



City of Santa Clara

Meeting Agenda

Charter Review Committee

Wednesday, April 15, 2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

**Chair Pat Nikolai will be participating remotely from the following location:
2690 Bear Creek Road, Curtin, Oregon 97424**

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

Zoom Link: <https://santaclaraca.zoom.us/j/86127408402>

Webinar ID: 861 2740 8402

Phone: 1-669-444-9171

To submit written public comment before meeting:

Send email to cityattorney@santaclaraca.gov by 10 a.m. one day before the date of the meeting. Emails will be forwarded to Committee members and will be uploaded as post agenda supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

GENERAL BUSINESS

1. **26-439** [Action to Approve the March 18, 2026, Charter Review Committee Meeting Minutes and Excuse Absent Members.](#)

Recommendation: Approve the minutes of the March 18, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee and Excuse absent members.

2. **26-440** [Report Outs from Ad Hoc Subcommittees:](#)
[Group One: Power and Structure of City Government: Rules/Process for Action](#)
[Group Two: City Council: Elections, Powers and Conduct of Meetings](#)
[Group Three: Senior Officials: Duties and Qualifications](#)
[Group Four: Boards and Commissions: Composition, Powers and Duties](#)
[Group Five: Civil Service: General Rules for Classified and Unclassified Employees; Commission Composition and Duties](#)
[Group Six: Fiscal Administration and Procurement](#)

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting.

3. **26-441** [Staff Presentation and Solicitation of Committee Input or Direction Regarding: \(1\) April 7th Report to City Council Regarding Charter Project Progress to Date, Proposed Comprehensive Reorganization Plan and Schedule; \(2\) Comparison and Lessons from Santa Clara's Comprehensive Charter Update from Year 2000; \(3\) Charter Project Work Plan and Scheduling Update.](#)

Recommendation: Hear the report and provide input or direction as appropriate.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

STAFF/COMMITTEE MEMBER COMMENTS

ADJOURNMENT

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.