

Parks & Recreation Commission Work Plan Goals FY 2021 – 2022

Goal A:

- 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources. There are approximately \$100M to \$150M worth of aged infrastructure of various for park sites and buildings, and new residential development occurs, the City is engaged in the acquisition and development of new parkland and amenities, and rehabilitation/expansion of existing parks in order to continue to meet the City’s current level of service of 2.6 to 3 acres of parkland per 1,000 residents.**

3/15/2022 A new Facilities Condition Assessment (FCA) is needed as the last FCA was done five years ago.

1/18/2022 The Facilities Condition Assessment (Kitchell 2018) needs to be updated as the current assessment was initiated five years ago. Staff is considering updating the Facilities Condition Assessment pending budget availability.

Goal B:

- 1) Review and elicit community input on the existing City parks’ rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and,**
- 2) Review residential developer proposed schematic designs for new neighborhood parks to serve new residential development.**

3/15/2022 B1. Report to Council for Westwood Oaks Park Playground Rehabilitation Project moving to Council for consideration in April. Montague Park Project bid will close the week of March 21. Mission Library Gazebo Project is at 100% plan and will soon be ready to go out for bid; Fairway Glen Park Restroom Project is at 100% plan and is in the final cross departmental review. B2. (1) New park at 575 Benton is nearing completion. (2) Council approved the Park Master Plan-Schematic Design for the New Public Mini-Park to be located at 5150 Calle Del Sol & 2350 Calle De Luna (Related - Tasman East Focus Area) on March 8, 2022. (3) For the April meeting the Commission will be reviewing the Schematic Design-Master Plan for the New Public Neighborhood Park proposed to be located at 1205 Coleman Avenue (Gateway Crossings Hunter Storm & Holland Partner Group Residential Project).

2/15/2022 B1. Report to Council for Westwood Oaks Parks Rehabilitation moving to Council’s consideration for the 3/8/2022 meeting.
B2. (1) Park at Benton, trees and shrubs are being selected (2) Gateway Crossing moving forth for March or April Parks & Recreation Commission Meeting

1/18/2022 1. The Commission recommended Council approval of the updated Westwood Oaks Master Plan, preferred Schematic Design Option 3 and Measure R compliant draft ordinance.
2. The Commission recommended Council approval of the Master Plan Schematic Design for the new public park located at 5150 Calle Del Sol & 2350 Calle De Luna.

Parks & Recreation Commission Work Plan Goals FY 2021 – 2022

- 11/16/2021 B1. The Commission reviewed the Master Plan Update for Westwood Oaks Park along with the schematic design options for the playground.
B2. The Commission received the presentation for initial community input for the new public park at 5150 Calle Del Sol & 2350 Calle De Luna (Related-Tasman East Focus Area) and continued to receive community input on the new public park located at 1205 Coleman Avenue (Gateway Crossings).
- 10/19/2021 Commission received an update on Work Plan Goals B-1 and B-2, regarding the conclusion of community outreach for Westwood Oaks Park Playground rehabilitation project, and the continuation of design work for the Gazebo Project at City Plaza Park, and the Fairway Glen Park Restroom project.
- 09/21/2021 The Commission received updates on Work Plan Goals B-1, and B-2 respectively, through the initial project presentation for Westwood Oaks Park Playground Rehabilitation Project including upcoming community outreach and online surveys commencing in September, receiving additional community input on developer proposed schematic design for the new public neighborhood park at Gateway Crossings, and considering the proposed schematic design for the new public neighborhood park located at 3905 Freedom Circle.

Goal C:

- 1) Host and develop recommendations for improving the 40th annual Art & Wine Festival in September 2022; and,**
- 2) Participate in Citywide Special events.**

- 3/15/2022 The Festival will be appropriately scaled as many facets of operating the Festival from two years ago have changed. Staff will be contacting the subcommittees before the next Commission meeting regarding marketing, poster review, glass selection, music and entertainment options, beverage sourcing options for consideration, etc.
- 1/18/2022 The Commission began the process of subcommittee assignments for the 40th Annual Art & Wine Festival.
The subcommittees include:
- Music (Commissioner Hai, and Chair Forte);
 - Merchandise (Commissioner Caldwell and Vice Chair Field);
 - Marketing/Poster (Commissioners Knaack and Martinez); and
 - Fundraising for the Non-profit (Commissioner Gonzalez).
- 11/16/2021 Staff will be meeting in December 2021 regarding the 40th annual Art & Wine Festival and will be looking at volunteer opportunities for commissioners.

Goal D:

- 1) Develop a community input process and stakeholders list for the proposed Community Park North;**
- 2) Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and contribution of \$500K for outreach, design and engineering.**

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- 10/19/2021* On Thursday, October 7, Commissioners Dana Caldwell, Kelly Gonzalez, Sajid Hai, the subcommittee for Work Plan Goal D, together Deputy Director Dale Seale, met and walked around the proposed 30+ acre park site. They noted the topography, views, and windy nature of the site. The subcommittee initiated a discussion about potential methods of conducting extensive and robust outreach.
- 09/21/2021* The subcommittee, Commissioners Dana Caldwell, Kelly Gonzalez, and Sajid Hai, agreed to meet with Deputy Director Dale Seale, at the proposed 30+ acre park site located on the old golf course, on Thursday, October 7, at 4:00 PM.
- 08/17/2021* The subcommittee for Work Plan Goal D will meet between September and October onsite at the future 30+ acre community park site on an upcoming Thursday afternoon. Commissioners were encouraged to visit Westwood Oaks Park to become familiar with the layout of the park, as the next major rehabilitation project will be at this site and robust community outreach will be forthcoming.

Report to Commission 21-949

Recommend the Parks & Recreation Commission Work Plan Goals FY2021/22

Meeting Date: July 20, 2021

Commissioner Forte made a motion, seconded by Commissioner Field to recommend approval of the Work Plan Goals for FY2021/22.