



City of Santa Clara

Meeting Agenda

Charter Review Committee

Wednesday, February 18, 2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

**Committee Member Lauren Diamond will be participating remotely from the following location:
1130 Welch Lane, Mabank, TX 75156**

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

Zoom Link: <https://santaclaraca.zoom.us/j/86127408402>

Webinar ID: 861 2740 8402

Phone: 1-669-444-9171

To submit written public comment before meeting:

Send email to cityattorney@santaclaraca.gov by 10 a.m. one day before the date of the meeting. Emails will be forwarded to Committee members and will be uploaded as post agenda supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

GENERAL BUSINESS

26-152 [Approval of the January 21, 2026, Charter Review Committee Meeting Minutes](#)

Recommendation: Approve the minutes of the January 21, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee.

- 26-197** [Report Outs from Ad Hoc Subcommittees:](#)
[Group One: Power and Structure of City Government: Rules/Process for Action](#)
[Group Two: City Council: Elections, Powers and Conduct of Meetings](#)
[Group Three: Senior Officials: Duties and Qualifications](#)
[Group Four: Boards and Commissions: Composition, Powers and Duties](#)
[Group Five: Civil Service: General Rules for Classified and Unclassified Employees; Commission Composition and Duties](#)
[Group Six: Fiscal Administration and Procurement](#)

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting.

- 26-198** [Staff Presentation and Solicitation of Committee Input or Direction Regarding: \(1\) Proposed Substantial Charter Reorganization; Legal Requirements and Communications Plan; \(2\) Updated standards for grouping proposed Charter modifications within “levels,” and \(3\) Project benchmarking and work plan update](#)

Recommendation: Hear the report and provide input or direction as appropriate.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

COMMISSIONERS COMMENTS

ADJOURNMENT

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

26-152

Agenda Date: 2/18/2026

REPORT TO CHARTER REVIEW COMMITTEE

SUBJECT

Approval of the January 21, 2026, Charter Review Committee Meeting Minutes

DISCUSSION

The attached "action" minutes are presented to the Charter Review Committee Board for review and approval.

ENVIRONMENTAL REVIEW

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act ("CEQA") is required.

FISCAL IMPACT

There is no fiscal impact to the City other than staff time.

PUBLIC CONTACT

Public contact was made by posting the Charter Review Committee agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the minutes of the January 21, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee.

Reviewed by: Courtney Mohammadi, Legal Executive Assistant, City Attorney's Office

Approved by: Sujata Reuter, Chief Assistant City Attorney

ATTACHMENTS

1. January 21, 2026, Charter Review Committee Meeting Minutes - Draft



City of Santa Clara

Meeting Minutes

Charter Review Committee

01/21/2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

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CALL TO ORDER AND ROLL CALL

Vice Chair Sosinski called the meeting to order at 6:08 p.m.

Member Jensen arrived at 7:24 p.m.

Present 10 - Member Holly Rhea Roberts, Member Mohammad Naveed, Member Joseph W. Sosinski, Member Eric Crutchlow, Member Burt Field , Member Steve Kelly, Member Lauren Diamond, Member Eric Jensen, Member Mark Boeckman, and Member John Brooks

Absent 3 - Member Pat Nikolai, Member Bernard Tansey, and Member Susan Peters

GENERAL BUSINESS

1. [26-72](#) Approval of the January 21, 2026 Charter Review Committee Meeting Minutes

Recommendation: Approve the minutes of the January 21, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee.

Public Comment: Wanda Buck

A motion was made by Committee Member Kelly, seconded by Committee Member Boeckman, to approve the minutes of the November 19, 2025, Charter Review Committee Meeting.

Aye: 9 - Member Roberts, Member Naveed, Member Sosinski, Member Crutchlow, Member Field , Member Kelly, Member Diamond, Member Boeckman, and Member Brooks

Absent: 4 - Member Nikolai, Member Tansey, Member Jensen, and Member Peters

2. [26-74](#) Report Outs from Ad Hoc Subcommittees and Discussion of Standardization of Report Out Process.

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting; possible action to approve, in substantial form, Group 5 proposed modification to existing Charter Section 1010 and 1011 and Article XI to allow for initiation of meet and confer process with impacted labor groups; Discuss and provide feedback on report out standard. .

City Attorney Googins made some opening remarks and provided a PowerPoint presentation on Report Outs from Ad Hoc Subcommittees.

Committee discussion followed.

Committee Member Jensen provided a Powerpoint presentation on Group One.

Committee discussion followed.

Committee Member Crutchlow provided a Powerpoint presentation on Group Two.

Committee discussion followed.

Committee Member Diamond provided a Powerpoint presentation on Group Three. **City Attorney Googins** provided comments.

Committee discussion followed.

Committee Member Brooks provided a Powerpoint presentation on Group Four. **City Attorney Googins** provided comments.

Committee discussion followed.

Committee Members Boeckman, Roberts and Naveed provided a Powerpoint presentation on Group Five. **Chief Assistant City Attorney Reuter** provided a PowerPoint presentation on Group Five. **City Attorney Googins** provided comments.

Committee questions and discussion followed.

City Attorney Googins and **Chief Assistant City Attorney Reuter** addressed Committee questions.

Committee discussion followed.

No report out from Group 6 - no meetings have occurred yet.

Public Comment: George Lance

A motion was made by Vice Chair Sosinski, seconded by Committee Member Kelly, to approve in substantial form Group 5 proposed modifications to existing Charter Sections 1010 and 1011 and Article XI to allow for initiation of meet and confer process with impacted labor groups.

Aye: 10 - Member Roberts, Member Naveed, Member Sosinski, Member Crutchlow, Member Field, Member Kelly, Member Diamond, Member Jensen, Member Boeckman, and Member Brooks

Absent: 3 - Member Nikolai, Member Tansey, and Member Peters

3. [26-75](#) Staff Presentation and Solicitation of Committee Input Regarding (1) Charter wide language/organization conventions, (2) "Benchmarking" with other Charter Cities, (3) Proposed standards for grouping proposed Charter modifications within "levels," (4) Process for drafting and review of Charter modifications; and (5) Project Timeline and Possible Need for Additional Meetings.

Recommendation: Hear the report and provide feedback.

City Attorney Googins made some opening remarks and provided a Power Point presentation. In the interest of time, only items (1) and (2) were presented. **City Attorney Googins** indicated proposed Charter reorganization item would be brought back for input and direction along with items (3), (4) and (5) at next meeting.

Committee question and discussion followed.

City Attorney Googins addressed Committee questions.

PUBLIC PRESENTATIONS

There were no public presentations.

STAFF/COMMITTEE MEMBER COMMENTS

There were no staff/committee member comments.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

MEETING DISCLOSURES

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Agenda Report

26-197

Agenda Date: 2/18/2026

REPORT TO CHARTER REVIEW COMMITTEE

SUBJECT

Report Outs from Ad Hoc Subcommittees:

Group One: Power and Structure of City Government: Rules/Process for Action

Group Two: City Council: Elections, Powers and Conduct of Meetings

Group Three: Senior Officials: Duties and Qualifications

Group Four: Boards and Commissions: Composition, Powers and Duties

Group Five: Civil Service: General Rules for Classified and Unclassified Employees; Commission Composition and Duties

Group Six: Fiscal Administration and Procurement

DISCUSSION

As the date of publication of the agenda for the February 18, 2026, Charter Review Committee Meeting, the following Ad Hoc Subcommittees were able to schedule and hold meetings:

- Group Two: City Council: Elections, Powers and Conduct of Meetings
 - February 9, 2026
- Group Four: Boards and Commissions: Composition, Powers and Duties
 - February 12, 2026
- Group Six: Fiscal Administration and Procurement
 - February 4, 2026

City Attorney staff made presentations at each of these meetings. The PowerPoint used for staff's presentations are attached to this report. Minutes from these meetings are still being prepared as of the date of publication and will be uploaded when available. Staff members, with assistance from staff, will report out to the full Charter Review Committee on the substance of these meetings.

Subcommittees that did not meet may also wish to report out on the status and plans for making progress on their sections.

RECOMMENDATION

Receive and provide feedback on reports of those Subcommittees reporting.

Reviewed by: Courtney Mohammadi, Legal Executive Assistant, City Attorney's Office
Approved by: Glen Googins, City Attorney

ATTACHMENTS

1. Charter Review SubCommittee Presentation Group 6 - 02.04.26
2. Charter Review SubCommittee Presentation Group 2 - 02.09.26
3. Charter Review SubCommittee Presentation Group 4 - 02.12.26

City of Santa Clara

Charter Review Ad Hoc Subcommittee Group 6

Fiscal Administration & Procurement

February 4, 2026, 6:00 p.m.
Sparacino Conference Room



**City of
Santa Clara**
The Center of What's Possible

Proposed Meeting Agenda

- Appointment of Chair, Vice Chair, Secretary
- Preliminary Staff Identified Areas for Review/Improvement
- Preliminary Committee Member Ideas and Discussion
- Next Steps



Preliminary Staff Identified Areas for Review and Improvement -- General

- Review of all Sections for improved organization, headings, consistency, wording
- Eliminate Ambiguity
- Make consistent with current applicable law

Group Six

Fiscal Administration & Procurement

Article XIII. Fiscal Administration

- Sec. 1301 Annual budget; preparation by the City Manager.
- Sec. 1302 Budget – Submission to City Council.
- Sec. 1303 Budget – Public hearing.
- Sec. 1304 Budget – Further consideration and adoption.
- Sec. 1305 Budget – Appropriations.
- [Sections 1306 through 1309 still listed, but as repealed]
- Sec. 1309 Bonded debt limit.
- Sec. 1310 Contracts on public works.
- Sec. 1311 General fund.
- Sec. 1312 Capital project funds.
- Sec. 1313 Department funds.
- Sec. 1314 Petty cash funds.
- Sec. 1317 Actions against City.
- Sec. 1318 Centralized purchasing.
- Sec. 1319 Independent audit.
- Sec. 1320 Utilities fund.
- Sec. 1321 Revenue bonds.

Article XIV. Franchises

- Sec. 1400 Procedure; terms.



Preliminary Staff Identified Areas for Review and Improvement -- Specific

- Provision for a bi-annual budget
- Budget creation, approval, amendment and carryover process/requirements
- Public works procurement to increase thresholds or replace with concepts and an implementing ordinance
- Addition of design build option.

Staff to present comments on a Section by Section basis

Preliminary Subcommittee Feedback

- Reactions to preliminary staff comments
- Committee members additional ideas/thoughts
- Any additional stakeholders?

Next Steps

- Calendar and set agenda for next Sub-committee meeting; if possible, align with Finance Director/Public Works Director availability.
- Any staff/committee member assignments
- Responsibility for preparing and presenting report out to CRC at upcoming December 17th meeting



City of Santa Clara

Charter Review Ad Hoc Subcommittee Group 2

City Council: Elections, Powers and Conduct of Meetings

February 9, 2026, 6:00 p.m.
Sparacino Conference Room



**City of
Santa Clara**
The Center of What's Possible

Proposed Meeting Agenda

- Distribute Notes/Minutes Template and Confirm Responsibility for Meeting Report Out (Crutchlow)
- Recap of Subcommittee Activities
- Follow up on Issues Identified at January 20th, meeting
- Identification of new issues
- Next Steps



Recap of Group Two Activities

- Initial Meeting on December 8, 2025
 - Meeting logistics, Charter Basics, Charter Project Basics, Preliminary Staff Presentation of Assigned Sections, Identified Areas for Improvement, and Solicitation of Feedback (Su in support); Actions taken to make Member Kelly Chair, Vice-Chair to be split between Members Peters and Roberts, Member Crutchlow to be Secretary.
- Second Meeting on January 20, 2026
 - Templated/protocol for subcommittee minutes/report outs, recap of overall subcommittee activities, deeper dive into Group Two sections/issues (especially “salary setting” for Councilmembers), and presentation and input on overall Charter reorganization proposal.
- Report out at January 21, 2026 full CRC meeting

Follow Up on Identified Issues

- City Council Salary Setting Process
 - Current structure/process. Salary Setting Commission determines every 2 years with 110% cap on any increase over previous amount [See Charter Section 702]
 - Proposed changes to (1) “clarify” ability to receive “benefits” in addition to salary (this would include “opt in” pension benefits and medical benefits if SSC provides); and (2) clarify that Salary Setting Commission (SSC) functions like any other City Board or Commission
 - Request for additional information on Benchmarking with other jurisdictions

Follow Up on Identified Issues (cont'd)

- Can a City Council person be a City employee?
Short Answer: No. Under common law doctrine of “incompatible offices” (see also Govt. Code Section 1099), this would not be allowed. May want to consider adding certainty with a provision in the Charter. Could/should also apply to City Council Boards and Commissions.
- Revise provision for required meetings from two each month to a total of twenty-four each year [Section 707]
This makes sense. Note: Sunnyvale CRC has recommended something similar. Consider adding requirement for at least one per month
- What constitutes a “vacancy” [Section 703]

Follow Up on Identified Issues (cont'd)

- Clarification of Quorum Requirements and Other Meeting Rules
 - Present “Meeting Management Protocols” in City Council Policy 055
 - Discuss: what goes in the Charter vs. the City Code vs. City Council Policy(ies) on this topic
- Consensus to add at least some provision regarding City Council duties and conduct
 - See City Attorney’s initial concept [Section 706]

Other Issues?

- Examples
 - Qualifications of the Chief of Police [Section 701.1]
 - Power to lease, sell or convey property [Section 714]
 - Protection of Parkland and Open Space [Section 714.1]

Next Steps

- Calendar next Subcommittee meeting
- Assign Committee Member/Staff Follow Ups
- Confirm process for preparing and presenting report out to CRC at upcoming February 18, 2026 meeting

City of Santa Clara

Charter Review Ad Hoc Subcommittee Group 4

City Council: Elections, Powers and Conduct of Meetings

February 12, 2026, 6:00 p.m.
Sparacino Conference Room



**City of
Santa Clara**
The Center of What's Possible

Proposed Meeting Agenda

- Distribute Notes/Minutes Template and Confirm Responsibility for Meeting Report Out
- Recap of Subcommittee Activities
- Staff Presentation of Outstanding Issues and Proposed Modifications
- Identification of New Issues
- Next Steps



Recap of Group Four Activities

- **First Meeting on November 13, 2025**
 - Attended by Members Field and Brooks, staffed by GRG
 - Presentation on Meeting Logistics, Charter Basics, Charter Project Basics, Preliminary Staff Presentation of Assigned Sections, Identified Areas for Improvement, and Solicitation of Feedback
 - Report out at CRC Meeting on November 19, 2025
- **Second Meeting on December 15, 2025**
 - Attended by Members Sosinski, Field and Brooks, staffed by JB
 - Extensive discussions on
 - (1) adding a removal “for cause” provision
 - (2) pros and cons of adding requirement for an Ethics Commission,
 - (3) qualification requirements (consensus to maintain “qualified elector” requirement. Also discussed removing ability to meet in closed session and staff as “ex officio” members.
 - Action to appoint Brooks as Chair, Sosinski as Vice Chair, with Secretary TBD
 - Report out at CRC Meeting on January 21, 2026

Staff Presentation Of Issues And Proposed Modifications

- See underline/strikeout mark up (with comments) of the City Charter, including:
 - In General [Section 1000] wording and reorganization.
 - Funding and “Staff Support” [Section 1001]
 - Appointments, Terms and Vacancies [Section 1002] adding and expanding definition of what constitutes a vacancy; discuss pros/cons of “for cause”
 - Conduct of Meetings [Section 1003], mostly rewording and reorganization, with proposed deletion of “closed session” right, replacing with an explicit Brown Act reference

Staff Presentation Of Issues And Proposed Modifications (Cont'd)

- Compensation [Section 1004] - added language for reimbursement to reference need for a budget and compliance with policies
- Oaths/affirmations/investigations [Section 1005] - discuss appropriateness of this extraordinary power
- Planning Commission [Sections 1006 and 1007] - still under review; reference City Code Section 2.120.050 re: list of duties; CAO presentation to PC now scheduled for middle of March
- Parks and Recreation [Sections 1008 and 1009] - preliminary staff concerns with how broad and misaligned with current practices Commission powers are; reference City Code Section 2.120.060
- Board of Library Trustees [Sections 1012 and 1013] - preliminary (informal) input from BLT/staff around converting “administration and approval” of things to “advise and input.” Next BLT meeting on March 2; desire to present at next subcommittee meeting.

Other Issues?



Next Steps

- Calendar next Subcommittee meeting
- Assign Committee Member/Staff Follow Ups
- Confirm process for preparing and presenting report out to CRC at upcoming February 18, 2026 meeting





City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

26-198

Agenda Date: 2/18/2026

REPORT TO CHARTER REVIEW COMMITTEE

SUBJECT

Staff Presentation and Solicitation of Committee Input or Direction Regarding: (1) Proposed Substantial Charter Reorganization; Legal Requirements and Communications Plan; (2) Updated standards for grouping proposed Charter modifications within "levels," and (3) Project benchmarking and work plan update

DISCUSSION

Staff will present to the Committee on the following subjects: (1) Proposed Substantial Charter Reorganization; Legal Requirements and Communications Plan; (2) Updated standards for grouping proposed Charter modifications within "levels," and (3) Project benchmarking and work plan update.

RECOMMENDATION

Hear the report and provide input or direction as appropriate.

Reviewed by: Courtney Mohammadi, Legal Executive Assistant, City Attorney's Office

Approved by: Glen Googins, City Attorney

ATTACHMENTS

1. Charter Reorganization Plan DRAFT 1.14.26

Charter Project
Proposed Reorganization
DRAFT
February 18, 2026

Preamble

Article One
Essential Terms

Article Two
Elected Officials

Article Three
Conduct of Elections

Article Four
City Council Actions and Limitations

Article Five
Organization of City Government

Article Six
Appointed Boards and Commissions

Article Seven
City Workforce

Article Eight
Fiscal Administration [and Finance]

Article Nine
Public Contracting (Including Franchises)

Article Ten
General Provisions

Article One
Essential Terms

Existing Articles/Sections:

Article I - Name of City, Article II - Boundaries, Section 400 - General grant of power, Section 500 - Form of Government, *[Section 706 – Powers, Section 1800 – Defined Terms]*

Proposed Reconfigured Sections

Section 100 Name
Section 101 Boundaries
Section 102 Powers
Section 103 Form of Government
Section 104 Relationship with Other Laws
Section 105 Defined Terms

Article Two
Elected Officials

Existing Articles/Sections:

Section 600 - City elected officers, Certain Sections in Article VII, 700.1 - Elections – City Council Districts, 701 - Term limits of mayor and council members, 701.1 - Qualifications for Chief of Police, 702 - Compensation, Parts of Section 703 - Vacancies, 704 – Presiding Officer – Mayor, 704.1 - Mayor – Limitation of terms, 704.2 - Mayor Political position, 704.3 - Mayor – Powers and duties, 704.4 - Mayor – Vacancy, 705 - Vice Mayor, *[Section 706 - Powers], Section 912 – Oath of Office]*

Proposed Reconfigured Sections

Section 200 City Elected Officials
Section 201 Required Qualifications
 a. Applicable to All
 b. Mayor and Council
 c. Chief of Police
 d. City Clerk
Section 202 Powers and Duties
 a. Mayor
 b. Councilmembers
 c. Chief of Police
 d. City Clerk
Section 203 Election and Appointment
 a. Mayor, City Clerk and Chief of Police Elected City-wide
 b. City Councilmembers Elected By District
 c. Term Limits
 d. Vacancies
 e. Commencement of Term; Oath of Office
Section 204 Compensation

Article Three
City Elections

Existing Articles/Sections:

600.01, Municipal Elections, 600.02, Consolidation of Elections, 700 - Term – Method of holding elections, 700.2 - Election Following Change of Boundaries, parts of Section 703 - Vacancies, 711 - Election and Qualification of Council Members

Proposed Reconfigured Sections

Section 300 Regular Elections
Section 301 Special Elections
Section 302 Consolidation of Elections
Section 303 Councilmember District Elections
Section 304 Administration of Elections
Section 305 Applicable Law

Article Four
City Council Actions and Limitations

Existing Articles/Sections:

Section 401 - Disposal of Public Utility; Certain Sections in Article VII, including: Section 707- Regular meetings, 708 - Special meetings, 709 - Place of meeting, 710 - Quorum, 712 - Proceedings, 713 - Action by ordinance or resolution, 714 - Power to lease, sell or convey City Property, 714.1 - Protection of parkland and public open space; Certain Sections in Article VIII, including: Section 807 - Prohibitions against Councilmanic interference, 808 - Ordinances, 809 - Repeal or amendment of ordinances, 810 - Effective date of ordinances, 811 - Emergency Ordinances, 812 - Publication of ordinances, 813 - Codification of ordinances, 814 - Adoption of printed building codes, etc., 815 - Publication of legal notices, [910, *Administrative Code*]

Proposed Reconfigured Sections

Section 401 City Council Authority
Section 402 City Council Meetings
 a. Regular Meetings
 b. Special Meetings
 c. Rules for Conduct of Meetings
Section 403 Forms of Action
 a. Ordinance
 b. Resolution
Section 404 Limitations on Authority/Actions
 a. Prohibitions on “Councilmanic Interference”
 b. Sale of public utility
 c. Certain sales of real property
 d. Transfer or change of use of parkland and public open spaces
 e. Reserved powers of electorate (initiative/referendum)

Article Five
Organization of City Government

Existing Articles/Sections:

Certain Sections in Article VIII, including: Section 800 - Appointment, 801 - Compensation, 802- Powers and Duties, 803 - Rules and Regulations, 804 - Manager pro tempore, 805 - Participation in Council action, 806 - Removal by City Manager; Certain Sections in Article IX including: Section 900 - Officers to be appointed by the City Council and by the City Manager, 901 - Other appointive officers, 902 - Appointive officers; duties, 903 - City clerk; powers and duties, Section 904 - Director of Finance, 905 - City Engineer and Department of Public Works, 906 - Chief of the Police Department, 907 - Chief of the Fire Department, 908 - City Attorney, 909 - City Auditor, [910 - Administrative Code], 911 - Official Bonds, [Article XII – Retirement]

Proposed Reconfigured Sections

- Section 501 Organization of City Government
- Section 502 Officers Appointed by Council
 - a. City Manager
 - b. City Attorney
 - c. City Auditor
- Section 503 Officers Appointed by the City Manager
 - a. In General
 - b. Director of Finance
 - c. Director of Public Works
 - d. Chief of the Fire Department
- Section 504 Other Officers and Employees
- Section 505 Retirement System

Article Six
Appointed Boards and Commissions

Existing Articles/Sections:

Article X, Sections 1000 – In general, 1001 – Appointments; terms, 1003 – Meetings; Chair, 1004 - Compensation, vacancies, 1005 – Oaths; affirmations, 1006 – Planning Commission – Generally, 1007 Planning Commission -Duties and powers, 1008 – Parks and Recreation Commission, 1009 – Parks and Recreation Commission – Powers and Duties, 1010 – Civil Service Commission, 1011 – Civil Service Commission – Powers and Duties, 1012 – Board of Library Trustees, 1013 – Board of Library Trustees – Powers and Duties

Proposed Reconfigured Sections

- Section 600 In General
 - a. Charter boards and commissions
 - b. Other boards and commissions to be created by ordinance/resolution
 - c. City Council to provide funding
 - d. Appointment Process
 - e. Terms
 - f. Compensation
- Section 601 Planning Commission
- Section 602 Parks and Recreation Commission
- Section 603 Civil Service Commission
- Section 604 Board of Library Trustees

Article Seven
City Workforce

Existing Articles/Sections

Article XI – Civil Service, including Section 1100 – Civil Service; merit principle, 1101 – Classified Service, 1102 – Appointments from classified to the unclassified service, 1103 – Classification, 1104 – Pay Plan, 1105 – Civil Service rules and regulations, 1106 – Reserved, 1107 – Prohibitions, 1108 – Contract for administrative services

Proposed Reconfigured Sections

Section 700 Classified and Unclassified Service
Section 701 Classified Service; Merit Principle
Section 702 Council Approval of Classification and Pay Plan
Section 704 Rights Retained Upon Appointment from Classified to Unclassified Service
Section 705 Civil Services Rules and Regulations
Section 706 Prohibitions; Violations
Section 707 City Authority to Contract for Administrative Services

Article Eight
Fiscal Administration [and Finance]

Existing Articles/Sections

Article XII – Retirement, Certain (most) Sections of Article XIII, including Section 1300 – Fiscal Year, 1301 – Annual budget, 1302 – Budget –Submission to City Council, 1303 – Budget – Public Hearing, 1304 – Budget – Further consideration and adoption, 1305 – Budget – Appropriations, Repealed Sections 1306 through 1308, 1309 – Bonded debt limit, 1311 – General Fund, 1312 – Capital project funds, 1313 – Department funds, 1314 – Petty cash funds, Repealed Sections 1315 and 1316, 1319 – Independent Audit, 1320 – Utilities Fund, 1321 – Revenue Bonds

Proposed Reconfigured Sections

Section 801 Fiscal year
Section 802 Budget
 a. Preparation
 b. Adoption
 c. Amendment
 d. Carryforwards
Section 803 Required Budget Components
 a. General Fund
 b. Capital Fund
 c. General Enterprise Funds
 d. Utility fund
 e. Reserves
Section 804 Finance Authority
Section 805 Finance Limitations
Section 806 Independent Audit
Section 807 Retirement

Article Nine

Public Contracting (Including Franchises)

Existing Articles/Sections

Section 1310, Contracts on public works, Section 1318 – Centralized purchasing, Article XIV - Franchises

Proposed Reconfigured Sections

Section 900 Centralized Purchasing
Section 901 Public Works
Section 912 Use of City Forces
Section 913 Franchises

Article Ten

General Provisions

Existing Articles/Sections

Article III – Succession, Section 1317 – Actions Against City, Article XVIII – Miscellaneous, including Sections 1800 – Definitions, 1801 – Violation, 1802 – Validity, 1803 – Effective Date

Proposed Reconfigured Sections

Section 1000 Definitions
Section 1001 Effective Date
Section 1002 Actions Against City
Section 1003 Violations and Enforcement

Article One
Essential Terms

Section 100	Name
Section 101	Boundaries
Section 102	Powers
Section 103	Form of Government
Section 104	Relationship with Other Laws
Section 105	Defined Terms

Article Two
Elected Officials

Section 200	City Elected Officials
Section 201	Required Qualifications
	a. Applicable to All
	b. Mayor and Council
	c. Chief of Police
	d. City Clerk
Section 202	Powers and Duties
	a. Mayor
	b. Councilmembers
	c. Chief of Police
	d. City Clerk
Section 203	Election and Appointment
	a. Mayor, City Clerk and Chief of Police Elected City-wide
	b. City Councilmembers Elected By District
	c. Term Limits
	d. Vacancies
	e. Commencement of Term; Oath of Office
Section 204	Compensation

Article Three
Municipal Elections

Section 300	Regular Elections
Section 301	Special Elections
Section 302	Consolidation of Elections
Section 303	Councilmember District Elections
Section 304	Administration of Elections
Section 305	Applicable Law

Article Four
City Council Actions and Limitations

- Section 401 City Council Authority
- Section 402 City Council Meetings
 - a. Regular Meetings
 - b. Special Meetings
 - c. Rules for Conduct of Meetings
- Section 403 Forms of Action
 - a. Ordinance
 - b. Resolution
- Section 404 Limitations on Authority/Actions
 - a. Prohibitions on “Councilmanic Interference”
 - b. Sale of public utility
 - c. Certain sales of real property
 - d. Transfer or change of use of parkland and public open spaces
 - e. Reserved powers of electorate (initiative/referendum)

Article Five
Organization of City Government

- Section 501 Organization of City Government
- Section 502 Officers Appointed by Council
 - a. City Manager
 - b. City Attorney
 - c. City Auditor
- Section 503 Officers Appointed by the City Manager
 - a. In General
 - b. Director of Finance
 - c. Director of Public Works
 - d. Chief of the Fire Department
- Section 504 Other Officers and Employees
- Section 505 Retirement System

Article Six
Appointed Boards and Commissions

- Section 600 In General
 - a. Charter boards and commissions
 - b. Other boards and commissions to be created by ordinance/resolution
 - c. City Council to provide funding
 - d. Appointment Process
 - e. Terms
 - f. Compensation
- Section 601 Planning Commission
- Section 602 Parks and Recreation Commission
- Section 603 Civil Service Commission
- Section 604 Board of Library Trustees

Article Seven
Civil Service

Section 700	Classified and Unclassified Service
Section 701	Classified Service; Merit Principle
Section 702	Council Approval of Classification and Pay Plan
Section 704	Rights Retained Upon Appointment from Classified to Unclassified Service
Section 705	Civil Services Rules and Regulations
Section 706	Prohibitions; Violations
Section 707	City Authority to Contract for Administrative Services

Article Eight
Fiscal Administration [and Finance]

Section 801	Fiscal year
Section 802	Budget
	a. Preparation
	b. Adoption
	c. Amendment
	d. Carryforwards
Section 803	Required Budget Components
	a. General Fund
	b. Capital Fund
	c. General Enterprise Funds
	d. Utility fund
	e. Reserves
Section 804	Finance Authority
Section 805	Finance Limitations
Section 806	Independent Audit
Section 807	Retirement

Article Nine
Public Contracting (Including Franchises)

Section 900	Centralized Purchasing
Section 901	Public Works
Section 912	Use of City Forces
Section 913	Franchises

Article Ten
General Provisions

Section 1000	Definitions
Section 1001	Effective Date
Section 1002	Actions Against City
Section 1003	Violations and Enforcement