

City Council Meeting

**Item # 2 – Study Session:
Review of the Proposed
FY 2022/23 & FY 2023/24
Biennial Capital Improvement
Program Budget and FY 2022/23
Operating Budget Changes**

May 24, 2022

Agenda

- Budget Overview
- FY 2022/23 and 2023/24 Proposed Biennial Capital Budget and Five-Year CIP
- Economic Conditions/Ten-Year Financial Forecast Update
- FY 2022/23 Operating Budget Amendments
- Budget Calendar
- Questions and Answers

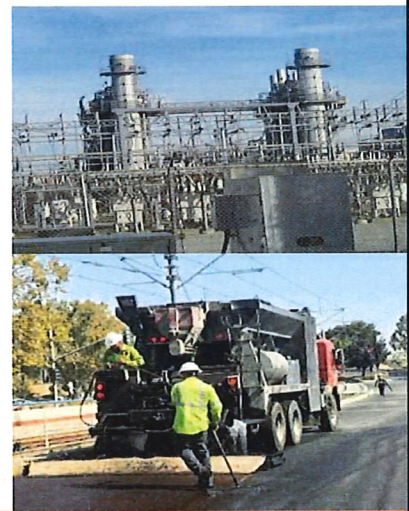
Budget Overview

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Proposed Budget Overview

- Biennial Capital Budget and Five-Year CIP, amendments to the FY 2022/23 Operating Budget
- Five-Year CIP project funding of \$624 M: utility projects (\$509 M) and non-utility projects (\$115 M)
- CIP identifies significant unfunded needs totaling \$572 M
- Ongoing capital funding sources needed to address needs
- Limited Capital Projects Reserve (CPR) funds projects in CIP (\$7 M) and projects funding in last CIP (\$3 M)
- FY 2022/23 Operating Budget balancing strategy remains in place; \$20 M projected General Fund shortfall to be addressed in next Biennial Operating Budget
- Collaboration with all City departments



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Proposed Budget Overview

City of Santa Clara Budget		
Fund Type	FY 2021/22 Adopted Budget	FY 2022/23 Proposed Budget
General Fund	\$ 286,025,931	\$269,591,355
Special Revenue Funds	28,214,477	27,453,289
Enterprise Funds	670,250,848	815,864,620
Internal Service Funds	41,211,645	42,329,153
Debt/Other*	39,291,994	19,846,647
Less (Transfers, Contributions, and Reserves)*	(178,378,596)	(200,317,482)
Subtotal Operating Budget	\$ 886,616,299	974,767,582
Capital Funds	\$337,391,387	\$151,522,312
Less (Transfers, Contributions, and Reserves)*	(6,682,539)	(1,454,000)
Subtotal Capital Budget	\$ 330,708,848	\$150,068,312
Total Budget	\$ 1,217,325,147	\$1,124,835,894

* Adjusts for transfers, contributions and reserves to avoid double counting of the same funds (e.g., internal service funds are excluded)



City of Santa Clara
The Center of What's Possible

FY 2022/23 & FY 2023/24 Proposed Capital Program Budget and Five-Year CIP










City of Santa Clara
The Center of What's Possible

CIP Projects by Theme

Theme	2022/23 Budget	2023/24 Budget	Biennial Budget	Five-Year CIP
Administrative Facilities	\$1,320,000	\$1,551,000	\$2,871,000	\$2,871,000
Community Facilities	1,431,000	0	1,431,000	1,431,000
Convention Center	0	0	0	550,000
Electric Utility	93,832,936	184,175,278	278,008,214	389,769,831
Other Community Projects	9,460,082	6,453,710	15,913,792	34,882,959
Parks and Trails	3,028,920	278,000	3,306,920	7,806,920
Sewer Utility	19,045,006	17,797,655	36,842,661	92,217,360
Solid Waste	743,000	765,000	1,508,000	3,944,000
Storm Drain	761,000	714,000	1,475,000	1,475,000
Technology and Equipment	861,536	1,302,374	2,163,910	4,944,718
Transportation	12,869,832	13,790,232	26,660,064	61,725,510
Water and Recycled Water Utilities	6,715,000	5,215,000	11,930,000	22,835,000
TOTAL	\$150,068,312	\$232,042,249	\$382,110,561	\$624,453,298

CIP Projects by Strategic Pillar

	Strategic Pillar	Proposed Five-Year CIP (\$ in millions)
	Promote and Enhance Economic, Housing, and Transportation Development	\$14.4 M
	Deliver and Enhance High Quality Efficient Services and Infrastructure	592.3 M
	Enhance Community Sports, Recreational and Arts Assets	9.0 M
	Enhance Community Engagement and Transparency	0.0 M
	Ensure Compliance with Measure J and Manage Levi's Stadium	0.0 M
	Manage Strategically Our Workforce Capacity and Resources	1.4 M
	Promote Sustainability and Environmental Protection	7.4 M
Total Proposed Five-Year CIP		\$624.5 M

CIP Projects – Capital Projects Reserve

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
Administrative Facilities						
Morse Mansion Maintenance & Repair	\$50,000	\$50,000				\$100,000
Repair to Historic Buildings	100,000	100,000				200,000
Repairs-Modifications to City Buildings	150,000	175,000				325,000
Replacement Self-Contained Breathing Apparatus (SCBA) Filling Stations	100,000					100,000
Stationary Standby Generators	920,000	1,191,000				2,111,000
Triton Museum Repair & Modifications		35,000				35,000
Administrative Facilities Total	\$1,320,000	\$1,551,000	\$0	\$0	\$0	\$2,871,000
Community Facilities						
Central Park Library Concrete Sidewalk Replacement	\$273,000					\$273,000
Community Facilities Total	\$273,000	\$0	\$0	\$0	\$0	\$273,000

CIP Projects – Capital Projects Reserve

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
Storm Drain						
Storm Drain Pump Station (SDPS) Facility Maintenance & Repair	\$113,000	\$71,000				\$184,000
SDPS Motor & Control Maintenance, Repair & Replace	148,000	408,000				556,000
Storm Drain Slide Gate Rehabilitation	500,000					500,000
Urban Runoff Pollution Prevention Pgm		300,000				300,000
Storm Drain Total	\$761,000	\$779,000	\$0	\$0	\$0	\$1,540,000
Technology and Equipment						
Defibrillator Replacement Project	\$70,000	\$70,000				\$140,000
Financial & Human Resources Mgmt (FHRMS/Utility Mgmt. Information Systems (UMIS))	39,283	40,283	40,283	1,000	1,000	121,849
Personal Protective Equipment Replacement	416,536	357,374	234,374			1,008,284
Technology and Equipment Total	\$525,819	\$467,657	\$274,657	\$1,000	\$1,000	\$1,270,133

CIP Projects – Capital Projects Reserve

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	5-Year Total
Transportation						
Annual Creek Trail Rehabilitation Program		\$200,000				\$200,000
Annual Curb Ramp Installation	150,000	150,000				300,000
Bridge Maintenance Program	560,000	740,000	710,000			2,010,000
Safe Routes to School	90,000	90,000				180,000
Sidewalk, Curb and Gutter Repair	300,000	300,000				600,000
Street Tree Services	419,000					419,000
Traffic Engineering Consultant Support	100,000	100,000				200,000
Transportation Total	\$1,619,000	\$1,580,000	\$710,000	\$0	\$0	\$3,909,000
Total General Fund CPR Funding	\$4,498,819	\$4,377,657	\$984,657	\$1,000	\$1,000	\$9,863,133

Proposed CIP – Administrative Facilities Theme

Five-Year CIP: \$2.9 million

- Replacement of SCBA Filling Stations (\$100K)
- Stationary Standby Generators (\$2.1 M)
- Maintenance and Repair of City and Historic Buildings (\$660K)



Repairs to Harris Lass



Repairs to Harris Lass

Proposed CIP – Community Facilities Theme

Five-Year CIP: \$1.4 million

- Central Park Library Concrete Replacement (\$273K)
- Park Service Center Roof (\$800K)
- Central Park Master Plan – Aquatic Center Planning and Design (\$358K)



Proposed CIP – Convention Center Theme

Five-Year CIP: \$0.6 million

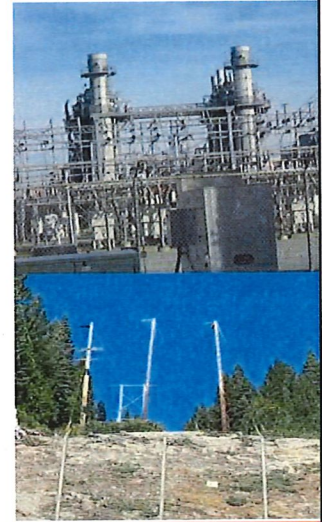
- Santa Clara Convention Center Condition Assessment Repair (\$550K)
- Complete the indoor digital signage project and update the kitchens and public spaces using existing funds budgeted in FY 2021/22



Proposed CIP – Electric Utility Theme

Five-Year CIP: \$389.8 million

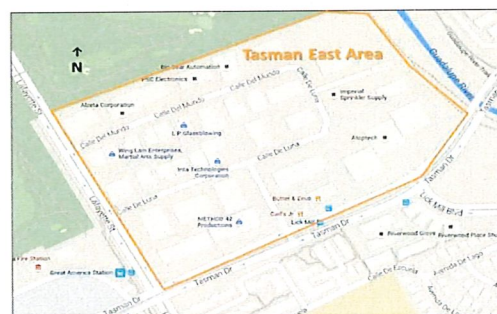
- Scott Receiving Station (SRS) Rebuild and Replacement (\$58.6 M)
- Kifer Receiving Station (KRS) Rebuild and Replacement (\$53.0 M)
- Homestead Substation Rebuild (\$33.0 M)
- Esperanca Substation (\$26.8 M)
- Grizzly Tap Line Repairs (\$25.0 M)
- NRS-KRS 115kV Line (\$22.8 M)
- NRS Transformer Replacement (\$14.0 M)



Proposed CIP – Other Community Projects Theme

Five-Year CIP: \$ 34.9 million

- Related Santa Clara (\$13.8 M)
- Tasman East Specific Plan (\$3.0 M)
- Patrick Henry Drive Specific Plan (\$367 K)
- Public Works Capital Projects Management Services (\$29.1 M)



Proposed CIP – Parks and Trails Theme

Five-Year CIP: \$7.8 million

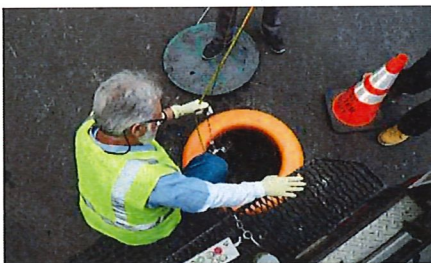
- Community Park North – Phase 1 (\$4.5 M)
- Westwood Oaks Park Playground Rehabilitation (\$1.0 M)
- Park Impact Fees Monitoring (\$546 K)
- Quimby Developer Reimbursement (\$1.8 M)
- Projects funded by Quimby Act/Mitigation Fee Act to be budgeted as revenues received



Proposed CIP – Sewer Utility Theme

Five-Year CIP: \$92.2 million

- San Jose-Santa Clara Wastewater Facility (\$76.5 M)
- Sanitary Sewer Improvements (\$10.0 M)



- Sanitary Sewer Capacity Improvements (\$1.0 M)
- Sanitary Sewer Condition Assessment (\$2.5 M)
- Sanitary Sewer Hydraulic Modeling (\$1.7 M)
- Sanitary Sewer Master Plan Update (\$0.5 M)

Proposed CIP – Solid Waste Theme

Five-Year CIP: \$3.9 million

- Sanitary Landfill Development – Post Closure (\$3.9 M)
 - Monthly monitoring, data collection, reporting, and landfill gas flare source testing
 - Construction of monitoring wells, well abandonments, roadway and fence repairs
 - Maintenance and repair of the landfill gas collection system



Proposed CIP – Storm Drain Theme

Five-Year CIP: \$1.5 million

- Storm Drain Pump Station Motor and Control Maintenance, Repair and Replacement (\$556K)
- Storm Drain Slide Gate Rehabilitation (\$500K)
- Urban Runoff Pollution Prevention Program (\$300K)
- Storm Drain Pump Station Facility Maintenance & Repair (\$184K)



Proposed CIP – Technology and Equipment Theme

Five-Year CIP: \$4.9 million

- Geospatial Information System (GIS) Enterprise System (\$1.5 M)
- FHRMS Update Project (\$296K)
- Fire Protective Equipment Replacement (\$1.0 M) and Fire Defibrillator Replacement (\$140K) (shift to Operating Budget in FY 2025/26)
- Utility Management Information System Enhancements (\$2.0 M)

Items Shifted to Operating Budget \$ 3.9 million

- Replace Network Equipment (\$1.6 M), Computer Replacement (\$250k), Cyber Security Risk Mitigation (\$821k), IT Sourcing Strategy and Strategic Plan (\$200k)
- Fire Protective Equipment Replacement (\$779K), Fire Defibrillator Replacement (\$140K), Thermal Imaging Camera Replacement (\$80K) (starting in FY 2025/26)

Proposed CIP – Transportation Theme

Five-Year CIP: \$61.7 million

- Annual Street Maintenance and Rehabilitation Program (\$38.2 M)
- Bridge Maintenance Program (\$2.4 M)
- Pedestrian and Bicycle Enhancement Facilities (\$1.5 M)
- Sidewalk, Curb and Gutter Repair (\$2.6 M)
- Traffic Signal Enhancements (\$2.5 M)
- Uncontrolled Crosswalks Improvements Project (\$5.7 M)



Proposed CIP – Water & Recycled Water Utilities Theme

Five-Year CIP: \$22.8 million

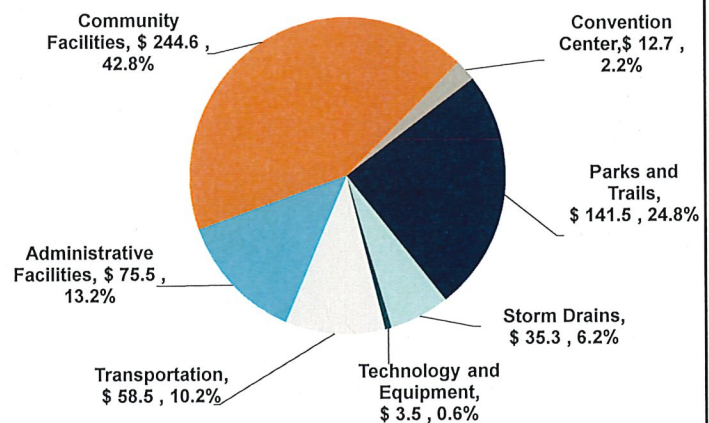
- Asset Management Program (\$0.8 M)
- Building and Grounds (\$3.7 M)
- Distribution System Replacement/Restoration (\$10.0 M)
- New and Replacement Wells (\$5.6 M)
- Recycled Water System Mains and Services (\$250K)
- SCADA Improvements (\$2.5 M)



Unfunded Capital Needs

- **\$572 M unfunded needs over five years**
 - Fire Stations
 - Parks, Outdoor Spaces and Trails
 - Community Facilities
 - International Swim Center
 - Streets and Roads Pavement
 - Traffic and Bicycle Safety
 - Storm Sewer System
 - City Buildings
 - Historical Buildings

Five-Year CIP Unfunded Needs = \$571.6 M



Unfunded City Council Priorities

2022 Council Priority Setting Session

- Vision Zero Policy
- Transportation "Quiet Zone"
- Transportation Demand Management Study
- Station Area Plan
- Downtown Task Force/Precise Plan

Other Initiatives

- Nov. 2024 infrastructure ballot measure
- El Camino Real Specific Plan revisions
- Sanitary Sewer laterals
- Construction of Lawn Bowl Facility
- Crosswalks/Beacons at various locations
- Feasibility study: roadway undercrossing at railroad tracks separating Benton Street and Brokaw Road near the Santa Clara Caltrain Station/Future BART Station
- International Swim Center improvements

Unfunded City Council Priorities – El Camino Specific Plan

- October 2022 Council direction to conduct additional planning work to revise the draft Specific Plan per City Council direction
- No action on proposed Budget Amendment to add \$1M to fund planning work
- Options for Council Consideration:
 - Add \$1M to Budget to fund revision (new Plan and new EIR) from Land Sale Reserve
 - Strategically reduce density in draft SP but still consistent with EIR
 - Move forward with rezoning and roadway plan only
 - No further action

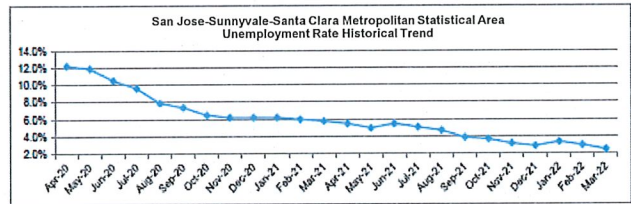
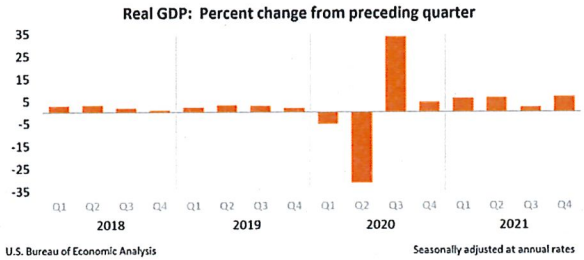
Potential Funding Strategy

- Additional funding sources needed to support capital infrastructure needs
 - G.O. Bond Measure
 - Parcel Tax
 - Dedicated funding (Transfer Tax, other tax measure)
- Neighboring cities use various strategies to support capital infrastructure
- Most actions require voter approval
- Potential November 2024 ballot measure
 - Robust community education and engagement needed
 - Potential measure would reflect community input

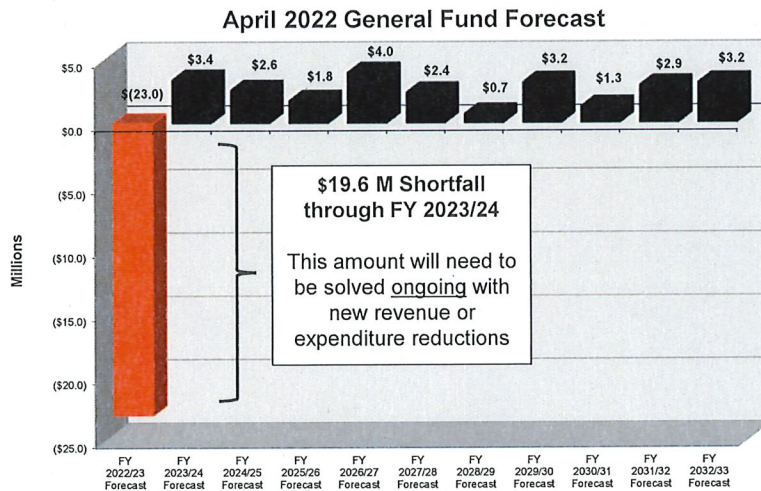
Economic Conditions/Ten-Year Financial Forecast Update

Economic Conditions

- Economic conditions continue to recover since the start of the pandemic
- GDP has surpassed pre-COVID peak and is expected to reach the pre-pandemic trend by mid-2022 (UCLA March 2022 forecast)
- National unemployment rate dropped to 3.6% in March 2022, almost at the pre-pandemic unemployment rate of 3.5%
- Local unemployment rate of 2.5% in March 2022, down from 5.8% in March 2021 and pre-pandemic February 2020 level of 2.6%
- Transient Occupancy Tax receipts have not recovered (down 61% from pre-pandemic level)



General Fund Ten-Year Forecast

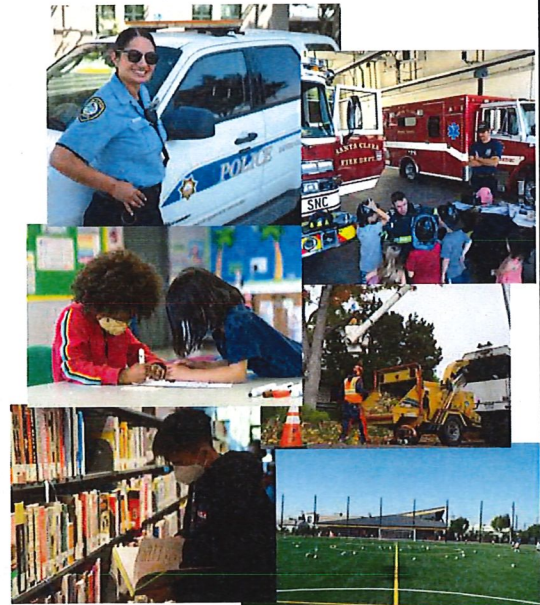


General Fund Budget Balancing

- FY 2021/22 and FY 2022/23 Biennial Operating Budget approved in June 2021
- The FY 2022/23 General Fund balancing strategy that primarily uses reserves to address the projected shortfall remains in place
- Budget balancing actions expected to be brought forward for the FY 2023/24 and FY 2024/25 Biennial Operating Budget to address projected \$19.6 million General Fund shortfall
 - Combination of use of reserves, revenue solutions, and expenditure reductions
 - Work to identify new ongoing sources has been underway, including fiscal sustainability measures for consideration on the November 2022 ballot

Fiscal Sustainability

- Work to identify new ongoing revenue sources underway
- Potential November 2022 ballot measures
 - Modernize business tax
 - Outreach underway with public and business community
- Reduce the level of service disruptions that may be needed
- Better position the City moving forward



FY 2022/23 Operating Budget Amendments

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FY 2022/23 Operating Budget Amendments

- FY2022/23 Adopted Operating Budget approved June 22, 2021
- Operating Budget amendments necessary to:
 - update revenue estimates for the General Fund and other funds
 - make adjustments to account for updated labor and non-personnel costs in the General Fund and other funds
 - Update resources and production costs in Enterprise Funds
 - Update positions to reflect FY 2021/22 actions (18.0 non-General Fund positions to support Electric Utility, 10.0 positions restored in the Police Department, and 4.0 positions supported by various funds and reimbursements)
- Described in the Appendices section of the Proposed Budget



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General Fund Reserves

- **Budget Stabilization Reserve (BSR)** – Used for weathering economic downturns, emergency financial crisis or disaster situations
 - Per Council policy, the BSR target is 25% of the expenditure budget
 - The Council adopted FY 2022/23 budget principles allows this reserve to drop to 15% of expenditures with the use of the Land Sale Reserve to address any remaining shortfall
 - The FY 2022/23 Proposed Budget includes use of \$13.2 million and the ending balance drops to \$40.4 million or 15% of expenditures
- **Land Sale Reserve** – Allocates the proceeds from the sale of City-owned land
 - This reserve is projected to drop to \$12.7 million in FY 2022/23
 - Use of \$9.7 million in FY 2022/23 as a previously adopted budget balancing action
- **Capital Projects Reserve** – Used to support the City’s CIP
 - The target funding level is a minimum of \$5 million
 - Fully uses the reserve to address projects in this CIP (\$6.7 M) and projects funded in the out years of the last CIP (\$3.2 M)

General Fund Reserves

Reserve Type	FY 2021/22 Estimated Balance	FY 2022/23 Proposed Balance
General Fund Budget Stabilization (BSR)	\$53.6 M	\$40.4 M*
General Fund Capital Projects	\$6.7 M	\$0 M
Land Sale Reserve	\$22.4 M	\$12.7 M
Pension Trust (General Fund)	\$24.0 M	\$24.0 M

* The BSR reserve dropped to \$36.6 million in the FY 2022/23 Adopted Budget; adjustment to \$40.4 million to meet the 15% target in FY 2022/23

Amendments to Budget and Fiscal Policies

- Eliminates the Building Inspection Reserve in the General Fund as this reserve is no longer necessary due to the creation of a separate Building Development Services Fund
- Amends the Utility Funds Reserves
 - Adds Special Projects Reserve; renames Construction Reserve to Infrastructure Reserve and modifies the calculation
 - Specifies requirements for Electric Utility (revises operating and maintenance reserve to 90 – 180 days due to large fluctuations and variability in energy market, describes infrastructure reserve basis, describes Electric Utility Rate Stabilization Fund)

Budget Calendar

FY 2022/23 and 2023/24 Budget Calendar

- **April 29** – Proposed Capital Program Budget Released
- **May 24** – City Council Study Session on Capital Program Budget and Operating Budget Changes
- **June 7** – Second City Council Study Session on Capital Program Budget and Operating Budget Changes
- **June 21** – City Council Adoption of Capital Program Budget, Gann limit, Operating Budget Changes and CIP Carryovers

Questions and Answers

The seal of the City of Santa Clara, California, is circular. It features a central illustration of a mission building with a red roof and a bell tower, set against a blue sky with clouds and a green field. The year "1852" is written below the illustration. The outer ring of the seal contains the text "CITY OF SANTA CLARA CALIFORNIA" at the top and "THE MISSION CITY" at the bottom, separated by a dotted line.

City Council Meeting

**Item # 2 – Study Session:
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May 24, 2022

RESPONSE TO COUNCIL QUESTIONS RE: 5/24/22 AGENDA

Agenda Item 2: Study Session: Review of the Proposed FY 2022/23 & FY 2023/24 Biennial Capital Improvement Program Budget and FY 2022/23 Operating Budget Changes

Council Question:

1. I know it will take 5 votes to amend the Operating Budget even when we vote on the CIP budget in the next few weeks. Does it make sense to add additional budget items (drawing from reserves) now or at any time during the upcoming year since the number of votes needed will be the same to do a budget amendment?

Staff Response:

While budget actions can be brought forward at either time, it is generally preferable to bring forward a budget addition during the annual budget process in order to weigh that particular need against all other competing needs and in context of the City's overall fiscal condition. As you know, with the significant budget challenges ahead the use of reserves now will reduce the amounts available in the future in the next Biennial Operating Budget process.

2. How do we decide how to spend the \$325K balance from the \$400K Council Initiatives Budget? Do I just make a proposal? When and how?

Staff Response:

As part of one of the Budget Study Sessions, Council can provide direction to staff to bring back a proposed budget action for consideration as part of the budget adoption on June 21st. Staff would add those items as policy alternatives for City Council to consider when adopting the budget. Ideally, if there is a proposal that the Council could achieve a consensus during a study session, staff would bring this back in on June 21st as part of the budget adoption. Alternatively, staff could receive feedback during the study session and bring those policy alternatives for City Council to consider when adopting the budget.

3. I would like to fund some of the items from the 2022 City Council Priority Setting session like TDM and ECR. Can I do this from the Land Sale Reserve?

Staff Response:

Yes, the Land Sale Reserve would be a potential funding source.

4. The Homeless Task force money of \$75K is just for Homebase. How do we allocate money for actual measures like port-a-potties and showers?

Staff Response:

Per prior City Council action, the City is currently contracting with WeHope to provide mobile shower, mobile laundry and accompanying case management through an Agreement that extends through February 28, 2023 and which is funded with \$55,196 from the Housing Authority Fund. A future budget appropriation would be necessary to continue the service beyond February 2023. Staff will evaluate the best service model and funding source and bring those forward in the future for Council consideration.

Council Comments:

I would like more information about the following items (Questions in Red):

1. Central Park Master Plan - Aquatic Center Planning and Design (\$358,000); project includes a forensic engineering/architectural and failure study of the ISC facility and its infrastructure with recommendations on necessary repairs, costs, and potential closure timeline. **Is this for the full relocation of the ISC or just for temporary repairs?**

Staff Response:

There are two separate parts to this project request: (a) a comprehensive forensic building evaluation of the existing ISC in its current location that includes architectural, structural, mechanical, electrical, plumbing, etc., as well as current budget estimates and schedule for completion of any study recommended work; and (b) the initial public outreach and schematic design for a new 50 meter (deep/shallow) pool per the Central Park Master Plan. This two-part strategy is recommended due to the likely continued failure, potential risks and permanent closure of the existing aged ISC infrastructure, and the need for construction at least one replacement pool to accommodate aquatic programs during temporary or permanent closure(s). These two parts will likely require additional funding and should be considered placeholder estimates to begin the study process. The Unfunded Projects in the Proposed Budget includes the unfunded portion of this project estimated at \$2.1 million.

For additional clarity, the Central Park Master Plan calls for relocation of the ISC pools to the Kiely side of Central Park through a two-phase design and construction process: initial phase is design and construction of one 50 meter pool and mechanical along with 80% plans for a full aquatic center, followed by a second phase design and construction of 50 meter pool and instructional/community water, dependent upon funding.

2. Santa Clara Convention Center Condition Assessment Repair (\$550,000); work will continue on projects funded in FY 2021/22; I see unfunded CIP Projects for the Convention Center is \$12.6M. **What are those projects and where does the money come from for those?** I don't see any budget for this in the 2022/23 and 2023/24 budgets. I see that unfunded repairs are \$12.6M.

Staff Response:

Attached is a list of the unfunded projects at the Convention Center. To the extent there are excess revenues from the operation of the Convention Center, these funds can be available for further investment into the Convention Center facility. In a stabilized post-COVID environment, it is projected that the Convention Center will have net operating revenue which will provide a funding source for these currently unfunded improvements.

3. Cemetery Fund and Write-off; Transfer of \$870K from General Fund in 2021/22 and 2022/23 while Fee for Services amount to only \$600K. **Does this mean that the subsidies are more than total revenues?** Also "The Cemetery Fund has an accumulated outstanding Advance from the General Fund in the amount of \$7,961,149. This action writes off this advance in the amount of \$7,961,149 that will not be repaid to the General Fund." **Does this mean that the Cemetery has been operating at a loss of almost \$800K for 10 years?**

Staff Response:

Yes, the Mission City Memorial Park (Cemetery) is a subsidized service that has operated at a "loss" for many years. While the Cemetery operates within a competitive market for both customers as well as our labor/materials/supplies, cost recovery has not been set at 100% and there has been a subsidy (lower price) for Santa Clara residents. The City has been increasing fees for services, while keeping the fees in

line with the competitive market. In addition, labor has been kept at the lowest possible level, the cost of operations/maintenance has continued to increase resulting in a structural deficit.

In addition, the sales of the components of burial for both “pre-need” and “at need” fluctuates monthly (e.g., approximately \$44.4K December 2021, and \$149.2k January 2022) and over time. Over the past few years, sales of new burial plots have varied from 43 to 81 annually, and burials have ranged from 104 to 145 annually (or, an average of 8.6 to 12.1 per month).

Below is a chart that shows the loans to the Cemetery Fund by fiscal year. The loans extend beyond a ten-year period.

Loans to the Cemetery Fund by Fiscal Year

Fiscal Year	Loan Amount
2001/02 and prior	988,460
2002/03	157,725
2003/04	194,095
2004/05	9,500
2005/06	410,940
2006/07	175,190
2007/08	93,154
2008/09	100,920
2009/10	774,705
2010/11	485,001
2011/12	584,600
2012/13	244,698
2013/14	12,220
2014/15	370,930
2015/16	293,530
2016/17	327,743
2017/18	433,765
2018/19	618,081
2019/20	64,124
2020/21	771,769
2021/22	850,000
	7,961,149

4. Morse Mansion; Is the 5 year maintenance and repair \$8.32M? I see we have \$50K proposed for 2022/23 and 2023/24. Was a repair assessment made when the City purchased the Morse Mansion? What does the City intend to do with the Morse Mansion in the long term?

Staff Response:

Is the 5 year maintenance and repair \$8.32M?

No, this estimated amount is for major rehabilitation per the Condition Assessment & Preservation Plan that was completed in 2017. The plan recommended rehabilitation for the entire building which included items such as roof repair/replacement; mechanical, electrical and plumbing; windows and doors; insulation and attic work; landscaping and other site work; structural repair/replacement of foundation; exterior repair and front porch restoration; interior repair, finishes and painting; and termite repair. The current costs were estimated and escalated based on the condition estimate, performing the work to preserve the historical nature of the house and completing it as a City public works project which would include prevailing wage.

I see we are have \$50K proposed for 2022/23 and 2023/24.

This amount is for ongoing day-to-day maintenance when items need to be repaired for the current tenants, such as roof leaks, plumbing leaks, fixture repairs, HVAC repair and maintenance, and any other issues that are raised to the property manager.

Was a repair assessment made when the City purchased the Morse Mansion?

Yes, it was performed in 2017.

What does the City intend to do with the Morse Mansion in the long term?

The Morse Mansion lease expires in June 2024. A community outreach process will occur prior before a recommendation for the long term use is forwarded to the City Council. During this process, an assessment on the cost of conversion would also need to be undertaken.

Over the years staff has heard community comments for potential uses such as private offices, a City community facility, city offices, bed & breakfast etc. It should be noted that if there is a change in use of the building there will be significant costs associated with the conversion of the occupancy type. The Morse Mansion is on the National Register of Historic Places. The current Building Code occupancy for the structure is residential. If the building was to be converted to a commercial use and/or a public use regardless if there was any assembly area, significant improvements to be the building would be required. The assessment conducted in 2017 did not contemplate a change in occupancy and therefore another report would need to be commissioned to determine the scope of improvements necessary to allow for a change of occupancy from residential to another use.

5. Parkland Acquisition; **Why is there \$33.4 M of unfunded CIP for Parkland Acquisition? Does this mean we are behind in our Quimby or MFA parkland targets?**

Staff Response:

The \$33.4M is "unfunded" because the City is currently allocating all new Quimby Act and Mitigation Fee Act (MFA) funds received in lieu of parkland dedication to complete existing prioritized park rehabilitation and expansion projects. This includes repayment of the Reed & Grant Street Sports Park construction loan which Council directed to be 25% of future MFA fees. Once that loan is repaid, then 25% of MFA fees received can be allocated towards acquisition of new parkland. The parkland planned and dedicated within the various Specific Plan Areas such as Lawrence Station, Tasman East, Patrick Henry Drive, etc. as well as other smaller residential developments under 50 units where the City only receives in lieu fees, with no parkland dedication, is less than 2.6 acres per 1,000 new residents. Therefore, the \$33.4M is a place holder estimate of the funding needed for acquisition of at least 2.6 to 3.0 acres per year over a five-year period.

Agenda Item 4.F: Action on Amendment No. 3 to the Agreement with HouseKeys Inc. for Administration Services for the City's Affordable Rental Program

Council Question:

1. Will this item accomplish my desire to have a centralized database of all affordable housing units, especially all available housing units so that a low income renter can see what's available in one place rather than having to contact each developer/project in the city one-by-one? Would there also be a single waiting list for all projects including those in the pipeline for construction?

Staff Response:

The Housekeys contract is a step in this direction in that it will further centralize newer affordable housing opportunities in Santa Clara. However, the City cannot require older developments and 100%

affordable projects that do not have city funding to use Housekeys. Housekeys does not have one single waitlist, but all active Housekeys drawings are listed on the webpage. For more information, please visit the Housekeys webpage: <https://www.housekeys7.com/renter-info-page> .

Longer term, there is an effort underway to create a centralized interface for the County that would tie into a regional one as well, but that interface is not expected to be available for a couple of years.

Agenda Item 6: Public Hearing: Adoption of a Resolution Setting Rates for Overall Solid Waste Services and Annual Clean-up Campaign in the Exclusive Franchise Area

Council Question:

1. What has been diversion rate (sorting rate of organics from garbage) since we started using GWR (Green waste Recovery)? Do we have audited numbers from third party or are the numbers provided by GWR internally?

Staff Response:

Results from the previous two audits are below. The City is in the process of another audit at GreenWaste Recovery now and will be conducting a second one in 2022 later this year. R3, the City's third-party consultant, and a City staff member are involved with overseeing the audit, collecting data, and completing the report.

Results from February 25, 2021 Audit:

Residential cart diversion – 54.0%

Commercial bin diversion – 49.3%

Combined diversion – 51.7%

Results from June 9, 2021 Audit

Residential cart diversion – 46.8%

Commercial bin diversion – 43.6%

Combined diversion – 45.3%

Agenda Item 7: Approval of a Status Report on the Lease Agreement Between the City of Santa Clara and the Police Activities League (PAL) for the Operation of a BMX Track

Council Question:

1. Why was the USABMX proposal to the City not included in the staff report?

Staff Response:

The proposal was emailed directly to the City Council from USA BMX. There is a valid agreement in place. Staff does not have direction from Council to accept alternative proposals.

2. Is the track currently open? If not, when will it be open?
3. What are the implications of having no "USABMX" sanctioned events at the track? Do the kids not get to advance to regional or international competitions?
4. How many days a week is PAL expecting to have the track open?
5. How many clinics is PAL or PAL's new operator planning to run during the summer?
6. Is PAL expecting to raise the fees above \$10/rider and is PAL going to charge more for non-residents of the City?
7. How will PAL collect fees if not using the USABMX event management software?

8. When are we expected to get the audit report from Mr. Richard Gordon of the Withum Firm? Why are we making any decisions before getting the report?
9. There are allegations that PAL didn't put any money into maintenance of the track but PAL says otherwise. Has PAL submitting any documentation of how much money they have spent on maintenance?
10. Will there be metrics for ridership/attendance to compare PAL performance versus previous track operator attendance?

Staff Response:

Questions #2 - #10, #12 are operational in nature and should be appropriately directed to the PAL Board for their review and response.

11. Will there be any revision of the contract if it is deemed that the community is not being served at a high level?

Staff Response:

Any revision to the existing agreement would be at the direction of the City Council.

12. If it is expected to take 1950 hours for City Parks and Rec staff to oversee the track, how much staff time is PAL committing to cover the same tasks?

Staff Response:

Questions #2 - #10, #12 are operational in nature and should be appropriately directed to the PAL Board for their review and response

Agenda Item 9: Action on the Freedom Circle Future Focus Area Plan Including: Adoption and Certification of the Environmental Impact Report (EIR) Prepared to Analyze the Potential Environmental Impacts for the Project and an Associated Mitigation Monitoring and Reporting Program; Adoption of a General Plan Text Amendment to Add Language Regarding the Creation of Additional Future Focus Areas, the Re-designation of Land Outside of Focus Areas, Creation of the New Very High-Intensity Office/Research & Development (R&D) Designation, and Adoption of a General Plan Amendment to Create the Freedom Circle Future Focus Area, Bounded by Great America Parkway to the West, Mission College Boulevard to the North, San Tomas Aquino Creek to the East, and Highway 101 to the South; Adoption of the Greystar General Plan Amendment to Change the Designation of the Greystar Site from High Intensity Office/Research & Development (R&D) (Maximum Floor Area Ratio of 2.0) to Very High Density Residential (51-100 Dwelling Units/Acre); and Adoption of the Planned Development Rezoning for the Greystar Site, Which Would Allow up to 1,100 Units on a 13.3 Gross Acre Site Bounded by Freedom Circle to the West, Mission College Boulevard to the North, San Tomas Aquino Creek to the East and Highway 101 to the South

Council Question:

1. Can we have a discussion of the possibility of widening the San Tomas Creek Trail near the Freedom Circle Focus Area?

Staff Response:

The widening of the STA Creek Trail would need to be addressed as a capital project separate from the discussion of the Freedom Circle Focus Area and Greystar General Plan amendments on tonight's agenda. The trail project would require significant coordination with Valley Water and other agencies and a separate environmental review process outside of the scope of tonight's Council item. The information below on this topic was previously provided to the City Council as part of the September 7, 2021 City Council agenda packet. Please let me know if you have any follow-up questions.

Trail Widening

Staff has discussed the potential widening of the San Tomas Aquino Creek trail with the project consultant (MIG), Valley Water staff, and a representative of Greystar. The Creek trail is located outside of the Focus Area project boundaries on land controlled by Valley Water and potential expansion of the Creek Trail is outside of the scope of the current project. Valley Water staff communicated that there is a chance they would be open to it provided that the design for the widening:

- Would not impact their operations on the affected creek reach
- Would provide access for maintenance
- Would maintain flow conveyance capacity and integrity of the levee
- Would not require removal of native trees or riparian vegetation
- Would avoid the need for new bridges.

The City would need to engage an engineer to prepare a schematic design for widening the trail and an environmental consultant to prepare a CEQA analysis. Widening the trail would require coordination regarding the adjacent utilities and engineering work related to widening the levee on which it sits and/or increasing the slope of the levee. Widening the Creek Trail at this location is not currently in the scopes of the City's Bicycle Master Plan, Pedestrian Master Plan, or Creek Trail Network Expansion Master Plan.

The CEQA analysis would likely include analysis of potential impacts to biology, hydrology and recreation. Because the trail is on top of the levee and near the creek, it would require coordination with the Army Corps and the California Department of Fish and Wildlife as well as Valley Water. Greystar has indicated a willingness to contribute towards the costs for a subsequent effort to widen the trail that does not impact their current project schedule, for which the EIR is scheduled to be in public circulation later this month.

This engineering and CEQA effort will require significant funding and a significant level of staff support. If Council is considering this effort it might be more appropriate to consider in context of all other Council funding and staff priorities for the Community Development and Public Works Departments. If the City Council directs staff to initiate work on widening the creek trail, staff will further develop a project scope and evaluate an appropriate process to engage with the consultants needed to undertake this effort.

Agenda Item 10: Action on a Resolution Declaring the Loylton Ranch Property Surplus

Council Question:

Why is the resolution dated 11/22/2017?

Staff Response:

That refers to the revision date of the template. We have it in the footer of all the templates we maintain. It is not specific to the substance of the resolution, but helps us make sure that the correct version of the template is being used.

Spectra - Convention Center Capital Improvement Program - Summary
 FY 2022/23 - FY 2026/27

#	Item	Description	YR 1	YR 2	YR 3	YR 4	YR 5	5-yr Total	Priority	
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27			
2023-01	Convention Center HVAC - Chillers and BMS Operating System Upgrade	<p>This project will fund work associated with the removal and replacement of two (2) of the three (3) existing chillers, the installation of variable speed drives (VSD), and the replacement of related building management system (BMS). The chillers help to provide air control in the Center and the new BMS system will allow the Center to better control temperatures and reduce electrical usage and with scheduling capabilities in the new software.</p> <p>Two (2) of the three (3) chillers in the Center are original to the building and it has become increasingly difficult to locate repair parts. The older chillers do not allow for quick variable temperature changes as needed by clients. In addition, a new BMS is needed to control the entire HVAC system. The current BMS system was installed in FY 2019/20 as a "stop gap" measure to prevent the consistent failing or crashing of the system resulting in the lost of conditioned air.</p>	\$ 1,055,250	\$ -	\$ -	\$ -	\$ -	\$ -	1,055,250	A - Critical (Mandated, Emergency, Under Construction)
2023-02	Convention Center HVAC - Chilled Water System and Cooling Towers	<p>This project will fund the following:</p> <ol style="list-style-type: none"> 1) Chilled water system assessment = \$23,100 A chilled water system uses water instead of air to cool the facility and helps to cool off large areas or several rooms individually. A condition assessment of the current chilled water system will be done completed. The assessment will determine options for either the rehabilitation or replacement of components for the chilled water system. Based on this assessment, a future replacement project may be proposed. 2) Cooling towers replacement = \$107,800 The cooling towers, together with chillers, make it possible to air condition large spaces. The cooling towers sit on the roof of the Center. It is unknown when the last time any of the current cooling towers were replaced. Cooling towers typically needs to be replaced every 8-10 years due to components becoming brittle, clogged, or losing its film surface during upgrades where the current fill may no longer be the right type. This project will optimize the cooling process of the towers by increasing the surface area between the water flow and the air. 3) Tower Motors, Fans & Drives = \$154,000 This project would fund replacement and installation upgrades to the motors and pumps used in various HVAC cooling towers. In some cases the motors are original, installed in the mid-1980's. There are currently motors that are inoperable or need replacement or rebuilding. The replacements would lead to an overall enhancement of operation, control over temperature comfort levels and improved efficiency to assist in lowering overall utility expense. 	\$ 284,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 284,900	A - Critical (Mandated, Emergency, Under Construction)
2023-03	Convention Center Main Sound System Upgrade	<p>This project will fund an assessment of the current sound system within the Center. The current sound system in the Exhibit Halls, Ballrooms and lobbies continues to hum and drop out intermittently. An upgrade to the software and the replacement of several components may assist in alleviating the current issues. An additional project may be requested following the results of the assessment.</p>	\$ 21,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500	A - Critical (Mandated, Emergency, Under Construction)

Spectra - Convention Center Capital Improvement Program - Summary
 FY 2022/23 - FY 2026/27

#	Item	Description	YR					5-yr Total	Priority
			YR 1 FY 22/23	YR 2 FY 23/24	YR 3 FY 24/25	YR 4 FY 25/26	YR 5 FY 26/27		
2023-04	Outdoor Marquee	Due to unanticipated expenses, funds for the outdoor marquees were shifted to support the Refresh project initiated in FY 2020/21. This project will fund the assessment of the current technology and equipment of the four outdoor marquees. The outdoor marquees are antiquated, display unattractive/pixelated imagery, and lack modern technological capacity. Only two of the four boards are working. Updating the marquees to modern technological displays will contribute to the Center's ability to attractively market and promote its events.	\$ 983,500	\$ -	\$ -	\$ -	\$ -	\$ 983,500	A - Critical (Mandated, Emergency, Under Construction)
2023-05	Convention Center Access Control and Alarm Monitoring System Upgrade	This project will fund an assessment of the current Fire System alarm monitoring system. The system control panel is the center of a network of sensors, which may include smoke detectors, motion detectors and/or tamper sensors. Results of the assessment will determine if the current system is at end of life and needs to be replaced. Based on the results of the assessment, a future related project may be proposed.	\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ 31,500	A - Critical (Mandated, Emergency, Under Construction)
2023-06	Convention Center Air Wall Condition Assessment	This project will fund a condition assessment on the current state of the air walls. The assessment will determine options for resurfacing, repair or replacement of the system and may include a redesign of the full track system for maximum utilization of space. Based on this assessment, a future replacement project may be proposed. Air walls are operable wall systems (attached to a track system in the ceiling) that provide the ability for a large meeting spaces to be divided into multiple meeting spaces to accommodate simultaneous events at one time. The air walls in the Center are the originals. They are in poor condition and the current aluminum track system in the Grand Ballroom and Great America Ballroom has required continued repairs over the years to keep them operational. These challenges also result in more lengthy changeovers of the space from event to event.	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	A - Critical (Mandated, Emergency, Under Construction)
2023-07	Convention Center Roof Structure Condition Assessment	This project will fund a condition assessment on the current state of the Center roof structure (excluding the glass pyramids over the lobby area). The assessment will determine options for the rehabilitation or replacement of the associated structures and costs. Based on this assessment, a future replacement project may be proposed.	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	A - Critical (Mandated, Emergency, Under Construction)
2023-08	Convention Center Boiler System Replacement	This project will fund an assessment of the boiler system at the Center. The current boiler system is antiquated and it is becoming increasingly difficult to find parts. Age of the equipment also makes it difficult for staff to regulate temperatures for events within the facility. Results of the assessment may lead to the request of additional projects to upgrade equipment.	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000	A - Critical (Mandated, Emergency, Under Construction)
2023-09	Convention Center HVAC Study	The HVAC system has not been fully updated since it was built over 30 years ago. This project will fund an engineering study of all mechanical, electrical and plumbing equipment and systems, including the heating, ventilation, and air conditioning (HVAC), and related duct work over the Great America wing. Visibly, the duct work is in poor condition and needs to be assessed to determine if it is repairable or if replacement is needed. A full report will be provided at the end of the study. Based on the results of the study, a future related project may be proposed.	\$ 15,750	\$ 15,750	\$ -	\$ -	\$ -	\$ 31,500	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
 FY 2022/23 - FY 2026/27

#	Item	Description	YR					5-yr Total	Priority
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
2023-10	Main Lobby Floor In-fill & Archway	This was an unanticipated expense from the Refresh project initiated in FY 2020/21. In an area in the lobby, a plywood platform was uncovered upon removal of the old carpeting. The platform needs to be removed and in-filled to support the full pour and planned design of the polished concrete. Additionally, the archway in the lobby was determined as non-structural and proposed for removal to further enhance and open up the lobby area of the Center.	\$ 77,895	\$ -	\$ -	\$ -	\$ -	77,895	D - Not Critical (Achieve Efficiency or Sustainability)
2023-11	Wall Covering Project	This project would fund the removal of the temporary carpet, complete the in-fill of the area of the main lobby (including flower beds), demolish the archway in the main lobby, and complete installation of polished concrete in that area.	\$ 116,464	\$ -	\$ -	\$ -	\$ -	116,464	D - Not Critical (Achieve Efficiency or Sustainability)
2023-12	Convention Center Exterior Paint Project	This was an proposed enhancement from the Refresh project initiated in FY 2020/21. As part of the design process, wall coverings were proposed to enhance the feel and esthetics in certain locations in the Center. The project will fund all costs related to repainting the exterior of the Center.	\$ 696,938	\$ -	\$ -	\$ -	\$ -	696,938	D - Not Critical (Achieve Efficiency or Sustainability)
2023-13	Convention Center Maintenance Equipment Purchases	The exterior of the Center was last painted over a decade ago and is showing signs of fading and regular wear and tear from years worth of pollution buildup, weathering and staining. A fresh coat of paint will help to brighten the exterior of the Center and to provide a more contemporary feel. This project will fund the purchase of new/replacement maintenance equipment. FY 2023/24 1) One (1) replacement riding floor scrubber = \$52,000. The riding floor scrubber is used to clean large floor surface areas such as the Exhibit Halls. The current riding floor scrubber is at end of life and regularly overheats. 2) Two (2) replacement floor burnishers = \$97,500 There are current three burnishers. One does not work and one is at end of life. The burnishers will also be used to polish the newly installed polished concrete in the lobby area. FY 2024/25 1) One (1) new and one (1) replacement floor scrubber = \$47,250. The floor scrubbers are smaller in stature and provide added mobility for hard surfaces as needed throughout the facility and for areas that cannot be reached by the riding scrubber. FY 2025/26 1) One (1) new Boom Lift = \$170,000 The purchase of a boom lift will eliminate the need to rent the equipment. The Center rents a boom lift 10-15 times per year at a rate of \$1,200/per day. The purchase of a new boom lift is estimated at \$170,000 with a useful life of 20-plus years. Rental of a boom lift, if current trends continue at 12 per year would be 240 rentals @ \$1,200/per day or \$288,000. The purchase could save \$118,000 over the same time period.	\$ -	\$ 149,500	\$ 47,250	\$ 170,000	\$ -	366,750	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
FY 2022/23 - FY 2026/27

#	Item	Description	YR1 FY 22/23	YR2 FY 23/24	YR3 FY 24/25	YR4 FY 25/26	YR5 FY 26/27	5-yr Total	Priority
2023-14	Convention Center Furniture, Fixtures and Equipment (FF&E)	This project would fund the replacement of all the trash receptacles inside and outside of the Center, new table skirting and the purchase of new modern furniture for public areas. The current trash receptacles would be replaced with commercial grade trash receptacles that provide disposal options for trash, paper and recycling. Table skirting would be used to upgrade all Center events. New furniture would provide direct power and USB ports for charging electronic devices and networking opportunities for groups using the Center. This project may also include the purchase of some outdoor furniture for the 2nd floor Terrace area.	\$ -	\$ 259,875	\$ 259,875	\$ -	\$ -	\$ 519,750	B - Maintenance (System Reliability, Ongoing Operations)
2023-15	Convention Center Exhibit Hall & Ballroom Chairs	This project would fund the replacement of the Exhibit Hall seating (folding chairs) and the Ballroom Chairs and storage carts over two years. The Center currently has an inventory of approximately 5,000 folding exhibit hall chairs, of which approximately 4,000 were purchased in 1986. Nearly 1,000 chairs have been replaced over the past 34-years. The current inventory is aging and needs to be upgraded to modern standards. Additionally, the chairs in each ballroom are of different design. In order to create consistency throughout the facility, new chairs would be purchased for all spaces.	\$ -	\$ 1,050,000	\$ 1,050,000	\$ -	\$ -	\$ 2,100,000	C - Future System Needs / Regulatory Requirement
2023-16	Convention Center Table Purchases	This project will fund the purchase of new 6' foot, 8' foot long and 72" round tables for events to update current stock of equipment. Current tables are over 10-years old and showing the wear and tear from regular event use at the Center. The purchases will be phased over three years.	\$ -	\$ 70,350	\$ 35,175	\$ 70,350	\$ -	\$ 175,875	B - Maintenance (System Reliability, Ongoing Operations)
2023-17	Convention Center Plumbing Upgrades	This project will fund: 1) Replacement of point-of-use water heaters in the Center kitchen and restroom areas and related electrical costs. Point-of-use (POU) water heaters are small heating devices designed as a mini storage tanks or tankless units, built as electric or gas-powered, heating water instantly and supplying mainly one fixture with hot water, and 2) The purchase of supplies and materials needed to convert manual flush to sensor-operated hands-free flushing in public restrooms. The life expectancy of a water heater is typically between 8-12 years and the current water tanks are original to the facility. There are 24 units throughout the property; four units have had to be replaced over the past several years. The project will also contribute to improved sanitation and mitigation of the spread of germs, reduction of potential replacement costs, improved water conservations and energy, and prolonged useful life.	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
FY 2022/23 - FY 2026/27

#	Item	Description	YR 1 FY 22/23	YR2 FY 23/24	YR3 FY 24/25	YR4 FY 25/26	YR5 FY 26/27	5-yr Total	Priority
2023-18	Convention Center Electrical Testing	This project will fund the testing of the Center's Distro panels 200 amps or larger and 12KVA transformers (outside of routine maintenance) to ensure they can continue to adequately and safely meet the electrical capacity needs of clients. There are currently 4 at the Center. The Distro panels allow the Center to safely power large electrical appliances and other equipment/appliance simultaneously while transformers are used to either increase or decrease the voltage. A full report will be provided upon testing completion. Based on the results of the testing, a future related project may be proposed.	\$ -	\$ 15,750	\$ -	\$ -	\$ -	\$ 15,750	B - Maintenance (System Reliability, Ongoing Operations)
2023-19	Convention Center Rekeying Project	As technology improves vendors/exhibitors at conventions and trade shows are using more electronic displays thus the request for power needs is growing for events. The Center needs to ensure the it can continue to adequately and safely meet the electrical capacity needs requested by its clients. This project will fund the re-keying of all interior and exterior doors in the Convention Center. Depending on the determined costs and remaining project costs, a key cutting machine may be purchased. In addition, during this process Spectra will inquire about the ability to install a keyless entry system for specific areas of the Convention Center, such as the administrative offices, cash rooms, employee entrances, liquor storage and other identified areas where access needs to be monitored. When Spectra took over management of the Center in March 2018, there were no records available to determine the number of keys (to interior and exterior doors) that had been distributed and to whom they were distributed to. As there was no record or tracking of the distribution of keys this project will contribute to the on-going security of the Convention Center.	\$ -	\$ 133,875	\$ -	\$ -	\$ -	\$ 133,875	C - Future System Needs / Regulatory Requirement
2023-20	Convention Center Fire Protection - System Software Upgrades	This project would be used to fund an assessment of a new fire protection software system and bring the Center up to any new National Fire Protection Association (NFPA) requirements. This project would also include the replacement of any needed devices associated with the fire and life safety system. Based on the results of the assessment an additional project may be requested.	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ 31,000	C - Future System Needs / Regulatory Requirement
2023-21	Convention Center Interior Concrete Floors Refinishing Project	The concrete floors have not been refinished since the building opened and there are areas throughout Halls A-D with multiple holes or cracks. The project will fund the refinishing of the exhibit hall floors. Funds will be used to address the areas of greatest need first.	\$ -	\$ -	\$ 766,330	\$ -	\$ -	\$ 766,330	B - Maintenance (System Reliability, Ongoing Operations)
2023-22	Convention Center Theater Stage Replacement	The project will fund the replacement of the Marley floor on the theater stage. The area is approximately 40' x 18'. Marley dance floors are installed roll-out vinyl floors typically used for dance and sport. Replacement life is typically three years. The existing floor in the theater was last replaced in 2017 or 2018.	\$ -	\$ -	\$ 78,750	\$ -	\$ -	\$ 78,750	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
 FY 2022/23 - FY 2026/27

#	Item	Description	YR1	YR2	YR3	YR4	YR5	5-yr Total	Priority
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
2023-23	Convention Center Theater Baffles Replacement	This project will fund the replacement of the sound baffles in the theater. Sound baffles are acoustic panels and are hung up on walls and ceilings with the purpose of absorbing sound, minimizing noise reverberation and enhancing sound quality for events. The current sound baffles are the original baffles installed when the theater was constructed. A replacement of the sound baffles will enhance sound quality within the theater and the overall experience of clients who use the theater.	\$	\$	80,150	\$	\$	80,150	B - Maintenance (System Reliability, Ongoing Operations)
2023-24	Convention Center Drapes & Rigging Assessment	This project will fund an assessment of the condition and current state of the acoustical drapes and rigging within the theater. The drapes are an integral part of absorbing sound and minimizing noise for events utilizing this space and the rigging (metal/steel supports for lighting) is instrumental for production events that take place in the theater. This project will define options and costs for either rehabilitation or replacement of the curtains and rigging. Based on this assessment, a future project may be proposed.	\$	\$	11,000	\$	\$	11,000	C - Future System Needs / Regulatory Requirement
2023-25	Convention Center Restroom Renovations	This project will fund the renovation of the restroom facilities throughout the Center, with the exception of those in the Mission City Ballroom wing. Project would include new flooring/tile, low flow urinals and toilets, new plumbing fixtures and other hardware. The use of hand dryers will be considered to cut down on paper waste. FY 2025/26: GA Upstairs, Hall A & B, Main Lobby East, 2nd Level Terrace FY 2026/27: GA Downstairs, Hall C & D, Main Lobby West, 2nd Level Skybridge	\$	\$	\$	867,500	867,500	1,735,000	B - Maintenance (System Reliability, Ongoing Operations)
2023-26	Convention Center Exterior Concrete and Condition Assessment and Repair	There are concrete and railing areas throughout the property that have not been replaced or repaired since being installed. This project will fund assessments of the following: 1) The condition of the concrete areas of the Convention Center (stairs, sidewalks, curbs, fountains and walls); 2) The condition of the metal railings both within and outside of the facility, particularly those railings on stairwells or skybridges 3) the condition of the communication boxes located both inside and outside of the center. Communication boxes provide access to electrical and other utilities for clients. These projects would be assessed for compliance with current California building codes and would be repaired or replaced to continue to keep the Center up to date. Based on the assessment, a future project may be proposed.	\$	\$	\$	85,500	\$	85,500	B - Maintenance (System Reliability, Ongoing Operations)
2023-27	Convention Center Electrical System - Floor Box Assessment	This project will fund an assessment of the current state of the floor boxes in the Center: evaluating, power, IT and telephone connections. The assessment will determine options and estimated costs for upgrades to connections or full replacement of all systems included in the floor boxes. Based on this assessment, a future project may be proposed.	\$	\$	\$	15,400	\$	15,400	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
 FY 2022/23 - FY 2026/27

#	Item	Description	YR					5-yr Total	Priority
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
2023-28	Convention Center Performance Staging	This project would fund the purchase of new 6' x 8' and 8' x 8' portable staging. As a matter of safety and aesthetics it is advised to purchase new portable staging every 10-15 years. The Center currently has 104 pieces, 64 of which are over 25-years old. There are two different types of staging: 6' x 8' staging that can be configured at heights of 16", 24" or 32". The portable stage is used by various groups and business for their events in all areas of the Center, but mostly in the ballrooms and meetings rooms.	\$	\$	\$	\$	\$	267,160	B - Maintenance (System Reliability, Ongoing Operations)
2023-29	Convention Center Stairwell/Office Lighting Sensors	This project will fund the installation of motion sensors in the stairwells and office areas. The project will contribute to increased energy efficiency and enhanced safety for employees.	\$	\$	\$	\$	\$	39,375	B - Maintenance (System Reliability, Ongoing Operations)
2023-30	Convention Center 2-Way Radio Project	2-way radios are a vital staff communication tool for all Center events. The current radio system is outdated and in need of upgrades. Moving to digital technology offers the ability to continue to update software as new technology becomes available. The new repeater will also allow staff to have better communication internally with staff and with clients due to a better and larger coverage area. This project will fund an upgrade to the Center's 2-way radio system, including a new repeater and switching from analog to digital radios. A new repeater allows for better coverage throughout the facility while digital technology provides for greater calling range and better voice quality. There will be additional annual expenses of approximately \$3,450 for batteries, radio chips and maintenance and would be included in the operating budget.	\$	\$	\$	\$	\$	78,400	C - Future System Needs / Regulatory Requirement
2023-31	Convention Center Building Envelope Repair - Terrace Building Front	This project will fund a condition assessment, repairs and/or replacement, and watering proofing of tiles. The 2nd floor terrace that surrounds the 200 Level meeting rooms is cracking and causing both safety issues and aesthetic blight to the facility. In addition, there are spaces in front of the Center on Tasman Street that include tiles and concrete which are in need of repair.	\$	\$	\$	\$	\$	950,000	B - Maintenance (System Reliability, Ongoing Operations)
2023-32	Convention Center Door Replacements	This project will fund repairs to or purchase of new indoor and outdoor doors located in the back of the house at the Center.	\$	\$	\$	\$	\$	78,400	B - Maintenance (System Reliability, Ongoing Operations)
2023-33	Convention Center Security Concrete Bollards (Fire Control Systems)	This project will fund the purchase and installation of concrete bollards to protect the outdoor fire control systems. Currently there are no measures in place, other than locks, to secure this equipment.	\$	\$	\$	\$	\$	118,750	B - Maintenance (System Reliability, Ongoing Operations)
2023-34	Convention Center Facility Lighting Project	This project will fund the replacement of the current high pressure lighting and installation of new energy efficient emitting diode (LED) bulbs in the Convention Center phased over three years: FY 2022/23 - Lighting replacement in the Center theater with dimming capabilities FY 2023/24 - Installation in stairwells, storage and staff areas with motion sensors FY 2024/25 - Convention Center public areas. Spectra will be working with SVP and will have no cost to Spectra or City.	\$	\$	\$	\$	\$	\$	B - Maintenance (System Reliability, Ongoing Operations)

Spectra - Convention Center Capital Improvement Program - Summary
FY 2022/23 - FY 2026/27

#	Item	Description	YR					5-yr Total	Priority
			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
2023-35	Convention Center Loading Dock Levelers	This project would fund the replacement of several of the Center's dock levelers. Based on the costs for replacements, a future project to upgrade other dock levelers may be proposed.	\$	\$	\$	\$	\$	115,500	C - Future System Needs / Regulatory Requirement
<p>The Center has a total of 8-dock levelers located across the back of the facility. Dock levelers are used by decorators or clients to create a smooth transition from their trucks to the back dock area. The current dock levelers have been maintained and refurbished over the past 34-years, but weather and age factors are causing more challenges recently.</p>									
2023-36	Convention Center Water Pumps	This project would fund the replacement or upgrade of the current water pumps within the facility. There are new modern and more efficient motors on boiler pumps or other water circulating pumps that could be installed.	\$	\$	\$	\$	\$	22,500	C - Future System Needs / Regulatory Requirement
2023-37	Convention Center Lighting Control Systems	This project will fund the assessment of the lighting control system at the Center. A new system will allow Spectra the ability to schedule lighting and the percentage of lumens for events in the facility. The current lighting system is manual and the ability to time or schedule lighting will lead to higher efficiencies in operations and an assumed reduction in overall utility expenses. Based on the results of the assessment, upgrades or an additional project may be suggested.	\$	\$	\$	\$	\$	31,000	C - Future System Needs / Regulatory Requirement
2023-38	Contingency	10% Contingency on project costs	\$ 349,470	\$ 177,110	\$ 232,853	\$ 159,369	\$ 218,365	\$ 1,137,167	
2023-39	Project Manager Time	Spectra hired as-needed project manager	\$ 130,000	\$ 133,900	\$ 137,917	\$ 142,055	\$ 146,316	\$ 690,188	
TOTALS			\$ 3,974,167	\$ 2,082,110	\$ 2,699,300	\$ 1,895,109	\$ 2,548,331	\$ 13,199,016	
SPECTRA CONTRIBUTION			\$ -	\$ (550,000)	\$ -	\$ -	\$ -	\$ -	
CIP UNFUNDED			\$ 3,974,167	\$ 2,082,110	\$ 2,149,300	\$ 1,895,109	\$ 2,548,331	\$ 12,649,016	



City of Santa Clara

Meeting Minutes

Downtown Community Task Force

01/20/2022

6:00 PM

Zoom Webinar

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 21-9013, the Downtown Community Task Force meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91975789377>

Meeting ID: 919 7578 9377 or

By Phone: 1(669) 900-6833

CALL TO ORDER AND ROLL CALL

The DCTF Chair, Adam Thompson called the meeting to order at 6:03 p.m.

A motion was made by Member Coyne to excuse Member Varshney from the meeting and to excuse Member Reed from the beginning of the meeting. The motion was seconded by Member Ondrasek. Member Reed joined the meeting at 6:18 pm.

Aye: 7 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, and Thai

Absent: 2 - Reed, and Varshney

CONSENT CALENDAR

There were no items.

GENERAL BUSINESS

1. Civic Center Relocation Study Discussion

There were three public speakers on this item: Mary Grizzle, Emmy, and Donna West.

A motion was made by Member Reed, and seconded by Member Coyne for the DCTF to recommend that the City Council prioritize and fund a Civic Center relocation study.

Aye: 7 - Thompson, Ondrasek, Mayer, Vargas-Smith, Reed, Coyne, and Thai

Nay: 1 - von Huene

Absent: 1 - Varshney

2. Review and Discuss Infrastructure Costs and Financing Strategy for the Downtown Precise Plan

There was no action on this item.

PUBLIC PRESENTATIONS

There were no public presentations.

ADJOURNMENT

A motion was made by Member von Huene, and seconded by Member Vargas-Smith to adjourn the meeting at 8:26 p.m..

The next meeting is scheduled for Thursday, February 17, 2022 at 6 p.m.

Aye: 8 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Reed, Coyne, and Thai

Excused: 1 - Varshney

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.

Mike Wiltberger

Occupation: Research Scientist

Education and Qualifications:

I would be honored to be your next mayor of Santa Clara. My commitment to this city includes having lived, worked and raised a family here since 1991. As an owner of one of Santa Clara's historical homes and founder of innovative medical technology companies that continue to improve the lives of people worldwide, I believe we can preserve the past with a blend of the future. Decades of experience building businesses has taught me the power of community and how to manage growth. I will work tirelessly and transparently to maintain our unique place in the world as a steward of advanced technology without sacrificing our small-town character and quality of life. To accomplish this, I will focus on correcting the city budget, rebuilding our historic downtown, creating jobs by attracting new retail and restaurants throughout the city, investing in infrastructure improvements, and listening to ideas of the residents of Santa Clara.

Mike For Mayor

For more information, please visit www.MikeForSantaClara.com