

City of Santa Clara

Meeting Minutes

Development Review Hearing

10/15/2025 4:00 PM

Hybrid Meeting City Hall Council Chambers/Virtual 1500 Warburton Avenue Santa Clara, CA 95050

The City of Santa Clara is conducting the Development Review Hearing meeting in a hybrid manner (in-person and method for the public to participate remotely)

o Via Zoom:

o https://santaclaraca.zoom.us/j/92950218717

Meeting ID: 929 5021 8717 o Phone: 1 (669) 900-6833

How to Submit Written Public Comment Before Development Review Hearing Meeting: By email to PlanningPublicComment@santaclaraca.gov by 12 p.m. the day of the meeting. Those emails will be forwarded to Staff and will be uploaded to the Development Review Agenda as supplemental meeting material. Emails received after 12:00 P.M. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

Note: Emails received as public comment will not be read aloud during the meeting.

Agendas, Staff Reports and some associated documents for Development Review Hearing items may be viewed on the Internet at https://santaclara.legistar.com/Calendar.aspx

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER AND ROLL CALL

Development Review Officer Sheldon Ah Sing called the meeting to order at 4:00 p.m.

25-911 Declaration of Procedures

Development Review Officer Sheldon Ah Sing read the Declaration of Procedures.

REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

None.

CONSENT CALENDAR

1. <u>25-1522</u> Development Review Hearing Meeting Minutes of October 1, 2025 Special

Meeting

Recommendation: Approve the Development Review Hearing Meeting Minutes of the October

1, 2025, Special Meeting.

Action: Development Review Officer Sheldon Ah Sing approved the

consent calendar.

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. <u>25-1029</u> Action on the Architectural Review (PLN25-00275) for the Interior Remodel

and Reconfiguration of a Bedroom to a Fifth Bathroom, Closets and Enlarged Living Areas in an Existing 2,234 Square Foot One-Story Residence located at 2655 Bonnie Drive. CEQA Status: Exempt from

CEQA per Section 5301(e)(1) (Class 1 -- Existing Facilities).

Recommendation: Determine the project to be categorically exempt from the California

Environmental Quality Act (CEQA) formal pursuant to CEQA Guidelines Section 15301(e)(1) (Class 1 -- Existing Facilities) and **Approve** the Architectural Review for the reconfiguration of interior space within the existing 2,234 square foot single story residence to remove one bedroom, add a fifth bathroom and walk in closets, and enlarge an existing bedroom and the living room resulting in a four-bedroom five-bathroom house.

Assistant Planner Summer Foss provided the staff presentation.

Architect Jeff Guinta spoke about the project.

Public Comments: None.

Action: Development Review Officer Sheldon Ah Sing approved staff recommendation with an added condition that the wainscoting color be changed for more contrast.

3. 25-1049

Action on the Architectural Review (PLN25-00150) for an 870 Square Foot First Floor Addition and 904 Square Foot Second Floor Addition to an Existing One-Story Residence Resulting in a 3,245 Square Foot Two-Story Residence located at 1783 Berna Street. CEQA Status: Exempt from CEQA per Section 15303 (Class 3 -- New Construction or Conversion of Small Structures).

Recommendation: Determine the project to be categorically exempt from the California Environmental Quality Act (CEQA) formal pursuant to CEQA Guidelines Section 15303 (Class 3 - New Construction or Conversion of Small Structures), and **Approve** the Architectural Review for an 870 Square Foot First Floor Addition and 904 Square Foot Second Floor Addition to an Existing One-Story Residence Resulting in a 3,245 Square Foot Two-Story Residence located at 1783 Berna Street, subject to the findings and conditions of approval.

Assistant Planner Summer Foss provided the staff presentation.

Public Speaker:

Vicky Fang

Action: Development Review Officer Sheldon Ah Sing approved staff recommendation.

ADJOURNMENT

The meeting adjourned at 4:24 p.m.

The next regular scheduled meeting is on Wednesday, November 19, 2025 at 6 p.m. in the City Hall Council Chambers.

The meeting recording is available on the City's website: https://santaclara.legistar.com/calendar.aspx

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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