



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

10/21/2024

7:00 PM

Hybrid Meeting
Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

Chair Hai called the October 21, 2024 Parks & Recreation meeting to order at 7:04 PM

Present 7 - Commissioner Dana Caldwell, Vice Chair Maureen Chu, Commissioner Eversley Forte, Commissioner Derek DeMarco, Chair Sajid Hai, Commissioner Brittany Ricketts, and Commissioner Vikas Gupta

CONSENT CALENDAR

1. [24-928](#) Action on the Parks & Recreation Commission minutes of the September 16, 2024 Meeting

Recommendation: Approve the Parks & Recreation Commission minutes of the September 16, 2024 Meeting.

Commissioner Forte made a motion, seconded by Commissioner Chu to approve the minutes of the September 16, 2024 Parks & Recreation Commission meeting.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

PUBLIC PRESENTATIONS

David Mooso, Vice President of the Santa Clara Lawn Bowls Club spoke to the Commission about the potential option to move the lawn bowls green to Fremont Park. He stated that, although there is a positive aspect of moving the lawn bowls green to Fremont Park due to proximity to the Senior Center, there are some negatives such as: limited parking, long distance to interior Senior Center restrooms, Senior Center hours of operation not being conducive to the Santa Clara Lawn Bowls Club's flexible hours of operation in Central Park, etc. Consequently, the Santa Clara Lawn Bowls Club prefers to keep the lawn bowls green at its current location in Central Park.

GENERAL BUSINESS

2. [24-1026](#) Santa Clara Vision Zero Project Introduction and Discussion

Recommendation: Note and file the Santa Clara Vision Zero Project presentation.

The Commission provided feedback regarding the bike lane design, the impact of impaired driving, e-scooter risks, cyclists not being in the proper lane, potential wrong way cyclist collisions, clear sight of signage, confusion about who has the right of way, etc.

Commissioner Chu made a motion, seconded by Commissioner Gupta to note and file the Santa Clara Zero Project report.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

3. [24-978](#) Action on the Proposed Revised Schematic Design for the New Public Mini Park at 4590 Patrick Henry Drive

Recommendation: Recommend that the City Council approve the proposed Revised Schematic Design for the New Public Mini Park at 4590 Patrick Henry Drive.

Commissioner Chu made a motion, seconded by Commissioner Forte to recommend that City Council approve the revised schematic design for the new public mini park at 4590 Patrick Henry Drive.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

4. [24-268](#) Review and Make Recommendations to City Council regarding the Land Valuation Appraisal Report Dated December 31, 2023, Park Development Costs Proposed to be Used in the Calculation of Parkland In-Lieu Fees for New Residential Development for FY 2024/25, and Proposed Occupant Density Data Updates

Recommendation: It is recommended that the Commission solicit input from the public and provide

recommendations to the City Council on the following:

- a. The Land Valuation Appraisal Report dated December 31, 2023;
- b. The proposed adjustment in the single-family housing density factor from 2.98 to 2.84 in alignment with updated 2024 U.S. Census Bureau American Community Survey data;
- c. The proposed adjustment in the multi-family housing density factor from 2.40 to 1.92 in alignment with updated 2024 U.S. Census Bureau American Community Survey data; and
- d. The proposed adjustment of 9.4% to the Park Improvement Value in alignment with the State of California, Department of General Services Construction Cost Index (CCCI) and prior Council direction.

Commissioner Chu made a motion, seconded by Commissioner Gupta that the Commission solicit input from the public and provide recommendations to the City Council on points A--D.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Commissioner Gupta made a motion, seconded by Commissioner DeMarco to request that staff return to the Commission during the next budget-cycle process with comparative data and analysis for how neighboring cities and other representative cities of equal size have structured their fees and made decisions regarding in-lieu fees.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

5. [24-903](#) Recommend a Nominee(s) as the 2024 Honorary Holiday Tree Lighter

Recommendation: Recommend a nominee(s) to serve as the 2024 Honorary Holiday Tree Lighter.

Commissioner Caldwell made a motion, seconded by Commissioner Chu to recommend Mike Walke as the 2024 Honorary Tree Lighter.

Aye: 6 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Abstained: 1 - Commissioner DeMarco

6. [24-929](#) Status Update on the Progress Made on the FY 2024/25 Parks & Recreation Commission's Work Plan Goals

Recommendation: Provide status update on progress made on the FY 2024/25 Parks & Recreation Commission's work plan goals.

The subcommittee for Goal D consisting of Chair Hai, Commissioner Forte and Commissioner Ricketts confirmed that the marketplace event they had been working on with the Cultural Commission would not be moving forward, and the funds needed to sponsor the event would be insufficient. They will continue to brainstorm on ideas for another joint event with the Cultural Commission for Goal D.

STAFF REPORT**Assistant City Manager and Acting Director of Parks & Recreation
Bojorquez**

The Acting Director introduced the new Parks & Recreation Office Specialist III, Sandy Le to the Commission. November 5 is Election Day and everyone is encouraged to vote. Santa Clara PD reinstated the BRAVE Program. This program is similar to the DARE program, geared toward 4th graders and developed specifically for Santa Clara. The Santa Clara Tennis Center has experienced recent vandalism. She encouraged everyone to be mindful and aware of their surroundings when out and about. The award for the re-plastering bid for the racing pool and training pool at the ISC is on the City Council Agenda for October 22. Completion of the re-plastering and fencing project at the ISC is tentatively scheduled for the end of March, barring any inclement weather that may impact the project schedule.

Recreation Manager Castro

The Parks & Recreation Department is promoting the Magical Bridge Kindness Ambassador program, which will include and require training for all volunteers. The training will occur on November 6 in the form of programming for minor ambassadors and volunteering for adults. We highly encourage public participation.

Deputy Director Seale

There are currently several parks under construction that developers will be dedicating to the City in the coming months. Some of those parks include two in the Tasman East Specific Plan area, and a two-acre park near the intersection of Coleman Ave and Brokaw Rd. The work the Commission is doing in providing feedback, reviewing and approving schematic designs, etc. is tangibly contributing to increasing and improving parkland in Santa Clara.

COMMISSIONERS REPORT**Chair Hai**

He visited Westwood Oaks and Jenny Strand Park, and attended the Pumpkin Festival in Half-Moon Bay.

Commissioner Caldwell

He passed by the new park under construction near the intersection of Brokaw Rd and Coleman Ave. to see construction progress and the large slide play structure. It's good to see a project coming to fruition. He commented that Santa Clara PD Park Patrol has been doing a great job monitoring Maywood Park. Their engagement with the community has been excellent. Commissioner Caldwell also described an outstanding Halloween display with a pirate ship a family created at their home. It's worth a visit at night.

Commissioner Chu

She encouraged everyone to see the Nutcracker this year. Parks & Recreation that puts on six shows of the nutcracker at the Mission City Center for Performing Arts at Wilcox HS. Tickets go on sale soon, and they usually sell out. She further added that we should get a ticketing software so the public can select assigned seats and not just have general admission.

Commissioner DeMarco

Commissioner DeMarco visited several parks and logged them with the Parks & Events tracker. His children finished a round of swim lessons at the Warburton Park, and started dance lessons today.

Commissioner Forte

Commissioner Forte attended the Comic-Con event at the Central Park Library. He noted that it seemed bigger and with more attendees this year compared to previous years. He commented that the energy at the event was great, and lot's of fun. The Commissioner noted that successful advertising may have contributed to the increased success of the event, as evidenced by billboards and flyers around the city promoting the event.

Commissioner Gupta

The Santa Clara Aquatics Foundation hosted a council candidate forum with six of the 10 candidates. Some Candidates prepared remarks that were read aloud. He felt the candidate forum format worked well. Commissioner Gupta has been engaging with the community regarding the importance of Measure I, and providing informing through conversations and flyer distribution. He encourages everyone to vote. Commissioner Gupta also attended the Youth Sports User Group Meeting that focused on the Wade Brummal Youth Sports Grant Program. He mentioned that it was difficult to follow along online, and requested that staff make improvements to hosting the hybrid meetings to facilitate participation of online attendees. In addition, he thought it would be good to step back from the conversation and come up with some values and principles on which to base and develop the policy.

Commissioner Ricketts

She plans to do some brainstorming and generating fun new ideas about working with another commission for a joint special event.

ADJOURNMENT

A motion was made by Commissioner Chu, seconded by Commissioner DeMarco, to adjourn the meeting at 9:26 PM until the next Parks & Recreation Commission Meeting on November 18, 2024 at 7:00 PM at the City Hall Cafeteria.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.