

CITY OF SANTA CLARA

Council Appointments to City Committees

CITY COMMITTEES (City staff responsible for preparing and posting the agendas for the meetings).

1. Americans with Disabilities Act Committee (ADA):

Date: Meets on the second Thursday of March, June, September and December

Time: 10:00 am to 12:00 pm

Location: City Hall Council Chambers

Council Member: ~~Devis~~ Mahan(Chair) Alternate: ~~Mahan~~ Chahal

Staff Members: Director of Public Works

Established on September 29, 1992, to review accessibility issues, the Committee includes individuals and representatives from community organizations such as VIA Rehabilitation, Self Help for Hard of Hearing People, and the Adult Independence Development Center.

2. ~~Architectural Committee: Councilmembers will no longer serve on this committee~~

~~Date: Meets on scheduled Wednesdays, 16 meetings per year~~

~~Time: 7:00 pm~~

~~Location: City Hall Council Chambers~~

~~Council Member: O'Neill Alternate: Mahan~~

~~Staff Members: Associate Planner or Assistant Planner~~

~~Originally established in 1960 and reinstated as a Council Committee on January 21, 1986, the Committee, which includes two appointed members of the Planning Commission, reviews new development projects to encourage orderly and harmonious appearance of structures and property, maintains property and improvement values, and encourages the physical development as intended by the General Plan.~~

3. 2. Audit Committee:

Date: Meets on call

Time: Usually at 5:00 pm or 5:30 pm or during business hours

Location: City Hall

Council Members: ~~Kelstad~~-Gillmor (Chair), Watanabe, Hardy Alternate: Mahan

Staff Members: City Manager, Director of Finance, City Auditor

Reviews the annual independent audits, Comprehensive Annual Financial Report, Single Audit Report, Electric Utility Financial Statements, Stadium Authority Financial Statements, and City Auditor's Annual Report. Meetings are attended with independent auditor.

4. 3. Bicycle Pedestrian Advisory Committee (BPAC):

Date: Meets on the third Wednesday of January, March, June, August and October

Time: 4:00 pm

Location: Community Development Department Conference Room, City Hall

Council Member: ~~O'Neill~~ Hardy(Chair) Alternate ~~Watanabe~~ Chahal

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Staff Members: Director of Public Works, Traffic Engineer, Police Department Traffic Sergeant,

Originally established on May 14, 1991, the Committee was established to explore developing safe bicycle lanes and routes on City streets. The Committee name and duties was revised in March 25, 2014 to include pedestrian aspects and to also provide input on non-engineering activities to increase pedestrian and bicycle usage in the City.

5. ~~Child Care and Preschool Committee:~~ Delete Committee

~~Date: Meets on call~~

~~Time: Usually 5:30 pm~~

~~Location: City Hall~~

~~Council Members: Gillmor (Chair), O'Neill, Mahan~~

~~Staff Members: Director of Parks and Recreation~~

~~Reviews current issues, trends and regulations relating to child care locally, statewide and nationally. Discusses ways of improving child care within the City.~~

6. ~~Council Goal Setting Committee:~~ Delete and Combine with Governance Committee

~~Date: Meets on call~~

~~Location: City Hall~~

~~Council Members: O'Neill (Chair), Gillmor, Davis~~

~~Staff Members: City Manager, Community Relations Manager~~

~~Established to develop a Goal Setting Program to identify overarching goals and action goals for a two-year period.~~

7. ~~Council Officers and Elected Full-Time Employees Performance/Salary Review Committee:~~ Delete – Now Salary Setting Commission

~~Date: Meets on call~~

~~Location: CMO Staff Conference Room, City Hall~~

~~Council Members: Gillmor (Chair), Caserta, Kolstad — Alternate: O'Neill~~

~~Staff Members: Director of Human Resources~~

~~Established in 1990, the Committee meets when needed to review the salaries/performance of the appointed positions of City Manager, City Attorney, and City Auditor and the elected full-time positions of City Clerk and Chief of Police. All other performance/salary reviews are conducted by the City Manager per the City Charter.~~

8. 4. Downtown Revitalization Plan Committee: Remove - Committee as a whole

9. ~~Economic Development Committee:~~ Combine with Marketing Committee

~~Date: Meets quarterly on the third Thursday of Jan, April, July, October~~

~~Time: 4:00 pm~~

~~Location: CMO Staff Conference Room, City Hall~~

~~Council Members: Caserta (Chair), Kolstad, Mahan~~

~~Staff Members: City Manager, Assistant City Manager (EDO), Director of Electric Utility, Director of Community Development~~

~~Interested Party: Chamber of Commerce – President and CEO of the Santa Clara Chamber of Commerce and Convention Visitors Bureau~~

~~The Economic Development Committee, formerly the Mission City 21 Committee, was originally established in October, 1995. As part of the City Council goals for 2011-2013, the Council renamed the committee and placed renewed emphasis on proactive economic development.~~

10. Ethics Committee: Delete and Combine with Governance Committee

~~Date: Meets on the first Monday of every month~~

~~Time: 5:00 pm~~

~~Location: City Hall~~

~~Council Members: Davis(Chair), Caserta, Watanabe -Alternate: Gillmor~~

~~Staff Members: City Manager, Assistant City Manager, City Attorney, City Clerk, Community Relations Manager~~

~~Ethics Advisor: Mr. Fred Keeley~~

~~Consolidated Campaign Finance Reform Committee and Ethics Ordinance Committee by Council action on January 11, 2005. The Committee goal is to further implement the City's Ethics & Values program and guide the Ethics program to the next level.~~

11. Delete and Combine with Governance

5.

12. Governance and Ethics Committee: Combined with Goal Setting and Ethics Committees

6.

Date: Meets on the second Monday of every month

Time: 4:00 pm

Location: City Hall

Council Members: O'Neill (Chair), ~~Kelstad~~, Davis, Gillmor Alternate: Watanabe

Staff Members: City Manager, City Clerk, City Attorney, Community Relations Manager

~~Established on June 16, 2015 to focus on the refinement or establishment of policies and procedures regarding City Council operations, including Council communication, community group and public engagement, and general good government practices. The scope of the Committee is limited to those areas under the City Council's purview and does not cover administrative or policy processes.~~ The Governance Committee is the combination of the Goal Setting Committee, Ethics Committee and Facilities Naming.

13. from Council Committee List – will be staffed by staff only. Neighborhood Enhancement Committee topics will also be considered as appropriate.

7.

14. Economic Development and Marketing Committee: Combined with Economic Development Committee

Date: Meets on the third Wednesday of every month

Time: 4:00 pm

Location: Central Park Library, Margie Edinger Community Room,
2635 Homestead Road, Santa Clara

Council Members: Davis (Chair), Gillmor, Watanabe

Staff Members: Community Relations Manager

Established on January 14, 2014 to review ongoing marketing efforts and consider additional methods of promoting the City.

15. Neighborhood Enhancement Committee: Combined with Housing Rehabilitation Loan Committee (NCIP)

Date: Meets on call

Location: Usually in the Council Conference Room, City Hall

Council Members: Gillmor (Chair), Davis, O'Neill

Staff members: City Manager, Director of Community Development, Director of Public Works,
Chief of Police

Established in 1999 to identify and evaluate both residential and non-residential neighborhoods and implement measures for enhancement of these areas.

16. Police Activities League (PAL): Now an Outside Agency Committee

Date: Meets second Wednesday of every month

Time: 7:00 pm

Location: Police Department Community Room, 601 El Camino Real, Santa Clara

Council Member: Gillmor Alternate: Watanabe

Staff Members: PAL Executive Director, Chief of Police

Founded and incorporated in 1970 as a nonprofit organization to provide a place where the youth of the City may enjoy educational and social benefits and athletic activities under competent supervision. The organization is managed by a board of directors comprised of volunteers.

17. Santa Clara Sister Cities Association: Now an Outside Agency Committee

Date: Meets third Tuesday of every month

Time: 7:00 pm

Location: Headen Inman House for Board Meetings

Council Member: Davis Alternate: Watanabe

Staff Member: Community Relations Manager

The Santa Clara Sister Cities Association, an independent non-profit organization, assists the City in exchange activities with Coimbra, Portugal, Izumo, Japan and Limerick, Ireland -- Santa Clara's three sister cities. The Council appoints a representative to serve as liaison to the Association.

18. Santa Clara University Liaison/Neighborhood University Relations Committee (NURC): Now an Outside Agency Committee

Date: Meets three times annually on Monday evenings during the academic year

Time: 7:00 pm

~~Location: SCU Schott Admissions and Enrollment Building, Room 406~~

~~Council Members: O'Neill (Chair), Gillmor, Davis~~

~~Staff Members: City Manager, Director of Community Development, Code Enforcement Technician, Chief of Police~~

~~Established in 1990 to review student housing issues (formerly Student Housing Committee). Established a forum for on-going communication and problem solving among City officials, neighborhoods, property owners and Santa Clara University officials and students. Santa Clara University/City Liaison Committee and NURC were combined because of the similar topics that the two committees cover. Three NURC meetings will be held per year (October/November, February and April) for neighborhood issues, and the STAFF TASK FORCE and the CITY NEIGHBORHOOD FORUM will no longer be held (pursuant to Council action of June 23, 2009). A University-City Subcommittee comprised of NURC City Council Members, University officials and City Executive Team Members will meet as needed.~~