



City of Santa Clara

Meeting Minutes

Audit Committee

11/30/2022

10:30 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9150, the Audit Committee meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/99199624617>

Webinar ID: 991 9962 4617

Or join by phone:

US: +1 669 900 6833

CALL TO ORDER AND ROLL CALL

Chair Park called the meeting to order at 10:31 AM.

Chair Park stated that he will have to leave the meeting at 11:00 AM for approximately ten minutes to attend another call.

Present 3 - Kevin Park, Suds Jain, and Kathy Watanabe

CONSENT CALENDAR

1. [22-1270](#) Audit Committee Minutes

Recommendation: Approve the Audit Committee minutes of September 30, 2022.

A motion was made by **Committee Member Watanabe** to approve the Audit Committee Minutes.

Committee Member Jain asked questions prior to seconding the motion. A recommendation to include copies of any presentations and a clean audit letter are being requested prior to meetings.

Assistant Finance Director Lam and **Auditor Meyer** addressed the questions.

A motion was made by Committee Member Watanabe, seconded by Committee Member Jain, to approve the Audit Committee Minutes of September 30, 2022.

Aye: 3 - Park, Jain, and Watanabe

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [22-1265](#) Overview of the Draft City of Santa Clara Audited Annual Comprehensive Financial Report (ACFR) and Audited Silicon Valley Power (SVP) Financial Statements for Fiscal Year Ended June 30, 2022

Recommendation: Accept the City of Santa Clara Audited Annual Comprehensive Financial Report and Silicon Valley Power Financial Statements for Fiscal Year Ended June 30, 2022 and recommend that the reports are forwarded for note and file to the full Council at the December 13, 2022 Council and Authorities Concurrent meeting.

Director Lee gave a Powerpoint presentation.

Auditor Amy Meyer, Maze & Associates, gave a Powerpoint presentation.

Committee Members' questions and comments followed.

Director Lee and Auditor Meyer addressed the Committee Members' questions.

Chair Park excused himself at 11:03 AM and asked Committee Member Jain to chair the meeting during his brief absence.

Committee Member Jain agreed to chair the meeting.

Committee Members' questions and comments continued.

Director Lee and Auditor Meyer addressed the Committee Members' questions.

Chair Park returned at 11:16 AM and chaired the meeting.

Committee Members' questions and comments continued.

Director Lee and Auditor Meyer addressed the Committee Members' questions.

A motion was made by Committee Member Jain, seconded by Committee Member Watanabe, to accept the City of Santa Clara Audited Annual Comprehensive Financial Report and Silicon Valley Power Financial Statements for Fiscal Year 2021/22 and recommend that the reports are forwarded for note and file at a December 2022 Council and Authorities Concurrent meeting.

Aye: 3 - Park, Jain, and Watanabe

ADJOURNMENT

Chair Park adjourned the meeting at 11:29 AM.

A motion was made by Committee Member Jain, seconded by Committee Member Watanabe, to adjourn the meeting.

Aye: 3 - Park, Jain, and Watanabe

Future Audit Committee Meetings will be scheduled at a later date.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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