



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

06/21/2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9096, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Forte called the meeting to order at 7:01 p.m.

- Present** 4 - Commissioner Andrew Knaack, Commissioner Joe Martinez, Commissioner Dana Caldwell, and Chair Eversley Forte
- Absent** 3 - Vice Chair Burt Field , Commissioner Sajid Hai, and Commissioner Kelly Gonzalez

Commissioner Caldwell made a motion, seconded by Commissioner Martinez to excuse Commissioners Field, Hai and Gonzalez.

Aye: 4 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, and Chair Forte

Excused: 3 - Vice Chair Field , Commissioner Hai, and Commissioner Gonzalez

CONSENT CALENDAR

Commissioner Knaack made a motion, seconded by Commissioner Caldwell to approve the Consent Calendar.

Aye: 4 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, and Chair Forte

Excused: 3 - Vice Chair Field , Commissioner Hai, and Commissioner Gonzalez

- 1.A [22-740](#) Action on the Parks & Recreation Commission Minutes of the May 17, 2022 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the May 17, 2022 Meeting.

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

Commissioner Gonzalez joined the meeting at 7:11 p.m.

2. [22-793](#) Consideration of the Proposed Schematic Design of the Central Park Entrance, Accessibility, and Parking Improvements Project

Recommendation: Recommend that Council approve the proposed Schematic Design for the Central Park Entrance, Accessibility, and Parking Improvements Project and Ordinance subject to the provisions of Measure R.

Commissioner Caldwell made a motion, seconded by Commissioner Knaack to recommend that Council approve the proposed schematic design for the Central Park Entrance, Accessibility, and Parking Improvements Project and Ordinance subject to the provisions of Measure R.

Aye: 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Vice Chair Field , and Commissioner Hai

3. [22-745](#) Review Parks & Recreation Commission Work Plan Goals for FY2021/22 and Discuss Draft Work Plan Goals and Activities for FY2022/23

Recommendation: Provide a final report on Commission activities that supported the Work Plan for FY2021/22, develop Work Plan goals for FY2022/23, and appoint new subcommittees.

Goal A:

1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources. There are approximately \$100M to \$150M worth of aged infrastructure of various park sites and buildings, and new residential development occurs, the City is engaged in the acquisition and development of new parkland and amenities, and rehabilitation/expansion of existing parks in order to continue to meet the City's current level of service of 2.6 to 3 acres of parkland per 1,000 residents.

Status as of 6/21/2022 Meeting: No update.

Goal B:

1) Review and elicit community input on the existing City parks' rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and, 2) review residential developer proposed schematic designs for new neighborhood parks to serve new residential development.

Status as of 6/21/2022 Meeting: B1. The Parks & Recreation Commission recommended Council approval of The Central Park Entrance, Accessibility, and Parking Improvements Project and Ordinance subject to the provisions of Measure R. The Montague Park Rehabilitation Project is beginning the construction phase with oversight from the Public Works Field Services Division. Gates + Associates is working toward completing the 65% plan submittal for review for the Westwood Oaks Park Playground Rehabilitation Project. B2. On the Council Agenda for 6/21/2022 is the recommendation for approval of the Schematic Design-Master Plan for the New Neighborhood Park proposed at 1205 Coleman Avenue.

Goal C:

1) Host and develop recommendations for improving the 40th annual Art & Wine Festival in September 2022; and, 2) participate in Citywide Special events.

Status as of 6/21/2022 Meeting: The subcommittees met and provided updates on:

- *Music: Most the bands have been selected for Saturday and Sunday. In the process of finalizing contracts for all the entertainment.*
- *Merchandise: Staff is working with the Purchasing Division to*

finalize the glassware order.

- *Marketing: The marketing design was finalized and approved. Staff worked with a graphic designer to have the logo updated for the glassware. Staff is in the process of finalizing the agreement to develop an app for the Festival. The app will make it much easier and more sustainable for patrons to know what's going on at the Festival.*
- *Fundraising: Subcommittee continues to work with Nick Streit (Rotary) and Matt (Taplands). Matt has confirmed two small brews and looking at adding two additional small brews upon meeting to review the week of June 27. Taplands will host an art party for local artists to compete a month before the event to select the artwork for the commemorative 40th anniversary separate from the City's event. There will be six wines available this year.*

Goal D:

1) Develop a community input process and stakeholders list for the proposed Community Park North; 2) Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and contribution of \$500K for outreach, design and engineering.

Status as of 6/21/2022 Meeting: No update.

STAFF REPORT

Deputy Director Seale reported on the Department's adherence to best practices concerning the continuing severe drought. The Parks Division made several aesthetic improvements and repairs at the International Swim Center (ISC) from the front entrance, throughout the facility and grounds between March and the end of May 2022. In spite of this, the ISC continues to be negatively impacted by its aged infrastructure.

Recreation Manager Castro reported on opening the second cooling center for the season, today. Since last month we are in full operation mode for summer programs, and gearing up for the 4th of July event in Central Park from 12-5 PM. The Department is inviting commissioners to work in the Park Projects booth to interact with the public regarding park projects and the Integrated Goose Management Plan (IGMP) which was approved by Council. Summer concerts will be starting on 7/22 at Live Oak Park with the Hitmen; other concerts to follow will be held in Central Park. On August 5-6 the City will be hosting All-City Family Camping for the first time in Central Park at Fatjo Field. On Friday June 24, the Department will have Sunset Cinema showing "Clifford, the Big Red Dog." In the new fiscal year the Department will be focusing on the implementation of the Parks & Recreation Cost Recovery Policy and will be working with community groups in this endeavor. We will be coordinating with new commissioners starting on July 1 for their orientation and preparation in joining the Parks & Recreation Commission.

COMMISSIONERS REPORT

Chair Forte attended the veterans ceremony for Memorial Day at Mission City Memorial Park. He also took the opportunity to tour the park.

Commissioner Caldwell visited Maywood Park, and the site of the proposed new public park to be located at 1205 Coleman Avenue (Gateway Crossings Hunter Storm & Holland Partner Group Residential Project) to visualize the layout and setting.

Gonzalez visited Ulistac Natural Area and the proposed 30+ acre community park on former Santa Clara Golf & Tennis Club golf course. It will be interesting to see how the windy nature of the site will be considered in the design process in determining what will work best and what may not.

Commissioner Knaack shared words of appreciation for being part the Commission over the last eight years and thanked everyone for their participation. He is grateful and learned much from fellow commissioners' perspectives, and who always providing thoughtful feedback. He expressed it has been a pleasure working with City staff and getting to know many of them over the past years.

Commissioner Martinez visited Ray G. Gamma Dog Park and Warburton Park. He thanked Jim, Dale, Kim, and supporting staff for assisting and working with him over the last seven and a half years. He wished the Commission well and encouraged them to keep up the good work.

ADJOURNMENT

Commissioner Martinez made a motion, seconded by Commissioner Knaack to adjourn the meeting at 7:36 PM, until the next Parks & Recreation Commission meeting on Tuesday, July 19, 2022 at 7:00 PM.

Aye: 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Vice Chair Field , and Commissioner Hai

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.