



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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04/10/2025

6:00 PM

Hybrid Meeting  
City Hall Council Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA, 95050

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The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

• Via Zoom:

<https://santaclaraca.zoom.us/j/82497868823?pwd=pKSM4g0xuJN3b2fkH8rUSjOuw9rbqC.1>

Webinar ID: 824 9786 8823

Passcode: 332703

OR

Phone: 1 (669) 900-6833

**Present** 5 - Chair Franklin Felizardo, Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, Commissioner Arti Purohit, and Vice Chair Samuel Pumarejo

#### CALL TO ORDER AND ROLL CALL

Vice Chair Pumarejo called the meeting to order at 6:04 pm and lead the meeting with the Pledge of Allegiance.

**Present** 3 - Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, and Vice Chair Samuel Pumarejo

**Excused** 2 - Chair Franklin Felizardo, and Commissioner Arti Purohit

#### CONSENT CALENDAR

1.a [25-275](#) Action to Approve the Civil Service Commission Meeting Minutes of February 13, 2025

A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley to approve the February 13, 2025 Civil Service Commission meeting minutes.

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

- 1.b     [25-306](#)     Note and File the Current Status and Requisition Report Dated March 31, 2025

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to Note and File the Current Status and Requisition Report dated March 31, 2025.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

2.     [25-307](#)     Action to Adjust the Examination Weighting Plan for Police Records Specialist I (Job Code 641) and Police Records Specialist II (Job Code 643) to Qualifying Written and 100% Oral Exam on an Ongoing Basis

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Adjust the Examination Weighting Plan for Police Records Specialist I (Job Code 641) and Police Records Specialist II (Job Code 643) to Qualifying Written and 100% Oral on an Ongoing basis.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

3.     [25-440](#)     Action to Modify the Class Specification for Senior Public Safety Dispatcher (Job Code 725) for Calendar Years 2025 and 2026

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to Modify the Class Specification for Senior Public Safety Dispatcher (Job Code 725) for Calendar Years 2025 and 2026.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

4. [25-308](#) Action to Modify the Class Specifications for Accounting Technician I (Job Code 216) and Accounting Technician II (Job Code 217)

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Modify the Class Specifications for Accounting Technician I (Job Code 216) and Accounting Technician II (Job Code 217).**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

5. [25-312](#) Action to Abolish the Eligible List for Senior Civil Engineer (Job Code 322)

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Abolish the Eligible List for Senior Civil Engineer (Job Code 322).**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

#### **STAFF REPORT**

None

#### **COMMISSIONERS REPORT**

Commissioner Billingsley and Commissioner Dudzinski stated that they will not be able to attend the May Civil Service Commission meeting.

#### **ADJOURNMENT**

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to adjourn the meeting at 6:30pm.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 2 - Chair Felizardo, and Commissioner Purohit

#### **MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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