



Date: November 9, 2021
To: City Manager for Council Action
From: Executive Assistant to the Mayor and City Council
Subject: Request for Excused Absence – Vice Mayor Raj Chahal

EXECUTIVE SUMMARY

Please be advised that Vice Mayor Raj Chahal is unable to attend the November 9, 2021 City Council meeting and is requesting that his absence be excused.

ADVANTAGES AND DISADVANTAGES OF ISSUE

The November 9, 2021 meeting will be conducted without full attendance.

ECONOMIC/FISCAL IMPACT

There is no cost to the City, other than administrative staff time and expense.

RECOMMENDATION

That Vice Mayor Raj Chahal be excused from attendance at the November 9, 2021 City Council meeting

Melissa Lee
Executive Assistant
Mayor and City Council