



# City of Santa Clara

## Meeting Minutes

### Neighborhood-University Relations Committee

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05/05/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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#### Special Meeting

##### TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Neighborhood-University Relations Committee (NURC), to commence and convene on May 5, 2025 at 6:00 pm for a Special Meeting at Santa Clara City Hall/Council Chambers, 1500 Warburton Avenue, Santa Clara, California, and via Zoom to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting Neighborhood University Relations Committee meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/82990496428> or

- o Phone: 1(669) 900-6833

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@SantaClaraCA.gov](mailto:PlanningPublicComment@SantaClaraCA.gov) no later than noon on the day of the meeting; (Comments received after 12:00 PM on the day of the meeting will be made part of the public record but will not be read out loud during the meeting) and also before and during the meeting via eComment. Clearly indicate the project address, meeting body, and meeting date in the email.

Agendas, Staff Reports and associated documents for Neighborhood University Relations Committee items may be viewed on the City's website at <https://santaclara.legistar.com/Calendar.aspx>

## **CALL TO ORDER AND ROLL CALL**

**Chair Jain** called the meeting to order at 6:02 p.m.

### **Staff in Attendance:**

Director of Economic Development & Sustainability Reena Brilliot  
Director of Community Development Afshan Hamid  
Police Captain Nick Richards  
Police Sergeant Otico

## **CONSENT CALENDAR**

1. [25-544](#) NURC Meeting Minutes of February 24, 2025 Meeting

**Recommendation:** Approve the NURC Meeting Minutes of the February 24, 2025 Meeting

**A motion was made by Councilmember Chahal, seconded by Chair Jain, to approve the Consent Calendar. Motion was approved 2-0.**

## **PUBLIC PRESENTATIONS**

None.

## **GENERAL BUSINESS**

2. Planning Division Update: Community Development Department Presentation on Code Enforcement Activity

**Community Development Director Afshan Hamid** provided the staff presentation on Code Enforcement statistics.

**Chair Jain** inquired about response time to requests, and overflowing waste container response. Staff provided information that these requests are responded to within 72 hours.

### **Public Speaker:**

Mathew Duncan

3. Santa Clara University Update: Santa Clara University Presentation

**Santa Clara University Assistant Dean for Off Campus Student Life**

**Steve Ross** provided a presentation on upcoming events at the University. He announced the exiting of resident halls will be June 13, 2025, and disposal of move out items are to be recycled or disposed of via large dumpsters onsite.

**Chair Jain** mentioned a special City Council meeting to be held at Santa Clara University.

Public Speakers: **None.**

4. Santa Clara Police Update: Police Department Presentation

**Santa Clara Police Department Sergeant RJ Otico** presented updates on the current activity in the University area, proactive enforcement, explanations of the current enforcement model, and common violation types.

**Chair Jain** inquired about undercover officers working on holidays when consumption of alcohol could be higher and the amount of fines.

**Public Speakers:**

Santa Clara Resident

Santa Clara University Student Safety Campus Officer

5. [25-528](#) Update on the Restructure Process for the Neighborhood University Relations Committee (NURC)

**Recommendation:** Accept the staff report regarding the update on the restructuring process for the Neighborhood University Relations Committee.

**Director of Economic Development and Sustainability Reena Brilliot** provided the staff presentation on NURC restructuring as approved by Council.

**Councilmember Chahal** inquired about alternate members and suggested one-year terms.

**Public Speakers:**

Santa Clara Resident

Santa Clara University Student Safety Campus Officer

**A motion was made by Councilmember Chahal, seconded by Chair Jain, to approve the staff recommendation. Motion was approved 2-0.**

**REPORTS OF COMMITTEE LIASION**

1. Announcements/Other Items

**Director of Economic Development and Sustainability Reena Brilliot** announced there will be an official tour of the Sobrato Stem Building, open to the public, taking place on May 9, 2025.

**ADJOURNMENT**

**A motion was made by Chair Jain to adjourn the meeting at 6:57 p.m.**

The next regular scheduled meeting is on Monday, October 20, 2025.

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.