



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, June 15, 2026

5:00 PM

Hybrid Meeting
Santa Clara Senior Center
Room 205
1303 Fremont Street
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Invite Link <https://santaclaraca.zoom.us/j/86581982310>

Meeting ID: 865 8198 2310

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1. **26-537** [Review and Approve the Senior Advisory Commission Minutes of April 20, 2026](#)

Recommendation: Approve the Senior Advisory Commission Minutes of April 20, 2026

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. **26-539** [Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26](#)

Recommendation: Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

3. 26-538 [Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2026/27](#)

Recommendation: Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2026/27.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, July 20, 2026 at 5:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

26-537

Agenda Date: 6/15/2026

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Review and Approve the Senior Advisory Commission Minutes of April 20, 2026

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of April 20, 2026

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS

1. Draft Senior Advisory Commission Meeting Minutes April 20, 2026



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

04/20/2026

5:00 PM

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 Santa Clara Senior Center
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Or join by phone: 669-900-683

Webinar ID: 865 8198 2310

CALL TO ORDER AND ROLL CALL

Chair Andrews called the meeting to order at 5:07 p.m.

Present 4 - Chair Rick Andrews, Commissioner Kris Kapadia, Commissioner Rebecca Selden, and Commissioner Maria Vaz

Absent 1 - Commissioner Alma Soto

A motion was made by Commissioner Vaz, seconded by Commissioner Andrews to excuse Commissioner Soto.

Aye: 4 - Chair Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Vaz

Absent: 1 - Commissioner Soto

CONSENT CALENDAR

1.A [26-398](#) Review and Approve the Senior Advisory Commission Minutes of March 16, 2026

Recommendation: Approve the Senior Advisory Commission Minutes of March 16, 2026

A motion was made by Commissioner Selden, seconded by Commissioner Kapadia to approve the minutes of March 16, 2026.

Aye: 4 - Chair Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Vaz

Excused: 1 - Commissioner Soto

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [26-399](#) Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

Recommendation: Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

Goal 1. Strategic Plan for the Senior Needs Assessment

City Staff provided an update on the circulation of the assessment including:

- GovDelivery
- City Hall News
- SVP Utility Insert
- Inside Santa Clara
- May Night Market
- Movie Night
- Health & Wellness Fair

Commissioners shared updates on their circulation of the assessment including:

Commissioner Kapadia - Senior Center Fitness Center and Nutrition Program

Commissioner Selden - Santa Clara Women's League, Ellore Living, and Bracher Senior Apartment

Commissioner Vaz is waiting to hear from John Burns Gardens

Additional locations that need to receive the assessment:

- Belovida Senior Living
- Camino del Rey Senior Apartments
- Gateway Santa Clara
- Kifer Senior Apartments
- Presidio Santa Clara
- Priya Living
- The Westmont
- Warburton Holiday Senior Living - Commissioner Soto

Tabling opportunities - City Library locations

STAFF REPORT

Recreation Manager Castro reported on the following items:

Park Rehabilitation Projects:

- International Swim Center - Under construction with anticipation of being completed late 2027
- Henry Schmidt - Anticipated to be completed in early 2027
- Central Park pathways and Pavilion parking lot currently under construction.

Night Markets will be held on Lafayette Street from 4 - 9 p.m on Fridays, and 2 - 9 p.m on Saturdays, on the following dates:

- May 1 and 2
- June 5 and 6
- July 17 and 18

Summer Concert Series begins in June on Fridays from 6:30 - 8 p.m.:

- June 19 - Central Park
- July 10 - Central Park
- July 24 - Central Park
- July 31 - Central Park
- August 14 - Live Oak Park

Park & Recreation Master Plan will be presented to City Council on May 5.

Recreation Supervisor Herb reported on the following items:

- SVP provided the Commission with information regarding the all-electric requirement ordinance, stating that it was suspended back in 2025. If anyone is interested in more details on rules and regulations, please contact the Building Division/Permit Center. SVP will have this information at the Health & Wellness Fair.

- The Senior Advisory Commission will be hosting a table at the Health & Wellness Fair on May 8 and May 22. The Commission will be promoting the Senior Needs Assessment.

COMMISSIONERS REPORT

Commissioner Selden - reported she reached out to the City of Mountain View Senior Advisory Committee to inquire about transportation available for older adults.

Commissioner Kapadia - reported that he continues to research Additional Dwelling Units (ADU's) as possible housing for older adults.

ADJOURNMENT

A motion was made by Commissioner Vaz, seconded by Commissioner Selden that the meeting be adjourned at 5:55 p.m.

Aye: 4 - Chair Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Vaz

Excused: 1 - Commissioner Soto

MEETING DISCLOSURES

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Agenda Report

26-539

Agenda Date: 6/15/2026

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

BACKGROUND

Annually, the Senior Advisory Commission has considered three to six specific, measurable, attainable, realistic, and time-bound workplan goals and/or activities for the Fiscal Year (FY). These goals are intended to focus the Commission's efforts and respond to City Council priorities within the existing budget direction and resource limitations.

The City now aims to align the Boards, Commission, and Committee (BCC's) workplan goals to the City Council goals on an annual cycle. The process aims to provide:

Clear Prioritization

Each board and commission will have a defined set of objectives, making it easier for Council to assess progress and allocate staff resources efficiently.

Enhanced Transparency

Workplans will provide greater visibility into the activities and goals of advisory bodies, fostering stronger communication and accountability.

Improved Coordination

By aligning the efforts of staff and BCC's, the workplan is intended to effectively promote enhanced collaboration on citywide initiatives.

Informed Decision-Making

With a clear roadmap of each group's priorities, the City Council will be better equipped to make decisions that support both short-term needs and long-term strategic goals.

At the November 17, 2025 regular meeting, the Senior Advisory Commission adopted workplan priorities and activities for FY 2025/26 (Attachment 1) related to the following Commission goals:

Goal 1. Strategic Plan for the Senior Needs Assessment

- A. Open and circulate Survey to the public - Launched February 28, 2026
- B. Conduct Focus Groups in multiple languages - Pending in May
- C. Review data - Scheduled for July
- D. Develop Senior Needs Assessment Plan - Scheduled for August-November
- E. Connect Older Adults to resources identified within the Senior Needs Assessment Survey - FY 2026/27

Goal 2. Advocate for Housing Regulations for Older Adults in Santa Clara

- A. Propose regulation modifications to protect Older Adults in rental properties.

DISCUSSION

At the May 18, 2026 Regular Meeting, Commissioners will provide updates on tabling opportunities and survey circulation. City Staff will update the Commission on the department outreach efforts.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at 408-615-2220, email clerk@santaclaraca.gov.

RECOMMENDATION

Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENT

1. Senior Advisory Commission Work Plan FY 2025/26



City of Santa Clara

The Center of What's Possible

SENIOR ADVISORY COMMISSION

MUNICIPAL CODE, PRIORITIES, AND WORK PLAN
FY 2025/26

CITY MUNICIPAL CODE

The City of Santa Clara charter includes the following sections that mandate the formation of a Senior Advisory Commission and its role.

Sec. 2.120.110 Senior Advisory Commission.

There shall be a City Senior Advisory Commission consisting of seven members to be appointed by the City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government, and shall have the following powers, functions, and duties:

- (a) Study, review, evaluate, and make recommendations to the City Council relative to any and all matters affecting elderly people in the City of Santa Clara.
- (b) Make such studies and submit to the Council such reports or recommendations respecting matters affecting elderly people, and such matters as the Council may from time to time request.

COUNCIL PRIORITIES

City Council priorities are organized into four Priority Areas of Focus with subcategories. The subcategories are strategic outcomes for each Priority Area of Focus.

1. **Excellent City Government** – Valued City Services, Reliable Funding, Well-Managed Stadium, Trusted and Engaged City Government
2. **Reliable Infrastructure** – Resilient and Well-Maintained Infrastructure, Accessible Transportation Options
3. **Outstanding Quality of Life** – Affordable Housing and Supportive Services, Safe Community, Quality Parks Programing and Cultural Amenities
4. **Thriving Community** – Vibrant Local Community

VISION STATEMENT

Enrich the lives and enhance the health and wellbeing of our community by supporting a vibrant, active quality of life for all ages, abilities and interests through excellent parks and recreational facilities, community services, programs, and events.

PRIORITIES

Based on the Commission charter, Council Priorities, the above vision statement, values, and context from prior years, the Commission has defined its priorities and goals for the current fiscal year. The priorities are presented in this section and the goals coming from these priorities are stated in the following section.

GOALS

Goal 1: Strategic Plan for the Senior Needs Assessment

| Action(s) | Ad Hoc Subcommittee | Timeline | Notes | Measurable Outcomes |
|--|---------------------|----------|---|---------------------|
| <p>A. Open and circulate Survey to the public</p> <p>B. Conduct Focus Groups in multiple languages</p> <p>C. Review data</p> <p>D. Develop Senior Needs Assessment Plan</p> <p>E. Connect Older Adults to resources identified within the Senior Needs Assessment Survey</p> | | | <p>Email Notification – GovDelivery</p> <p>Channel 15 –</p> <p>City Website</p> <p>City Hall News</p> <p>SVP Utility Bill</p> <p>Inside Santa Clara</p> <p>Special Events –</p> <ul style="list-style-type: none"> - Celebrate Santa Clara <ul style="list-style-type: none"> o Levi’s Stadium o Night Market <p>Senior Center Newsletter (Mar., Apr., May)</p> <p>Radio Stations (SCU)</p> <p>Tabling Opportunities</p> <ul style="list-style-type: none"> - Sr. Center, <ul style="list-style-type: none"> o Fitness Center, Commissioner Kapadia o Senior Nutrition Program, Commissioner Kapadia - Farmer’s Market - City Special Events (H&W Fair, Movie Nights) <p>Sr. Living</p> <ul style="list-style-type: none"> - Belovida Senior Living - Bracher Senior Apartments - Commissioner Selden - Camino del Rey Senior Apartments - Ellore – Commissioner Selden - Gateway Santa Clara - John Burns – Commissioner Vaz - Kifer Senior Apartments - Liberty Towers – Commissioner Soto - Pacific Gardens - Commissioner Soto - Presidio Santa Clara - Priya Living | |

| | | | | |
|--|--|--|---|--|
| | | | <ul style="list-style-type: none"> - The Westmont - Valley Village – Commissioner Soto - Villa Serena - Commissioner Soto - Warburton Holiday Senior Living - Commissioner Soto <p>Library - City Partners - Give-aways (magnifying card)</p> | |
|--|--|--|---|--|

Goal 2: Advocate for Housing Regulations for Older Adults in Santa Clara

| Action(s) | Ad Hoc Subcommittee | Timeline | Notes | Measurable Outcomes |
|--|---------------------|----------|---|---------------------|
| Propose regulation modifications to protect Older Adults in rental properties. | | | Waiting on information from Senior Needs Assessment | |



Agenda Report

26-538

Agenda Date: 6/15/2026

SUBJECT

Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2026/27

BACKGROUND

Annually, the Senior Advisory Commission has considered three to six specific, measurable, attainable, realistic, and time-bound workplan goals and/or activities for the Fiscal Year (FY). These goals are intended to focus the Commission's efforts and respond to City Council priorities within the existing budget direction and resource limitations.

The City aims to align the Boards, Commission, and Committee (BCC's) workplan goals to the City Council goals on an annual cycle. The process aims to provide:

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Enhanced Transparency

Workplans will provide greater visibility into the activities and goals of advisory bodies, fostering stronger communication and accountability.

Improved Coordination

By aligning the efforts of staff and BCC's, the workplan is intended to effectively promote enhanced collaboration on citywide initiatives.

Informed Decision-Making

With a clear roadmap of each group's priorities, the City Council will be better equipped to make decisions that support both short-term needs and long-term strategic goals.

The updated timeline for this initiative includes beginning the development of goals and objectives at the May meeting, with finalization occurring in June. Implementation of the new workplan goals and objectives is anticipated to begin in July 2026.

DISCUSSION

At the May 18, 2026, Regular Meeting, commissioners will brainstorm possible goals and activities for the FY 2026/27 Work Plan. Currently, the Commission is currently working on a Senior Needs Assessment as the primary activity for FY 2026/25. The Senior Needs Assessment includes a 52-question personal survey that covers experiences for residents 50 and over. The project is in several phases, including an individual survey, focus groups, stakeholder engagement and staff review. The City will work with a consultant to analyze the outcomes of the process to inform goals, projects and activities to enhance the livelihood of senior residents. This discussion item may include alternative goals and activities, requesting and making commissioner work assignments for the subcommittees

working on each of the goals, and support activities.

The Senior Advisory Commission may choose to use these categories from the Age-Friendly City Domains to guide their activities or may develop new goals and activities for FY 2026/27:

- A. Economics and Employment,
- B. Community,
- C. Housing,
- D. Outdoor Spaces and Buildings,
- E. Transportation and Streets,
- F. Health, Wellness, and Nutrition,
- G. Social and Civic Engagement, and
- H. Access to Community Resources and Information.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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RECOMMENDATION

Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2026/27.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENT

1. Draft - Senior Advisory Commission Work Plan FY 2026/27



City of Santa Clara

The Center of What's Possible

SENIOR ADVISORY COMMISSION

MUNICIPAL CODE, PRIORITIES, AND WORK PLAN
FY 2026/27

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GOALS

Goal 1: Connect Older Adults to Resources Identified within the Senior Needs Assessment Survey

| Action(s) | Ad Hoc Subcommittee | Timeline | Notes | Measurable Outcomes |
|--|----------------------------|-----------------|--------------|----------------------------|
| A. Advocate for Housing Regulations for Older Adults in Santa Clara a. Propose regulation modifications to protect Older Adults in rental properties. | | | | |