

Silicon Valley Power
CITY OF SANTA CLARA ELECTRIC DEPARTMENT
INTEROFFICE MEMORANDUM

RECEIVED
JUL 26 2018
HUMAN RESOURCES DEPARTMENT
CITY OF SANTA CLARA

DATE: July 25, 2018
TO: Human Resources Interim Director
FROM: Chief Electric Utility Officer
SUBJECT: REQUEST TO EXTEND ELIGIBILITY LIST FOR SR.
ENGINEERING AIDE

Please extend the eligibility list for Sr. Engineering Aide for six months for a new expiration date of April 25, 2019. The current expiration date is October 25, 2018. There are still strong candidates on the eligibility list for this position and there is an anticipation of an upcoming vacancy.

Thank you for your assistance. If you have any questions regarding this request, please contact Voula Brown, Staff Aide II, at 615-6604.

for 

John C. Roukema
Chief Electric Utility Officer