop Content</u></b>		\$7,391.80
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
<b>TOTAL FOR TASK 3</b>		<b>710</b>	<b>\$50,244.20</b>
<b>4</b>	<b>ENCOURAGEMENT</b>		
<b>4.1</b>	<b>Kick-off Event (1) NONE</b>		<b>N/A</b>
<b>4.2</b>	<b>Pop-Up Events (5)</b>		<b>\$13,053.50</b>
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Quinn Danz, Instructor (Safe Moves)	50	
	- Will Mellon, Instructor (Safe Moves)	50	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	50	
<b>4.3</b>	<b>Encouragement Events</b>		<b>\$27,147.80</b>
	<b><u>Walking, scooter riding and bicycle riding encouragement events (51)</u></b>		\$27,147.80
	- Pat Hines, Program Manager (Safe Moves)	90	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	60	
	- Quinn Danz, Instructor (Safe Moves)	100	
	- Will Mellon, Instructor (Safe Moves)	100	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	100	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	40	
	<b><u>OTS funded helmets and safety equipment (Purchased in year 1)</u></b>		N/A
<b>TOTAL FOR TASK 4</b>		<b>715</b>	<b>\$40,201.30</b>

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>TOTAL</b>
<b>5</b>	<b>PROGRAM EVALUATION</b>		
<b>5.1</b>	<b>Surveys</b>		<b>\$9,033.70</b>
	<b><u>Pre and Post Parent Surveys and Student Tallies</u></b>		\$9,033.70
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Quinn Danz, Instructor (Safe Moves)	20	
	- Will Mellon, Instructor (Safe Moves)	20	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	20	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
	<b><u>OTS Pre and Post Helmet Surveys (17 Schools)</u></b>		N/A
<b>5.2</b>	<b>(1) Annual Report (17 Schools)</b>		<b>\$5,486.50</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	20	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
<b>TOTAL FOR TASK 5</b>		<b>230</b>	<b>\$14,520.20</b>
<b>TOTAL FOR ALL TASKS</b>			<b>\$153,822.10</b>
<b>Printing</b>			
	Rodeo Flyer & Permission Form for 17 Rodeos		\$ 1,500.00
	508 Posters		\$ 1,200.00
	Safety Tips for Students & Parents		\$ 2,500.00
	51 Encouragement Event Flyers		\$ 2,300.00
<b>TOTAL FOR PRINTING</b>			<b>\$ 7,500.00</b>
<b>YEAR 2 TOTAL</b>			<b>\$161,322.10</b>

5. The City will pay Consultant for Year 3 based on the fee breakdown below:

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>Total</b>
<b>1</b>	<b>PROJECT INITIATION</b>		
<b>1.1</b>	<b>Project Kick-Off Meeting - Meeting Agenda, Minutes, Action Items</b>		<b>\$3,002.60</b>
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	10	
<b>1.2</b>	<b>Staff Coordination with Consultant - Biweekly Meetings</b>		<b>\$12,472.60</b>

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>Total</b>
	- Pat Hines, Program Manager (Safe Moves)	80	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>1.3</b>	<b>Project Invoicing - Monthly Progress Reports with Invoicing</b>		<b>\$6,121.60</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	50	
<b>TOTAL FOR TASK 1</b>		<b>240</b>	<b>\$21,596.80</b>
<b>2</b>	<b>OUTREACH</b>		
<b>2.1</b>	<b>Website, Voicemail, and Email</b>		<b>\$11,897.40</b>
	<b><u>Produce and monitor website</u></b>		<b>\$7,508.20</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	40	
	<b><u>Establish and monitor phone lines/voicemails/emails</u></b>		<b>\$4,389.20</b>
	- Pat Hines, Program Manager (Safe Moves)	20	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
<b>2.2</b>	<b>Event Advertisement</b>		<b>\$15,362.20</b>
	<b><u>Advertising/promotional materials</u></b>		<b>\$8,316.20</b>
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
	<b><u>85 event/workshops announcements posted &amp; 508 posters printed/displayed</u></b>		<b>\$7,046.00</b>
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	30	
<b>TOTAL FOR TASK 2</b>		<b>380</b>	<b>\$27,259.60</b>
<b>3</b>	<b>EDUCATION</b>		
<b>3.1</b>	<b>Safe Routes to School Maps</b>		<b>\$14,494.50</b>
	<b><u>Walk Audits (3 Schools)</u></b>		<b>\$5,717.80</b>
	- Pat Hines, Program Manager (Safe Moves)	25	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	15	



<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>Total</b>
	Moves)		
	- Quinn Danz, Instructor (Safe Moves)	25	
	- Will Mellon, Instructor (Safe Moves)	25	
	<b><u>Infrastructure Deficiency Inventory List, Map &amp; Costs</u></b>		\$3,810.60
	- Pat Hines, Program Manager (Safe Moves)	30	
	<b><u>Review/Revise School Maps (14 schools)</u></b>		\$4,966.10
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
<b>3.2</b>	<b>Bicycle and Pedestrian Student Skills Training Rodeos</b>		<b>\$16,982.60</b>
	<b><u>Bike, Scooter &amp; Pedestrian Skill Trainings &amp; Summary</u></b>		\$16,982.60
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	30	
	- Quinn Danz, Instructor (Safe Moves)	125	
	- Will Mellon, Instructor (Safe Moves)	125	
	<b><u>Rodeo Toolkit (Developed in Year 1)</u></b>		N/A
<b>3.3</b>	<b>Parent/Teacher/Coordinator Training Workshops</b>		<b>\$18,767.10</b>
	<b><u>Workshops</u></b>		\$11,375.30
	- Pat Hines, Program Manager (Safe Moves)	75	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	<b><u>SRTS Toolkit (1) (Developed in Year 1)</u></b>		N/A
	<b><u>Workshop Content</u></b>		\$7,391.80
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
<b>TOTAL FOR TASK 3</b>		<b>710</b>	<b>\$50,244.20</b>
<b>4</b>	<b>ENCOURAGEMENT</b>		
<b>4.1</b>	<b>Kick-off Event (1) NONE</b>		<b>N/A</b>
<b>4.2</b>	<b>Pop-Up Events (5)</b>		<b>\$13,053.50</b>
	- Pat Hines, Program Manager (Safe Moves)	50	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	25	
	- Quinn Danz, Instructor (Safe Moves)	50	
	- Will Mellon, Instructor (Safe Moves)	50	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	50	

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>Total</b>
<b>4.3</b>	<b>Encouragement Events</b>		<b>\$27,147.80</b>
	<b><u>Walking, scooter riding and bicycle riding encouragement events (51)</u></b>		\$27,147.80
	- Pat Hines, Program Manager (Safe Moves)	90	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	60	
	- Quinn Danz, Instructor (Safe Moves)	100	
	- Will Mellon, Instructor (Safe Moves)	100	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	100	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	40	
	<b><u>OTS funded helmets and safety equipment (Purchased in year 1)</u></b>		N/A
<b>TOTAL FOR TASK 4</b>		<b>715</b>	<b>\$40,201.30</b>
<b>5</b>	<b>PRORGRAM EVALUATION</b>		
<b>5.1</b>	<b>Surveys</b>		<b>\$9,033.70</b>
	<b><u>Pre and Post Parent Surveys and Student Tallies</u></b>		\$9,033.70
	- Pat Hines, Program Manager (Safe Moves)	30	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	40	
	- Quinn Danz, Instructor (Safe Moves)	20	
	- Will Mellon, Instructor (Safe Moves)	20	
	- Marni Spencer-Devlin, Instructor (Safe Moves)	20	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	25	
	<b><u>OTS Pre and Post Helmet Surveys (17 Schools)</u></b>		N/A
<b>5.2</b>	<b>(1) Annual Report (17 Schools) &amp; Program Evaluation Report (17 Schools)</b>		<b>\$8,316.20</b>
	- Pat Hines, Program Manager (Safe Moves)	40	
	- Pamela Nye Pedersen, Program Coordinator (Safe Moves)	30	
	- Eve Mazzara, Graphic and Social Media Coordinator (Safe Moves)	40	
<b>TOTAL FOR TASK 5</b>		<b>265</b>	<b>\$17,349.90</b>
<b>TOTAL FOR ALL TASKS</b>			<b>\$156,651.80</b>
<b>Printing</b>			
Rodeo Flyer & Permission Form for 17 Rodeos			\$ 1,500.00
508 Posters			\$ 1,200.00
Safety Tips for Students & Parents			\$ 2,500.00

<b>TASK #</b>	<b>DESCRIPTION</b>	<b>BUDGETED HOURS</b>	<b>Total</b>
51	Encouragement Event Flyers		\$ 2,300.00
<b>TOTAL FOR PRINTING</b>			<b>\$ 7,500.00</b>
<b>YEAR 3 TOTAL</b>			<b>\$164,151.80</b>