FY 2025/26 and FY 2026/27

Proposed Biennial Operating Budget

City of Santa Clara

This page is intentionally left blank.

TABLE OF CONTENTS

	Page
Transmittal Letter	7
City Profile	23
Budget and Fiscal Policies	41
Budget Summary	71
Revenues by Fund	73
Expenditures by Fund	76
Transfer Schedule	79
Summary of Fund Activity	82
Operating Expenditures by Category	89
Expenditures by Department by Fund Type	90
Summary of Budgeted Positions	95
Debt Service	101
Ten-Year Financial Forecast	115
Statements of Sources and Uses of Funds	135
General Fund	137
Special Revenue and Other Funds	151
Bridge Maintenance District #2 Fund	158
Building Development Services Fund	159
Building Special Programs and Training Fund	161
City Affordable Housing Fund	162
Community Facilities District No. 2019-1 (Lawrence Station) Fund	163
Convention Center Maintenance District Fund	164
Developer Traffic Payments Fund	165
Downtown Parking Maintenance District Fund	166
Endowment Care Fund	167
Engineering Operating Grant Trust Fund	168
Expendable Trust Fund	169
Fire Certified Unified Program Agency (CUPA) Fund	171
Fire Development Services Fund	172
Fire Operating Grant Trust Fund	173
Gas Tax Fund	175

TABLE OF CONTENTS

	Page
Special Revenue and Other Funds	
Housing and Urban Development Fund	176
Housing Authority Fund	177
Housing Successor Agency Fund	178
Library Donations Trust Fund	179
Library Operating Grant Trust Fund	180
Other City Departments Operating Grant Trust Fund	181
Parks and Recreation Operating Grant Trust Fund	182
Perpetual Care Fund	183
Police Operating Grant Trust Fund	184
Prefunded Plan Review Fund	186
Public Donations Fund	187
Public, Educational, and Governmental Fee Fund	189
Road Maintenance and Rehabilitation (SB1) Fund	190
Traffic Mitigation Fund	191
Enterprise Funds	193
Cemetery Fund	199
Convention Center Enterprise Fund	200
Electric Operating Grant Trust Fund	201
Electric Utility Fund	202
Sewer Utility Fund	204
Solid Waste Fund	206
Water Recycling Fund	208
Water Utility Fund	210
Internal Service Funds	213
Communication Acquisitions Fund	217
Fleet Operations Fund	218
Information Technology Services Fund	219
Public Works Capital Projects Management Fund	220
Special Liability Insurance Fund	221
Unemployment Insurance Fund	222
Vehicle Replacement Fund	223
Workers' Compensation Fund	224
Capital Improvement Program Funds	225
Cemetery Capital Fund	229
City Affordable Housing Capital Fund	230

TABLE OF CONTENTS

	Page
Capital Improvement Program Funds	
Convention Center Capital Fund	231
Electric Utility Capital Fund	232
Fire Department Capital Fund	235
General Government Capital Fund	237
Library Department Capital Fund	240
Parks and Recreation Capital Fund	241
Patrick Henry Drive Infrastructure Improvement Fund	245
Public Buildings Capital Fund	246
Recycled Water Capital Fund	248
Related Santa Clara Developer Fund	249
Sewer Utility Capital Fund	250
Solid Waste Capital Fund	252
Storm Drain Capital Fund	253
Street Lighting Capital Fund	256
Streets and Highways Capital Fund	257
Tasman East Infrastructure Improvement Fund	262
Water Utility Capital Fund	263
Other Agency Funds	265
Sports and Open Space Authority Fund	268
City Departments	269
Mayor and City Council Offices	271
City Attorney's Office	281
City Clerk's Office	291
City Auditor's Office	307
City Manager's Office	317
Community Development Department	337
Electric Utility Department	361
Finance Department	395

TABLE OF CONTENTS

	Page
City Departments	
Fire Department	417
Human Resources Department	441
Information Technology Department	457
Library Department	475
Parks and Recreation Department	497
Police Department	519
Department of Public Works	539
Water and Sewer Utilities Department	577
Non-Departmental	597
Other Agency	639
Appendices	643
Outside Group Funding	643
FY 2025/26 Budget Amendments to Adopted Capital Improvement Program Budget	646
CSMFO Award	655

May 1, 2025

Honorable Mayor, City Council and Residents of Santa Clara,

The Proposed Biennial Operating Budget for fiscal years (FY) 2025/26 and 2026/27 is presented for consideration and continues our 2-year budgeting process that alternates between the operating and capital budgets. This year's budget focuses on our day-to-day operations that support vital City services, and important amendments to the second year of the biennial capital budget that you approved last year.

As part of the budget deliberation process, two City Council study sessions are scheduled for May 13, 2025, and May 27, 2025, before the public hearing and planned budget adoption on June 10, 2025. Additionally, you have already received and taken action on amendments to the City's Municipal Fee Schedule at your April 29, 2025, meeting. The effective date of those fee changes aligns with the July 1, 2025, start date for the Proposed Biennial Operating Budget that is being transmitted to you through this letter and its attachments.

For FY 2025/26, the Proposed Operating Budget totals $1.2 billion. The enterprise funds that are used to manage the City's utilities (Silicon Valley Power, water, sewer, and solid waste) represent the largest share of the budget at 57.9%. The General Fund budget totals $333.6 million, or 19.5% of the budget, and is used to fund many direct services, such as police and fire public safety services, libraries, parks, community centers, and streets maintenance.

The City's financial position has improved since the adoption of the last biennial operating budget. When looking at projected revenue and expenses, the Ten-Year General Fund Forecast is positive by $9.3 million in FY 2025/26 and projects a deficit of $0.1 million in FY 2026/27. Small deficits and surpluses are projected for the remaining years of the forecast as summarized in the *Ten-Year Financial Forecast and Economic Outlook* discussion below and described in further detail in the *Ten-Year Financial Forecast* section of the budget document. This outlook depicts a stable General Fund budget; however, the forecast does not include the capacity to fully restore prior cuts, add capacity to support new service areas and growth in the City, and to fully fund capital infrastructure maintenance and replacement.

This improved financial picture provides for targeted investments that fund many of the City Council's identified priorities as well as enhance the City's operating reserves, restoring the Budget Stabilization Reserve (BSR) to the Council policy level of 25% of expenditures. The budget includes enhancements to key City services and funding for the implementation of Measure I – General Obligation (GO) Bond approved by the voters in November 2024.

Budget Milestones:

May 1: Release of Proposed Budget

May 13: City Council Study Session on Proposed Budget

May 27: City Council Study Session on Proposed Budget

June 10: Public Hearing and Adoption of FY 2025/26 and FY 2026/27 Biennial Operating Budget and Amendments to the FY 2025/26 Capital Budget

July 1: Start of Fiscal Year 2025/26

Budget Overview: What Does This Budget Do?

This Proposed Budget focuses on City Council priorities identified during Council Priority Setting sessions as well as improvements to vital City services. The budget proposals also address existing service gaps and restore and maintain public safety positions. This includes the continuation of 12.0 firefighter positions that were funded by the Staffing for Adequate Fire and Emergency Response (SAFER) grant as well as the restoration of 3.0 frozen police sworn positions. The City continues its recruitment efforts for sworn staffing, which will also enable the restoration of services as Police positions are filled. In addition, this budget helps prepare the City for the future by supporting planning efforts, restoring the BSR to the 25% level, and funding modest annual contributions to support the City's capital infrastructure.

City Council Priorities	City Services	GO Bond Implementation	Prudent Fiscal Approach
• Restore library materials • Public Art Master Plan • Fiber Optics Network Study • Tasman / Lafayette walkway Study	• Enhance Fire and Police response (12 Fire and 3 Police positions) • Homelessness staffing • Development services improvements • Support utilities services and growth	• Staffing to support implementation • GO Program Management and Coordination • Project Management, Oversight and Delivery	• Restore BSR to 25% of expenditures • Use one-time source for one-time uses • Fiscal Sustainability Plan • Begin annual contributions to support capital infrastructure

The Proposed Budget also includes funding to staff positions to ensure that the City can successfully deliver the capital projects funded by the $400 million General Obligation Bond measure approved by the voters in November 2024. These projects will significantly improve the City's infrastructure by replacing facilities that are well beyond their useful life.

The Proposed Budget also includes one-time expenses, and associated reimbursement, to ensure the safety of our community during major events planned at the Stadium, including the Super Bowl and World Cup matches.

Total Budget Summary

The expenditure budgets total $1.5 billion in FY 2025/26 and $1.4 billion in FY 2026/27, which are down from the $1.6 billion in FY 2024/25. Changes in planned debt issuances, enterprise funding, and capital budget funding are major drivers of the variances from year to year. The budget for capital funds in FY 2025/26 is currently well below FY 2024/25 primarily because the carryover of capital funds from FY 2024/25 to FY 2025/26 has not yet been factored into the budget. These carryover adjustments will be brought forward as part of the FY 2025/26 budget adoption actions in June 2025.

The Enterprise Funds, consisting of SVP, Water and Sewer Utilities, Solid Waste, the Convention Center, and

the Cemetery, represent the largest share of the City's budget. With the exception of the Cemetery Fund that relies on General Fund support, the budget for each enterprise is balanced within the resources available for that enterprise. These functions are primarily supported by user fees and charges.

Table 1 summarizes the total proposed budgets by fund type.

Table 1: FY 2025/26 and FY 2026/27 Proposed Budget

FY 2025/26 and FY 2026/27 Proposed Budget			
Fund Type	**FY 2024/25 Adopted Budget**	**FY 2025/26 Proposed Budget**	**FY 2026/27 Proposed Budget**
General Fund	$310,698,189	$333,645,699	$342,802,597
Special Revenue Funds	41,458,963	42,154,763	38,806,836
Enterprise Funds	945,192,918	1,011,491,693	1,100,414,703
Internal Service Funds	45,724,215	51,116,529	48,281,729
Debt/Other	152,273,904	273,236,049	27,245,993
Less (Transfers, Contributions, and Reserves)*	(416,866,269)	(528,008,962)	(302,635,147)
Subtotal Operating Budget	**$1,078,481,920**	**$1,183,635,771**	**$1,254,916,711**
Capital Funds	568,932,159	367,743,203	150,763,062
Less (Transfers, Contributions, and Reserves)*	(1,818,315)	(1,454,000)	(1,454,000)
Subtotal Capital Budget	**$567,113,844**	**$366,289,203**	**$149,309,062**
Total Budget	**$1,645,595,764**	**$1,549,924,974**	**$1,404,225,773**

* Adjusts for transfers, contributions, and reserves to avoid double counting of the same funds (e.g., internal service funds are excluded)

The FY 2025/26 and FY 2026/27 Proposed Budget incorporates actions to address needs throughout the organization within the available resources of each fund. Staff has carefully analyzed all department budget proposals, considering the fiscal year projected resources, anticipated service impacts to Santa Clara residents and businesses, and City Council goals, principles and priorities. The Proposed Budget also factors in recommended changes to FY 2025/26 capital projects.

Guiding Framework

The actions recommended in the Proposed Budget were informed by Council priorities and budget principles.

Priority Areas of Focus

On an annual basis, the City Council meets for its Council Priority Setting session. The goal of the annual session is to formulate the City Council's priorities and initiatives and establish priority areas of focus and key initiatives for the City organization. The process identifies important and critical priorities which establishes the policy framework for budget decisions and how City resources are aligned to support these objectives.

As part of the 2025 City Council Priority Setting session held on April 3, 2025, the City Council agreed on the following priorities as the most important for the next 12-18 months.

Budget Principles

The Proposed Budget includes a set of Budget Principles that provide a general framework and approach for developing the City's budget, ensuring fiscal stability by considering both the short and long-term impacts of any funding decisions. In recent years, the Budget Principles have included an exception to the Council policy that would set the BSR at 25% of expenditures, allowing the BSR to be set at a minimum of 15% given the City's fiscal challenges. For FY 2025/26, this exception has been removed along with other changes that reflect the current forecast. These principles are incorporated as part of the actions considered in this Proposed Budget. The FY 2025/26 Budget Principles can be found in the *Budget and Fiscal Policies* section of the budget document.

Summary of Budgeted Positions

The FY 2025/26 Proposed Budget funds 1,198.50 positions and reflects the addition of 39.25 positions from the FY 2024/25 Adopted Budget level as shown in Table 2. This includes Base Budget adjustments of 18.25 positions and recommended additions in this Proposed Budget of 21.0 positions. The FY 2025/26 Base Budget adjustments were approved by the City Council during FY 2024/25 and include the following: the addition of 15.0 positions funded by SVP, including 12.0 in the Electric Utility Department, 1.0 in the City Attorney's Office, and 2.0 in the Finance Department; the addition of 2.0 positions in the Human Resources Department, an increase of 0.25 FTE in the Parks and Recreation Department, and the unfreezing of 1.0 position in the Department of Public Works. The Proposed Budget changes include additions in the Community Development, Finance, Fire, Information Technology, Parks and Recreation and Public Works Departments, the City Attorney's Office, the City Manager's Office, and Non-Departmental.

In FY 2026/27, there is a net reduction of 2.0 positions. In the Fire Department, there are currently 18.0 firefighter positions funded by the Staffing for Adequate Fire and Emergency Response (SAFER) grant through FY 2025/26. Grant funded positions included 12.0 positions previously frozen during the pandemic and 6.0 positions to fill vacant positions at the time of the grant application. After the conclusion of the grant, this budget continues 12.0 of those on an ongoing basis, resulting in a net reduction of 6.0 grant funded positions. The 12.0

recommended positions align with the number of firefighter positions previously frozen in 2021. The addition of 4.0 positions is also recommended, including the unfreezing of 3.0 sworn positions in the Police Department, and the addition of 1.0 position in the Public Works Department.

A detailed summary of Base and Proposed Budget position changes can also be found in the *Budgeted Positions* section and the *City Department* sections of the budget document and in the *Proposed Budget Highlights* section of this letter that starts on page 11.

Table 2: Summary of Position Changes (All Funds)

Summary of Position Changes (All Funds)	
FY 2024/25 Adopted Budget	**1,159.25**
Base Budget Changes (SVP Funded)	15.00
Base Budget (Other Changes)	3.25
Proposed Budget Changes (General Fund)	10.35
Proposed Budget Changes (General Fund – Reimbursed)	3.75
Proposed Budget Changes (Development Fee Funded)	5.90
Proposed Budget Changes (Other Funds)	1.00
FY 2025/26 Budgeted Positions	**1,198.50**
FY 2026/27 Proposed Additional Positions	4.00
FY 2026/27 Proposed Position Reduction (SAFER grant expiration)	(6.00)
FY 2026/27 Budgeted Positions	**1,196.50**

The changes by department are described in further detail in Table 3 and in each department section of this document.

Table 3: Summary of Funded Positions by Department

Department	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Mayor and City Council	10.00	10.00	10.00	10.00
City Attorney	7.00	8.00	11.00	11.00
City Auditor	2.00	2.00	2.00	2.00
City Clerk	7.00	7.00	7.00	7.00
City Manager	11.30	12.10	14.25	14.25
Community Development	75.00	79.00	84.00	84.00
Electric Utility	222.00	223.00	235.00	235.00
Finance	70.75	71.75	78.75	78.75
Fire	173.50	173.50	175.50	169.50
Human Resources	15.00	15.00	16.00	16.00
Information Technology[1]	6.00	7.00	8.00	8.00
Library	42.75	42.75	42.75	42.75
Non-Departmental[2]	5.70	6.90	7.75	7.75
Parks and Recreation	77.75	77.75	79.00	79.00
Police	231.00	231.00	231.00	234.00
Public Works	119.5	119.5	123.50	124.50
Water and Sewer Utilities	73.00	73.00	73.00	73.00
Total	**1,149.25**	**1,159.25**	**1,198.50**	**1,196.50**

[1]The IT Department partners with a service provider to meet citywide technology needs.
[2]The City Manager's Office also oversees the Non-Departmental functions (e.g., citywide administration, Stadium Authority support, communications, community/special programs and initiatives, economic/real estate development, State and federal legislative coordination, etc.).

Ten-Year Financial Forecast and Economic Outlook

The Ten-Year General Financial Forecast (Forecast) provides policy makers and the public an updated assessment of the City's fiscal health and serves as a strategic planning tool to assist the City Council, staff, and the public with decision-making as they work to adopt the budget and consider long-term financial strategies for the City. The Forecast also identifies known risk factors and vulnerabilities, and it provides a foundation for evaluating priorities and understanding trade-offs moving forward.

The Forecast compares anticipated General Fund revenues with base expenditures, which include the projected costs of providing the current level of service. Individual projections of revenues and expenditures are developed based on trend analyses, input from available economic reports, consultant recommendations, departments, updated salary and benefit information, and non-personnel costs. The most current information available is incorporated into the Forecast and refined on a moving forward basis.

This Forecast shows a General Fund surplus of $9.3 million in FY 2025/26, followed by small surpluses and shortfalls in the remaining years of the Forecast. The projected surplus in FY 2025/26 is equivalent to 2.8% of forecasted expenditures, while the shortfalls and surpluses in the out years ranging from -$6.7 million to $6.2 million equate to -1.8% to 1.4% of expenditures annually. The Forecast does not factor in the FY 2025/26 and

FY 2026/27 Proposed Budget actions and is used as the starting point in the development of the budget.

Table 4: FY 2025/26 – FY 2034/35 General Fund Forecast (April 2025)

	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
Projected Revenues	$337.7	$340.0	$351.4	$363.9	$378.6	$396.5	$411.9	$426.9	$442.4	$459.4
Projected Expenditures	$328.4	$340.1	$353.2	$370.6	$383.5	$398.7	$409.9	$425.0	$437.2	$453.2
(Shortfall)/ Surplus	**$9.3**	**($0.1)**	**($1.8)**	**($6.7)**	**($4.9)**	**($2.2)**	**$2.0**	**$1.9**	**$5.2**	**$6.2**
% of Expenses	**2.8%**	**0.0%**	**(0.5%)**	**(1.8%)**	**(1.3%)**	**(0.6%)**	**0.5%**	**0.4%**	**1.2%**	**1.4%**

The Forecast compares ongoing revenues and expenditures to address the existing staffing and service levels. It does not factor in one-time funding sources or items funded on a pay-as-you-go method with one-time sources. The Forecast also does not address many unmet service needs including the following:

- The cost to fully fund capital infrastructure needs;
- Additional costs to restore frozen positions, add positions to address growth in the City, and add new services (e.g., homelessness response, public art program);
- Permanent funding for pilot programs such as Via Shuttle/SV Hopper and Vision Zero;
- Enhanced funding to address the City's pension liability (the City is below the State average in pension funding); and
- Additional contributions to Reserves (e.g., Budget Stabilization Reserve, Pension Reserve).

Historically, the City has funded many capital infrastructure and equipment needs with one-time funds on a pay-as-you-go basis. The lack of sufficient one-time funding has resulted in a backlog of unmet/deferred infrastructure needs. In November 2024, Santa Clara voters approved a $400 million GO Bond to address the most critical needs. There remains a need for ongoing funding to replace the City's infrastructure. This Forecast begins to address that need with modest funding growing from $1 million in FY 2025/26 to $10 million in FY 2034/35. The ongoing need to fully fund capital maintenance in the City is much larger, and staff will continue to evaluate options to create additional capacity for additional funds in this area.

In addition to the elements described above that are not factored into the Forecast, the City has identified various risk factors that could have a potential impact on the Forecast. These include:

- Uncertainty regarding results of tariffs and other federal actions;
- Potential for an economic downturn or recession;
- State/federal legislative changes and legal challenges;
- Labor costs outside the budget assumptions;
- CalPERS actuarial changes or reform actions; and
- Unanticipated critical capital/infrastructure needs.

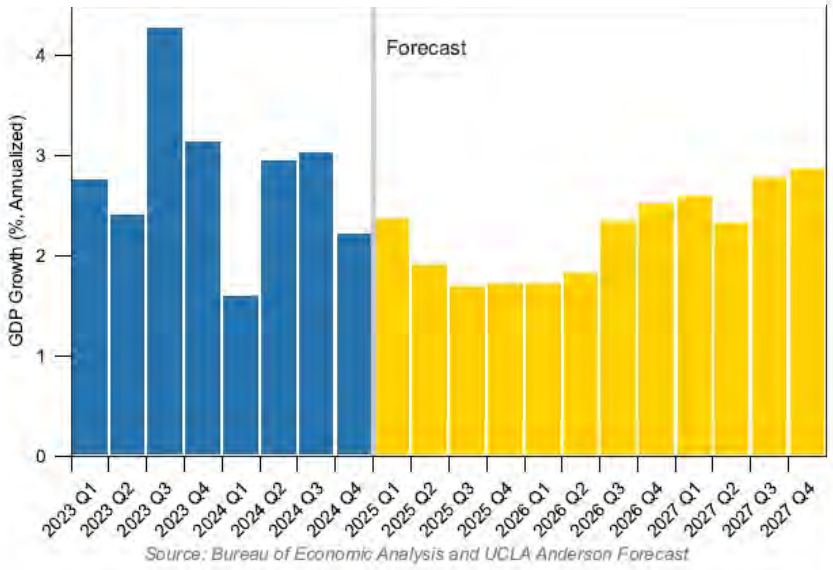
It is important to note that all forecasts have a level of uncertainty. Given the decreasing precision in later years of a forecast, those values provide a multi-year perspective rather than a precise prediction. As the City has

experienced in the past, General Fund revenues may exceed or fall below expectations based on changes in economic or non-economic conditions. Various cost elements can also vary from year to year, such as retirement costs that are impacted by the earnings assumptions and performance of the California Public Employees Retirement System (CalPERS).

ECONOMIC OUTLOOK

In its Spring 2025 Forecast, the UCLA Anderson Forecast points to significant uncertainty related to trade tariffs, fiscal policy, and geopolitical risk with the new administration. The Forecast predicts higher unemployment and higher prices in 2025 with some potential upside in 2027 and beyond. "As a result of the combined effects of deportations and tariffs, we expect GDP and productivity growth to decline in late 2025 by about 1 percentage point and to recover by the end of 2026. (2025Q1 negative productivity growth is due to U.S. Census data adjustment to the size of the labor supply.) The unemployment rate will simultaneously rise and hit 4.5% by the first quarter of 2026 and gradually recover afterwards to 4.0% in 2027. We expect inflation to remain elevated around 3 percent throughout 2025 and 2026. Tariffs will be the main cause of higher prices in 2025, while deportations will drive prices in 2026 via higher food and wage inflation of around 4 percent."[1]

U.S. Quarterly Real GDP Growth Forecast (UCLA Spring 2025 Economic Forecast)



In the fourth quarter 2024 third estimate, the Gross Domestic Product (GDP) increased by 2.4%, following a GDP increase of 3.1% in the third quarter. The increase in real GDP primarily reflected increases in consumer spending and government spending that were partially offset by a decrease in investment.[2]

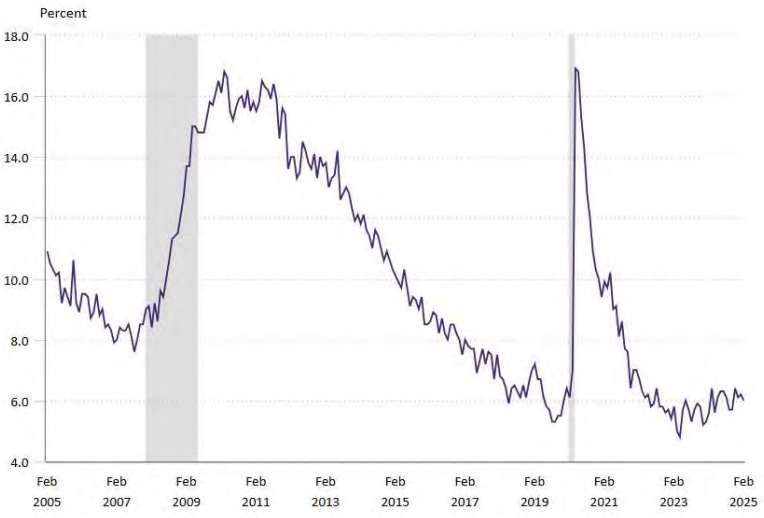
Given the uncertainty and evolving conditions surrounding the impact of global tariffs and consumer confidence, the additional contributions to the General Fund Budget Stabilization Reserve and its restoration to 25% of expenditures is an important safeguard for the community and our workforce.

[1] UCLA Anderson Forecast Spring 2025 Economic Forecast, "A Tariff Amount of Uncertainty", Clement Bohr
[2] https://www.bea.gov/news/2025/gross-domestic-product-4th-quarter-and-year-2024-third-estimate-gdp-industry-and

Employment data has remained positive with low unemployment rates. On a national level, the unemployment rate was 4.1% in February 2025, which is slightly above the 3.9% in February 2024. The unemployment rate has remained in a narrow range of 4.0% to 4.2% since May 2024[3].

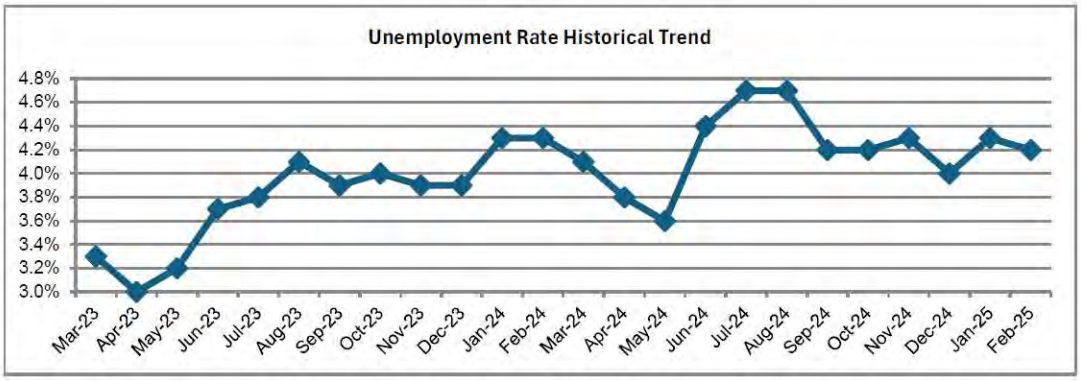
The unadjusted unemployment rate in the San José-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA) was 4.2% in February 2025, down slightly from a revised 4.3% in January 2025, and below the February 2024 estimate of 4.3%. Between February 2024 and February 2025, employment in this region decreased by 5,300 jobs, or 0.5%. Notable employment reductions were in professional and business services (down 5,100 jobs), manufacturing (down 3,000 jobs), information (down 3,000 jobs), and leisure and hospitality (down 2,200 jobs). The largest increases were in private education and health services (up 8,900 jobs).[4]

U.S. Civilian Unemployment Rate
seasonally adjusted



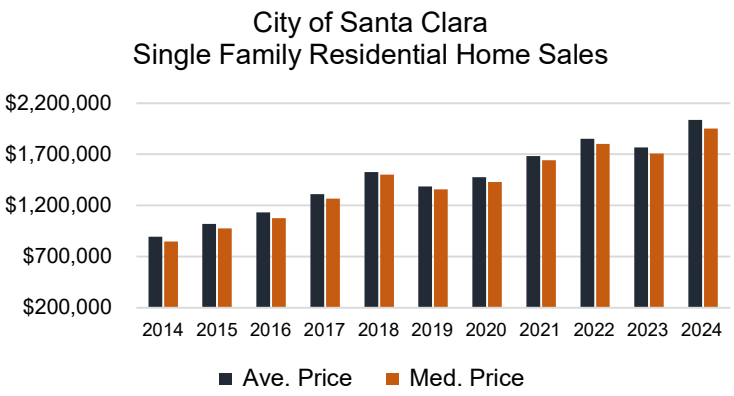
Note: shaded area represents recession, as determined by the National Bureau of Economic Research
Source: U.S. Bureau of Labor Statistics

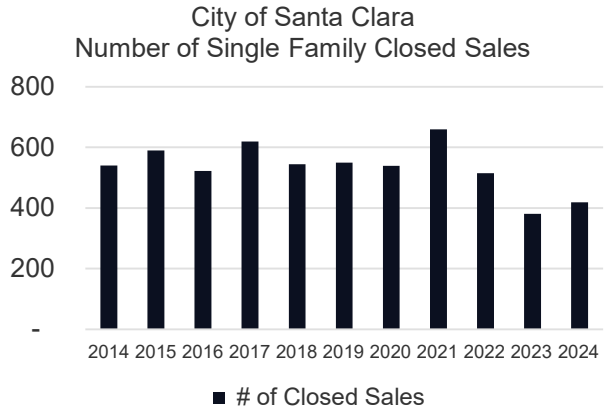
San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area



Property values in Santa Clara remain high. In 2024, the median price of a single-family home totaled $1.95 million, which was up from the 2023 level of $1.7 million as shown in the Single-Family Residential Home Sales chart. The number of closed sales also increased from 380 in 2023 to 418 in 2024. However, this sales volume remains below historical levels.

[3] https://www.bls.gov/news.release/pdf/empsit.pdf
[4] https://labormarketinfo.edd.ca.gov/file/lfmonth/sjos$pds.pdfhttps://labormarketinfo.edd.ca.gov/





Data Source: Santa Clara County Association of Realtors

General Fund Budget Balancing

With the projected General Fund surplus of $9.3 million in FY 2025/26 and small shortfall of -$0.1 million, the budget balancing strategy for the FY 2025/26 and FY 2026/27 Biennial Operating Budget includes targeted investments and contributions to the Budget Stabilization Reserve as shown in Table 5 below.

Table 5: FY 2025/26 and FY 2026/27 General Fund Balancing

	FY 2025/26	FY 2026/27
Forecast Surplus/(Shortfall)	**$9.3 M**	**($0.1 M)**
Funding Sources		
• Beginning Fund Balance (Stadium Performance Rent)	$10.1 M	
• Beginning Fund Balance (Additional Revenue)	$3.6 M	
• Reserve for FY 2026/27 Budget Balancing		$6.5 M
• Overhead/Reimbursement/Use of Reserves	$0.1 M	$0.8 M
Total Funding Sources	**$23.1 M**	**$7.2 M**
Expenditure Changes/Changes to Reserves		
• City Council Priorities	$1.0 M	$0.1 M
• City Department Proposals	$2.8 M	$2.8 M
• General Obligation Bond Implementation	$1.0 M	$2.0 M
Total Expenditure Changes	**$4.8 M**	**$4.9 M**
Changes to Reserves		
• Reserve for FY 2026/27 Budget Balancing	$6.5 M	
• Budget Stabilization Reserve	$11.8 M	$2.3 M
Total Changes to Reserves	**$18.3 M**	**$2.3 M**
Total Expenditure Changes/Changes to Reserves	**$23.1 M**	**$7.2 M**

The recommended General Fund budget actions are intended to address Council priorities identified as part of the Council Priority Setting session and other high priority needs while also maintaining the City's fiscal stability. Following is a summary of the budget balancing components that are also discussed in more detail in the individual department sections of the budget document:

- **Funding Sources:** The funding available for allocation in the Proposed Budget includes the FY 2025/26 forecasted surplus of $9.3 million along with additional fund balance from FY 2024/25 generated from the Stadium performance rent and higher than budgeted revenue, particularly in the Sales Tax category. It is assumed that a portion of this additional one-time funding will be set aside in a Reserve for FY 2026/27 Budget Balancing and carried over from FY 2025/26 to FY 2026/27 to balance the FY 2026/27 budget. A limited amount of reimbursement funding from the Technology Fee Reserve to support a Business Analyst in the Community Development Department and from the Utility Funds to support Finance positions in the Municipal Services Division is also factored into the Proposed Budget.

- **Expenditure Changes:** The expenditure changes address City Council priorities identified during the Council Priority Setting session, as well as limited departmental proposals and General Obligation Bond implementation staffing. These investments are summarized below under the Proposed Budget Highlights and described in the department sections.

- **Changes to Reserves:** The Proposed Budget allocates a portion of the one-time funding to the Budget Stabilization Reserve and brings the reserve to the Council policy level of 25% of expenditures. This is a prudent use of one-time funding and better positions the City to address unexpected revenue and/or expenditure fluctuations in the future.

Proposed Budget Highlights

Highlights of the City's budget and recommended budget proposals are provided below and are aligned to priority areas of focus.

Excellent City Government

- **Restore Library Materials** – This budget restores funding for library materials in FY 2025/26 and FY 2026/27.

- **Levi's Stadium** – The Stadium Authority's stand-alone Fiscal Year 2025/26 Operating, Debt and Capital Budget was adopted by the Stadium Authority Board on March 11, 2025. The budget provides the necessary funding to administer the duties of the Stadium Authority, including support for operating the Stadium for Non-NFL events through a management company, advancement of the FY 2025/26 work plan, payment of debt service obligations, and maintenance of a five-year capital plan. It also reflects the revenues and expenses necessary to operate the Stadium in the context of planning for major events scheduled for the upcoming year which include the 2026 FIFA World Cup and Super Bowl LX.

- **Development Services** – Fee-supported budget proposals are recommended to improve service and efficiency and support the high volume of development activity. In the Building Division, additions include 1.0 Plans Examiner and 1.0 Senior Inspector to help address the development workload and 1.0 Business Analyst to help improve the use of technology. In the Fire Department, proposed additions include 1.0 Fire Protection Engineer, 1.0 Fire Prevention Specialist, and 1.0 Management Analyst as well as funding for contractual plan review and inspection services.

- **Municipal Services Support for City Utility Operations** – budget actions are recommended to add 1.0 Utility Field Service Worker, 1.0 Customer Service Representative, 1.0 Meter Reader, and 1.0 Accounting Technician (75% utility support) in the Finance department to improve customer service and response times as well as address the increased workload in the Municipal Services Division.

- **Administration** – budget actions are recommended to support the overall operations of the City, including the unfreezing of 1.0 Legal Office Specialist position in the City Attorney's Office, funding for election costs for a potential Charter amendment measure, improved tools for performance management and recruiting in the Human Resources Department, the addition of 1.0 Senior Information Technology Services Manager to support numerous technology projects, and the addition of 1.0 Accountant in Finance and 1.0 Management Analyst in Public Works to revise the capital project accounting to better reflect total capital project costs and improve transparency.

Reliable Infrastructure

- **General Obligation Bond Implementation** – In November 2024, Santa Clara voters approved a $400 million General Obligation Bond Measure. A phased delivery of the expenditure plan will be implemented. The addition of 1.0 Deputy City Manager position in Non-Departmental and 1.0 Principal Engineer, 1.0 Senior Civil Engineer, and 1.0 Management Analyst in the Public Works Department are recommended in this budget to support the implementation of the bond program.

- **Capital Improvement Program** – Work will continue on improving the City's infrastructure through the implementation of capital projects approved as part of the FY 2024/25 and FY 2025/26 Biennial Capital Budget.

- **City Fiber Network** – Funding is included for a study to explore the potential expansion of the City's current fiber network.

- **Walkway/Stairway from Tasman to Lafayette** – Funding is included for a feasibility study for a walkway/stairway with carve-out under the bridge for rideshare services.

- **Capital Infrastructure Maintenance and Replacement** – Ongoing funding is included for capital infrastructure maintenance and replacement.

Outstanding Quality of Life

- **Unfreeze 3.0 Sworn Police Positions** – The unfreezing of 2.0 Police Officer and 1.0 Police Sergeant positions is recommended in FY 2026/27 to align with ongoing recruitment efforts, offset by an increase in the vacancy rate. These positions will increase the Department's capacity in the Field Operations and Special Operations Divisions, with particular focus on traffic, regional task forces, and the Aerial Response Team.

- **Continue 12.0 Firefighter Positions** – This budget continues 12.0 relief firefighter positions that were originally unfrozen with the SAFER grant.

- **Fire Department Training** – Funding is included to train Fire personnel on the use of the new Tractor-Drawn Aerial apparatus.

- **Public Art Master Plan** – The budget includes funding to develop a Public Art Master Plan and policies to promote public art in the community.

- **Homelessness Response** – The addition of 1.0 Management Analyst is recommended to help manage the Homelessness Response Plan, set up a pilot Safe Parking Program, assist with managing overnight warming location or a hotel respite program, seek out grant funding, and manage the City's outreach team.

- **Housing Element** – 1.0 Staff Analyst II is recommended to support the implementation of the Housing Element. State law changes have added more requirements to the Housing Element, resulting in a heavier workload in order for the City to remain in compliance and ensure continued certification of the Housing Element.

- **Community Development Block Grant (CDBG) and Housing Funds** – The City remains committed to maintaining its housing programs to provide aid to its most vulnerable residents. The City's Annual Action Plan for FY 2025/26 includes CDBG funds for various public service activities (e.g., family therapy and advocacy, educational services, senior adult legal assistance, and providing meals to seniors and adults with disabilities) along with funding set aside for capital projects for affordable housing and public facility improvements. The budget will be aligned with the Annual Action Plan that is scheduled for City Council approval on May 13, 2025, with amendments brought forward as part of the budget adoption in June 2025.

- **Parks and Recreation** – The addition of 1.0 Recreation Manager is recommended to provide Parks capital projects, GO Bond, and program support.

Thriving Community

- **Sustainability** – The addition of 1.0 Management Analyst is recommended to support sustainability efforts. This position will report to the City's Director of Economic Development & Sustainability and assist with the implementation of and future amendments to the City's Climate Action Plan.

- **Convention Center** – The Convention Center is projected to have 176 events, with approximately 211,624 in attendance in FY 2025/26. In FY 2026/27, the Convention Center is projected to have 228 events, with approximately 306,989 in attendance.

Fiscal Sustainability Plan

The Proposed Budget adds consultant services funding for a Fiscal Sustainability Plan that will include and in-depth analysis of the City's financial condition. This analysis will be used to develop a blueprint for moving forward to ensure fiscal stability and will include potential strategies to address projected budgetary shortfalls, provide capacity to fund service and infrastructure needs, and plan for future growth and expansion of City services. These strategies may include revenue enhancements, expenditure reductions, service/program eliminations, and service delivery model changes. The goal of the Fiscal Sustainability project will be to develop various strategies for the community and the City Council to consider and establish an Implementation Action Plan.

Amendments to the FY 2025/26 Adopted Capital Budget

The City Council approved the FY 2024/25 and 2025/26 Biennial Capital Budget in June 2024. This action approved a two-year capital budget and presented a five-year capital improvement plan. While the focus of this year's budget is operations, several budget amendments to the FY 2025/26 Adopted Capital Budget are also recommended. Further detail can be found in the *Appendices* section of this document. The key budget amendments are summarized below:

- Public Art Master Plan: Funding of $120,000 from the General Fund is included for a Public Art Master Plan; this addresses a City Council priority.

- Parks and Trails: Mitigation Fee Act (MFA) funding is added for the construction phase of the Henry Schmidt Park Rehabilitation Project that will also be partially funded by the General Obligation Bond. Construction is expected to begin in FY 2025/26. Additional MFA funding is also added for the Central Park Access and Parking Improvements project based on updated construction estimates. This project is currently in the design phase, which has been updated to incorporate additional ADA improvements. The construction award is expected in FY 2025/26.

- Streets and Highways: Funding from the General Fund of $200,000 is recommended for a new Walkway/Stairway Tasman to Lafayette Feasibility Study; this addresses a City Council priority.

- Sewer Utility Projects: Additional funding of $900,000 is recommended for the Sanitary Sewer Improvements project (from $1.1 million to $2.0 million) to replace additional sewer mains as a result of the sewer mains assessment. Funding of $500,000 is also recommended for a new Public Works Paving Project Support – Sewer project to account for costs associated with raising manholes as a result of work completed through the Annual Pavement Project.

- Water Utility Projects: Additional funding of $1.5 million is recommended for the Distribution System Replacement/Restoration project (from $3.0 million to $4.5 million) to account for higher main replacement costs. An increase of $500,000 (from $2.3 million to $2.8 million) is also recommended for the Buildings and Grounds project to address a new Bay Area Air Quality Management District requirements to have generators at Tier 4 instead of Tier 3. In addition, funding of $500,000 is recommended for a new Public Works Paving Project Support - Water to account for costs associated with raising water valves as a result of work completed through the Annual Pavement Project.

The carryover of unexpended capital project funds from FY 2024/25 to FY 2025/26 is necessary in order to continue or complete projects beyond the current fiscal year. As appropriations lapse annually on June 30th, recommendations to carryover funding will be brought forward for City Council consideration as part of the budget adoption actions in June 2025.

Status of Reserves

The Proposed Budget incorporates reserves in various funds as reflected in the Source and Use Statements.

General Fund Reserves

- Budget Stabilization Reserve (BSR) – This reserve is used as an allocation for weathering economic downturns, emergency financial crises or disaster situations. Per Council policy, the Budget Stabilization Reserve target is equal to the cost of the City's General Fund operations for three months, or 25% of the expenditure budget. In recent years, the City Council adopted budget principles that allowed this reserve to drop to 15% of budgeted expenditures given the City's budget challenges. With the improved fiscal condition and the availability of one-time funds, the Proposed FY 2025/26 and FY 2026/27 Biennial Budget brings the reserve to the Council policy level of 25%. In the Proposed Budget, the BSR is set at $80.9 million in FY 2025/26 and $83.2 million in FY 2026/27.

- Land Sale Reserve – The City Council established the Land Sale Reserve with net proceeds from the sale of City-owned land. The Land Sale Reserve currently has a balance of $10.3 million and is available for appropriation by City Council action. This reserve was temporarily used to support the International Swim Center (ISC) capital project in FY 2024/25 and is expected to be replenished once bonds are issued for the ISC project.

- Capital Projects Reserve – The Capital Projects Reserve (CPR) earmarks funds for the Capital Improvement Program (CIP). The minimum target for this reserve is $5.0 million. This reserve increases from $8.8 million at the end of FY 2025/26 to $10.8 million in FY 2026/27. The Proposed Budget assumes a $1.0 million contribution in FY 2025/26 and a $2.0 million contribution in FY 2026/27. The Ten-Year Forecast assumes additional increases to the annual contribution of $1.0 million annually to fund ongoing infrastructure needs, increasing the ongoing allocation to $10.0 million by FY 2034/35.

Utility Fund/Other Reserves

The Utility Funds incorporate various reserves to cover potential shortfalls in operating revenues, maintain strong bond ratings, cover day-to-day operating costs, and ease the burden on ratepayers associated with large rate increases. These typically include an Operations and Maintenance Reserve (generally set at three months of operations), a construction reserve and a rate stabilization reserve. The Utility Funds also include a Pension Trust Reserve. Select other reserves are set aside in various funds as necessary.

Stadium Authority

The Stadium Authority exists as a public body, separate and distinct from the City, and is established to provide for development and operation of Levi's Stadium. It is structured so that the City will not be liable for debts or obligations of the Stadium Authority. The Stadium Authority's stand-alone Fiscal Year 2025/26 Operating, Debt and Capital Budget was adopted by the Stadium Authority Board on March 11, 2025 and can be found at https://www.santaclaraca.gov/our-city/santa-clara-stadium-authority/financial-reports#Stadium-Budget. This budget reflects the revenues and expenditures related to the support of the Stadium; expenditures related to the Stadium Authority can also be found in the ***General Fund Non-Departmental*** section of this document.

Next Steps

As part of the budget deliberation process, two City Council study sessions are scheduled for May 13, 2025, and May 27, 2025, before the public hearing and planned budget adoption on June 10, 2025. An overview of the Proposed FY 2025/26 and 2026/27 Biennial Operating will be presented at the May 13th Study Session.

Summary

This document is intended to provide the City Council and the community with a transparent plan that facilitates discussion of City services and the alignment of proposals with City Council and community priorities. The Proposed Fiscal Year 2025/26 and 2026/27 Biennial Operating Budget reflects improvement from the prior biennial budget and allows for targeted investments to address City Council priorities and other high priority needs. This budget also uses one-time funding to increase the Budget Stabilization Reserve to the Council policy level of 25% of expenditures. In addition to the General Fund, balanced budgets are presented for the City's many other operating and capital funds. This includes the City's utility funds that represent the majority of the City's budget and are primarily supported by user fees.

While the financial picture is better, it is important to note that there is increasing economic uncertainty in the rapidly changing environment. In addition, there is not sufficient funding to restore all the frozen positions, add funding to support new service areas and growth in the City, and to fully fund all the capital infrastructure maintenance and needs. The City will continue to pursue strategies to address these needs and recommends funding for a Fiscal Sustainability Plan to develop a framework for moving forward.

City departments worked together as a team to prepare this fiscally responsible, balanced budget. The hard work and dedication of City's Department Heads and employees are greatly appreciated. I would also like to thank the City Council for our continued strong partnership in supporting vital City services while also ensuring the fiscal health of the City.

Respectfully submitted,

Jōvan D. Grogan
City Manager

Kenn Lee
Director of Finance

SANTA CLARA AT A GLANCE

The City of Santa Clara (City) has always reflected the progressive, bellwether nature of California. It is one of the oldest cities in the state, an agricultural powerhouse in the 1800s, and the birthplace of many of the technology innovations that created Silicon Valley in the 1900s. Today, it maintains its leading-edge status as a community that is nationally recognized for its livability and a city that has a sustainable, bright future powered by the private investment of billions of dollars in new development and growth opportunities.

History

Santa Clara was incorporated in 1852 as a Charter City with a Council/Manager form of government although it existed as a community for hundreds of years prior to that as a village for the Ohlone and their ancestors. European explorers came to the area in the mid-1700s and settled it as a military and religious outpost. It is called the “Mission City” in reference to the Mission Santa Clara de Asis, which opened in 1777 as one of 21 Spanish missions established by Franciscan padres along El Camino Real in California.

Size

Santa Clara encompasses 18.28 square miles in the heart of Northern California’s Santa Clara County, also known as Silicon Valley, in recognition of the region’s leadership in technology innovations that changed the way the world lives, works, learns, and plays. It is part of the burgeoning South Bay metropolitan area that includes the City of San José, the 13th largest city in the U.S., and the wider nine-county San Francisco Bay Area.

Population[1]

The 2024 population of the City of Santa Clara is estimated at 132,048 and is one of the most diverse in the nation with about 45% of residents born outside the U.S. The City’s residents are highly skilled and educated, with approximately 65% of adults holding a bachelor’s degree or higher. The median age is 34 years and the median household income is reported at $173,670.

Business[1]

Businesses in City of Santa Clara range from entrepreneurial start-ups to longstanding family-owned firms and to the international headquarters of Fortune 500 corporations. Millions of square feet of new office and retail projects are under development or in planning stages, greatly expanding the City's capacity to accommodate businesses that want to start, relocate or expand in a high energy, dynamic environment. Some of the largest employers within the City include Advanced Micro Devices Inc., Applied Materials Inc., California's Great America, Intel Corporation, Kaiser Foundation Health Plan, and Nvidia Corp.

City Services

Santa Clara is a full-service city with its own police and fire departments and electric, water and sewer utilities. Other core services include libraries, parks, award winning services and recreational programs for seniors and youth, neighborhood beautification, free citywide outdoor Wi-Fi, special events and support of history and art museums. The City also provides development and planning services, housing programs, and maintenance of the City's transportation infrastructure.

Housing[1]

There are approximately 48,601 households in the City and housing stock continues to expand through new transit-oriented developments that offer lifestyle alternatives to the City's traditional single-family neighborhoods and carefully preserved historic homes. The City is in a metropolitan area that is one of the highest priced housing markets in America. As of March 2025, the median price of a single-family home was $2,065,000, and the average rent for a one-bedroom apartment was $3,125. Santa Clara has invested millions of dollars in affordable housing projects and oversees long term affordability compliance for 6,399 rental units for seniors, families, homeless and disabled residents.

Transportation

In addition to approximately 590 lane miles of City-owned roadways, Santa Clara is crisscrossed by State Highway 101 and El Camino Real (Highway 82) and two regional County of Santa Clara expressways. Public transit services in the City include Santa Clara Valley Transportation Authority buses and light rail, Caltrain, Altamont Corridor Express (ACE), Capitol Corridor, and Amtrak. A future extension of BART into the South Bay is underway and will terminate in Santa Clara, and the Norman Y. Mineta San José International Airport borders the City. In late 2023, Santa Clara partnered with the City of Cupertino and launched a multi-year public on-demand electric vehicle rideshare service, also known as Silicon Valley Hopper. Phase I of the service covers southern Santa Clara, and in the fall of 2026, Phase II will expand the service area to include all areas north of the railroad tracks, providing service to the entire city. Santa Clara has also placed a priority on enhancing multi-modal transportations for residents and businesses by providing additional bicycle facilities throughout the City

based on the Bicycle Master Plan, adopting a Pedestrian Masterplan, creating a Shared Mobility Permit Program (bicycle and scooter share), and is in the process of completing a Creek Trail Network Expansion Masterplan for future expansion of trail facilities to complement the existing San Tomas Aquino Creek Trail.

Education[1]

Public schools serving residents of Santa Clara are under the authority of independent school districts. The City works closely with the school districts to provide quality educational opportunities for grades K-12 and students attending Mission College for a two-year degree or professional development. Santa Clara University, the oldest institution of higher learning in California, is in the historic Downtown Quad area of the City and enrolls 6,115 undergraduate students and 3,063 graduate students.

Infrastructure[1]

Each year, the City makes significant investments in maintaining, expanding, and improving civic infrastructure for the benefit of residents and businesses. The City has the lowest combined water, sewer, and electric rates in the nine Bay Area counties. The City-owned electric utility, Silicon Valley Power (SVP), is recognized as a Smart Energy Provider from the American Public Power Association for demonstrating a commitment to and proficiency in energy efficiency, distributed generation and environmental initiatives that support the goal of providing safe, reliable, low-cost and sustainable electric service. Over the past few years, the City's water storage and delivery system has been upgraded and it is one of the most successful purveyors of recycled water with 33 miles of recycled water pipelines within Santa Clara's city limits and about one billion gallons each year. The City is a partner in the San José-Santa Clara Regional Wastewater Facility and is investing approximately $109 million over the next 10 years to update the aging facility and expand capacity. The Water & Sewer Utilities is a past recipient of the California Municipal Utilities Association (CMUA) Resource Efficiency Award for its recycled water program – retrofits for developments. The Water & Sewer Utilities also received the Clean Water Environment Association's Collection System of the Year 2024 award for medium-sized utility in the wastewater field.

Economic Development

The City of Santa Clara welcomes business, and that strategic attitude is paying off with billions of dollars in private investment currently under construction or in the pipeline. As projects come online, the City's economic base is broadened and diversified, ensuring greater fiscal stability in the future as well as increased revenues to the City's budget.

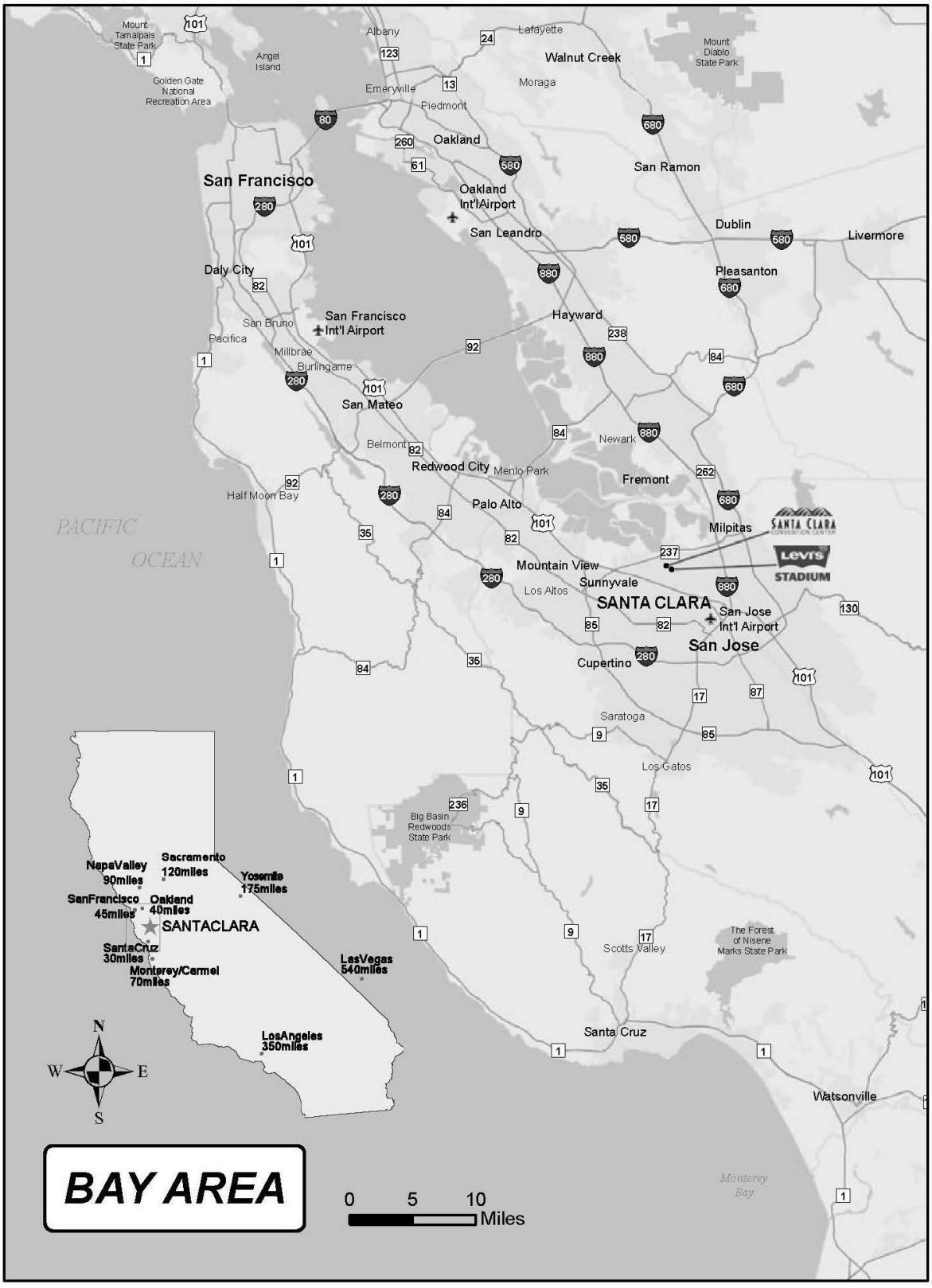
Development projects approved over the past fiscal year include several housing, mixed-use, and commercial/ industrial projects:

- 1125 Coleman Avenue received an Architectural Review permit to allow an eight-story hotel with 225 rooms;
- 5200 Patrick Henry Drive received an Architectural Review permit to allow a new four-story office building;
- 4590 Patrick Henry Drive received an Architectural Review permit to an eight-story, 284-unit multi-family residential building;
- 1231 Comstock Street received an Architectural Review permit to allow a four-story 111,978 square foot data center;
- 3575 Stevens Creek Boulevard received Architectural Review permit approval a new Starbucks café with a drive-through;
- 840, 868, & 870 Parker Street received an Architectural Review permit to allow a new one & a half story 20,284 square foot industrial building;
- 2518 Mission College Boulevard received approval on a General Plan Amendment, Rezone, and Vesting Tentative Subdivision map to allow development of 1,792 residential units in the Freedom Circle Focus Area; and
- 3005 Democracy Way received approval for a Planned Development Rezone, Vesting Tentative Subdivision Map, and Development Agreement for the Mission Point by Kylli Mixed-Use Project Located to allow the development of up to 1,800-2,600 multi-family residential units; 2.2-3 million Square Feet of Office/Research-and-Development (R&D); up to 100,000 square feet of commercial retail; and open space.

In addition to projects receiving planning approval, 2,946 residential units were constructed this fiscal year in 12 multifamily residential buildings.

More information on new development projects can be found on the City's website https://www.santaclaraca.gov/business-development under the "Development Projects" link.

1 California Department of Finance Demographic Research Unit; January 2023 and January 2024 City Population Table
US Census QuickFacts, July 1, 2024
Santa Clara County Association of Realtors Market Housing Statistics March 2025
Santa Clara University 2024-2025 Undergraduate Bulletin
Apartments.com Rental Market Trends –April 21, 2025
Employment Development Department, Major Employers in California
Data USA Santa Clara


Mount Tamalpais State Park
Angel Island
Golden Gate National Recreation Area
Albany
Emeryville
Piedmont
Oakland
Lafayette
Walnut Creek
Moraga
Mount Diablo State Park
San Ramon
San Francisco
Oakland Int'l Airport
San Leandro
Dublin
Livermore
Pleasanton
Daly City
San Bruno
Pacifica
San Francisco Int'l Airport
Millbrae
Burlingame
San Mateo
Hayward
Belmont
Redwood City
Menlo Park
Newark
Fremont
Half Moon Bay
Palo Alto
Milpitas
PACIFIC OCEAN
Mountain View
Sunnyvale
Los Altos
SANTA CLARA
San Jose Int'l Airport
San Jose
Cupertino
Saratoga
Los Gatos
Big Basin Redwoods State Park
Scotts Valley
The Forest of Nisene Marks State Park
Santa Cruz
Watsonville
Monterey Bay
NapaValley 90miles
Sacramento 120miles
Yosemite 175miles
SanFrancisco 45miles
Oakland 40miles
SANTACLARA
SantaCruz 30miles
Monterey/Carmel 70miles
LasVegas 540miles
LosAngeles 350miles
N
W
E
S
BAY AREA
0 5 10
Miles

Community Profile[1]

Geography

Persons per Square Mile

Santa Clara: 6,984
County: 1,500

Land in Square Miles

Santa Clara: 18.28
County: 1,291

Population

Santa Clara	County
132,048	1,903,198

Age

Santa Clara	County
Median Age 34.5 years	Median Age 37.9 years
Age 18-64: 71%	Age 18-64: 65%

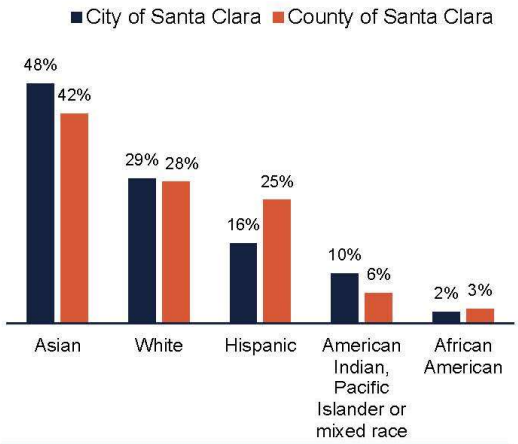
Foreign Born

Santa Clara: 45%
County: 41%

Median Family Income

Santa Clara	County
$173,670	$159,674

Diversity



Education

High School Graduate or Higher

Santa Clara	County
94%	89%

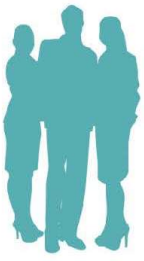
Bachelor's Degree or Higher

Santa Clara	County
65%	56%

Labor Market

Labor Force
Santa Clara: 78,700
County: 1,035,200

Unemployment Rate
Santa Clara: 3.5%
County: 4.0%

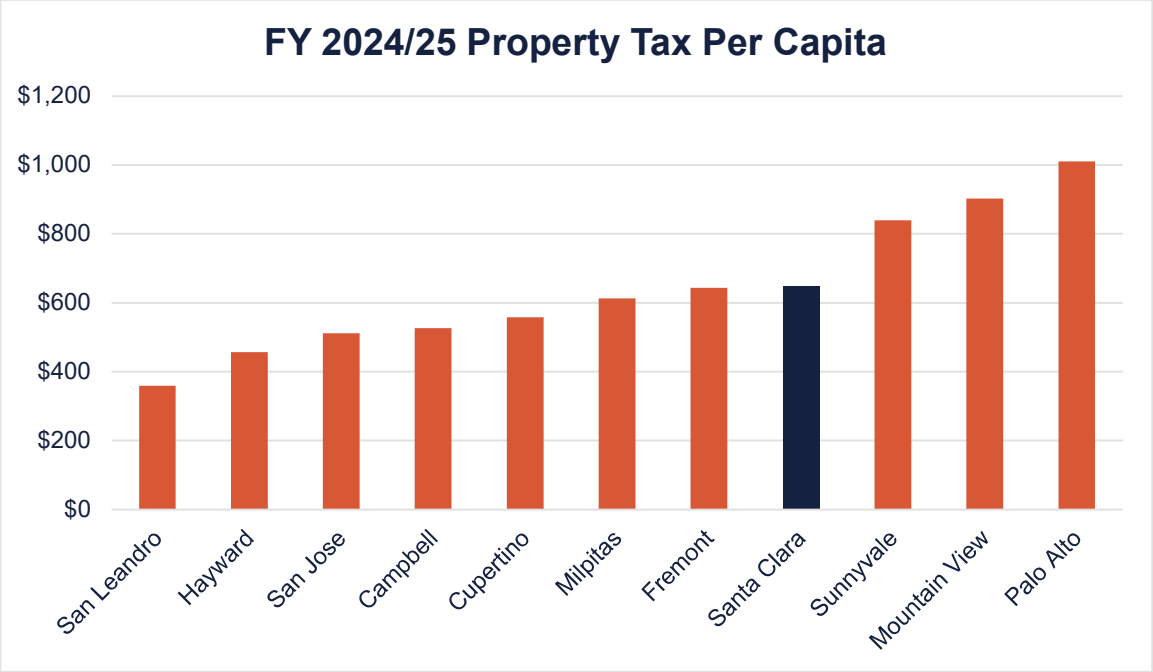


[1]US Census QuickFacts July 2024; CA EDD – Labor Market Info as of March 2025; CA Dept. of Finance Demographic Research Unit; Data USA Santa Clara

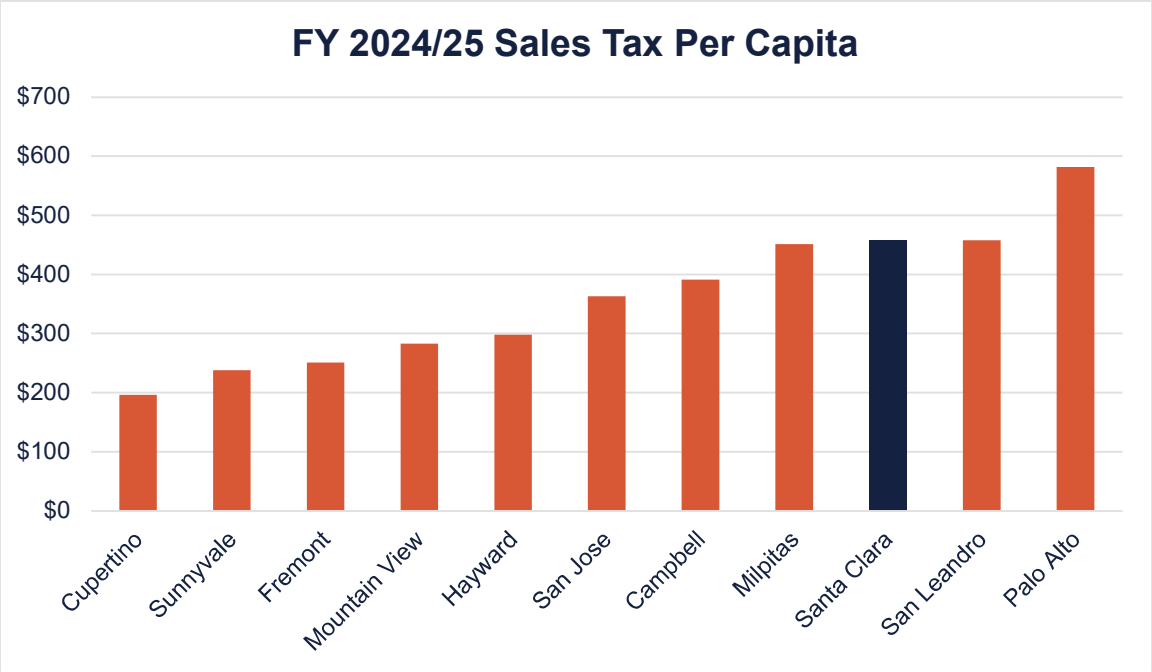
SANTA CLARA COMPARISON TO OTHER LOCAL CITIES IN THE LOCAL REGION

The following graphs compare FY 2024/25 per capita revenues from key sources and total budgeted expenditures for FY 2024/25 in the City of Santa Clara to other cities in the local region. Sales tax, property tax, and transient occupancy tax categories are included as they are the largest economically sensitive General Fund revenue sources for the City.

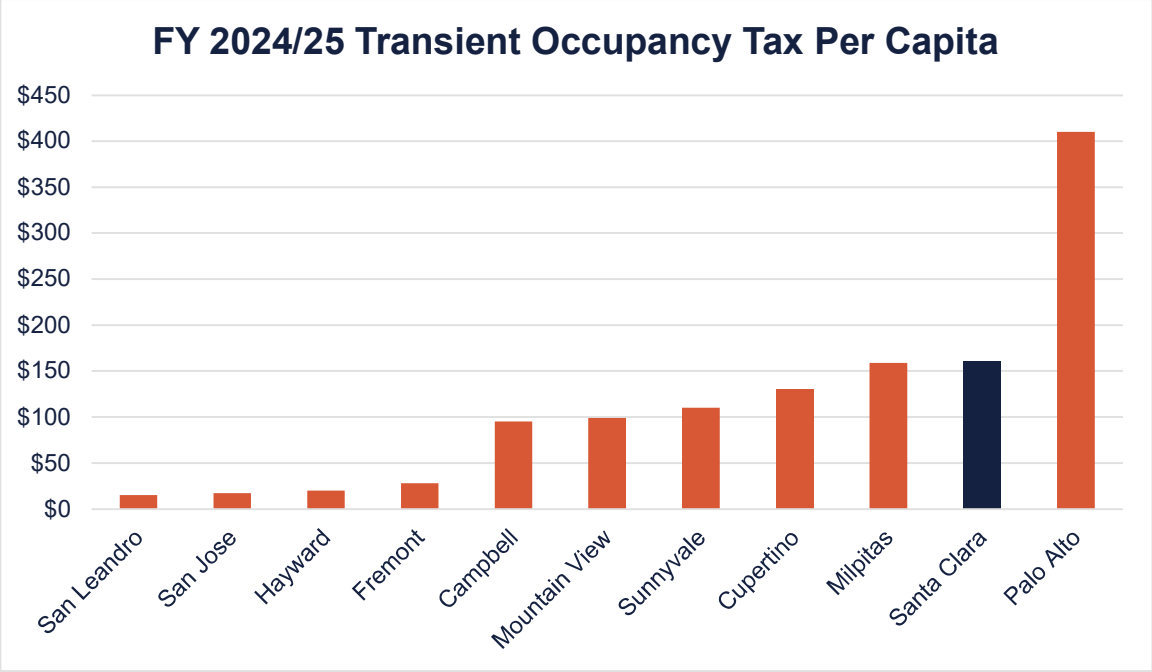
Expenditure data for selected city budgets in relation to their respective population is included for all funds and the General Fund for FY 2024/25. The assets per capita for FY 2023/24 are also shown. It is important to note Santa Clara and Palo Alto include City-owned utilities that result in relatively higher budgets and assets per capita.



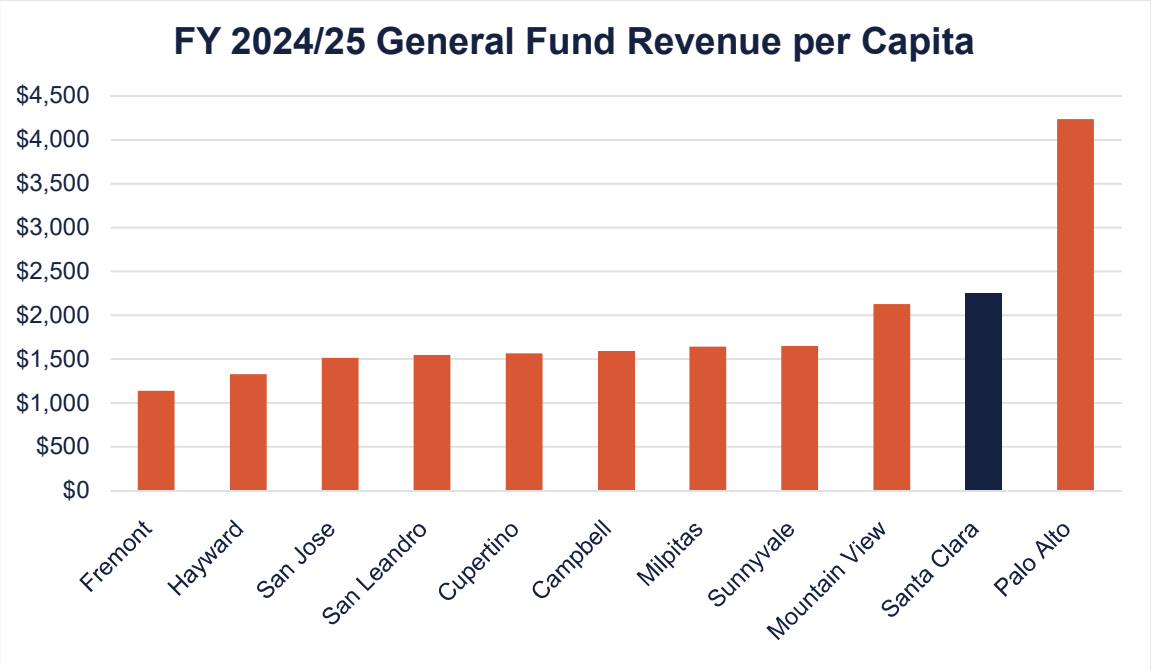
Source: City of Milpitas FY 2024/25 Adopted Budget



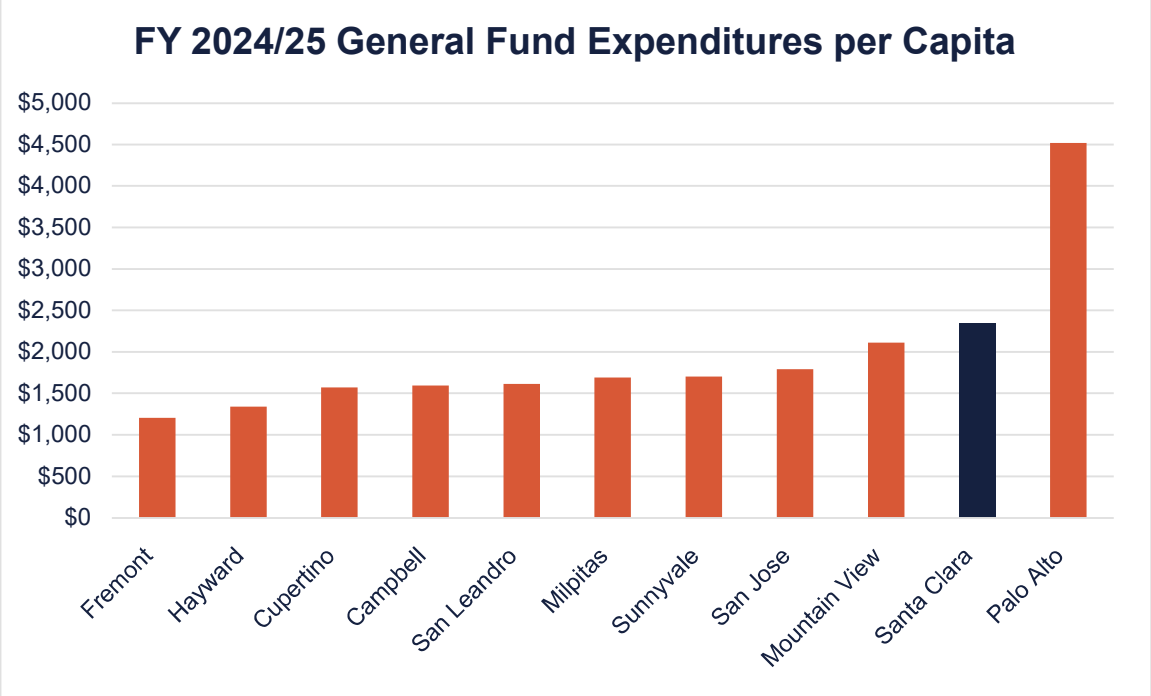
Source: City of Milpitas FY 2024/25 Adopted Budget



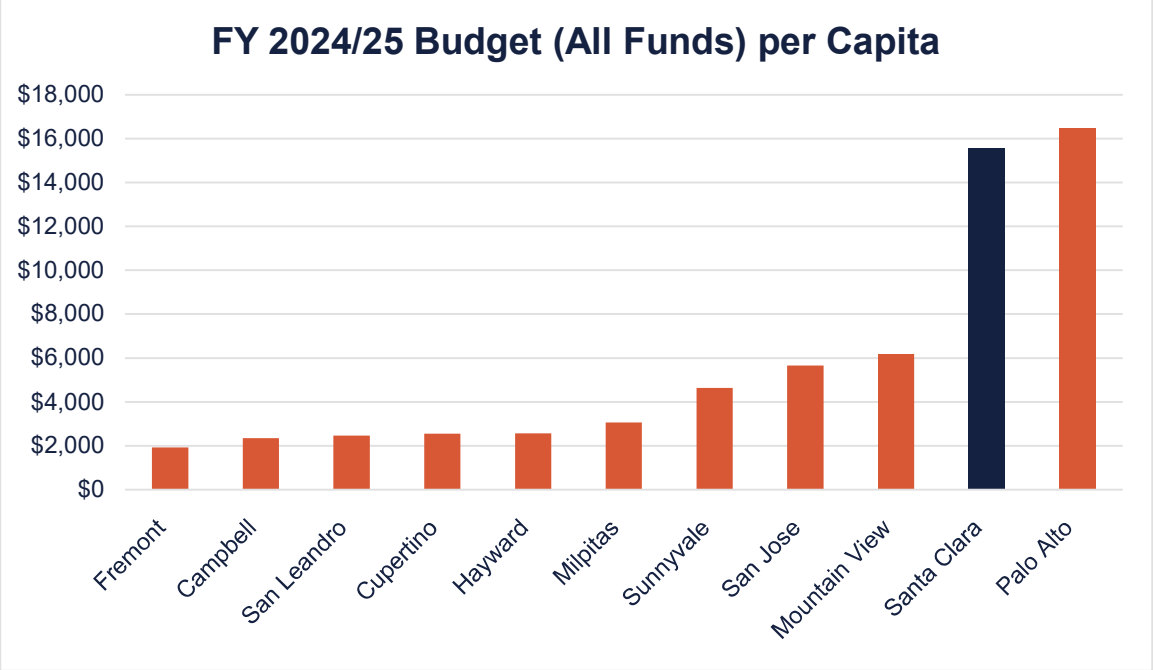
Source: City of Milpitas FY 2024/25 Adopted Budget



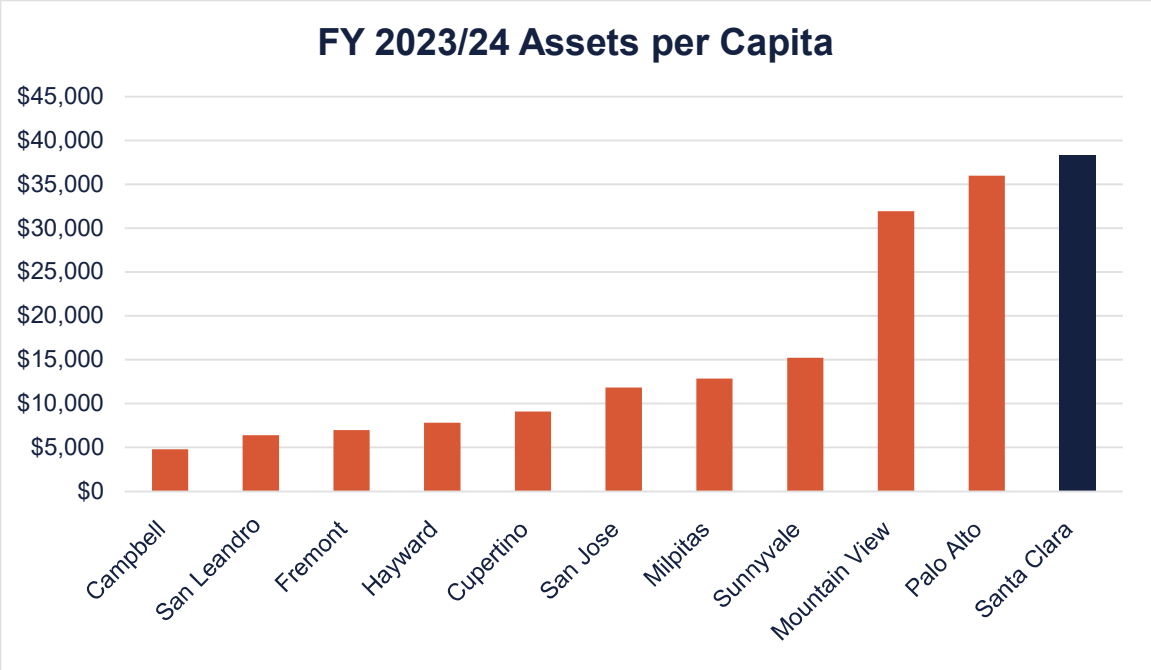
Source: Each city's FY 2024/25 Adopted Budget



Source: Each city's FY 2024/25 Adopted Budget



Source: Each city's FY 2024/25 Adopted Budget



Source: Each city's FY 2023/24 Annual Comprehensive Financial Report; FY 2022/23 Annual Comprehensive Financial Report used for City of Hayward

Note: For Budget (All Funds) and Assets tables, the budgets for Santa Clara and Palo Alto include City-owned utilities that account for a significant portion of the budget.

Roster of City Council and Commission Members*

City Council

Mayor	**Lisa M. Gillmor**
Councilmember District 1	**Albert Gonzalez**
Councilmember District 2	**Raj Chahal**
Councilmember District 3	**Karen Hardy**
Councilmember District 4	**Kevin Park**
Councilmember District 5	**Sudhanshu "Suds" Jain**
Vice Mayor, Councilmember District 6	**Kelly G. Cox**

Board of Library Trustees

Jonathon Evans
Daniel Huynh
G. Salim Mohammed
Debbie Tryforos
Stephen Ricossa

Civil Service Commission

Franklin J. Felizardo
Samuel Pumarejo
Arti Purohit
Ron Billingsley
Wesley Dudzinski

Cultural Commission

Candida Diaz
Louis Samara
Debra von Huene
Jonathan Marinaro
Abinas Roy
Neetu Garg

Historical and Landmarks Commission

Patricia Leung
Ana Vargas-Smith
Michael Celso
Yvonne Inciarte
Kathleen Romano
Amy Kirby
Ed Stocks

Parks and Recreation Commission

Derek DeMarco
Dana Caldwell
Maureen Reilly Chu
Vikas Gupta
Eversley Forte
Sajid Hai
Brittany Ricketts

Planning Commission

Priya Cherukuru
Yashraj Bhatnagar
Nancy A. Biagini
Eric Crutchlow
Lance Saleme
Qian Huang
Mario Bouza

Salary Setting Commission

David Kertes
John Sontag
Mihir Kakkad
MV Kumar

Senior Advisory Commission

Rick Andrews
Edmund Drozek
Srinivasan Manivannan
Maria Vaz

Youth Commission

Julianna Arias
Allysa Domensino
Namita Gaidhani
Simren Garg
Srikha Gopisetti
Maryam Ismail
Neha Israni
Ryan Kim
Rebecca Kunze
Kira Liang
Malia Martin
Samaira Mehta
Hiranya Parekh
Brian Rong
Samarth Suresh

**As of April 2025*

Executive Management Team*

City Manager
Jōvan D. Grogan

City Attorney
Glen Googins

City Auditor
Vacant

City Clerk
Bob O'Keefe

Chief Operating Officer
Nadine Nader

Assistant City Manager
Chuck Baker

Assistant City Manager
Elizabeth Klotz

Chief of Police
Cory Morgan

Fire Chief
Ruben Torres

Director of Human Resources
Aracely Azevedo

Director of Finance
Kenn Lee

Director of Parks and Recreation
Damon Sparacino

Director of Information Technology
Gaurav Garg

City Librarian
Patty Wong

Chief Electric Utility Officer
Nico Procos (Acting)

Director of Water and Sewer Utilities
Gary Welling

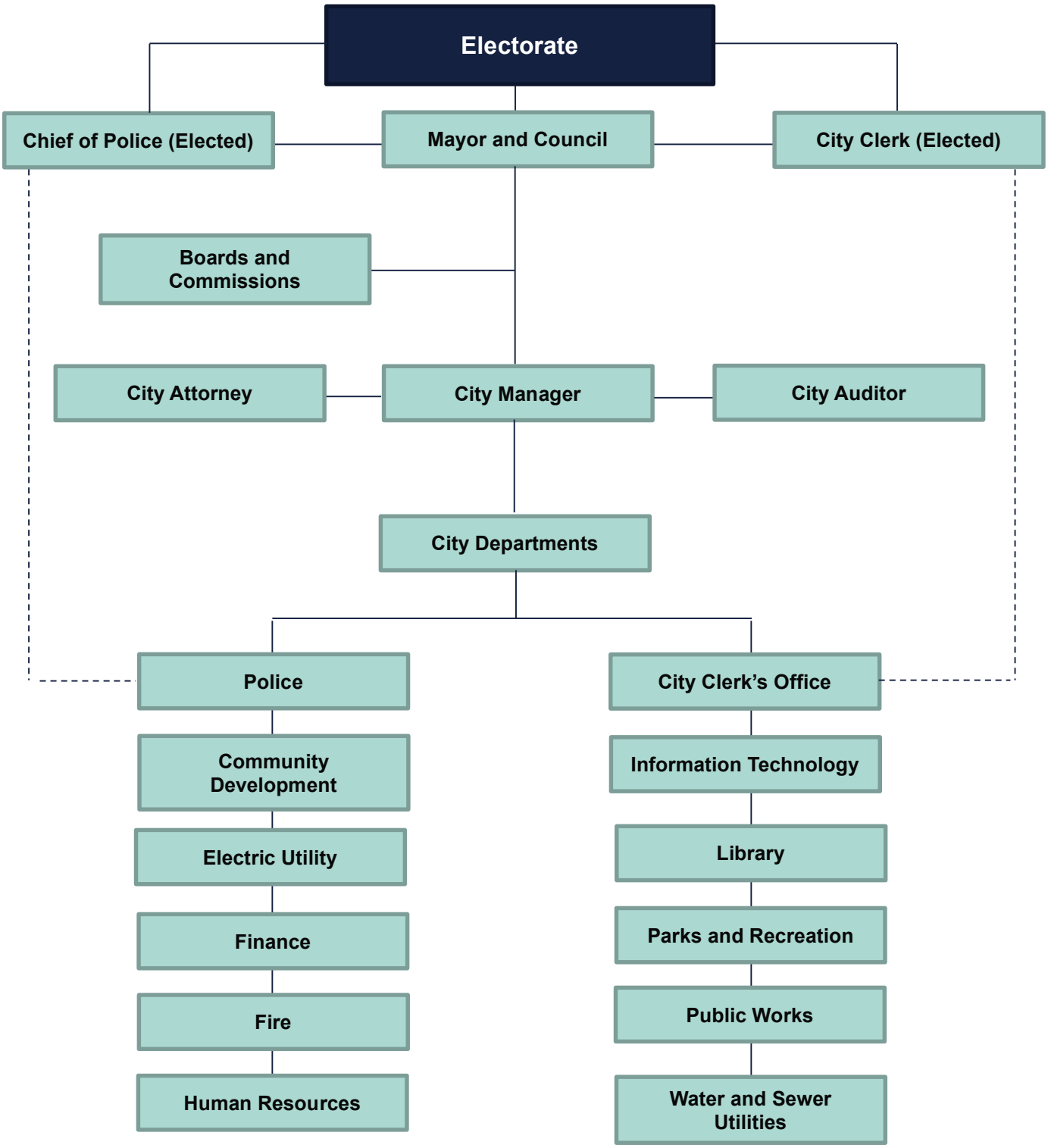
Director of Public Works
Craig Mobeck

Director of Community Development
Afshan Hamid

Director of Economic Development & Sustainability
Reena Brilliot

**As of April 2025*

CITY ORGANIZATION CHART



City Organization by Department/Division/Program

Mayor and City Council Offices

Mayor and City Council
- 1611 – City Council Program

City Attorney's Office

City Attorney
- 2411 – Program Administration
- 2412 – Program Litigation

City Clerk's Office

Elected City Clerk
- 2314 – Elections

Assistant City Clerk
- 2311 – Council/Administration Support
- 2312 – Public Information/Legislation Records Management
- 2313 – Political Reform Act

City Auditor's Office

City Auditor
- 3352 – City Auditor Administration
- 3353 – City Auditor Services

City Manager's Office

City Council Support
- 1021 – Policy Support for Decision Making
- 1022 – Intergovernmental Relations and Advocacy

Leadership and Management Services
- 1031 – Day-to-Day Operations
- 1032 – Strategic Planning
- 1033 – Community Outreach and Engagement

Community Development Department

Building
- 5532 – Plan Review and Permit Services
- 5533 – Field Inspection
- 5534 – Housing Inspection

Housing and Community Services
- 5542 – Federal State Grant
- 5543 – Neighborhood Conservation and Improvement Program
- 5544 – Community Development
- 5545 – Affordable Housing
- 5546 – Housing Authority
- 5547 – City Affordable Housing
- 5548 – Community Development Housing Successor

Planning
- 5522 – Development Review
- 5523 – Advanced Planning
- 5524 – Historical Preservation
- 5525 – Code Enforcement

Electric Utility Department *

Administrative and Business Services
- 1311 – Financial Services
- 1316 – Administrative Services

Engineering and Project Management
- 1361 – Engineering

Resource Planning and Engagement
- 1312 – Public Benefits
- 1313 – Key Accounts
- 1315 – LCRE Program
- 1317 – Fiber Program
- 1319 – Electric Vehicle Program
- 1325 – Greenhouse Gas Program
- 1356 – Resource Management
- 1358 – Risk Management and Settlements

Revenue and Resources
- 1321 – Revenues and Resources Costs
- 1326 – Resource and Production

Utility Operations
- 1324 – Utility Compliance
- 1351 – Systems Support
- 1362 – Power System Controls
- 1371 – Metering
- 1372 – Substation Maintenance
- 1376 – Transmission & Distribution
- 1377 – Generation

* This reflects various program and division changes effective FY 2025/26. For more information, refer to the Electric Utility Department Section – Budget Summaries.

Finance Department

Accounting
- 3322 – General Accounting

Administrative Services
- 3362 – Citywide Fiscal Planning

Budget
- 3315 – Budget and Financial Analysis

Municipal Services
- 3332 – Utility Billing Services
- 3333 – Revenue Receipting/Cashiering
- 3334 – Business Certificate
- 3335 – Field Services
- 3336 – Administration
- 3337 – Contact Center/Communication

Purchasing
- 3341 – Warehouse
- 3343 – Purchasing
- 3344 – Mail Services

Fire Department

Administration
- 7811 – Administration
- 7812 – Special Operations

Community Risk Reduction
- 7831 – Administration / Investigation / Education
- 7834 – Development Services
- 7835 – Non-Development Services
- 7836 – Development CUPA
- 7837 – Non-Development CUPA

Emergency Medical Services
- 7861 – Emergency Medical Services

Field Operations
- 7822 – Emergency Response

Training
- 7841 – Training – Fire

Human Resources Department

Employee Benefits and Records
- 2514 – Records – Compensation
- 2515 – HR Workers' Compensation & Safety

Recruitment, Classification and Staff Development
- 2521 – Selection – Classification
- 2525 – Recruitment, Staff Development and Labor Relations

Information Technology Department

Contract Services
- 1931 – Contract Services

Enterprise Services
- 1911 – Application Services
- 1912 – IT Web Services
- 1913 – GIS Services

Infrastructure and Support
- 1921 – Infrastructure and Support

Telecommunication Services
- 1941 – IT Telecommunication Services

Library Department

Administration
- 1221 – Administration
- 1263 – Literacy Grants

Adult Services
- 1234 – Read Santa Clara
- 1241 – Reference and Adult Collections
- 1244 – Local History

Branch Services
- 1233 – Mission Library
- 1235 – Northside Branch
- 1236 – Bookmobile and Mobile Library Services

Customer Services
- 1245 – Customer Services

Facilities
- 1271 – Facilities

Technical and Technology Services
- 1251 – Technical Services
- 1272 – Technology

Youth Services
- 1231 – Youth Services
- 1232 – Library – Young Adult

Parks and Recreation Department

Administration
- 1121 – Administration
- 1122 – Park Development
- 1123 – Park Projects
- 1171 – Citywide Special Events

Cemetery
- 0125 – Perpetual Care
- 0131 – Endowment Care
- 1162 – Maintenance of Grounds
- 1163 – Maintenance of Buildings
- 1164 – Operations

Parks
- 1132 – Parks
- 1133 – Pools
- 1134 – Buildings
- 1135 – Operations

Recreation
- 1141 – Health and Wellness
- 1142 – Recreation – Administration
- 1143 – Youth Activity Center and Programs
- 1144 – Senior Center & Therapeutic Recreation Programs
- 1145 – Community Recreation Center and Programs
- 1146 – Youth Sports
- 1147 – Aquatics
- 1148 – Sports and Athletics
- 1149 – Youth and Teen Center

Senior Nutrition Program
- 1112 – Senior Nutrition Program

Police Department

Administrative Services
- 7742 – Administration
- 7744 – Professional Standard
- 7745 – Department Support
- 7746 – Community Services Police
- 7747 – 911 Dispatch/Communications
- 7752 – Police Grants

Communication Acquisitions
- 7781 – Communication Equipment Amortization

Field Operations
- 7722 – General Patrol
- 7723 – Traffic
- 7724 – Emergency Response/Temporary Holding Facility
- 7765 – Reserves

Investigations
- 7732 – General Investigation
- 7733 – Special Enforcement Team
- 7734 – Records

Special Operations
- 7761 – Special Operations General
- 7764 – Special Operations – Specialized Teams

Department of Public Works

Engineering – Administration
- 4411 – Administration – General Services
- 4412 – Administration – Developer Projects
- 4413 – Administration – Capital Improvement Projects

Engineering – Design
- 4441 – Design – General Services
- 4442 – Design – Developer Projects
- 4443 – Design – Capital Improvement Projects

Engineering – Field Services
- 4461 – Field Services – General Services
- 4462 – Field Services – Developer Projects
- 4463 – Field Services – Capital Improvement Projects

Department of Public Works

Engineering – Land and Property Development
- 4451 – Land and Property Development – General Services
- 4452 – Development Support

Engineering – Traffic
- 4431 – Traffic – General Services
- 4432 – Traffic – Developer Projects
- 4433 – Traffic – Capital Improvement Projects
- 4434 – Traffic Signal Management
- 4435 – Traffic Striping and Signing

Facility Services
- 2222 – Maintenance Repair
- 2223 – Janitorial
- 2961 – Convention Center Maintenance District

Fleet Management
- 2111 – Fleet Acquisitions
- 2123 – Fleet Operations

Streets
- 2911 – Street Maintenance
- 2921 – Storm System Maintenance
- 2924 – Non-Point Source
- 2931 – Garbage Collection
- 2932 – Clean Green Collection
- 2933 – Clean Up Campaign
- 2934 – Residential Recycling
- 2935 – Street Sweeping
- 2936 – Household Hazardous Waste
- 2941 – Parking District Maintenance
- 2951 – Landscape Maintenance
- 2952 – Street Tree Program
- 2971 – Traffic Maintenance

Water and Sewer Utilities Department

Recycled Water Program
- 1522 – System Maintenance
- 1525 – South Bay Water Recycling Maintenance

Sewer
- 1511 – System Administration
- 1512 – System Maintenance
- 1514 – Operations
- 1515 – San José-Santa Clara Water Pollution Control Plant
- 1516 – Storm Pump Maintenance

Solar Utility
- 1532 – Solar – System Maintenance

Water Construction, Maintenance, Operations
- 1422 – Water System Maintenance
- 1423 – Water Construction
- 1424 – Water System Operations

Water Engineering, Compliance, Conservation
- 1411 – Administrative Design
- 1412 – Water Quality
- 1413 – Water Resources

Non-Departmental

Citywide Programs
- 3611 – Citywide Programs
- 8011 – Sports and Open Space Authority
- 8014 – Santa Clara Convention Center

Citywide Strategic Programs & Initiatives
- 3631 – Citywide Strategic Programs & Initiatives
- 3632 – Office of Emergency Management

Stadium Operations
- 3621 – Stadium – General Administration
- 3622 – Stadium – Police
- 3623 – Stadium – Fire
- 3624 – Stadium – Public Works
- 3625 – Stadium – Information Technology

BUDGET AND FISCAL POLICIES

We present the relevant policies and practices that specifically define the way the City manages its budget, reserves, interfund loans, investments, and debt with the goal of long-term fiscal sustainability. The City Council reviews and approves budgetary policies as part of the annual budget process. Investment and debt policy statements are referenced in this section; however, reviewed and approved by the City Council under separate cover.

Appropriation Control

The City Council is responsible for approving the appropriation of fiscal resources to cover estimated expenditures for each fiscal year. Expenditures are appropriated in each fund to departments, offices, and agencies for various goods, services, and capital projects described in the budget. The legal appropriation control is established at the department level in each fund. For select funds where expenditures are not allocated to a specific department, the appropriation control is established at the fund level. For capital funds, the appropriation control is at the project level. Transfers of funding between budgetary funds require City Council appropriation and approval. City Council approval is required for a budget amendment during the fiscal year which may include the use of reserves or fund balances, and approval of appropriations of grant monies. Per Article XIII, Section 1305 of the City Charter, appropriations lapse at the end of each fiscal year; therefore, unencumbered funds allocated for specific projects, donations, and grants require City Council appropriation for use in the following fiscal year.

Budgetary transfers between accounts or expenditure category may be done through Finance Department or City Manager's Office approval as long as they are conducted within the legal appropriation control limit set by the City Council.

Balanced Budget

The City Council considers General Fund budget decisions with long-term implications based on information from the Ten-Year Financial Forecast. One-time sources are used to cover one-time uses. The budget is structurally balanced when forecasted ongoing sources cover ongoing uses. Budgets shall be structurally balanced to the extent possible. Reserves should be considered to balance a budget only in the context of a plan to return to a structural balanced budget.

Budget Monitoring and Reporting

Financial reports on actual performance in relation to budget are prepared by the Finance Department through monthly financial statements. These reports are prepared and presented to the City Council per City Charter Section 802(e) that requires the City Manager to keep the City Council advised of the financial condition and future needs of the City. City Departments are responsible for reviewing these monthly financial reports and identifying potential budget problems and recommending corrections through budget amendments.

Long Term Financial Forecast

The Finance Department prepares a Ten-Year General Fund Financial Forecast which is incorporated into the budget planning process and presented to the City Council annually. This forecast is updated annually and considers current and future economic conditions, revenue projections, and spending scenarios based on the

latest available assumptions. Capital improvement plans are created and published on a five-year basis to provide a long-term plan of the City's capital funding plan.

Municipal Fees and Charges

User fees are reviewed and adjusted on an annual basis with the goal of maximizing cost recovery. The City Council may consider and approve any fee that is below 100% cost recovery, requiring a General Fund subsidy if it is in the public's best interest. User fees are adopted by the City Council annually through the Municipal Fee Schedule. Utility fees and certain other fees and assessments can also be approved separately from the Municipal Fee Schedule. Parks and Recreation fees are established by the Parks and Recreation Director and published in the Activity Guide.

Capital Planning

The City Council reviews and adopts a two-year Capital Improvement Program Budget which includes a five-year Capital Improvement Program (CIP). Projects included in the CIP are to be consistent with the City's General Plan. Per State Government Code Section 65401, the Planning Commission reviews the CIP for conformance to the City's General Plan and proposes recommended considerations for the City Council. Funding sources are identified for all projects included in the CIP.

The CIP is submitted by City departments and reviewed by the City Manager's Office, the Finance Department, and the Public Works Department. The review process considers City priorities and identifies the most urgent projects for capital funding by program area, master plans, or needs assessments which identify the most critical projects for repair and replacement.

Department of Public Works staff reviews project estimates and evaluates the current bidding environment. Project contingency reserves are established based on the type of project and the project estimate type (engineering or preliminary estimates). Operating and maintenance costs are identified for planning purposes when projects are completed and come online.

General Fund Reserves

The City Council allocates available resources to General Fund contingency reserves through various reserves designated for emergency use or restricted future uses. Restrictions are established by policy, or through legally segregated development-related fee reserves collected from users.

- Budget Stabilization Reserve – is used as an allocation for weathering economic downturns, emergency financial crises, or disaster situations. The reserve target is equal to the cost of the City's General Fund operations for three months (90-day working capital reserve).
- Capital Projects Reserve – is used to support the City's CIP. The minimum target is $5.0 million with a goal of having sufficient funds to fund capital projects included in the City's biennial capital budget and five-year CIP.
- Land Sale Reserve – this reserve allocates proceeds from the sale of City-owned land.
- Advanced Planning Fee Reserve – this reserve allocates a portion of user fees for the update and amendment of the City's General Plan. Individual user fees are included and approved under separate cover as part of the Municipal Fee Schedule.

Utility Funds Reserves

The City is responsible for operating and maintaining several utilities, including electric, potable water, recycled water, and sewer. Regular cost of service studies are performed to evaluate rates and charges for each utility with forecasted revenue requirements and projected expenditures. One component of this analysis is the determination of adequate reserve levels to cover shortfalls in operating revenues, address unforeseen operating and capital expenditures, cover day-to-day operating costs during emergency situations, maintain strong bond ratings, and ease the burden on ratepayers associated with large rate increases. The following reserves address these needs:

- Operations and Maintenance Reserve – this reserve is used to cover day-to-day expenses, address unforeseen cost increases or revenue shortfalls, and protect against emergency financial crises or disaster situations. The reserve target is equal to the cost of the individual utility's operations for three months (90-day working capital reserve). Due to large fluctuations and variability in the energy market, the Electric Utility Operations and Maintenance Reserve has a target ranging from 90 to 180 days of operations. For the Electric Utility, the Operations and Maintenance Reserve, together with the Rate Stabilization Reserve (as described below), comprise the Electric Utility Rate Stabilization Fund established and maintained by the Electric Utility for purposes of its bond indenture.
- Infrastructure Reserve – this reserve is used to support each utility's CIP or fund unforeseen and unbudgeted capital costs. The reserve target is equal to an average annual CIP budget, as calculated over a 48-month period of budgeted CIP expenses as presented in the Biennial Capital Improvement Program Budget. At minimum, the target is to reserve 20% of the average annual CIP budget amount. For the Electric Utility, this reserve is based on an analysis of critical infrastructure, the likelihood for replacement, and the estimated replacement costs, evaluated regularly by SVP.
- Rate Stabilization Reserve – this reserve is used to absorb short-term revenue shortfalls and is designed to stabilize utility rates and avoid wide swings in rates charged to utility customers over time. The minimum reserve target is a balance equal to 10% of each utility's projected current year rate payer revenue. For the Electric Utility, the Rate Stabilization Reserve, together with the Operations and Maintenance Reserve (as described above), comprise the Electric Utility Rate Stabilization Fund established and maintained by the Electric Utility for purposes of its bond indenture.
- Special Projects Reserve – this reserve sets aside funds for large or longer-term CIP projects or other special purposes to lessen fluctuations in rates and support long-term planning efforts. While no general target is established for this reserve, the amounts will be established by each utility based on need.

In addition to the reserves cited above, reserves may be established to address specific needs or requirements of an individual utility. This may include required reserves in restricted funds, such as the reserves in the Electric Operating Grant Trust Fund for public benefits, low carbon fuel, and greenhouse gas.

Other Reserves

The City may include additional reserves set aside for specific purposes based on legal, policy, or budgetary purposes. Some of these include reserves for historical preservation, pension costs, vehicle or fleet replacement, workers' compensation costs, or to fund potential future general liability claims against the City.

- Pension Stabilization Reserve – this reserve sets aside funds to address the City's pension unfunded accrued liability. The targeted annual funding contribution is 1% of the City's unfunded pension liability.

Interfund Loans and Advances

Interfund loans are loans from one City fund to another City fund for a specific purpose, with a requirement for repayment. Interfund loans should be short-term in nature and shall not be used to solve ongoing structural budget deficits. The department managing the borrowing fund should complete the interfund loan agreement. The agreement should include the amount requested, loan period, description of the loan, and repayment terms. Interest shall accrue at the City's pooled investment rate at the time of the loan approval. A summary of any outstanding loans is included in the City's Annual Comprehensive Financial Report and Biennial Budget. In addition, advances from the General Fund that have been approved by the City Council may be paid back by other revenue sources.

Investment Policy

The City undertakes investment related activities that are made with prudence. On an annual basis, the City formalizes these activities in the Investment Policy Statement which is adopted by a resolution of the City Council (https://www.santaclaraca.gov/home/showpublisheddocument/86007/638737535996622213). The policy is to invest public funds, including bond proceeds, reserves and other special City funds, in a manner which will provide maximum security while meeting the daily cash flow demands of the City and providing the highest investment return and conforming to all state and local statutes governing the investment of public funds.

The City of Santa Clara Charter gives the Director of Finance the authority and responsibility to deposit and invest all City funds. It authorizes the Director of Finance to invest the City's idle cash in allowable investment vehicles with a maximum remaining maturity of five years by settlement date. The City Council may grant express authority either specifically or as part of an approved investment program to invest in vehicles with remaining maturity that exceeds the five-year restriction. Authority must be given to the Director of Finance at least three months prior to the investment. California Government Code also allows the City to invest in the same investment vehicles as authorized by the City Council. The Director of Finance establishes written depository and investment policy procedures for the operation of the investment program consistent with the City Investment Policy, establishes a process of independent review by an external auditor, and provides monthly investment reports to the City Council.

Debt Policy

The City believes that debt is an equitable means of financing projects and represents an important source of meeting fiscal responsibilities. The City obtains and maintains long-term debt for large capital improvement projects. The Finance Department manages the City's debt with prudence, diligence, and attention to prevailing economic conditions and applicable laws. It manages issuance of debt, administers debt proceeds, prepares ongoing disclosure, handles debt and tax compliance, and makes debt service payments. City departments with debt-financed capital programs coordinate with the Finance Department in implementing and handling debt related transactions. Semiannual updates are prepared by the Finance Department on outstanding debt for the City of Santa Clara, its Agencies, and Corporations. This report is presented as a standard management practice that provides a valuable overview of the current status of the City's long-term debt obligations. The current City Council approved debt policy can be found online at: (https://www.santaclaraca.gov/home/showpublisheddocument/63748/636916928072330000).

Donation Policy

Donations may be offered in the form of cash, real or personal property. "Designated" donations are donations where the donor specifies intended use by a particular City department, location, or purpose. "Undesignated" donations are given to the City as a whole, for an unspecified use. Donations of any kind which might be perceived or interpreted as an attempt to influence actions of the City Council or City Administration will not be accepted. All donations are presented to the City Manager for compliance with the policy. As part of the annual budget process, for anticipated monetary donations, staff will bring forward for Council consideration a balanced appropriation for revenue and expenditures to facilitate the acceptance of donations throughout the fiscal year. Donations valued at $100,000 or greater require City Council acceptance and appropriation of funds. Donations valued less than $100,000 may be accepted with the monetary donations available to departments for expenditure as part of the adoption of the annual budget. A report of all donations received by the City is presented to City Council as part of the Monthly Financial Report. The appropriation of anticipated donations can be found in each respective City department and corresponding Source and Use of Funds Statement in this document.

Community Grants Policy

The budget includes an allocation for Community Grants to offset the cost of City fees in support of the Council approved Community Grants Policy. Annually, and subject to availability of funds, the City Council shall establish grant appropriations as part of the approval of the budget. Community grants, subject to availability of funds, shall not exceed $10,000 per applicant, per year. To receive grant funds, grant applications must be submitted at least 90 days before the planned event/activity being funded, regardless of the form of the grant, and will be evaluated by the City Manager's Office on a case-by-case and "first come-first served" basis, throughout the fiscal year. Applicants are encouraged to submit their applications at the beginning of the fiscal year, for events or activities occurring at any time during that fiscal year, to maximize opportunity for availability of funds. The City Manager's Office shall approve or deny an applicant's request based upon eligibility criteria, and subject to funding availability as approved by the City Council through the adoption of the annual budget. Grants for community events shall not be provided for waiver of or reimbursement for already discounted permit fees. Grants for attendance at youth state, national, or international competitions or performances shall be limited to costs of registration, hotel, transportation, and food for participants and coaches/chaperones only. Due to short notice, to advance to state, national, or international competitions, applicants shall submit an application within one week of advancing to such competitions. In all cases, the City reserves the right to reject any and all applications in the event the City Manager's Office identifies a potential conflict of interest or the appearance of

a conflict of interest. Submission of an application in no way obligates the City to award a grant and the City reserves the right to reject any or all applications, wholly or in part, at any time, without penalty.

Stadium Authority Policy

The Stadium Authority exists as a public body, separate and distinct from the City, and is established to provide for development and operation of Levi's Stadium. It is structured so that the City will not be liable for debts or obligations of the Authority. The governing board duties and the fiscal policies that govern the Stadium Authority are included in the stand-alone Operating, Debt, and Capital Budget that is adopted by the Stadium Authority Board. This can be found at https://www.santaclaraca.gov/our-city/santa-clara-stadium-authority/financial-reports. This budget reflects the revenues and expenditures related to the support of the Stadium and can also be found in the General Fund Non-Departmental section of this document titled Stadium Operations.

Policy Development

Staff has established this Budget and Fiscal Policies section in an effort to improve governance, transparency, and establish policies to govern the budget. These policies will be reviewed annually and enhanced as capacity allows.

BUDGET GUIDE

The following information is presented to help the reader understand the way the City allocates budgets and accounts for the operations of the City. Explanations are presented in two categories: Budget Book Details and Fund Accounting.

UNDERSTANDING THE OPERATING BUDGET

Budget Definition

The budget of the City is a detailed operating plan that identifies estimated costs and program benefits in relation to estimated revenues. The budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP), except encumbrances which are recognized as expenditures when legal contracts or commitments are entered into. The budget for governmental funds has been prepared on a modified accrual basis, recognizing revenue when they are measurable and available to be used to finance expenditures in the fiscal year. Expenditures are recognized when they occur, regardless of when cash is received or disbursed. The budgets for proprietary funds are prepared on a full accrual basis, recognizing revenue and expenditure activity for the fiscal year for which the activity occurred. The budgetary accounting basis and the consolidated annual financial reports include the reconciliation between GAAP modified and/or full accrual accounting for the financial reports and the budgetary basis budget. All of the year-end financial reports are kept on the basis of modified or full accrual accounting. The budget includes the approved services to be provided during the fiscal year and the associated appropriations to cover the costs of the programs, projects, services, and activities. These are funded by the estimated revenue and/or fund balance available to finance the approved service levels.

Budget Process

The budget process is the mechanism through which policy decisions are made, implemented, and controlled. The City Charter requires that the City establish a budgetary system for general operations and prohibits expending funds for which there is no legal appropriation. The City is required to adopt an annual operating budget on or before June 30 for the ensuing fiscal year that begins July 1.

The procedures to establish the budget are as follows:

1. Departments review their annual budget to determine what their base budget needs to be for the following year, in order to keep the City Council-approved level of service currently provided. Once these adjustments are identified, base budget requests are submitted to the Finance Department for review.

2. After receiving all base budget requests and corresponding back-up documentation to support the requests, the Finance Department meets with the City Manager's Office to review all department requests. Once these meetings take place, the base budget is established for each department.

3. The City Manager's Office, along with the Finance Department, coordinate a citywide presentation to kick off the budget process to provide a brief overview to departments of what is expected in their submissions as well as a timeline of due dates for service level change requests.

Budget Process

4. Departments submit to the Finance Department all service level change requests for the operating budget, as well as any critical needs for adjustments in their capital budget. The Finance Department reviews all submissions, working with departments to resolve any questions or outstanding issues.

5. Budget meetings are held between the City Manager's Office, the Finance Department, and departments to review all service level change requests. After these meetings have taken place, decisions are finalized based on the items presented, balancing each fund's budget and incorporating City Council priorities.

6. In the spring, there is typically a City Council strategic priority setting retreat. Any recommendations that come forward during this retreat are incorporated into service level change requests. During this timeframe, the City Council is also briefed on the Ten-Year General Fund Financial Forecast.

7. The City Manager submits to the City Council a proposed operating budget for the two following fiscal years, as well as any capital adjustments for the following fiscal year, commencing July 1. Submission to City Council is at least thirty-five (35) days prior to the beginning of each fiscal year.

8. Public hearings are conducted to obtain comments from City Councilmembers and residents. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten days prior to these hearings.

9. The budget is legally enacted through passage of a minute order.

From the effective date of the budget, the amounts stated therein as expenditures/expenses, become appropriations to the applicable funds. In order to amend the budget during the year, departments must submit a Report to Council, explaining the need for the change and budget implications. Upon review and approval of the City Council, the budget may be amended. For the Operating Budget, the legal level of budgetary control is at the fund and department level. For funds that do not have an associated department, the legal level of budgetary control is at the fund level.

In addition to the biennial appropriated operating budget, every other year a biennial capital budget is adopted and a five-year capital needs plan is updated and accepted by the City Council for the City's anticipated capital projects to be funded over the next five years. For the capital budget, the legal level of budgetary control is at the project level.

Budget Book Details

The Operating Budget includes a ***City Manager's Transmittal Letter*** that provides an overview of the organization, the short- and long-term issues facing the City, City Council priorities and the changes to the budget as they align to strategic initiatives.

The ***City Profile and Organization Chart*** section provides basic facts about the City, a detailed roster of elected officials including Boards and Commissions, the City's executive team, comparison of key revenue and expenditure data to other local cities and the City organization chart.

The ***Budget and Fiscal Policies*** section provides detailed policy framework driving the development of the budget, including a glossary and acronym index.

The ***Budget Summary*** details the total City budget across all funds, with adjusting entries reconciling to a total net City budget.

The ***Summary of Budgeted Positions by Department*** details the City's budgeted positions and reconciles changes throughout the year.

The ***Statement of Sources and Uses of Funds*** section details revenues, expenditures and fund balance position including prior year actual activity, current year budget and estimated revenue and expenditures, and two budget years. This section is organized by accounting fund type detailed later in this section.

The ***Debt Service*** section details the City's debt policies, long-term debt obligations, legal debt margin, the ten-year debt service schedule for all outstanding debt issuances, and the statements of sources and uses of funds for the debt service funds.

The ***Ten-Year Financial Forecast*** section includes overviews of the General Fund and selected other funds forecasts. These overviews include revenue and expenditure assumptions.

Department sections detail each department mission and objectives broken into divisions and programs. A summary of accomplishments from the past year, objectives for the next two years and budget highlights are included. A table summarizing Dollars by Division and Program, Dollars by Fund, and Dollars by Category provide multiple views of the budgeted dollars. Position budgets are developed initially in the fall of the preceding year with an interface of salary and benefits data with the Human Resources/Payroll system. These positions are reviewed and amended based on Council-approved service levels with allocations reflected by fund, division, and program. A summary of positions by division and program, by fund, and by job classification are included in each department. Budget reconciliations are included in each department section. This section summarizes changes from the prior Adopted Budget, including one-time and ongoing changes to the Base Budget and Service Level Changes. After the budget reconciliation are the service level change items. This portion of the department section includes a description of the action, the dollar amount in each budget year and any associated position change. Each service level change discusses the performance impact and notes the alignment to the City Council priorities represented in a strategic pillar.

Categories of Expenditures

Salaries – Includes regular salaries, overtime pay, vacation pay, holiday, separation payouts, and premium pays such as Police Officer Standards and Training (POST) pay, out-of-class pay, night differential pay, hazard pay, evidence tech pay, and paramedic pay. These costs are primarily driven by the number of positions budgeted within the program.

Benefits – Includes Medicare, social security, health allocation, other post-employment benefits (OPEB), and CalPERS retirement costs. Other benefits such as Voluntary Employee Beneficiary Association (VEBA), dental, life insurance, uniform allowance, meal allowance, employee assistance program, auto allowance, mobile phone allowance, and professional development are included, if applicable.

Materials/Services/Supplies – Includes all expenditure items that the department has direct control over such as contract costs, supplies, equipment purchases, and utility charges. For the second year of the Biennial Operating Budget, a 2% increase to costs has been applied to most line items.

Resource and Production – Consists mainly of costs related to the purchasing or generating of electricity, water, or recycled water as well as disposing of solid waste matter and sewage effluent for the respective City utilities.

Services from Other Funds – Cost Allocation Plan – Includes central services costs (e.g., Human Resources, Finance, City Manager's Office, City Attorney's Office) that are allocated to funds as calculated in the Cost Allocation Plan. The Cost Allocation Plan costs, which are typically termed "citywide overhead", are allocated to departments and funds receiving the support based on an allocation factor, such as employee count or budgeted expenditures. The Cost Allocation Plan is typically updated by a third-party consultant every two or three years and include modest increases between updates.

Interfund Services – Includes allocated charges for services provided by various departments or central costs as budgeted in the City's internal service funds. Citywide liability claims costs, vehicle maintenance and replacement, unemployment insurance, workers' compensation costs, communications equipment, and information technology costs are reflected in internal service funds and the costs are apportioned to departments or funds in the City based on an appropriate allocation factor for each internal service fund.

Capital Outlay – Includes small capital expense purchases not budgeted within the capital budget. Most individual capital purchases with a cost of less than $5,000 are expensed in this category.

Transfers to Other Funds – Includes all money moving to other funds. Transfers can be between the operating and capital improvement program budget to provide funding for capital projects or between different operating funds. Transfers to other funds are included in the department budget sections.

Debt Service – Funding provided to pay for the City's Debt Service obligations. These costs have been excluded from department budgets and detailed in a separate Debt Service section in the document.

Strategic Pillars

The following are the strategic pillars established by the City Council to provide a framework for this budget document. In each department section, service level changes and performance and workload measures aligned to one of the Council-approved pillars below:

Enhance Community Engagement and Transparency

Deliver and Enhance High Quality Efficient Services and Infrastructure

Manage Strategically Our Workforce Capacity and Resources

Promote and Enhance Economic, Housing and Transportation Development

Promote Sustainability and Environmental Protection

Enhance Community Sports and Recreational and Arts Assets

Ensure Compliance with Measure J and Manage Levi's Stadium

Performance and Workload Measures

In program budgeting, Performance and Workload Measures are used to measure the performance of the department. These measures align budget dollars allocated to provide services with City Council priorities through Strategic Pillars in an effort to drive budgetary decision making. These measures provide insight into how efficiently or effectively the City is providing services in each major program. They are the measures through which the value of services can be assessed by Council and the public. Workload measures provide insight into the volume of effort that is required to provide each service.

Performance and Workload Measures tend to remain the same year after year to provide longitudinal data which allows trends to be evaluated. There are, however, some programs which do not have performance measures and/or workload measures. These are in areas where quantifiable results are either not available or where it would be too costly to gather the information. Additionally, there are programs where there are no results/budget for particular years, as noted by "N/A". This typically indicates that the measure was: (1) new for the budget year, (2) the program is closed/closing for the budget year, or (3) the measure moved to another program due to a department reorganization of structure. All measures are tied to a strategic pillar, displayed by the icons in the Performance and Workload Measures tables. Performance and Workload Measures added or deleted are noted on each measure.

Fund Accounting

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent. A general description of each follows:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The following are the City's Governmental Fund Types:

General Fund - Used to account for the general operations of the City that are not accounted for in another fund. Examples of departmental operations accounted for in the General Fund include Police, Fire, Library, and Parks and Recreation.

Special Revenue Funds - Used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes. Examples of Special Revenue Funds include the Downtown Parking Maintenance District Fund and the Housing Authority Fund.

Debt Service Funds - Used to account for the accumulation of financial resources to be used for the payment of principal and interest on General Government Operating and Capital long-term obligations, which are not accounted for in proprietary funds.

Capital Improvement Program Funds - Used to account for financial resources to be used for the acquisition, improvement, replacement and/or upgrade to the City’s infrastructure. There are various capital funds set up for different types of capital projects.

Proprietary Fund Types

Proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. Proprietary Fund Types include Enterprise Funds and Internal Service Funds and are described as follows:

Enterprise Funds - Used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds include the Electric Utility Fund and the Water Utility Fund.

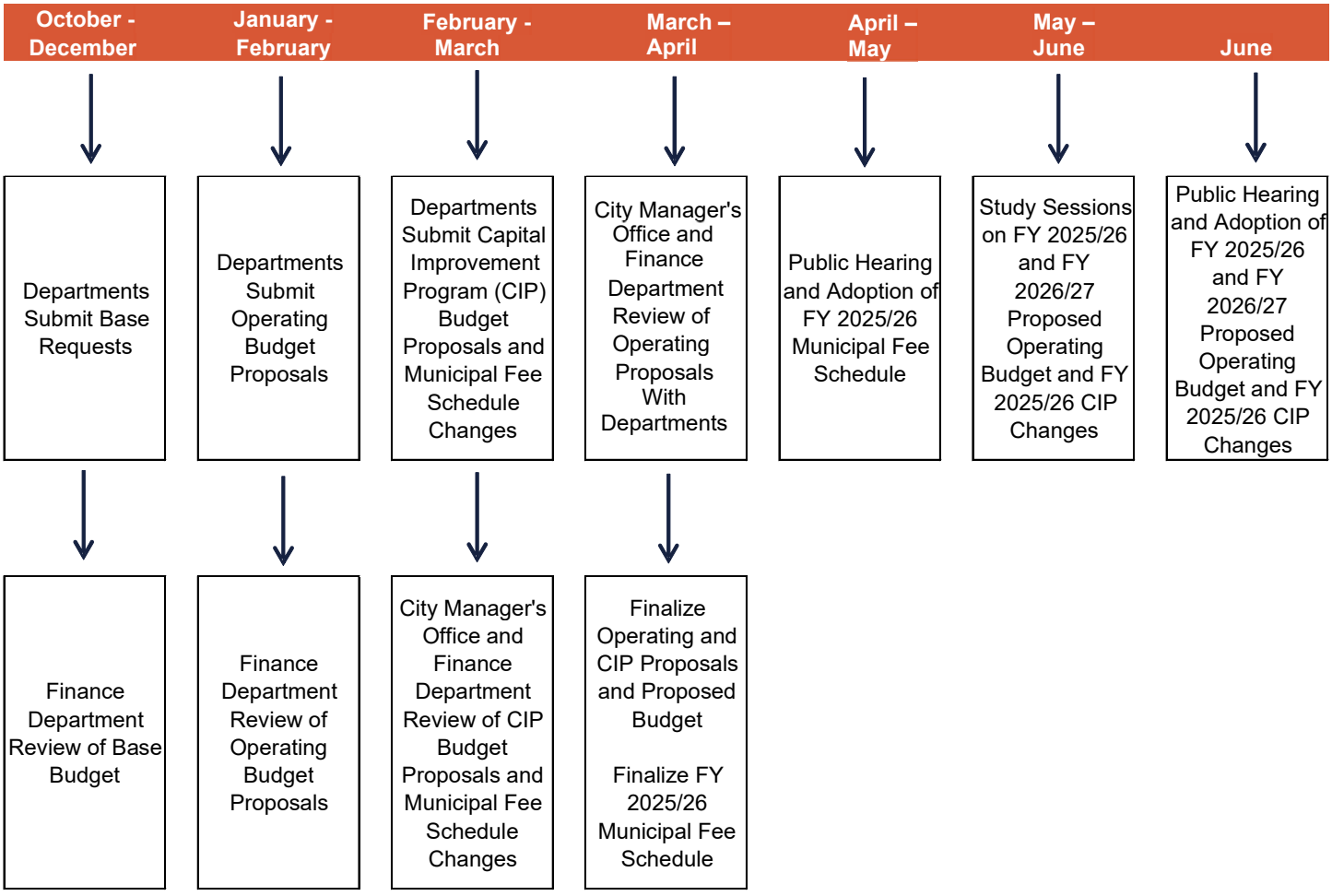
Internal Service Funds - Used to account for the financing of goods, services or facilities provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. Services provided include vehicle replacement, vehicle maintenance and operations, information technology, communications equipment, public works capital projects management, special liability insurance claims, workers' compensation insurance and claims, and unemployment insurance. Examples of Internal Service Funds include the Special Liability Fund and Workers' Compensation Fund.

Fiduciary Fund Types

The City has three types of Fiduciary Funds: Agency Funds (e.g., Employee Benefit and Liability Clearing, Deposits), the Other Post Employment Benefit (OPEB) Plan Trust Fund; and the Private Purpose Trust Funds (e.g., Successor Agency). These funds are excluded from the budget because the City cannot use these resources to finance its own operations.

While each department section provides for a budget breakdown by fund, this budget document also includes statements of sources and uses for all of the City's funds, categorized by the type of fund as described above. Each of these financial statements includes the 2023/24 Actuals, 2024/25 Amended Budget, 2024/25 Estimate, and the 2025/26 and 2026/27 Proposed Budget. The 2024/25 Amended Budget is the adopted budget in addition to any budget amendments that were approved by City Council throughout the fiscal year, while the Estimate column shows what the expected revenue and expenditures will be for 2024/25. The Proposed Budget columns take into account the base budget plus all service level changes included in this document.

BUDGET CALENDAR



BUDGET PRINCIPLES FOR FY 2025/26

1. Make decisions within the context of the City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented.

2. Consider budget decisions with long-term implications taking into account data from the Ten-Year Financial Forecast.

3. To the extent possible, align ongoing expenditures with ongoing revenues to avoid negative impacts on future budgets and maintain the City's high financial management standards.

4. When considering budget augmentations and service restorations, factor in the long-term ability to support the additions and the potential community and organizational disruption if funding is not available in the future.

5. Focus on projects and services that benefit the community as a whole.

6. Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.

7. Balance between compensation adjustments to retain and attract employees and funding for positions.

8. Use one-time unrestricted revenues (e.g., annual General Fund surplus) for one-time uses such as increasing reserves, funding capital or Information Technology projects, paying off debt, and/or paying off unfunded pension or other post-employment benefits liabilities.

9. Inform and communicate clearly and broadly to residents, businesses and employees regarding the City's fiscal position and budget; schedule hearings to promote active participation in the City Council's budget deliberations.

10. With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefitting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.

11. Focus on business process redesign in order to improve employee productivity and the quality, flexibility, and cost-effectiveness of service delivery (e.g., streamlining, simplifying, reorganizing functions, and reallocating resources).

12. Explore expanding existing revenue sources and/or adding new revenue sources.

13. Engage employees to contribute new and innovative ideas during the department budget development process.

14. Use the General Plan as a primary long-term fiscal planning tool and link the ability to provide City services to development policy decisions.

GLOSSARY

The following explanations of glossary and terms are presented to aid in understanding the information included in this document:

Abatement - A complete or partial cancellation of a levy imposed by a government and usually applied to tax levies, special assessments and service charges.

Accounting System - The total structure of records and procedures which discover, record, classify, summarize and report information on the results of operations and the financial position of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget - The annual City budget as approved by City Council on or before June 30 for the fiscal year beginning July 1. This adopted budget establishes the legal authority for the expenditure of funds. This formal action by the City Council sets the spending path for the year.

Agency Fund - To account for assets held by the City as an agent for individuals, private organizations, other governments, and/or other funds.

Allocation - To divide or share out financial resources or expenditures for a specific purpose to particular funds or departments.

American Recovery and Reinvestment Act (ARRA) - An act established by the federal government in February 2009 whose intent is to create and save jobs, spur economic activity and focus on long term growth through the funding of various projects and initiatives.

Annual Comprehensive Financial Report (ACFR) - The official annual report of the City's financial condition at the conclusion of the fiscal year, June 30. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and provides a quantitative look at the operating success, financial health, and compliance of the City's reporting units.

Appropriation - A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. For purposes of the Capital Improvement Program (CIP) budget, appropriations are automatically renewed, for the life of the project, unless altered or revoked. For the operating budget, appropriations lapse at the end of the fiscal year to the extent they have not been expended or encumbered.

Appropriations Limit - The California State Constitution limits a city's appropriations growth rate to two factors: changes in population, and either the change in California per capita income or the change in the local assessment roll due to non-residential new construction.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes. In California, the assessed valuation subject to ad valorem tax levy is governed by Proposition 13 and AB8 (1978).

Assets - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. This includes financial resources such as cash, receivables, inventory and plant and equipment, net of depreciation.

Audit - A formal examination of the City's accounts by an independent audit firm to determine whether the City's financial statements fairly present the City's financial position and results of operations in conformity with Generally Accepted Accounting Principles.

Authorized Positions - Regular positions authorized in the budget to be employed during the fiscal year.

Balanced Budget - The budget for a fund is balanced when total budgeted resources, including revenues, transfers in from other funds, and available fund balance from the previous year, meets or exceeds total budgeted uses of resources, including expenses and transfers out to other funds.

Base Budget - The ongoing expense level necessary to maintain service levels previously approved by the City Council.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three bases of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Beginning Fund Balance - The amount of prior year's unappropriated funds used to finance appropriated expenses in the current budget year.

Biennial Budget - A consolidated budget document presented on a biennial basis that includes the City's Operating Budget and CIP Budget. The Operating and Capital Budgets are presented in alternating years to the City Council for approval.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specific rate.

Bond Rating - An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Three agencies regularly review city bonds and generate bond ratings: Moody's Investors Service, Standard and Poor's and Fitch Ratings.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the estimated financial resources available to finance them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Public Hearing - A public meeting at which any member of the community may appear and be heard regarding any item in the proposed budget as presented by the City Manager to the City Council.

Budget Transmittal Letter - A general discussion of the budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the budget.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenses within the limitations of authorized appropriations.

Capital Asset - Land, buildings, equipment, improvements to buildings, and infrastructure (i.e., roads, bridges and other immovable assets). The City's policy is to capitalize equipment with a cost exceeding $5,000 and building, improvements and infrastructure with costs exceeding $20,000. A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Improvement - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, facilities, or major renovations of the same.

Capital Improvement Program (CIP) Budget - A plan of annual appropriation for capital improvements and various kinds of major facility maintenance. These projects are often multi-year in length, which requires funding beyond the two-year period in the biennial budget.

Capital Outlay - A budget category which includes all equipment having a unit cost of $1,000 or more, and an estimated useful life of over one year or capital improvements costing less than a certain dollar amount. Capital Outlay is budgeted in the operating budget in the Other Operating Expenditure Category.

Certificates of Participation (COPs) - This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities. The lending agreement is secured by a lease on the acquired asset or other assets of the City.

Charges for Services - Fees and charges levied by City departments for services rendered (example: utility charges to customers, recreation program fees, engineering fees, etc.).

Community Development Block Grant (CDBG) - Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

Community Facilities District (CFD) - A special district that can issue debt for the planning, design, acquisition, construction, and/or operation of public facilities, as well as provide public services. Special tax assessments levied by the district are used to repay the debt. A CFD can be formed only if approved by the majority of affected property owners.

Consumer Price Index (CPI) - A statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Council Priority Setting Session – annual meeting of the City Council to formulate the City Council's priorities and initiatives and establish Priority Areas of Focus and key initiatives for the City organization.

Debt - Obligations of the City to repay, with or without interest, in installments and/or at a later date, some amount of money utilized resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, notes and COPs.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance of bonds, COPs or other debt instruments.

Deficit - An excess of expenditures or expenses over revenue (resources).

Department - An organizational unit comprised of divisions and/or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities. Department directors generally report directly to the City Manager's Office, for instance, Fire and Finance.

Depreciation - An allocation of the cost of fixed assets (buildings, plant or equipment) over the estimated useful life of the asset.

Designation - A portion of fund equity set aside by Council Action for a specific purpose.

Dissolution Act - Also known as Redevelopment Dissolution Act; on December 29, 2011, the California Supreme Court found the Dissolution Act (ABx1 26) constitutional in the California Redevelopment Association vs. Matosantos case. The Act continued the suspension and prohibition of most redevelopment activities in effect since late June 2011; dissolved RDAs as of February 1, 2012; created successor agencies and oversight boards; and established roles for the County-Auditor Controller, the Department of Finance, and State Controller's Office in the dissolution process and satisfaction of enforceable obligations of former RDAs.

Division - An organizational unit within a City department. For instance, Fire Field Operations, Fire Community Risk Reduction, and Fire Training.

Encumbrance - Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid.

Enterprise Fund - Used to account for operations: a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs and expenses, including depreciation or capital replacement, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Environmental Impact Report (EIR) - An assessment of the likely influence a project might have on the environment.

Equity - The net assets of a fund (i.e. the assets less the liabilities on a fund balance sheet).

Expenditure - Actual cash disbursements for the cost of goods delivered or services rendered to the City in a Governmental Fund.

Expenditure Object Category (Expenditure Category) - Expenditure categories are a group of similar expenditure objects.

Expense - The cost incurred from providing goods or services related to the City's operations in Proprietary Funds.

Fee - The payment for direct receipt of a public service by the party who benefits from the service.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. Consistent with all cities and counties in the State of California, the City of Santa Clara has specified July 1 to June 30 as its fiscal year.

Franchise - A special privilege granted by a government, permitting the continued use of public property, such as city streets and usually involving the elements of a monopoly or regulation, for example cable TV, gas, refuse, and others.

Full-Time Equivalent - Refers to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund equity, revenues and expenditures or expenses and other changes in residual fund equity or balances, segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, limitations or public policy.

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the difference between unrestricted current assets over current liabilities.

Fund Type - A category into which funds with similar characteristics are grouped. The fund types used in the City budget are General, Special Revenue, Capital Projects, Enterprise, Internal Service and Debt Service funds.

Gas Tax - State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not accounted for in another fund. Examples of departmental operations accounted for in the General Fund include the City Council, Police and Fire Departments, Library, Parks and Recreation, and others.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to State and local governments is the GASB (Governmental Accounting Standards Board).

Governmental Accounting - The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Governmental Fund - A fund type to account for tax-supported activities. There are four different types of governmental funds: the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds.

Grant - Contributions of cash or other assets from another government entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the federal government.

HOME Program - Federal housing assistance program that provides funds to low- and very low- income families for both rental units and privately-owned dwellings.

Housing and Urban Development (HUD) - The Federal agency whose mission is to increase home ownership, support community development and increase access to affordable housing free from discrimination.

Housing Authority - The City of Santa Clara Housing Authority was established by Resolution 11-7827 on February 22, 2011, to ensure the provision of safe and sanitary housing for persons of low income.

Indirect Cost Allocation Plan - The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue-supported operations pay for themselves and are not subsidized by City taxpayers. General Fund-supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interest and Rent - Interest income on investments and rental income received on property owned by the City.

Interfund Services - Services provided by one fund within the City for the benefit of another fund for which the benefitting fund is charged a fee (e.g., payroll services for the Electric Utility Department).

Interfund Transfers - With Council approval, resources may be transferred from one City fund to another. The purpose of the majority of transfers is to reimburse a fund that has made expenditures on behalf of another fund. Less often, a transfer may be made to open or close a fund.

Intergovernmental - Revenue received from other government entities (e.g., grants).

Internal Service Funds - These funds account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

Legal Debt Limit - Per section 6.07 of the City Charter, bonded indebtedness of the City may not exceed 10% of the total assessed valuation of property within the City, exclusive of any indebtedness incurred for the purpose of water supply, sewers or storm drains.

Levi's Stadium - The stadium is located at 4900 Marie P. DeBartolo Way, Santa Clara and is the home of the San Francisco 49ers professional football team. It has a permanent seating capacity of approximately 68,500 seats with expansion to approximately 75,000 seats for larger events, such as an NFL Super Bowl. The stadium was built based on the City of Santa Clara approved Measure J, the Santa Clara Stadium Taxpayer Protection and Economic Progress Act, on June 8, 2010.

Levy - An amount of taxes, special assessments or service charges imposed by a government for the support of government activities.

Liability - Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. That is, a financial obligation or claim of financial resources of a specific fund to be liquidated at a future date.

Long-term Debt - Debt with a maturity of more than one year after the date of issue.

Mission - The overriding purpose of the department, division, or program.

Modified Accrual Basis of Accounting - Revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code - A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations and planning and zoning regulations.

Object Category - See Expenditure Object Category.

Operating Budget - The portion of the budget that pertains to the City's daily operations and activities engaged in to provide services to the community. The operating budget contains appropriations for such expenditures as personnel (salaries, wages and benefits), supplies and materials, utilities, travel and fuel.

Ordinance - A formal legislative enactment by City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law (State or federal). An ordinance has a higher legal standing than a resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges are some examples of actions that would require the enactment of an ordinance.

Other Financing Sources - Changes in residual fund equity or balances not arising from revenues or expenditures/expenses. Includes governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets and operating transfers in.

Performance Measures - This is a non-financial measurement of activity such as number of meters read, number of bills sent, number of customer service calls handled and response time to emergency calls. Performance-based budgeting incorporates performance measures into the budget process.

Program - A program is a specific service or activity that falls under departmental divisions. Programs provide for a lower level of detail regarding a Department's function. For instance, the Traffic Program under the Police Field Operations Division.

Property Tax - An ad valorem (based on value) tax on real property and tangible personal property levied by the local government on the property located within the City's jurisdiction. Property tax is determined by two factors: the assessed value of the property and the tax rate for the area in which the property is located.

Public Facilities Financing Corporation (PFFC) - The City of Santa Clara Public Facilities Financing Corporation (PFFC) was formed in 1997 for the purpose of issuing Certificates of Participation (COPs) to provide financing for the construction of major City facilities. Members of the City Council are also members of the PFFC Board. Debt service on the COPs is secured by lease payments made by the City's General Fund to the PFFC for the use of the constructed facilities for public purposes. In accordance with lease agreements, the PFFC assigns lease payments received from the City to the trustee for payment to the certificate holders.

Redevelopment Dissolution Act - See Dissolution Act.

Reimbursement - Repayments of amounts remitted on behalf of another party, or interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it but properly applied to another fund.

Reserve - An account used to earmark a portion of fund balance to indicate that it is not available for expenditure or legally segregated for a specific future use.

Resolution - A special or temporary legislative order of the City Council/Agency/Authority. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City. A resolution requires less legal formality and has a lower legal status than an ordinance.

Revenue - Resources received by the government available for use in supporting services including such items as taxes, fees, permits, licenses, grants and interest.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical method. The City is exposed to various risks of losses related to torts, errors and omissions, general liability, injuries to employees and unemployment claims. Claims, expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated using actuarial methods or other estimating techniques. These losses include an estimate of claims that have been incurred but not reported.

Sales Tax - A tax imposed by the government on retailers at the point of sale for the privilege of selling tangible personal property. It is usually calculated as a percentage of the selling price and collected by the retailer from the consumer. The rate in the City of Santa Clara is 9.125%.

Silicon Valley Power (**SVP)** - The City's Electric Utility Department provides electricity to City residents and businesses under the name Silicon Valley Power.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A fund in which revenue collected is restricted by the City, State or federal government as to how the city might spend its resources.

Sports and Open Space Authority (SOSA) - The City of Santa Clara Sports and Open Space Authority (SOSA) was created by the City Council in 1974 for the acquisition and development of open space within the City. The members of the City Council are also members of SOSA's Board of Directors and, as such, are authorized to transact business and exercise power to purchase, lease or otherwise obtain and dispose of real and personal property, to acquire, construct, maintain, repair, manage and operate real and personal property, including leasing to private operators for commercial purposes, surplus space which is not economical to use for open space planning.

Stadium Authority - The Stadium Authority was established by the City Council in 2011 to provide for the development and operation of Levi's Stadium. The Stadium Authority's governing board is the seven members of the City Council. The Stadium Authority will own, develop, construct, operate and maintain the Stadium, and have all powers granted to it by the City. The Stadium Authority is a separate and distinct legal entity, and the City is not liable for the debts or obligations of the Stadium Authority.

Strategic Pillar - The City Council adopted seven focus areas for City operations: 1. Enhance Community Engagement and Transparency; 2. Deliver and Enhance High Quality Efficient Services and Infrastructure; 3. Enhance Community Sports, Recreational and Arts Assets; 4. Promote and Enhance Economic, Housing and Transportation Development; 5. Ensure Compliance with Measure J and Manage Levi's Stadium; 6. Manage Strategically our Workforce Capacity and Resources; and 7. Promote Sustainability and Environmental Protection.

Subsidy - A grant by a government entity to another government entity to pay all or a portion of an activity of the government deemed advantageous to the public.

Successor Agency to the Former Redevelopment Agency of the City of Santa Clara - Pursuant to State legislation ABx1 26, the "Dissolution Act," the Redevelopment Agency (RDA) of the City of Santa Clara was dissolved effective February 1, 2012. The City has elected to become the Successor Agency for the RDA non-housing functions, responsible for paying off the former Redevelopment Agency's existing debts, disposing of the former Redevelopment Agency's properties and assets to help pay off debts, returning revenues to the local government entities that receive property taxes, and winding down the affairs of the former Redevelopment Agency. The City has also elected to retain the former Redevelopment Agency's housing functions, including retaining all of the housing assets, rights, power, duties, obligations and functions previously performed by the Redevelopment Agency in administering its Low and Moderate Income Housing Fund.

Surplus - An excess of revenue (resources) over expenditures or expenses.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, water service charges.

Ten-Year Financial Plan - A strategic planning document showing the estimated results of operations and capital improvement project requirements over the next ten years. This plan is reviewed and accepted by Council and no appropriations result from that acceptance.

Theme - The capital budget is aligned to twelve categories (Administrative Facilities, Community Facilities, Convention Center, Electric Utility, Other Community Projects, Parks and Trails, Sewer Utility, Solid Waste, Storm Drain, Technology and Equipment, Transportation, and Water and Recycled Water Utilities).

Tourism Improvement District (TID) - The Santa Clara Tourism Improvement District was established in 2004 as a marketing revenue supplement to assist the Santa Clara Convention and Visitors Bureau (CVB) with marketing the City of Santa Clara to hotel and convention center groups and visitors. The activities to be provided to the district will be funded by the levy of assessments.

Transient Occupancy Tax (TOT) - A locally controlled tax imposed on travelers who stay in temporary lodging facilities for stays thirty days or less. The rate in the City of Santa Clara is currently 13.5%.

Trust Fund - Used to account for assets held by the City in a trustee capacity.

User Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

ACRONYMS

AB	Assembly Bill
ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
AIPG	All Inclusive Playground Grant
ALS	Advanced Life Support
AMH	Automatic Handling System
ARPA	American Rescue Plan Act
ARRA	American Recovery and Reinvestment Act
ASAI	Average System Availability Index
BAREC	Bay Area Research Extension Center
BLS	Basic Life Support
BMP	Below Market Price
BNPEA	Bayshore North Project Enhancement Authority
BSR	Budget Stabilization Reserve
CAHF	City Affordable Housing Fund
CalOES	State of California Office of Emergency Services
CalPERS	California Public Employees' Retirement System
CCTV	Closed-Circuit Television
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CFD	Community Facilities District
CIP	Capital Improvement Program
CLT	Contribution In-Lieu of Tax
CMMS	Computerized Maintenance Management System
CNG	Compressed Natural Gas
COLA	Cost of Living Adjustment
COP	Certificates of Participation
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR/AED	Cardiopulmonary Resuscitation/Automated External Defibrillator
CPRS	California Parks and Recreation Society

CRC	Community Recreation Center
CSMFO	California Society of Municipal Finance Officers
CVB	Convention-Visitors Bureau
DA	Development Agreement
DDA	Disposition and Development Agreement
DTSC	Department of Toxic Substances Control
DVR	Donald Von Raesfeld Power Plant
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EOL	End of Life
EOPS	Enforceable Obligation Payment Schedule
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FERC	Federal Energy Regulatory Commission
FF&E	Furniture, Fixtures and Equipment
FHRMS	Finance Human Resources Management System
FMIS	Finance Management Information System
FOG	Fats, Oils, and Grease
FPPC	Fair Political Practices Commission
FTE	Full Time Equivalent (Employee)
FTHB	First Time Homebuyer
FY	Fiscal year
GAAP	Generally Accepted Accounting Practices
GASB	Governmental Accounting Standards Board
GDP	Gross Domestic Product
GFGC	General Fund General Contingency
GFOA	Government Finance Officers Association
GIS	Geographical Information Systems
GPS	Global Positioning System
GSI	Green Stormwater Infrastructure

GWh	Giga Watt Hour
HA	Housing Authority
HIPPA	Health Insurance Portability and Accountability Act
HMG	Hazard Mitigation Grant
HMI	Human Mechanical Interface
HOME	Home Investment Partnerships Act
HR	Human Resources
HUD	Housing and Urban Development
HVAC	Heating, Ventilation, and Air Conditioning
IBEW	International Brotherhood of Electric Workers
ISC/CRC	International Swim Center/Community Recreation Center
IT	Information Technology
JPA	Joint Power Agreement
kWh	Kilo Watt Hour
LED	Light Emitting Diodes
LEED	Leadership in Energy and Environmental Design
LF	Linear Feet
LLEBG	Local Law Enforcement Block Grants Program
LPD	Land, Property and Development
m:s	minutes: seconds
MCC	Motor Control Center
MOU	Memorandum of Understanding
MRP	Municipal Regional Stormwater National Pollutant Discharge Elimination Permit
Muni	Municipal
N/A	Not Applicable
NCIP	Neighborhood Conservation and Improvement Program
NCPA	Northern California Power Agency
NEPA	National Environmental Policy Act
O&M	Operations and Maintenance
OBAG	One Bay Area Grant
OSHA	Occupational Safety and Health Administration
OTS	California Office Traffic Safety
PBC	Public Benefits Charge

PCA	Property Condition Assessment
PEMHCA	Public Employees' Medical and Hospital Care Act (California)
PEPRA	Public Employees' Pension Reform Act of 2013
PERS	Public Employees' Retirement System
PG&E	Pacific Gas and Electric
PLC	Programmable Logic Control
POP	Problem Oriented Policing
RDA	Redevelopment Agency
RMRA	Roadway Repair and Accountability Act
RMRP	Retiree Medical Reimbursement Program
ROPS	Recognized Obligation Payment Schedule
RWF	Regional Wastewater Facility
SA	Successor Agency
SAIDI	System Average Interruption Duration Index
SB	Senate Bill
SCADA	Supervisory Council and Data Acquisition
SCAT	Specialized Crime Action Team
SCPD NSU	Santa Clara Police Department - Nuisance Suppression Unit
SCSA	Santa Clara Stadium Authority
SDPS	Storm Drain Pump Station
SFM	State Fire Marshal
SFPUC	San Francisco Public Utilities Commission
SOSA	Sports and Open Space Authority
SRT	Special Response Team
STACT	San Tomas Aquino Creek Trail
STEM	Science, Technology, Engineering and Math
SVACA	Silicon Valley Animal Control Authority
SVP	Silicon Valley Power (City owned Electric Utility)
SWRCB	State Water Resources Control Board
TBRA	Tenant-Based Rental Assistance
TDA	Transportation Development Act
TDM	Traffic Demand Management
TMP	Transportation Management Program

TOT	Transient Occupancy Tax
TPAC	Treatment Plant Advisory Committee
UMIS	Utility Management Information System
Uncl	Unclassified Employee
VLF	Vehicle License Fee
VoIP	Voice Over Internet Protocol
WiFi	Wireless Fidelity Communication Technology
WPCP	Water Pollution Control Plant

BUDGET SUMMARY | SOURCES

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed
Revenue Sources[1]:					
Property Tax	85,880,000	94,481,000	101,272,800	7.2%	106,111,600
Sales Tax	60,524,000	62,900,000	65,850,000	4.7%	67,806,000
Transient Occupancy Tax	21,275,000	22,850,000	27,500,000	20.4%	28,600,000
Franchise Tax	5,150,000	5,350,000	5,600,000	4.7%	5,824,000
Gas Tax	5,900,000	6,300,000	6,600,000	4.8%	6,600,000
Other Taxes	1,983,077	1,991,557	2,000,032	0.4%	2,040,033
Planning Fees	7,969,600	8,222,000	8,486,000	3.2%	8,758,000
Other Fees	50,228,665	109,151,254	86,171,075	(21.1%)	116,522,619
Licenses and Permits	17,421,995	18,013,995	18,526,995	2.8%	19,076,995
Fines and Penalties	1,225,000	1,452,000	1,557,000	7.2%	1,557,000
Rents and Leases	8,877,385	9,414,022	11,147,081	18.4%	11,991,495
Electric Utility	654,793,213	704,368,419	805,984,959	14.4%	889,181,869
Electric Special Revenues	37,793,434	48,751,885	45,957,521	(5.7%)	48,842,111
Water Utility	58,234,600	61,485,300	73,184,500	19.0%	78,814,100
Sewer Utility	42,500,700	45,950,200	51,195,900	11.4%	55,880,808
Water Recycling Utility	7,203,200	8,038,800	9,140,100	13.7%	11,085,400
Solid Waste Services	39,037,957	41,046,212	41,362,560	0.8%	43,317,062
Storm Drain Fees	2,908,000	1,454,000	2,908,000	100.0%	2,908,000
Miscellaneous Charges for Services	6,688,788	7,152,020	8,165,144	14.2%	8,372,044
Grant Revenue	12,677,678	25,704,805	4,437,880	(82.7%)	0
Housing Related	2,405,250	3,086,472	3,081,662	(0.2%)	3,139,436
Other Agencies	18,676,343	15,782,032	7,614,482	(51.8%)	7,226,615
Other Revenues	20,761,538	23,565,112	24,902,675	5.7%	26,004,973
State Revenues	162,000	162,000	162,000	0.0%	162,000
Traffic Mitigation	1,221,500	1,000,000	500,000	(50.0%)	750,000
Interest Income	14,093,836	19,596,480	36,747,835	87.5%	38,081,130
Reimbursements	7,365,310	8,036,282	20,336,592	153.1%	10,602,067
Developer Contributions	59,680,289	37,304,727	7,168,406	(80.8%)	16,294,380
Sale of Land or Property	249,600	100,000	161,919	61.9%	161,919
Bond Proceeds	335,250,000	130,000,000	246,000,000	89.2%	0
Interdepartmental Revenue	96,010,382	104,042,838	120,861,262	16.2%	125,603,728
Transfers From	399,784,369	224,565,867	333,539,460	48.5%	72,804,550
Gross Revenue	**2,083,932,709**	**1,851,319,279**	**2,178,123,840**	**17.7%**	**1,814,119,934**
Less Transfers In and Interfund Revenues[2]	(495,794,751)	(328,608,705)	(454,400,722)	38.3%	(198,408,278)
Net Revenue	**1,588,137,958**	**1,522,710,574**	**1,723,723,118**	**13.2%**	**1,615,711,656**
Capital Improvement Program Carryover	**258,997,785**	**279,935,629**	**0**	(100.0%)	**0**
(Contribution to) / Use of Reserves	**(90,788,144)**	**(157,050,439)**	**(173,798,144)**	10.7%	**(211,485,883)**
Total Net Sources[3]	**1,756,347,599**	**1,645,595,764**	**1,549,924,974**	**(5.8%)**	**1,404,225,773**

BUDGET SUMMARY | USES

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed
Expenditures[1]:					
Operating Budget:					
City Council	1,124,281	1,196,923	1,256,889	5.0%	1,299,793
City Attorney's Office	3,076,516	3,357,661	4,619,355	37.6%	4,775,470
City Clerk's Office	1,947,261	2,102,267	1,760,244	(16.3%)	2,375,210
City Auditor	948,445	990,178	1,075,554	8.6%	1,095,175
City Manager's Office	5,410,204	8,222,051	5,859,758	(28.7%)	6,070,190
Community Development	34,572,743	26,402,719	27,834,360	5.4%	28,911,168
Electric Utility	719,003,859	762,167,483	810,300,139	6.3%	891,651,758
Finance	18,192,257	20,020,175	20,903,394	4.4%	21,857,706
Fire	69,732,009	73,985,877	81,298,549	9.9%	84,205,231
Human Resources	4,300,090	4,845,256	5,220,869	7.8%	5,368,086
Information Technology	13,770,485	15,639,338	18,399,879	17.7%	18,617,307
Library	11,135,937	11,732,505	12,098,279	3.1%	12,455,868
Parks & Recreation	23,892,478	25,234,878	26,785,682	6.1%	27,417,078
Police	86,688,554	93,239,805	100,425,435	7.7%	105,883,259
Public Works	89,113,204	96,997,383	98,202,966	1.2%	100,496,111
Water and Sewer Utility	96,385,559	119,318,870	138,642,919	16.2%	142,861,443
Non-Departmental[4]	50,695,213	64,543,916	67,614,413	4.8%	60,104,012
Other Agency	10,000	10,200	11,404	11.8%	11,612
Internal Services	12,397,000	13,077,000	16,110,000	23.2%	14,861,000
Debt Service	374,973,049	152,263,704	273,224,645	79.4%	27,234,381
Gross Operating Budget	**1,617,369,144**	**1,495,348,189**	**1,711,644,733**	**14.5%**	**1,557,551,858**
Less Transfers Out and Interfund Expenses[2]	(515,319,491)	(416,866,269)	(528,008,962)	26.7%	(302,635,147)
Net Operating Budget	**1,102,049,653**	**1,078,481,920**	**1,183,635,771**	**9.8%**	**1,254,916,711**
Capital Improvement Program Budget:					
Total Capital Improvement Program	653,374,495	564,558,485	362,752,116	(35.7%)	145,643,763
Public Works Management Services	4,111,656	4,373,674	4,991,087	14.1%	5,119,299
Less Transfers Out	(3,188,205)	(1,818,315)	(1,454,000)	(20.0%)	(1,454,000)
Total Capital Improvement Program Budget[3]	**654,297,946**	**567,113,844**	**366,289,203**	**(35.4%)**	**149,309,062**
Total Net Uses	**1,756,347,599**	**1,645,595,764**	**1,549,924,974**	**(5.8%)**	**1,404,225,773**

[1] *Excludes Stadium Authority operating budget*

[2] *Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers*

[3] *Includes Capital Improvement Program Carryover in FY 2023/24 Adopted Budget and FY 2024/25 Adopted Budget*

[4] *Includes Convention Center operating budget*

BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
General Fund						
001 General Fund	296,883,329	297,570,993	337,445,776	13.4%	340,402,275	0.9%
Total General Fund	**296,883,329**	**297,570,993**	**337,445,776**	**13.4%**	**340,402,275**	**0.9%**
Special Revenue Funds						
463 Bridge Maintenance District #2 Fund	116,242	90,000	91,800	2.0%	93,600	2.0%
155 Building Development Services Fund	16,348,944	16,164,000	16,858,258	4.3%	17,482,923	3.7%
220 Building Special Programs and Training Fund	58,668	44,995	44,995	0.0%	44,995	0.0%
165 City Affordable Housing Fund	10,992,691	1,168,177	1,253,326	7.3%	1,265,252	1.0%
027 Community Facilities District No. 2019-1 (Lawrence Station) Fund	374,769	391,557	400,032	2.2%	408,033	2.0%
026 Convention Center Maintenance District Fund	2,179,340	1,862,825	1,993,225	7.0%	2,143,265	7.5%
124 Developer Traffic Payments Fund	260,410	0	0	N/A	0	N/A
025 Downtown Parking Maintenance District Fund	152,456	139,530	153,584	10.1%	160,983	4.8%
077 Endowment Care Fund	239,704	180,000	210,000	16.7%	210,000	0.0%
144 Engineering Operating Grant Trust Fund	1,024,894	0	0	N/A	0	N/A
079 Expendable Trust Fund	276,855	0	0	N/A	0	N/A
159 Fire CUPA Fund	0	0	2,019,000		2,080,120	
158 Fire Development Service Fund	5,610,942	3,277,500	3,429,000	N/A	3,534,750	3.1%
178 Fire Operating Grant Trust Fund	2,397,375	4,297,283	4,891,112	13.8%	0	(100.0%)
121 Gas Tax Fund	4,732,322	3,500,000	3,950,000	12.9%	3,950,000	0.0%
562 Housing and Urban Development Fund	1,256,750	2,532,068	771,695	(69.5%)	806,269	4.5%
164 Housing Authority Fund	400,332	252,496	281,088	11.3%	286,710	2.0%
169 Housing Successor Agency Fund	955,572	1,306,326	1,302,573	(0.3%)	1,317,124	1.1%
072 Library Donations Trust Fund	3	0	0	N/A	0	N/A
112 Library Operating Grant Trust Fund	179,325	0	64,709	N/A	0	N/A
101 Other City Departments Operating Grant Trust Fund	1,950,000	0	0	N/A	0	N/A
111 Parks and Recreation Operating Grant Trust Fund	193,710	152,363	167,317	9.8%	167,317	0.0%
076 Perpetual Care Fund	762	500	500	0.0%	500	0.0%
177 Police Operating Grant Trust Fund	872,944	0	0	N/A	0	N/A
157 Prefunded Plan Review Fund	67,000	0	0	N/A	0	N/A
067 Public Donations Fund	208,926	0	0	N/A	0	N/A
221 Public, Educational, and Governmental Fee Fund	203,494	200,000	200,000	0.0%	200,000	0.0%
122 Road Maintenance and Rehabilitation (SB1) Fund	3,475,374	2,910,000	3,158,000	8.5%	3,169,000	0.3%
123 Traffic Mitigation Fund	141,763	1,050,000	700,000	(33.3%)	950,000	35.7%
Total Special Revenue Funds	**54,671,567**	**39,519,620**	**41,940,214**	**6.1%**	**38,270,841**	**(8.7%)**

BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
Enterprise Funds						
093 Cemetery Fund	1,429,415	1,603,500	1,738,609	8.4%	1,806,587	3.9%
860 Convention Center Enterprise Fund	19,745,509	18,613,014	17,759,017	(4.6%)	19,159,951	7.9%
191 Electric Operating Grant Trust Fund	47,915,046	48,805,885	48,108,165	(1.4%)	51,266,059	6.6%
091 Electric Utility Fund	732,566,145	756,232,591	879,074,042	16.2%	946,021,630	7.6%
094 Sewer Utility Fund	49,186,253	46,989,803	52,407,375	11.5%	57,104,393	9.0%
096 Solid Waste Fund	39,336,750	41,596,736	42,390,177	1.9%	44,060,626	3.9%
097 Water Recycling Fund	8,250,836	8,507,338	9,651,409	13.4%	11,615,151	20.3%
092 Water Utility Fund	58,184,794	64,096,935	76,402,644	19.2%	82,140,262	7.5%
Total Enterprise Funds	**956,614,748**	**986,445,802**	**1,127,531,438**	**14.3%**	**1,213,174,659**	**7.6%**
Internal Service Funds						
048 Communication Acquisitions Fund	6,245,232	1,067,904	1,064,336	(0.3%)	1,068,501	0.4%
053 Fleet Operations Fund	5,503,191	5,952,903	6,747,970	13.4%	6,940,571	2.9%
045 Information Technology Services Fund	13,108,553	15,239,338	18,127,387	19.0%	18,417,936	1.6%
044 Public Works Capital Projects Management Fund	4,113,199	4,373,674	4,991,087	14.1%	5,119,299	2.6%
082 Special Liability Insurance Fund	6,210,606	6,530,000	7,390,000	13.2%	7,655,000	3.6%
087 Unemployment Insurance Fund	0	0	100,000	N/A	105,000	N/A
050 Vehicle Replacement Fund	6,234,381	5,269,391	6,771,018	28.5%	6,834,019	0.9%
081 Workers' Compensation Fund	6,290,973	6,327,000	6,858,000	8.4%	7,101,000	3.5%
Total Internal Service Funds	**47,706,135**	**44,760,210**	**52,049,798**	**16.3%**	**53,241,326**	**2.3%**
Capital Improvement Program Funds						
593 Cemetery Capital Fund	0	4,689	0	(100.0%)	0	N/A
565 City Affordable Housing Capital Fund	47,218	0	0	N/A	0	N/A
865 Convention Center Capital Fund	421,032	2,700,000	0	N/A	0	N/A
591 Electric Utility Capital Fund	110,960,995	241,546,466	304,029,500	25.9%	100,491,000	(66.9%)
536 Fire Department Capital Fund	627,374	1,473,700	28,345	(98.1%)	29,075	2.6%
539 General Government Capital Fund	3,686,021	2,390,820	776,902	(67.5%)	849,783	9.4%
537 Library Department Capital Fund	0	471,848	21,804	(95.4%)	22,365	N/A
532 Parks and Recreation Capital Fund	4,717,865	5,657,793	1,656,669	(70.7%)	5,071,630	206.1%
538 Public Buildings Capital Fund	2,656,672	1,792,207	497,511	(72.2%)	192,343	(61.3%)
597 Recycled Water Capital Fund	0	0	50,000	N/A	50,000	N/A
540 Related Santa Clara Developer Fund	2,192,096	795,344	803,406	1.0%	808,048	0.6%
594 Sewer Utility Capital Fund	16,506,801	12,570,472	15,216,632	21.1%	8,774,449	(42.3%)
596 Solid Waste Capital Fund	1,616,466	788,000	812,000	3.0%	834,160	2.7%
535 Storm Drain Capital Fund	3,083,905	6,979,765	2,114,357	(69.7%)	3,438,236	62.6%

BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
Capital Improvement Program Funds						
534 Street Lighting Capital Fund	125,411	5,365,000	125,000	(97.7%)	125,000	0.0%
533 Streets and Highways Capital Fund	32,159,641	43,785,976	16,278,702	(62.8%)	16,414,751	0.8%
541 Tasman East Infrastructure Improvement Fund	9,184	3,734,932	0	N/A	0	N/A
592 Water Utility Capital Fund	273,723	3,995,000	5,175,000	N/A	4,400,000	N/A
Total Capital Improvement Program Funds	**179,084,404**	**334,052,012**	**347,585,828**	**4.1%**	**141,500,840**	**(59.3%)**
Other Agency Fund						
801 Sports and Open Space Authority Fund	16,658	10,200	10,404	2.0%	10,612	2.0%
Total Other Agency Fund	**16,658**	**10,200**	**10,404**	**2.0%**	**10,612**	**2.0%**
Debt Service Funds						
491 Electric Utility Debt Service Fund	17,612,099	147,554,002	270,118,403	83.1%	22,783,040	(91.6%)
431 Public Facilities Financing Corporation Fund	1,442,378	1,406,440	1,441,979	2.53%	1,435,579	(0.4%)
494 Sewer Utility Debt Service Fund	35,976,738	0	0	0.0%	3,300,762	0.0%
Total Debt Service Funds	**55,031,215**	**148,960,442**	**271,560,382**	**82.3%**	**27,519,381**	**(89.9%)**
Grand Total Revenues	**1,590,008,056**	**1,851,319,279**	**2,178,123,840**	**17.7%**	**1,814,119,934**	**(16.7%)**

BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
General Fund						
001 General Fund	285,801,018	310,698,189	333,645,699	7.4%	342,802,597	2.7%
Total General Fund	**285,801,018**	**310,698,189**	**333,645,699**	**7.4%**	**342,802,597**	**2.7%**
Special Revenue Funds						
463 Bridge Maintenance District #2 Fund	80,000	0	0	0.0%	420,000	0.0%
155 Building Development Services Fund	15,405,438	15,285,186	17,529,658	14.7%	18,188,195	3.8%
220 Building Special Programs and Training Fund	32,451	44,995	44,995	0.0%	44,995	0.0%
165 City Affordable Housing Fund	3,371,483	1,593,647	1,860,626	16.8%	1,891,765	1.7%
027 Community Facilities District No. 2019-1 (Lawrence Station) Fund	98,656	386,142	396,315	2.6%	406,768	2.6%
026 Convention Center Maintenance District Fund	1,566,937	1,862,825	1,993,225	7.0%	2,143,265	7.5%
124 Developer Traffic Payments Fund	3,301,046	0	0	0.0%	0	N/A
025 Downtown Parking Maintenance District Fund	65,569	153,126	139,990	(8.6%)	147,412	5.3%
077 Endowment Care Fund	48,857	30,000	60,000	100.0%	60,000	0.0%
144 Engineering Operating Grant Trust Fund	427,496	0	0	N/A	0	N/A
079 Expendable Trust Fund	169,368	0	0	N/A	0	N/A
159 Fire CUPA Fund	0	0	1,779,867		1,893,649	
158 Fire Development Service Fund	3,118,129	3,396,403	3,908,122	N/A	4,172,373	6.8%
178 Fire Operating Grant Trust Fund	3,557,296	4,297,283	5,274,893	22.7%	0	(100.0%)
121 Gas Tax Fund	4,650,000	4,520,000	2,975,000	(34.2%)	2,990,250	0.5%
562 Housing and Urban Development Fund	1,272,274	2,532,068	771,695	(69.5%)	806,269	4.5%
164 Housing Authority Fund	3,630,325	468,931	459,878	(1.9%)	471,936	2.6%
169 Housing Successor Agency Fund	629,577	902,579	1,127,973	25.0%	1,152,142	2.1%
072 Library Donations Trust Fund	0	0	0	N/A	0	N/A
112 Library Operating Grant Trust Fund	184,802	0	64,709	N/A	0	N/A
101 Other City Departments Operating Grant Trust Fund	176,057	0	0	N/A	0	N/A
111 Parks and Recreation Operating Grant Trust Fund	185,934	152,363	167,317	9.8%	167,317	0.0%
076 Perpetual Care Fund	762	500	500	0.0%	500	0.0%
177 Police Operating Grant Trust Fund	707,422	0	0	N/A	0	N/A
157 Prefunded Plan Review Fund	112,972	0	0	N/A	0	N/A
067 Public Donations Fund	42,993	0	0	N/A	0	N/A
221 Public, Educational, and Governmental Fee Fund	78,362	200,000	200,000	0.0%	200,000	0.0%
122 Road Maintenance and Rehabilitation (SB1) Fund	2,500,000	4,301,915	2,900,000	(32.6%)	2,900,000	0.0%
123 Traffic Mitigation Fund	1,883,910	1,331,000	500,000	(62.4%)	750,000	50.0%
Total Special Revenue Funds	**47,298,116**	**41,458,963**	**42,154,763**	**1.7%**	**38,806,836**	**(7.9%)**
Enterprise Funds						
093 Cemetery Fund	990,668	1,631,437	1,757,102	7.7%	1,671,013	(4.9%)

BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
Enterprise Funds						
860 Convention Center Enterprise Fund	17,591,461	20,749,930	18,174,268	(12.4%)	19,618,653	7.9%
191 Electric Operating Grant Trust Fund	29,190,008	68,826,299	58,345,188	(15.2%)	40,969,800	(29.8%)
091 Electric Utility Fund	633,947,444	693,341,184	751,954,951	8.5%	850,681,958	13.1%
094 Sewer Utility Fund	36,417,591	48,056,197	55,382,521	15.2%	53,615,148	(3.2%)
096 Solid Waste Fund	36,476,832	41,325,198	42,617,265	3.1%	44,611,836	4.7%
097 Water Recycling Fund	7,344,383	9,307,540	10,940,055	17.5%	12,078,471	10.4%
092 Water Utility Fund	54,823,833	61,955,133	72,320,343	16.7%	77,167,824	6.7%
Total Enterprise Funds	**816,782,220**	**945,192,918**	**1,011,491,693**	**7.0%**	**1,100,414,703**	**8.8%**
Internal Service Funds						
048 Communication Acquisitions Fund	311,831	1,067,904	1,064,336	(0.3%)	1,068,501	0.4%
053 Fleet Operations Fund	5,699,462	5,939,015	6,757,227	13.8%	6,951,987	2.9%
045 Information Technology Services Fund	13,006,652	15,439,338	18,199,879	17.9%	18,417,307	1.2%
044 Public Works Capital Projects Management Fund	4,169,722	4,373,674	4,991,087	14.1%	5,119,299	2.6%
082 Special Liability Insurance Fund	5,415,583	6,530,000	9,152,000	40.2%	7,655,000	(16.4%)
087 Unemployment Insurance Fund	54,056	110,000	100,000	(9.1%)	105,000	5.0%
050 Vehicle Replacement Fund	5,294,895	5,827,284	3,994,000	(31.5%)	1,863,635	(53.3%)
081 Workers' Compensation Fund	5,838,003	6,437,000	6,858,000	6.5%	7,101,000	3.5%
Total Internal Service Funds	**39,790,204**	**45,724,215**	**51,116,529**	**11.8%**	**48,281,729**	**(5.5%)**
Capital Improvement Program Funds						
593 Cemetery Capital Fund	6,000	4,689	0	(100.0%)	0	N/A
565 City Affordable Housing Capital Fund	6,544,484	0	0	N/A	0	N/A
865 Convention Center Capital Fund	839,637	4,426,973	0	(100.0%)	0	100.0%
591 Electric Utility Capital Fund	63,498,299	372,589,288	304,029,500	(18.4%)	100,491,000	(66.9%)
536 Fire Department Capital Fund	530,564	1,868,136	28,345	(98.5%)	29,075	2.6%
539 General Government Capital Fund	1,928,221	9,915,932	776,902	(92.2%)	849,783	9.4%
537 Library Department Capital Fund	35,834	716,175	21,804	(97.0%)	22,365	N/A
532 Parks and Recreation Capital Fund	13,479,424	28,495,758	8,182,875	(71.3%)	5,797,869	(29.1%)
542 Patrick Henry Drive Infrastructure Improvement Fund	4,266	0	0	0.0%	0	0.0%
538 Public Buildings Capital Fund	1,686,955	3,221,336	497,511	(84.6%)	192,343	(61.3%)
597 Recycled Water Capital Fund	196,318	400,000	50,000	(87.5%)	50,000	0.0%
540 Related Santa Clara Developer Fund	593,648	795,344	803,406	1.0%	808,048	0.6%
594 Sewer Utility Capital Fund	20,218,641	44,498,871	23,914,763	(46.3%)	16,080,567	(32.8%)
596 Solid Waste Capital Fund	1,260,399	788,000	812,000	3.0%	834,160	2.7%
535 Storm Drain Capital Fund	1,530,010	9,508,428	2,114,357	(77.8%)	3,438,236	62.6%
534 Street Lighting Capital Fund	132,268	8,760,508	125,000	(98.6%)	125,000	0.0%

BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	Change %	FY 2026/27 Proposed	Change %
Capital Improvement Program Funds						
533 Streets and Highways Capital Fund	22,047,002	71,090,653	16,278,702	(77.1%)	16,814,751	3.3%
541 Tasman East Infrastructure Improvement Fund	26,260	2,866,187	1,433,038	(50.0%)	29,865	(97.9%)
592 Water Utility Capital Fund	4,645,563	8,985,881	8,675,000	(3.5%)	5,200,000	(40.1%)
Total Capital Improvement Program Funds	**139,203,793**	**568,932,159**	**367,743,203**	**(35.4%)**	**150,763,062**	**(59.0%)**
Other Agency Fund						
801 Sports and Open Space Authority Fund	10,498	10,200	11,404	11.8%	11,612	1.8%
Total Other Agency Fund	**10,498**	**10,200**	**11,404**	**11.8%**	**11,612**	**1.8%**
Debt Service Funds						
491 Electric Utility Debt Service Fund	17,599,767	147,554,002	268,518,403	82.0%	22,533,040	(91.6%)
431 Public Facilities Financing Corporation Fund	1,402,385	1,405,940	1,406,979	0.1%	1,400,579	(0.5%)
494 Sewer Utility Debt Service Fund	33,498,216	3,303,762	3,299,263	(0.1%)	3,300,762	0.0%
Total Debt Service Funds	**52,500,368**	**152,263,704**	**273,224,645**	**79.4%**	**27,234,381**	**(90.0%)**
Grand Total Expenditures	**1,381,386,217**	**2,064,280,348**	**2,079,387,936**	**0.7%**	**1,708,314,920**	**(17.8%)**

BUDGET SUMMARY | TRANSFER SCHEDULE

	Proposed FY 2025/26 Transfer		Proposed FY 2026/27 Transfer	
Fund	**To**	**From**	**To**	**From**
From General Fund (001)		10,979,489		10,462,744
To Building Development Services Fund (155)	122,258		152,923	
To Cemetery Fund (093)	1,078,109		1,146,087	
To Convention Center Maintenance District Fund (026)	940,109		1,010,876	
To Downtown Parking Maintenance District Fund (025)	139,384		146,783	
To Fire Department Capital Fund (536)	28,345		29,075	
To Fire Operating Grant Trust Fund (178)	800,004		0	
To General Government Capital Fund (539)	320,303		12,183	
To Library Department Capital Fund (537)	21,804		22,365	
To Parks and Recreation Capital Fund (532)	1,156,669		571,630	
To Parks and Recreation Operating Grant Trust Fund (111)	27,445		27,445	
To Public Buildings Capital Fund (538)	497,511		192,343	
To Public Facilities Financing Corporation Fund (431)	1,406,979		1,400,579	
To Solid Waste Fund (096)	102,564		102,564	
To Sports and Open Space Authority Fund (801)	10,404		10,612	
To Storm Drain Capital Fund (535)	660,357		1,984,236	
To Streets and Highways Capital Fund (533)	3,667,244		3,653,043	
Subtotal Transfer from General Fund	**10,979,489**	**10,979,489**	**10,462,744**	**10,462,744**
From Building Development Services Fund (155)		222,339		215,356
To Building Special Programs & Training Fund (220)	7,000		7,000	
To General Fund (001)	198,238		205,506	
To General Government Capital Fund (539)	17,101		2,850	
Subtotal Transfer from Building Development Services	**222,339**	**222,339**	**215,356**	**215,356**
From Building Special Programs and Training Fund		1,765		1,765
To General Fund (001)	1,765		1,765	
Subtotal Transfer from Building Special Programs and	**1,765**	**1,765**	**1,765**	**1,765**
From Bridge Maintenance District #2 Fund (463)		0		420,000
To Streets and Highways Capital Fund (533)	0		420,000	
Subtotal Transfer from Bridge Maintenance District #2	**0**	**0**	**420,000**	**420,000**
From Electric Operating Grant Trust Fund (191)		46,721,966		28,089,383
To Electric Utility Fund (091)	46,586,966		28,089,383	
To Streets and Highways Capital Fund (533)	135,000		0	
Subtotal Transfer from Electric Operating Grant Trust Fund	**46,721,966**	**46,721,966**	**28,089,383**	**28,089,383**

BUDGET SUMMARY | TRANSFER SCHEDULE

	Proposed FY 2025/26 Transfer		Proposed FY 2026/27 Transfer	
Fund	**To**	**From**	**To**	**From**
From Electric Utility Debt Service Fund (491)		246,000,000		0
To Electric Utility Capital Fund (591)	246,000,000		0	
Subtotal Transfer from Electric Utility Debt Service Fund	**246,000,000**	**246,000,000**	**0**	**0**
From Electric Utility Fund (091)		73,479,435		112,519,442
To General Government Capital Fund (539)	295,032		605,234	
To Electric Utility Capital Fund (591)	50,541,000		89,256,168	
To Electric Utility Debt Service Fund (491)	22,518,403		22,533,040	
To Street Lighting Capital Fund (534)	125,000		125,000	
Subtotal Transfer from Electric Utility Fund	**73,479,435**	**73,479,435**	**112,519,442**	**112,519,442**
From Endowment Care Fund (077)		60,000		60,000
To Cemetery Fund (093)	60,000		60,000	
Subtotal Transfer from Endowment Care Fund	**60,000**	**60,000**	**60,000**	**60,000**
From Fire Development Services Fund (158)		3,807		635
To General Government Capital Fund (539)	3,807		635	
Subtotal Transfer from Fire Development Services Fund	**3,807**	**3,807**	**635**	**635**
From Gas Tax Fund (121)		2,975,000		2,990,250
To Streets and Highways Capital Fund (533)	2,975,000		2,990,250	
Subtotal Transfer from Gas Tax Fund	**2,975,000**	**2,975,000**	**2,990,250**	**2,990,250**
From Perpetual Care Fund (076)		500		500
To Cemetery Fund (093)	500		500	
Subtotal Transfer from Perpetual Care Fund	**500**	**500**	**500**	**500**
From Road Maintenance and Rehabilitation (SB1) Fund (122)		2,900,000		2,900,000
To Streets and Highways Capital Fund (533)	2,900,000		2,900,000	
Subtotal Transfer from Road Maintenance and Rehabilitation (SB1) Fund	**2,900,000**	**2,900,000**	**2,900,000**	**2,900,000**
From Sewer Utility Fund (094)		15,223,499		12,122,355
To General Government Capital Fund (539)	6,867		47,144	
To Sewer Utility Capital Fund (594)	15,216,632		8,774,449	
To Sewer Utility Debt Service Fund (494)	0		3,300,762	
Subtotal Transfer from Sewer Utility Fund	**15,223,499**	**15,223,499**	**12,122,355**	**12,122,355**

BUDGET SUMMARY | TRANSFER SCHEDULE

	Proposed FY 2025/26 Transfer		Proposed FY 2026/27 Transfer	
Fund	**To**	**From**	**To**	**From**
From Solid Waste Fund (096)		556,200		598,027
To General Government Capital Fund (539)	2,200		21,867	
To Solid Waste Capital Fund (596)	554,000		576,160	
Subtotal Transfer from Solid Waste Fund	**556,200**	**556,200**	**598,027**	**598,027**
From Storm Drain Capital Fund (535)		1,454,000		1,454,000
To General Fund (001)	1,454,000		1,454,000	
Subtotal Transfer from Storm Drain Capital Fund	**1,454,000**	**1,454,000**	**1,454,000**	**1,454,000**
From Traffic Mitigation Fund (123)		500,000		750,000
To Streets and Highways Capital Fund (533)	500,000		750,000	
Subtotal Transfer from Traffic Mitigation Fund	**500,000**	**500,000**	**750,000**	**750,000**
From Water Recycling Fund (097)		50,000		50,000
To Recycled Water Capital Fund (597)	50,000		50,000	
Subtotal Transfer from Water Recycling Fund	**50,000**	**50,000**	**50,000**	**50,000**
From Water Utility Fund (092)		5,527,092		4,805,870
To Electric Utility Capital Fund (591)	220,500		246,000	
To General Government Capital Fund (539)	131,592		159,870	
To Water Utility Capital Fund (592)	5,175,000		4,400,000	
Subtotal Transfer from Water Utility Fund	**5,527,092**	**5,527,092**	**4,805,870**	**4,805,870**
Total Transfers	**406,655,092**	**406,655,092**	**177,440,327**	**177,440,327**

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	FY 2025/26 Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
General Fund	**167,551,627**	**337,445,775**	**504,997,402**	**333,645,699**	**171,351,703**	**504,997,402**	
Special Revenue and Other Funds							
Bridge Maintenance District #2 Fund	303,375	91,800	395,175	0	395,175	395,175	9
Building Development Services Fund	36,192,975	16,858,258	53,051,233	17,529,658	35,521,575	53,051,233	
Building Special Programs and Training Fund	261,264	44,995	306,259	44,995	261,264	306,259	
City Affordable Housing Fund	11,779,767	1,253,326	13,033,093	1,860,626	11,172,467	13,033,093	
Community Facilities District No. 2019-1 (Lawrence Station) Fund	1,253,057	400,032	1,653,089	396,315	1,256,774	1,653,089	
Convention Center Maintenance District Fund	104,566	1,993,225	2,097,791	1,993,225	104,566	2,097,791	
Developer Traffic Payments Fund	5,637,054	0	5,637,054	0	5,637,054	5,637,054	
Downtown Parking Maintenance Fund	658,747	153,584	812,331	139,990	672,341	812,331	
Endowment Care Fund	2,709,047	210,000	2,919,047	60,000	2,859,047	2,919,047	
Engineering Operating Grant Trust Fund	50,000	0	50,000	0	50,000	50,000	
Expendable Trust Fund	1,340	0	1,340	0	1,340	1,340	
Fire CUPA Fund	405,654	2,019,000	2,424,654	1,779,867	644,787	2,424,654	6
Fire Development Services Fund	2,398,181	3,429,000	5,827,181	3,908,122	1,919,059	5,827,181	4
Fire Operating Grant Trust Fund	608,355	4,891,112	5,499,467	5,274,893	224,574	5,499,467	10
Gas Tax Fund	2,042,653	3,950,000	5,992,653	2,975,000	3,017,653	5,992,653	9
Housing and Urban Development Fund	696,339	771,695	1,468,034	771,695	696,339	1,468,034	
Housing Authority Fund	1,168,182	281,088	1,449,270	459,878	989,392	1,449,270	7
Housing Successor Agency Fund	4,860,508	1,302,573	6,163,081	1,127,973	5,035,108	6,163,081	
Library Operating Grant Trust Fund	0	64,709	64,709	64,709	0	64,709	
Other City Departments Operating Grant Trust Fund	23,408	0	23,408	0	23,408	23,408	
Parks and Recreation Operating Grant Trust Fund	140,747	167,317	308,064	167,317	140,747	308,064	
Perpetual Care Fund	38,244	500	38,744	500	38,244	38,744	
Police Operating Grant Trust Fund	20,656	0	20,656	0	20,656	20,656	
Prefunded Plan Review Fund	32,614	0	32,614	0	32,614	32,614	
Public, Educational, and Governmental Fee Fund	2,044,168	200,000	2,244,168	200,000	2,044,168	2,244,168	
Road Maintenance and Rehabilitation (SB1) Fund	1,459,660	3,158,000	4,617,660	2,900,000	1,717,660	4,617,660	9

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
	FY 2025/26						
Special Revenue and Other Funds							
Traffic Mitigation Fund	876,634	700,000	1,576,634	500,000	1,076,634	1,576,634	9
Total Special Revenue and Other Funds	**75,767,195**	**41,940,214**	**117,707,409**	**42,154,763**	**75,552,646**	**117,707,409**	
Enterprise Funds							
Cemetery Fund	739,365	1,738,609	2,477,974	1,757,102	720,872	2,477,974	
Convention Center Enterprise Fund	4,992,935	17,759,017	22,751,952	18,174,268	4,577,684	22,751,952	
Electric Operating Grant Trust Fund	79,226,502	48,108,165	127,334,667	58,345,188	68,989,479	127,334,667	3
Electric Utility Fund	529,199,706	879,074,042	1,408,273,748	751,954,951	656,318,797	1,408,273,748	5
Sewer Utility Fund	39,175,664	52,407,375	91,583,039	55,382,521	36,200,518	91,583,039	
Solid Waste Fund	15,846,691	42,390,177	58,236,868	42,617,265	15,619,603	58,236,868	
Water Recycling Fund	4,813,710	9,651,409	14,465,119	10,940,055	3,525,064	14,465,119	4
Water Utility Fund	23,779,698	76,402,644	100,182,342	72,320,343	27,861,999	100,182,342	5
Total Enterprise Funds	**697,774,271**	**1,127,531,438**	**1,825,305,709**	**1,011,491,693**	**813,814,016**	**1,825,305,709**	
Internal Service Funds							
Communication Acquisitions Fund	9,183,635	1,064,336	10,247,971	1,064,336	9,183,635	10,247,971	
Fleet Operations Fund	1,213,940	6,747,970	7,961,910	6,757,227	1,204,683	7,961,910	
Information Technology Services Fund	2,046,139	18,127,387	20,173,526	18,199,879	1,973,647	20,173,526	
Public Works Capital Projects Management Fund	783,977	4,991,087	5,775,064	4,991,087	783,977	5,775,064	
Special Liability Insurance Fund	8,699,983	7,390,000	16,089,983	9,152,000	6,937,983	16,089,983	3
Unemployment Insurance Fund	144,047	100,000	244,047	100,000	144,047	244,047	
Vehicle Replacement Fund	14,131,798	6,771,018	20,902,816	3,994,000	16,908,816	20,902,816	5
Workers' Compensation Fund	10,183,499	6,858,000	17,041,499	6,858,000	10,183,499	17,041,499	
Total Internal Service Funds	**46,387,018**	**52,049,798**	**98,436,816**	**51,116,529**	**47,320,287**	**98,436,816**	
Capital Improvement Program Funds							
Cemetery Capital Fund	73,940	0	73,940	0	73,940	73,940	
City Affordable Housing Capital Fund	4,590,718	0	4,590,718	0	4,590,718	4,590,718	
Electric Utility Capital Fund	53,925,918	304,029,500	357,955,418	304,029,500	53,925,918	357,955,418	

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
	FY 2025/26						
Capital Improvement Program Funds							
Fire Department Capital Fund	853,438	28,345	881,783	28,345	853,438	881,783	
General Government Capital Fund	1,601,714	776,902	2,378,616	776,902	1,601,714	2,378,616	
Library Department Capital Fund	4,080	21,804	25,884	21,804	4,080	25,884	
Parks and Recreation Capital Fund	28,985,829	1,656,669	30,642,498	8,182,875	22,459,623	30,642,498	9
Public Buildings Capital Fund	4,013,119	497,511	4,510,630	497,511	4,013,119	4,510,630	
Recycled Water Capital Fund	41,105	50,000	91,105	50,000	41,105	91,105	
Related Santa Clara Developer Fund	393,992	803,406	1,197,398	803,406	393,992	1,197,398	
Sewer Utility Capital Fund	36,031,370	15,216,632	51,248,002	23,914,763	27,333,239	51,248,002	9
Solid Waste Capital Fund	1,612,900	812,000	2,424,900	812,000	1,612,900	2,424,900	
Storm Drain Capital Fund	1,749,047	2,114,357	3,863,404	2,114,357	1,749,047	3,863,404	
Street Lighting Capital Fund	353,788	125,000	478,788	125,000	353,788	478,788	
Streets and Highways Capital Fund	29,421,167	16,278,702	45,699,869	16,278,702	29,421,167	45,699,869	
Tasman East Infrastructure Improvement Fund	6,822,187	0	6,822,187	1,433,038	5,389,149	6,822,187	9
Water Utility Capital Fund	9,541,535	5,175,000	14,716,535	8,675,000	6,041,535	14,716,535	9
Total Capital Improvement Program Funds	**180,015,847**	**347,585,828**	**527,601,675**	**367,743,203**	**159,858,472**	**527,601,675**	
Other Agency Funds							
Sports and Open Space Authority Fund	5,261	10,404	15,665	11,404	4,261	15,665	
Total Other Agency Funds	**5,261**	**10,404**	**15,665**	**11,404**	**4,261**	**15,665**	
Debt Service Funds							
Electric Utility Debt Service Fund	21,763,523	270,118,403	291,881,926	268,518,403	23,363,523	291,881,926	
Public Facilities Financing Corporation Fund	823,417	1,441,979	2,265,396	1,406,979	858,417	2,265,396	
Sewer Utility Debt Service Fund	4,389,592	0	4,389,592	3,299,263	1,090,329	4,389,592	
Total Debt Service Funds	**26,976,532**	**271,560,382**	**298,536,914**	**273,224,645**	**25,312,269**	**298,536,914**	
Total City Funds	**1,194,477,751**	**2,178,123,839**	**3,372,601,590**	**2,079,387,936**	**1,293,213,654**	**3,372,601,590**	

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
	FY 2026/27						
General Fund	**171,351,703**	**340,402,275**	**511,753,978**	**342,802,597**	**168,951,381**	**511,753,978**	
Special Revenue and Other Funds							
Bridge Maintenance District #2 Fund	395,175	93,600	488,775	420,000	68,775	488,775	9
Building Development Services Fund	35,521,575	17,482,923	53,004,498	18,188,195	34,816,303	53,004,498	
Building Special Programs and Training Fund	261,264	44,995	306,259	44,995	261,264	306,259	
City Affordable Housing Fund	11,172,467	1,265,252	12,437,719	1,891,765	10,545,954	12,437,719	
Community Facilities District No. 2019-1 (Lawrence Station) Fund	1,256,774	408,033	1,664,807	406,768	1,258,039	1,664,807	
Convention Center Maintenance District Fund	104,566	2,143,265	2,247,831	2,143,265	104,566	2,247,831	
Developer Traffic Payments Fund	5,637,054	0	5,637,054	0	5,637,054	5,637,054	
Downtown Parking Maintenance Fund	672,341	160,983	833,324	147,412	685,912	833,324	
Endowment Care Fund	2,859,047	210,000	3,069,047	60,000	3,009,047	3,069,047	
Engineering Operating Grant Trust Fund	50,000	0	50,000	0	50,000	50,000	
Expendable Trust Fund	1,340	0	1,340	0	1,340	1,340	
Fire CUPA Fund	644,787	2,080,120	2,724,907	1,893,649	831,258	2,724,907	4
Fire Development Services Fund	1,919,059	3,534,750	5,453,809	4,172,373	1,281,436	5,453,809	4
Fire Operating Grant Trust Fund	224,574	0	224,574	0	224,574	224,574	
Gas Tax Fund	3,017,653	3,950,000	6,967,653	2,990,250	3,977,403	6,967,653	9
Housing and Urban Development Fund	696,339	806,269	1,502,608	806,269	696,339	1,502,608	
Housing Authority Fund	989,392	286,710	1,276,102	471,936	804,166	1,276,102	7
Housing Successor Agency Fund	5,035,108	1,317,124	6,352,232	1,152,142	5,200,090	6,352,232	
Other City Departments Operating Grant Trust Fund	23,408	0	23,408	0	23,408	23,408	
Parks and Recreation Operating Grant Trust Fund	140,747	167,317	308,064	167,317	140,747	308,064	
Perpetual Care Fund	38,244	500	38,744	500	38,244	38,744	
Police Operating Grant Trust Fund	20,656	0	20,656	0	20,656	20,656	
Prefunded Plan Review Fund	32,614	0	32,614	0	32,614	32,614	
Public, Educational, and Governmental Fee Fund	2,044,168	200,000	2,244,168	200,000	2,044,168	2,244,168	
Road Maintenance and Rehabilitation (SB1) Fund	1,717,660	3,169,000	4,886,660	2,900,000	1,986,660	4,886,660	9

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
			FY 2026/27				
Special Revenue and Other Funds							
Traffic Mitigation Fund	1,076,634	950,000	2,026,634	750,000	1,276,634	2,026,634	9
Total Special Revenue and Other Funds	**75,552,646**	**38,270,841**	**113,823,487**	**38,806,836**	**75,016,651**	**113,823,487**	
Enterprise Funds							
Cemetery Fund	720,872	1,806,587	2,527,459	1,671,013	856,446	2,527,459	5
Convention Center Enterprise Fund	4,577,684	19,159,951	23,737,635	19,618,653	4,118,982	23,737,635	8
Electric Operating Grant Trust Fund	68,989,479	51,266,059	120,255,538	40,969,800	79,285,738	120,255,538	5
Electric Utility Fund	656,318,797	946,021,630	1,602,340,427	850,681,958	751,658,469	1,602,340,427	5
Sewer Utility Fund	36,200,518	57,104,393	93,304,911	53,615,148	39,689,763	93,304,911	
Solid Waste Fund	15,619,603	44,060,626	59,680,229	44,611,836	15,068,393	59,680,229	
Water Recycling Fund	3,525,064	11,615,151	15,140,215	12,078,471	3,061,744	15,140,215	4
Water Utility Fund	27,861,999	82,140,262	110,002,261	77,167,824	32,834,437	110,002,261	5
Total Enterprise Funds	**813,814,016**	**1,213,174,659**	**2,026,988,675**	**1,100,414,703**	**926,573,972**	**2,026,988,675**	
Internal Service Funds							
Communication Acquisitions Fund	9,183,635	1,068,501	10,252,136	1,068,501	9,183,635	10,252,136	
Fleet Operations Fund	1,204,683	6,940,571	8,145,254	6,951,987	1,193,267	8,145,254	
Information Technology Services Fund	1,973,647	18,417,936	20,391,583	18,417,307	1,974,276	20,391,583	
Public Works Capital Projects Management Fund	783,977	5,119,299	5,903,276	5,119,299	783,977	5,903,276	
Special Liability Insurance Fund	6,937,983	7,655,000	14,592,983	7,655,000	6,937,983	14,592,983	
Unemployment Insurance Fund	144,047	105,000	249,047	105,000	144,047	249,047	
Vehicle Replacement Fund	16,908,816	6,834,019	23,742,835	1,863,635	21,879,200	23,742,835	5
Workers' Compensation Fund	10,183,499	7,101,000	17,284,499	7,101,000	10,183,499	17,284,499	
Total Internal Service Funds	**47,320,287**	**53,241,326**	**100,561,613**	**48,281,729**	**52,279,884**	**100,561,613**	
Capital Improvement Program Funds							
Cemetery Capital Fund	73,940	0	73,940	0	73,940	73,940	
City Affordable Housing Capital Fund	4,590,718	0	4,590,718	0	4,590,718	4,590,718	
Electric Utility Capital Fund	53,925,918	100,491,000	154,416,918	100,491,000	53,925,918	154,416,918	

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

Fund	Beginning Fund Balance	Revenue and Transfers	Total Sources Available	Expenditures and Transfers	Ending Fund Balance	Total Uses Available	*
	FY 2026/27						
Capital Improvement Program Funds							
Fire Department Capital Fund	853,438	29,075	882,513	29,075	853,438	882,513	
General Government Capital Fund	1,601,714	849,783	2,451,497	849,783	1,601,714	2,451,497	
Library Department Capital Fund	4,080	22,365	26,445	22,365	4,080	26,445	
Parks and Recreation Capital Fund	22,459,623	5,071,630	27,531,253	5,797,869	21,733,384	27,531,253	
Patrick Henry Drive Infrastructure Improvement Fund	0	0	0	0	0	0	
Public Buildings Capital Fund	4,013,119	192,343	4,205,462	192,343	4,013,119	4,205,462	
Recycled Water Capital Fund	41,105	50,000	91,105	50,000	41,105	91,105	
Related Santa Clara Developer Fund	393,992	808,048	1,202,040	808,048	393,992	1,202,040	
Sewer Utility Capital Fund	27,333,239	8,774,449	36,107,688	16,080,567	20,027,121	36,107,688	9
Solid Waste Capital Fund	1,612,900	834,160	2,447,060	834,160	1,612,900	2,447,060	
Storm Drain Capital Fund	1,749,047	3,438,236	5,187,283	3,438,236	1,749,047	5,187,283	
Street Lighting Capital Fund	353,788	125,000	478,788	125,000	353,788	478,788	
Streets and Highways Capital Fund	29,421,167	16,414,751	45,835,918	16,814,751	29,021,167	45,835,918	
Tasman East Infrastructure Improvement Fund	5,389,149	0	5,389,149	29,865	5,359,284	5,389,149	
Water Utility Capital Fund	6,041,535	4,400,000	10,441,535	5,200,000	5,241,535	10,441,535	9
Total Capital Improvement Program Funds	**159,858,472**	**141,500,840**	**301,359,312**	**150,763,062**	**150,596,250**	**301,359,312**	
Other Agency Funds							
Sports and Open Space Authority Fund	4,261	10,612	14,873	11,612	3,261	14,873	7
Total Other Agency Funds	**4,261**	**10,612**	**14,873**	**11,612**	**3,261**	**14,873**	
Debt Service Funds							
Electric Utility Debt Service Fund	23,363,523	22,783,040	46,146,563	22,533,040	23,613,523	46,146,563	
Public Facilities Financing Corporation Fund	858,417	1,435,579	2,293,996	1,400,579	893,417	2,293,996	
Sewer Utility Debt Service Fund	1,090,329	3,300,762	4,391,091	3,300,762	1,090,329	4,391,091	7
Total Debt Service Funds	**25,312,269**	**27,519,381**	**52,831,650**	**27,234,381**	**25,597,269**	**52,831,650**	
Total City Funds	**1,293,213,654**	**1,814,119,934**	**3,107,333,588**	**1,708,314,920**	**1,399,018,668**	**3,107,333,588**	

BUDGET SUMMARY | SUMMARY OF FUND ACTIVITY

***Explanations for FY 2025/26 Beginning Fund Balance and Ending Fund Balance Changes Greater Than 10%**

1. The accumulation of surplus revenues and/or expenditure savings is being used for budget balancing purposes.
2. The beginning fund balance includes carryover of the prior year's budget. If these carryovers are removed, the change in fund balance is less than 10%.
3. The accumulation of savings is being used for various one-time uses.
4. This fund's expenditure budget is determined using rates, fees and charges estimates for cost recovery; reflects anticipated activity.
5. The accumulation of savings is being used to support future years' uses and/or also to establish recommended reserve levels.
6. The establishment or elimination of the fund.
7. The planned draw down of accumulated fund balance and/or reserves.
8. The revenue and expenditure activity in this fund are provided and/or managed by an outside agency.
9. Changes in expenditure levels related to timing changes in capital expenditures.
10. This fund's activity relates to grant activity, that may fluctuate based on the grant parameters.

***Explanations for FY 2026/27 Beginning Fund Balance and Ending Fund Balance Changes Greater Than 10%**

1. The accumulation of surplus revenues and/or expenditure savings is being used for budget balancing purposes.
2. The beginning fund balance includes carryover of the prior year's budget. If these carryovers are removed, the change in fund balance is less than 10%.
3. The accumulation of savings is being used for various one-time uses.
4. This fund's expenditure budget is determined using rates, fees and charges estimates for cost recovery; reflects anticipated activity
5. The accumulation of savings is being used to support future years' uses and/or also to establish recommended reserve levels.
6. The establishment or elimination of the fund.
7. The planned draw down of accumulated fund balance and/or reserves
8. The revenue and expenditure activity in this fund are provided and managed by an outside agency.
9. Changes in expenditure levels related to timing changes in capital expenditures.
10. This fund's activity relates to grant activity, that may fluctuate based on the grant parameters.

BUDGET SUMMARY | OPERATING EXPENDITURES BY CATEGORY

	FY 2024/25 Adopted	FY 2025/26 Proposed	% Change	FY 2026/27 Proposed	% Change
Salary and Benefits					
Salary	190,885,361	210,740,989	10.4%	219,926,369	4.4%
As-Needed	9,192,179	10,224,463	11.2%	9,831,966	(3.8%)
Overtime	15,823,774	23,147,273	46.3%	21,319,077	(7.9%)
Retirement	87,417,771	94,625,695	8.2%	95,342,971	0.8%
Health Allocations	22,106,864	25,382,921	14.8%	27,334,136	7.7%
Medicare	2,920,783	3,424,655	17.3%	3,579,632	4.5%
Social Security	7,883,344	8,305,328	5.4%	8,567,870	3.2%
Other Benefits	10,885,049	10,785,892	(0.9%)	11,440,991	6.1%
Total Salary and Benefits	**347,115,125**	**386,637,216**	**11.4%**	**397,343,012**	**2.8%**
Non-Personnel					
Materials/Services/Supplies	146,627,900	197,953,406	35.0%	205,928,046	4.0%
Resource/Production	538,173,374	538,357,891	0.0%	608,225,508	13.0%
Interfund Services	63,106,147	76,218,360	20.8%	78,402,394	2.9%
Contribution In Lieu/Franchise	36,718,404	42,166,911	14.8%	45,196,238	7.2%
Capital Outlay	9,769,688	21,763,808	122.8%	4,363,340	(80.0%)
Other Expenditures	2,186,091	0	(100.0%)	0	0.0%
Transfers to Other Funds	177,196,724	159,201,092	(10.2%)	175,986,327	10.5%
Total Non-Personnel	**973,778,328**	**1,035,661,468**	**6.4%**	**1,118,101,853**	**8.0%**
Total Operating Expenditures by Category[1]	**1,320,893,453**	**1,422,298,684**	**7.7%**	**1,515,444,865**	**6.5%**

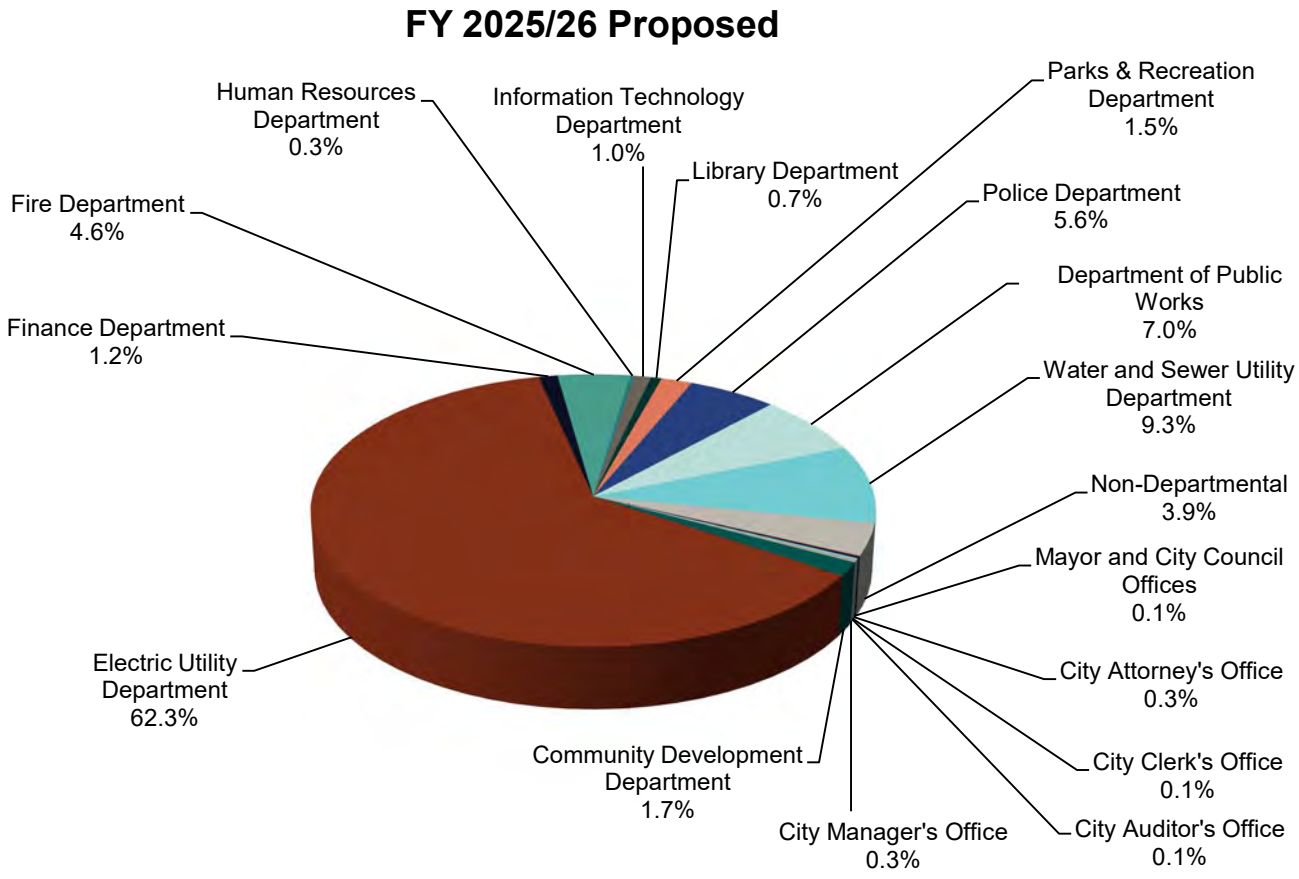
[1]All years exclude other agency funds, debt service funds and internal service fund expenses not assigned to a department.

BUDGET SUMMARY | EXPENDITURES BY DEPARTMENT AND FUND TYPE

	FISCAL YEAR 2025/26					
	General Fund	Internal Service Fund	Special Revenue Funds	Enterprise Funds	Capital Improvement Program Funds	Grand Total
Departments/Offices						
Mayor and City Council Offices	1,256,889	0	0	0	0	1,256,889
City Attorney's Office	4,619,355	0	0	0	0	4,619,355
City Clerk's Office	1,760,244	0	0	0	0	1,760,244
City Auditor's Office	1,075,554	0	0	0	0	1,075,554
City Manager's Office	5,859,758	0	0	0	0	5,859,758
Community Development Department	6,039,535	0	21,794,825	0	0	27,834,360
Electric Utility Department	0	0	0	810,300,139	304,154,500	1,114,454,639
Finance Department	20,897,522	0	5,872	0	451,000	21,354,394
Fire Department	70,335,667	0	10,962,882	0	28,345	81,326,894
Human Resources Department	5,220,869	0	0	0	0	5,220,869
Information Technology Department	0	18,199,879	200,000	0	315,000	18,714,879
Library Department	12,033,570	0	64,709	0	21,804	12,120,083
Parks & Recreation Department	24,548,978	0	479,602	1,757,102	8,182,875	34,968,557
Police Department	99,261,544	1,064,336	99,555	0	0	100,425,435
Public Works Department	31,296,069	15,742,314	8,547,318	42,617,265	27,239,467	125,442,433
Water and Sewer Utility Department	0	0	0	138,642,919	26,546,806	165,189,725
Non-Departmental	49,440,145	0	0	18,174,268	803,406	68,417,819
Total Expenditures[1]	**333,645,699**	**35,006,529**	**42,154,763**	**1,011,491,693**	**367,743,203**	**1,790,041,887**

[1]All years exclude other agency funds, debt service funds and internal service fund expenses not assigned to a department.

BUDGET SUMMARY | EXPENDITURES BY DEPARTMENT

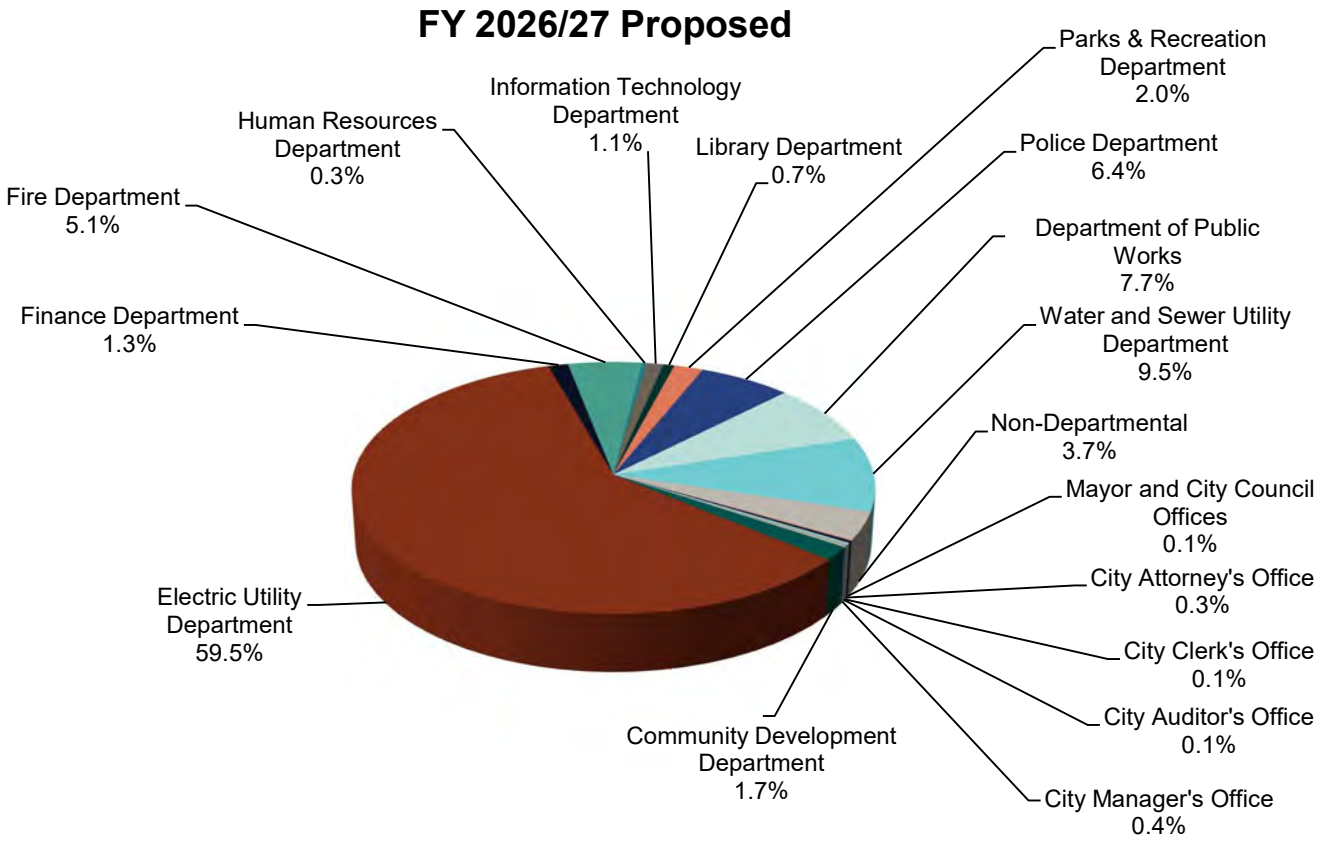


BUDGET SUMMARY | EXPENDITURES BY DEPARTMENT AND FUND TYPE

	FISCAL YEAR 2026/27					
	General Fund	Internal Service Fund	Special Revenue Funds	Enterprise Funds	Capital Improvement Program Funds[2]	Grand Total
Departments/Offices						
Mayor and City Council Offices	1,299,793	0	0	0	0	1,299,793
City Attorney's Office	4,775,470	0	0	0	0	4,775,470
City Clerk's Office	2,375,210	0	0	0	0	2,375,210
City Auditor's Office	1,095,175	0	0	0	0	1,095,175
City Manager's Office	6,070,190	0	0	0	0	6,070,190
Community Development Department	6,355,866	0	22,555,302	0	0	28,911,168
Electric Utility Department	0	0	0	891,651,758	100,616,000	992,267,758
Finance Department	21,851,708	0	5,998	0	523,600	22,381,306
Fire Department	78,139,209	0	6,066,022	0	29,075	84,234,306
Human Resources Department	5,368,086	0	0	0	0	5,368,086
Information Technology Department	0	18,417,307	200,000	0	315,000	18,932,307
Library Department	12,455,868	0	0	0	22,365	12,478,233
Parks & Recreation Department	25,258,910	0	487,155	1,671,013	5,797,869	33,214,947
Police Department	104,713,212	1,068,501	101,546	0	0	105,883,259
Public Works Department	32,558,541	13,934,921	9,390,813	44,611,836	27,715,819	128,211,930
Water and Sewer Utility Department	0	0	0	142,861,443	14,935,286	157,796,729
Non-Departmental	40,485,359	0	0	19,618,653	808,048	60,912,060
Total Expenditures[1]	**342,802,597**	**33,420,729**	**38,806,836**	**1,100,414,703**	**150,763,062**	**1,666,207,927**

[1]All years exclude other agency funds, debt service funds and internal service fund expenses not assigned to a department.
[2]The FY 2026/27 Capital Improvement Program information reflects the third year of the five-year CIP plan from the FY 2024/25 and 2025/26 Adopted Capital Improvement Program Budget. The proposed budget for FY 2026/27 and FY 2027/28 will be determined in next year's capital budget cycle.

BUDGET SUMMARY | EXPENDITURES BY DEPARTMENT



This page is intentionally left blank.

Summary of Budgeted Positions by Department/Office

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Department/Office					
Mayor and City Council Offices	10.00	10.00	10.00	0.00	10.00
City Attorney's Office	7.00	8.00	11.00	3.00	11.00
City Auditor's Office	2.00	2.00	2.00	0.00	2.00
City Clerk's Office	7.00	7.00	7.00	0.00	7.00
City Manager's Office	11.30	12.10	14.25	2.15	14.25
Community Development Department	75.00	79.00	84.00	5.00	84.00
Electric Utility Department	222.00	223.00	235.00	12.00	235.00
Finance Department	70.75	71.75	78.75	7.00	78.75
Fire Department	173.50	173.50	175.50	2.00	169.50
Human Resources Department	15.00	15.00	16.00	1.00	16.00
Information Technology Department	6.00	7.00	8.00	1.00	8.00
Library Department	42.75	42.75	42.75	0.00	42.75
Parks and Recreation Department	77.75	77.75	79.00	1.25	79.00
Police Department	231.00	231.00	231.00	0.00	234.00
Department of Public Works	119.50	119.50	123.50	4.00	124.50
Water and Sewer Utilities Department	73.00	73.00	73.00	0.00	73.00
Non-Departmental	5.70	6.90	7.75	0.85	7.75
Total Budgeted FTE by Dept./Office	**1,149.25**	**1,159.25**	**1,198.50**	**39.25**	**1,196.50**

Note: The positions above represent all funded positions. This excludes 30.5 positions that remain frozen as described in the Summary of Frozen Positions by Department included later in this section.

FY 2025/26 Proposed Budget Changes (Addition of 39.25 positions from FY 2024/25 Adopted to FY 2025/26 Proposed)

Base Changes: 18.25 positions were added during FY 2024/25 after the adoption of the budget (13.0 positions added through Report to Council 24-742, 1.0 frozen position restored through Report to Council 24-510, 2.0 positions added through Report to Council 24-831, and 2.0 positions added through Report to Council 25-1053), including the following:

- 1.0 Principal Electric Utility Engineer position, 1.0 Senior Electric Utility Engineer position, 1.0 Assistant Electric Utility Engineer position, 1.0 Electric Division Manager position, 3.0 Electric Utility Engineer positions, 1.0 Senior Resource Analyst position, 1.0 Principal Power Analyst position, 1.0 Senior Business Analyst position, and 2.0 Power Contract Specialist positions in Silicon Valley Power and 1.0 Deputy City Attorney in the City Attorney's Office (funded by SVP)
- 1.0 Associate Engineer position in the Department of Public Works
- 1.0 Division Manager position and 1.0 Management Analyst position in the Human Resources Department
- 1.0 Chief Storekeeper position and 1.0 Materials Handler position in the Finance Department (SVP supported)
- Increase of a Recreation Coordinator position, from 0.75 FTE to 1.0 FTE, in the Parks & Recreation Department, offset by a reduction to the As Needed budget

Proposed Changes: 21.0 positions are recommended as part of the FY 2025/26 and FY 2026/27 Proposed Operating Budget, including the following additions:

- 1.0 Legal Office Specialist position in the City Attorney's Office (restore previously frozen position)
- 1.0 Management Analyst position in the City Manager's Office
- 1.0 Management Analyst position, 1.0 Staff Analyst II position, 1.0 Business Analyst position, 1.0 Senior Inspector position, and 1.0 Plans Examiner position in the Community Development Department
- 1.0 Accounting Technician position, 1.0 Meter Reader position, 1.0 Customer Service Representative position, and 1.0 Utility Field Service Worker position (3.75 FTE Utility supported), and 1.0 Accountant position in the Finance Department
- 1.0 Management Analyst position, 1.0 Fire Protection Engineer position, and 1.0 Fire Prevention Specialist position in the Fire Department
- 1.0 Senior Information Technology Services Manager position in the Information Technology Department
- 1.0 Deputy City Manager position in Non-Departmental
- 1.0 Recreation Manager position in the Parks & Recreation Department
- 1.0 Senior Engineer (Civil) position, 1.0 Principal Engineer position, and 1.0 Management Analyst position in the Department of Public Works

FY 2026/27 Proposed Budget Changes (Net Reduction of 2.0 positions FY 2025/26 Proposed to FY 2026/27 Proposed)

Proposed Changes: The net reduction of 2.0 positions reflects the following:

- Addition of 1.0 Police Sergeant position and 2.0 Police Officer positions in the Police Department (restore previously frozen positions)
- Addition of 1.0 Management Analyst position in the Department of Public Works
- Net reduction of 6.0 Firefighter positions due to the completion of the SAFER grant. A total of 18.0 Firefighters were added from the SAFER grant (Report to Council 23-170, February 7, 2023), including 12.0 positions that were originally frozen on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402) and an additional 6.0 positions. This budget continues 12.0 of the 18.0 positions that were funded by the SAFER grant effective FY 2026/27 when the SAFER grant term will be completed. This continues the restoration of the 12.0 positions that were previously frozen.

Summary of Budgeted Positions by Fund

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund (001)	723.52	727.67	746.01	18.34	744.01
Special Revenue Funds					
Building Development Services (155)	47.71	51.71	55.21	3.50	55.21
City Affordable Housing (165)	1.95	1.85	2.00	0.15	2.00
Convention Center Maintenance District (026)	0.10	0.10	0.10	0.00	0.10
Downtown Parking Maintenance District (025)	0.50	0.50	0.50	0.00	0.50
Fire CUPA Fund (159)	0.00	0.00	3.95	3.95	3.95
Fire Development Services (158)	9.04	9.04	10.45	1.41	10.45
Fire Operating Grant Trust (178)	18.00	18.00	17.00	(1.00)	17.00
Housing and Urban Development (562)	2.95	3.10	2.75	(0.35)	2.75
Housing Authority (164)	0.65	0.65	0.45	(0.20)	0.45
Housing Successor (169)	1.25	1.20	1.60	0.40	1.60
Subtotal Special Revenue Funds	**82.15**	**86.15**	**94.01**	**7.86**	**94.01**
Enterprise Funds					
Cemetery (093)	5.00	5.00	5.00	0.00	5.00
Convention Center Enterprise (860)	0.70	0.90	0.90	0.00	0.90
Electric (091, 191)	222.00	223.00	235.00	12.00	235.00
Recycled Water (097)	4.10	4.95	5.05	0.10	5.05
Sewer Utility (094)	22.85	22.25	23.15	0.90	23.15
Solid Waste (096)	7.10	7.30	7.30	0.00	7.30
Water Utility (092)	46.05	45.80	44.80	(1.00)	44.80
Subtotal Enterprise Funds	**307.80**	**309.20**	**321.20**	**12.00**	**321.20**
Internal Service Funds					
Fleet Management (053)	14.65	14.65	14.70	0.05	14.70
Information Technology Services (045)	6.00	7.00	8.00	1.00	8.00
Public Works Capital Projects Management (044)	14.13	14.13	14.13	0.00	14.13
Subtotal Internal Service Funds	**34.78**	**35.78**	**36.83**	**1.05**	**36.83**
Capital Improvement Program Funds					
Related Santa Clara Developer (540)	1.00	0.45	0.45	0.00	0.45
Subtotal Capital Improvement Program Funds	**1.00**	**0.45**	**0.45**	**0.00**	**0.45**
Total Budgeted FTE by Fund	**1,149.25**	**1,159.25**	**1,198.50**	**39.25**	**1,196.50**

Note: Several positions added in the General Fund between the FY 2024/25 Adopted Budget and the FY 2025/26 Proposed Budget will be reimbursed by SVP and Utility Funds through the City's cost allocation plan, including 5.75 positions in the Finance Department and 1.0 position in the City Attorney's Office.

Summary of Frozen Positions by Department

Department	Classification	FTE
City Auditor's Office	City Auditor	1.00
City Manager's Office	Assistant City Manager	1.00
City Manager's Office	Senior Management Analyst	1.00
Community Development	Associate Planner	1.00
Community Development	Office Specialist II	0.75
Community Development	Senior Inspector (Related)	1.00
Finance	Office Specialist III	1.00
Fire	Deputy Fire Marshal II (Related)	1.00
Fire	Fire Protection Engineer (Related)	1.00
Fire	Quality Improvement Nurse	0.75
Human Resources	Human Resources Division Manager	1.00
Parks and Recreation	Grounds Maintenance Worker I	1.00
Parks and Recreation	Grounds Maintenance Worker II	2.00
Parks and Recreation	Office Specialist II	1.00
Police	Police Officer	2.00
Police	Police Sergeant	1.00
Public Works	Automotive Technician III	1.00
Public Works	Assistant Engineer (Civil)	1.00
Public Works	Associate Engineer (Civil) (Related)	1.00
Public Works	Principal Engineer (Related)	1.00
Public Works	Public Works Inspector (Related)	1.00
Public Works	Senior Engineer (Civil) (Related)	1.00
Public Works	Street Maintenance Worker I	1.00
Public Works	Street Maintenance Worker III	3.00
Public Works	Street Maintenance Worker IV	1.00
Non-Departmental	Deputy City Manager	1.00
Non-Departmental	Office Specialist III	1.00
	Total Positions Frozen	**30.50**

The list reflects the frozen positions by department, including the following:

- The remaining 17.50 positions as approved by City Council on March 9, 2021 as part of the COVID-19 Phase 1 Budget Rebalancing;
- 5.0 positions frozen on June 22,2021 (Agenda Item 5.0 – Report to Council 21-526);
- 7.0 positions originally funded by Related but are frozen beginning in FY 2023/24 based on discussions with Related, including 1.0 Senior Inspector in the Community Development Department, 1.0 Deputy Fire Marshal II and 1.0 Fire Protection Engineer in the Fire Department, and 1.0 Associate Engineer, 1.0 Principal Engineer, 1.0 Senior Civil Engineer, and 1.0 Public Works Inspector in the Department of Public Works; and
- 1.0 position frozen as part of the FY 2023/24 and FY 2024/25 Adopted Operating Budget (1.0 City Auditor).

The list excludes all positions that have been restored, including the following:

- 1.0 Deputy City Clerk position in the City Clerk's Office
- 1.0 Assistant City Attorney position and 1.0 Legal Office Specialist (recommended as part of this budget) in the City Attorney's Office
- 1.0 Assistant City Manager position in the City Manager's Office
- 12.0 Firefighter positions in the Fire Department
- 1.0 Office Specialist II position, 2.0 Police Records Specialist positions, 2.0 Police Officer positions and 4.0 Community Service Officer positions in the Police Department. An additional 1.0 Police Sergeant position and 2.0 Police Officer positions are recommended to be restored as part of this budget
- 1.0 Associate Engineer position in the Department of Public Works

This page is intentionally left blank.

DEBT SERVICE

Overview

Under the authority of the City Manager, the City executes debt instruments, oversees the accounting and reporting of debt, administers debt proceeds, manages continuing disclosure and debt compliance requirements, and makes debt service payments, while acting with prudence, diligence, and attention to prevailing economic conditions.

The City of Santa Clara uses debt financing as a tool to maintain its long-term financial stability by paying for certain expenditures over time. Debt financing is also a tool for managing cash flow when large, one-time outlays are required as in the case of constructing a new building or large-scale upgrades to infrastructure. This section provides a summary of the City's debt service for the ten-year forecast period. Included is the Computation of Legal Debt Margin, which calculates the City's debt limit as defined by the City Charter. Also included is a debt service schedule representing the currently outstanding debt of the City. The City does not currently have any outstanding general obligation debt.

Debt Policies

The Santa Clara City Charter, Section 1309, limits the allowable bonded indebtedness of the City to 15% of the total assessed valuation of property within the City, exclusive of revenue bonds or any indebtedness that has been or may be incurred for the purposes of acquiring, constructing, extending, or maintaining municipally owned utilities, for which purposes a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State constitution and the City Charter.

Section 1321 of the City Charter further provides for the issuance of revenue bonds when authorized at an election as provided therein. The City Charter also gives City Council the power to issue revenue bonds to finance the generation, production, transmission and distribution of electric energy, including the acquisition and/or construction of lands and facilities therefor, without authorization at an election.

The City's Debt Management Policy provides guidance for the issuance of bonds and other forms of indebtedness to finance land acquisition, construction, equipment, and other capital requirements of the City. While the issuance of debt is an appropriate method of financing capital projects and major equipment acquisitions, such issuance shall be carefully monitored.

The issuance of debt shall be closely aligned with the cash flow requirements of the projects being financed. Within the limitations of the City Charter, determining the amount of indebtedness the City can afford begins by assessing the sufficiency of future revenues. The amount of debt issued is based on the requirements of the approved Capital Improvement Program, subject to the condition that sufficient revenues are projected to be available to pay debt service. Factors such as debt service coverage requirements outlined in the bond indentures, the impact on the residents (tax rates), and any impact on the bond ratings will be carefully considered. Different factors are considered for each type of credit. For example, electric, water or sewer bonds will take into consideration the impact on customer utility rates. Other factors such as providing debt capacity for future programs and existing and forecasted fund balances, including reserves, will also be taken into consideration.

The City believes that debt is an equitable means of financing projects and represents an important source of meeting fiscal responsibilities. The City obtains and maintains long-term debt for large capital improvement projects. The Finance Department manages the City’s debt with prudence, diligence, and with attention to prevailing economic conditions and applicable laws. It manages issuance of debt, administers debt proceeds, prepares ongoing disclosure, handles debt and tax compliance, and makes debt service payments. City departments with debt-financed capital programs coordinate with the Finance Department in implementing and handling debt-related transactions. Semiannual updates are prepared by the Finance Department on outstanding debt for the City of Santa Clara, its Agencies and Corporations. This report is presented as a standard management practice that provides a valuable overview of the current status of the City’s long-term debt obligations. The current City Council approved debt policy can be found online here: Debt Management Policy.

Long-Term Debt Planning

The City employs a comprehensive multi-year, long-term capital improvement planning program that is updated every two years. Debt management is a major component of the financial planning model which incorporates projected financing needs for infrastructure development that is consistent with the City's growth, while at the same time measuring and assessing the cost and timing of any debt issuance.

Credit Rating

The City seeks to obtain and maintain the highest possible credit ratings for all categories of short- and long-term debt. The City's bonds are rated favorably by major bond rating agencies, Fitch and Standard and Poor's (S&P Global Ratings). S&P Global Ratings assigned City of Santa Clara its 'AA+' issuer credit rating (ICR) in June 2022 and affirmed City's Certificates of Participation 'AA' long-term rating in May 2022. The City's Electric Revenue Bonds, Series 2018A and Series 2024A, are affirmed and rated 'AA-' by Fitch and S&P in September 2024. The City's 2023 Wastewater Certificates of Participation was rated 'AAA' by S&P. Maintaining high bond ratings has resulted in a broader market for the City's bonds and lower interest costs to the City.

Public Facilities Financing Corporation

The City of Santa Clara Public Facilities Financing Corporation (PFFC) was formed in 1997 for the purpose of issuing Certificates of Participation (COPs) to provide financing for the construction of major City facilities. Members of the City Council are also members of the PFFC Board. Debt service on COPs is secured by lease payments made by the City's General Fund to the PFFC for use of the constructed facilities for public purposes. In accordance with lease agreements, the PFFC assigns lease payments received from the City to the trustee for payment to the certificate holders.

Long-Term Debt Obligations

Certificates of Participation (COPs) are a debt instrument evidencing a pro-rata share in a specific pledged revenue source, usually lease payments. These lease payments are typically secured by an installment sale or leaseback agreement. Revenues are pledged to pay lease payments, and such lease payments are used to pay debt service on the COPs. The lessor typically assigns the lease and the payment to a trustee, which distributes the payments to certificate holders. These obligations do not constitute indebtedness under the State constitutional debt limitation and are not subject to voter approval.

Lease Revenue Bonds are a lease obligation secured by a leaseback arrangement with a public entity, where general operating revenues are pledged to pay the lease payments, and in turn are used to pay debt service on the debt. These obligations do not constitute indebtedness under the State constitutional debt limitation and are not subject to voter approval.

In connection with COPs and Lease Revenue Bonds, payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payment schedule. The governmental lessee is obligated to place in its annual budget the rentals that are due and payable during each fiscal year the lessee has use of the leased property.

Installment Sale Agreements are debt obligations secured by the assignment of installment payments required to be paid by the City from certain pledged revenues, such as revenues from an enterprise, in an amount sufficient to pay the installment payments, including interest. The City's outstanding Installment Sale Agreements are payable solely from the City's Sewer Utility and is not secured by any pledge of ad valorem taxes or General Fund revenues of the City. These obligations do not constitute indebtedness under the State constitutional debt limitation and are not subject to voter approval.

Revenue Bonds are obligations payable from revenues generated by an enterprise, such as electric, water, or wastewater utilities. The City's outstanding utility Revenue Bonds are payable solely from the City's Electric Utility Enterprise Fund and are not secured by any pledge of ad valorem taxes or General Fund revenues of the City.

Summary of FY 2025/26 and FY 2026/27 Debt Service

The Proposed Biennial Operating Budget Operating Budget includes $27,222,944 in debt service for FY 2025/26 and $27,232,680 for FY 2026/27. A ten-year debt service schedule is shown herein.

2013 Refunding Certificates of Participation (Central Park Library Project)

On March 28, 2013, the PFFC issued $18.54 million of Refunding Certificates of Participation (2013 COPs) to provide funds to refund outstanding 2002A Certificates of Participation, which were originally issued to provide financing to build a new Central Park Library. The 2013 COPs mature annually beginning February 1, 2014 through February 1, 2032 and bear coupon rates ranging from 2.00% to 3.75%. Debt Service is secured by lease payments to be made by the City to the PFFC for use of the library site. The PFFC assigns the lease payments to the certificate owners.

Installment Sale Agreement, Series 2016 (Trimble Road Sewer Project)

On March 8, 2016, the City entered into a $12.0 million Installment Sale Agreement (the "ISA") with the PFFC in order to provide funds for the Trimble Road Trunk Sanitary Sewer Improvement Project. The PFFC entered into a separate Assignment Agreement with DNT Asset Trust, a wholly owned subsidiary of JPMorgan Chase National Association (the "Agreement"), to assign its rights under the Installment Sale Agreement to DNT Asset Trust. The Agreement has an interest rate of 2.14% and semiannual payments are due beginning August 1, 2016 through February 1, 2031. Installment payments on the Agreement are secured by a pledge of net revenues of the Wastewater System.

Installment Sale Agreement, Series 2020 (Regional Wastewater Facility)

The City co-owns the San Jose/Santa Clara Regional Wastewater Facility with the City of San José. The facility is being rebuilt, with the City's portion of the costs budgeted as a separate project in the current Capital Improvement Program budget. The Water and Sewer Utilities Department works with the City of San Jose to oversee the project. On June 11, 2020, the City entered into an Installment Sale Agreement (the "ISA") with the PFFC to provide funds for the San Jose/Santa Clara Regional Wastewater Facility Project (the "Project"). The PFFC entered into a separate Assignment Agreement with JPMorgan Chase Bank, N.A. (the "Assignment Agreement"), to assign its rights under the ISA to JPMorgan Chase Bank, N.A. The ISA in the amount of $50.0 million carries a variable rate of interest equal to 80% of Term SOFR (Secured Overnight Financing Rate) plus SOFR adjustment of 0.10%, and plus 0.95% per annum.

The City drew down an initial $20.0 million on the date of closing and did not make any additional draw downs. Installment payments on the Agreement were secured by a pledge of net revenues of the Wastewater System on a subordinate basis to the Trimble Road Installment Payments. This agreement and the $20.0 million outstanding balance were refunded and defeased on October 24, 2023 by the debt issuance discussed immediately below.

Wastewater Revenue Certificates of Participation, Series 2023 (Green Bonds – Climate Bond Certified)

On October 24, 2023, the PFFC issued $34.59 million of Wastewater Revenue Certificates of Participation (2023 Wastewater COPs) to refund $20.0 million outstanding Series 2020 ISA and fund an additional $15.0 million of improvements for the San Jose/Santa Clara Regional Wastewater Facility Project (Project). The 2023 Wastewater COPs mature annually beginning February 1, 2025 through February 1, 2049 and bear coupon rates ranging from 4.25% to 5.00%. Debt Service is secured by a pledge of net revenues of the Wastewater System in installment payments to be made by the City to the PFFC for use of the Project. The PFFC assigns the lease payments to the certificate owners. This new issuance is on a parity with the obligations of the Series 2016 Trimble Road ISA.

Senior Revenue Bonds, Series 2018A, Series 2024A

- Electric Revenue Refunding Bonds, Series 2018A

On December 18, 2018, Silicon Valley Power (SVP) issued $48.80 million of Electric Revenue Refunding Bonds, Series 2018A (Electric 2018A Bonds) to refinance $54.58 million outstanding principal amount of Variable Rate Demand Electric Revenue Bonds, Series 2008B and terminate a related interest rate swap transaction. The Electric 2018A Bonds mature annually beginning on July 1, 2019 through July 1, 2027 and bear coupon rates of 5.00%. Debt service on the Electric 2018A Bonds is secured by a pledge of net revenues of the Electric Utility Fund.

- Electric Revenue Refunding Bonds, Series 2024A

  On October 23, 2024, SVP issued $112,175,000 of Electric Revenue Bonds, Series 2024 A (Electric 2024A Bonds), to provide funding for several of its capital projects in the System Expansion Plan. These projects include Kifer Receiving Station (KRS) rebuild, Scott Receiving Station (SRS) rebuild, and Northern Receiving Station (NRS) upgrades and expansion. The Electric 2024A Bonds mature annually beginning on July 1, 2025 through July 1, 2044 and bear coupon rate of 5%, with optional redemption for bonds with maturities after July 1, 2035. Debt service on the Electric 2024A Bonds is secured by a pledge of net revenues of the Electric Utility Fund.

Subordinate Electric Revenue Refunding Bonds, Series 2020-1, 2020-2, and 2020-3

- Series 2020-1 Bonds

  On April 10, 2020, SVP issued $52.985 million of Subordinate Electric Revenue Refunding Bonds, Series 2020-1 (Electric 2020-1 Bonds) to refinance $54.83 million outstanding principal amount of Electric Revenue Refunding Bonds, Series 2011 A. The Electric 2020-1 Bonds bear 1.74% coupon rates, mature annually beginning on July 1, 2028 through July 1, 2032, and were sold at an All-In True Interest Cost of 1.43%.

  On April 2, 2021, the Electric 2020-1 Bonds were converted to tax-exempt basis, which now bear 1.36% coupon rates. Debt service on the Electric 2020-1 Bonds is secured by a pledge of Available Electric Revenues of SVP on a basis subordinate to outstanding Senior Electric Revenue Bonds, if any.

- Series 2020-2 Bonds

  On April 10, 2020, SVP issued $34.315 million of Subordinate Electric Revenue Refunding Bonds, Series 2020-2 (Electric 2020-2 Bonds) to refinance $30.725 million of outstanding Electric Revenue Refunding Bonds, Series 2013 A. The Electric 2020-2 Bonds bear 1.31% coupon rates, mature annually beginning on July 1, 2023, through July 1, 2028, and were sold at an All-In True Interest cost of 1.21%.

  On December 28, 2022, the Electric 2020-2 Bonds were converted to tax-exempt basis, which now bear 1.02% coupon rates. Debt service on the Electric 2020-2 Bonds is secured by a pledge of Available Electric Revenues of SVP on a basis subordinate to outstanding Senior Electric Revenue Bonds, if any.

- Series 2020-3 Bonds

  On April 10, 2020, SVP issued $16.72 million of Subordinate Electric Revenue Refunding Bonds, Series 2020-3 (Electric 2020-3 Bonds) to refinance $19.413 million outstanding principal amount of Subordinated Electric Revenue Bonds, Series 2014. The Electric 2020-3 Bonds bear 0.58% coupon rates, mature annually beginning on July 1, 2020, through July 1, 2024, and were sold at an All-In True Interest Cost of 0.70%. Debt service on the Electric 2020-3 Bonds is secured by a pledge of Available Electric Revenues of SVP on a basis subordinate to outstanding Senior Electric Revenue Bonds, if any.

Electric Debt Planned

SVP intends to issue additional new short term credit facility and/or long-term debt in FY 2025/26, in the amount of $246 million, to finance several of its capital projects in the System Expansion Plan. These projects include Kifer Receiving Station (KRS) rebuild, Scott Receiving Station (SRS) rebuild, and Northern Receiving Station (NRS) upgrades and expansion. KRS was constructed in 1955 and the project will expand capacity to over 600MVA from 372 MVA plus other associated work. SRS was constructed in 1975 and the project will also expand capacity to over 600MVA from 372 MVA plus other associated work. NRS was constructed in 2002 and the project includes installing additional transformers and reconfiguring/expanding associated air insulted switchgear to increase station reliability and capacity. This new issuance and preliminary debt service amounts are reflected in the City's Debt Service Schedule.

CITY OF SANTA CLARA
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years
(In Thousands)

Fiscal Year Ending June 30	Net Local Secured Roll [1]	State Assessed Valuation	Net Unsecured Roll	Net Assessed Valuation	Total Assessed Valuation	Valuation	% of Growth of Assessed Valuation	Total Direct Tax Rate
2014 / 15	24,294,056	4,183	4,352,204	28,650,443	28,758,679	99.62%	6.50%	1.13%
2015 / 16	27,659,960	4,183	5,157,346	32,821,489	32,927,777	99.68%	14.56%	1.16%
2016 / 17	30,672,596	4,183	5,856,885	36,533,664	36,638,297	99.71%	11.31%	1.15%
2017 / 18	33,449,607	3,896	6,553,560	40,007,063	40,109,539	99.74%	9.51%	1.16%
2018 / 19	36,596,483	354	7,266,592	43,863,429	43,964,914	99.77%	9.64%	1.13%
2019 / 20	38,502,828	870	7,629,244	46,132,942	46,232,453	99.78%	5.17%	1.20%
2020 / 21	42,047,766	870	7,972,493	50,021,129	50,118,954	99.80%	8.43%	1.18%
2021 / 22	44,162,052	870	8,007,077	52,169,999	52,264,729	99.82%	4.30%	1.19%
2022 / 23	48,144,003	870	8,668,804	56,813,677	56,926,788	99.80%	8.90%	1.17%
2023 / 24	52,144,207	1,074	8,829,840	60,975,121	61,070,198	99.84%	7.32%	1.17%

Note:
(1) Net of Home Owner Property Tax Relief.
Source: County of Santa Clara, Department of Finance

City of Santa Clara
Legal Debt Margin Information
Last Ten Fiscal Years
(In Thousands)

Fiscal Year Ending June 30	Net Assessed Valuation	Debt Limit- 15% of Assessed Valuation [1]	Debt Applicable to Limit	Legal Debt Margin
2014 / 15	28,650,443	4,297,566	-	4,297,567
2015 / 16	32,821,489	4,923,223	-	4,923,223
2016 / 17	36,533,664	5,480,050	-	5,480,050
2017 / 18	40,007,063	6,001,059	-	6,001,059
2018 / 19	43,863,429	6,579,514	-	6,579,514
2019 / 20	46,132,942	6,919,941	-	6,934,868
2020 / 21	50,021,129	7,503,169	-	7,503,169
2021 / 22	52,169,999	7,825,500	-	7,825,500
2022 / 23	56,813,677	8,522,052	-	8,525,052
2023 / 24	60,975,121	9,146,268	-	9,146,268

Note:

(1) Section 1309 of the City Charter of the City states: "Bonded Debt Limit. The bonded indebtedness of the City may not in the aggregate exceed the sum of fifteen percent (15%) of the total assessed valuation of property within the City, exclusive of revenue bonds or any indebtedness that has been or may hereafter be incurred for the purposes of acquiring, constructing, extending, or maintaining municipally owned utilities for which purposes a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and this Charter."

Sources: County of Santa Clara, Department of Finance and City of Santa Clara

DEBT SERVICE SCHEDULE

Bond Issue	Actual 2023/24	Current 2024/25	Proposed 2025/26	Proposed 2026/27	Plan 2027/28	Plan 2028/29	Plan 2029/30	Plan 2030/31	Plan 2031/32	Plan 2032/33	Plan 2033/34	Plan 2034/35
Current Debt Issued												
Certificates of Participation:												
2013 Refunding COPs (Central Park Library Project)												
Principal	1,030,000	1,085,000	1,120,000	1,150,000	1,195,000	1,235,000	1,280,000	1,325,000	665,000	0	0	0
Interest	371,275	319,775	285,869	249,469	209,219	167,394	122,625	74,625	24,937	0	0	0
Trustee	1,110	1,110	1,110	1,110	1,110	1,110	1,110	1,110	1,110	0	0	0
Arbitrage Computation	0	0	0	0	1,900	0	0	0	1,900	0	0	0
	1,402,385	1,405,885	1,406,979	1,400,579	1,407,229	1,403,504	1,403,735	1,400,735	692,947	0	0	0
2023 Wastewater Revenue COPs												
Principal	0	735,000	770,000	810,000	850,000	895,000	940,000	985,000	1,035,000	1,085,000	1,140,000	1,195,000
Interest	438,134	1,626,063	1,589,313	1,550,813	1,510,313	1,467,813	1,423,063	1,376,063	1,326,813	1,275,063	1,220,813	1,163,813
Trustee	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Arbitrage Computation	0	0	0	0	2,150	0	0	0	0	2,150	0	0
	440,634	2,363,563	2,361,813	2,363,313	2,364,963	2,365,313	2,365,563	2,363,563	2,364,313	2,364,713	2,363,313	2,361,313
Total Certificates of Participation	1,843,019	3,769,448	3,768,792	3,763,892	3,772,192	3,768,817	3,769,298	3,764,298	3,057,260	2,364,713	2,363,313	2,361,313
Installment Sale Agreement:												
2016 Sanitary Sewer Improvements (Trimble Road Sewer Project)												
Principal	794,893	811,995	829,465	847,310	865,540	884,161	903,183	922,615	0	0	0	0
Interest	142,556	125,454	107,985	90,139	71,910	53,288	34,266	14,834	0	0	0	0
	937,449	937,449	937,450	937,449	937,450	937,449	937,449	937,449	0	0	0	0
2020 Sanitary Sewer Improvements												
Principal	20,000,000	0	0	0	0	0	0	0	0	0	0	0
Interest	822,302	0	0	0	0	0	0	0	0	0	0	0
Fees	0	0	0	0	0	0	0	0	0	0	0	0
	20,822,302	0	0	0	0	0	0	0	0	0	0	0

DEBT SERVICE SCHEDULE

Bond Issue	Actual 2023/24	Current 2024/25	Proposed 2025/26	Proposed 2026/27	Plan 2027/28	Plan 2028/29	Plan 2029/30	Plan 2030/31	Plan 2031/32	Plan 2032/33	Plan 2033/34	Plan 2034/35
Current Debt Issued												
Total Installment Sale Agreement	21,759,751	937,449	937,450	937,449	937,450	937,449	937,449	937,449	0	0	0	0
Senior Revenue Bonds:												
Electric Revenue Refunding Bonds, Series 2018 A												
Principal	5,440,000	5,795,000	6,005,000	6,320,000	6,655,000	0	0	0	0	0	0	0
Interest	1,374,750	1,093,875	798,875	490,750	166,375	0	0	0	0	0	0	0
Trustee	2,250	2,250	2,250	2,250	2,250	0	0	0	0	0	0	0
Arbitrage Computation	0	0	0	0	750	0	0	0	0	0	0	0
	6,817,000	6,891,125	6,806,125	6,813,000	6,824,375	0	0	0	0	0	0	0
Electric Revenue Refunding Bonds, Series 2024 A												
Principal	0	0	3,345,000	3,520,000	3,700,000	3,890,000	4,090,000	4,295,000	4,515,000	4,750,000	4,995,000	5,250,000
Interest	0	1,059,431	5,525,125	5,353,500	5,173,000	4,983,250	4,783,750	4,574,125	4,353,875	4,122,250	3,878,625	3,622,500
Trustee	0	2,675	2,675	2,675	2,675	2,675	2,675	2,675	2,675	2,675	2,675	2,675
Arbitrage Computation	0	1,150	1,150	1,150	0	2,150	0	0	0	2,150	0	0
	0	1,063,256	8,873,950	8,877,325	8,875,675	8,878,075	8,876,425	8,871,800	8,871,550	8,877,075	8,876,300	8,875,175
Subordinated Revenue Bonds:												
Electric Revenue Refunding Bonds, Series 2020-1												
Principal	0	0	0	0	0	6,555,000	12,745,000	12,910,000	13,165,000	7,610,000	0	0
Interest	720,596	720,596	720,596	720,596	720,596	676,022	544,782	370,328	193,018	51,748	0	0
Trustee	1,375	1,375	1,475	1,475	1,575	1,575	1,675	1,675	1,775	1,775	0	0
	721,971	721,971	722,071	722,071	722,171	7,232,597	13,291,457	13,282,003	13,359,793	7,663,523	0	0
Electric Revenue Refunding Bonds, Series 2020-2												
Principal	5,755,000	5,695,000	5,910,000	5,975,000	6,050,000	4,930,000	0	0	0	0	0	0
Interest	323,579	262,268	203,082	142,469	81,141	25,143	0	0	0	0	0	0
Trustee	1,375	1,375	1,475	1,475	1,575	1,575	0	0	0	0	0	0
Arbitrage Computation	0	0	0	0	0	750	0	0	0	0	0	0
	6,079,954	5,958,643	6,114,557	6,118,944	6,132,716	4,957,468	0	0	0	0	0	0

DEBT SERVICE SCHEDULE

Bond Issue	Actual 2023/24	Current 2024/25	Proposed 2025/26	Proposed 2026/27	Plan 2027/28	Plan 2028/29	Plan 2029/30	Plan 2030/31	Plan 2031/32	Plan 2032/33	Plan 2033/34	Plan 2034/35
Current Debt Issued												
Subordinated Revenue Bonds:												
Electric Revenue Refunding Bonds, Series 2020-3												
Principal	3,945,000	3,970,000	0	0	0	0	0	0	0	0	0	0
Interest	34,467	11,513	0	0	0	0	0	0	0	0	0	0
Trustee	1,375	1,375	0	0	0	0	0	0	0	0	0	0
	3,980,842	3,982,888	0	0	0	0	0	0	0	0	0	0
Total Electric Revenue Bonds	17,599,767	18,617,882	22,516,703	22,531,340	22,554,939	21,068,140	22,167,882	22,153,803	22,231,343	16,540,598	8,876,300	8,875,175
Total Current Debt Issued	**41,202,537**	**23,324,779**	**27,222,945**	**27,232,681**	**27,264,579**	**25,774,406**	**26,874,629**	**26,855,550**	**25,288,603**	**18,905,311**	**11,239,613**	**11,236,488**
Debt to be Issued												
Electric Bonds												
Principal	0	0	0	0	3,111,632	3,298,330	3,496,230	3,706,004	3,928,364	4,164,066	4,413,910	4,678,744
Interest	0	0	0	0	14,760,000	14,573,302	14,375,402	14,165,628	13,943,268	13,707,566	13,457,722	13,192,888
Trustee	0	0	0	0	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700
	0	0	0	0	17,874,332	17,874,332	17,874,332	17,874,332	17,874,332	17,874,332	17,874,332	17,874,332
Total Debt to be Issued	**0**	**0**	**0**	**0**	**17,874,332**	**17,874,332**	**17,874,332**	**17,874,332**	**17,874,332**	**17,874,332**	**17,874,332**	**17,874,332**
Total Current Debt Service and Debt to be Issued	**41,202,537**	**23,324,779**	**27,222,945**	**27,232,681**	**45,138,911**	**43,648,738**	**44,748,961**	**44,729,882**	**43,162,935**	**36,779,643**	**29,113,945**	**29,110,820**

DEBT SERVICE FUNDS

Under the authority of the City Manager, the City executes debt instruments, oversees the accounting and reporting of debt, administers debt proceeds, manages continuing disclosure and debt compliance requirements, and makes debt service payments, while acting with prudence, diligence, and attention to prevailing economic conditions.

The City of Santa Clara uses debt financing as a tool to maintain its long-term financial stability by paying for certain expenditures over time. Debt financing is also a tool for managing cash flow when large, one-time outlays are required as in the case of constructing a new building or large-scale upgrades to infrastructure.

Public Facilities Financing Corporation (431)

The City of Santa Clara Public Facilities Financing Corporation (PFFC) was formed in 1997 for the purpose of issuing Certificates of Participation (COPs) to provide financing for the construction of major City facilities. Members of the City Council are also members of the PFFC Board. Debt service on COPs is secured by lease payments made by the City's General Fund to the PFFC for use of the constructed facilities for public purposes. In accordance with lease agreements, the PFFC assigns lease payments received from the City to the trustee for payment to the certificate holders.

Electric Utility Debt Service Fund (491)

The Electric Utility Debt Service Fund is used to pay principal, interest, and related service charges on obligations resulting from the issuance of debt by the Electric Utility. Bond proceeds are used to pay for capital costs associated with the Electric Utilities' generation, transmission and distribution facilities. Debt service is payable from Adjusted Net Revenues of the Electric Utility.

Sewer Utility Debt Service Fund (494)

The Sewer Utility Debt Service Fund is used to pay principal, interest, and related service charges on obligations resulting from the issuance of debt by the Sewer Utility. Bond proceeds are used to pay for capital improvements associated with the Sewer System, including the Trimble Road Trunk Sanitary Sewer Improvement Project and the San José-Santa Clara Regional Wastewater Facility Project. Debt service is payable from Net Revenues of the Sewer Utility.

The following section details the City of Santa Clara's Debt Service Funds' Statements of Sources and Uses and the Proposed Budget for Fiscal Year 2025/26 and Fiscal Year 2026/27.

DEBT SERVICE FUNDS | ELECTRIC UTILITY DEBT SERVICE FUND (491)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Bond Reserve	3,632,533	3,632,533	3,632,533	3,632,533	3,632,533
Reserve for Debt Service	10,407,324	10,419,656	10,419,656	18,130,990	19,730,990
Total Beginning Fund Balance	**14,039,857**	**14,052,189**	**14,052,189**	**21,763,523**	**23,363,523**
Revenue					
Bond Proceeds	0	130,000,000	130,585,113	0	0
Debt Financing	0	0	0	246,000,000	0
Interest	10,057	0	1,600,000	1,600,000	250,000
Total Revenue	**10,057**	**130,000,000**	**132,185,113**	**247,600,000**	**250,000**
Transfers From					
Electric Utility Fund	17,602,042	27,354,002	27,354,002	22,518,403	22,533,040
Total Transfers From	**17,602,042**	**27,354,002**	**27,354,002**	**22,518,403**	**22,533,040**
Total Source of Funds	**31,651,956**	**171,406,191**	**173,591,304**	**291,881,926**	**46,146,563**
Expenditures					
Debt Service	17,593,392	27,348,252	21,226,625	22,507,678	22,522,315
Administrative Costs	6,375	5,750	601,156	10,725	10,725
Total Expenditures	**17,599,767**	**27,354,002**	**21,827,781**	**22,518,403**	**22,533,040**
Transfers To					
Electric Utility Capital Fund	0	130,000,000	130,000,000	246,000,000	0
Total Transfers To	**0**	**130,000,000**	**130,000,000**	**246,000,000**	**0**
Ending Fund Balance					
Bond Reserve	3,632,533	3,632,533	3,632,533	3,632,533	3,632,533
Reserve for Debt Service	10,419,656	10,419,656	18,130,990	19,730,990	19,980,990
Total Ending Fund Balance	**14,052,189**	**14,052,189**	**21,763,523**	**23,363,523**	**23,613,523**
Total Use of Funds	**31,651,956**	**171,406,191**	**173,591,304**	**291,881,926**	**46,146,563**

DEBT SERVICE FUNDS | PUBLIC FACILITIES FINANCING CORPORATION FUND (431)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Debt Reserve	707,202	707,202	707,202	707,202	707,202
Unrestricted	38,222	78,215	78,215	116,215	151,215
Total Beginning Fund Balance	**745,424**	**785,417**	**785,417**	**823,417**	**858,417**
Revenue					
Interest	39,938	500	38,000	35,000	35,000
Total Revenue	**39,938**	**500**	**38,000**	**35,000**	**35,000**
Transfers From					
General Fund	1,402,440	1,405,940	1,405,940	1,406,979	1,400,579
Total Transfers From	**1,402,440**	**1,405,940**	**1,405,940**	**1,406,979**	**1,400,579**
Total Source of Funds	**2,187,802**	**2,191,857**	**2,229,357**	**2,265,396**	**2,293,996**
Expenditures					
Debt Service	1,401,275	1,404,775	1,404,775	1,405,869	1,399,469
Administrative Costs	1,110	1,165	1,165	1,110	1,110
Total Expenditures	**1,402,385**	**1,405,940**	**1,405,940**	**1,406,979**	**1,400,579**
Ending Fund Balance					
Debt Reserve	707,202	707,202	707,202	707,202	707,202
Unrestricted	78,215	78,715	116,215	151,215	186,215
Total Ending Fund Balance	**785,417**	**785,917**	**823,417**	**858,417**	**893,417**
Total Use of Funds	**2,187,802**	**2,191,857**	**2,229,357**	**2,265,396**	**2,293,996**

DEBT SERVICE FUNDS | SEWER UTILITY DEBT SERVICE FUND (494)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Debt Reserve	5,214,831	7,693,354	7,693,354	4,389,592	1,090,329
Total Beginning Fund Balance	**5,214,831**	**7,693,354**	**7,693,354**	**4,389,592**	**1,090,329**
Revenue					
Interest	949	0	0	0	0
Debt Proceeds	35,975,789	0	0	0	0
Total Revenue	**35,976,738**	**0**	**0**	**0**	**0**
Transfers From					
Sewer Utility Fund	0	0	0	0	3,300,762
Total Transfers From	**0**	**0**	**0**	**0**	**3,300,762**
Total Source of Funds	**41,191,569**	**7,693,354**	**7,693,354**	**4,389,592**	**4,391,091**
Expenditures					
Debt Service	22,197,885	3,303,762	3,303,762	3,299,263	3,300,762
Administrative Costs	550,331	0	0	0	0
Total Expenditures	**22,748,216**	**3,303,762**	**3,303,762**	**3,299,263**	**3,300,762**
Transfers To					
Sewer Utility Fund	750,000	0	0	0	0
Sewer Utility Capital Fund	10,000,000	0	0	0	0
Total Transfers To	**10,750,000**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Debt Reserve	7,693,353	4,389,592	4,389,592	1,090,329	1,090,329
Total Ending Fund Balance	**7,693,353**	**4,389,592**	**4,389,592**	**1,090,329**	**1,090,329**
Total Use of Funds	**41,191,569**	**7,693,354**	**7,693,354**	**4,389,592**	**4,391,091**

City of Santa Clara

Ten-Year General Fund Financial Forecast

2026 - 2036

April 2025

PURPOSE

The Ten-Year General Fund Financial Forecast (Forecast) provides policy makers and the public an updated assessment of the City's fiscal health. The Forecast includes projections of ongoing General Fund revenues and expenditures for a ten-year period beyond the adopted biennial budget.

The Forecast serves as a strategic planning tool to assist the City Council, staff, and the public with decision-making as they work to adopt the budget and consider long-term financial strategies for the City. The Forecast also identifies known risk factors and vulnerabilities, and it provides a foundation for evaluating priorities and understanding trade-offs moving forward.

GENERAL FUND OVERVIEW

The Forecast compares anticipated General Fund revenues with base expenditures, which include the projected costs of providing the current level of service. Individual projections of revenues and expenditures are developed based on trend analyses, input from available economic reports, consultant recommendations, departments, updated salary and benefit information, and non-personnel costs. The most current information available is incorporated into the Forecast and refined on a moving forward basis.

This Forecast shows a General Fund surplus of $9.3 million in FY 2025/26, followed by small surpluses and shortfalls in the remaining years of the Forecast. The projected surplus in FY 2025/26 is equivalent to 2.8% of forecasted expenditures, while the shortfalls and surpluses in the out years ranging from -$6.7 million to $6.2 million equate to -1.8% to 1.4% of expenditures annually.

	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
Projected Revenues	$337.7	$340.0	$351.4	$363.9	$378.6	$396.5	$411.9	$426.9	$442.4	$459.4
Projected Expenditures	$328.4	$340.1	$353.2	$370.6	$383.5	$398.7	$409.9	$425.0	$437.2	$453.2
(Shortfall)/ Surplus	**$9.3**	**($0.1)**	**($1.8)**	**($6.7)**	**($4.9)**	**($2.2)**	**$2.0**	**$1.9**	**$5.2**	**$6.2**
% of Expenses	**2.8%**	**0.0%**	**(0.5%)**	**(1.8%)**	**(1.3%)**	**(0.6%)**	**0.5%**	**0.4%**	**1.2%**	**1.4%**

The Forecast compares ongoing revenues and expenditures to address the existing staffing and service levels. It does not factor in one-time funding sources or items funded on a pay-as-you-go method with one-time sources. The Forecast also does not address many unmet service needs including the following:

- The cost to fully fund capital infrastructure needs;
- Additional costs to restore frozen positions, add positions to address growth in the City, and add new services (e.g., homelessness response, public art program)
- Permanent funding for pilot programs such as Via Shuttle/SV Hopper and Vision Zero

- Enhanced funding to address the City's pension liability (the City is below the State average in pension funding)
- Additional contributions to Reserves (e.g., Budget Stabilization Reserve, Pension Reserve).

Historically, the City has funded many capital infrastructure and equipment needs with one-time funds on a pay-as-you-go basis. The lack of sufficient one-time funding has resulted in a backlog of unmet/deferred infrastructure needs. In November 2024, Santa Clara voters approved a $400 million General Obligation Bond to address the most critical needs. There remains a need for ongoing funding to replace the City's infrastructure. For the first time, this Forecast begins to address that need with modest funding growing from $1 million in FY 2025/26 to $10 million in FY 2034/35. City staff recognizes the ongoing need to fully fund capital maintenance in the City is much larger, and staff will continue to evaluate options to create additional capacity for additional funds in this area.

The Forecast also does not take into consideration potential additional revenue from the Related project (future project phases) or revenue and staffing impacts of development projects. These revenue sources may improve the Forecast in the future, but the timing is not yet known. They will be factored in future Forecasts when there is more certainty.

In addition to the elements described above that are not factored into the Forecast, the City has identified various risk factors that could have a potential impact on the Forecast. These include:

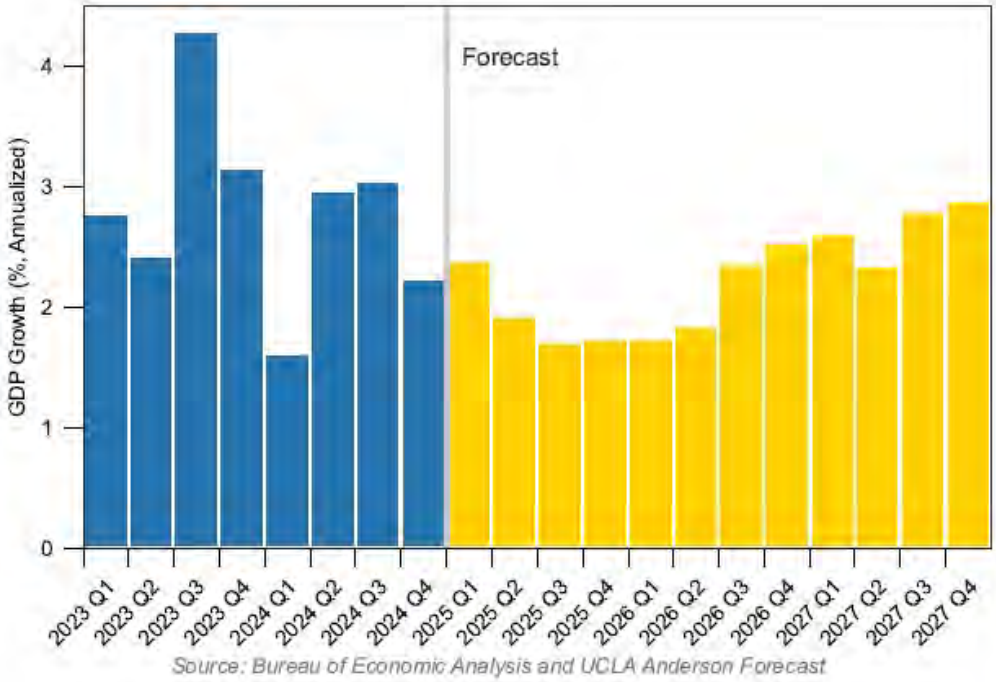
- Uncertainty regarding results of tariffs and other federal actions;
- State/federal legislative changes and legal challenges;
- Labor costs outside the budget assumptions;
- CalPERS actuarial changes or reform actions; and
- Unanticipated critical capital/infrastructure needs.

It is important to note that all forecasts have a level of uncertainty. Given the decreasing precision in later years of a forecast, those values provide a multi-year perspective rather than a precise prediction. As the City has experienced in the past, General Fund revenues may exceed or fall below expectations based on changes in economic or non-economic conditions. This type of volatility has been seen in the City's largest General Fund revenues, Property Tax, Sales Tax, and Transient Occupancy Tax (TOT). For example, TOT receipts were the most severely impacted by the COVID-19 pandemic. Various cost elements can also vary from year to year, such as retirement costs that are impacted by the earnings assumptions and performance of the California Public Employees Retirement System (CalPERS).

ECONOMIC OUTLOOK

In its Spring 2025 Forecast, the UCLA Anderson Forecast points to significant uncertainty related to trade tariffs, fiscal policy, and geopolitical risk with the new administration. The Forecast predicts higher unemployment and higher prices in 2025 with some potential upside in 2027 and beyond. "As a result of the combined effects of deportations and tariffs, we expect GDP and productivity growth to decline in late 2025 by about 1 percentage point and to recover by the end of 2026. (2025Q1 negative productivity growth is due to U.S. Census data adjustment to the size of the labor supply.) The unemployment rate will simultaneously rise and hit 4.5% by the first quarter of 2026 and gradually recover afterwards to 4.0% in 2027. We expect inflation to remain elevated around 3 percent throughout 2025 and 2026. Tariffs will be the main cause of higher prices in 2025, while deportations will drive prices in 2026 via higher food and wage inflation of around 4 percent."[1]

U.S. Quarterly Real GDP Growth Forecast (UCLA Spring 2025 Economic Forecast)

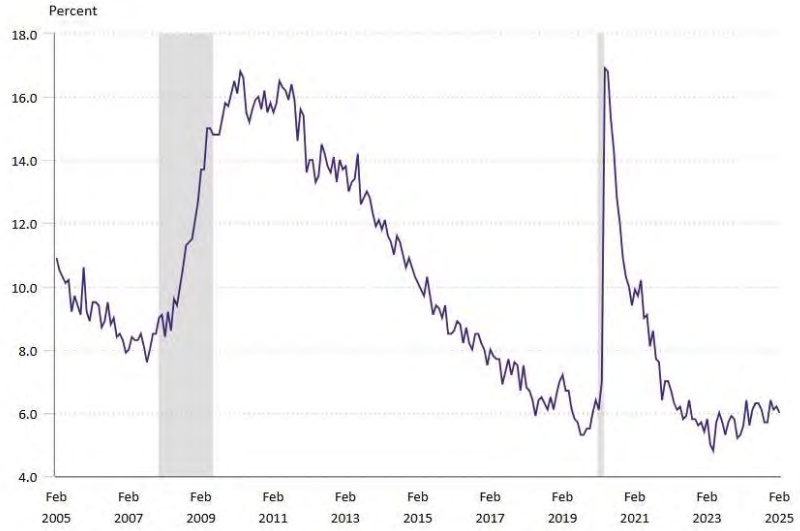


In the fourth quarter 2024 third estimate, the Gross Domestic Product (GDP) increased by 2.4%, following a GDP increase of 3.1% in the third quarter. The increase in real GDP primarily reflected increases in consumer spending and government spending that were partially offset by a decrease in investment.[2]

[1] UCLA Anderson Forecast Spring 2025 Economic Forecast, "A Tariff Amount of Uncertainty", Clement Bohr
[2] https://www.bea.gov/news/2025/gross-domestic-product-4th-quarter-and-year-2024-third-estimate-gdp-industry-and

Employment data has remained positive with low unemployment rates. On a national level, the unemployment rate was 4.1% in February 2025, which is slightly above the 3.9% in February 2024. The unemployment rate has remained in a narrow range of 4.0% to 4.2% since May 2024[3].

U.S. Civilian Unemployment Rate, seasonally adjusted

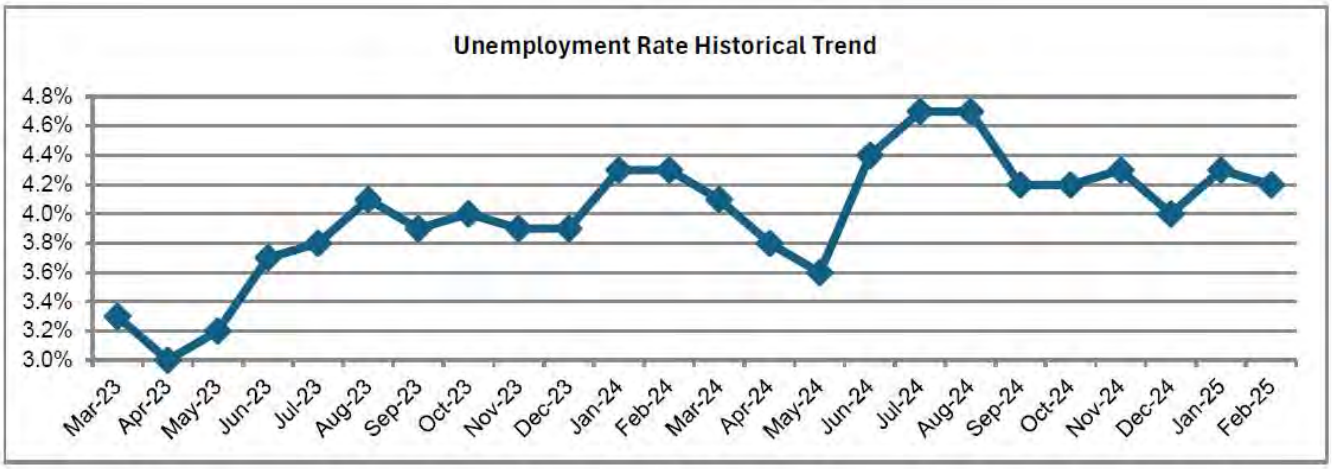


Note: shaded area represents recession, as determined by the National Bureau of Economic Research
Source: U.S. Bureau of Labor Statistics

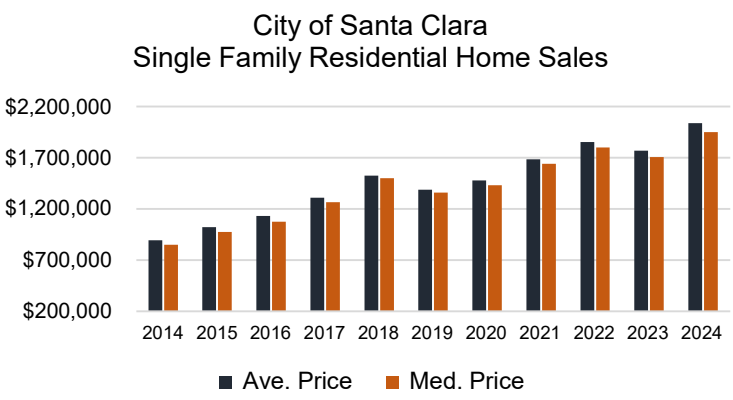
The unadjusted unemployment rate in the San José-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA) was 4.2% in February 2025, down slightly from a revised 4.3% in January 2025, and below the February 2024 estimate of 4.3%. Between February 2024 and February 2025, employment in this region decreased by 5,300 jobs, or 0.5%. Notable employment reductions were in professional and business services (down 5,100 jobs), manufacturing (down 3,000 jobs), information (down 3,000 jobs), and leisure and hospitality (down 2,200 jobs). The largest increases were in private education and health services (up 8,900 jobs).[4]

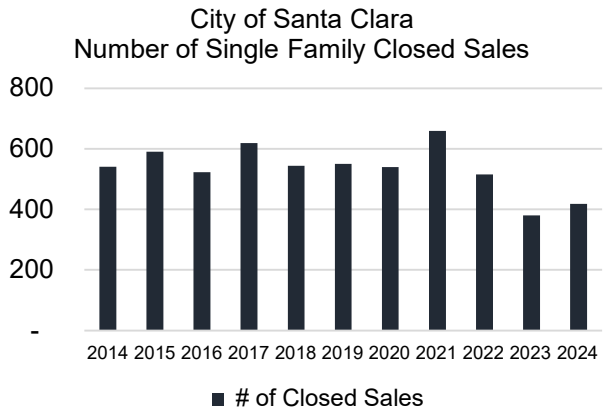
[3] https://www.bls.gov/news.release/pdf/empsit.pdf
[4] https://labormarketinfo.edd.ca.gov/file/lfmonth/sjos$pds.pdfhttps://labormarketinfo.edd.ca.gov/

San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area



Property values in Santa Clara remain high. In 2024, the median price of a single-family home totaled $1.95 million, which was up from the 2023 level of $1.7 million as shown in the Single-Family Residential Home Sales chart. The number of closed sales also increased from 380 in 2023 to 418 in 2024. However, this sales volume remains below historical levels.





Data Source: Santa Clara County Association of Realtors

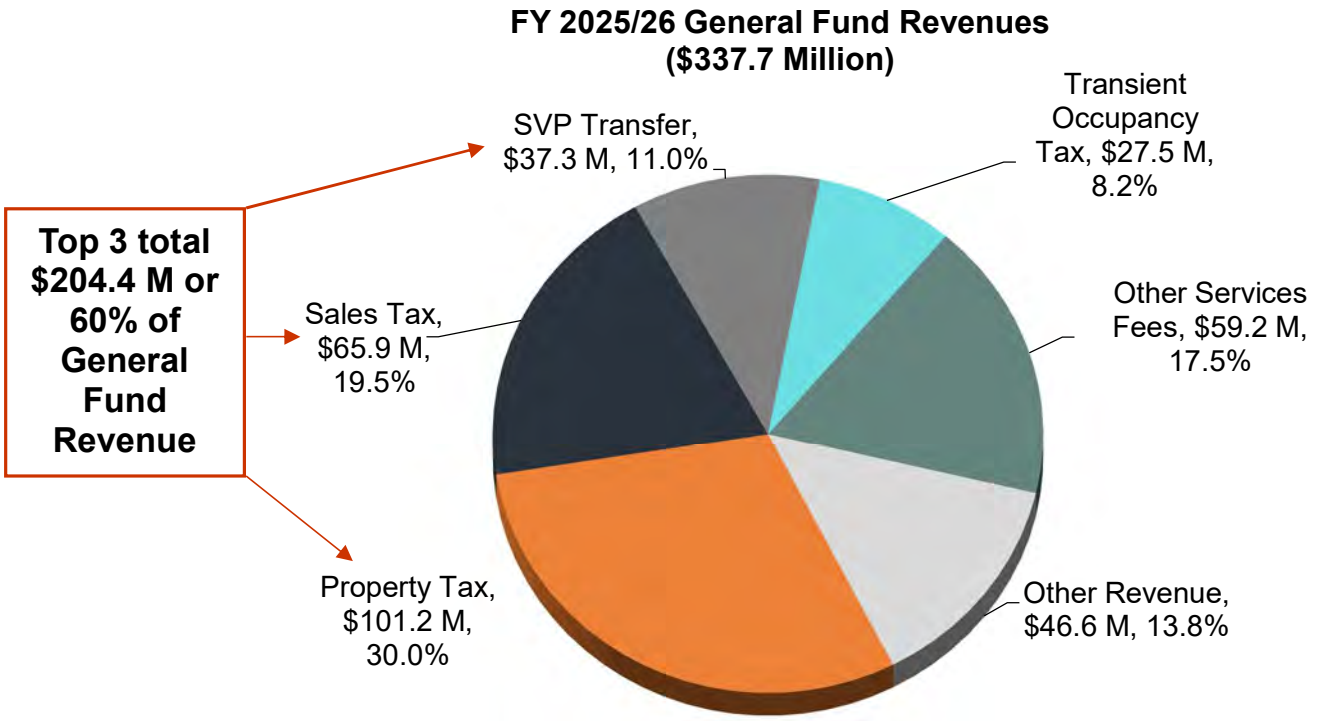
There are significant development projects underway in Santa Clara that will bring new revenues as well as new costs. The financial impacts of these developments have not been factored into this forecast given the uncertainty regarding the timing. However, it is anticipated that this additional development activity will have a positive impact on the forecast.

GENERAL FUND REVENUES

There are several General Fund revenue sources supporting the City's activities as shown in the table below.

	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m
Property Tax	$101.2	$106.0	$111.7	$117.6	$123.9	$130.5	$137.4	$144.8	$152.5	$160.7
Sales Tax	$65.9	$67.8	$69.8	$71.9	$74.0	$76.2	$78.5	$80.9	$83.3	$85.7
Transient Occupancy Tax	$27.5	$28.6	$29.7	$30.9	$32.2	$33.5	$34.8	$36.2	$37.6	$39.1
Franchise Tax	$5.6	$5.8	$6.1	$6.3	$6.6	$6.8	$7.1	$7.4	$7.7	$8.0
Documentary Transfer Tax	$1.6	$1.6	$1.7	$1.7	$1.7	$1.8	$1.8	$1.8	$1.9	$1.9
Business Tax	$6.2	$6.4	$6.5	$6.7	$6.8	$7.0	$7.2	$7.4	$7.6	$7.7
Licenses and Permits	$2.9	$2.9	$3.0	$3.0	$3.2	$3.2	$3.3	$3.3	$3.4	$3.5
Fines and Penalties	$1.6	$1.6	$1.6	$1.6	$1.6	$1.6	$1.6	$1.6	$1.6	$1.6
Interest Income	$6.2	$6.4	$6.3	$6.1	$6.0	$5.7	$5.4	$5.4	$5.5	$5.5
Rents	$16.5	$17.8	$18.1	$18.6	$19.3	$20.7	$21.1	$21.5	$22.0	$22.5
Other Services Fees	$59.2	$50.4	$48.7	$49.8	$51.0	$52.2	$53.4	$54.7	$55.9	$57.3
Transfers from Other Funds	$1.6	$1.7	$1.7	$1.7	$1.7	$1.7	$1.7	$1.7	$1.7	$1.7
SVP Transfer	$37.3	$39.1	$41.1	$43.1	$45.3	$47.5	$50.0	$52.5	$55.1	$57.8
All Other Revenues	$4.4	$3.9	$5.4	$4.9	$5.3	$8.1	$8.6	$7.7	$6.6	$6.4
Total Sources	**$337.7**	**$340.0**	**$351.4**	**$363.9**	**$378.6**	**$396.5**	**$411.9**	**$426.9**	**$442.4**	**$459.4**
% Change from Prior Yr		0.7%	3.4%	3.6%	4.0%	4.7%	3.9%	3.6%	3.6%	3.8%

Sales tax and property tax comprise the largest individual sources of General Fund revenues, representing a combined $167 million in FY 2025/26, or approximately 50% of the total. These categories along with the Silicon Valley Power (SVP) Transfer account for approximately 60% of the General Fund revenues.



Following is a discussion of the major General Fund revenue categories:

Property Tax

The Property Tax category includes Secured and Unsecured Property Taxes. The County of Santa Clara Office of the Assessor and the Controller-Treasurer Department meets quarterly with cities to review property tax revenue allocated to Santa Clara County cities. The Controller-Treasurer Department provides projections on the current year property tax receipts, including updates on the assessed valuation and estimates on anticipated adjustments made from property tax appeals. The current year estimates are used as the starting point in the forecast. The County Assessor's Office also provides information to cities on a monthly basis on the status of the assessment roll for the upcoming year.

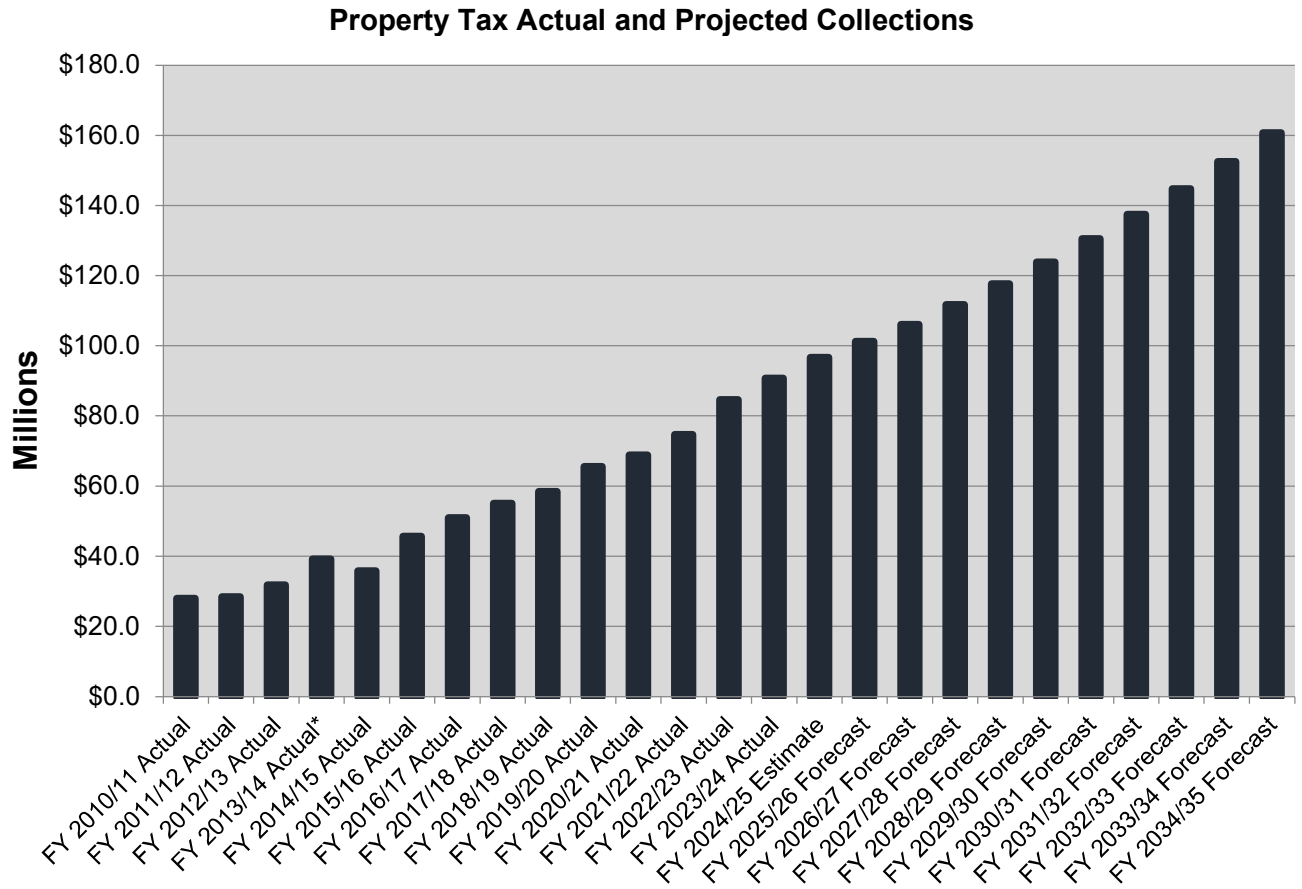
In FY 2025/26, property tax revenue is projected at $101.2 million and includes secured property tax of $98.0 million and unsecured property tax of $3.2 million. Assessed valuation growth on secured property is projected at 5.0% and reflects the annual inflation factor based on Consumer Price Index (2% increase in FY 2025/26), growth due to property sales, and a general allowance for new construction projects being added to the tax rolls. In the remaining years of the forecast, annual assessed valuation growth

ranging from 5.0% to 5.5% is projected. By the end of the forecast period, Property Tax receipts are projected to reach $160.7 million.

Secured Property Tax receipts include general secured property tax along with supplemental property tax (retroactive collections back to the point of sale for reassessments of value due to property resale), residual Redevelopment Agency (RDA) receipts, and excess Educational Revenue Augmentation Fund (ERAF) funds (under Proposition 98, a portion of property tax receipts are allocated to the ERAF beginning in 1992 and once there are sufficient funds in ERAF to fulfill the obligation to the school districts, excess funds are returned to the taxing entities that contributed the funding). The excess ERAF funds are projected at $6.7 million in FY 2025/26. The County of Santa Clara has indicated that approximately 18% of the ERAF receipts are at risk due to legal challenges regarding the allocation of these funds. Given this risk, the ERAF funds in dispute are set aside in an ERAF Reserve in the General Fund. In FY 2025/26, the contribution to this reserve totals $1.2 million.

Unsecured Property Tax receipts are projected to increase 2% annually over the Forecast period.

Collections are expected to grow at an average annual rate of 5.3% over the forecast period.

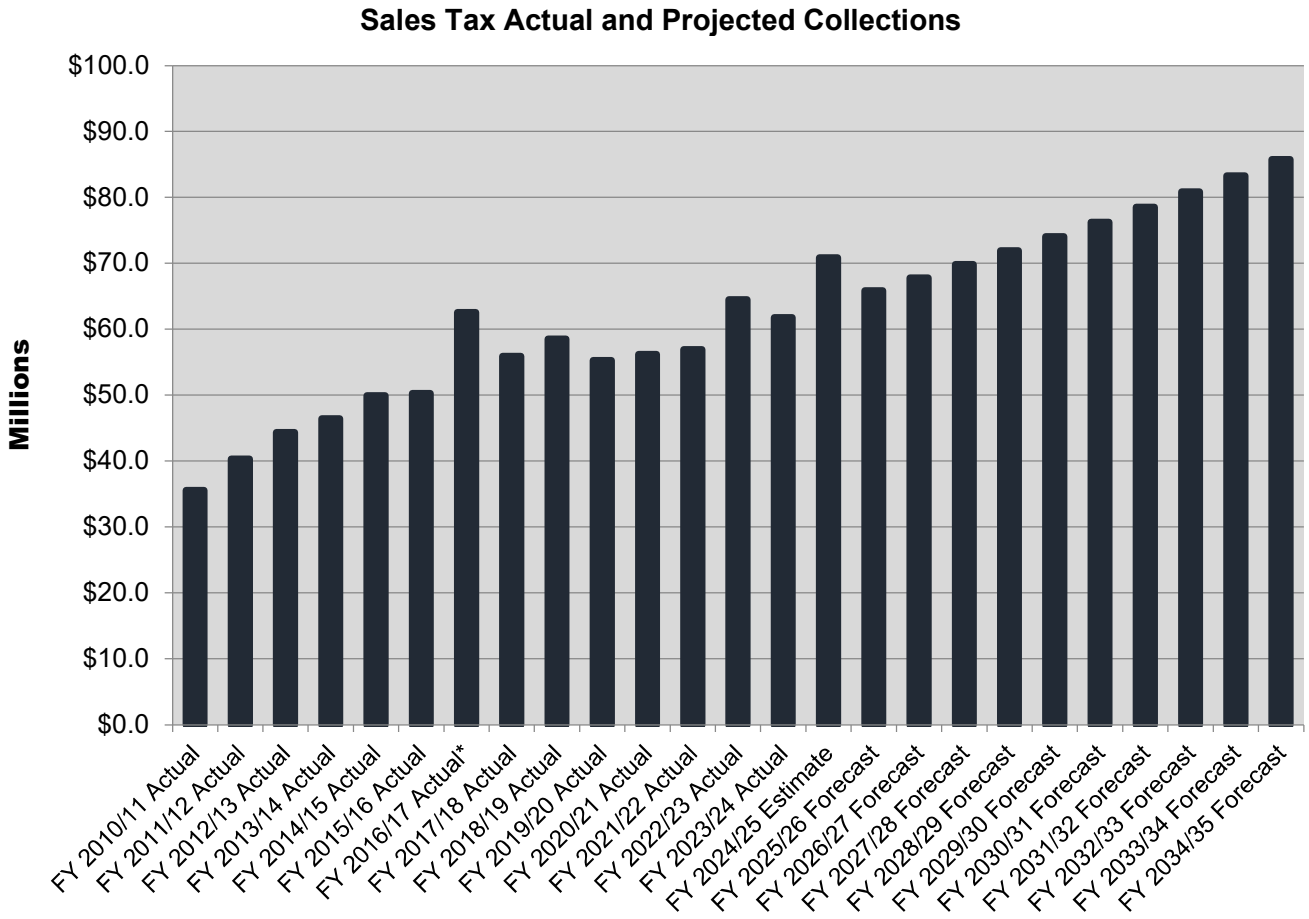


Note: FY 2013/14 includes one-time $6.1 million due to Redevelopment Agency dissolution

Sales Tax

Santa Clara's sales tax collections are directly influenced by local, regional, national and international economic and business cycles. Because of this, sales tax collections are one of the most economically sensitive General Fund revenue sources. This category is also one of the most volatile with significant changes from year to year.

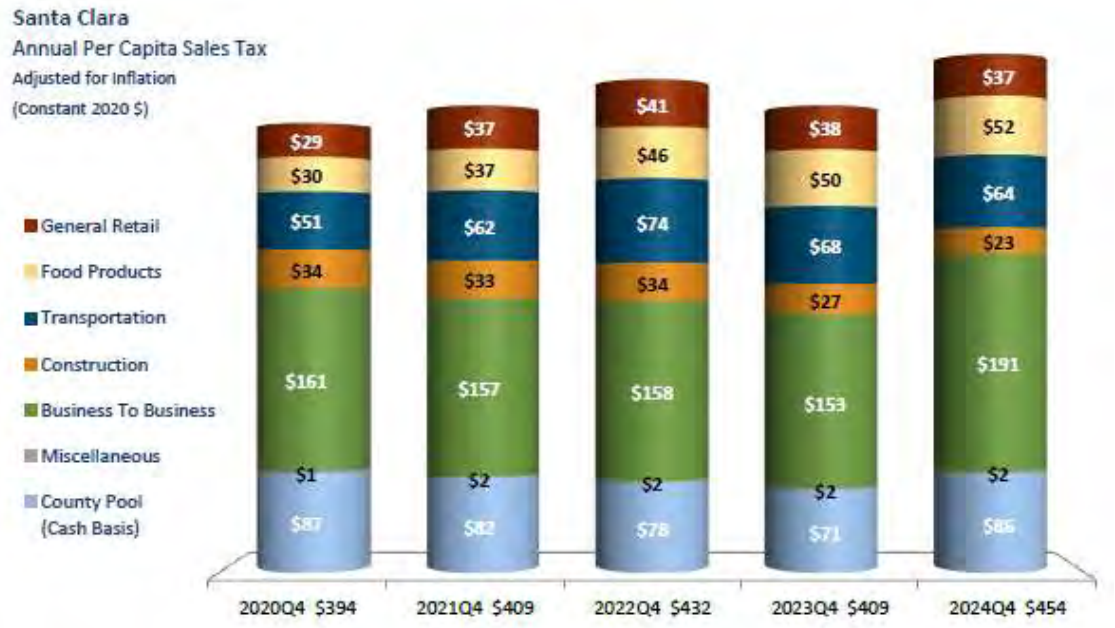
As shown in the chart below, sales tax collections are expected to total $70.9 million in FY 2024/25, which is up from the $61.8 million received in FY 2023/24; receipts experienced unusually high growth of 32.5% in the first two quarters of FY 2024/25 due primarily to increases in the business-to-business sector. This Forecast conservatively assumes that a portion of that growth is one-time in nature. Sales tax revenue is projected to decrease to $65.9 million in FY 2025/26. Annual growth of 3.0% is projected in the out years of the forecast as the sales tax growth rates normalize over this period. Based on these projections, annual collections will reach $85.7 million by FY 2034/35. These projections are informed by data provided by the City's sales tax consultant, Avenu Insights & Analytics.



Note: FY 2016/17 includes a one-time true-up payment due to the unwinding of the State's Triple Flip.

To provide context on how the City generates its sales tax revenues and the performance in recent years, the chart on the following page breaks out the sales tax per capita for the fourth quarter of each calendar

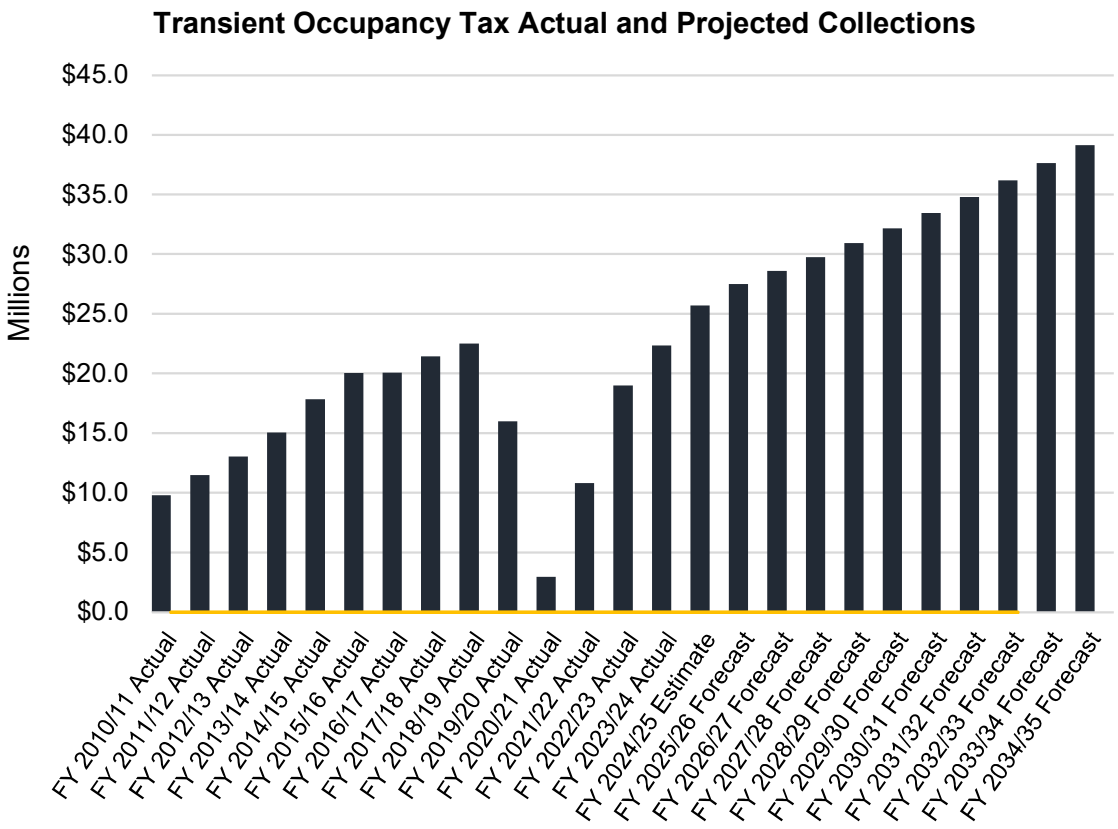
year for the past five years, adjusted for inflation. As shown in the chart, the City's largest sector is Business-to-Business, which continues to provide the foundation for the City's tax base.



Transient Occupancy Tax

Transient Occupancy Tax (TOT) is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 13.5%. This rate increased from 12.5% to 13.5% effective January 1, 2025. As with sales tax, TOT is sensitive to business cycles and can vary greatly from year to year based on occupancy levels and room rates. Prior to COVID-19, this category had experienced tremendous growth as shown in the TOT chart on the following page. With the COVID-19 safety restrictions, TOT receipts plummeted at the end of FY 2019/20 and through FY 2020/21. Of all the City's revenue categories, TOT was the most impacted by the pandemic. Actual collections over the last few years continue to make up some of the lost ground but remain below pre-COVID levels when factoring in the rate increases that have been implemented (from 9.5% to 13.5%).

TOT collections are projected to continue to increase over the forecast period with estimated receipts of $27.5 million in FY 2025/26. This figure factors in the TOT rate increase from 12.5% to 13.5% in January 2025. In the remaining years of the forecast, annual growth of 4.0% is projected. By the end of the Forecast period, TOT receipts are projected to reach $39.1 million.



Other Taxes

Other Taxes include the Franchise Tax and Documentary Transfer Tax. The Franchise Tax revenues are projected at $5.6 million in FY 2025/26 with annual 4% increases in the out years of the Forecast. The Documentary Transfer Tax, which is imposed on the transfer of the title of real property, is projected at $1.6 million in FY 2025/26 with 2% annual increases in the out years of the Forecast.

Licenses and Permits

Licenses and Permits are projected to total $9.1 million in FY 2025/26, including business licenses at $6.2 million, fire permits at $2.0 million, parking permits at $850,000, and encroachment and miscellaneous permits at $26,000. Average annual growth of 2.4% is projected in the out years of the Forecast, with revenues reaching $11.2 million in FY 2034/35.

Fines and Penalties

Fines and Penalties are projected at $1.6 million in FY 2025/26 and annually throughout the Forecast period.

Interest Income

The City invests all funds not needed for current cash requirements in accordance with the City Council-approved Investment Policy. These funds are invested in securities having a maximum maturity of five

years. The factors that directly influence General Fund interest income include prevailing interest rates, the size of the portfolio and the relative percentage of the portfolio allocated to the General Fund. Based on the projected interest rates and cash balances, the General Fund is expected to receive $6.2 million in interest in FY 2025/26. In the remaining years of the Forecast, interest earnings are projected to fluctuate annually primarily due to interest rate assumptions, ranging from $5.4 million to $6.4 million.

Rents

The Rents category includes property rents and leases as well as right-of-way rental fees charged to the water, recycled water, and sewer utilities. In FY 2025/26, rent revenue is estimated to total $16.5 million, including $10.0 million from property rents and leases and $6.5 million from right-of-way rental fees. This category factors in projected lease revenue from the Related project ($0.9 million in FY 2025/26 increasing to $1.8 million in FY 2034/35; assumes Phase I of the project. This category also includes Stadium performance rent, which totals $2.2 million in FY 2025/26 that varies throughout the forecast period. Growth projections for the out years of the Forecast are based on individual lease agreements. Rent revenue is projected to reach $22.5 million by FY 2034/35.

Other Services Fees

The Other Services Fees category includes fees charged for various City services provided by the departments of Community Development, Fire, Police, Parks and Recreation, and Public Works as well as cost allocation plan reimbursements and Stadium-related reimbursements. This category is estimated to generate $59.2 million in FY 2025/26 and includes one-time Host Committee reimbursements for City costs. This category is expected to drop to $50.4 million in FY 2026/27 and reflects the removal of one-time reimbursements. Growth is expected in the out years of the Forecast and reach $57.3 million by FY 2034/35.

Transfers from Other Funds

The Transfers from Other Funds totals $1.6 million in FY 2025/26 and includes the following: a transfer of $1.4 million from the Storm Drain Capital Fund to support storm drain operations; and a transfer of $0.2 million from the Building Development Services Fund to cover a portion of the Code Enforcement costs that support development activity. In the out years of the Forecast, the transfers total $1.7 million and include the transfers from the Storm Drain Capital Fund and the Building Development Services Fund.

Silicon Valley Power Transfer

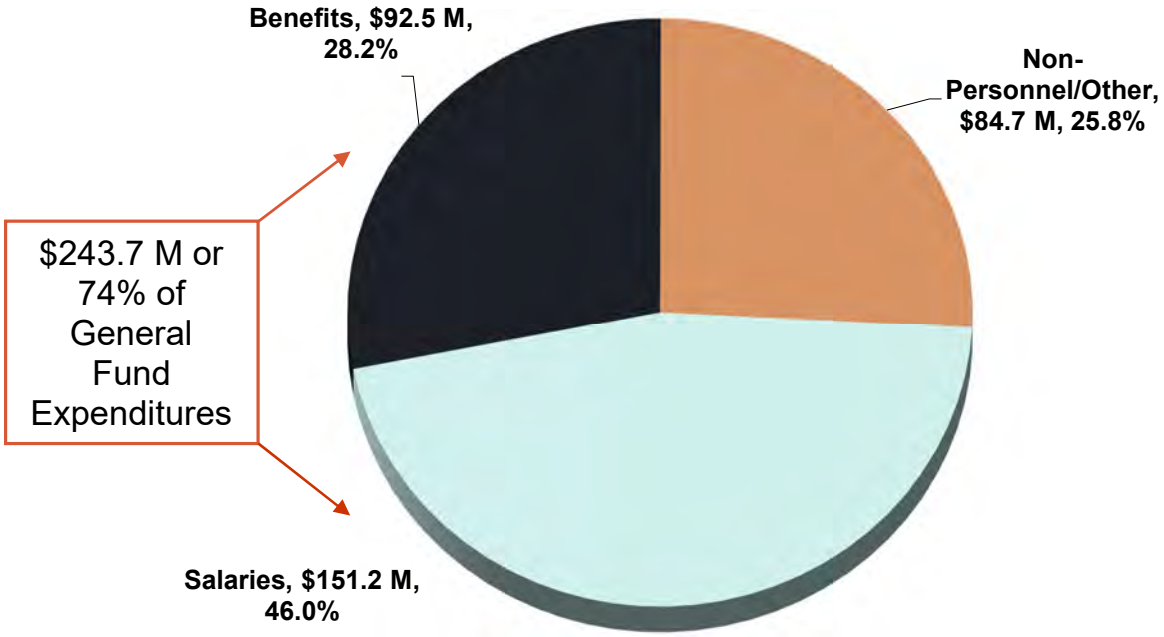
In accordance with the City's charter, Silicon Valley Power pays 5.0% of gross revenues to the General Fund. Contributions are estimated at $37.3 million in FY 2025/26 and are projected to increase to $57.8 million by FY 2034/35, increasing at an annual rate of 5%. Growth in this category is primarily driven by market projections for electric consumption, resources costs, and any retail rate increase assumed for the Electric Utility.

GENERAL FUND EXPENDITURES

Expenditures are projected to grow from $328.4 million in FY 2025/26 to $453.2 million by the end of the forecast period. FY 2025/26 expenditures are 5.0% above the FY 2024/25 Adopted Budget of $312.6 million primarily due to the higher salaries and wages, retirement, health, and interfund services costs.

	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m	$ m
Salaries	$151.2	$155.9	$159.7	$165.7	$171.2	$177.0	$182.8	$189.0	$194.8	$200.9
Retirement	$65.4	$68.3	$70.8	$75.6	$77.5	$79.8	$80.2	$82.4	$82.3	$83.3
Other Benefits	$27.1	$29.2	$30.5	$31.9	$33.5	$35.1	$36.9	$38.7	$40.8	$43.6
Sub-Total Labor Costs	**$243.7**	**$253.4**	**$261.0**	**$273.2**	**$282.2**	**$291.9**	**$299.9**	**$310.1**	**$317.9**	**$327.8**
Materials, Services, & Supplies	$40.0	$38.6	$40.4	$43.1	$44.4	$47.2	$48.5	$51.3	$52.8	$56.5
Capital Outlay	$0.6	$0.6	$0.6	$0.6	$0.6	$0.6	$0.6	$0.6	$0.6	$0.7
Interfund Services	$34.3	$35.2	$36.3	$37.4	$38.7	$40.0	$41.3	$42.6	$44.1	$45.0
Loans and Transfers	$7.6	$7.3	$7.6	$7.8	$8.0	$8.2	$7.6	$7.2	$7.4	$7.6
Reserves/Fund Balance	$2.2	$5.0	$7.3	$8.5	$9.6	$10.8	$12.0	$13.2	14.4	$15.6
Sub-Total Other Costs	**$84.7**	**$86.7**	**$92.2**	**$97.4**	**$101.3**	**$106.8**	**$110.0**	**$114.9**	**$119.3**	**$125.4**
Total Uses	**$328.4**	**$340.1**	**$353.2**	**$370.6**	**$383.5**	**$398.7**	**$409.9**	**$425.0**	**$437.2**	**$453.2**
% Change from Prior Yr		**3.6%**	**3.8%**	**4.9%**	**3.5%**	**4.0%**	**2.8%**	**3.7%**	**2.9%**	**3.7%**

FY 2025/26 General Fund Expenditures by Type ($328.4 Million)



Labor Costs

Labor costs, which include salary, retirement and other benefit costs, are projected at $243.7 million in FY 2025/26. These costs are derived from a position-level analysis of City staffing, including actual salary and benefit information, negotiated salary and benefit adjustments for bargaining groups that have current Memorandums of Understanding with the City, projected adjustments for the out years of the forecast, and retirement information from the California Public Employees Retirement System (CalPERS) and the City's actuary.

Over the Forecast period, these costs are projected to increase an average of 3.4% annually and reach $327.8 million by FY 2034/35.

Retirement Costs

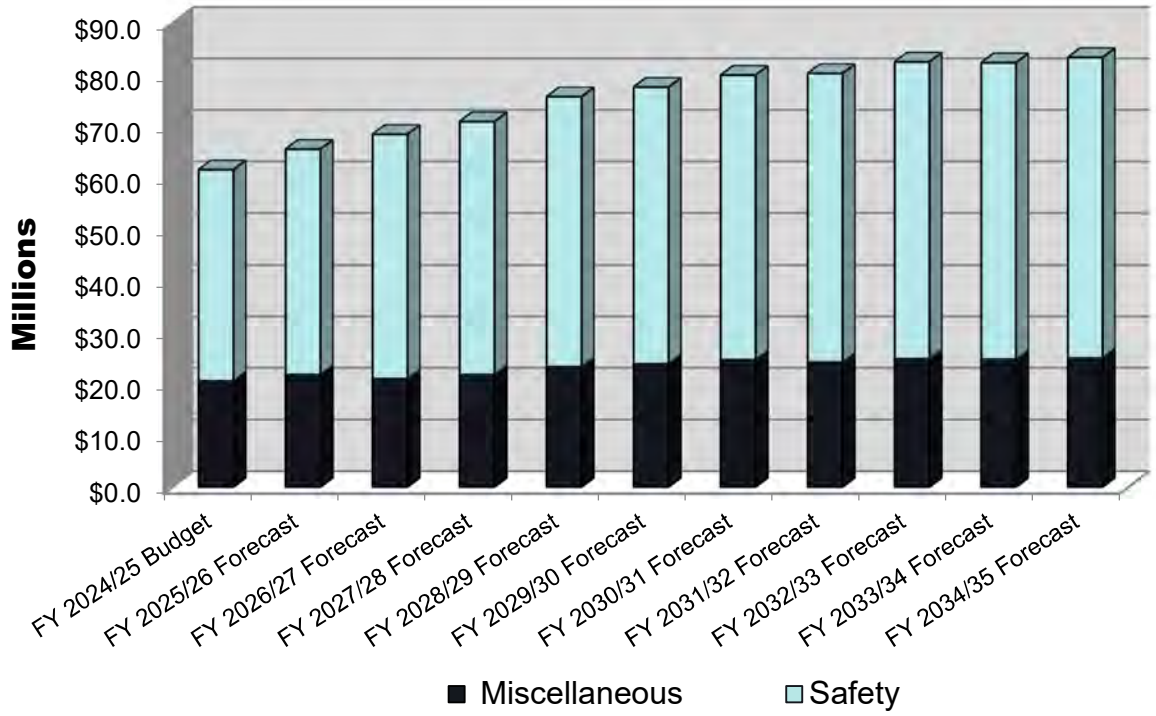
Retirement costs represent one of the largest components of labor costs. The City contributes to CalPERS, which provides a defined benefit plan for participating public entities within the State of California. CalPERS offers a menu of benefit provisions that are established by State statutes within the Public Employee Retirement Law. The City selected its benefit provisions from the benefit menu by contract with CalPERS and adopted those benefits through local ordinance, following negotiations with employee bargaining groups.

CalPERS retirement costs rose sharply as a result of the market losses in the early 2000s followed by benefit enhancements in the mid-2000s. In FY 2011/12, General Fund pension costs were $18.9 million; by FY 2025/26, pension costs are projected to be $65.4 million. By the end of the Forecast period, PERS expenditures are projected to reach $83.3 million and will account for an estimated 20% of General Fund expenditures.

On December 21, 2016, the CalPERS Board approved lowering the investment earnings assumption (discount rate) downward from 7.5% to 7.0% over a three-year period. This change increased rates beginning in Fiscal Year 2018/19. In February 2018, the CalPERS Board approved shortening the period over which actuarial gains and losses are amortized from 30 years to 20 years for new pension liabilities. This policy became effective as of the June 30, 2019, CalPERS actuarial valuations. Beginning in FY 2022/23, the investment earnings assumption was lowered to 6.80% per year. In April 2024, the Board took action to modify the Funding Risk Mitigation Policy to remove the automatic change to the discount rate when the investment return exceeds the various thresholds. Rather than an automatic change to the discount rate, a board discussion would be placed on the calendar. Additional actions may be implemented in the future as part of a risk mitigation strategy to move to more conservative estimates over time to reduce volatility, including additional downward revisions to the discount rate.

Year-by-year pension rate projections are shown below. These projections incorporate rates provided by CalPERS and by the City's actuary.

General Fund PERS Costs



Materials, Services, Supplies and Capital Outlay

The materials, services and supplies budget for FY 2025/26 is $40.0 million, which is above the FY 2024/25 Adopted Budget level of $39.7 million and reflects anticipated increases in costs. The budget also reflects the elimination of one-time costs budgeted in FY 2024/25, including those that were carried over from FY 2023/24 to FY 2024/25. Expenditures are projected to reach $56.5 million by FY 2034/35. Certain costs occur every other year, such as election costs, and are reflected in those years. Starting in FY 2027/28, approximately $1.0 million in expenditures that have historically been budgeted in the capital budget are assumed to be shifted to the operating budget due to the nature of these expenditures (street tree services; storm drain repairs and maintenance; and storm drain pump station motor and control maintenance, repair and replacement).

Capital Outlay

The Capital Outlay category accounts for equipment with a unit cost of $1,000 or more and an estimated useful life of over one year or minor capital improvements. This category totals $0.6 million in FY 2025/26 and primarily includes ongoing costs shifted from the capital budget for personal protective equipment, defibrillator replacement, and thermal image camera replacement for the Fire Department.

Interfund Services

Interfund services include the General Fund contribution to several internal service funds, including Communications Acquisitions, Fleet Operations, Information Technology Services, Special Liability Insurance, Unemployment Insurance, Vehicle Replacement, and Workers' Compensation. In FY 2025/26, these costs are estimated at $34.3 million and increase to $45.0 million by FY 2034/35. These estimates are based on an evaluation of the activity levels in each internal service fund.

Loans and Transfers

This category includes debt service payments, transfers to the Cemetery Fund, transfers to capital funds for Public Works Capital Project Management, and the City's contributions to parking maintenance and Convention Center maintenance, and limited funding for capital projects. These costs are estimated at $7.6 million in FY 2025/26 and remain relatively steady throughout the forecast period. This category does not reflect the one-time funds transferred from the General Fund Capital Projects Reserve to support capital projects.

Reserves/Fund Balance

This category includes contributions to the Property Tax Education Revenue Augmentation Fund (ERAF) Reserve. As discussed in the Property Tax revenue section above, excess ERAF funds are projected at $6.7 million in FY 2025/26. The County of Santa Clara has indicated that approximately 18% of the ERAF receipts are at risk due to legal challenges regarding the allocation of these funds. Given this risk, the ERAF funds in dispute are set aside in an ERAF Reserve in the General Fund. In FY 2025/26, the contribution to this reserve totals $1.2 million and increases to $1.9 million by FY 2034/35. Through FY 2024/25, the reserve balance totals $6.7 million.

Starting in FY 2025/26, funding is assumed for capital projects ($1.0 million in FY 2025/26 that increases to $10.0 million by FY 2034/35) that is set aside in the Capital Projects Reserve. This provides ongoing

funding to address the City's capital infrastructure needs. In the out years of the Forecast, funding is also set aside in the Unrestricted Fund Balance to address any higher than anticipated costs that occur during the year.

RESERVES

Reserves have generally been established with one-time funds and are not reflected in the Forecast figures. Reserves, however, are an important component of the budget. Following is a discussion of the major General Fund Reserves.

Budget Stabilization Reserve: During FY 1985/86, the City Council established a policy regarding use of the City's General Contingency Reserve funds. Under that policy, two separate reserves were established, a Budget Stabilization Reserve (formerly known as the Working Capital Reserve) and a Capital Projects Reserve. The Budget Stabilization Reserve (BSR) is set aside to protect vital General Fund services through economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90-days or 25% of budgeted appropriations). In recent years, the City Council has approved an exception to the 25% BSR target level to address the impacts associated with COVID-19, allowing the reserve to drop to 15% of expenditures. The BSR reserve currently totals $69.1 million in the FY 2024/25 Amended Budget; this equates to 23% of the expenditures in the FY 2024/25 Amended Budget and 22% of the expenditures in the FY 2025/26 Forecast.

Capital Projects Reserve: This reserve is set aside to fund the portion of the City's Capital Improvement Program (CIP) that has no other funding sources to support it. The projects funded from this critical reserve provide basic City infrastructure and quality facilities. The Council adopted a policy in FY 1996/97 to maintain a minimum of $5.0 million in the Capital Projects Reserve (CPR). The CPR reserve currently totals $7.8 million in the FY 2024/25 Amended Budget. The Forecast assumes annual contributions to the Reserve, from $1.0 million in FY 2025/26 and increasing to $10.0 million by FY 2034/35.

Land Sale Reserve: This reserve sets aside proceeds from land sales to be used for land-related purposes or other General Fund needs as determined by the City Council. This reserve currently totals $18.5 million in the FY 2024/25 Amended Budget.

Pension Stabilization Reserves: These reserves in the General Fund and other City funds have targeted contributions that would fund 1% of the City's unfunded pension liability annually to address the City's pension unfunded accrued liability. For the General Fund, this reserve currently totals $34.6 million in the FY 2024/25 Amended Budget.

CONCLUSION

The Forecast provides policy makers, the public, and City staff an updated assessment of the City's financial condition that considers the latest projections of economic conditions. It serves as a starting point in the budget development process by providing the necessary context for making budget decisions. The Forecast also identifies known risk factors and vulnerabilities, and it provides a foundation for evaluating priorities and understanding trade-offs moving forward.

The Ten-Year General Fund Forecast shows improvement with a surplus in FY 2025/26 followed by small shortfalls and surpluses in the remaining years. This improvement is the result of stronger revenue growth since the last Forecast that was realized during a period of solid economic growth. However, there is now a significant amount of economic uncertainty related to trade tariffs, fiscal policy, and geopolitical risk with the new administration. It is unknown how these factors will impact our local economy.

While the Forecast is close to being in balance, there are elements of the City's budget that are not included in the Forecast. These include the costs to fully fund capital improvements that rely on General Fund, restore all frozen positions, fund new positions for core services to address growth, and make additional contributions to reserves. The Forecast also does not incorporate the financial impacts of new developments that may have a positive impact given the uncertainty regarding the timing.

This Forecast serves as a strategic planning tool to help meet the City's long-term goal to plan for additional fiscal capacity and bring forward sustainable funding strategies to address these unmet cost elements.

This page is intentionally left blank.

Statements of Sources and Uses of Funds

This page is intentionally left blank.

General Fund

This page is intentionally left blank.

GENERAL FUND

The General Fund is the primary fund of the City that is used to account for all revenues and expenses that are not restricted by law or policy to be accounted for in another fund. The General Fund supports many of the most visible and essential City services including libraries, parks, police, and fire protection. The General Fund also includes many departments that provide central services including the City Manager, City Attorney, City Clerk, Mayor and City Council, Finance, and Human Resources offices and departments.

General Fund Sources

General Fund sources total $505.0 million in FY 2025/26 and $511.8 million in FY 2026/27. In FY 2025/26, this consists of $167.5 million in fund balance estimated to be carried over from FY 2024/25, $335.8 million in revenue, and $1.7 million in transfers from other funds. Total sources are up $26.5 million from the FY 2024/25 Amended Budget, reflecting an increase in revenues and transfers ($29.3 million), partially offset by a slight decrease in the beginning fund balance ($2.8 million). The increase in the beginning fund balance is primarily due to additional fund balance from the close out of FY 2023/24 to the Budget Stabilization Reserve and the Pension Stabilization Reserve as well as the carryover of one-time performance rent and excess revenue from the Stadium and additional projected sales tax revenue from FY 2024/25. The growth in revenues primarily reflects increases in Property Tax, Transient Occupancy Tax, and Other Services Fees, including one-time reimbursements for City costs related to the Super Bowl and FIFA World Cup events. As part of the budget process, estimates are developed for each line item, taking into consideration activity projections, historical trends, and the economic environment.

The table below summarizes the projected sources of General Fund revenues and transfers in this budget.

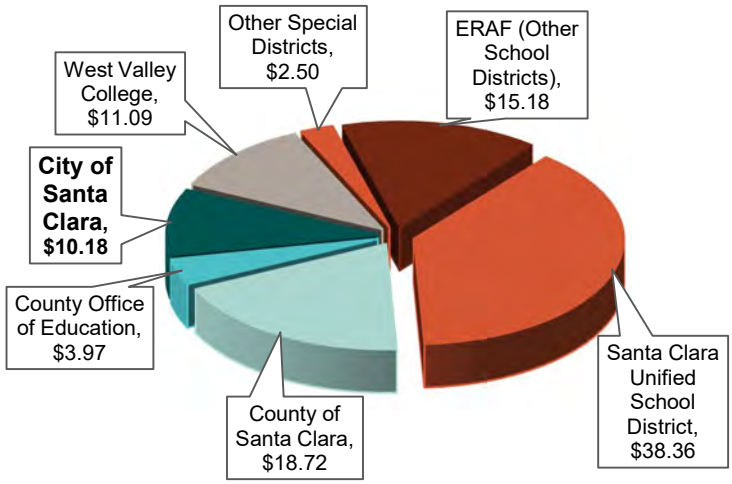
Funding Source	FY 2023/24 Actual	FY 2024/25 Amended	FY 2024/25 Estimate	FY 2025/26 Proposed	FY 2026/27 Change	FY 2026/27 Proposed
Property Tax	90,710,410	94,391,000	94,391,000	101,181,000	4,837,000	106,018,000
Sales Tax	61,776,045	62,900,000	66,480,000	65,850,000	1,956,000	67,806,000
Transient Occupancy Tax	22,347,394	22,850,000	22,850,000	27,500,000	1,100,000	28,600,000
Franchise Fees	5,370,928	5,350,000	5,350,000	5,600,000	224,000	5,824,000
Documentary Transfer Tax	1,370,129	1,600,000	1,600,000	1,600,000	32,000	1,632,000
Licenses and Permits	5,142,133	8,594,000	8,594,000	8,806,000	72,000	8,878,000
Rents and Leases	14,872,795	14,258,187	18,458,187	16,524,291	1,315,940	17,840,231
Other Services Fees	44,403,129	41,979,343	41,979,343	59,199,853	(8,188,853)	51,011,000
State/Other Agencies	808,452	1,606,149	1,606,149	580,000	-	580,000
Fines and Penalties	2,568,129	1,452,000	1,452,000	1,557,000	-	1,557,000
Interest	6,882,193	6,212,000	6,212,000	6,247,000	128,000	6,375,000
SVP Transfer	33,143,505	34,500,000	34,500,000	37,275,000	1,864,000	39,139,000
Other Revenue	986,626	8,549,895	14,449,895	3,603,628	(539,855)	3,063,773
Revenue Subtotal	**294,027,342**	**304,526,574**	**318,206,574**	**335,791,772**	**2,949,232**	**338,741,004**
Transfers From	2,855,987	3,655,534	3,655,534	1,654,003	7,268	1,661,271
Total Revenues/ Transfers	**296,883,329**	**308,182,108**	**321,862,108**	**337,445,775**	**2,956,500**	**340,402,275**

The largest economically sensitive revenue categories (property tax, sales tax, and transient occupancy tax) account for approximately 60% of General Fund revenues. Following is a discussion of these categories as well as other major General Fund revenue categories.

Property Tax

Property tax is the largest revenue source for the City, representing approximately 30% of revenues. Under Proposition 13, the assessed valuation of properties held by the same owner from year to year is adjusted each year by the lesser of 2.0% or the percent change in the annual California Consumer Price Index (CCPI). For FY 2025/26, the adjustment factor based on CCPI is 2.0%. Beyond the inflation adjustment, growth in property tax receipts is driven by reassessments upon the sale of properties and new construction projects being added to the tax rolls. In FY 2025/26, assessed valuation growth on secured property is projected at 5.0%

Property Tax Distribution per $100 Collected



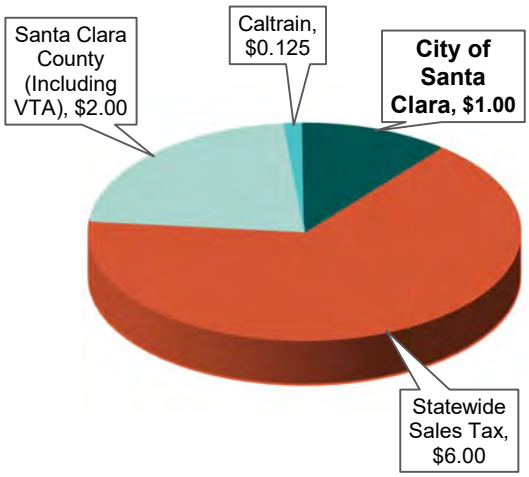
In FY 2025/26, property tax revenue is projected at $101.2 million and includes secured property tax of $98.0 million and unsecured property tax of $3.2 million. Collections are projected to increase 4.8% in FY 2026/27 to $106.0 million. Secured Property Tax receipts include general secured property tax along with supplemental property tax (retroactive collections back to the point of sale for reassessments of value due to property resale), residual Redevelopment Agency (RDA) receipts, and excess Educational Revenue Augmentation Fund (ERAF) funds (under Proposition 98, a portion of property tax receipts are allocated to the ERAF beginning in 1992 and once there are sufficient funds in ERAF to fulfill the obligation to the school districts, excess funds are returned to the taxing entities that contributed the funding). The excess ERAF funds are projected at $6.7 million in FY 2025/26 and $7.0 million in FY 2026/27. The County of Santa Clara has indicated that approximately 18% of the ERAF receipts are at risk due to legal challenges regarding the allocation of these funds. Given this risk, the ERAF funds in dispute are set aside in an ERAF Reserve in the General Fund. The contribution to this reserve totals $1.2 million in FY 2025/26 and $1.3 million in FY 2026/27.

Unsecured property tax is assessed on personal property that is tangible or moveable and is not attached to real estate (e.g., office equipment, planes, boats). Unsecured property tax receipts are projected to increase 2% annually to $3.2 million in FY 2025/26 and $3.3 million in FY 2026/27.

Sales Tax

Sales tax is the General Fund's second largest revenue. The City's current sales tax rate is 9.125%, of which the City of Santa Clara receives 1%. Santa Clara's sales tax collections are directly influenced by local, regional, national, and international economic and business cycles and are therefore one of the most volatile General Fund revenues. Sales tax revenue is projected at $65.9 million in FY 2025/26, which is below the FY 2024/25 estimate. Collections in FY 2024/25 have experienced unusually high growth due to increases in the business-to-business sector.

Sales Tax Distribution per $100 Collected



Transient Occupancy Tax

Transient Occupancy Tax (TOT) is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 13.5%. This rate increased from 12.5% to 13.5% effective January 1, 2025. As with sales tax, TOT is sensitive to business cycles and can vary greatly from year to year based on occupancy levels and room rates. Prior to COVID-19, this category had experienced tremendous growth. Of all the City's revenue categories, TOT was the most impacted by the pandemic. Actual collections over the last few years continue to make up some of the lost ground but remain below pre-COVID levels when factoring in the rate increases that have been implemented (from 9.5% to 13.5%). TOT collections are projected to continue to increase with estimated receipts of $27.5 million in FY 2025/26 and $28.6 million in FY 2026/27.

Franchise Tax and Documentary Transfer Tax

The Franchise Tax revenues are projected at $5.6 million in FY 2025/26 and $5.8 million in FY 2026/27. The Documentary Transfer Tax, which is imposed on the transfer of the title of real property, is projected at $1.6 million in FY 2025/26 and $1.63 million in FY 2026/27.

Licenses and Permits

Licenses and Permits are projected to total $9.1 million in FY 2025/26, including business licenses at $6.2 million, fire permits at $2.0 million, parking permits at $850,000, and encroachment and miscellaneous permits at $26,000. The revenue estimate for FY 2026/27 totals $9.3 million. The Business Tax category factors in annual CPI adjustments.

Rents and Leases

The Rents category includes property rents and leases as well as right-of-way rental fees charged to the water sewer and utilities. In FY 2025/26, rent revenue is estimated to total $16.5 million, including $7.9 million from property rents and leases, $6.5 million from right-of-way rental fees and $2.15 million from Santa Clara Stadium Authority performance rent. The property lease revenue includes Phase 1 of the Related project ($898,000 in FY 2025/26). Rental income for the Commerce and Peddlers Plaza is not assumed in this budget. In FY 2026/27, the Rents category increases to $17.8 million.

Other Services Fees

The Other Services Fees category includes fees charged for various City services provided by the departments of Community Development, Fire, Police, Parks and Recreation, and Public Works as well as cost allocation plan reimbursements and stadium-related reimbursements. This category is estimated to generate $59.2 million in FY 2025/26 and $51.0 million in FY 2026/27. This includes one-time revenue of $12.8 million in FY 2025/26 and $1.4 million in FY 2026/27 for reimbursements related to the Super Bowl and FIFA World Cup events; associated expenditures are also factored into the budget.

Silicon Valley Power Transfer

In accordance with the City's charter, Silicon Valley Power pays 5.0% of gross revenues to the General Fund. Contributions are estimated at $37.3 million in FY 2025/26 and $39.1 million in FY 2026/27. Growth in this category is primarily driven by market projections for electric consumption, resources costs, and any retail rate increase assumed for the Electric Utility.

Transfers From

The Transfers from Other Funds totals $1.7 million in FY 2025/26 and FY 2026/27 and includes the transfer of $1.45 million from the Storm Drain Capital Fund to support storm drain operations and a transfer of $0.2 million from the Building Development Services Fund to cover a portion of the Code Enforcement costs that support development activity.

General Fund Uses

Overall, General Fund uses total $505.0 million in FY 2025/26 and $511.8 million in FY 2026/27. In FY 2025/26, $322.7 million accounts for operational expenditures, $11.0 million are transfers to other funds, and $171.3 million represent fund balance and reserves. The following table summarizes the General Fund expenditures and transfers.

The following table summarizes the General Fund expenditures and transfers.

Expenditures	FY 2023/24 Actual	FY 2024/25 Amended	FY 2024/25 Estimate	FY 2025/26 Proposed	FY 2026/27 Change	FY 2026/27 Proposed
Salaries	130,522,064	137,675,834	137,675,834	152,620,133	4,799,958	157,420,091
Retirement – Safety	35,300,245	40,903,942	40,903,942	43,488,022	4,255,179	47,743,201
Retirement – Misc.	18,209,349	20,549,729	20,549,729	22,047,073	(813,096)	21,233,977
Other Benefits	20,582,791	24,603,716	24,603,716	27,724,266	2,291,587	30,015,853
Materials/Services/ Supplies	32,401,547	40,663,253	40,663,253	41,328,248	(1,454,035)	39,874,213
Interfund Services	27,445,909	30,496,469	30,496,469	34,655,176	831,742	35,486,918
Capital Outlay	197,689	528,998	528,998	803,292	(237,692)	565,600
Total Expenditures	**264,659,594**	**295,421,941**	**295,421,941**	**322,666,210**	**9,673,643**	**332,339,853**
Transfers To	21,141,424	20,600,666	29,238,597	10,979,489	(516,745)	10,462,744
Total Expenditures and Transfers To	**285,801,018**	**316,022,607**	**324,660,538**	**333,645,699**	**9,156,898**	**342,802,597**

As a public service organization focused on delivering high-quality services to our community, labor costs reflect the highest level of investment at approximately 74% of the expenditure budget. Following is a discussion of the General Fund expenditure categories.

Salaries and Benefits

The expenditures in this category account for full-time and part-time salaries, retirement, health, social security, other employer benefits, and overtime costs. The Proposed Budget for FY 2025/26 and FY 2026/27 factors in the latest negotiated salary adjustments known at the time the budget was developed and updated retirement and benefit costs. Salaries and benefits total $245.9 million in the FY 2025/26 and $256.4 million in FY 2026/27. This also includes funding for proposed budget actions that are described in the are described in the City Departments section of the document.

The City of Santa Clara participates in the California Public Employees' Retirement System (CalPERS) under the Miscellaneous Retirement Plan and the Safety Retirement Plan. Retirement costs in the General Fund are budgeted at $65.5 million in FY 2025/26 and $69.0 million in FY 2026/27. These figures reflect the latest information from CalPERS on the rates for FY 2025/26 and estimated rates for FY 2026/27.

Materials, Services, and Supplies

The budget for materials, services, and supplies totals $41.3 million in FY2025/26 and $39.9 million in FY 2026/27. This budget reflects Base Budget adjustments to account for the updated cost of providing existing services, the removal of one-time funding approved for FY 2024/25, and FY 2025/26 and FY 2026/27 budget actions.

Interfund Services

Interfund services are citywide in nature and funded through internal service funds (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment) that are apportioned to City Departments and funds. This category totals $34.7 million in the FY 2025/26 and $35.5 million in FY 2026/27.

Capital Outlay

This category includes small capital expense purchases not budgeted within the capital budget. This category totals $0.8 million in FY 2025/26 and $0.6 million in FY 2026/27.

Transfers to Other Funds

This category includes transfers to other funds to support capital projects, the City's share of assessment district costs, other services, and debt payments. The transfers total $11.0 million in FY 2025/26 and $10.5 million in FY 2026/27. In FY 2025/26, transfers include $6.3 million to capital funds to support capital projects, $1.4 million for debt payments, $1.1 million for assessment district payments, $1.1 million for the Cemetery Fund, $0.8 million to the Fire Operating Grant Trust Fund to pay for a portion of the positions funded by the Fire SAFER grant (the SAFER grant generates net General Fund savings due to Fire overtime savings), and $0.3 million for other services.

General Fund Reserves

The General Fund includes several reserves established by City Council policy or to segregate restricted revenues. Additional detail regarding reserve policies can be found in the Budget and Fiscal Policies section of this document.

Budget Stabilization Reserve

This reserve is used as an allocation for weathering economic downturns, emergency financial crises or disaster situations. Per Council policy, the Budget Stabilization Reserve (BSR) target is equal to the cost of the City's General Fund operations for three months, or 25% of the expenditure budget. One-time funding is allocated in this Proposed Budget to bring the reserve to the 25% level. The BSR is set at $80.9 million in FY 2025/26 and $83.2 million in FY 2026/27.

Capital Projects Reserve

The Capital Projects Reserve (CPR) earmarks funds for the Capital Improvement Program (CIP). The minimum target for this reserve is $5.0 million. This reserve increases from $7.8 million in the FY 2024/25 budget to $8.8 million in FY 2025/26 and to $10.8 million in FY 2026/27. This budget begins to allocate ongoing funding to support capital improvements, with additional funding of $1.0 million in FY 2025/26 and $2.0 million in FY 2026/27.

Land Sale Reserve

The City Council established the Land Sale Reserve with net proceeds from the sale of City-owned land, with interest earned on these funds being available to be appropriated for General Fund operating expenditures. The Land Sale Reserve has a projected ending balance of $10.3 million for FY 2025/26 and FY 2026/27 and is available for appropriation by City Council action. This reserve was temporarily used to support the International Swim Center (ISC) capital project in FY 2024/25 and is expected to be replenished once bonds are issued for the ISC project.

Advanced Planning Fee Reserve

The advanced planning fee is collected as a portion of planning and building fees. These funds are set aside for long-range planning activities. The Advanced Planning Fee Reserve has a projected ending balance of $4.9 million in FY 2025/26 and $4.7 million in FY 2026/27. Starting in FY 2023/24, this reserve funds 1.0 Senior Planner.

Technology Fee Reserve

The Technology Fee Reserve sets aside the technology fee revenue collected with the development fees and other applicable fees. This reserve is used to fund Accela licensing costs and other technology improvements for the fee programs that assess this fee. The Technology Fee Reserve has a projected ending balance of $2.4 million in FY 2025/26 and $2.2 million in FY 2026/27. In the Proposed Budget, use of this reserve is recommended to support 70% of the cost of a new Business Analyst position in the Community Development Department to support the Accela program and other technology efforts.

Other Reserves

By Council Policy, other reserves are set aside in the General Fund. For FY 2025/26 and FY 2026/27, the Pension Stabilization Reserve is projected to total $34.6 million. Contributions to the Pension Stabilization Reserve are typically recommended as part of the Year-End Report to allocate interest earnings and other funding, if available. No additional contributions are assumed as part of this Biennial Budget. The Proposed Budget also includes a Development Fee Reserve ($1.5 million) that was established in FY 2022/23 to transition new development funds, an Accrued Liability Reserve ($1.9 million) established in FY 2023/24 to account for liabilities against the City earned by not yet paid, and a Property Tax Education Revenue Augmentation Fund (ERAF) Reserve ($7.9 million in FY 2025/26 and $9.2 million in FY 2026/27) to set aside the portion of the excess ERAF property tax receipts that are subject to legal challenge. In FY 2025/26, a Reserve for FY 2026/27 Budget Balancing is recommended to set aside funds to bring the FY 2026/27 budget into balance.

GENERAL FUND | GENERAL FUND (001)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	4,761,429	6,162,368	6,162,368	6,162,368	6,162,368
Budget Stabilization Reserve	48,038,974	54,299,297	54,299,297	69,138,768	80,900,000
Capital Projects Reserve	6,526,135	23,860,843	23,860,843	7,834,572	8,834,572
Reserve for Programmed Capital Projects	5,284,314	986,657	986,657	5,607,871	2,976,438
Development Fee Program Reserve	2,000,000	1,500,000	1,500,000	1,500,000	1,500,000
Advanced Planning Fee	4,415,814	5,422,634	5,422,634	5,174,318	4,919,795
Technology Fee Reserve	2,581,145	2,564,774	2,564,774	2,477,529	2,355,271
Land Sale Reserve	18,481,036	18,481,036	18,481,036	10,343,105	10,343,105
Pension Stabilization Reserve	22,309,426	29,226,847	29,226,847	34,606,759	34,606,759
Property Tax ERAF Reserve	3,342,000	4,823,000	4,823,000	6,744,337	7,942,597
Historical Preservation Reserve	94,212	96,105	96,105	0	0
Budget Balancing Reserve	2,000,000	431,789	431,789	0	0
Restricted for Pre-Payments	91,560	93,892	93,892	0	0
Accrued Liability Reserve	0	1,882,000	1,882,000	1,882,000	1,882,000
Reserve for FY 2026/27 Budget Balancing	0	0	0	0	6,528,798
Unrestricted	39,341,701	20,518,815	20,518,815	16,080,000	2,400,000
Total Beginning Fund Balance	**159,267,746**	**170,350,057**	**170,350,057**	**167,551,627**	**171,351,703**
Revenue					
Property Taxes - Secured	87,550,078	91,266,000	91,266,000	97,993,000	102,766,000
Property Taxes - Unsecured	3,160,332	3,125,000	3,125,000	3,188,000	3,252,000
Sales Tax	60,944,134	62,000,000	65,580,000	65,000,000	66,950,000
Public Safety Sales Tax	831,911	900,000	900,000	850,000	856,000
Documentary Transfer Tax	1,370,129	1,600,000	1,600,000	1,600,000	1,632,000
Transient Occupancy Tax	22,347,394	22,850,000	22,850,000	27,500,000	28,600,000
Franchise Taxes	5,370,928	5,350,000	5,350,000	5,600,000	5,824,000
Rents	14,872,795	14,258,187	18,458,187	16,524,291	17,840,231
State Revenues	327,029	312,000	312,000	322,000	322,000
Other Agencies Revenues	481,423	1,294,149	1,294,149	258,000	258,000
Licenses and Permits	8,787,607	8,878,000	8,878,000	9,074,000	9,295,000
Fines and Penalties	2,568,129	1,452,000	1,452,000	1,557,000	1,557,000
Other Fees for Services	44,403,129	41,979,343	41,979,343	59,199,853	51,011,000
Interest	6,882,193	6,212,000	6,212,000	6,247,000	6,375,000
Silicon Valley Power Transfer	33,143,505	34,500,000	34,500,000	37,275,000	39,139,000
Other Revenue	986,626	8,549,895	14,449,895	3,603,628	3,063,773
Total Revenue	**294,027,342**	**304,526,574**	**318,206,574**	**335,791,772**	**338,741,004**

GENERAL FUND | GENERAL FUND (001)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Transfers From					
Building Development Services Fund	175,725	190,927	190,927	198,238	205,506
Building Special Programs and Training Fund	1,428	1,765	1,765	1,765	1,765
Electric Utility Fund	349,749	383,129	383,129	0	0
Engineering Operating Grant Trust Fund	282,683	0	0	0	0
Fire Department Capital Fund	42	0	0	0	0
Fire Operating Grant Trust Fund	227	0	0	0	0
General Government Capital Fund	0	84,237	84,237	0	0
Other City Departments Operating Grant Trust Fund	26,057	1,364,581	1,364,581	0	0
Parks and Recreation Capital Fund	10,066	2,642	2,642	0	0
Public Buildings Capital Fund	112,452	0	0	0	0
Public Works Capital Projects Management Fund	293,038	162,677	162,677	0	0
Storm Drain Capital Fund	1,454,920	1,454,000	1,454,000	1,454,000	1,454,000
Streets and Highways Capital Fund	0	11,576	11,576	0	0
Vehicle Replacement Fund	149,600	0	0	0	0
Total Transfers From	**2,855,987**	**3,655,534**	**3,655,534**	**1,654,003**	**1,661,271**
Total Source of Funds	**456,151,075**	**478,532,165**	**492,212,165**	**504,997,402**	**511,753,978**
Expenditures					
Salaries	130,522,064	137,675,834	137,675,834	152,620,133	157,420,091
Retirement - Safety	35,300,245	40,903,942	40,903,942	43,488,022	47,743,201
Retirement - Miscellaneous	18,209,349	20,549,729	20,549,729	22,047,073	21,233,977
Other Benefits	20,582,791	24,603,716	24,603,716	27,724,266	30,015,853
Materials/Services/Supplies	32,401,547	40,663,253	40,663,253	41,328,248	39,874,213
Interfund Services	27,445,909	30,496,469	30,496,469	34,655,176	35,486,918
Capital Outlay	197,689	528,998	528,998	803,292	565,600
Total Expenditures	**264,659,594**	**295,421,941**	**295,421,941**	**322,666,210**	**332,339,853**

GENERAL FUND | GENERAL FUND (001)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Transfers To					
Building Development Fee Fund	0	0	0	122,258	152,923
Cemetery Fund	796,000	823,000	823,000	1,078,109	1,146,087
Cemetery Capital Fund	0	4,689	4,689	0	0
Communications Fund	3,500,000	0	0	0	0
Convention Center Maintenance District Fund	805,383	840,546	840,546	940,109	1,010,876
Downtown Parking Maintenance District Fund	137,030	137,000	137,000	139,384	146,783
Expendable Trust Fund	0	96,105	96,105	0	0
Fire CUPA Fund	0	392,826	392,826	0	0
Fire Department Capital Fund	627,374	1,506,700	1,506,700	28,345	29,075
Fire Development Fund	1,847,578	0	0	0	0
Fire Operating Grant Trust Fund	626,000	553,769	553,769	800,004	0
General Government Capital Fund	1,971,210	2,761,524	2,761,524	320,303	12,183
Library Department Capital Fund	0	471,848	471,848	21,804	22,365
Parks and Recreation Capital Fund	1,058,941	2,308,304	10,946,235	1,156,669	571,630
Parks and Recreation Operating Grant Trust Fund	27,445	21,851	21,851	27,445	27,445
Patrick Henry Drive Infrastructure Improvement Fund	0	4,266	4,266	0	0
Public Buildings Capital Fund	2,364,019	2,438,101	2,438,101	497,511	192,343
Public Facilities Financing Corporation Fund	1,402,440	1,405,940	1,405,940	1,406,979	1,400,579
Related Santa Clara Developer Fund	54,376	0	0	0	0
Solid Waste Fund	35,364	35,364	35,364	102,564	102,564
Special Liability Insurance Fund	0	0	0	0	0
Sports and Open Space Authority Fund	16,500	10,200	10,200	10,404	10,612
Storm Drain Capital Fund	1,568,396	2,525,765	2,525,765	660,357	1,984,236
Streets and Highways Capital Fund	4,066,468	4,065,951	4,065,951	3,667,244	3,653,043
Vehicle Replacement Fund	236,900	196,917	196,917	0	0
Total Transfers To	**21,141,424**	**20,600,666**	**29,238,597**	**10,979,489**	**10,462,744**

GENERAL FUND | GENERAL FUND (001)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Ending Fund Balance					
Encumbrance Carryover	6,162,368	6,162,368	6,162,368	6,162,368	6,162,368
Budget Stabilization Reserve	54,299,297	69,138,768	69,138,768	80,900,000	83,245,000
Capital Projects Reserve	23,860,843	7,834,572	7,834,572	8,834,572	10,834,572
Reserve for Programmed Capital Projects	986,657	6,107,871	5,607,871	2,976,438	0
Development Fee Reserve	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Advanced Planning Fee	5,422,634	5,174,318	5,174,318	4,919,795	4,656,155
Technology Fee Reserve	2,564,774	2,477,529	2,477,529	2,355,271	2,202,348
Land Sale Reserve	18,481,036	18,481,036	10,343,105	10,343,105	10,343,105
Pension Stabilization Reserve	29,226,847	34,606,759	34,606,759	34,606,759	34,606,759
Property Tax ERAF Reserve	4,823,000	6,744,337	6,744,337	7,942,597	9,200,770
Historical Preservation Reserve	96,105	0	0	0	0
Budget Balancing Reserve	431,789	0	0	0	0
Restricted for Prepayments (DPW)	93,892	0	0	0	0
Accrued Liability Reserve	1,882,000	1,882,000	1,882,000	1,882,000	1,882,000
Reserve for FY 2026/27 Budget Balancing	0	0	0	6,528,798	0
Unrestricted	20,518,815	2,400,000	16,080,000	2,400,000	4,318,304
Total Ending Fund Balance	**170,350,057**	**162,509,558**	**167,551,627**	**171,351,703**	**168,951,381**
Total Use of Funds	**456,151,075**	**478,532,165**	**492,212,165**	**504,997,402**	**511,753,978**

This page is intentionally left blank.

Special Revenue Funds and Other Funds

This page is intentionally left blank.

SPECIAL REVENUE FUNDS AND OTHER FUNDS

Special Revenue Funds are established to account for specific revenue sources that are legally restricted or committed to particular purposes. The City of Santa Clara has various revenue sources that require separate Special Revenue Funds to be set up. The Other Funds relate to special assessments funds.

Bridge Maintenance District #2 Fund (463)

The Bridge Maintenance District #2 Fund sets aside revenue received through the apportionment of secured property tax as well as the Redevelopment Agency (RDA) revenue distribution. This funding is then transferred to the Streets and Highways Capital Fund to cover costs associated with the Bridge Maintenance Program project.

Building Development Services Fund (155)

The Building Development Services Fund was established in FY 2021/22 to account for building development-related fee revenue and associated building development services costs. The Building-related revenues and expenditures were previously reflected in the General Fund.

Building Special Programs and Training Fund (220)

This fund was formerly the Certified Access Specialist (CASp) Certification and Training Fund but was retitled to incorporate additional changes to the fund starting in FY 2021/22. The fund now incorporates Building Seismic/Strong Motion Fees and Building Standard Fees, in addition to CASp fees. All three revenue streams are related to State-mandated building permit fee surcharges (Building Standard and Seismic) or from the City's business license tax (CASp) and are for specific uses such as updating building code manuals or training related to updates in accessibility designs.

City Affordable Housing Fund (165)

The City Affordable Housing Fund accounts for the City's Below-Market Price Purchase Program, which helps low- and moderate-income families achieve the goal of homeownership. This fund promotes and facilitates the construction and retention of affordable housing, fulfilling State mandates to produce housing for all income levels. Revenues in the City Affordable Housing Fund are received from developer in-lieu fees, principal, and interest repayments on housing loans, as well as interest income on pooled investments.

Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)

A resolution was adopted by Council in March 2019 to form a new Community Facilities District Fund (CFD) to finance maintenance of roadways, parks, parking spaces and enforcement, landscaped parkways and medians, trails, a highway overpass and a community clubhouse and garden located within the development at Lawrence Station. In accordance with the resolution, a special tax is levied on the properties located within the CFD. These special taxes are used to fund the authorized public services. Pursuant to Report to Council 19-249, the Fund also maintains funding necessary to replace facilities near end-of-service life (straight line depreciation of 15 years) in a capital reserve of 20%. The property assessments increase annually by the Consumer Price Index (CPI).

Convention Center Maintenance District Fund (026)

This fund provides maintenance and landscaping to the common grounds within the Santa Clara Convention Center Complex. Funds are received by means of a Special Benefits Assessment levied against the property owners in the district.

Developer Traffic Payments Fund (124)

This fund was established in FY 2020/21 and is managed by the Department of Public Works. The Developer Traffic Payments Fund is funded by developer contributions collected for specific jurisdictions and locations. Funding is allotted to non-City agencies for eligible projects or transfers to a capital project. Prior to FY 2022/23, this fund was titled the "Traffic Fair Share Fund".

Downtown Parking Maintenance District Fund (025)

The purpose of the Downtown Parking Maintenance District is to maintain the grounds of the Franklin Square complex. The Franklin Square complex is bounded by Monroe Street to the west, Jackson Street to the east, Benton Street to the north, and Homestead Road to the south. Maintenance of the landscape infrastructure is paid for by the General Fund. Extraordinary repairs to the asphalt parking lot and concrete walkways are funded by property owner assessments that are capped at $14,200 per year.

Endowment Care Fund (077)

This fund holds the non-expendable account of the fees collected from cemetery patrons. Interest earned from the cash maintained in the fund is contributed for the current maintenance of the cemetery.

Engineering Operating Grant Trust Fund (144)

This fund accounts for revenues received from other governmental agencies that are designated for specific uses in the Community Development Department. Grants are appropriated as they are received by the Department and approved by the City Council.

Expendable Trust Fund (079)

The Expendable Trust Fund accounts for assets held in a trustee capacity where the principal and income may be expended in the course of the fund's restricted/designated operations. Funds are appropriated as they are received by departments and approved by the City Council.

Fire Certified Unified Program Agency (CUPA) Fund (159)

The Fire CUPA Fund was established in FY 2024/25 on December 3, 2024, as part of the FY 2023/24 Budget Year-End Report to account for CUPA related non-development and development activities managed by the Fire Department. The Fire-related non-development CUPA revenues and expenditures were previously reflected in the General Fund, while the development CUPA revenue and expenditures were previously reflected in the Fire Development Services Fund.

Fire Development Services Fund (158)

The Fire Development Services Fund accounts for fire development-related fee revenue and associated fire development services costs, excluding CUPA development services. Starting in FY 2025/26, the development CUPA revenue and expenditures will be moved from the Fire Development Services Fund to the Fire CUPA Fund.

Fire Operating Grant Trust Fund (178)

This fund tracks revenues from other governmental agencies received by the Fire Department for fire safety and medical services activities. The grants are provided by federal, state, and County agencies. Grants are appropriated as they are received by the Fire Department and approved by the City Council.

Gas Tax Fund (121)

The Gas Tax Fund accounts for revenues and expenditures received from the State of California under Street and Highway Code Sections 2105, 2106, and 2107. Gas tax is imposed by the State as a per-gallon excise tax on gasoline and diesel fuel. Cities and counties receive an allocation from the State based on population and the proportion of registered vehicles. This funding is restricted for street maintenance, construction, and a limited amount for engineering.

Housing and Urban Development Fund (562)

The City of Santa Clara receives annual funds from the U.S. Department of Housing and Urban Development (HUD) to administer the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs. The CDBG program funds various nonprofit agencies and other City departments to implement services that benefit low- and moderate-income persons. The HOME program funds a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. Grantees are generally selected through a competitive process and provide such services as senior services, homeless outreach, housing rehabilitation, accessibility improvement and code enforcement.

Housing Authority Fund (164)

The Santa Clara Housing Authority (SCHA) was established by the City Council to assume responsibility for managing and monitoring housing assets from the dissolution of the Redevelopment Agency (RDA). SCHA also assumes the responsibility for housing loans, which provide affordable housing and were made under various programs, for qualifying individuals and groups. The SCHA receives its main source of revenues from program income, which is used to support loan monitoring, administration, and other programs and projects of the Housing and Community Services Division of the Community Development Department.

Housing Successor Agency Fund (169)

All California Redevelopment Agencies (RDA) were dissolved on February 1, 2012. Following the dissolution, the City of Santa Clara was designated as the Housing Successor to the former RDA, responsible for paying off the former RDA's existing debts, disposing of the former RDA's properties and assets to help pay off debts, returning revenues to the local government entities that receive property taxes and winding down the affairs of the former Redevelopment Agency. The City has also elected to retain the former RDA's housing functions, including retaining all of the housing assets, rights, power, duties, obligations and functions previously performed by the RDA in administering its Low and Moderate Income Housing Fund.

Library Donations Trust Fund (072)

This fund accounts for donations that are received and accepted by the City of Santa Clara's Library Department. These donations are for designated uses. Donations are appropriated as they are received by the Library Department and approved by the City Council.

Library Operating Grant Trust Fund (112)

This fund accounts for revenues received from other governmental agencies that are designated for specific uses in the Library Department. Grants are appropriated as they are received by the Library Department and approved by the City Council.

Other City Departments Operating Grant Trust Fund (101)

The Other City Departments Operating Grant Trust Fund accounts for any financial award given by the federal, State, or other local government to the City for Citywide eligible operating programs. Grants that are designated for department-specific functions are deposited into the respective departments' operating grant trust fund. Grants are appropriated as they are received by departments and approved by the City Council.

Parks and Recreation Operating Grant Trust Fund (111)

This fund accounts for revenues received from other governmental agencies that are designated for specific uses in the Parks and Recreation Department including the Senior Nutrition Program. The Senior Nutrition Program provides a congregate meal setting where seniors can improve their health through balanced meals and socialization and is funded through a grant from the Santa Clara County Social Services Agency's Senior Nutrition Program and the General Fund. Seniors are encouraged to access the many services available at the Senior Center while on site and are given the opportunity to engage in Health & Wellness programs at the Senior Center. Grants are appropriated as they are received by the Parks and Recreation Department and approved by the City Council.

Perpetual Care Fund (076)

This fund accounts for current fees collected from cemetery patrons for maintenance in perpetuity of the Mission City Memorial Park when the facility reaches full capacity. Interest earned from the cash maintained is contributed for the current maintenance of the cemetery.

Police Operating Grant Trust Fund (177)

This fund tracks revenues from other governmental agencies received by the Police Department for law enforcement activities. The grants are predominantly provided by the State with a smaller portion received from the federal government. Grants are appropriated as they are received by the Police Department and approved by the City Council.

Prefunded Plan Review Fund (157)

Before any major real estate development project moves forward to construction, extensive studies are conducted (environmental, economic, and traffic) to ensure that that the project's impact on the community is well understood. The cost of these studies is generally paid for by developers with the funding provided to cities to ensure proper oversight of this process. This fund, established in FY 2020/21, accounts for this activity.

Public Donations Fund (067)

The Public Donations Fund accounts for various donations the City receives from the public that are designated for specific uses. Per the City's Donation Policy, the City Manager is authorized to make funding available to departments for donations valued under $100,000. Donations of $100,000 or greater are appropriated as they are received by departments and approved by the City Council.

Public, Educational, and Governmental Fee Fund (221)

This fund accounts for the Public, Educational, and Governmental (PEG) fees the City receives from telecommunication companies in accordance with the Cable Communications Act of 1984 and the Digital Infrastructure and Video Competition Act of 2006. PEG channels broadcast public meetings, news conferences and educational programming about City departments and programs as well as government-sponsored community events. PEG fees can be used for capital-related expenses including video production and streaming equipment as well as television monitoring technology and technical support. These funds can also be used for the renovation and construction of facilities such as Council chambers, public meeting rooms and recording spaces.

Road Maintenance and Rehabilitation (SB1) Fund (122)

The Road Repair and Accountability Act of 2017 (Senate Bill 1) is a significant investment in California's transportation system which was signed into law on April 28, 2017. The funding from this investment must be used to fix roads, freeways, and bridges in communities across California, putting more dollars towards transit and safety. The majority of this revenue is from the Road Maintenance and Rehabilitation Account (RMRA), where cities have to prioritize repairing their existing infrastructure before addressing other transportation needs.

Traffic Mitigation Fund (123)

The Traffic Mitigation Fee is levied to fund improvements or programs to mitigate the City's traffic problems that result from development projects.

The following section details the City of Santa Clara's Special Revenue Funds and Other Funds' Statements of Sources and Uses and the Proposed Budget for Fiscal Year 2025/26 and Fiscal Year 2026/27.

SPECIAL REVENUE FUNDS | BRIDGE MAINTENANCE DISTRICT #2 FUND (463)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	177,133	213,375	213,375	303,375	395,175
Total Beginning Fund Balance	**177,133**	**213,375**	**213,375**	**303,375**	**395,175**
Revenue					
Taxes - Ad Valorem	115,741	90,000	90,000	91,800	93,600
Other Agencies Revenue	501	0	0	0	0
Total Revenue	**116,242**	**90,000**	**90,000**	**91,800**	**93,600**
Total Source of Funds	**293,375**	**303,375**	**303,375**	**395,175**	**488,775**
Transfers To					
Streets and Highways Capital Fund	80,000	0	0	0	420,000
Total Transfers To	**80,000**	**0**	**0**	**0**	**420,000**
Ending Fund Balance					
Unrestricted	213,375	303,375	303,375	395,175	68,775
Total Ending Fund Balance	**213,375**	**303,375**	**303,375**	**395,175**	**68,775**
Total Use of Funds	**293,375**	**303,375**	**303,375**	**395,175**	**488,775**

SPECIAL REVENUE FUNDS | BUILDING DEVELOPMENT SERVICES FUND (155)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	1,328,638	808,340	808,340	808,340	808,340
Reserve - Works in Progress	0	0	0	5,000,000	5,000,000
Unrestricted	33,143,770	34,607,574	34,607,574	30,384,635	29,713,235
Total Beginning Fund Balance	**34,472,408**	**35,415,914**	**35,415,914**	**36,192,975**	**35,521,575**
Revenue					
License Permit	8,540,817	9,098,000	8,200,000	9,415,000	9,744,000
Other Fees for Services	7,103,551	6,542,000	7,500,000	6,771,000	7,008,000
Other Revenue	6,778	200,000	1,000	0	0
Interest	697,798	324,000	1,100,000	550,000	578,000
Total Revenue	**16,348,944**	**16,164,000**	**16,801,000**	**16,736,000**	**17,330,000**
Transfers From					
General Fund	0	0	0	122,258	152,923
Total Transfers From	**0**	**0**	**0**	**122,258**	**152,923**
Total Source of Funds	**50,821,352**	**51,579,914**	**52,216,914**	**53,051,233**	**53,004,498**
Expenditures					
Salaries	6,439,122	7,374,384	6,900,000	8,413,029	8,931,081
Retirement and Benefits	3,582,860	4,253,288	4,000,000	4,738,275	4,818,239
Materials/Services/Supplies	2,628,321	3,085,060	3,085,060	1,771,831	1,791,377
Services From Other Funds - Cost Allocation Plan	1,031,044	1,050,396	1,050,396	1,580,025	1,611,626
Interfund Services	659,535	731,020	731,020	804,159	820,516
Total Expenditures	**14,340,882**	**16,494,148**	**15,766,476**	**17,307,319**	**17,972,839**
Transfers To					
Building Special Programs and Training Fun	7,000	7,000	7,000	7,000	7,000
General Fund	175,725	190,927	190,927	198,238	205,506
General Government Capital Fund	881,831	59,536	59,536	17,101	2,850
Total Transfers To	**1,064,556**	**257,463**	**257,463**	**222,339**	**215,356**

SPECIAL REVENUE FUNDS | BUILDING DEVELOPMENT SERVICES FUND (155)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Ending Fund Balance					
Encumbrance Carryover	808,340	808,340	808,340	808,340	808,340
Reserve - Works in Progress	0	0	5,000,000	5,000,000	5,000,000
Unrestricted	34,607,574	34,019,963	30,384,635	29,713,235	29,007,963
Total Ending Fund Balance	**35,415,914**	**34,828,303**	**36,192,975**	**35,521,575**	**34,816,303**
Total Use of Funds	**50,821,352**	**51,579,914**	**52,216,914**	**53,051,233**	**53,004,498**

SPECIAL REVENUE FUNDS | BUILDING SPECIAL PROGRAMS AND TRAINING FUND (220)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
CASp Reserve - Restricted	48,661	59,201	59,201	59,201	59,201
Seismic Admin Reserve - Restricted	127,011	139,014	139,014	139,014	139,014
Building Standard Reserve - Restricted	59,375	63,049	63,049	63,049	63,049
Total Beginning Fund Balance	**235,047**	**261,264**	**261,264**	**261,264**	**261,264**
Revenue					
License Permit	51,668	37,995	37,995	37,995	37,995
Total Revenue	**51,668**	**37,995**	**37,995**	**37,995**	**37,995**
Transfers From					
Building Development Services Fund	7,000	7,000	7,000	7,000	7,000
Total Transfers From	**7,000**	**7,000**	**7,000**	**7,000**	**7,000**
Total Source of Funds	**293,715**	**306,259**	**306,259**	**306,259**	**306,259**
Expenditures					
Salaries	19,002	22,020	22,020	22,020	22,020
Materials/Services/Supplies	12,021	21,210	21,210	21,210	21,210
Total Expenditures	**31,023**	**43,230**	**43,230**	**43,230**	**43,230**
Transfers To					
General Fund	1,428	1,765	1,765	1,765	1,765
Total Transfers To	**1,428**	**1,765**	**1,765**	**1,765**	**1,765**
Ending Fund Balance					
CASp Reserve - Restricted	59,201	59,201	59,201	59,201	59,201
Seismic Admin Reserve - Restricted	139,014	139,014	139,014	139,014	139,014
Building Standard Reserve - Restricted	63,049	63,049	63,049	63,049	63,049
Total Ending Fund Balance	**261,264**	**261,264**	**261,264**	**261,264**	**261,264**
Total Use of Funds	**293,715**	**306,259**	**306,259**	**306,259**	**306,259**

SPECIAL REVENUE FUNDS | CITY AFFORDABLE HOUSING FUND (165)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	751,577	389,776	389,776	389,776	389,776
Restricted - Civic Center Drive	0	0	0	4,944,484	4,944,484
Unrestricted	8,143,079	16,126,088	16,126,088	6,445,507	5,838,207
Total Beginning Fund Balance	**8,894,656**	**16,515,864**	**16,515,864**	**11,779,767**	**11,172,467**
Revenue					
Other Fees for Services	57,540	58,919	58,919	59,457	60,006
Other Agencies Revenue	3,130	0	2,238	2,000	2,040
Interest	340,016	174,583	679,176	250,000	254,000
Other Revenue	523,152	934,675	934,675	941,869	949,206
Total Revenue	**923,838**	**1,168,177**	**1,675,008**	**1,253,326**	**1,265,252**
Transfers From					
City Affordable Housing Capital Fund	6,544,484	0	0	0	0
Housing Authority Fund	3,524,369	0	0	0	0
Total Transfers From	**10,068,853**	**0**	**0**	**0**	**0**
Total Source of Funds	**19,887,347**	**17,684,041**	**18,190,872**	**13,033,093**	**12,437,719**
Expenditures					
Salaries	330,326	370,036	370,036	411,961	435,238
Retirement and Benefits	175,331	164,526	164,526	189,970	191,795
Materials/Services/Supplies	464,402	917,753	510,842	818,686	819,638
Services From Other Funds - Cost Allocation Plan	43,005	43,865	43,865	170,581	173,993
Interfund Services	1,690	1,967	1,967	73,928	75,601
Capital Outlay	2,356,729	10,354,353	5,319,869	195,500	195,500
Total Expenditures	**3,371,483**	**11,852,500**	**6,411,105**	**1,860,626**	**1,891,765**
Ending Fund Balance					
Encumbrance Carryover	389,776	389,776	389,776	389,776	389,776
Restricted - Civic Center Drive	0	0	4,944,484	4,944,484	4,944,484
Unrestricted	16,126,088	5,441,765	6,445,507	5,838,207	5,211,694
Total Ending Fund Balance	**16,515,864**	**5,831,541**	**11,779,767**	**11,172,467**	**10,545,954**
Total Use of Funds	**19,887,347**	**17,684,041**	**18,190,872**	**13,033,093**	**12,437,719**

SPECIAL REVENUE FUNDS | COMMUNITY FACILITIES DISTRICT NO. 2019-1 (LAWRENCE STATION) FUND (027)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	213,175	110,697	110,697	110,697	110,697
Capital Reserve	200,081	275,035	275,035	353,473	433,479
Unrestricted	557,637	861,274	861,274	788,887	712,598
Total Beginning Fund Balance	**970,893**	**1,247,006**	**1,247,006**	**1,253,057**	**1,256,774**
Revenue					
Special Tax Revenues	374,769	392,193	392,193	400,032	408,033
Total Revenue	**374,769**	**392,193**	**392,193**	**400,032**	**408,033**
Total Source of Funds	**1,345,662**	**1,639,199**	**1,639,199**	**1,653,089**	**1,664,807**
Expenditures					
Administration	3,570	5,750	5,750	5,872	5,998
Facilities	270	124,570	124,570	128,307	132,156
Landscaped Parkways	0	31,155	31,155	31,778	32,414
Parking Enforcement	94,760	97,603	97,603	99,555	101,546
Parking Space Maintenance	0	3,718	3,718	3,792	3,868
Parks	56	119,882	119,882	123,478	127,182
Roadways	0	3,464	3,464	3,533	3,604
Total Expenditures	**98,656**	**386,142**	**386,142**	**396,315**	**406,768**
Ending Fund Balance					
Encumbrance Carryover	110,697	110,697	110,697	110,697	110,697
Capital Reserve	275,035	353,473	353,473	433,479	515,086
Unrestricted	861,274	788,887	788,887	712,598	632,256
Total Ending Fund Balance	**1,247,006**	**1,253,057**	**1,253,057**	**1,256,774**	**1,258,039**
Total Use of Funds	**1,345,662**	**1,639,199**	**1,639,199**	**1,653,089**	**1,664,807**

SPECIAL REVENUE FUNDS | CONVENTION CENTER MAINTENANCE DISTRICT FUND (026)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	95,101	104,566	104,566	104,566	104,566
Unrestricted	(131,545)	471,393	471,393	0	0
Total Beginning Fund Balance	**(36,444)**	**575,959**	**575,959**	**104,566**	**104,566**
Revenue					
Other Fees for Services	1,361,744	1,022,279	1,022,279	1,053,116	1,132,389
Interest	12,213	0	0	0	0
Total Revenue	**1,373,957**	**1,022,279**	**1,022,279**	**1,053,116**	**1,132,389**
Transfers From					
General Fund	805,383	840,546	840,546	940,109	1,010,876
Total Transfers From	**805,383**	**840,546**	**840,546**	**940,109**	**1,010,876**
Total Source of Funds	**2,142,896**	**2,438,784**	**2,438,784**	**2,097,791**	**2,247,831**
Expenditures					
Salaries	19,936	20,019	20,019	21,019	21,649
Retirement and Benefits	11,187	10,451	10,451	11,191	10,822
Materials/Services/Supplies	1,347,848	1,639,067	1,639,067	1,763,838	1,814,357
Services From Other Funds - Cost Allocation Plan	140,429	193,086	193,086	196,915	296,165
Interfund Services	47,537	202	202	262	272
Capital Outlay	0	0	471,393	0	0
Total Expenditures	**1,566,937**	**1,862,825**	**2,334,218**	**1,993,225**	**2,143,265**
Ending Fund Balance					
Encumbrance Carryover	104,566	104,566	104,566	104,566	104,566
Unrestricted	471,393	471,393	0	0	0
Total Ending Fund Balance	**575,959**	**575,959**	**104,566**	**104,566**	**104,566**
Total Use of Funds	**2,142,896**	**2,438,784**	**2,438,784**	**2,097,791**	**2,247,831**

SPECIAL REVENUE FUNDS | DEVELOPER TRAFFIC PAYMENTS FUND (124)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Restricted Fund Balance	8,677,690	5,637,054	5,637,054	5,637,054	5,637,054
Total Beginning Fund Balance	**8,677,690**	**5,637,054**	**5,637,054**	**5,637,054**	**5,637,054**
Revenue					
Other Revenue	260,410	0	0	0	0
Total Revenue	**260,410**	**0**	**0**	**0**	**0**
Total Source of Funds	**8,938,100**	**5,637,054**	**5,637,054**	**5,637,054**	**5,637,054**
Transfers To					
Streets and Highways Capital Fund	3,301,046	0	0	0	0
Total Transfers To	**3,301,046**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Restricted Fund Balance	5,637,054	5,637,054	5,637,054	5,637,054	5,637,054
Total Ending Fund Balance	**5,637,054**	**5,637,054**	**5,637,054**	**5,637,054**	**5,637,054**
Total Use of Funds	**8,938,100**	**5,637,054**	**5,637,054**	**5,637,054**	**5,637,054**

SPECIAL REVENUE FUNDS | DOWNTOWN PARKING MAINTENANCE DISTRICT FUND (025)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	0	8,617	8,617	8,617	8,617
Reserve for Maintenance	171,630	187,056	187,056	174,256	188,456
Unrestricted	412,656	475,500	475,500	475,874	475,268
Total Beginning Fund Balance	**584,286**	**671,173**	**671,173**	**658,747**	**672,341**
Revenue					
Interest	3,527	2,530	3,700	3,527	3,527
Other Fees for Services	11,899	0	0	10,673	10,673
Total Revenue	**15,426**	**2,530**	**3,700**	**14,200**	**14,200**
Transfers From					
General Fund	137,030	137,000	137,000	139,384	146,783
Total Transfers From	**137,030**	**137,000**	**137,000**	**139,384**	**146,783**
Total Source of Funds	**736,742**	**810,703**	**811,873**	**812,331**	**833,324**
Expenditures					
Salaries	2,741	43,916	43,916	48,592	53,775
Retirement and Benefits	20,724	27,969	27,969	30,831	31,831
Materials/Services/Supplies	21,019	42,272	42,272	43,117	43,979
Services From Other Funds - Cost Allocation Plan	14,539	14,830	14,830	13,788	14,064
Interfund Services	6,546	7,639	7,639	3,662	3,763
Capital Outlay	0	16,500	16,500	0	0
Total Expenditures	**65,569**	**153,126**	**153,126**	**139,990**	**147,412**
Ending Fund Balance					
Encumbrance Carryover	8,617	8,617	8,617	8,617	8,617
Reserve for Maintenance	187,056	173,086	174,256	188,456	202,656
Unrestricted	475,500	475,874	475,874	475,268	474,639
Total Ending Fund Balance	**671,173**	**657,577**	**658,747**	**672,341**	**685,912**
Total Use of Funds	**736,742**	**810,703**	**811,873**	**812,331**	**833,324**

SPECIAL REVENUE FUNDS | ENDOWMENT CARE FUND (077)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	2,359,200	2,550,047	2,550,047	2,709,047	2,859,047
Total Beginning Fund Balance	**2,359,200**	**2,550,047**	**2,550,047**	**2,709,047**	**2,859,047**
Revenue					
Other Fees for Services	190,847	150,000	159,000	150,000	150,000
Interest	48,857	30,000	58,000	60,000	60,000
Total Revenue	**239,704**	**180,000**	**217,000**	**210,000**	**210,000**
Total Source of Funds	**2,598,904**	**2,730,047**	**2,767,047**	**2,919,047**	**3,069,047**
Transfers To					
Cemetery Fund	48,857	30,000	58,000	60,000	60,000
Total Transfers To	**48,857**	**30,000**	**58,000**	**60,000**	**60,000**
Ending Fund Balance					
Unrestricted	2,550,047	2,700,047	2,709,047	2,859,047	3,009,047
Total Ending Fund Balance	**2,550,047**	**2,700,047**	**2,709,047**	**2,859,047**	**3,009,047**
Total Use of Funds	**2,598,904**	**2,730,047**	**2,767,047**	**2,919,047**	**3,069,047**

SPECIAL REVENUE FUNDS | ENGINEERING OPERATING GRANT TRUST FUND (144)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	0	50,000	50,000	50,000	50,000
Unrestricted	(455,609)	91,789	91,789	0	0
Total Beginning Fund Balance	**(455,609)**	**141,789**	**141,789**	**50,000**	**50,000**
Revenue					
Other Agencies Revenue	1,024,894	166,088	166,088	0	0
Total Revenue	**1,024,894**	**166,088**	**166,088**	**0**	**0**
Total Source of Funds	**569,285**	**307,877**	**307,877**	**50,000**	**50,000**
Expenditures					
Local Early Action Planning	76,419	189,492	189,492	0	0
Regional Early Action Planning	0	52,684	52,684	0	0
Tasman East Specific Plan	68,394	15,701	15,701	0	0
Total Expenditures	**144,813**	**257,877**	**257,877**	**0**	**0**
Transfers To					
General Fund	282,683	0	0	0	0
Total Transfers To	**282,683**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	50,000	50,000	50,000	50,000	50,000
Unrestricted	91,789	0	0	0	0
Total Ending Fund Balance	**141,789**	**50,000**	**50,000**	**50,000**	**50,000**
Total Use of Funds	**569,285**	**307,877**	**307,877**	**50,000**	**50,000**

SPECIAL REVENUE FUNDS | EXPENDABLE TRUST FUND (079)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	34,849	1,340	1,340	1,340	1,340
Unrestricted	1,454,825	1,595,821	1,595,821	0	0
Total Beginning Fund Balance	**1,489,674**	**1,597,161**	**1,597,161**	**1,340**	**1,340**
Revenue					
Grants					
Community Development Department	0	49,500	51,637	0	0
Fire Department	1,050	0	910	0	0
Information Technology	26,663	0	22,913	0	0
Parks and Recreation	57,500	0	0	0	0
Police Department	125,181	335,000	377,384	0	0
Public Works	66,461	1,251	15,881	0	0
Total Revenue	**276,855**	**385,751**	**468,725**	**0**	**0**
Transfers From					
General Fund	**0**	96,105	96,105	**0**	**0**
Total Transfers From	**0**	**96,105**	**96,105**	**0**	**0**
Total Source of Funds	**1,766,529**	**2,079,017**	**2,161,991**	**1,340**	**1,340**
Expenditures					
City Attorney's Office					
Environment Enforcement Fines - City	0	32,189	32,189	0	0
City Manager's Office					
ENA - SC Caltrain Station	0	12,974	12,974	0	0
Community Development					
Historic Preservation	0	96,105	98,242	0	0
Tasman East Contribution	0	49,500	49,500	0	0
Fire					
CUPA Administrative Enforcement Order Penalties	9,087	0	0	0	0
Environment Enforcement Fines - Fire	6,590	0	0	0	0
Fire Prevention	0	1,708	1,708	0	0
Fire - Haz Mat	0	1,598	1,598	0	0
Fire - Cert Grant	0	5,223	5,223	0	0
Fire - EMS Grant	0	2,681	2,681	0	0

SPECIAL REVENUE FUNDS | EXPENDABLE TRUST FUND (079)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Expenditures					
Fire					
OES HM Emergency Prep	0	75,000	75,000	0	0
Training HM Emergency Prep	0	4,133	4,133	0	0
Training Classes	1,931	1,979	2,889	0	0
Information Technology					
SVACA Billings - City Depts	26,663	0	22,913	0	0
Library					
CLSA - Transaction Based	0	1,770	1,770	0	0
Public Library Foundation	0	17,718	17,718	0	0
Parks and Recreation					
Events Deposit	0	57,500	57,500	0	0
Police					
Bingo Enforcement Fees	25,984	344,040	376,649	0	0
Opioid Settlement	0	545,963	549,238	0	0
Seized Asset Funds - Local	0	41	41	0	0
Seized Asset Funds - State	0	275,047	281,547	0	0
Shooting Range Recycled Casings	0	2,320	2,320	0	0
Public Works					
Environment Enforcement Fines - Street	0	12,875	12,875	0	0
Seized Asset Funds - Local	0	1,617	1,617	0	0
SVACA Billings - City Depts	58,113	0	14,630	0	0
Total Expenditures	**128,368**	**1,541,981**	**1,624,955**	**0**	**0**
Transfers To					
Fire CUPA Fund	0	535,696	535,696	0	0
Police Operating Grant Trust Fund	41,000	0	0	0	0
Total Transfers To	**41,000**	**535,696**	**535,696**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	1,340	1,340	1,340	1,340	1,340
Unrestricted	1,595,821	0	0	0	0
Total Ending Fund Balance	**1,597,161**	**1,340**	**1,340**	**1,340**	**1,340**
Total Use of Funds	**1,766,529**	**2,079,017**	**2,161,991**	**1,340**	**1,340**

SPECIAL REVENUE FUNDS | FIRE CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) FUND (159)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	0	0	0	405,654	644,787
Total Beginning Fund Balance	**0**	**0**	**0**	**405,654**	**644,787**
Revenue					
Interest	0	0	12,828	14,000	15,000
Other Fees for Services	0	0	0	2,005,000	2,065,120
Total Revenue	**0**	**0**	**12,828**	**2,019,000**	**2,080,120**
Transfers From					
Expendable Trust Fund	0	535,696	535,696	0	0
General Fund	0	392,826	392,826	0	0
Total Transfers From	**0**	**928,522**	**928,522**	**0**	**0**
Total Source of Funds	**0**	**928,522**	**941,350**	**2,424,654**	**2,724,907**
Expenditures					
Salaries	0	0	0	825,027	884,736
Retirement and Benefits	0	0	0	618,471	665,053
Materials/Services/Supplies	0	535,696	535,696	36,908	37,645
Services from Other Funds - Cost Allocation Plan	0	0	0	227,613	232,165
Interfund Services	0	0	0	71,848	74,050
Total Expenditures	**0**	**535,696**	**535,696**	**1,779,867**	**1,893,649**
Ending Fund Balance					
Unrestricted	0	392,826	405,654	644,787	831,258
Total Ending Fund Balance	**0**	**392,826**	**405,654**	**644,787**	**831,258**
Total Use of Funds	**0**	**928,522**	**941,350**	**2,424,654**	**2,724,907**

SPECIAL REVENUE FUNDS | FIRE DEVELOPMENT SERVICES FUND (158)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	0	2,492,813	2,492,813	2,398,181	1,919,059
Total Beginning Fund Balance	**0**	**2,492,813**	**2,492,813**	**2,398,181**	**1,919,059**
Revenue					
Interest	29,193	0	95,000	104,000	109,000
Other Fees for Services	3,734,171	3,277,500	3,210,000	3,325,000	3,425,750
Total Revenue	**3,763,364**	**3,277,500**	**3,305,000**	**3,429,000**	**3,534,750**
Transfers From					
General Fund	1,347,578	0	0	0	0
General Fund - Development Fee Reserve	500,000	0	0	0	0
Total Transfers From	**1,847,578**	**0**	**0**	**0**	**0**
Total Source of Funds	**5,610,942**	**5,770,313**	**5,797,813**	**5,827,181**	**5,453,809**
Expenditures					
Salaries	1,605,674	1,673,693	1,673,693	1,842,965	2,023,411
Retirement and Benefits	1,018,979	1,125,088	1,125,088	1,267,485	1,336,589
Materials/Services/Supplies	26,039	48,473	48,473	240,214	245,020
Services from Other Funds - Cost	230,941	237,535	237,535	314,249	320,534
Interfund Services	236,496	303,133	303,133	239,402	246,184
Total Expenditures	**3,118,129**	**3,387,922**	**3,387,922**	**3,904,315**	**4,171,738**
Transfers To					
General Government Capital Fund	0	11,710	11,710	3,807	635
Total Transfers To	**0**	**11,710**	**11,710**	**3,807**	**635**
Ending Fund Balance					
Unrestricted	2,492,813	2,370,681	2,398,181	1,919,059	1,281,436
Total Ending Fund Balance	**2,492,813**	**2,370,681**	**2,398,181**	**1,919,059**	**1,281,436**
Total Use of Funds	**5,610,942**	**5,770,313**	**5,797,813**	**5,827,181**	**5,453,809**

SPECIAL REVENUE FUNDS | FIRE OPERATING GRANT TRUST FUND (178)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	0	47,971	47,971	47,971	47,971
Unrestricted	(407,338)	(1,615,230)	(1,615,230)	560,384	176,603
Total Beginning Fund Balance	**(407,338)**	**(1,567,259)**	**(1,567,259)**	**608,355**	**224,574**
Revenue					
Other Agencies Revenue	1,771,375	6,162,566	6,162,566	4,091,108	0
Total Revenue	**1,771,375**	**6,162,566**	**6,162,566**	**4,091,108**	**0**
Transfers From					
General Fund	626,000	553,769	553,769	800,004	0
Total Transfers From	**626,000**	**553,769**	**553,769**	**800,004**	**0**
Total Source of Funds	**1,990,037**	**5,149,076**	**5,149,076**	**5,499,467**	**224,574**
Expenditures					
Assistance to Firefighters FY 21/22	55,578	81,414	81,414	0	0
Assistance to Firefighters Supplemental	3,557	0	0	0	0
California Environmental Protection Agency Environmental Enforcement Training	0	26,096	26,096	0	0
Emergency Management Preparedness Grant 2022	1,920	0	0	0	0
Emergency Management Preparedness Grant 2023	2,766	51,234	51,234	0	0
Emergency Medical Services County Patient Care System 2023	2,723	31,877	31,877	0	0
International Association of Fire Chiefs Grant 2023	88	2,744	2,744	0	0
Staffing for Adequate Fire and Emergency Response	3,446,520	4,297,283	4,297,283	5,274,893	0
State Homeland Security Grant Program FY20/21	(333)	0	0	0	0
State Homeland Security Grant Program FY21/22	10,225	50,073	50,073	0	0

SPECIAL REVENUE FUNDS | FIRE OPERATING GRANT TRUST FUND (178)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Expenditures					
Urban Search and Rescue Team Training	34,025	0	0	0	0
Total Expenditures	**3,557,069**	**4,540,721**	**4,540,721**	**5,274,893**	**0**
Transfers To					
General Fund	227	0	0	0	0
Total Transfers To	**227**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	47,971	47,971	47,971	47,971	47,971
Unrestricted	(1,615,230)	560,384	560,384	176,603	176,603
Total Ending Fund Balance	**(1,567,259)**	**608,355**	**608,355**	**224,574**	**224,574**
Total Use of Funds	**1,990,037**	**5,149,076**	**5,149,076**	**5,499,467**	**224,574**

SPECIAL REVENUE FUNDS | GAS TAX FUND (121)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	2,230,331	2,312,653	2,312,653	2,042,653	3,017,653
Total Beginning Fund Balance	**2,230,331**	**2,312,653**	**2,312,653**	**2,042,653**	**3,017,653**
Revenue					
State Revenues	3,584,389	3,400,000	3,700,000	3,500,000	3,500,000
Interest	400,053	100,000	550,000	450,000	450,000
Total Revenue	**3,984,442**	**3,500,000**	**4,250,000**	**3,950,000**	**3,950,000**
Transfers From					
Streets and Highways Capital Fund	747,880	0	0	0	0
Total Transfers From	**747,880**	**0**	**0**	**0**	**0**
Total Source of Funds	**6,962,653**	**5,812,653**	**6,562,653**	**5,992,653**	**6,967,653**
Transfers To					
Streets and Highways Capital Fund	4,650,000	4,520,000	4,520,000	2,975,000	2,990,250
Total Transfers To	**4,650,000**	**4,520,000**	**4,520,000**	**2,975,000**	**2,990,250**
Ending Fund Balance					
Unrestricted	2,312,653	1,292,653	2,042,653	3,017,653	3,977,403
Total Ending Fund Balance	**2,312,653**	**1,292,653**	**2,042,653**	**3,017,653**	**3,977,403**
Total Use of Funds	**6,962,653**	**5,812,653**	**6,562,653**	**5,992,653**	**6,967,653**

SPECIAL REVENUE FUNDS | HOUSING AND URBAN DEVELOPMENT FUND (562)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	760,059	696,339	696,339	696,339	696,339
Restricted Program Income	353,444	590,766	590,766	0	0
Unrestricted	(152,630)	(341,756)	(341,756)	0	0
Total Beginning Fund Balance	**960,873**	**945,349**	**945,349**	**696,339**	**696,339**
Revenue					
Other Agencies Revenue	877,565	6,232,817	6,232,817	0	0
Interest	2,339	0	0	0	0
Other Revenue	376,846	790,746	790,746	771,695	806,269
Total Revenue	**1,256,750**	**7,023,563**	**7,023,563**	**771,695**	**806,269**
Total Source of Funds	**2,217,623**	**7,968,912**	**7,968,912**	**1,468,034**	**1,502,608**
Expenditures					
CDBG - Public Services	406,398	523,600	523,600	689,617	721,360
NCIP - CDBG	100,847	990,023	990,023	0	0
Curb Cuts	0	600,000	600,000	0	0
Rebuilding Together Silicon Valley	93,531	150,000	150,000	0	0
Rehab - Affordable Rental Housing	0	2,116,394	2,116,394	0	0
Rehab - Public Facilities	0	575,438	575,438	0	0
HOME Admin Contracts	51,024	45,527	45,527	82,078	84,909
CHDO Project	0	53,290	53,290	0	0
Homeless Tenant Based Rental Assistance	573,789	701,182	701,182	0	0
HOME American Rescue Plan Program	46,685	1,517,119	1,517,119	0	0
Total Expenditures	**1,272,274**	**7,272,573**	**7,272,573**	**771,695**	**806,269**
Ending Fund Balance					
Encumbrance Carryover	696,339	696,339	696,339	696,339	696,339
Restricted Program Income	590,766	0	0	0	0
Unrestricted	(341,756)	0	0	0	0
Total Ending Fund Balance	**945,349**	**696,339**	**696,339**	**696,339**	**696,339**
Total Use of Funds	**2,217,623**	**7,968,912**	**7,968,912**	**1,468,034**	**1,502,608**

SPECIAL REVENUE FUNDS | HOUSING AUTHORITY FUND (164)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	61,466	42,458	42,458	42,458	42,458
Unrestricted	4,386,520	1,175,535	1,175,535	1,125,724	946,934
Total Beginning Fund Balance	**4,447,986**	**1,217,993**	**1,217,993**	**1,168,182**	**989,392**
Revenue					
Interest	26,615	11,000	42,584	43,436	44,304
Other Revenue	373,717	241,496	241,496	237,652	242,406
Total Revenue	**400,332**	**252,496**	**284,080**	**281,088**	**286,710**
Total Source of Funds	**4,848,318**	**1,470,489**	**1,502,073**	**1,449,270**	**1,276,102**
Expenditures					
Salaries	34,506	98,602	73,379	67,042	71,517
Retirement and Benefits	19,770	57,487	46,630	40,124	40,728
Materials/Services/Supplies	4,810	109,278	10,318	131,599	134,165
Interfund Services	915	1,064	1,064	9,298	9,509
Capital Outlay	45,955	202,500	202,500	211,815	216,017
Total Expenditures	**105,956**	**468,931**	**333,891**	**459,878**	**471,936**
Transfers To					
City Affordable Housing Fund	3,524,369	0	0	0	0
Total Transfers To	**3,524,369**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	42,458	42,458	42,458	42,458	42,458
Unrestricted	1,175,535	959,100	1,125,724	946,934	761,708
Total Ending Fund Balance	**1,217,993**	**1,001,558**	**1,168,182**	**989,392**	**804,166**
Total Use of Funds	**4,848,318**	**1,470,489**	**1,502,073**	**1,449,270**	**1,276,102**

SPECIAL REVENUE FUNDS | HOUSING SUCCESSOR AGENCY FUND (169)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	343,660	110,011	110,011	110,011	110,011
Unrestricted	3,605,650	4,165,294	4,165,294	4,750,497	4,925,097
Total Beginning Fund Balance	**3,949,310**	**4,275,305**	**4,275,305**	**4,860,508**	**5,035,108**
Revenue					
Other Revenue	862,868	1,119,555	1,119,555	1,130,446	1,141,555
Other Fees for Services	15,648	0	20,736	10,000	10,200
Interest	77,056	186,771	158,948	162,127	165,369
Total Revenue	**955,572**	**1,306,326**	**1,299,239**	**1,302,573**	**1,317,124**
Total Source of Funds	**4,904,882**	**5,581,631**	**5,574,544**	**6,163,081**	**6,352,232**
Expenditures					
Salaries	164,468	211,883	164,155	273,362	290,771
Retirement and Benefits	88,260	107,059	100,748	149,125	151,294
Materials/Services/Supplies	335,175	540,817	406,313	542,170	543,363
Services From Other Funds - Cost Allocation Plan	39,491	40,280	40,280	113,926	116,205
Interfund Services	2,183	2,540	2,540	49,390	50,509
Total Expenditures	**629,577**	**902,579**	**714,036**	**1,127,973**	**1,152,142**
Ending Fund Balance					
Encumbrance Carryover	110,011	110,011	110,011	110,011	110,011
Unrestricted	4,165,294	4,569,041	4,750,497	4,925,097	5,090,079
Total Ending Fund Balance	**4,275,305**	**4,679,052**	**4,860,508**	**5,035,108**	**5,200,090**
Total Use of Funds	**4,904,882**	**5,581,631**	**5,574,544**	**6,163,081**	**6,352,232**

SPECIAL REVENUE FUNDS | LIBRARY DONATIONS TRUST FUND (072)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	179,758	179,761	179,761	0	0
Total Beginning Fund Balance	**179,758**	**179,761**	**179,761**	**0**	**0**
Revenue					
Other Revenue	3	0	0	0	0
Total Revenue	**3**	**0**	**0**	**0**	**0**
Total Source of Funds	**179,761**	**179,761**	**179,761**	**0**	**0**
Expenditures					
City Library Foundation Trust	0	139,444	139,444	0	0
In Memory J.Jaffer	0	1,440	1,440	0	0
In Memory Of M.Dry	0	4,000	4,000	0	0
Library Books	0	1,300	1,300	0	0
Library Tote Bags	0	1,023	1,023	0	0
Literacy Program	0	9,050	9,050	0	0
SCSQ Irvine Contribution	0	22,755	22,755	0	0
Summer Reading	0	749	749	0	0
Total Expenditures	**0**	**179,761**	**179,761**	**0**	**0**
Ending Fund Balance					
Unrestricted	179,761	0	0	0	0
Total Ending Fund Balance	**179,761**	**0**	**0**	**0**	**0**
Total Use of Funds	**179,761**	**179,761**	**179,761**	**0**	**0**

SPECIAL REVENUE FUNDS | LIBRARY OPERATING GRANT TRUST FUND (112)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	83,320	77,843	77,843	0	0
Total Beginning Fund Balance	**83,320**	**77,843**	**77,843**	**0**	**0**
Revenue					
Other Agencies Revenue	179,325	0	0	64,709	0
Total Revenue	**179,325**	**0**	**0**	**64,709**	**0**
Total Source of Funds	**262,645**	**77,843**	**77,843**	**64,709**	**0**
Expenditures					
Adult Literacy Program 21-22	7	0	0	0	0
Adult Literacy Program 22-23	36,641	0	0	0	0
Adult Literacy Program 23-24	66,276	44,736	44,736	0	0
ESL Tutoring Services 22-23	35,941	0	0	0	0
ESL Tutoring Services 23-24	35,206	22,897	22,897	0	0
ESL Tutoring Services 25-26	0	0	0	64,709	0
PLP Innovation and Technology 21-22	8	0	0	0	0
PLP Link+ Reimbursement 22-23	10,723	0	0	0	0
PLP Link+ Reimbursement 23-24	0	10,210	10,210	0	0
Total Expenditures	**184,802**	**77,843**	**77,843**	**64,709**	**0**
Ending Fund Balance					
Unrestricted	77,843	0	0	0	0
Total Ending Fund Balance	**77,843**	**0**	**0**	**0**	**0**
Total Use of Funds	**262,645**	**77,843**	**77,843**	**64,709**	**0**

SPECIAL REVENUE FUNDS | OTHER CITY DEPARTMENTS
OPERATING GRANT TRUST FUND (101)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	28,819	23,408	23,408	23,408	23,408
Unrestricted	28,781	1,808,135	1,808,135	0	0
Total Beginning Fund Balance	**57,600**	**1,831,543**	**1,831,543**	**23,408**	**23,408**
Revenue					
City Manager's Office	1,800,000	0	0	0	0
Information Technology	150,000	0	0	0	0
Non-Departmental	0	1,356,446	1,356,446	0	0
Total Revenue	**1,950,000**	**1,356,446**	**1,356,446**	**0**	**0**
Total Source of Funds	**2,007,600**	**3,187,989**	**3,187,989**	**23,408**	**23,408**
Expenditures					
City Manager's Office					
Santa Clara Overnight Care Locations Program	0	1,800,000	1,800,000	0	0
Information Technology					
Urban Bay Area Security 2024	150,000	0	0	0	0
Total Expenditures	**150,000**	**1,800,000**	**1,800,000**	**0**	**0**
Transfers To					
General Fund	26,057	1,364,581	1,364,581	0	0
Total Transfers To	**26,057**	**1,364,581**	**1,364,581**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	23,408	23,408	23,408	23,408	23,408
Unrestricted	1,808,135	0	0	0	0
Total Ending Fund Balance	**1,831,543**	**23,408**	**23,408**	**23,408**	**23,408**
Total Use of Funds	**2,007,600**	**3,187,989**	**3,187,989**	**23,408**	**23,408**

SPECIAL REVENUE FUNDS | PARKS AND RECREATION OPERATING GRANT TRUST FUND (111)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	24,843	24,843	24,843	24,843	24,843
Unrestricted	101,399	109,175	109,175	115,904	115,904
Total Beginning Fund Balance	**126,242**	**134,018**	**134,018**	**140,747**	**140,747**
Revenue					
Other Agencies Revenue	161,915	172,677	172,677	139,872	139,872
Other Revenue	4,350	0	0	0	0
Total Revenue	**166,265**	**172,677**	**172,677**	**139,872**	**139,872**
Transfers From					
General Fund	27,445	21,851	21,851	27,445	27,445
Total Transfers From	**27,445**	**21,851**	**21,851**	**27,445**	**27,445**
Total Source of Funds	**319,952**	**328,546**	**328,546**	**308,064**	**308,064**
Expenditures					
Santa Clara County Fireworks Grant FY 2024	0	5,000	5,000	0	0
Santa Clara Valley Open Space Authority	0	21,076	21,076	0	0
Senior Nutrition Programs	185,934	161,723	161,723	167,317	167,317
Total Expenditures	**185,934**	**187,799**	**187,799**	**167,317**	**167,317**
Ending Fund Balance					
Encumbrance Carryover	24,843	24,843	24,843	24,843	0
Unrestricted	109,175	115,904	115,904	115,904	140,747
Total Ending Fund Balance	**134,018**	**140,747**	**140,747**	**140,747**	**140,747**
Total Use of Funds	**319,952**	**328,546**	**328,546**	**308,064**	**308,064**

SPECIAL REVENUE FUNDS | PERPETUAL CARE FUND (076)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	38,244	38,244	38,244	38,244	38,244
Total Beginning Fund Balance	**38,244**	**38,244**	**38,244**	**38,244**	**38,244**
Revenue					
Interest	762	500	900	500	500
Total Revenue	**762**	**500**	**900**	**500**	**500**
Total Source of Funds	**39,006**	**38,744**	**39,144**	**38,744**	**38,744**
Transfers To					
Cemetery Fund	762	500	900	500	500
Total Transfers To	**762**	**500**	**900**	**500**	**500**
Ending Fund Balance					
Unrestricted	38,244	38,244	38,244	38,244	38,244
Total Ending Fund Balance	**38,244**	**38,244**	**38,244**	**38,244**	**38,244**
Total Use of Funds	**39,006**	**38,744**	**39,144**	**38,744**	**38,744**

SPECIAL REVENUE FUNDS | POLICE OPERATING GRANT TRUST FUND (177)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	132,785	20,656	20,656	20,656	20,656
Unrestricted	1,844,351	2,122,002	2,122,002	0	0
Total Beginning Fund Balance	**1,977,136**	**2,142,658**	**2,142,658**	**20,656**	**20,656**
Revenue					
Other Agencies Revenue	607,490	829,998	829,998	0	0
Other Fees for Services	218,622	0	69,732	0	0
Interest	5,832	0	5,228	0	0
Total Revenue	**831,944**	**829,998**	**904,958**	**0**	**0**
Transfers From					
Expendable Trust Fund	41,000	0	0	0	0
Total Transfers From	**41,000**	**0**	**0**	**0**	**0**
Total Source of Funds	**2,850,080**	**2,972,656**	**3,047,616**	**20,656**	**20,656**
Expenditures					
Abandoned Vehicle Abatement Program	0	468,536	538,268	0	0
Alcoholic Beverage Control 23-24	74,225	843	843	0	0
Alcoholic Beverage Control 24-25	0	75,381	75,381	0	0
Board of State and Community Correction	0	38,544	38,544	0	0
Board of State and Community Correction 2020	98,656	121,452	121,452	0	0
Board of State and Community Correction 2023	15,305	82,986	82,986	0	0
Citizens' Option for Public Safety 18-19	131,877	36,641	36,641	0	0
Citizens' Option for Public Safety 19-20	23,121	117,441	117,441	0	0
Citizens' Option for Public Safety 20-21	43,023	163,432	163,432	0	0
Citizens' Option for Public Safety 21-22	95,053	170,332	170,332	0	0
Citizens' Option for Public Safety 22-23	129,259	234,895	234,895	0	0
Citizens' Option for Public Safety 23-24	1,030	399,929	399,929	0	0
Citizens' Option for Public Safety 24-25	0	203,918	203,918	0	0

SPECIAL REVENUE FUNDS | POLICE OPERATING GRANT TRUST FUND (177)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Expenditures					
Department of Justice Tobacco 2024	0	27,680	27,680	0	0
Edward Byrne Memorial JAG FY23	17,289	0	0	0	0
Office of Traffic Safety 2024	0	70,000	70,000	0	0
Seized Asset Funds	75,839	472,015	477,243	0	0
State Homeland Security Training 22	2,745	575	575	0	0
State Homeland Security Grant 23	0	50,000	50,000	0	0
West Valley College Training Program	0	217,400	217,400	0	0
Total Expenditures	**707,422**	**2,952,000**	**3,026,960**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	20,656	20,656	20,656	20,656	20,656
Unrestricted	2,122,002	0	0	0	0
Total Ending Fund Balance	**2,142,658**	**20,656**	**20,656**	**20,656**	**20,656**
Total Use of Funds	**2,850,080**	**2,972,656**	**3,047,616**	**20,656**	**20,656**

SPECIAL REVENUE FUNDS | PREFUNDED PLAN REVIEW FUND (157)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	32,614	32,614	32,614	32,614	32,614
Unrestricted	448,141	402,169	402,169	0	0
Total Beginning Fund Balance	**480,755**	**434,783**	**434,783**	**32,614**	**32,614**
Revenue					
Other Revenue	67,000	228,513	228,513	0	0
Total Revenue	**67,000**	**228,513**	**228,513**	**0**	**0**
Total Source of Funds	**547,755**	**663,296**	**663,296**	**32,614**	**32,614**
Expenditures					
Freedom Circle	0	62,256	62,256	0	0
Kylli Project / Democracy Way	110,873	178,600	178,600	0	0
Patrick Henry Drive	2,099	289,481	289,481	0	0
Tasman East Specific Plan	0	43,845	43,845	0	0
Tasman East Specific Plan CFD	0	31,500	31,500	0	0
Tasman East "The Block"	0	25,000	25,000	0	0
Total Expenditures	**112,972**	**630,682**	**630,682**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	32,614	32,614	32,614	32,614	32,614
Unrestricted	402,169	0	0	0	0
Total Ending Fund Balance	**434,783**	**32,614**	**32,614**	**32,614**	**32,614**
Total Use of Funds	**547,755**	**663,296**	**663,296**	**32,614**	**32,614**

SPECIAL REVENUE FUNDS | PUBLIC DONATIONS FUND (067)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	575,493	741,426	741,426	0	0
Total Beginning Fund Balance	**575,493**	**741,426**	**741,426**	**0**	**0**
Revenue					
Donations					
City Manager's Office	301	0	32	0	0
Community Development	125	0	0	0	0
Electric Utility	25	0	0	0	0
Parks and Recreation	58,475	3,132	30,490	0	0
Police	150,000	0	0	0	0
Public Works	0	0	0	0	0
Total Revenue	**208,926**	**3,132**	**30,522**	**0**	**0**
Total Source of Funds	**784,419**	**744,558**	**771,948**	**0**	**0**
Expenditures					
City Manager's Office					
Bank of Santa Clara Car Seat Program	0	500	500	0	0
Donations - Art in Public Places	0	226	226	0	0
Donations - Championship Teams	0	1,344	1,344	0	0
Donations - Help Your Neighbor	0	10,177	10,209	0	0
Donations - Mission City Community	0	67	67	0	0
Donations - Undesignated	0	275	275	0	0
S.C. Art in Public Places	0	37,720	37,720	0	0
Community Development					
Donations - Berryessa Adobe	0	1,150	1,150	0	0
Donations - Historical Preservation	0	4,616	4,616	0	0
Electric Utility					
Donations - Neighborhood Solar	0	25	25	0	0
Fire					
Donations - Fire Safety	0	1,961	1,961	0	0
Donations - Public Education	0	1,384	1,384	0	0
Parks and Recreation					
Arts, Crafts and Wine Festival	0	164,416	164,416	0	0
Case Management Grant	31	81,697	83,257	0	0
Community Garden	0	50	50	0	0

SPECIAL REVENUE FUNDS | PUBLIC DONATIONS FUND (067)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Expenditures					
Parks and Recreation					
Donations - Reed & Grant Equipment	0	1,264	1,264	0	0
Roberta Jones JR Theatre	0	8,874	12,789	0	0
Teens - Youth Commission	0	3,819	3,819	0	0
Wade Brummal Scholarship Fund	42,962	113,032	134,915	0	0
Police					
Donation - COVID	0	4,544	4,544	0	0
Police - Bicycle Safety Program	0	1,377	1,377	0	0
Police - Team 200	0	300,000	300,000	0	0
Police - Training Simunition Program	0	2,500	2,500	0	0
Police - Voucher Program	0	3,540	3,540	0	0
Total Expenditures	**42,993**	**744,558**	**771,948**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	0	0	0	0	0
Unrestricted	741,426	0	0	0	0
Total Ending Fund Balance	**741,426**	**0**	**0**	**0**	**0**
Total Use of Funds	**784,419**	**744,558**	**771,948**	**0**	**0**

SPECIAL REVENUE FUNDS | PUBLIC, EDUCATIONAL, AND GOVERNMENTAL FEE FUND (221)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	269,263	209,152	209,152	209,152	209,152
Unrestricted	2,409,773	2,595,016	2,595,016	1,835,016	1,835,016
Total Beginning Fund Balance	**2,679,036**	**2,804,168**	**2,804,168**	**2,044,168**	**2,044,168**
Revenue					
Other Revenue	203,494	200,000	200,000	200,000	200,000
Total Revenue	**203,494**	**200,000**	**200,000**	**200,000**	**200,000**
Total Source of Funds	**2,882,530**	**3,004,168**	**3,004,168**	**2,244,168**	**2,244,168**
Expenditures					
Capital Outlay	78,362	960,000	960,000	200,000	200,000
Total Expenditures	**78,362**	**960,000**	**960,000**	**200,000**	**200,000**
Ending Fund Balance					
Encumbrance Carryover	209,152	209,152	209,152	209,152	209,152
Unrestricted	2,595,016	1,835,016	1,835,016	1,835,016	1,835,016
Total Ending Fund Balance	**2,804,168**	**2,044,168**	**2,044,168**	**2,044,168**	**2,044,168**
Total Use of Funds	**2,882,530**	**3,004,168**	**3,004,168**	**2,244,168**	**2,244,168**

SPECIAL REVENUE FUNDS | ROAD MAINTENANCE AND REHABILITATION (SB1) FUND (122)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	1,601,201	2,576,575	2,576,575	1,459,660	1,717,660
Total Beginning Fund Balance	**1,601,201**	**2,576,575**	**2,576,575**	**1,459,660**	**1,717,660**
Revenue					
State Revenues	3,418,683	2,900,000	3,100,000	3,100,000	3,100,000
Interest	56,691	10,000	85,000	58,000	69,000
Total Revenue	**3,475,374**	**2,910,000**	**3,185,000**	**3,158,000**	**3,169,000**
Total Source of Funds	**5,076,575**	**5,486,575**	**5,761,575**	**4,617,660**	**4,886,660**
Transfers To					
Streets and Highways Capital Fund	2,500,000	4,301,915	4,301,915	2,900,000	2,900,000
Total Transfers To	**2,500,000**	**4,301,915**	**4,301,915**	**2,900,000**	**2,900,000**
Ending Fund Balance					
Unrestricted	2,576,575	1,184,660	1,459,660	1,717,660	1,986,660
Total Ending Fund Balance	**2,576,575**	**1,184,660**	**1,459,660**	**1,717,660**	**1,986,660**
Total Use of Funds	**5,076,575**	**5,486,575**	**5,761,575**	**4,617,660**	**4,886,660**

SPECIAL REVENUE FUNDS | TRAFFIC MITIGATION FUND (123)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	2,934,781	1,192,634	1,192,634	876,634	1,076,634
Total Beginning Fund Balance	**2,934,781**	**1,192,634**	**1,192,634**	**876,634**	**1,076,634**
Revenue					
Other Fees for Services	(165,694)	1,000,000	715,000	500,000	750,000
Interest	307,457	50,000	300,000	200,000	200,000
Total Revenue	**141,763**	**1,050,000**	**1,015,000**	**700,000**	**950,000**
Total Source of Funds	**3,076,544**	**2,242,634**	**2,207,634**	**1,576,634**	**2,026,634**
Transfers To					
Streets and Highways Capital Fund	1,883,910	1,331,000	1,331,000	500,000	750,000
Total Transfers To	**1,883,910**	**1,331,000**	**1,331,000**	**500,000**	**750,000**
Ending Fund Balance					
Unrestricted	1,192,634	911,634	876,634	1,076,634	1,276,634
Total Ending Fund Balance	**1,192,634**	**911,634**	**876,634**	**1,076,634**	**1,276,634**
Total Use of Funds	**3,076,544**	**2,242,634**	**2,207,634**	**1,576,634**	**2,026,634**

This page is intentionally left blank.

Enterprise Funds

This page is intentionally left blank.

ENTERPRISE FUNDS

Enterprise funds are used to finance and account for operations and activities performed by designated departments in the City or through third party agreements. The operating revenues and expenses result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. Principal operating revenues of the City's enterprise funds are charges to customers for services. Operating expenses for the City's enterprise funds include the costs of sales and services, administrative expenses and maintenance of capital assets.

Cemetery Fund (093)

This fund is managed by the Parks and Recreation Department and provides planning, development, operation, and maintenance of the City's two cemetery properties with one located on North Winchester Boulevard and one on Hope Drive. This fund is supported by charges for these services and transfers from the General Fund.

Convention Center Enterprise Fund (860)

This fund was established in 1984 to account for the operations of the City's Convention Center through third-party agreements. In February 2019, the City entered into an agreement with Global Spectrum, LP, dba Spectra Venue Management (Spectra). Spectra was subsequently acquired by Oak View Group (OVG360) and now manages the Convention Center. As part of the agreement, OVG360 provided the City with a recommended operating budget for FY 2025/26 and FY 2026/27. These submittals have been incorporated into the source and use documents.

Electric Operating Grant Trust Fund (191)

The City's Electric Utility Department, known as Silicon Valley Power (SVP), initially established the Electric Operating Grant Trust Fund for the Public Benefits Program. For the Public Benefits Program, SVP is required to collect and spend 2.85% of its electric sales revenues (customer service charges from Electric Utility Fund) in accordance with assembly bill AB 1890 on cost-effective energy efficiency, new renewable power generation, low-income energy programs, and new electric technologies research and development.

In addition to the Public Benefits Program, the Electric Operating Grant Trust Fund also includes the Low Carbon Fuel and Greenhouse Gas (GHG) programs. These programs also use restricted revenue and have annual reporting requirements. The Low Carbon Fuel program is aimed at participating and complying with the California Air Resources Board (CARB) Low Carbon Fuel Standard (LCFS) Program to develop, educate and foster the adoption of electrification as transportation fuel. Program expenses are allocated and required to be spent within three primary groups: Clean Fuel Rewards Program, Equity Projects, and Customer Programs. The purpose of the Greenhouse Gas Program is to comply with Cap-and-Trade Regulation requirements to spend proceeds from selling allocated allowances, consistent with the goals of AB 32, and to provide benefit to retail ratepayers in the form of GHG reduction.

Electric Utility Fund (091)

The Electric Utility Fund is managed by SVP and is the primary operating fund for electric utility service provided to City customers. SVP provides these services on a user charge basis to residences, businesses, and industrial customers, including large data centers.

The primary revenue source in the Electric Utility Fund is electric rates which are approved by the City Council. SVP typically submits a recommendation for rate increases annually. The rate increase recommendation is based on SVP's ten-year forecast which includes SVP's revenue and expenditure projections to cover operating costs, reserve requirements, debt service, capital improvement projects, and other legal obligations. At the same time, for low-income customers who have difficulty absorbing the rate increases, SVP continues to offer financial assistance and also offers energy conservation programs and rebates to help all customers reduce their electricity usage. Any proposed rate increase will be brought forward to City Council for approval with an effective date of January 1, 2026 based on information available at that time and will include consideration of the expense drivers further described below.

SVP has over 60,000 customer accounts in the City (rounded): 86.0% residential, 11.4% commercial, 2.1% industrial, and 0.5% other. The proportion of revenue contribution is reversed: 90.2% of revenues are generated by industrial customers, 5.9% from residential customers, 3.5% from commercial customers, and 0.4% from others. Industrial customers include many publicly listed technology companies headquartered in the City and data centers hosting servers for these companies. Load growth and forecasted energy sales are based on a combination of historical data and forward-looking opportunities, especially from large key industrial customers. Additional revenues are generated through energy sales from SVP owned or jointly owned resources, capacity sales, Congestion Revenue Rights (CRR), Renewable Energy Credits (RECs), and ancillary services. Given the high concentration of revenue generated from industrial customers, SVP's revenue growth prospect is highly correlated to Silicon Valley's economic growth.

SVP's primary expense drivers are electric supply and distribution costs. For FY 2025/26, all of SVP's power supply is expected to be hedged by SVP owned or jointly owned resource, and power purchase agreements (PPAs). However, SVP constantly balances its load with resource production. When the actual load is higher than forecasted, or resource production is lower than forecasted, it will result in net power purchases within the California Independent System Operator (CAISO) market. When the actual load is lower than forecasted, or resource production is higher than forecasted, it will result in net power sales within the CAISO market. Power market prices are highly correlated with natural gas prices and are subject to the same market volatility.

If natural gas prices spike, higher than forecasted prices to procure power from the market would be expected. The transmission access rates that apply to electric energy that SVP receives via the PG&E transmission system are expected to increase year over year. PG&E collects the transmission fees to fund the growing cost of maintenance and infrastructure improvements to the transmission grid. In addition, a significant part of SVP's electric distribution cost is the capital improvement needed to maintain the aging system. These capital costs are also expected to increase due to higher commodities costs caused by supply chain issues across the world.

Per the budget policy, this fund includes reserves for Rate Stabilization, Operations and Maintenance, Infrastructure, Special Projects (as needed), and Pension Stabilization. In FY 2025/26, the Grizzly Project and Tie Line Reserve is established to cover costs to replace the transmission line interconnected with PG&E's transmission system (referred to as the Grizzly Tie Line) and other Grizzly project facilities.

Sewer Utility Fund (094)

This fund is managed by the Water and Sewer Utilities Department and accounts for the maintenance of the City's sewer lines and related facilities. The Department provides these services on a user charge basis to residences and businesses.

Each operating budget cycle, the Department develops a ten-year forecast based on their revenue and expenditure projections. Revenue in the Sewer Utility Fund is dictated by the utility rates approved by the City Council. An annual rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. Revenue projections are based on a trend analysis and take into consideration historical data, expected activity, and anticipated rate increases. These rate increases will be presented to City Council for approval on June 10, 2025, with an effective date of July 1, 2025. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and the capital project needs included in the City's Capital Improvement Program budget. Additionally, the City co-owns the Regional Wastewater Facility with the City of San José. Estimates are provided by the City of San José for Santa Clara's share of the facility rebuild, and these estimates are also used in determining the expenditure projections in the Sewer Utility Fund.

Per the budget policy, this fund includes reserves for Rate Stabilization, Operations and Maintenance, Infrastructure, and Pension Stabilization. It also includes a Replacement and Improvement Reserve.

Solid Waste Fund (096)

This fund is managed by the Department of Public Works and accounts for the administration of the City's garbage, yard waste, residential recycling, and Clean-Up Campaign services. The revenue projections are based on anticipated increases in solid waste rates due to increases in agreements for solid waste collection and processing services. Rate increases will be presented to City Council for approval on May 27, 2025, with an effective date of July 1, 2025.

Per the budget policy, this fund includes reserves for Rate Stabilization, Operations and Maintenance, and Pension Stabilization.

Water Recycling Fund (097)

This fund is managed by the Water and Sewer Utilities Department and accounts for the ongoing maintenance and operations of the City of Santa Clara's wastewater reclamation system. The Department provides these services on a user charge basis from the sale of non-potable water for irrigation and landscaping.

Each operating budget cycle, the Department develops a ten-year forecast with their revenue and expenditure projections. Revenue in the Water Recycling Program Fund are dictated by the utility rates approved by the City Council and the actual recycled water usage by customers. An annual rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. Revenue projections are based on a trend analysis and take into consideration historical data, expected activity and anticipated rate increases. These rate increases will be presented to City Council for approval on June 10, 2025, with an effective date of July 1, 2025. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and capital projects needs included in the City's Capital Improvement Program budget.

Per the budget policy, this fund includes reserves for Rate Stabilization, Operations and Maintenance, Infrastructure, and Pension Stabilization.

Water Utility Fund (092)

This fund is managed by the Water and Sewer Utilities Department and accounts for the operation of the City's water utility services. The Department provides these services on a user charge basis to residences and businesses.

Each operating budget cycle, the Department develops a ten-year forecast with their revenue and expenditure projections. Revenue in the Water Utility Fund are dictated by the utility rates approved by the City Council and the actual water usage by residences and businesses. An annual rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. Revenue projections are based on a trend analysis and take into consideration historical data, expected activity, and anticipated rate increases. These rate increases will be presented to City Council for approval on June 10, 2025, with an effective date of July 1, 2025. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and capital projects needs included in the City's Capital Improvement Program Budget.

Per the adopted budget policy, this fund includes reserves for Rate Stabilization, Operations and Maintenance, Infrastructure, and Pension Stabilization. It also includes a Replacement and Improvement Reserve and a Water Conservation Reserve.

The following section details the City of Santa Clara's Enterprise Funds' Statements of Sources and Uses and the Proposed Budget for Fiscal Year 2025/26 and Fiscal Year 2026/27.

ENTERPRISE FUNDS | CEMETERY FUND (093)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	458,925	897,672	897,672	739,365	720,872
Total Beginning Fund Balance	**458,925**	**897,672**	**897,672**	**739,365**	**720,872**
Revenue					
Other Fees for Services	582,956	750,000	590,000	600,000	600,000
Other Revenue	840	0	1,230	0	0
Total Revenue	**583,796**	**750,000**	**591,230**	**600,000**	**600,000**
Transfers From					
General Fund	796,000	823,000	823,000	1,078,109	1,146,087
Endowment Care Fund	48,857	30,000	58,000	60,000	60,000
Perpetual Care Fund	762	500	900	500	500
Total Transfers From	**845,619**	**853,500**	**881,900**	**1,138,609**	**1,206,587**
Total Source of Funds	**1,888,340**	**2,501,172**	**2,370,802**	**2,477,974**	**2,527,459**
Expenditures					
Salaries	272,107	511,713	511,713	540,686	575,176
Retirement and Benefits	172,457	379,384	379,384	408,756	419,792
Materials/Services/Supplies	251,939	408,899	408,899	572,314	436,206
Services From Other Funds - Cost Allocation Plan	132,888	135,363	135,363	164,332	167,619
Interfund Services	160,455	193,441	193,441	71,014	72,220
Total Expenditures	**989,846**	**1,628,800**	**1,628,800**	**1,757,102**	**1,671,013**
Transfers To					
General Government Capital Fund	822	2,637	2,637	0	0
Total Transfers To	**822**	**2,637**	**2,637**	**0**	**0**
Ending Fund Balance					
Unrestricted	897,672	869,735	739,365	720,872	856,446
Total Ending Fund Balance	**897,672**	**869,735**	**739,365**	**720,872**	**856,446**
Total Use of Funds	**1,888,340**	**2,501,172**	**2,370,802**	**2,477,974**	**2,527,459**

ENTERPRISE FUNDS | CONVENTION CENTER ENTERPRISE FUND (860)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	111,747	0	0	0	0
Operations and Maintenance Reserve	0	0	0	4,200,000	2,000,000
Restricted - Levy	468,422	784,990	784,990	784,990	784,990
Unrestricted	5,140,429	7,089,656	7,089,656	7,945	1,792,694
Total Beginning Fund Balance	**5,720,598**	**7,874,646**	**7,874,646**	**4,992,935**	**4,577,684**
Revenue					
Rents	0	420,000	426,852	428,400	428,400
Interest	157,260	0	300,000	150,000	150,000
Event Revenue	19,204,757	18,000,000	16,481,653	16,762,686	18,154,205
Other Revenue	383,492	193,014	357,191	417,931	427,346
Total Revenue	**19,745,509**	**18,613,014**	**17,565,696**	**17,759,017**	**19,159,951**
Total Source of Funds	**25,466,107**	**26,487,660**	**25,440,342**	**22,751,952**	**23,737,635**
Expenditures					
Salaries	101,215	216,472	216,472	323,613	341,314
Retirement and Benefits	80,176	119,926	119,926	158,287	155,962
Materials/Services/Supplies	152,404	699,514	699,514	228,505	228,505
Interfund Services	0	0	0	156	163
Services From Other Funds - Cost Allocation Plan	280,583	423,494	423,494	306,090	312,212
Event Expense	10,109,284	10,718,782	10,718,782	9,514,003	10,371,019
Indirect Expense	6,452,799	6,918,601	6,119,219	7,643,614	8,209,478
Total Expenditures	**17,176,461**	**19,096,789**	**18,297,407**	**18,174,268**	**19,618,653**
Transfers To					
Convention Center Capital Fund	415,000	2,150,000	2,150,000	0	0
Total Transfers To	**415,000**	**2,150,000**	**2,150,000**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	0	0	0	0	0
Operations and Maintenance Reserve	0	4,200,000	4,200,000	2,000,000	2,000,000
Restricted - Levy	784,990	784,990	784,990	784,990	784,990
Unrestricted	7,089,656	255,881	7,945	1,792,694	1,333,992
Total Ending Fund Balance	**7,874,646**	**5,240,871**	**4,992,935**	**4,577,684**	**4,118,982**
Total Use of Funds	**25,466,107**	**26,487,660**	**25,440,342**	**22,751,952**	**23,737,635**

ENTERPRISE FUNDS | ELECTRIC OPERATING GRANT TRUST FUND (191)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Public Benefits	50,915,669	57,839,500	59,781,800	46,435,517	53,721,197
Low Carbon Fuel	1,325,953	719,553	719,553	1,479,039	2,553,543
Greenhouse Gas	19,294,713	31,702,320	29,760,020	31,311,946	12,714,739
Total Beginning Fund Balance	**71,536,335**	**90,261,373**	**90,261,373**	**79,226,502**	**68,989,479**
Revenue					
Charges for Services	18,412,722	19,301,979	20,640,336	22,125,086	23,707,687
Low Carbon Fuel	0	3,055,800	0	1,755,000	2,600,000
Greenhouse Gas	27,066,265	26,394,106	20,931,313	22,077,435	22,534,424
Other Revenue	66,357	54,000	1,243,000	59,000	65,000
Interest	2,369,702	0	2,588,732	2,091,644	2,358,948
Total Revenue	**47,915,046**	**48,805,885**	**45,403,381**	**48,108,165**	**51,266,059**
Total Source of Funds	**119,451,381**	**139,067,258**	**135,664,754**	**127,334,667**	**120,255,538**
Expenditures					
Salaries	441,397	1,020,239	1,020,239	1,271,645	1,355,456
Retirement and Benefits	272,383	546,736	546,736	714,769	726,836
Materials/Services/Supplies	1,671,450	3,528,800	1,756,235	2,920,750	2,989,850
Mandated Program Costs	3,456,527	14,882,400	4,700,000	5,263,000	6,269,000
Services From Other Funds - Cost Allocation Plan	205,323	209,429	209,429	298,942	304,921
Contribution In Lieu	990,095	965,099	1,032,017	1,106,254	1,185,384
Interfund Services	8,364	9,224	9,224	47,862	48,970
Total Expenditures	**7,045,539**	**21,161,927**	**9,273,880**	**11,623,222**	**12,880,417**
Transfers To					
Electric Utility Fund	19,637,522	41,640,517	41,640,517	46,586,966	28,089,383
Electric Utility Capital Fund	1,000,000	3,750,000	3,750,000	0	0
Storm Drain Capital Fund	49,442	0	0	0	0
Streets and Highways Capital Fund	285,000	1,323,855	1,323,855	135,000	0
Vehicle Replacement Fund	1,172,505	450,000	450,000	0	0
Total Transfers To	**22,144,469**	**47,164,372**	**47,164,372**	**46,721,966**	**28,089,383**
Ending Fund Balance					
Public Benefits	57,839,500	38,865,832	46,435,517	53,721,197	61,863,531
Low Carbon Fuel	719,553	433,310	1,479,039	2,553,543	4,470,127
Greenhouse Gas	31,702,320	31,441,817	31,311,946	12,714,739	12,952,080
Total Ending Fund Balance	**90,261,373**	**70,740,959**	**79,226,502**	**68,989,479**	**79,285,738**
Total Use of Funds	**119,451,381**	**139,067,258**	**135,664,754**	**127,334,667**	**120,255,538**

ENTERPRISE FUNDS | ELECTRIC UTILITY FUND (091)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	5,518,777	6,022,037	6,022,037	6,022,037	6,022,037
Infrastructure Reserve	0	50,000,000	50,000,000	50,000,000	50,000,000
Operations and Maintenance Reserve	150,765,556	195,000,000	195,000,000	257,000,000	377,000,000
Pension Trust Reserve	6,324,045	10,065,874	10,065,874	10,826,979	10,826,979
Rate Stabilization Reserve	56,776,613	66,000,000	66,000,000	70,000,000	78,000,000
Grizzly Project and Tie Line Reserve	0	0	0	0	30,000,000
Trading Restricted Reserve	11,127,179	9,449,807	9,449,807	9,449,807	8,741,965
Unrestricted	98,345,685	90,938,838	90,938,838	125,900,883	95,727,816
Total Beginning Fund Balance	**328,857,855**	**427,476,556**	**427,476,556**	**529,199,706**	**656,318,797**
Revenue					
Charges for Services	654,469,413	676,762,424	722,390,991	772,818,794	831,648,673
Other Fees for Services	1,668,781	1,250,000	1,561,090	1,575,000	1,600,000
Interest	13,141,437	11,382,455	21,986,981	23,487,617	25,658,378
Rents	3,710,686	3,668,000	3,721,103	3,652,625	3,738,628
Wholesale Revenue	27,439,216	18,474,857	20,666,733	27,551,565	51,665,593
Restricted Revenue	10,502,296	709,238	646,850	1,013,475	1,013,475
Other Revenue	1,996,794	2,345,100	1,832,620	2,388,000	2,607,500
Total Revenue	**712,928,623**	**714,592,074**	**772,806,368**	**832,487,076**	**917,932,247**
Transfers From					
Electric Operating Grant Trust Fund	19,637,522	41,640,517	41,640,517	46,586,966	28,089,383
Total Transfers From	**19,637,522**	**41,640,517**	**41,640,517**	**46,586,966**	**28,089,383**
Total Source of Funds	**1,061,424,000**	**1,183,709,147**	**1,241,923,441**	**1,408,273,748**	**1,602,340,427**
Expenditures					
Salaries	37,693,039	56,448,000	56,448,000	55,913,174	59,020,333
Retirement and Benefits	18,805,480	24,567,268	24,567,268	27,452,233	27,480,812
Materials/Services/Supplies	36,080,643	46,672,074	43,675,272	43,499,905	45,494,700
Resource/Production	406,269,579	440,661,261	437,789,229	479,618,515	546,013,855
Services From Other Funds - Cost Allocation Plan	8,770,238	9,218,408	9,218,408	12,191,096	12,434,918
Interfund Services	3,240,390	3,384,678	3,384,678	4,453,991	4,528,789
Contribution In Lieu	32,153,410	34,833,964	37,514,763	40,265,602	43,157,109
Capital Outlay	14,317	2,012,000	1,380,000	15,081,000	32,000
Total Expenditures	**543,027,096**	**617,797,653**	**613,977,618**	**678,475,516**	**738,162,516**

ENTERPRISE FUNDS | ELECTRIC UTILITY FUND (091)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Transfers To					
General Fund	349,749	383,129	383,129	0	0
General Government Capital Fund	596,323	1,280,286	1,280,286	295,032	605,234
Electric Utility Capital Fund	72,247,234	64,363,700	64,363,700	50,541,000	89,256,168
Electric Debt Service Fund	17,602,042	27,354,002	27,354,002	22,518,403	22,533,040
Street Lighting Capital Fund	125,000	5,365,000	5,365,000	125,000	125,000
Total Transfers To	**90,920,348**	**98,746,117**	**98,746,117**	**73,479,435**	**112,519,442**
Ending Fund Balance					
Encumbrance Carryover	6,022,037	6,022,037	6,022,037	6,022,037	6,022,037
Infrastructure Reserve	50,000,000	50,000,000	50,000,000	50,000,000	70,000,000
Operations and Maintenance Reserve	195,000,000	257,000,000	257,000,000	377,000,000	418,000,000
Pension Trust Reserve	10,065,874	10,826,979	10,826,979	10,826,979	11,866,979
Rate Stabilization Reserve	66,000,000	70,000,000	70,000,000	78,000,000	83,000,000
Grizzly Project and Tie Line Reserve	0	0	0	30,000,000	30,000,000
Trading Restricted Reserve	9,449,807	9,449,807	9,449,807	8,741,965	8,741,965
Unrestricted	90,938,838	63,866,554	125,900,883	95,727,816	124,027,488
Total Ending Fund Balance	**427,476,556**	**467,165,377**	**529,199,706**	**656,318,797**	**751,658,469**
Total Use of Funds	**1,061,424,000**	**1,183,709,147**	**1,241,923,441**	**1,408,273,748**	**1,602,340,427**

ENTERPRISE FUNDS | SEWER UTILITY FUND (094)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	2,022,701	515,966	515,966	515,966	515,966
Replacement and Improvement Reserve	1,507,553	1,507,553	1,507,553	1,507,553	1,507,553
Rate Stabilization Reserve	2,395,030	4,248,070	4,248,070	4,593,020	5,117,550
Operations and Maintenance Reserve	1,835,079	8,348,279	8,348,279	16,348,279	9,902,225
Infrastructure Reserve	1,596,928	4,793,175	4,793,175	5,288,968	11,995,541
Pension Stabilization Reserve	585,544	958,752	958,752	1,032,098	1,032,098
Reserve for Settlements	3,000,000	3,000,000	3,000,000	2,135,000	2,135,000
Unrestricted	9,607,158	11,946,860	11,946,860	7,754,780	3,994,585
Total Beginning Fund Balance	**22,549,993**	**35,318,655**	**35,318,655**	**39,175,664**	**36,200,518**
Revenue					
Other Agencies Revenue	3,709,508	400,000	6,246,000	560,000	560,000
Charges for Services	43,316,219	45,930,200	45,930,200	51,175,500	55,860,000
Other Fees for Services	89,764	20,000	20,000	20,400	20,808
Interest	1,080,088	593,603	593,603	605,475	617,585
Rents	53,879	46,000	46,000	46,000	46,000
Other Revenue	186,795	0	0	0	0
Total Revenue	**48,436,253**	**46,989,803**	**52,835,803**	**52,407,375**	**57,104,393**
Transfers From					
Sewer Debt Service Fund	750,000	0	0	0	0
Total Transfers From	**750,000**	**0**	**0**	**0**	**0**
Total Source of Funds	**71,736,246**	**82,308,458**	**88,154,458**	**91,583,039**	**93,304,911**
Expenditures					
Salaries	2,225,331	3,027,274	3,027,274	3,321,243	3,520,051
Retirement and Benefits	1,442,044	1,751,320	1,751,320	2,017,113	2,049,549
Right of Way Rental Expense	2,189,949	2,320,965	2,320,965	2,536,140	2,707,730
Materials/Services/Supplies	1,701,209	603,789	603,789	615,864	628,182
Resource/Production	21,705,468	24,691,630	24,691,630	27,901,046	28,737,900
Services From Other Funds - Cost Allocation Plan	1,500,450	1,519,002	1,519,002	1,836,276	1,873,002
Interfund Services	1,187,892	1,544,341	1,544,341	1,931,340	1,976,379
Capital Outlay	459,918	0	0	0	0
Total Expenditures	**32,412,261**	**35,458,321**	**35,458,321**	**40,159,022**	**41,492,793**
Transfers To					
General Government Capital Fund	50,278	85,001	85,001	6,867	47,144
Sewer Utility Capital Fund	3,867,222	12,570,472	12,570,472	15,216,632	8,774,449

ENTERPRISE FUNDS | SEWER UTILITY FUND (094)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Transfers To					
Sewer Utility Debt Service Fund	0	0	0	0	3,300,762
Special Liability Insurance Fund	0	865,000	865,000	0	0
Streets and Highways Capital Fund	37,830	0	0	0	0
Water Utility Capital Fund	50,000	0	0	0	0
Total Transfers To	**4,005,330**	**13,520,473**	**13,520,473**	**15,223,499**	**12,122,355**
Ending Fund Balance					
Encumbrance Carryover	515,966	515,966	515,966	515,966	515,966
Replacement and Improvement Reserve	1,507,553	1,507,553	1,507,553	1,507,553	1,507,553
Rate Stabilization Reserve	4,248,070	4,593,020	4,593,020	5,117,550	5,586,000
Operations and Maintenance Reserve	8,348,279	16,348,279	16,348,279	9,902,225	10,231,100
Infrastructure Reserve	4,793,175	5,288,968	5,288,968	11,995,541	11,995,541
Pension Stabilization Reserve	958,752	1,032,098	1,032,098	1,032,098	1,032,098
Reserve for Settlements	3,000,000	2,135,000	2,135,000	2,135,000	2,135,000
Unrestricted	11,946,860	1,908,780	7,754,780	3,994,585	6,686,505
Total Ending Fund Balance	**35,318,655**	**33,329,664**	**39,175,664**	**36,200,518**	**39,689,763**
Total Use of Funds	**71,736,246**	**82,308,458**	**88,154,458**	**91,583,039**	**93,304,911**

ENTERPRISE FUNDS | SOLID WASTE FUND (096)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	3,532,362	3,152,543	3,152,543	3,152,543	3,152,543
Operations and Maintenance Reserve	2,675,520	2,675,520	2,675,520	10,325,285	8,439,165
Pension Trust Reserve	284,887	469,938	469,938	505,996	505,996
Rate Stabilization Reserve	1,765,150	1,765,150	1,765,150	1,765,150	3,521,899
Unrestricted	4,889,113	7,943,799	7,943,799	97,717	0
Total Beginning Fund Balance	**13,147,032**	**16,006,950**	**16,006,950**	**15,846,691**	**15,619,603**
Revenue					
Other Agencies Revenue	546,945	201,000	201,000	198,990	197,000
Interest	25,955	0	75,000	75,000	75,000
Charges for Services	2,856,650	3,014,592	3,014,592	2,942,856	3,045,810
Grant Funding	0	0	0	282,063	0
Other Fees for Services	35,858,508	38,345,780	38,345,780	38,788,704	40,640,252
Other Revenue	9,339	0	22,717	0	0
Taxes - Other	3,989	0	0	0	0
Total Revenue	**39,301,386**	**41,561,372**	**41,659,089**	**42,287,613**	**43,958,062**
Transfers From					
General Fund	35,364	35,364	35,364	102,564	102,564
Total Transfers From	**35,364**	**35,364**	**35,364**	**102,564**	**102,564**
Total Source of Funds	**52,483,782**	**57,603,686**	**57,701,403**	**58,236,868**	**59,680,229**
Expenditures					
Salaries	1,016,619	1,188,529	1,188,529	1,252,959	1,318,346
Retirement and Benefits	551,680	605,828	605,828	629,606	635,969
Materials/Services/Supplies	1,764,390	2,400,195	2,400,195	2,089,095	2,191,455
Contribution in Lieu	779,986	919,341	919,341	795,055	853,745
Resource/Production	28,305,592	33,139,513	33,139,513	34,106,079	35,772,849
Services From Other Funds - Cost Allocation Plan	1,428,611	1,457,115	1,457,115	1,555,330	1,586,437
Interfund Services	998,333	1,065,421	1,065,421	1,632,941	1,655,008
Total Expenditures	**34,845,211**	**40,775,942**	**40,775,942**	**42,061,065**	**44,013,809**
Transfers To					
General Government Capital Fund	26,621	48,770	48,770	2,200	21,867
Solid Waste Capital Fund	1,605,000	1,030,000	1,030,000	554,000	576,160
Total Transfers To	**1,631,621**	**1,078,770**	**1,078,770**	**556,200**	**598,027**

ENTERPRISE FUNDS | SOLID WASTE FUND (096)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Ending Fund Balance					
Encumbrance Carryover	3,152,543	3,152,543	3,152,543	3,152,543	3,152,543
Operations and Maintenance Reserve	2,675,520	10,325,285	10,325,285	8,439,165	7,742,025
Pension Trust Reserve	469,938	505,996	505,996	505,996	505,996
Rate Stabilization Reserve	1,765,150	1,765,150	1,765,150	3,521,899	3,667,829
Unrestricted	7,943,799	0	97,717	0	0
Total Ending Fund Balance	**16,006,950**	**15,748,974**	**15,846,691**	**15,619,603**	**15,068,393**
Total Use of Funds	**52,483,782**	**57,603,686**	**57,701,403**	**58,236,868**	**59,680,229**

ENTERPRISE FUNDS | WATER RECYCLING FUND (097)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	0	25,100	25,100	25,100	25,100
Rate Stabilization Reserve	2,327,420	2,327,420	2,327,420	803,880	803,880
Operations and Maintenance Reserve	2,262,095	2,262,095	2,262,095	2,800,000	2,200,000
Infrastructure Reserve	51,500	51,500	51,500	51,500	51,500
Pension Stabilization Reserve	103,323	168,123	168,123	180,952	180,952
Unrestricted	1,579,432	2,395,985	2,395,985	952,278	263,632
Total Beginning Fund Balance	**6,323,770**	**7,230,223**	**7,230,223**	**4,813,710**	**3,525,064**
Revenue					
Other Agencies Revenue	823,698	350,000	350,000	350,000	364,000
Charges for Services	7,231,580	8,038,800	8,038,800	9,140,100	11,085,400
Other Fees for Services	8,300	0	20,000	20,800	21,632
Interest	58,652	98,538	98,538	100,509	102,519
Other Revenue	128,606	20,000	40,000	40,000	41,600
Total Revenue	**8,250,836**	**8,507,338**	**8,547,338**	**9,651,409**	**11,615,151**
Total Source of Funds	**14,574,606**	**15,737,561**	**15,777,561**	**14,465,119**	**15,140,215**
Expenditures					
Salaries	587,090	699,173	699,173	788,765	833,632
Retirement and Benefits	282,304	419,705	419,705	486,928	492,739
Right of Way Rental Expense	371,003	406,300	406,300	457,550	515,280
Materials/Services/Supplies	576,556	39,067	39,067	39,876	40,702
Resource/Production	5,404,671	9,286,200	9,286,200	8,962,100	9,988,000
Services From Other Funds - Cost Allocation Plan	86,874	88,395	88,395	134,933	137,632
Interfund Services	26,745	18,449	18,449	19,903	20,486
Total Expenditures	**7,335,243**	**10,957,289**	**10,957,289**	**10,890,055**	**12,028,471**
Transfers To					
General Government Capital Fund	0	6,562	6,562	0	0
Recycled Water Capital Fund	0	0	0	50,000	50,000
Vehicle Replacement Fund	9,140	0	0	0	0
Total Transfers To	**9,140**	**6,562**	**6,562**	**50,000**	**50,000**

ENTERPRISE FUNDS | WATER RECYCLING FUND (097)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Ending Fund Balance					
Encumbrance Carryover	25,100	25,100	25,100	25,100	25,100
Rate Stabilization Reserve	2,327,420	803,880	803,880	803,880	803,880
Operations and Maintenance Reserve	2,262,095	2,800,000	2,800,000	2,200,000	1,800,000
Infrastructure Reserve	51,500	51,500	51,500	51,500	51,500
Pension Stabilization Reserve	168,123	180,952	180,952	180,952	180,952
Unrestricted	2,395,985	912,278	952,278	263,632	200,312
Total Ending Fund Balance	**7,230,223**	**4,773,710**	**4,813,710**	**3,525,064**	**3,061,744**
Total Use of Funds	**14,574,606**	**15,737,561**	**15,777,561**	**14,465,119**	**15,140,215**

ENTERPRISE FUNDS | WATER UTILITY FUND (092)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	2,142,898	1,216,030	1,216,030	1,216,030	1,216,030
Replacement and Improvement Reserve	303,090	303,090	303,090	303,090	303,090
Water Conservation Reserve	33,125	33,125	33,125	33,125	33,125
Rate Stabilization Reserve	750,000	3,823,460	3,823,460	6,823,460	7,318,450
Operations and Maintenance Reserve	2,435,580	5,435,580	5,435,580	7,435,580	8,000,000
Infrastructure Reserve	1,144,317	1,028,800	1,028,800	1,028,800	4,787,500
Pension Stabilization Reserve	1,260,117	1,927,637	1,927,637	2,070,898	2,070,898
Unrestricted	7,343,757	5,006,123	5,006,123	4,868,715	4,132,906
Total Beginning Fund Balance	**15,412,884**	**18,773,845**	**18,773,845**	**23,779,698**	**27,861,999**
Revenue					
Charges for Services	55,083,592	61,485,300	64,438,400	73,184,500	78,814,100
Other Fees for Services	1,972,488	1,498,034	1,498,034	2,038,874	2,080,859
Interest	600,396	400,000	400,000	450,000	500,000
Rents	53,879	46,000	46,000	47,840	49,754
Other Revenue	474,404	667,601	667,601	681,430	695,549
Sale of Land	35	0	0	0	0
Total Revenue	**58,184,794**	**64,096,935**	**67,050,035**	**76,402,644**	**82,140,262**
Total Source of Funds	**73,597,678**	**82,870,780**	**85,823,880**	**100,182,342**	**110,002,261**
Expenditures					
Salaries	3,940,277	6,022,069	6,022,069	6,215,163	6,609,857
Retirement and Benefits	2,898,275	3,555,728	3,555,728	3,821,318	3,884,658
Right of Way Rental Expense	2,818,182	3,184,200	3,184,200	3,479,260	3,731,880
Materials/Services/Supplies	3,471,052	3,519,688	3,519,688	4,089,579	4,162,441
Resource/Production	35,867,132	36,254,300	36,254,300	42,859,200	47,514,000
Services From Other Funds - Cost Allocation Plan	2,963,626	3,043,221	3,043,221	3,694,822	3,768,718
Interfund Services	2,195,468	1,884,972	1,884,972	2,480,909	2,534,340
Capital Outlay	309,405	150,000	150,000	153,000	156,060
Total Expenditures	**54,463,417**	**57,614,178**	**57,614,178**	**66,793,251**	**72,361,954**
Transfers To					
General Government Capital Fund	158,936	239,504	239,504	131,592	159,870

ENTERPRISE FUNDS | WATER UTILITY FUND (092)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Transfers To					
Electric Utility Capital Fund	120,000	195,500	195,500	220,500	246,000
Streets and Highways Capital Fund	44,920	0	0	0	0
Vehicle Replacement Fund	36,560	0	0	0	0
Water Utility Capital Fund	0	3,995,000	3,995,000	5,175,000	4,400,000
Total Transfers To	**360,416**	**4,430,004**	**4,430,004**	**5,527,092**	**4,805,870**
Ending Fund Balance					
Encumbrance Carryover	1,216,030	1,216,030	1,216,030	1,216,030	1,216,030
Replacement and Improvement Reserve	303,090	303,090	303,090	303,090	303,090
Water Conservation Reserve	33,125	33,125	33,125	33,125	33,125
Rate Stabilization Reserve	3,823,460	6,823,460	6,823,460	7,318,450	7,881,410
Operations and Maintenance Reserve	5,435,580	7,435,580	7,435,580	8,000,000	12,000,000
Infrastructure Reserve	1,028,800	1,028,800	1,028,800	4,787,500	4,787,500
Pension Stabilization Reserve	1,927,637	2,070,898	2,070,898	2,070,898	2,070,898
Unrestricted	5,006,123	1,915,615	4,868,715	4,132,906	4,542,384
Total Ending Fund Balance	**18,773,845**	**20,826,598**	**23,779,698**	**27,861,999**	**32,834,437**
Total Use of Funds	**73,597,678**	**82,870,780**	**85,823,880**	**100,182,342**	**110,002,261**

This page is intentionally left blank.

Internal Service Funds

This page is intentionally left blank.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

Communication Acquisitions Fund (048)

This fund is managed by the Police Department and accounts for the maintenance and replacement of communication equipment used by various City departments. The source of revenue for this fund is fees charged to the departments that require this type of equipment. The City's inventory of radios was no longer serviceable by the end of December 2023. The City applied for and received State and federal grant awards and a transfer was approved from the General Fund in order to address the critical replacement needs. This funding covered the public safety radios that reached their end of useful life and will be deployed in spring/early summer 2025.

Fleet Operations Fund (053)

This fund is managed by the Department of Public Works and accounts for the maintenance of City-owned vehicles and equipment used by all departments. The source of revenue for this fund is fees charged to the departments requiring vehicle maintenance.

Information Technology Services Fund (045)

This fund was established in FY 2019/20 and managed by the Information Technology Department (ITD). This fund accounts for general information technology services provided to all City departments, citywide costs associated with computer and telephone equipment replacement as well as other services including new or upgraded software and additional licenses for new users. The source of revenue for this fund is fees charged to the departments. There are several CIP projects managed by ITD that have been shifted from the General Government Capital Fund to this internal service fund, which include funding for cybersecurity and the replacement of network equipment and computers.

Public Works Capital Projects Management Fund (044)

This fund was established in FY 2019/20 and is managed by the Department of Public Works. This fund accounts for the Public Works staff time and non-personnel costs to manage and work on specific capital improvement programs of the City. The source of revenue for this fund is fees charged to the departments requiring Public Works capital project management services.

Special Liability Insurance Fund (082)

This fund accounts for liability exposures to the City, including general liability, errors and omissions, and employment practices. The Special Liability Fund covers claims costs and excess liability insurance costs. The source of revenue for this fund is charges to the departments citywide as well as transfers from the General Fund and Enterprise Funds.

Unemployment Insurance Fund (087)

This fund is managed by the Human Resources Department and accounts for the cost of unemployment insurance claims. The source of revenue for this fund is fees charged to the departments citywide.

Vehicle Replacement Fund (050)

This fund is managed by the Department of Public Works and accounts for the lifecycle, replacement, procurement, up-fit, and disposal of all vehicles used by City departments. The source of revenue for this fund is fees charged to the departments requiring these services.

Workers' Compensation Fund (081)

This fund is managed by the Human Resources Department and accounts for the costs of premiums, claims administration, and claims expenses related to injuries or illnesses sustained by members of the City's workforce. The source of revenue for this fund is fees charged to departments citywide. Department allocations are determined using actual workers' compensation claims history.

The following section details the City of Santa Clara's Internal Service Funds' Statements of Sources and Uses and the Proposed Budget for Fiscal Year 2025/26 and Fiscal Year 2026/27.

INTERNAL SERVICE FUNDS | COMMUNICATION ACQUISITIONS FUND (048)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	0	6,058,720	6,058,720	6,058,720	6,058,720
Equipment Replacement Reserve	1,030,886	1,220,603	1,220,603	1,220,603	1,220,603
Unrestricted	1,256,348	941,312	941,312	1,904,312	1,904,312
Total Beginning Fund Balance	**2,287,234**	**8,220,635**	**8,220,635**	**9,183,635**	**9,183,635**
Revenue					
Other Agencies Revenue	1,750,000	963,000	963,000	0	0
Other Fees for Services	995,232	1,067,904	1,067,904	1,064,336	1,068,501
Total Revenue	**2,745,232**	**2,030,904**	**2,030,904**	**1,064,336**	**1,068,501**
Transfers From					
Other Fees for Services	3,500,000	0	0	0	0
Total Transfers From	**3,500,000**	**0**	**0**	**0**	**0**
Total Source of Funds	**8,532,466**	**10,251,539**	**10,251,539**	**10,247,971**	**10,252,136**
Expenditures					
Maintenance	0	0	0	325,643	329,256
Capital Outlay	311,831	1,067,904	1,067,904	738,693	739,245
Total Expenditures	**311,831**	**1,067,904**	**1,067,904**	**1,064,336**	**1,068,501**
Ending Fund Balance					
Encumbrance Carryover	6,058,720	6,058,720	6,058,720	6,058,720	6,058,720
Equipment Replacement Reserve	1,220,603	1,220,603	1,220,603	1,220,603	1,220,603
Unrestricted	941,312	1,904,312	1,904,312	1,904,312	1,904,312
Total Ending Fund Balance	**8,220,635**	**9,183,635**	**9,183,635**	**9,183,635**	**9,183,635**
Total Use of Funds	**8,532,466**	**10,251,539**	**10,251,539**	**10,247,971**	**10,252,136**

INTERNAL SERVICE FUNDS | FLEET OPERATIONS FUND (053)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	312,702	54,936	54,936	54,936	54,936
Unrestricted	1,108,621	1,170,116	1,170,116	1,159,004	1,149,747
Total Beginning Fund Balance	**1,421,323**	**1,225,052**	**1,225,052**	**1,213,940**	**1,204,683**
Revenue					
Other Agencies Revenue	5,906	4,080	4,080	4,162	4,245
Other Fees for Services	5,495,623	5,948,823	5,948,823	6,708,927	6,901,271
Other Revenue	1,662	153,950	153,950	34,881	35,055
Total Revenue	**5,503,191**	**6,106,853**	**6,106,853**	**6,747,970**	**6,940,571**
Total Source of Funds	**6,924,514**	**7,331,905**	**7,331,905**	**7,961,910**	**8,145,254**
Expenditures					
Salaries	1,523,573	1,755,976	1,755,976	1,851,798	1,946,274
Retirement and Benefits	1,053,351	1,180,782	1,180,782	1,255,403	1,268,911
Materials/Services/Supplies	2,922,117	3,022,803	3,022,803	3,091,323	3,169,371
Interfund Services	111,127	115,515	115,515	175,749	176,818
Services From Other Funds - Cost Allocation Plan	30,713	42,889	42,889	382,954	390,613
Capital Outlay	58,581	0	0	0	0
Total Expenditures	**5,699,462**	**6,117,965**	**6,117,965**	**6,757,227**	**6,951,987**
Ending Fund Balance					
Encumbrance Carryover	54,936	54,936	54,936	54,936	54,936
Unrestricted	1,170,116	1,159,004	1,159,004	1,149,747	1,138,331
Total Ending Fund Balance	**1,225,052**	**1,213,940**	**1,213,940**	**1,204,683**	**1,193,267**
Total Use of Funds	**6,924,514**	**7,331,905**	**7,331,905**	**7,961,910**	**8,145,254**

INTERNAL SERVICE FUNDS | INFORMATION TECHNOLOGY SERVICES FUND (045)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	1,686,990	1,089,829	1,089,829	1,089,829	1,089,829
Unrestricted	973,248	1,672,310	1,672,310	956,310	883,818
Total Beginning Fund Balance	**2,660,238**	**2,762,139**	**2,762,139**	**2,046,139**	**1,973,647**
Revenue					
Other Fees for Services	13,094,932	15,239,338	15,239,338	18,127,387	18,417,936
Other Revenue	13,621	0	0	0	0
Total Revenue	**13,108,553**	**15,239,338**	**15,239,338**	**18,127,387**	**18,417,936**
Total Source of Funds	**15,768,791**	**18,001,477**	**18,001,477**	**20,173,526**	**20,391,583**
Expenditures					
Salaries	1,435,172	1,705,255	1,705,255	1,985,297	2,126,514
Retirement and Benefits	685,514	799,504	799,504	996,696	999,248
Materials/Services/Supplies	10,862,989	12,912,342	12,912,342	14,747,721	14,811,934
Interfund Services	1,460	1,237	1,237	1,985	2,067
Capital Outlay	21,517	537,000	537,000	468,180	477,544
Total Expenditures	**13,006,652**	**15,955,338**	**15,955,338**	**18,199,879**	**18,417,307**
Ending Fund Balance					
Encumbrance Carryover	1,089,829	1,089,829	1,089,829	1,089,829	1,089,829
Unrestricted	1,672,310	956,310	956,310	883,818	884,447
Total Ending Fund Balance	**2,762,139**	**2,046,139**	**2,046,139**	**1,973,647**	**1,974,276**
Total Use of Funds	**15,768,791**	**18,001,477**	**18,001,477**	**20,173,526**	**20,391,583**

INTERNAL SERVICE FUNDS | PUBLIC WORKS CAPITAL PROJECTS MANAGEMENT FUND (044)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	632,525	783,977	783,977	783,977	783,977
Unrestricted	406,304	198,329	198,329	0	0
Total Beginning Fund Balance	**1,038,829**	**982,306**	**982,306**	**783,977**	**783,977**
Revenue					
Other Fees for Services	4,111,656	4,373,674	4,373,674	4,991,087	5,119,299
Other Revenue	1,543	0	0	0	0
Total Revenue	**4,113,199**	**4,373,674**	**4,373,674**	**4,991,087**	**5,119,299**
Total Source of Funds	**5,152,028**	**5,355,980**	**5,355,980**	**5,775,064**	**5,903,276**
Expenditures					
Salaries	2,143,660	2,359,236	2,359,236	2,469,369	2,583,507
Retirement and Benefits	1,254,262	1,305,059	1,305,059	1,384,999	1,373,927
Materials/Services/Supplies	133,725	468,001	468,001	494,585	506,117
Services From Other Funds - Cost Allocation Plan	201,868	205,026	205,026	507,604	517,756
Interfund Services	29,903	36,352	36,352	134,530	137,992
Total Expenditures	**3,763,418**	**4,373,674**	**4,373,674**	**4,991,087**	**5,119,299**
Transfers To					
General Fund	293,038	162,677	162,677	0	0
Sewer Utility Capital Fund	113,266	35,652	35,652	0	0
Total Transfers To	**406,304**	**198,329**	**198,329**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	783,977	783,977	783,977	783,977	783,977
Unrestricted	198,329	0	0	0	0
Total Ending Fund Balance	**982,306**	**783,977**	**783,977**	**783,977**	**783,977**
Total Use of Funds	**5,152,028**	**5,355,980**	**5,355,980**	**5,775,064**	**5,903,276**

INTERNAL SERVICE FUNDS | SPECIAL LIABILITY INSURANCE FUND (082)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	202,962	84,698	84,698	84,698	84,698
Reserve for Future Claims	8,622,192	9,000,000	9,000,000	4,700,000	4,700,000
Unrestricted	3,176,146	3,711,625	3,711,625	3,915,285	2,153,285
Total Beginning Fund Balance	**12,001,300**	**12,796,323**	**12,796,323**	**8,699,983**	**6,937,983**
Revenue					
Other Fees for Services	6,195,000	6,530,000	6,530,000	7,390,000	7,655,000
Other Revenue	15,606	0	0	0	0
Total Revenue	**6,210,606**	**6,530,000**	**6,530,000**	**7,390,000**	**7,655,000**
Total Source of Funds	**18,211,906**	**19,326,323**	**19,326,323**	**16,089,983**	**14,592,983**
Expenditures					
Claims Payments	2,934,882	6,550,000	6,550,000	3,361,000	3,428,000
Consultant and Administration Costs	113,093	1,178,000	1,178,000	136,000	139,000
Insurance Premiums	2,367,608	3,102,000	2,898,340	5,655,000	4,088,000
Total Expenditures	**5,415,583**	**10,830,000**	**10,626,340**	**9,152,000**	**7,655,000**
Ending Fund Balance					
Encumbrance Carryover	84,698	84,698	84,698	84,698	84,698
Reserve for Future Claims	9,000,000	4,700,000	4,700,000	4,700,000	4,700,000
Unrestricted	3,711,625	3,711,625	3,915,285	2,153,285	2,153,285
Total Ending Fund Balance	**12,796,323**	**8,496,323**	**8,699,983**	**6,937,983**	**6,937,983**
Total Use of Funds	**18,211,906**	**19,326,323**	**19,326,323**	**16,089,983**	**14,592,983**

INTERNAL SERVICE FUNDS | UNEMPLOYMENT INSURANCE FUND (087)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Unrestricted	333,103	279,047	279,047	144,047	144,047
Total Beginning Fund Balance	**333,103**	**279,047**	**279,047**	**144,047**	**144,047**
Revenue					
Other Fees for Services	0	0	0	100,000	105,000
Other Agencies Revenue	0	0	0	0	0
Total Revenue	**0**	**0**	**0**	**100,000**	**105,000**
Total Source of Funds	**333,103**	**279,047**	**279,047**	**244,047**	**249,047**
Expenditures					
Materials/Services/Supplies	54,056	135,000	135,000	100,000	105,000
Total Expenditures	**54,056**	**135,000**	**135,000**	**100,000**	**105,000**
Ending Fund Balance					
Unrestricted	279,047	144,047	144,047	144,047	144,047
Total Ending Fund Balance	**279,047**	**144,047**	**144,047**	**144,047**	**144,047**
Total Use of Funds	**333,103**	**279,047**	**279,047**	**244,047**	**249,047**

INTERNAL SERVICE FUNDS | VEHICLE REPLACEMENT FUND (050)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	6,102,180	3,628,202	3,628,202	3,628,202	3,628,202
Equipment Replacement Reserve	5,078,464	6,130,757	6,130,757	6,130,757	6,130,757
Unrestricted	3,535,592	5,896,763	5,896,763	4,372,839	7,149,857
Total Beginning Fund Balance	**14,716,236**	**15,655,722**	**15,655,722**	**14,131,798**	**16,908,816**
Revenue					
Other Fees for Services	4,494,662	4,719,391	4,719,391	6,609,099	6,672,100
Sale of Land or Property	284,614	100,000	100,000	161,919	161,919
Total Revenue	**4,779,276**	**4,819,391**	**4,819,391**	**6,771,018**	**6,834,019**
Transfers From					
Electric Operating Grant Trust Fund	1,172,505	450,000	450,000	0	0
General Fund	236,900	196,917	196,917	0	0
Water Recycling Fund	9,140	0	0	0	0
Water Utility Fund	36,560	0	0	0	0
Total Transfers From	**1,455,105**	**646,917**	**646,917**	**0**	**0**
Total Source of Funds	**20,950,617**	**21,122,030**	**21,122,030**	**20,902,816**	**23,742,835**
Expenditures					
Capital Outlay	3,972,790	6,540,232	6,540,232	1,621,000	1,270,000
Electric Vehicle Replacements	1,172,505	450,000	450,000	2,373,000	593,635
Total Expenditures	**5,145,295**	**6,990,232**	**6,990,232**	**3,994,000**	**1,863,635**
Transfers To					
General Fund	149,600	0	0	0	0
Total Transfers To	**149,600**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	3,628,202	3,628,202	3,628,202	3,628,202	3,628,202
Equipment Replacement Reserve	6,130,757	6,130,757	6,130,757	6,130,757	6,130,757
Unrestricted	5,896,763	4,372,839	4,372,839	7,149,857	12,120,241
Total Ending Fund Balance	**15,655,722**	**14,131,798**	**14,131,798**	**16,908,816**	**21,879,200**
Total Use of Funds	**20,950,617**	**21,122,030**	**21,122,030**	**20,902,816**	**23,742,835**

INTERNAL SERVICE FUNDS | WORKERS' COMPENSATION FUND (081)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Reserve for Future Claims	3,816,791	8,500,000	8,500,000	8,500,000	8,500,000
Reserve for Prepayment	636,930	715,126	715,126	715,126	715,126
Unrestricted	5,275,808	967,373	967,373	968,373	968,373
Total Beginning Fund Balance	**9,729,529**	**10,182,499**	**10,182,499**	**10,183,499**	**10,183,499**
Revenue					
Other Fees for Services	6,097,000	6,327,000	6,327,000	6,858,000	7,101,000
Other Revenue	193,973	0	0	0	0
Total Revenue	**6,290,973**	**6,327,000**	**6,327,000**	**6,858,000**	**7,101,000**
Total Source of Funds	**16,020,502**	**16,509,499**	**16,509,499**	**17,041,499**	**17,284,499**
Expenditures					
Materials/Services/Supplies	4,688,381	4,845,000	4,845,000	4,990,000	5,140,000
Interfund Services	1,149,622	1,592,000	1,481,000	1,868,000	1,961,000
Total Expenditures	**5,838,003**	**6,437,000**	**6,326,000**	**6,858,000**	**7,101,000**
Ending Fund Balance					
Reserve for Future Claims	8,500,000	8,500,000	8,500,000	8,500,000	8,500,000
Reserve for Prepayment	715,126	715,126	715,126	715,126	715,126
Unrestricted	967,373	857,373	968,373	968,373	968,373
Total Ending Fund Balance	**10,182,499**	**10,072,499**	**10,183,499**	**10,183,499**	**10,183,499**
Total Use of Funds	**16,020,502**	**16,509,499**	**16,509,499**	**17,041,499**	**17,284,499**

Capital Improvement Program Funds

CAPITAL IMPROVEMENT PROGRAM FUNDS

Capital Improvement Program Funds are established to account for specific revenues and expenditures that are earmarked for major improvements to the City's infrastructure, replacements and upgrades to City assets, and improvements and upgrades to the City's utilities. The City of Santa Clara has various capital funds set up for different types of capital projects.

Cemetery Capital Fund (593)

The capital projects included in this fund are related to construction, engineering, repairs, and design of the two City-owned cemeteries.

City Affordable Housing Capital Fund (565)

This fund accounts for housing impact fees collected by the City. These housing impact fees are eligible to be used for any items in compliance with the Affordable Housing Ordinance.

Convention Center Capital Fund (865)

This fund was established in FY 2020/21 through Report to Council 21-1176 approved by the City Council on January 12, 2021. This fund accounts for the capital improvements to the Convention Center. Improvements to the Convention Center are funded by the initial City capital contribution from the General Fund; developer contributions from the Convention Center operations management team, OVG360, and the food and beverage operator, Levy; and transfers from the Convention Center Enterprise Fund.

Electric Utility Capital Fund (591)

This fund accounts for projects pertaining to system improvements, substation construction, and technology projects. Customer service charges, developer contributions, debt financing, and transfers from other enterprise funds are the primary sources of revenue for these projects.

Fire Department Capital Fund (536)

This fund accounts for projects that support Fire Department operations, including the replacement of firefighting equipment, firehouse safety systems, and fire station improvements. Grants and the General Fund provide the funding for these projects.

General Government Capital Fund (539)

This fund accounts for projects primarily related to the implementation, maintenance, and upgrades for technology applications used by various departments. The funding sources are mainly from grants and transfers from the City's enterprise funds and the General Fund.

Library Department Capital Fund (537)

This fund tracks projects associated with the capital maintenance, construction, safety, and appearance of library facilities, funded by the General Fund.

Parks and Recreation Capital Fund (532)

This fund accounts for the projects associated with the acquisition, development, and capital improvement of neighborhood and community parks, recreation facilities, and open space to meet the needs of City residents. Funding sources for these projects include developer contributions, grants and donations, parks Mitigation Act fees (MFA), Quimby Act fees, and the General Fund.

Patrick Henry Drive Infrastructure Improvement Fund (542)

This fund was established in FY 2021/22 through the Report to Council 22-90 approved by the City Council on March 22, 2022, and is managed by the Department of Public Works. This fund accounts for impact fee revenues and project expenditures related to the Patrick Henry Drive Specific Plan.

Public Buildings Capital Fund (538)

The projects in this fund are associated with repairs and capital maintenance for public buildings, including mechanical and electrical systems, primarily funded by the General Fund.

Recycled Water Capital Fund (597)

This fund tracks projects related to the installation of recycled water mains, including extensions to existing service and for new developments, supported by recycled water customer service charges.

Related Santa Clara Developer Fund (540)

This fund tracks the financial resources from the Developer to fund City staff in pre-development and permit processing efforts and third-party consultant work for the Related Santa Clara project.

Sewer Utility Capital Fund (594)

This fund tracks projects related to the construction and upkeep of the City's sewer system including sewer mains and the City of Santa Clara/San José wastewater treatment facility. These projects are funded through customer service charges, connection charges, debt financing, and the sewer conveyance fee.

Solid Waste Capital Fund (596)

The capital projects included in this fund are related to the construction of wells, well abandonments, erosion, maintenance of landfill gas, and miscellaneous landfill monitoring requirements. Funding sources for these projects include lease revenues, customer service charges, and developer contributions.

Storm Drain Capital Fund (535)

The projects in the Storm Drain Capital Fund contribute to the expansion, construction, and rehabilitation of the City's storm drain system. Primary funding sources include the General Fund and developer-funded storm drain charges.

Street Lighting Capital Fund (534)

This fund accounts for projects related to the replacement and installation of citywide street lighting to provide adequate lighting for streets, new developments, and parking lots. These projects are funded via customer service charges, developer contributions, and electric public benefits charges.

Streets and Highways Capital Fund (533)

This fund tracks the City's projects that are related to the maintenance of local transportation facilities, traffic infrastructure, street rehabilitation, sidewalk, curb, and gutter improvements. Primary funding sources for these types of projects include traffic mitigation fees, gas tax, Road Maintenance and Rehabilitation Account proceeds, and the General Fund.

Tasman East Infrastructure Improvement Fund (541)

This fund was established in FY 2020/21 through the Report to Council 20-787 approved by the City Council on November 17, 2020, and is managed by the Department of Public Works. This fund accounts for impact fee revenues and project expenditures related to the Tasman East Specific Plan.

Water Utility Capital Fund (592)

The projects in this fund pertain to the construction and upkeep of the water system including water mains, hydrants, wells and pumps, storage tanks, and the asset management system. Customer service charges and developer contributions are the primary funding sources for these projects.

The following section details the City of Santa Clara's Capital Improvement Program Funds' Statements of Sources and Uses and their Amended Biennial Capital Improvement Program Budget for Fiscal Year 2025/26.

CAPITAL IMPROVEMENT PROGRAM FUNDS | CEMETERY CAPITAL FUND (593)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	23,835	17,835	17,835	23,835	17,835
Unrestricted	308,749	308,749	308,749	79,940	56,105
Total Beginning Fund Balance	**332,584**	**326,584**	**326,584**	**103,775**	**73,940**
Transfers From					
General Fund	0	4,689	4,689	4,813	0
Total Transfers From	**0**	**4,689**	**4,689**	**4,813**	**0**
Total Source of Funds	**332,584**	**331,273**	**331,273**	**108,588**	**73,940**
Expenditures					
3628 - Sarah E. Fox Mausoleum Repairs	6,000	252,644	252,644	0	0
3699 - PW Capital Projects Management	0	4,689	4,689	4,813	0
Total Expenditures	**6,000**	**257,333**	**257,333**	**4,813**	**0**
Ending Fund Balance					
Encumbrance Carryover	17,835	17,835	17,835	23,835	17,835
Unrestricted	308,749	56,105	56,105	79,940	56,105
Total Ending Fund Balance	**326,584**	**73,940**	**73,940**	**103,775**	**73,940**
Total Use of Funds	**332,584**	**331,273**	**331,273**	**108,588**	**73,940**

CAPITAL IMPROVEMENT PROGRAM FUNDS | CITY

AFFORDABLE HOUSING CAPITAL FUND (565)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Unrestricted	8,087,984	1,590,718	1,590,718	1,543,500	4,590,718
Total Beginning Fund Balance	**8,087,984**	**1,590,718**	**1,590,718**	**1,543,500**	**4,590,718**
Revenue					
Other Revenue	16,150	0	3,000,000	0	0
Interest	31,068	0	0	0	0
Total Revenue	**47,218**	**0**	**3,000,000**	**0**	**0**
Total Source of Funds	**8,135,202**	**1,590,718**	**4,590,718**	**1,543,500**	**4,590,718**
Expenditures					
5211 - Civic Center Drive - Low Income Housing	6,544,484	0	0	0	0
Total Expenditures	**6,544,484**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Unrestricted	1,590,718	1,590,718	4,590,718	1,543,500	4,590,718
Total Ending Fund Balance	**1,590,718**	**1,590,718**	**4,590,718**	**1,543,500**	**4,590,718**
Total Use of Funds	**8,135,202**	**1,590,718**	**4,590,718**	**1,543,500**	**4,590,718**

CAPITAL IMPROVEMENT PROGRAM FUNDS

CONVENTION CENTER CAPITAL FUND (865)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Unrestricted	2,141,755	1,723,150	1,723,150	0	0
Total Beginning Fund Balance	**2,141,755**	**1,723,150**	**1,723,150**	**0**	**0**
Revenue					
Other Revenue	6,032	550,000	550,000	0	0
Total Revenue	**6,032**	**550,000**	**550,000**	**0**	**0**
Transfers From					
Convention Center Enterprise Fund	415,000	2,150,000	2,150,000	0	0
Total Transfers From	**415,000**	**2,150,000**	**2,150,000**	**0**	**0**
Total Source of Funds	**2,562,787**	**4,423,150**	**4,423,150**	**0**	**0**
Expenditures					
8101 - Santa Clara Convention Center Condition Assessment Repair	839,637	4,423,150	4,423,150	0	0
Total Expenditures	**839,637**	**4,423,150**	**4,423,150**	**0**	**0**
Ending Fund Balance					
Unrestricted	1,723,150	0	0	0	0
Total Ending Fund Balance	**1,723,150**	**0**	**0**	**0**	**0**
Total Use of Funds	**2,562,787**	**4,423,150**	**4,423,150**	**0**	**0**

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	24,590,224	38,276,610	38,276,610	24,590,224	38,276,610
Unrestricted	136,977,572	170,753,882	170,753,882	4,994,081	15,649,308
Total Beginning Fund Balance	**161,567,796**	**209,030,492**	**209,030,492**	**29,584,305**	**53,925,918**
Revenue					
Other Fees for Services	17,396	0	0	0	0
Other Revenue	37,319,865	51,312,829	51,312,829	7,268,000	7,268,000
Total Revenue	**37,337,261**	**51,312,829**	**51,312,829**	**7,268,000**	**7,268,000**
Transfers From					
Electric Debt Service Fund	0	130,000,000	130,000,000	246,000,000	246,000,000
Electric Operating Grant Trust Fund	1,000,000	3,750,000	3,750,000	0	0
Electric Utility Fund	72,247,234	64,363,700	64,363,700	50,541,000	50,541,000
Storm Drain Capital Fund	65,000	364,315	364,315	0	0
Water Utility Capital Fund	191,500	0	0	0	0
Water Utility Fund	120,000	195,500	195,500	220,500	220,500
Total Transfers From	**73,623,734**	**198,673,515**	**198,673,515**	**296,761,500**	**296,761,500**
Total Source of Funds	**272,528,791**	**459,016,836**	**459,016,836**	**333,613,805**	**357,955,418**
Expenditures					
2452 - 60KV Breaker Upgrades	34,351	3,045,633	3,045,633	0	0
2469 - Agnew Rebuild and Expansion	0	3,000,000	3,000,000	0	0
2461 - Battery Energy Storage System	156,626	4,427,681	4,427,681	0	0
2457 - Bowers Avenue Junction	555,057	3,116,461	3,116,461	0	0
2398 - Clean Energy and Carbon Reduction	5,468	4,118,105	4,118,105	0	0
2464 - Democracy Substation	568,076	61,956	61,956	0	0
2435 - DOT Gas Pipeline Upgrades and Repairs	0	1,189,866	1,189,866	0	0
2465 - Duane-Scott 115kV Reconductor	0	2,420,000	2,420,000	0	0
2441 - Electric Vehicle (EV) Charging	251,878	2,770,704	2,770,704	0	0
2010 - Electric Yard Buildings and Grounds	637,394	2,024,374	2,024,374	300,000	300,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

		2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures						
2418	- Esperanca Substation	240,176	26,714,128	26,714,128	130,000	130,000
2004	- Fiber Development, Design, and Expansion	1,812,155	4,731,512	4,731,512	2,009,500	2,009,500
2451	- Freedom Circle Junction Substation	1,692,166	2,106,964	2,106,964	0	0
2119	- Generation Capital Maintenance and Betterments	2,125,587	1,887,097	1,887,097	1,500,000	1,500,000
2460	- Grizzly Tap Line Repairs	14,113,453	16,886,546	16,886,546	0	0
2431	- Homestead Substation Rebuild	44,038	3,781,141	3,781,141	3,135,000	3,135,000
2111	- Implementation of Advanced Metering Infrastructure (AMI)	222,700	65,013	65,013	0	0
2462	- Juliette Substation Transformer Rerate and Installation	465,871	19,442,047	19,442,047	0	0
2453	- KRS Rebuild and Replacement	2,528,254	33,025,876	33,025,876	84,000,000	84,000,000
2443	- Laurelwood Substation	367,628	2,950,904	2,950,904	0	0
2127	- Major Engine Overhaul and Repair	4,662,081	5,698,330	5,698,330	60,000	60,000
2450	- Martin Avenue Junction Substation	3,272	7,244,912	7,244,912	0	0
2449	- Memorex Junction Substation	2,416,046	3,547,784	3,547,784	0	0
2005	- New Business Estimate Work	8,747,792	14,477,270	14,477,270	10,640,000	10,640,000
2444	- Northwest Loop Capacity Upgrade	198,564	18,583,794	18,583,794	0	0
2467	- Northwestern – Zeno 60kV Reconductor	0	3,000,000	3,000,000	0	0
2454	- NRS Upgrades and Expansion	5,649,305	53,355,024	53,355,024	87,000,000	87,000,000
2455	- NRS-KRS 115kV Line	1,086,816	21,393,218	21,393,218	26,305,000	26,305,000
2440	- Oaks Junction	62,577	0	0	0	0
2395	- Operations and Planning Technology	136,459	5,601,525	5,601,525	1,250,000	1,250,000
2468	- Palm Substation Expansion	0	3,000,000	3,000,000	0	0
2446	- Renewable Energy Microgrid	60,913	3,969,613	3,969,613	0	0
2434	- Replace Balance of Plant Control System (DCS)	2,559,468	570,307	570,307	0	0
2442	- San Tomas Junction	723,117	1,777,171	1,777,171	0	0
2104	- Serra Substation Re-Build	26,839	0	0	0	0
2466	- South Loop Reconductor	0	18,610,000	18,610,000	1,400,000	1,400,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
2456 - SRS Rebuild and Replacement	2,246,127	33,061,952	33,061,952	75,000,000	75,000,000
2448 - Stender Way Junction Substation	1,201,876	3,824,813	3,824,813	0	0
2429 - Storm Water Compliance	483,545	229,232	229,232	0	0
2008 - Substation Capital Maintenance and Betterments	0	2,169,000	2,169,000	1,135,000	1,135,000
2447 - Substation Control and Communication System Replacement	20,391	5,331,924	5,331,924	225,000	225,000
2424 - Substation Physical Security Improvements	3,474	723,029	723,029	0	0
2410 - System Expansion Planning and Analysis	1,524,207	3,242,492	3,242,492	570,000	570,000
2006 - Transmission and Distribution Capital Maintenance and Betterments	2,463,846	27,958,561	27,958,561	7,270,000	7,270,000
2459 - Transmission Loop 1	77,593	10,668,353	10,668,353	15,000	15,000
2463 - Transmission Loop 2	0	2,000,000	2,000,000	0	0
2124 - Transmission System Reinforcements	2,868,428	1,313,896	1,313,896	0	0
2423 - Utility Billing CIS Replacement	0	2,000,000	2,000,000	1,500,000	1,500,000
2437 - Valve Replacement and Repair	0	1,048,828	1,048,828	0	0
2458 - Walsh-Uranium 60kV Reconductor	4,402	12,109,993	12,109,993	85,000	85,000
2432 - Yard Pavement Project	17,400	813,889	813,889	500,000	500,000
Total Expenditures	**63,065,416**	**405,090,918**	**405,090,918**	**304,029,500**	**304,029,500**
Transfers To					
Public Buildings Capital Fund	37,900	0	0	0	0
Streets and Highways Capital Fund	394,983	0	0	0	0
Total Transfers To	**432,883**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	38,276,610	38,276,610	38,276,610	24,590,224	38,276,610
Unrestricted	170,753,882	15,649,308	15,649,308	4,994,081	15,649,308
Total Ending Fund Balance	**209,030,492**	**53,925,918**	**53,925,918**	**29,584,305**	**53,925,918**
Total Use of Funds	**272,528,791**	**459,016,836**	**459,016,836**	**333,613,805**	**357,955,418**

CAPITAL IMPROVEMENT PROGRAM FUNDS | FIRE DEPARTMENT CAPITAL FUND (536)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	824,055	853,438	853,438	824,055	853,438
Unrestricted	482,868	550,295	550,295	0	0
Total Beginning Fund Balance	**1,306,923**	**1,403,733**	**1,403,733**	**824,055**	**853,438**
Transfers From					
General Fund - Capital Projects Reserve	427,374	1,493,019	1,493,019	0	0
General Fund - Tech Fee Reserve	200,000	0	0	0	0
General Fund	0	13,681	13,681	14,045	28,345
Total Transfers From	**627,374**	**1,506,700**	**1,506,700**	**14,045**	**28,345**
Total Source of Funds	**1,934,297**	**2,910,433**	**2,910,433**	**838,100**	**881,783**
Expenditures					
4064 - City-Wide AED Replacements	345	5,579	5,579	0	0
4094 - Computer Aided Dispatch (CAD) Alerting System Upgrade	23,129	27,451	27,451	0	0
4089 - Defibrillator/Monitor Replacement	(13,000)	139,754	139,754	0	0
4086 - Emergency Operations Center Capital Refurbishment	0	40,358	40,358	0	0
4085 - Emergency Operations Center Communications System Upgrade	0	40,599	40,599	0	0
4088 - EMS System First Responder Projects	0	9,695	9,695	0	0
4059 - EOC Security Upgrades	0	294,000	294,000	0	0
4067 - Fire Department Accela Implementation	73,912	170,346	170,346	0	0
4060 - Fire Station 2 Window Seismic Upgrades	0	62,000	62,000	0	0
4061 - Fire Station 3 Sprinklers	0	66,000	66,000	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | FIRE DEPARTMENT CAPITAL FUND (536)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
4098 - Fire Station 8 Fixture Furniture & Equipment	67,133	0	0	0	0
4062 - Fire Station Washers and Dryers	0	72,000	72,000	0	0
4084 - Protective Equipment Replacement	289,111	601,008	601,008	0	0
4099 - PW Capital Projects Management	0	13,681	13,681	14,045	28,345
4063 - Replacement SCBA Filling Stations	89,892	2,975	2,975	0	0
4070 - Training Tower Stair Repair	0	511,549	511,549	0	0
Total Expenditures	**530,522**	**2,056,995**	**2,056,995**	**14,045**	**28,345**
Transfers To					
General Fund - Capital Projects Reserve	42	0	0	0	0
Total Transfers To	**42**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	853,438	853,438	853,438	824,055	853,438
Unrestricted	550,295	0	0	0	0
Total Ending Fund Balance	**1,403,733**	**853,438**	**853,438**	**824,055**	**853,438**
Total Use of Funds	**1,934,297**	**2,910,433**	**2,910,433**	**838,100**	**881,783**

CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	1,867,272	1,602,585	1,602,585	1,867,272	1,601,714
Unrestricted	6,651,782	8,674,269	8,674,269	0	0
Total Beginning Fund Balance	**8,519,054**	**10,276,854**	**10,276,854**	**1,867,272**	**1,601,714**
Transfers From					
Building Development Services Func	881,831	59,536	59,536	17,101	17,101
Cemetery Fund	822	2,637	2,637	0	0
Electric Utility Fund	596,323	1,280,286	1,280,286	285,657	295,032
Fire Development Services Fund	0	11,710	11,710	3,807	3,807
Recycled Water Fund	0	6,562	6,562	0	0
Sewer Utility Fund	50,278	85,001	85,001	6,867	6,867
Solid Waste Fund	26,621	48,770	48,770	2,200	2,200
Water Utility Fund	158,936	239,504	239,504	125,967	131,592
General Fund	16,000	9,016	9,016	9,256	10,902
General Fund - Capital Projects Reserve	1,685,210	2,752,508	2,752,508	309,401	309,401
General Fund - Tech Fee Reserve	270,000	0	0	0	0
Total Transfers From	**3,686,021**	**4,495,530**	**4,495,530**	**760,256**	**776,902**
Total Source of Funds	**12,205,075**	**14,772,384**	**14,772,384**	**2,627,528**	**2,378,616**
Expenditures					
6549 - Agenda and Document Management Systems	15,380	485,245	485,245	0	0
6118 - CAD/RMS System Replacement	28,823	178,429	178,429	0	0
6003 - City Facilities Fiber Network	0	155,946	155,946	0	0
6566 - City Hall Data Center HVAC Remediation	0	350,000	350,000	0	0
6513 - Computer Replacement Program	23,781	230,631	230,631	0	0
6514 - Consolidate and Upgrade Servers	322,803	0	0	0	0
6550 - Cyber Security Risk Mitigation	0	417,711	417,711	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
6559 - Downtown Master Plan	87,540	13,501	13,501	0	0
6563 - El Camino Specific Plan	160,883	831,090	831,090	0	0
6551 - End User/Desktop Transformation	0	95,848	95,848	0	0
6565 - Enterprise Asset Management DPW	0	100,000	100,000	0	0
6501 - FHRMS Update Project	260,103	3,767,541	3,767,541	450,000	450,000
6557 - Fire Station Video Conferencing	60,849	0	0	0	0
6534 - GIS Enterprise System (Geospatial Information System)	370,329	355,728	355,728	300,000	315,000
6532 - Intranet Collaboration Suite Implementation	0	175,375	175,375	0	0
6558 - Morse Mansion Maintenance & Repair	52,453	117,796	117,796	0	0
6555 - Office Reconfiguration	46,643	257,641	257,641	0	0
6075 - Permit Information System	96,115	1,220,411	1,220,411	0	0
6567 - Police Vehicle Mobile Data Computer Replacement	0	515,804	515,804	0	0
6564 - Precise Plan for Downtown	185,070	1,611	1,611	0	0
6599 - Public Works Capital Project Management	0	9,016	9,016	9,256	10,902
6505 - Replace Network Equipment	307	0	0	0	0
6562 - Transportation Demand Management	48,439	151,561	151,561	0	0
6179 - UPRR Agnew Siding - City Utility Protection/Relocation	105,517	1,594,927	1,594,927	0	0
6103 - Utility Management Information System (UMIS) Enhancements	36,247	2,060,621	2,060,621	1,000	1,000
6520 - Zoning Code Update	26,939	0	0	0	0
Total Expenditures	**1,928,221**	**13,086,433**	**13,086,433**	**760,256**	**776,902**

CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Transfers To					
General Fund - Capital Projects Reserve	0	84,237	84,237	0	0
Total Transfers To	**0**	**84,237**	**84,237**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	1,602,585	1,601,714	1,601,714	1,867,272	1,601,714
Unrestricted	8,674,269	0	0	0	0
Total Ending Fund Balance	**10,276,854**	**1,601,714**	**1,601,714**	**1,867,272**	**1,601,714**
Total Use of Funds	**12,205,075**	**14,772,384**	**14,772,384**	**2,627,528**	**2,378,616**

CAPITAL IMPROVEMENT PROGRAM FUNDS | LIBRARY DEPARTMENT CAPITAL FUND (537)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	49,657	4,080	4,080	49,657	4,080
Unrestricted	251,447	261,190	261,190	0	0
Total Beginning Fund Balance	**301,104**	**265,270**	**265,270**	**49,657**	**4,080**
Transfers From					
General Fund	0	19,448	19,448	19,966	21,804
General Fund - Capital Projects Reserve	0	452,400	452,400	0	0
Total Transfers From	**0**	**471,848**	**471,848**	**19,966**	**21,804**
Total Source of Funds	**301,104**	**737,118**	**737,118**	**69,623**	**25,884**
Expenditures					
5054 - Central Library Fire Panel Upgrade	32,793	0	0	0	0
5055 - Central Park Library Concrete Sidewalk Replacement	0	231,734	231,734	0	0
5057 - Central Park Library Radio Coverage	0	120,000	120,000	0	0
5056 - Northside Branch Library Automated Materials Handling System	0	332,400	332,400	0	0
5053 - Northside Library Photovoltaic System	0	830	830	0	0
5049 - Public Spaces	0	28,626	28,626	0	0
5099 - PW Capital Projects Management	0	19,448	19,448	19,966	21,804
5044 - Remodel of Mission Branch Library	3,041	0	0	0	0
Total Expenditures	**35,834**	**733,038**	**733,038**	**19,966**	**21,804**
Ending Fund Balance					
Encumbrance Carryover	4,080	4,080	4,080	49,657	4,080
Unrestricted	261,190	0	0	0	0
Total Ending Fund Balance	**265,270**	**4,080**	**4,080**	**49,657**	**4,080**
Total Use of Funds	**301,104**	**737,118**	**737,118**	**69,623**	**25,884**

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION CAPITAL FUND (532)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	13,079,688	4,684,778	4,684,778	13,079,688	4,684,778
Unallocated Mitigation Fee Act Fees	39,583,547	37,720,393	37,720,393	18,481,780	20,213,738
Unallocated Quimby Act Fees	6,390,237	6,031,398	6,031,398	506,530	2,759,863
Unallocated Developer Contributions	759,934	993,935	993,935	0	144,725
Unallocated Recreation Area Lot Fee	131,075	136,575	136,575	131,075	136,582
Unrestricted	(2,041,725)	(425,882)	(425,882)	0	1,046,143
Total Beginning Fund Balance	**57,902,756**	**49,141,197**	**49,141,197**	**32,199,073**	**28,985,829**
Revenue					
Other Agencies Revenue	0	2,821,642	2,821,642	0	0
Mitigation Fee Act Revenue	2,177,539	0	1,508,002	0	0
Quimby Act Fees	130,526	0	2,668,080	0	0
Other Revenue	346,011	527,847	527,847	0	0
Developer Contributions	0	0	0	500,000	500,000
Interest	1,004,848	0	1,046,143	0	0
Total Revenue	**3,658,924**	**3,349,489**	**8,571,714**	**500,000**	**500,000**
Transfers From					
General Fund	258,941	140,804	140,804	0	677,269
General Fund - Capital Projects Reserve	800,000	2,167,500	2,167,500	979,400	479,400
General Fund - Land Sale Reserve	0	8,137,931	8,137,931	0	0
General Fund - Reserve for Programmed Capital Projects	0	500,000	500,000	0	0
Total Transfers From	**1,058,941**	**10,946,235**	**10,946,235**	**979,400**	**1,156,669**
Total Source of Funds	**62,620,621**	**63,436,921**	**68,659,146**	**33,678,473**	**30,642,498**
Expenditures					
3187 - Bowers Park Roof/Building Replacement	5,400	1,410,779	1,410,779	0	0
3133 - Central Park Access & Parking Improvements	89,895	5,286,567	5,286,567	0	1,223,773

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION CAPITAL FUND (532)

		2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures						
3183	- Central Park Magical Bridge Playground	6,849,848	69,089	69,089	0	0
NEW	- City of Santa Clara Public Art Master Plan	0	0	0	0	120,000
3132	- Community Park North - Phase I	0	0	0	500,000	500,000
3131	- Earl Carmichael Park Playground Rehabilitation	0	0	0	507,705	507,705
3129	- Eddie Souza Park Building Repair	292,976	46,381	46,381	0	0
3134	- Electronic Access for Meeting Rooms	107,597	401,526	401,526	0	0
3102	- Facility Condition Assessment	0	400,000	400,000	0	0
3186	- Fairway Glen Park Restroom	444,439	4,589	4,589	0	0
3194	- FF&E Developer Delivered Parkland	38,573	3,353	3,353	0	0
3195	- Henry Schmidt Park Playground Rehabilitation	79,962	400,433	400,433	0	3,415,000
3104	- Lawn Bowls Improvements	0	1,000,000	1,000,000	0	0
3190	- Mary Gomez Park Playground Rehabilitation	0	0	0	414,000	414,000
3130	- Maywood Park Playground Rehabilitation	0	2,337,382	2,337,382	257,733	257,733
3128	- MFA Developer Reimbursement	0	210,572	210,572	0	0
3184	- Montague Park Enhancement	821,601	462,980	462,980	0	0
3101	- Parks and Recreation Master Plan	121,669	0	0	0	0
3181	- Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	307,795	869,997	953,519	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION CAPITAL FUND (532)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
3001 - Park Improvements	116,681	490,917	490,917	479,400	479,400
3127 Parkland Acquistion	0	10,541,550	11,564,690	0	0
3197 - Parks Service Center Improvements	0	936,209	936,209	0	0
3126 - Patrick Henry Drive Specific Plan Community Art Center	55,426	0	0	0	0
3196 - Planning and Construction of Temporary and/or Permanent ISC Replacement Facility	226,216	10,000,000	10,000,000	500,000	0
3199 - PW Capital Projects Management	1,020,457	759,672	759,672	0	1,265,264
3198 - Quimby Developer Reimbursements	217,527	419,938	419,938	0	0
3103 - Senior Center Natatorium HVAC System Replacement Ph I	0	172,500	172,500	0	0
3137 - Warburton Park Playground Rehabilitation	19,497	1,124,451	1,124,451	0	0
3136 - Westwood Oaks Park Playground Rehabilitation	2,642,055	66,517	66,517	0	0
3177 - Youth Soccer Fields & Athletic Facilities- Reed & Grant Street	11,744	1,148,611	1,148,611	0	0
Total Expenditures	**13,469,358**	**38,564,013**	**39,670,675**	**2,658,838**	**8,182,875**
Transfers To					
General Fund - Capital Projects Reserve	10,066	2,642	2,642	0	0
Total Transfers To	**10,066**	**2,642**	**2,642**	**0**	**0**

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION CAPITAL FUND (532)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Ending Fund Balance					
Encumbrance Carryover	4,684,778	4,684,778	4,684,778	13,079,688	4,684,778
Unallocated Mitigation Fee Act Fees	37,720,393	19,105,357	20,213,738	17,302,342	13,737,680
Unallocated Quimby Act Fees	6,031,398	798,824	2,759,863	506,530	2,709,715
Unallocated Developer Contributions	993,935	144,725	144,725	0	144,725
Unallocated Recreation Area Lot Fees	136,575	136,582	136,582	131,075	136,582
Unrestricted	(425,882)	0	1,046,143	0	1,046,143
Total Ending Fund Balance	**49,141,197**	**24,870,266**	**28,985,829**	**31,019,635**	**22,459,623**
Total Use of Funds	**62,620,621**	**63,436,921**	**68,659,146**	**33,678,473**	**30,642,498**

CAPITAL IMPROVEMENT PROGRAM FUNDS | PATRICK HENRY DRIVE INFRASTRUCTURE IMPROVEMENT FUND (542)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Unrestricted	0	(4,266)	(4,266)	0	0
Total Beginning Fund Balance	**0**	**(4,266)**	**(4,266)**	**0**	**0**
Transfers From					
General Fund	0	4,266	4,266	0	0
Total Transfers From	**0**	**4,266**	**4,266**	**0**	**0**
Total Source of Funds	**0**	**0**	**0**	**0**	**0**
Expenditures					
4710 - Patrick Henry Drive Administration	4,266	0	0	0	0
Total Expenditures	**4,266**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Unrestricted	(4,266)	0	0	0	0
Total Ending Fund Balance	**(4,266)**	**0**	**0**	**0**	**0**
Total Use of Funds	**0**	**0**	**0**	**0**	**0**

CAPITAL IMPROVEMENT PROGRAM FUNDS | PUBLIC BUILDINGS CAPITAL FUND (538)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	4,671,156	4,013,119	4,013,119	4,671,156	4,013,119
Unrestricted	1,660,158	3,287,912	3,287,912	0	0
Total Beginning Fund Balance	**6,331,314**	**7,301,031**	**7,301,031**	**4,671,156**	**4,013,119**
Revenue					
Other Revenue	(147)	0	0	0	0
Total Revenue	**(147)**	**0**	**0**	**0**	**0**
Transfers From					
General Fund	943,019	943,101	943,101	305,122	187,511
General Fund - Capital Projects Reserve	1,421,000	1,495,000	1,495,000	310,000	310,000
Electric Utility Capital Fund	37,900	0	0	0	0
Water Utility Capital Fund	254,900	0	0	0	0
Total Transfers From	**2,656,819**	**2,438,101**	**2,438,101**	**615,122**	**497,511**
Total Source of Funds	**8,987,986**	**9,739,132**	**9,739,132**	**5,286,278**	**4,510,630**
Expenditures					
6153 - ADA Self Evaluation and Transition Plan Update	250	10,279	10,279	0	0
6177 - Berman Building Gate and Electrical Panel Upgrades Project	16,630	133,370	133,370	0	0
6189 - City Buildings - Upgrade Lighting to LED Project	0	500,000	500,000	0	0
6190 - City Hall Gutter and Waterproofing Repair	0	485,000	485,000	0	0
6144 - Civic Center Campus Renovation (Multi-Department)	0	139,127	139,127	0	0
6175 - Commerce/Peddler's Plaza Maintenance	0	429,894	429,894	0	0
6191 - Electric Vehicle Charging (Fleet)	0	200,000	200,000	0	0
6137 - Hazardous Material Management for Soil and Groundwater on City Properties	1,699	161,175	161,175	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | PUBLIC BUILDINGS CAPITAL FUND (538)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
6176 - Public and Workspace Improvement Planning	0	750,000	750,000	0	0
6123 - Public Building Parking Lot Improvements	157,062	562,417	562,417	0	0
6199 - PW Capital Projects	169,019	297,207	297,207	305,122	187,511
6139 - Repair to Historic Buildings	141,319	209,044	209,044	100,000	100,000
6138 - Repairs-Modifications to City Buildings	214,536	408,814	408,814	175,000	175,000
6158 - Stationary Standby Generators	801,231	1,392,741	1,392,741	0	0
6140 - Triton Museum Repair and Modifications	72,757	46,945	46,945	35,000	35,000
Total Expenditures	**1,574,503**	**5,726,013**	**5,726,013**	**615,122**	**497,511**
Transfers To					
General Fund - Capital Projects Reserve	112,452	0	0	0	0
Total Transfers To	**112,452**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	4,013,119	4,013,119	4,013,119	4,671,156	4,013,119
Unrestricted	3,287,912	0	0	0	0
Total Ending Fund Balance	**7,301,031**	**4,013,119**	**4,013,119**	**4,671,156**	**4,013,119**
Total Use of Funds	**8,987,986**	**9,739,132**	**9,739,132**	**5,286,278**	**4,510,630**

CAPITAL IMPROVEMENT PROGRAM FUNDS | RECYCLED WATER CAPITAL FUND (597)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Unrestricted	637,423	441,105	441,105	19,305	41,105
Total Beginning Fund Balance	**637,423**	**441,105**	**441,105**	**19,305**	**41,105**
Transfers From					
Water Recycling Fund	0	0	0	50,000	50,000
Total Transfers From	**0**	**0**	**0**	**50,000**	**50,000**
Total Source of Funds	**637,423**	**441,105**	**441,105**	**69,305**	**91,105**
Expenditures					
7505 - Recycled Water System Mains and Services	28,200	400,000	400,000	50,000	50,000
Total Expenditures	**28,200**	**400,000**	**400,000**	**50,000**	**50,000**
Transfers To					
Water Recycling Fund	168,118	0	0	0	0
Total Transfers To	**168,118**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Unrestricted	441,105	41,105	41,105	19,305	41,105
Total Ending Fund Balance	**441,105**	**41,105**	**41,105**	**19,305**	**41,105**
Total Use of Funds	**637,423**	**441,105**	**441,105**	**69,305**	**91,105**

CAPITAL IMPROVEMENT PROGRAM FUNDS | RELATED

SANTA CLARA DEVELOPER FUND (540)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	523,109	393,992	393,992	523,109	393,992
Unrestricted	(1,707,737)	19,828	19,828	0	0
Total Beginning Fund Balance	**(1,184,628)**	**413,820**	**413,820**	**523,109**	**393,992**
Revenue					
Other Revenue	2,137,720	795,344	795,344	803,011	803,406
Total Revenue	**2,137,720**	**795,344**	**795,344**	**803,011**	**803,406**
Transfers From					
General Fund	54,376	0	0	0	0
Total Transfers From	**54,376**	**0**	**0**	**0**	**0**
Total Source of Funds	**1,007,468**	**1,209,164**	**1,209,164**	**1,326,120**	**1,197,398**
Expenditures					
4511 - Related General Admin Project	230,555	145,344	145,344	153,011	153,406
4513 - Other Development Project Services	363,093	669,828	669,828	650,000	650,000
Total Expenditures	**593,648**	**815,172**	**815,172**	**803,011**	**803,406**
Ending Fund Balance					
Encumbrance Carryover	393,992	393,992	393,992	523,109	393,992
Unrestricted	19,828	0	0	0	0
Total Ending Fund Balance	**413,820**	**393,992**	**393,992**	**523,109**	**393,992**
Total Use of Funds	**1,007,468**	**1,209,164**	**1,209,164**	**1,326,120**	**1,197,398**

CAPITAL IMPROVEMENT PROGRAM FUNDS | SEWER UTILITY CAPITAL FUND (594)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	3,300,559	4,096,477	4,096,477	3,300,559	4,096,477
Restricted - Sewer Conveyance Fee	54,098,272	55,815,618	55,815,618	26,525,589	27,439,747
Unrestricted	14,276,882	8,051,778	8,051,778	4,887,548	4,495,146
Total Beginning Fund Balance	**71,675,713**	**67,963,873**	**67,963,873**	**34,713,696**	**36,031,370**
Revenue					
Other Fees for Services	1,126,165	0	0	0	0
Other Revenue	307,449	0	0	0	0
Interest	1,092,699	0	0	0	0
Total Revenue	**2,526,313**	**0**	**0**	**0**	**0**
Transfers From					
PW CIP Management Fund	113,266	35,652	35,652	0	0
Sewer Utility Fund	3,867,222	12,570,472	12,570,472	15,216,632	15,216,632
Sewer Utility Debt Service Fund	10,000,000	0	0	0	0
Total Transfers From	**13,980,488**	**12,606,124**	**12,606,124**	**15,216,632**	**15,216,632**
Total Source of Funds	**88,182,514**	**80,569,997**	**80,569,997**	**49,930,328**	**51,248,002**
Expenditures					
1979 - PW Capital Projects Management - Sewer Utility	467,313	0	0	0	359,760
1909 - Sanitary Sewer Capacity Improvements	319,739	28,375,871	28,375,871	6,000,000	6,000,000
1919 - Sanitary Sewer Hydraulic Modeling As Needed Support	144,149	150,776	150,776	154,586	92,957
1920 - Sanitary Sewer Master Plan Update	350,584	8,517	8,517	0	0
1911 - Sanitary Sewer System Condition Assessment	345,960	1,756,522	1,756,522	1,000,000	1,000,000
1912 - Sanitary Sewer System Improvements	5,471,122	3,422,307	3,422,307	1,100,000	2,000,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | SEWER UTILITY CAPITAL FUND (594)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
1908 - S.J.-S.C. Regional Wastewater Facility	13,099,087	10,074,634	10,074,634	13,962,046	13,962,046
1916 - Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon	0	750,000	750,000	0	0
NEW - Public Works Paving Project Support	0	0	0	0	500,000
Total Expenditures	**20,197,954**	**44,538,627**	**44,538,627**	**22,216,632**	**23,914,763**
Transfers To					
Streets and Highways Capital Fund	20,687	0	0	0	0
Total Transfers To	**20,687**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	4,096,477	4,096,477	4,096,477	3,300,559	4,096,477
Restricted - Sewer Conveyance Fee	55,815,618	27,439,747	27,439,747	20,525,589	21,439,747
Unrestricted	8,051,778	4,495,146	4,495,146	3,887,548	1,797,015
Total Ending Fund Balance	**67,963,873**	**36,031,370**	**36,031,370**	**27,713,696**	**27,333,239**
Total Use of Funds	**88,182,514**	**80,569,997**	**80,569,997**	**49,930,328**	**51,248,002**

CAPITAL IMPROVEMENT PROGRAM FUNDS | SOLID WASTE CAPITAL FUND (596)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	271,755	119,873	119,873	271,756	119,873
Landfill Post Closure Reserve	600,000	600,000	600,000	600,000	600,000
Landfill Corrective Action Costs	223,998	537,133	537,133	239,024	553,247
Unrestricted	(314,351)	(119,537)	(119,537)	400,538	339,780
Total Beginning Fund Balance	**781,402**	**1,137,469**	**1,137,469**	**1,511,318**	**1,612,900**
Revenue					
Rents	11,466	11,500	11,500	11,000	11,000
Developer Contributions	0	246,500	246,500	247,000	247,000
Total Revenue	**11,466**	**258,000**	**258,000**	**258,000**	**258,000**
Transfers From					
Solid Waste Fund	1,605,000	1,030,000	1,030,000	554,000	554,000
Total Transfers From	**1,605,000**	**1,030,000**	**1,030,000**	**554,000**	**554,000**
Total Source of Funds	**2,397,868**	**2,425,469**	**2,425,469**	**2,323,318**	**2,424,900**
Expenditures					
6109 - Sanitary Landfill Development - Post Closure	1,260,399	812,569	812,569	812,000	812,000
Total Expenditures	**1,260,399**	**812,569**	**812,569**	**812,000**	**812,000**
Ending Fund Balance					
Encumbrance Carryover	119,873	119,873	119,873	271,756	119,873
Landfill Post Closure Reserve	600,000	600,000	600,000	600,000	600,000
Landfill Corrective Action Costs	537,133	553,247	553,247	246,195	553,247
Unrestricted	(119,537)	339,780	339,780	393,367	339,780
Total Ending Fund Balance	**1,137,469**	**1,612,900**	**1,612,900**	**1,511,318**	**1,612,900**
Total Use of Funds	**2,397,868**	**2,425,469**	**2,425,469**	**2,323,318**	**2,424,900**

CAPITAL IMPROVEMENT PROGRAM FUNDS | STORM DRAIN CAPITAL FUND (535)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	1,626,485	1,607,336	1,607,336	1,626,485	1,607,336
Unrestricted	3,280,030	3,493,074	3,493,074	155,499	141,711
Total Beginning Fund Balance	**4,906,515**	**5,100,410**	**5,100,410**	**1,781,984**	**1,749,047**
Revenue					
Interest	5,874	0	0	0	0
Charges for Services	1,454,074	1,454,000	1,454,000	1,454,000	1,454,000
Other Fees for Services	6,119	0	0	0	0
Revenue from Other Agencies	0	3,332,902	3,332,902	0	0
Total Revenue	**1,466,067**	**4,786,902**	**4,786,902**	**1,454,000**	**1,454,000**
Transfers From					
Electric Operating Grant Trust Fund	49,442	0	0	0	0
General Fund	104,396	121,400	121,400	124,633	179,607
General Fund - Budget Stabilization Reserve	685,000	0	0	0	0
General Fund - Capital Projects Reserve	779,000	2,404,365	2,404,365	480,750	480,750
Total Transfers From	**1,617,838**	**2,525,765**	**2,525,765**	**605,383**	**660,357**
Total Source of Funds	**7,990,420**	**12,413,077**	**12,413,077**	**3,841,367**	**3,863,404**
Expenditures					
1845 - Anna Drive Neighborhood Flood Protection	0	3,400,000	3,400,000	0	0
1846 - Bowers Park Parking Lot Rehabilitation	0	215,478	215,478	0	0
1847 - Green Stormwater Infrastructure Design & Construction	0	747,500	747,500	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | STORM DRAIN CAPITAL FUND (535)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
1840 - Kiely Blvd. - Saratoga Creek Storm Drain Outfall	0	125,500	125,500	0	0
1843 - Lafayette St. Underpass at Subway Pump Station	0	83,787	83,787	0	0
1841 - Laurelwood Pump Station Rehabilitation	558,959	441,684	441,684	0	0
1899 - PW Capital Projects Management	93,414	121,400	121,400	124,633	179,607
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement	401,115	1,311,881	1,311,881	330,750	330,750
1811 - Storm Drain Pump Station Facility Maintenance & Repair	44,767	258,753	258,753	0	0
1835 - Storm Drain Pump Station Outfall Reconstruction Program	166,891	287,703	287,703	0	0
1849 - Storm Drain Pump Station RTU Upgrade	0	690,000	690,000	0	0
1831 - Storm Drain Repairs and Maintenance	0	466,577	466,577	150,000	150,000
1844 - Storm Drain Slide Gate Rehabilitation	104,944	103,301	103,301	0	0
1834 - Storm Drain System Improvements	0	59,124	59,124	0	0
1837 - Storm Water Retention Basin Remediation	0	10,877	10,877	0	0
1839 - Urban Runoff Pollution Prevention Program	0	522,150	522,150	0	0
Total Expenditures	**1,370,090**	**8,845,715**	**8,845,715**	**605,383**	**660,357**

CAPITAL IMPROVEMENT PROGRAM FUNDS | STORM DRAIN CAPITAL FUND (535)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Transfers To					
General Fund	1,454,000	1,454,000	1,454,000	1,454,000	1,454,000
General Fund - Capital Projects Reserve	920	0	0	0	0
Electric Utility Capital Fund	65,000	364,315	364,315	0	0
Total Transfers To	**1,519,920**	**1,818,315**	**1,818,315**	**1,454,000**	**1,454,000**
Ending Fund Balance					
Encumbrance Carryover	1,607,336	1,607,336	1,607,336	1,626,485	1,607,336
Unrestricted	3,493,074	141,711	141,711	155,499	141,711
Total Ending Fund Balance	**5,100,410**	**1,749,047**	**1,749,047**	**1,781,984**	**1,749,047**
Total Use of Funds	**7,990,420**	**12,413,077**	**12,413,077**	**3,841,367**	**3,863,404**

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREET LIGHTING CAPITAL FUND (534)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	14,009	9,954	9,954	14,009	9,954
Unrestricted	3,871,364	3,868,592	3,868,592	343,834	343,834
Total Beginning Fund Balance	**3,885,373**	**3,878,546**	**3,878,546**	**357,843**	**353,788**
Revenue					
Other Revenue	411	0	0	0	0
Total Revenue	**411**	**0**	**0**	**0**	**0**
Transfers From					
Electric Utility Fund	125,000	5,365,000	5,365,000	125,000	125,000
Total Transfers From	**125,000**	**5,365,000**	**5,365,000**	**125,000**	**125,000**
Total Source of Funds	**4,010,784**	**9,243,546**	**9,243,546**	**482,843**	**478,788**
Expenditures					
2875 - Great America Street Light Replacement	70,607	7,027,641	7,027,641	0	0
2874 - LED Street Lighting Retrofit	17,500	1,651,889	1,651,889	0	0
2871 - Miscellaneous Street Lighting	44,161	210,228	210,228	125,000	125,000
Total Expenditures	**132,268**	**8,889,758**	**8,889,758**	**125,000**	**125,000**
Ending Fund Balance					
Encumbrance Carryover	9,954	9,954	9,954	14,009	9,954
Unrestricted	3,868,562	343,834	343,834	343,834	343,834
Total Ending Fund Balance	**3,878,516**	**353,788**	**353,788**	**357,843**	**353,788**
Total Use of Funds	**4,010,784**	**9,243,546**	**9,243,546**	**482,843**	**478,788**

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS CAPITAL FUND (533)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	16,484,817	27,672,894	27,672,894	16,484,817	27,672,894
Unrestricted	30,121,527	29,046,089	29,046,089	1,977,048	1,748,273
Total Beginning Fund Balance	**46,606,344**	**56,718,983**	**56,718,983**	**18,461,865**	**29,421,167**
Revenue					
Other Agencies Revenue	12,595,834	25,289,251	25,289,251	5,201,458	5,201,458
Other Revenue	1,214,938	750,000	750,000	900,000	900,000
State Revenue	981,645	0	0	0	0
Interest	76,921	0	0	0	0
Total Revenue	**14,869,338**	**26,039,251**	**26,039,251**	**6,101,458**	**6,101,458**
Transfers From					
Bridge Maintenance District #2 Fund	80,000	0	0	0	0
Developer Traffic Payments Fund	3,301,046	0	0	0	0
Electric Utility Capital Fund	394,983	0	0	0	0
Electric Operating Grant Trust Fund	285,000	1,323,855	1,323,855	901,598	135,000
Gas Tax Fund	4,650,000	4,520,000	4,520,000	2,975,000	2,975,000
General Fund	2,023,418	2,628,125	2,628,125	2,698,114	2,615,362
General Fund - Budget Stabilization Reserve	0	199,106	199,106	0	0
General Fund - Capital Projects Reserve	2,043,050	1,238,720	1,238,720	1,051,882	1,051,882
Road Maintenance and Rehabilitation (SB1) Fund	2,500,000	4,301,915	4,301,915	2,900,000	2,900,000
Sewer Utility Fund	37,830	0	0	0	0
Sewer Utility Capital Fund	20,687	0	0	0	0
Traffic Mitigation Fund	1,883,910	1,331,000	711,000	541,000	500,000
Water Utility Capital Fund	25,459	0	0	0	0
Water Utility Fund	44,920	0	0	0	0
Total Transfers From	**17,290,303**	**15,542,721**	**14,922,721**	**11,067,594**	**10,177,244**
Total Source of Funds	**78,765,985**	**98,300,955**	**97,680,955**	**35,630,917**	**45,699,869**

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS CAPITAL FUND (533)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
1290 - 2023 Santa Clara School Pedestrian and Bicycle Safety	33,562	0	0	0	0
1296 - 2024 Santa Clara School Pedestrian and Bicycle Safety	0	69,050	69,050	0	0
1250 - ADA Transition Plan Implementation (Public Right of Way)	575	853,394	853,394	250,000	250,000
1239 - Adaptive Signal System	189,969	640,324	640,324	0	0
1255 - Adaptive Signal System (Santana West Settlement	0	917,992	917,992	0	0
1202 - Agnew Road At-Grade Crossing	0	560,645	560,645	0	0
1235 - Annual Street Maintenance and Rehabilitation Program	7,676,930	19,451,565	19,451,565	8,766,458	8,766,458
1246 - Bassett and Laurelwood Bicycle Lanes	769,089	25,500	25,500	0	0
1245 - Benton Bike Lanes	241,906	1,233,521	1,233,521	0	0
1292 - Bowers Avenue Class IV	0	300,000	300,000		0
1325 - Bridge Maintenance Program	0	2,189,894	2,189,894	0	0
1291 - Central Santa Clara Bicycle and Pedestrian Improvement	0	11,309,000	11,309,000	0	0
1227 - Changeable Message Signs	74,582	134,297	134,297	0	0
1287 - Citywide Priority Curb Ramp	472,902	0	0	0	0
1201 Creek Trail Network Expansion Master Plan	17,648	0	0	0	0
1203 - Creek Trail Pavement Rehabilitation Program	117,209	1,190,165	1,190,165	0	0
1288 - Cupertino-Santa Clara On-Demand Shuttle Project	204,470	808,855	808,855	501,598	0
1275 - De La Cruz Boulevard Class IV Bikeway Study	156,508	0	0	0	0
1289 - De La Cruz, Lick Mill, and Scott Blvds Bicycle Improvements	0	3,079,000	3,079,000	0	0
1266 - El Camino Real Bike Lane Project	0	715,000	715,000	135,000	135,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS CAPITAL FUND (533)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
1251 - HAWK Beacon on Scott and Harrison	(810)	225,085	225,085	0	0
1274 - Lafayette Street Class IV Bikeway and Pavement Rehabilitation	73,913	9,183	9,183	0	0
1212 - LED Traffic Signal & Safety Light Replacements	10,892	861,035	861,035	300,000	300,000
1247 - Lick Mill-East River Parkway Crosswalk Improvements	0	0	0	0	0
1280 - MCB Class IV Bike Lanes	0	65,000	65,000	0	0
1237 - MCB/GAP Intersection Improvement Project	352,881	39,678	39,678	0	0
1259 - Monroe - Los Padres Traffic Signal Modification	37,073	1,043,182	1,043,182	0	0
1276 - Monroe Street Class II Buffered Bicycle Lane Study	216,646	0	0	0	0
1279 - Multi-Jurisdictional Transportation Technology	135,000	0	0	0	0
1211 - Neighborhood Traffic Calming	147,665	300,929	300,929	105,000	105,000
1220 - Pedestrian and Bicycle Enhancement Facilities	1,004	576,062	576,062	365,000	100,000
1205 - Pepper Tree Neighborhood Traffic Calming Study	0	91,055	91,055	0	0
1285 - Pruneridge Avenue Signal Timing	38,118	802,695	802,695	0	0
1254 - Public Right-of-Way ADA Improvements (Settlement Agreement)	2,017,774	1,521,954	1,521,954	0	0
1199 - PW Capital Projects Management - Streets and Highways	2,023,418	2,628,125	2,628,125	2,698,114	2,415,362
1293 - Quick Build Bike and Pedestrian Safety	0	0	0	100,000	100,000
1295 - Rainbow Crosswalk	0	100,000	100,000	0	0
1294 - Retroreflective Borders on Traffic Signal Backplates	0	0	0	100,000	100,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS CAPITAL FUND (533)

		2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures						
1376	- Safe Routes to School	217,802	245,822	245,822	75,000	75,000
1385	- Santa Clara Citywide ITS Project 1	169,361	0	0	0	0
1386	- Santa Clara Citywide ITS Project 2	367,045	3,517	3,517	0	0
1284	- Santa Clara Pedestrian and Bicycle School Safety	19,995	0	0	0	0
1261	- Santa Clara School Access Improvements	947,665	197,490	197,490	0	0
1268	- Santa Clara Vision Zero	0	570,000	570,000	0	0
1297	- Santa Clara Vision Zero - 2024 OTS Grant	0	77,800	77,800	0	0
1225	- Santa Clara VTA - Congestion Management Program	271,148	281,273	281,273	291,000	290,000
1204	- Developer Reimbursement	3,187	3,209,005	3,209,005	0	0
1244	- Scott Blvd Traffic Signal Interconnect & Coordination	0	121,426	121,426	0	0
1382	- Sidewalk, Curb and Gutter Repair	307,210	989,476	989,476	730,000	730,000
1273	- Street Tree Services	611,148	478,875	478,875	451,882	451,882
1286	- Tasman Complete Streets Plan 2021 Improvements Phase 1 – North San Jose Settlement Project	0	4,750,000	4,750,000	1,750,000	1,750,000
New	- Tasman to Lafayette Walkway/Stairway	0	0	0	0	200,000
1272	- TDA 21 Bicycle Facilities Upgrade	130,771	639	639	0	0
1260	- Traffic Calming (Santana West Settlement Agreement)	0	250,000	250,000	0	0
1256	- Traffic Engineering Consultant Support	73,940	100,000	100,000	0	0
1282	- Traffic Impact Fee Nexus Study Update	19,000	281,000	281,000	0	0
1218	- Traffic Pre-Emptors	139,230	640,321	640,321	0	0
1219	- Traffic Signal Enhancements	307,664	1,489,310	1,489,310	150,000	210,000
1232	- Traffic Signal Interconnect Upgrade	31,862	252,797	252,797	100,000	50,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS CAPITAL FUND (533)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Expenditures					
1217 - Traffic Signal Management Software Upgrade/Replacement	504,362	398,424	398,424	0	0
1234 - Transportation Modeling Update	18,540	101,049	101,049	50,000	0
1271 - Tree Replacement	0	18,400	18,400	0	0
1226 - Uncontrolled Crosswalks Improvements	1,910,682	2,049,403	2,049,403	250,000	250,000
1277 - Walsh Avenue Class IV Bikeway Study	239,586	0	0	0	0
Total Expenditures	**21,299,122**	**68,248,212**	**68,248,212**	**17,169,052**	**16,278,702**
Transfers To					
Gas Tax Fund	747,880	0	0	0	0
General Fund	0	11,576	11,576	0	0
Total Transfers To	**747,880**	**11,576**	**11,576**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	27,672,894	27,672,894	27,672,894	16,484,817	27,672,894
Unrestricted	29,046,089	2,368,273	1,748,273	1,977,048	1,748,273
Total Ending Fund Balance	**56,718,983**	**30,041,167**	**29,421,167**	**18,461,865**	**29,421,167**
Total Use of Funds	**78,765,985**	**98,300,955**	**97,680,955**	**35,630,917**	**45,699,869**

CAPITAL IMPROVEMENT PROGRAM FUNDS | TASMAN EAST INFRASTRUCTURE IMPROVEMENT FUND (541)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Unrestricted	5,960,739	5,943,663	5,943,663	6,813,004	6,822,187
Total Beginning Fund Balance	**5,960,739**	**5,943,663**	**5,943,663**	**6,813,004**	**6,822,187**
Revenue					
Tasman East Infrastructure Impact Fee	(109,809)	3,734,932	3,734,932	0	0
Interest	118,993	0	0	0	0
Total Revenue	**9,184**	**3,734,932**	**3,734,932**	**0**	**0**
Total Source of Funds	**5,969,923**	**9,678,595**	**9,678,595**	**6,813,004**	**6,822,187**
Expenditures					
4611 - Tasman East Developer Reimbursement	26,260	29,220	29,220	28,995	28,995
4610 - Tasman East Administration	0	2,827,188	2,827,188	1,404,043	1,404,043
Total Expenditures	**26,260**	**2,856,408**	**2,856,408**	**1,433,038**	**1,433,038**
Ending Fund Balance					
Unrestricted	5,943,663	6,822,187	6,822,187	5,379,966	5,389,149
Total Ending Fund Balance	**5,943,663**	**6,822,187**	**6,822,187**	**5,379,966**	**5,389,149**
Total Use of Funds	**5,969,923**	**9,678,595**	**9,678,595**	**6,813,004**	**6,822,187**

CAPITAL IMPROVEMENT PROGRAM FUNDS | WATER UTILITY CAPITAL FUND (592)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Beginning Fund Balance					
Encumbrance Carryover	2,446,578	2,936,864	2,936,864	2,446,578	2,936,864
Unrestricted	15,959,550	11,097,424	11,097,424	3,896,155	6,604,671
Total Beginning Fund Balance	**18,406,128**	**14,034,288**	**14,034,288**	**6,342,733**	**9,541,535**
Revenue					
Other Revenue	55,605	0	0	0	0
Total Revenue	**55,605**	**0**	**0**	**0**	**0**
Transfers From					
Recycled Water Capital Fund	168,118	0	0	0	0
Sewer Utility Fund	50,000	0	0	0	0
Water Utility Fund	0	3,995,000	3,995,000	5,175,000	5,175,000
Total Transfers From	**218,118**	**3,995,000**	**3,995,000**	**5,175,000**	**5,175,000**
Total Source of Funds	**18,679,851**	**18,029,288**	**18,029,288**	**11,517,733**	**14,716,535**
Expenditures					
7057 - Asset Management Program	151,712	0	0	0	0
7005 - Buildings and Grounds	41,719	2,898,961	2,898,961	2,250,000	2,750,000
7054 - Distribution System Replacement/Restoration	3,187,500	3,643,792	3,643,792	3,000,000	4,500,000
7059 - New and Replacement Wells	161,693	1,700,000	1,700,000	600,000	600,000
7058 - SCADA Improvements	621,560	245,000	245,000	325,000	325,000
7060 - Tank Rehabilitation	9,520	0	0	0	0
NEW - Public Works Paving Project Support	0	0	0	0	500,000
Total Expenditures	**4,173,704**	**8,487,753**	**8,487,753**	**6,175,000**	**8,675,000**

CAPITAL IMPROVEMENT PROGRAM FUNDS | WATER UTILITY CAPITAL FUND (592)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Adopted	2025/26 Amended
Transfers To					
Public Buildings Capital Fund	254,900	0	0	0	0
Streets and Highways Capital Fund	216,959	0	0	0	0
Total Transfers To	**471,859**	**0**	**0**	**0**	**0**
Ending Fund Balance					
Encumbrance Carryover	2,936,864	2,936,864	2,936,864	2,446,578	2,936,864
Unrestricted	11,097,424	6,604,671	6,604,671	2,896,155	3,104,671
Total Ending Fund Balance	**14,034,288**	**9,541,535**	**9,541,535**	**5,342,733**	**6,041,535**
Total Use of Funds	**18,679,851**	**18,029,288**	**18,029,288**	**11,517,733**	**14,716,535**

Other Agency Fund

This page is intentionally left blank.

OTHER AGENCY FUND

The Sports and Open Space Authority (SOSA) of the City of Santa Clara was created by the City Council in 1974 to establish a separate entity to acquire and develop open space within the City of Santa Clara. The members of the City Council are also members of SOSA's Board of Directors and, as such, are authorized to transact business and exercise power to purchase, lease or otherwise obtain and dispose of real and personal property. This includes the ability to acquire, construct, maintain, repair, manage and operate real and personal property, including leasing to private operators for commercial purposes and surplusing space which is not economical to use for open space planning.

Sports and Open Space Authority Fund (801)

This fund accounts for the acquisition and preservation of open space within the City and the development of local sports activities.

The following section details the Other Agency Fund's Statement of Sources and Uses and the Proposed Budget for Fiscal Year 2025/26 and Fiscal Year 2026/27.

OTHER AGENCY FUND | SPORTS AND OPEN SPACE AUTHORITY FUND (801)

	2023/24 Actual	2024/25 Amended	2024/25 Estimate	2025/26 Proposed	2026/27 Proposed
Beginning Fund Balance					
Encumbrance Carryover	2,255	2,569	2,569	2,569	2,569
Unrestricted	(1,754)	4,092	4,092	2,692	1,692
Total Beginning Fund Balance	**501**	**6,661**	**6,661**	**5,261**	**4,261**
Revenue					
Interest	158	0	0	0	0
Total Revenue	**158**	**0**	**0**	**0**	**0**
Transfers From					
General Fund	16,500	10,200	10,200	10,404	10,612
Total Transfers From	**16,500**	**10,200**	**10,200**	**10,404**	**10,612**
Total Source of Funds	**17,159**	**16,861**	**16,861**	**15,665**	**14,873**
Expenditures					
Board Member Stipend	6,427	6,100	6,600	5,702	5,806
Materials/Services/Supplies	4,071	6,100	5,000	5,702	5,806
Total Expenditures	**10,498**	**12,200**	**11,600**	**11,404**	**11,612**
Ending Fund Balance					
Encumbrance Carryover	2,569	2,569	2,569	2,569	2,569
Unrestricted	4,092	2,092	2,692	1,692	692
Total Ending Fund Balance	**6,661**	**4,661**	**5,261**	**4,261**	**3,261**
Total Use of Funds	**17,159**	**16,861**	**16,861**	**15,665**	**14,873**

City Departments

This page is intentionally left blank.

Mayor and City Council Offices

This page is intentionally left blank.

Mayor and City Council Offices Description

The City Council consists of a Mayor who is elected at-large and six Councilmembers that are elected by district and serve staggered four-year terms. The Council, as the legislative body, represents the residents of Santa Clara and is empowered by the City Charter to formulate Citywide policy, enact local legislation, adopt budgets, and appoint the City Manager, City Attorney and City Auditor. The Council conducts City Council meetings and study sessions as required.

The Mayor and Councilmembers serve on county, regional, and State organizations representing the City's interests. The Mayor and Councilmembers also serve as Agency and Authority Board Members, Commissioners or Directors of the Bayshore North Project Enhancement Authority, Housing Authority, Industrial Development Agency, Joint Financing Authority, Public Facilities Financing Corporation, Sports and Open Space Authority, Stadium Authority, and Oversight Board for Successor Agency to the City of Santa Clara Redevelopment Agency.

Divisions and Services

The Mayor and Councilmembers are supported by the Mayor and City Council Offices staff. The Mayor and City Council Offices are organized under the Mayor and City Council Division.

Mayor and City Council Division Mission	Assist the Mayor and Councilmembers with implementation of established policies, goals, and objectives.
Division Objectives	Assist Mayor and Councilmembers in administrative support including scheduling appointments, making travel arrangements, and corresponding with legislators, constituents, and members of the community.
	Provide staff support with the coordination of meetings for several City Council Committees and several area wide/outside agency committees.
	Coordinate constituent concerns from members of the community in an effort to increase transparency and responsiveness.
	Maintain compliance with applicable requirements, e.g., calendar disclosures, public records requests, and other government transparency requirements.
	Support the Mayor and City Council on ceremonial items and recognition requests, based on Council Policy, and coordinates for special events and site visits from community groups or delegations.

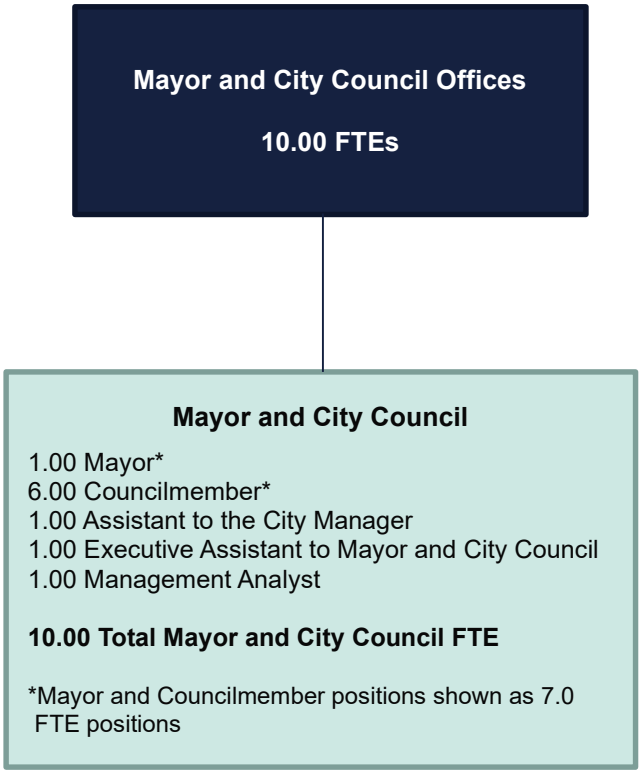
Significant Accomplishments

- Provided administrative support for day-to-day operations of the Mayor and Council offices including scheduling of Council briefings, Committee meetings, constituent meetings and travel, in accordance with Council policies.
- Supported the coordination of the annual appointment process for City Council Committees and Outside Agency Committees and the timely distribution of meeting agendas.
- Facilitated and supported the development of Newly Elected Official Orientation materials and onboarding process.
- Maintained compliance with applicable requirements, e.g., calendar disclosures, public records requests, and other government transparency requirements.
- Provided administrative and agenda development support for City Council Committees, including: Governance and Ethics Committee, City/Santa Clara Unified School District School Liaison Committee, and City/Mission College Committee.
- Managed, reviewed, and analyzed a high volume of Public Record Act (PRA) requests assigned to the Mayor and Council Offices.
- Managed site and tour visits from international delegations, Santa Clara Sister Cities Association, local school groups and others.
- Responded to constituent concerns and inquiries in a timely manner and within three business days and tracked progress of constituent inquiries through the MySantaClara application.
- Coordinated and developed agenda reports for all Special Order of Business recognition items, processes proclamations, commendations, and recognition requests in time for City Council meetings and events under City Council Policy 020.
- Responded to scheduling requests for Mayor and/or Council's appearance within one to two business days.
- Provided logistical support for all City Council meetings and other annual public events including the State of the City, Pride flag raising ceremony, Sister Cities delegation events, and AB1234 training.

Mayor and City Council Travel

In accordance with the City's administrative policy on official travel by elected officials, Council Policy 043, official travel is approved in advance annually with the Mayor and City Council Offices' Operating Budget. The following are the conferences, meetings and events that are anticipated for Mayor and Councilmembers' attendance:

Conference	FY 2025/26 Budget	FY 2026/27 Budget
National League of Cities Annual Conference	4,877	4,975
League of California Cities Annual Conference	13,862	14,139
League of California Cities New Members Academy	0	7,446
League of California Cities & National League of Cities Trainings/Events/Workshops	3,312	3,378
Elected Official Policy Related Conferences/Events/Meetings/Trainings	3,378	3,446
Sister Cities Annual Conference	4,280	4,366
Sister Cities International Travel to Sister Cities of Coimbra, Izumo, or Limerick and related travel	24,591	25,083
United States Conference of Mayors Winter Meeting	2,984	3,044
United States Conference of Mayors Annual Conference	3,349	3,416
Total Conference Budget	**60,633**	**69,293**


Mayor and City Council Offices
10.00 FTEs
Mayor and City Council
1.00 Mayor*
6.00 Councilmember*
1.00 Assistant to the City Manager
1.00 Executive Assistant to Mayor and City Council
1.00 Management Analyst
10.00 Total Mayor and City Council FTE
*Mayor and Councilmember positions shown as 7.0 FTE positions

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Mayor and City Council Division						
1611 City Council Program	1,131,426	1,196,923	1,256,889	5.0%	1,299,793	3.4%
Total Mayor and City Council Division	**1,131,426**	**1,196,923**	**1,256,889**	**5.0%**	**1,299,793**	**3.4%**
Total by Division / Program	**1,131,426**	**1,196,923**	**1,256,889**	**5.0%**	**1,299,793**	**3.4%**

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	1,131,426	1,196,923	1,256,889	5.0%	1,299,793	3.4%
Total by Fund	**1,131,426**	**1,196,923**	**1,256,889**	**5.0%**	**1,299,793**	**3.4%**
Dollars by Category						
Salary and Benefits						
Salary	601,542	628,838	682,062	8.5%	713,048	4.5%
As-Needed	39,992	20,006	21,336	6.6%	22,713	6.5%
Overtime	0	593	614	3.5%	635	3.4%
Retirement	207,695	211,665	228,595	8.0%	218,787	(4.3%)
Health Allocation	34,479	37,296	67,258	80.3%	72,282	7.5%
Medicare	9,624	9,475	10,267	8.4%	10,719	4.4%
Social Security	24,953	26,616	28,389	6.7%	29,457	3.8%
Other Benefits	23,137	24,132	37,294	54.5%	37,808	1.4%
Total Salary and Benefits	**941,422**	**958,621**	**1,075,815**	**12.2%**	**1,105,449**	**2.8%**
Non-Personnel						
Materials/Services/Supplies	81,996	113,921	106,366	(6.6%)	118,492	11.4%
Interfund Services	108,008	124,381	74,708	(39.9%)	75,852	1.5%
Total Non-Personnel	**190,004**	**238,302**	**181,074**	**(24.0%)**	**194,344**	**7.3%**
Total by Category	**1,131,426**	**1,196,923**	**1,256,889**	**5.0%**	**1,299,793**	**3.4%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Mayor and City Council Division					
1611 City Council Program	10.00	10.00	10.00	0.00	10.00
Total Mayor and City Council Division	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**
Total by Division / Program	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**
Positions by Fund					
General Fund	10.00	10.00	10.00	0.00	10.00
Total by Fund	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**
Position Classification					
Mayor	1.00	1.00	1.00	0.00	1.00
City Councilmember	6.00	6.00	6.00	0.00	6.00
Assistant to the City Manager	1.00	1.00	1.00	0.00	1.00
Executive Assistant to Mayor and City Council	1.00	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	0.00	1.00
Total Positions	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	10.00	1,196,923
FY 2025/26 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		117,194
Net decrease in various internal services allocations		(49,673)
Non-personnel adjustments		2,245
Adjustment for marketing activity related to election items (bi-annually)		(2,500)
Adjustment for League of California Cities - New Member Academy (bi-annually)		(7,300)
Total FY 2025/26 Base Budget Adjustments	**0.00**	**59,966**
Total FY 2025/26 Base Budget	**10.00**	**1,256,889**
Total FY 2025/26 Proposed Budget	**10.00**	**1,256,889**
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		29,634
Adjustment for marketing items related to election items (bi-annually)		7,446
Net increase in various internal services allocations		1,144
Adjustment for League of California Cities - New Member Academy (bi-annually)		2,550
Non-personnel adjustments		2,130
Total FY 2026/27 Base Budget Adjustments	**0.00**	**42,904**
Total FY 2026/27 Base Budget	**10.00**	**1,299,793**
Total FY 2026/27 Proposed Budget	**10.00**	**1,299,793**

Performance and Workload Measures

Mayor and City Council Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of forwarded constituent concerns and inquiries to City Manager and appropriate City Department Directors within three business days		100%	100%	100%	100%	100%	100%
Percent of approved proclamations, commendations, and recognitions processed in time for events		100%	100%	100%	100%	100%	100%
Percent of complete travel requests and reimbursements processed within two weeks of receiving needed documentation and receipts		100%	100%	100%	100%	100%	100%
Percent of response to requests for Mayor and/or Council's personal appearance at events within one week of requests		100%	100%	100%	100%	100%	100%

This page is intentionally left blank.

City Attorney's Office

This page is intentionally left blank.

City Attorney's Office Description

The responsibilities of the City Attorney's Office (CAO) include: attending and providing legal advice at meetings of the City Council and major Boards and Commissions; providing oral and written legal advice or opinions to the City Council and staff; reviewing or drafting and, ultimately, "approving as to form" all City contracts; reviewing or drafting City ordinances, resolutions and policies; representing and appearing on behalf of the City and any City officer or employee in all legal actions or proceedings in which the City is concerned or is a party; providing the City Council with information and advice regarding ongoing litigation and legislation affecting the City; prosecuting cases for violation of the Charter and City ordinances; assisting and providing training on current issues in the law and City policy as needed; hiring and managing outside legal counsel where necessary and appropriate; and performing such other duties as my be required to provide legal advice and options to the City in the conduct of its business.

Divisions and Services

The City Attorney's Division operates within the City Attorney's Office and is overseen by the City Attorney. There are several areas of practice within the Division with different lawyers focused on those areas. The Office's primary mission and key practice areas are summarized below:

City Attorney Division Mission	Provide professional municipal legal services to the City Council, policy makers, boards, commissions, and staff in their official capacities.
Division Objectives	The litigation practice represents the City in all lawsuits and administrative proceedings, both on the defense and plaintiff/prosecution sides. The Office frequently engages and manages outside counsel in such matters. Communications within the City Council involve the preparation and delivery of confidential risk analysis memoranda and the provision of advice and recommendations for action in closed session. In collaboration with the City Manager's Office, the City Attorney's Office also has the authority to evaluate and settle claims up to $50,000. The primary objective of this practice is to represent the City zealously but also fairly and ethically, in all disputes.
	The advisory and transactions group provides advice and services to the various City departments and utilities regarding applicable legal requirements, risk management issues and transactions with outside parties. Assistance includes negotiating and preparing both standard and complex agreements, and responding to legal inquiries from City departments, other agencies, and third parties. The advisory group reviews all staff reports to the City Council and the City's primary Boards and Commissions for legal and risk management issues. As part of this, the Office assists with the preparation of all City ordinances, resolutions, regulations and policies. Specialty areas within the advisory group include City land use and permit approval, advice to the Human Resources department, support for the City's public works and water/sewer utilities, police and fire advisory services, real estate and housing assistance, and support for the City's electric utility, Silicon Valley Power (SVP). The primary objective for this group is to provide high quality and timely legal advice to support the efficient and lawful delivery of City services, mitigate risks, and protect taxpayer resources.

Significant Accomplishments

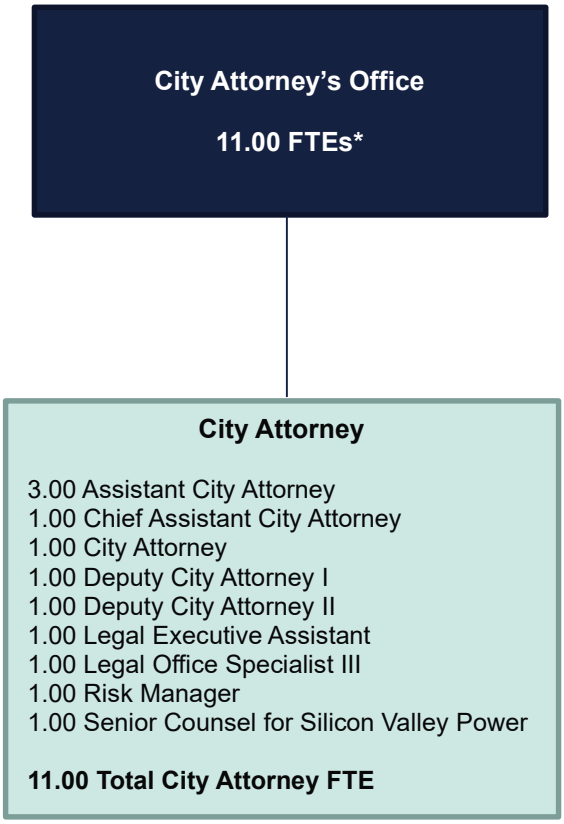
- Examples of significant City accomplishments during FY 2024/25 where the City Attorney's Office has played a prominent role include:
    - Housing Element Update
    - Zoning Code Update
    - Resolution of numerous significant litigation matters, including ongoing litigation with the 49ers and a significant hazardous materials case
    - Voter approved $400 Million General Obligation Bond (Measure I)
    - Multiple SVP financings, programs and projects, including power purchase arrangements, system improvements and consultant contracts
    - Benton and Lawrence HomeKeys/Transitional Housing project support and negotiations
    - Agreements for the Levi's® Stadium Hosting of the FIFA World Cup in 2026
    - Creation and support of the Stadium vendor licensing/compliance program
    - Levi's® Naming Rights Agreement extension and related agreements
    - Multiple real estate dispositions and acquisitions for both the City and SVP
- To support the City's day-to-day operations, the City Attorney's Office completed approximately 2,200 legal service requests, which included legal advice, review and negotiations of contracts, leases, licenses, policies and many other documents related to the day-to-day operations of the City of Santa Clara, including all major projects and policy initiatives. General litigation support included management and oversight of approximately 175 claims and litigation matters.

Significant Objectives

- Assist with ongoing Stadium issues including enhancements to Stadium Authority oversight of Stadium operations and 2026 major event planning and agreements
- Implement all aspects of the Measure I Expenditure Plan, including possible redevelopment of the International Swim Center
- Provide support for the Governance and Ethics Committee Work Plan and Council actions to update City Council policies, codes and, potentially, Charter provisions
- Improve and add to training programs, including AB 1234 Open Government and Ethics Training, Personnel Conduct and Public Records Act response
- Assist with City Administration improvements in various policies and programs, including Records Retention and response to Public Records requests
- Continue with internal CAO process improvements
- Provide support for all City Council priorities and objectives
- On-board and integrate new CAO employees, including two additional attorneys, a Risk Manager and additional administrative support

Budget Highlights

- The Proposed Budget includes the following action to provide additional administrative support to the Attorney and Risk Manager positions in the City Attorney's Office:
    - Unfreeze 1.0 Legal Office Specialist III



*The positions above represent all funded positions, including the 1.0 Deputy City Attorney position that was added during FY 2024/25, as approved by the City Council on August 20, 2024 (Agenda Item 7.0 - Report to Council 24-742). Additionally, it includes the reclassification of 1.0 Assistant City Attorney to 1.0 Senior Counsel for Silicon Valley Power, the reallocation of 1.0 Risk Manager position from the Human Resources Department, and the addition of 1.0 Legal Office Specialist III recommended as part of this budget.

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
City Attorney Division						
2411 Program Administration	1,476,687	2,310,741	3,289,191	42.3%	3,413,103	3.8%
2412 Program Litigation	1,485,193	1,046,920	1,330,164	27.1%	1,362,367	2.4%
Total City Attorney Division	**2,961,880**	**3,357,661**	**4,619,355**	**37.6%**	**4,775,470**	**3.4%**
Total by Division / Program	**2,961,880**	**3,357,661**	**4,619,355**	**37.6%**	**4,775,470**	**3.4%**

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	2,851,007	3,357,661	4,619,355	37.6%	4,775,470	3.4%
Prefunded Plan Review Fund	110,873	0	0	N/A	0	N/A
Total by Fund	**2,961,880**	**3,357,661**	**4,619,355**	**37.6%**	**4,775,470**	**3.4%**
Dollars by Category						
Salary and Benefits						
Salary	1,521,309	1,777,825	2,417,962	36.0%	2,561,455	5.9%
As-Needed	27,016	54,475	56,349	3.4%	58,289	3.4%
Retirement	613,982	710,730	883,746	24.3%	850,110	(3.8%)
Health Allocation	124,112	149,705	274,917	83.6%	299,636	9.0%
Medicare	25,075	28,441	38,706	36.1%	40,547	4.8%
Social Security	69,248	76,857	108,221	40.8%	109,339	1.0%
Other Benefits	63,523	72,300	137,716	90.5%	140,635	2.1%
Total Salary and Benefits	**2,444,265**	**2,870,333**	**3,917,617**	**36.5%**	**4,060,011**	**3.6%**
Non-Personnel						
Materials/Services/Supplies	450,020	408,663	437,875	7.1%	447,520	2.2%
Interfund Services	67,595	78,665	263,863	235.4%	267,939	1.5%
Total Non-Personnel	**517,615**	**487,328**	**701,738**	**44.0%**	**715,459**	**2.0%**
Total by Category	**2,961,880**	**3,357,661**	**4,619,355**	**37.6%**	**4,775,470**	**3.4%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Division / Program					
City Attorney Division					
2411 Program Administration	3.40	6.00	8.60	2.60	8.60
2412 Program Litigation	3.60	2.00	2.40	0.40	2.40
Total City Attorney Division	**7.00**	**8.00**	**11.00**	**3.00**	**11.00**
Total by Division / Program	**7.00**	**8.00**	**11.00**	**3.00**	**11.00**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Fund					
General Fund	7.00	8.00	11.00	3.00	11.00
Total by Fund	**7.00**	**8.00**	**11.00**	**3.00**	**11.00**
Position Classification					
Assistant City Attorney	2.00	4.00	3.00	(1.00)	3.00
Chief Assistant City Attorney	1.00	1.00	1.00	0.00	1.00
City Attorney	1.00	1.00	1.00	0.00	1.00
Deputy City Attorney I	0.00	0.00	1.00	1.00	1.00
Deputy City Attorney II	2.00	1.00	1.00	0.00	1.00
Legal Executive Assistant	1.00	1.00	1.00	0.00	1.00
Legal Office Specialist III	0.00	0.00	1.00	1.00	1.00
Risk Manager	0.00	0.00	1.00	1.00	1.00
Senior Counsel for Silicon Valley Power	0.00	0.00	1.00	1.00	1.00
Total Positions	**7.00**	**8.00**	**11.00**	**3.00**	**11.00**

*The positions above represent all funded positions, including the 1.0 Deputy City Attorney position that was added during FY 2024/25, as approved by the City Council on August 20, 2024 (Agenda Item 7.0 - Report to Council 24-742). Additionally, it includes the reclassification of 1.0 Assistant City Attorney to 1.0 Senior Counsel for Silicon Valley Power, the reallocation of 1.0 Risk Manager position from the Human Resources Department, and the addition of 1.0 Legal Office Specialist III recommended as part of this budget.

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	8.00	3,357,661
FY 2025/26 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		316,074
Restoration of Deputy City Attorney I (as approved in RTC# 24-742 on August 20, 2024)	1.00	273,682
Reclassification of 1.0 Assistant City Attorney to 1.0 Senior Counsel for Silicon Valley Power (net-zero impact)	0.00	
Shift 1.0 Risk Manager from the Human Resoures Department to the City Attorney's Office	1.00	327,973
Net increase in various interfund services allocations		185,198
Increase in conference, training and travel costs		10,000
Net increase in materials, services and supplies		8,612
Increase in legal references cost		7,900
Increase in online legal database costs		2,700
Total FY 2025/26 Base Budget Adjustments	**2.00**	**1,132,139**
Total FY 2025/26 Base Budget	**10.00**	**4,489,800**
Service Level Changes		
Restoration of 1.0 Legal Office Specialist	1.00	129,555
Total Service Level Changes	**1.00**	**129,555**
Total FY 2025/26 Proposed Budget	**11.00**	**4,619,355**
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		102,799
Net increase in materials, services and supplies		9,645
Net increase in various interfund services allocations		4,076
Total FY 2026/27 Base Budget Adjustments	**0.00**	**116,520**
Total FY 2026/27 Base Budget	**11.00**	**4,735,875**
Service Level Changes		
Restoration of 1.0 Legal Office Specialist		39,595
Total Service Level Changes	**0.00**	**39,595**
Total FY 2026/27 Proposed Budget	**11.00**	**4,775,470**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Restoration of 1.0 Legal Office Specialist	1.00	0	129,555	0	169,150

Program: 2411 – Program Administration

This proposal unfreezes the 1.0 FTE Legal Office Specialist position that was frozen in the FY 2021/22 and FY 2022/23 Operating Budget to provide additional administrative support due to the increased number of positions in the City Attorney's Office over the past few years. The number of positions to be supported has increased from five to nine which includes an additional Silicon Valley Power (SVP) specialist attorney that was added in FY 2021/22, an additional Deputy City Attorney for SVP that was added in FY 2023/24, the unfreezing of an Assistant City Attorney position in FY 2024/2025, and the proposed Risk Manager position shift from the Human Resources Department to the City Attorney's Office as part of this budget.

Performance Impact

The attorney and risk management positions require administrative staff support to perform the work of their positions effectively and efficiently. These positions therefore create a great deal of work for the administrative staff in the office. An additional staff person will increase efficiency in the office and serve necessary support functions for the Executive Assistant, Attorneys, and Risk Manager.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

City Attorney Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of department clients who are satisfied or very satisfied with the services provided by the City Attorney's Office – *New for FY 2025/26*		N/A	N/A	90%	90%	90%	90%

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of legal service requests reviewed – *Modified for FY 2025/26*		1,812	1,505	1,800	2,340	1,800	1,800
Number of training sessions presented for City officials and staff		9	11	5	8	5	5
Number of ordinances and resolutions drafted or reviewed by CAO – *Delete for FY 2025/26*		146	101	100	95	N/A	N/A
Issue quarterly litigation status reports – *Delete for FY 2025/26*		3	3	4	3	N/A	N/A
Review, on a quarterly basis, the status of all workers' compensation claims and provide direction regarding litigation and claim review as needed to City staff and outside counsel – *Delete for FY 2025/26*		4	4	200	4	N/A	N/A
Prosecute cases for violations of City Code – *Delete for FY 2025/26*		14	14	20	14	N/A	N/A
Active litigation/claims, including claims received/closed – *New for FY 2025/26*		N/A	213	N/A	175	195	195
Number and value of outside counsel agreements managed – *New for FY 2025/26*		N/A	81 $4.2 M	N/A	75 $5 M	75 $5 M	75 $5 M

City Clerk's Office

This page is intentionally left blank.

Elected City Clerk's Office

The Elected City Clerk duties are to (a) be the custodian of the seal of the City and (b) have charge of all City Elections. The Elected City Clerk would maintain sole responsibility for administering all aspects of City elections (e.g., Mayor, City Council, and Chief of Police).

Divisions and Services

The Elected City Clerk's Office is a division organized under the City Clerk's Office.

Elected City Clerk Division Mission	Ethically serve the needs of the citizens of the community by facilitating all aspects of City elections in accordance with the City Charter, Municipal Code, California Elections Code and Political Reform Act.
Division Objectives	To develop and execute strategies to broaden outreach throughout the community to increase transparency and education.
	To design and implement new City initiatives related to Measure N, which changed the method of elections from at-large to by-district voting for City Councilmembers, excluding the Mayor.
	To increase voter registration in the City through effective community engagement programs such as citizens outreach.

Significant Accomplishments

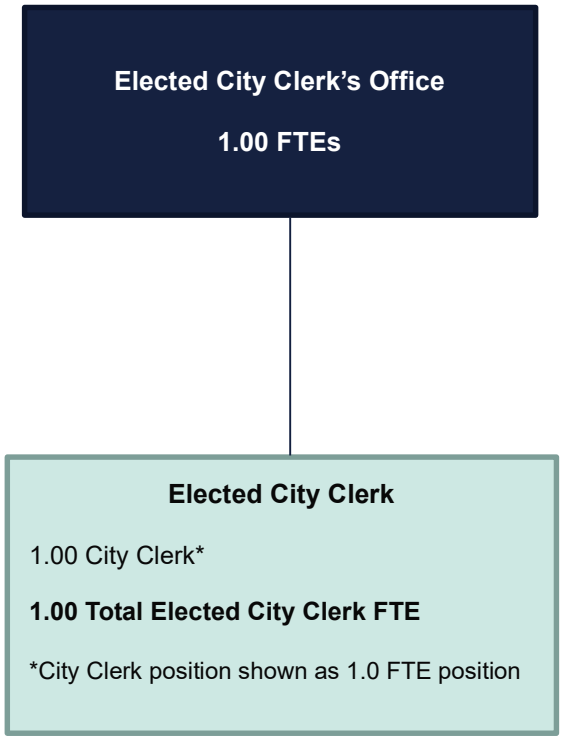
- Successfully completed the November 2024 General Municipal Election in collaboration with the Assistant City Clerk's Office, which encompassed four council district seats, the Chief of Police, the City Clerk, and one ballot measure.

Significant Objectives

- Continue to focus on election related efforts in FY 2025/26.

Budget Highlights

- The Proposed Budget includes a budget action to increase the FY 2026/27 elections budget to provide capacity for a potential City Charter amendment measure.


Elected City Clerk's Office
1.00 FTEs
Elected City Clerk
1.00 City Clerk*
1.00 Total Elected City Clerk FTE
*City Clerk position shown as 1.0 FTE position

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Elected City Clerk Division						
2314 Elections	25,718	485,356	71,331	(85.3%)	625,346	776.7%
Total Elected City Clerk Division	**25,718**	**485,356**	**71,331**	**(85.3%)**	**625,346**	**776.7%**
Total by Division / Program	**25,718**	**485,356**	**71,331**	**(85.3%)**	**625,346**	**776.7%**

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	25,718	485,356	71,331	(85.3%)	625,346	776.7%
Total by Fund	**25,718**	**485,356**	**71,331**	**(85.3%)**	**625,346**	**776.7%**
Dollars by Category						
Salary and Benefits						
Salary	18,106	18,000	18,000	0.0%	18,000	0.0%
Retirement	7,349	6,295	6,343	0.8%	5,832	(8.1%)
Medicare	263	261	261	0.0%	261	0.0%
Total Salary and Benefits	**25,718**	**24,556**	**24,604**	**0.2%**	**24,093**	**(2.1%)**
Non-Personnel						
Materials/Services/Supplies	0	460,800	44,904	(90.3%)	599,402	1234.9%
Interfund Services	0	0	1,823	N/A	1,851	1.5%
Total Non-Personnel	**0**	**460,800**	**46,727**	**(89.9%)**	**601,253**	**1186.7%**
Total by Category	**25,718**	**485,356**	**71,331**	**(85.3%)**	**625,346**	**776.7%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Elected City Clerk Division					
2314 Elections	1.00	1.00	1.00	0.00	1.00
Total Elected City Clerk Division	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**
Total by Division / Program	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	1.00	1.00	1.00	0.00	1.00
Total by Fund	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**
Position Classification					
City Clerk	1.00	1.00	1.00	0.00	1.00
Total Positions	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	1.00	485,356
FY 2025/26 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		48
Net increase in materials, services and supplies		4,104
Net increase in internal service fund allocations		1,823
Elections costs (bi-annually)		(420,000)
Total FY 2025/26 Base Budget Adjustments	**0.00**	**(414,025)**
Total FY 2025/26 Base Budget	**1.00**	**71,331**
Total FY 2025/26 Proposed Budget	**1.00**	**71,331**
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		(511)
Elections costs (bi-annually)		453,600
Net increase in materials, services and supplies		898
Net increase in internal service fund allocations		28
Total FY 2026/27 Base Budget Adjustments	**0.00**	**454,015**
Total FY 2026/27 Base Budget	**1.00**	**525,346**
FY 2026/27 Service Level Changes		
Charter Amendment Elections (one-time)		100,000
Total Service Level Changes	**0.00**	**100,000**
Total FY 2026/27 Proposed Budget	**1.00**	**625,346**

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	**Positions**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**
Charter Amendment Elections Budget	0.00	0	0	100,000	0

Program: 2314 – Elections

This proposal increases the election budget by $100,000 to support a potential Charter Amendment Measure for the FY 2026/27 election cycle.

Performance Impact

The City Clerk's Office is anticipating no service delivery impact with this proposal.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Elected City Clerk Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of Campaign Disclosure Statements distributed		100%	100%	100%	100%	100%	100%
Workload Measures							
Number of Campaign Disclosure Statements processed		356	53	50	430	50	300
Number of elections held		1	1	1	1	1	1

Assistant City Clerk's Office Description

The Assistant City Clerk oversees the day-to-day operations of the City Clerk's Office. The Office of the Assistant City Clerk processes the agendas for and attends all meetings of the Council and Authorities Concurrent and Stadium Authority meetings, maintains accurate and up-to-date records of the proceedings of those meetings, and makes those records open for public inspection. The office also processes and maintains copies of City contracts, ordinances, resolutions and other official documents. The Office of the Assistant City Clerk manages and compiles City records in accordance with the Records Retention Schedule and in response to Public Records Act requests. Additionally, the Office of the Assistant City Clerk administers campaign and disclosure laws, the Campaign Finance Ordinance, Regulation of Lobbying Activities program and the Calendars of Certain City Officials program. The office also administers oaths of affirmation pertaining to the affairs and business of the City and certifies copies of official records.

Divisions and Services

The Assistant City Clerk's Office is organized under the City Clerk's Office.

Assistant City Clerk Division Mission	Maintain and ensure that all official records and documents are accessible to the public; ensure timely publication, posting and/or mailing of ordinances, resolutions, calendars of certain City Officials, lobbyist registration forms and semi-annual reports, and other notices; attend and keep an accurate record of Council meetings; and respond to all requests for information efficiently and courteously.
Division Objectives	To continue to work with all City departments to ensure accuracy of the Records Retention Schedules with emphasis on electronic records and historical and vital records.
	To continue to work with the Information Technology Department and the City Attorney's Office to ensure integrity and compliance with the Records Retention Program, including updating the Records Retention Schedules.
	To continue the records management software training for City staff and work with departments to inventory and classify records.
	To continue to track agreements for all City departments to ensure that active agreements are readily available and inactive agreements are retained according to retention schedules.

Significant Accomplishments

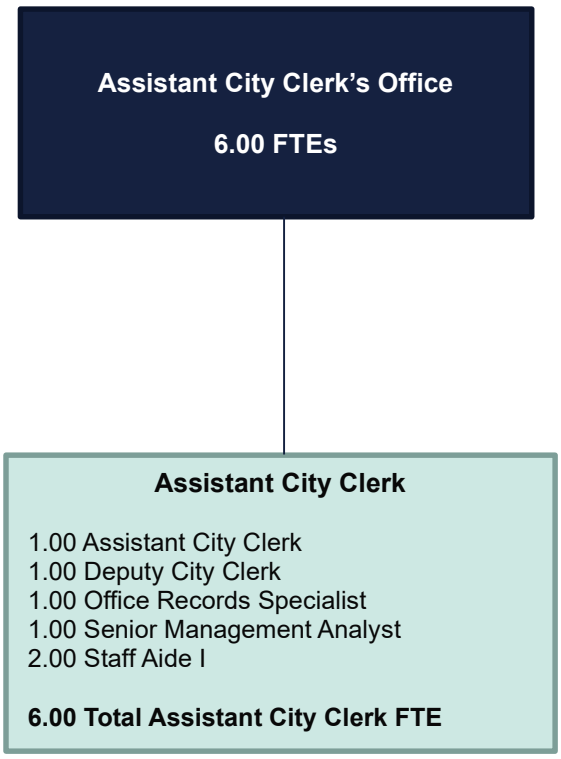
- Supported all public meetings (Council, Stadium Authority, Boards, Commissions, and Committees) including hybrid Zoom and in-person meetings.
- Implemented and conducted the November 2024 General Municipal Election in collaboration with the City Clerk.
- Continued collaboration with departments citywide to build and retain City records through Electronic Document Management system – Laserfiche.
- Collaborated with the City Manager's Office, City Attorney's Office, and Information Technology Department to implement a streamlined procedure for electronic processing of contracts and agreements – DocuSign.

Significant Objectives

- Implement and support enhanced functionality for the enterprise document management system as a citywide resource for records management, the use of forms, compatibility with mobile devices and other functionality as appropriate.
- Identify and focus on key elements of the enterprise document management systems that will enhance productivity and increase transparency through the public meeting process and access to information. Continue to provide prompt and thorough responses to requests for public records and to assure that all official records and document are accessible to the public.
- Collaborate with departments citywide to analyze and update the City's records retention schedule to reflect changes in legal requirements, office practices, and the emergence of new record types.

Budget Highlights

- There are no actions included in the Proposed Budget for the Assistant City Clerk's Office.


Assistant City Clerk's Office
6.00 FTEs
Assistant City Clerk
1.00 Assistant City Clerk
1.00 Deputy City Clerk
1.00 Office Records Specialist
1.00 Senior Management Analyst
2.00 Staff Aide I
6.00 Total Assistant City Clerk FTE

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Assistant City Clerk Division						
2311 City Clerk- Council Admin Support	455,747	508,143	433,121	(14.8%)	447,149	3.2%
2312 City Clerk-Public Info	738,690	770,008	862,167	12.0%	894,824	3.8%
2313 City Clerk-Political Reforms	526,409	338,760	393,625	16.2%	407,891	3.6%
Total Assistant City Clerk Division	**1,720,846**	**1,616,911**	**1,688,913**	**4.5%**	**1,749,864**	**3.6%**
Total by Division / Program	**1,720,846**	**1,616,911**	**1,688,913**	**4.5%**	**1,749,864**	**3.6%**

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	1,720,846	1,616,911	1,688,913	4.5%	1,749,864	3.6%
Total by Fund	**1,720,846**	**1,616,911**	**1,688,913**	**4.5%**	**1,749,864**	**3.6%**
Dollars by Category						
Salary and Benefits						
Salary	614,458	708,945	752,645	6.2%	795,823	5.7%
As-Needed	78,050	53,583	56,373	5.2%	59,122	4.9%
Overtime	1113	1,108	1,147	3.5%	1,187	3.5%
Retirement	254,079	281,573	294,962	4.8%	286,543	(2.9%)
Health Allocations	70,670	102,023	123,154	20.7%	133,202	8.2%
Medicare	10,514	11,951	12,502	4.6%	13,193	5.5%
Social Security	39,621	48,950	50,356	2.9%	52,118	3.5%
Other Benefits	38,832	41,869	53,992	29.0%	58,401	8.2%
Total Salary and Benefits	**1,107,337**	**1,250,002**	**1,345,131**	**7.6%**	**1,399,589**	**4.0%**
Non-Personnel						
Materials/Services/Supplies	502,023	237,166	259,022	9.2%	264,204	2.0%
Interfund Services	111,486	129,743	84,760	(34.7%)	86,071	1.5%
Total Non-Personnel	**613,509**	**366,909**	**343,782**	**(6.3%)**	**350,275**	**1.9%**
Total by Category	**1,720,846**	**1,616,911**	**1,688,913**	**4.5%**	**1,749,864**	**3.6%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program						
Assistant City Clerk Division						
2311	Council/Administration Support	1.50	1.50	1.80	0.30	1.80
2312	Public Information/Legislative Records Management	3.10	3.10	2.65	(0.45)	2.65
2313	Political Reform Act	1.40	1.40	1.55	0.15	1.55
Total Assistant City Clerk Division		**6.00**	**6.00**	**6.00**	**0.00**	**6.00**
Total by Division / Program		**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	6.00	6.00	6.00	0.00	6.00
Total by Fund	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**
Position Classification					
Assistant City Clerk	1.00	1.00	1.00	0.00	1.00
Deputy City Clerk	1.00	1.00	1.00	0.00	1.00
Office Records Specialist	1.00	1.00	1.00	0.00	1.00
Sr. Management Analyst	1.00	1.00	1.00	0.00	1.00
Staff Aide I	2.00	2.00	2.00	0.00	2.00
Total Positions	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	6.00	1,616,911
FY 2025/26 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		95,129
Retention schedule increase		20,000
Net increase in materials, services and supplies		1,856
Net decrease in internal service fund allocations		(44,983)
Total FY 2025/26 Base Budget Adjustments	**0.00**	**72,002**
Total FY 2025/26 Base Budget	**6.00**	**1,688,913**
Total FY 2025/26 Proposed Budget	**6.00**	**1,688,913**
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		54,458
Net increase in materials, services and supplies		5,182
Net increase in internal service fund allocations		1,311
Total FY 2026/27 Base Budget Adjustments	**0.00**	**60,951**
Total FY 2026/27 Base Budget	**6.00**	**1,749,864**
Total FY 2026/27 Proposed Budget	**6.00**	**1,749,864**

Performance and Workload Measures

Assistant City Clerk Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of records authorized and provided by the department for destruction are destroyed within 30 days		100%	100%	100%	100%	100%	100%
Percent of City Council reports available online four days prior to the meeting		100%	100%	100%	100%	100%	100%
Workload Measures							
Number of Conflict of Interest forms processed		347	392	250	366	250	250

City Auditor's Office

This page is intentionally left blank.

City Auditor Division Description

The City Auditor's Office is an independent office that reports to the Audit Committee and City Council. The Office conducts performance audits and reviews of City departments, programs and services, and makes recommendations to strengthen accountability and improve efficiencies and effectiveness of City programs and business processes. The audits may assess internal controls over financial reporting and evaluate the adequacy of system of internal controls, and compliance with applicable laws, rules, regulations, and City policies and procedures.

The Office prepares an annual audit work plan for the City Council's approval and issues semi-annual audit status reports and annual follow-up reports on outstanding audit recommendations to the City Council for review.

The Office provides oversight of external auditors regarding the City's annual financial audit, single audit, annual compliance review with the City's Investment Policy, performance audits and related financial audits. The City Auditor's Office is also responsible for the Stadium Authority's annual financial audit.

Additionally, the Office administers the City's Fraud Hotline program and performs investigations for all material complaints received related to fraud, waste, and abuse.

Divisions and Services

The City Auditor Division is organized independently from operations.

City Auditor Division Mission	The City Auditor's Office mission is to promote honest, efficient, effective and fully accountable city government through accurate, independent and objective audits.
Division Objectives	Establish performance audits within the organization to better understand how our programs are performing in comparison with neighboring jurisdictions
	Conduct in-depth financial and performance audits.
	Oversee the City's performance management system, auditing and approving all bills, invoices, payrolls, demands or charges against the City before payment.

Significant Accomplishments

- Completed the annual cash disbursement review for the City of Santa Clara.
- Completed procurement and continuous oversight of the annual financial audit contracts for the City and Santa Clara Stadium Authority.
- Continued to maintain the comprehensive Fraud, Waste, and Abuse Policy that was established to facilitate the development of controls to aid in the detection of fraud, waste, and abuse against the City.
- Completed the annual City-wide risk assessment and developed a two-year audit plan based on those results.
- Investigated whistleblower hotline complaints for internal reporting of fraud, waste, and abuse or other ethical issues.
- Completed a vigorous review of City employee travel and reimbursement policies and procedures, and all City approved Memorandum of Understanding related employee reimbursements.
- Completed regular audit status reports to provide status of projects contained in the annual workplan and presented audit results to the Audit Committee and City Council.

Significant Objectives

- Update the City's annual risk assessment and prepare the report to effectively evaluate city functions and respond to any changes in risk identified in the City.
- Continue to advance audit work based on results of the City-wide risk assessment to promote accountability within City units.
- Increase efficiency, effectiveness, and accountability of City government through audits and providing recommendations for improvements.
- Maintain an effective follow-up process to monitor and evaluate the adequacy, effectiveness and timeliness of actions taken by management to address audit recommendations and report to the City Council on the actions taken.
- Administer the whistleblower hotline and perform investigations for all material complaints and report a summary of complaint types to the Audit Committee
- Provide oversight of external auditors regarding the City and Santa Clara Stadium Authority's financial and performance audits.
- Prepare the City's Annual Audit Work Plan for FY 2025/26 and FY 2026/27.
- Procure additional audit consulting services to accomplish the projects recommended in the annual audit work plan.

Budget Highlights

- No substantial changes are brought forward in this budget cycle. This budget continues the freezing of the City Auditor position; the office will continue to be managed by two professional staff and the use of consultants.

* The City Auditor position is proposed to be frozen for FY 2025/26 and FY 2026/27
** Currently overfilled as an Audit Manager

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2024/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
City Auditor Division						
3352 City Auditor Administration	9,448	77,029	22,025	(71.4%)	22,648	2.8%
3353 City Auditor Services	771,474	913,149	1,053,529	15.4%	1,072,527	1.8%
Total City Auditor Division	**780,922**	**990,178**	**1,075,554**	**8.6%**	**1,095,175**	**1.8%**
Total by Division / Program	**780,922**	**990,178**	**1,075,554**	**8.6%**	**1,095,175**	**1.8%**

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2024/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	780,922	990,178	1,075,554	8.6%	1,095,175	1.8%
Total by Fund	**780,922**	**990,178**	**1,075,554**	**8.6%**	**1,095,175**	**1.8%**
Dollars by Category						
Salary and Benefits						
Salary	368,852	382,330	401,435	5.0%	420,745	4.8%
Retirement	148,437	190,170	207,593	9.2%	199,308	(4.0%)
Health Allocation	22,995	22,772	22,772	0.0%	22,772	0.0%
Medicare	5,820	5,970	6,246	4.6%	6,526	4.5%
Social Security	20,219	20,828	20,829	0.0%	20,830	0.0%
Other Benefits	16,969	17,467	18,380	5.2%	18,712	1.8%
Total Salary and Benefits	**583,292**	**639,537**	**677,255**	**5.9%**	**688,893**	**1.7%**
Non-Personnel						
Materials/Services/Supplies	195,428	349,261	356,424	2.1%	363,735	2.1%
Interfund Services	2,202	1,380	41,875	2934.4%	42,547	1.6%
Total Non-Personnel	**197,630**	**350,641**	**398,299**	**13.6%**	**406,282**	**2.0%**
Total by Category	**780,922**	**990,178**	**1,075,554**	**8.6%**	**1,095,175**	**1.8%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
City Auditor Division					
3353 City Auditor Services	2.00	2.00	2.00	0.00	2.00
Total City Auditor Division	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**
Total by Division / Program	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
General Fund	2.00	2.00	2.00	0.00	2.00
Total by Fund	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**
Position Classification					
Management Analyst	1.00	1.00	1.00	0.00	1.00
Sr. Performance Auditor	1.00	1.00	1.00	0.00	1.00
Total Positions	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	2.00	990,178
FY 2025/26 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefit adjustments		37,718
Change in interfund services		40,495
Non-personnel adjustments		7,163
Total FY 2025/26 Base Budget Adjustments	**0.00**	**85,376**
Total FY 2025/26 Base Budget	**2.00**	**1,075,554**
Total FY 2025/26 Proposed Budget	**2.00**	**1,075,554**
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and benefits adjustments		11,638
Non-personnel adjustments		7,311
Change in interfund services		672
Total FY 2026/27 Base Budget Adjustments	**0.00**	**19,621**
Total FY 2026/27 Base Budget	**2.00**	**1,095,175**
Total FY 2026/27 Proposed Budget	**2.00**	**1,095,175**

Performance and Workload Measures

City Auditor Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percentage of audit recommendations management agrees to implement		100%	100%	100%	90%	100%	100%
Percentage of approved workplans completed or substantially completed during the fiscal year		70%	75%	75%	100%	75%	75%
Percentage of hotline investigation recommendations resolved		100%	100%	90%	100%	100%	100%
Workload Measures							
Number of major work products issued		4	4	5	3	3	3

This page is intentionally left blank.

City Manager's Office

This page is intentionally left blank.

City Manager's Office Description

The City Manager's Office is responsible for providing strategic direction and support to all City departments for day-to-day operations and planning, as well as support to the City Council with its policy making. In this capacity, the City Manager's Office resolves complex administrative matters, performs City-wide policy analysis, directs city-wide emergency preparedness efforts; drives strategic planning and organizational development; oversees employee relations; directs the preparation of the budget in conformance with the Council's approved priorities and Budget Principles, and advises the Council of the City's financial outlook. In addition, the City Manager's Office has direct responsibility for economic development, community outreach and engagement, property and contract management, legislative advocacy, and special projects.

The City Manager's Office also provides general administration for the Sports and Open Space Authority, Housing Authority, and Successor Agency of the former Redevelopment Agency.

Divisions and Services

The City Manager's Office is organized into two Divisions: City Council Support; and Leadership and Management Services.

City Council Support Division Mission	Support the City Council with its policy decisions and assist with establishing and implementing goals, objectives, and planning strategies to maintain a thriving community with efficiently delivered City services.
Division Objectives	Provide policy support for decision making by assisting Council in establishing policies and priorities, advancing the City's position on regional, State, and federal legislative issues, and executing its legislative responsibilities.
	Build and maintain intergovernmental relations and advocate for legislation that will benefit the City and advance its goals.

Leadership and Management Services Division Mission	Support the Santa Clara community through strategic planning, day-to-day oversight of operations, policy development, and fiscal planning. This Division also leads economic development, organizational development, community outreach and engagement, and the implementation of key policies and programs.
Division Objectives	Implement Council direction while overseeing City operations and department resources, economic development, management of City-owned properties, and the development and implementation of key policies.
	Plan and execute highly complex, citywide projects while strategically developing a more effective and efficient organization.
	Provide accurate information and an effective and user-friendly experience to Santa Clara residents, businesses, and visitors through the City's various communication channels including but not limited to the City website, Customer Relationship Management System, MySantaClara, print publications, social media channels, websites, eNews delivery, and other print and digital media
	Engage with local and national news agencies to positively represent the City and provide information on City actions, policies, and initiatives, and act as a City liaison to, and coordinate with various community groups, non-profit organizations and intergovernmental partners to address the needs of Santa Clara residents.
	Lead development of economic development-related strategies, including economic and data analysis to support policy development, development agreements, business intelligence activities, and decision-making collaboration with internal and external partners.
	Manage the City's economic development programs and serve as the liaison between the City and the business community. Work with existing and potential Santa Clara businesses and entrepreneurs to encourage retention, expansion, and creation, including business outreach and development of small business assistance programs.
	Promote the organizational vision and advance interdepartmental coordination for sustainability initiatives citywide including the implementation of the City's adopted Climate Action Plan that advances local climate and sustainability targets and complies with State environmental regulations.
	Manage the City's real estate portfolio.

Significant Accomplishments

City Council Support

- Supported the coordination of the annual process for City Council Committees and Outside Agency Committees and the timely distribution of meeting agendas.
- Provided administrative support for the day-to-day operations of the Mayor and Council Office, including scheduling Council briefings.
- Facilitated and supported the development of Newly Elected Office Orientation materials and onboarding.
- Provided communications support for City Council and staff for regional events and conferences, State of the City, community events, groundbreaking and ribbon cutting events and speaking engagements.
- Provided staff support to the City Council in their discussion and consideration of a proposed Joint Powers Agency Agreement to establish the Cities Association of Santa Clara County Joint Powers Agency; the City Council approved the agreement at the November 7, 2023, Council meeting.
- Led interdepartmental efforts to prepare the City's FY 2023/24 Community Project Fund request application that resulted in an award of $963,000 for Public Safety Communications Infrastructure based on Representative Ro Khanna's submittal.
- Coordinated the City's 2023 State budget funding requests which resulted in an award of $1,800,000 for Santa Clara Overnight Care Locations and $1,750,000 for Regional Public Safety Interoperable Radio Communications based on the State Senator Aisha Wahab and former Assembly Member Evan Low's submittals.

Leadership and Management

- Implemented strategic staffing adjustments to address identified needs and priority projects, including economic development and sustainability, homeless services, and International Swim Center (ISC) project management.
- Successfully filled executive recruitments and appointments to address vacant director positions in the Community Development and Parks & Recreation Departments, and key executive positions in the City Manager's Office.
- Coordinated efforts across City departments to process over 22,000 Public Records Act requests during FY 2022/23 and approximately 22,000 requests in FY 2023/24.
- Successfully completed the first Priority Setting Session with the new City Manager in support of the City Council Priority Setting process.
- Began organizational assessment processes with five key departments: Silicon Valley Power, Public Works, Water & Sewer Utilities, Parks & Recreation, and Community Development.

Community Outreach and Engagement

- The City's bi-annual newspaper, "Inside Santa Clara" returned to print, with one edition covering the Spring/Summer timeframe and another covering the Fall/Winter. This publication is mailed to all residential and business addresses in the city and is published digitally online. The publication has been revamped to feature long-form stories about City services, initiatives, and news of relevance to the public.
- The City's monthly digital publication, "City Hall News", which focuses on short-form news and events listings, was migrated exclusively to the City's eNews platform in March 2024. The publication was previously sent as an email with a link to the full PDF. The new format is more user-friendly and viewable directly from the recipient's inbox.
- Developed Council Policy 054, which allows for Mayor/Council District communications, in the form of monthly newsletters linked in City Hall News, and separate messages to Citywide or District constituents.
- Changed and modernized the City's social media strategy which has resulted in increased engagement and followers on the City's social media platforms which include Instagram, X (formerly Twitter), Facebook, Nextdoor, and LinkedIn.

- Developed, designed, and facilitated mailers and utility bill insert content to keep the community apprised of special events, initiatives, and community meetings. City Communications sends out its own utility bill insert quarterly.
- Revamped the City Calendar and Annual Report to include professional high-resolution images taken by City photographers.
- Joined national United Against Hate Campaign and developed a local campaign which included videos for social media featuring elected officials, community members and staff, as well as film screening at the library followed by a community discussion.
- Conducted a robust community outreach effort to educate voters about Measure I, the $400 million general obligation bond, to fund infrastructure needs in the City. Efforts included a community survey, dedicated webpage, social media posts, direct mail and community presentations. Voters approved Measure I by over 69% on the November 2024 ballot.
- Responded to over 200 media inquiries annually.

Economic Development

- Added Director of Economic Development & Sustainability position to oversee the City's economic development and sustainability efforts.
- Re-convened the Economic Development & Marketing City Council Committee (AdHoc).
- Supported large development projects including Related Santa Clara, Kylli Mission Point, 2101 Tasman Drive, and the Nvidia and Intel expansions.
- Hosted a City Council Session on the State of Real Estate and Development in Santa Clara, presented by Urban Land Institute, at the Santa Clara Convention Center. Information on factors affecting the current slowdown in construction, including unfavorable interest and capitalization rates, as well as foundational development finance concepts such as residual land value were shared. Approximately 80 audience members from the public and development community were in attendance.

Real Estate Management

- Executed approximately 25 leases and 15 purchase orders for operations and maintenance for Commerce and Peddlers Plaza.
- Entered into a purchase and sale agreement for the Loyalton and Hyatt Regency Santa Clara property disposition.
- Completed move out of Morse Mansion after expiration of the lease. Conducted study to determine maintenance requirements of the property.
- Conducted analysis to determine the feasibility for operating and maintaining Commerce Plaza.

Sustainability

- Actively participated in regional climate collaboration efforts and policy development through partnerships such as the Santa Clara County Climate Collaborative, the Silicon Valley Urban Forest Alliance, Joint Ventures Silicon Valley, Santa Clara Valley Water, the Building Decarbonization Coalition, and other neighboring jurisdictions.

- Water Conservation:
    - Maintained water rebates with cost-sharing amount established during the recent drought for greywater and landscape rebate programs.
    - Continued multi-pronged water conservation community outreach campaign to promote landscape conversion rebates and more, resulting in over 100,000 square feet of lawn conversions to water wise landscapes in FY 2023/24.
    - Continued various messaging campaigns and spring/fall community classes focused on water conservation and water rebates.

  - Met the State's 2024 Water Use Efficiency requirement of 55 gallons per capita per day (GPCD) with Santa Clara's GPCD of 51.8. Advocating continued conservation through outreach messaging toward the new State standard, effective from January 1, 2025, to December 31, 2029, reducing GPCD to 47.
  - Launched messaging campaign aimed at Commercial, Industrial and Institutional (CII) and homeowners' association properties to address AB 1572, banning the use of potable water to irrigate non-functional turf, phasing in over the next several years. The ban for government properties goes into effect January 1, 2027.

- Electrification:
  - Launched residential building electrification rebates.
  - Launched commercial solar rebate and non-profit solar grant programs.
  - Funded on-demand shuttle program expansion into Santa Clara "SV Hopper" in partnership with the Department of Public Works, the City of Cupertino and Via.
  - Piloted an energy education after school program with Santa Clara Unified School District.

- Investing in a Sustainable Future:
  - Successfully concluded the 3rd year of the program, with fellows showcasing their impactful final projects at City Council meetings.
  - Launched Silicon Valley Power's (SVP) sustainability scholarship program with Mission College modeled after SVP's Santa Clara University (SCU) scholarship, scaled, and fit to the community college landscape.
  - Collaborated with the SCU Career Center on vital workforce development initiatives and partnered with the SCU Engineering Department to initiate curriculum alignment for effective pipeline development.
- Provided mentorship opportunities in sustainability to students from high school through university levels, including supporting SVP Sustainable Futures scholarship recipients in research projects that align with City climate action goals, and hiring college interns to work on sustainability projects.

Special Projects

- Led efforts to enter into an agreement with Care Solace to provide coordination for mental health care and social services to city residents and City of Santa Clara employees; efforts to implement the program are underway. These services will enhance existing City programs offered to residents and employees and complement future services that are being developed to further support community members from vulnerable populations, including those experiencing homelessness.

Significant Objectives

City Council Support

- Provide strategic leadership, policy analysis, and communications in support of Council priorities.
- Facilitate and support a mix of in-person and virtual meetings including the coordination of policy priority setting initiatives.
- Provide staff and communications support for the State of the City, community events, groundbreaking/ribbon cutting events and speaking engagements.

Community Outreach and Engagement

- Develop, execute, and lead the City's external and internal communications and outreach strategy using a broad range of communications channels and Citywide communications initiatives.
- Continue to manage the City's Customer Relationship Management System, MySantaClara, to provide a more effective and user-friendly experience to Santa Clara residents, businesses, and visitors.
- Act as a City liaison to, and coordinate with, various community groups, non-profit organizations and intergovernmental partners to address the needs of Santa Clara residents.

Leadership and Management

- Maintain excellence in the City's service delivery by helping to resolve complex administrative matters in support of Council priorities and the day-to-day operations of City Departments.
- Complete recruitment processes for key executive positions.
- Continue to refine staffing and program strategies to create additional efficiencies and maximize staffing resources while maintaining a high level of service to City Council, stakeholders and community partners.
- Complete transition of the Office of Emergency Services from the Fire Department to the City Manager's Office to centralize authority, further enhance the facilitation of coordination across City departments, and ensure a unified and effective approach to emergency preparedness and response.
- Strive to maintain effective working relationships with stakeholders and community partners to advance the best interests of the City.
- Develop and oversee strategies to enhance civic engagement using a range of social media and other platforms to promote inclusion and diversity of thought in the development of public policy initiatives.
- Continue efforts to mitigate deficits projected in the City's Ten-Year General Fund Financial Forecast through development of revenue strategies, implementation of alternative service delivery models and expenditure reductions.
- As required by the California Public Records Act, continue to develop and implement strategies to address the large volume of public records requests in a manner that is both timely and responsive with the goal of enhancing public transparency while balancing City resources.

Legislative Advocacy

- Continue to support departments in identifying and pursuing federal and State grant opportunities for City projects in coordination with the City's legislative consultant.
- Continue to build and maintain intergovernmental relations with elected officials and regional, State, and federal agencies, and advocate for legislation that will benefit the City and advance its goals.

Economic Development

- Develop Economic Development Programs to support small and large businesses and revenue generation.
- Conduct an analysis of economic development policies to incentivize near term development.
- Continue to lead and support the significant development projects including Related Santa Clara, Nvidia expansion, Intel expansion, as well as other significant development projects within the community.

Real Estate Management

- Continue to develop and implement a comprehensive real estate program to manage City-owned properties, promote economic development and generate revenue for the General Fund.
- Evaluate next steps for City owned property in Downtown to align with City's adopted Downtown Precise Plan.

Sustainability

- Work with the appropriate City departments to implement near term priorities identified in the approved 2022 City Climate Action Plan (CAP). Update to meet local goals and state regulatory targets.
- Continue to utilize regional partnerships to implement CAP priorities.
- Identify and implement a CAP dashboard system across departments to report progress on adopted targets.

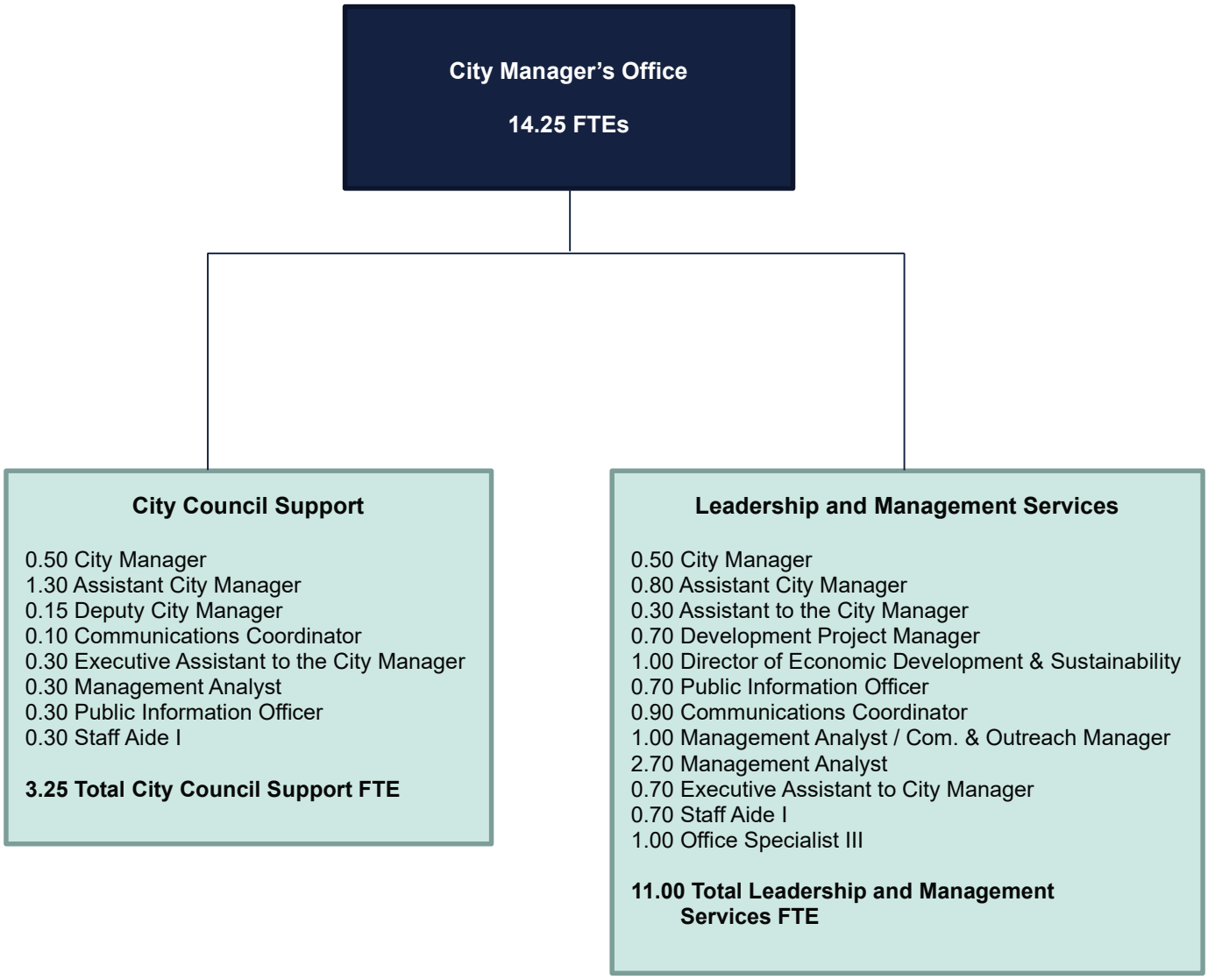
- Ensure continued alignment of the City's CAP with other relevant plans including, but not limited to, Fleet Electrification Plan, SVP Electric Vehicle Blueprint, Bicycle Master Plan, and the Santa Clara Urban Water Management Plan (UWMP), and meets the goals of state regulatory requirements in the areas of water, solid waste, transportation, and energy.
- Revise Reach Code to align with changes in recent law and establish aggressive requirements for increased levels of energy efficient building design beyond the California Building Standards Code.
- Continue to provide mentorship and career growth opportunities for students at the high school, college and university levels including scholarship recipients.
- Explore the development of a sustainability apprenticeship/green jobs program in partnership with local trades or existing apprenticeship programs with an emphasis on energy related careers.
- Launch City employee EV charging pilot program and update City of Santa Clara fleet transition plan.
- Launch solar tune up program and finalize community solar feasibility study.
- Expand and extend SVP Sustainable Futures Scholarship Program in partnership with Mission College and Santa Clara University.
- Launch residential all electric multi-family building programs and expand residential building electrification rebates.

Special Projects

- Continue to work with various stakeholders to advance the land use planning and development of Santa Clara's downtown.
- Continue to work with stakeholders to advance economic development efforts to promote Santa Clara tourism and businesses.
- Continue to work with local schools and community organizations to explore partnerships that leverage resources to provide services and programs that enhance the educational, recreational and social outcomes of students and the most vulnerable of Santa Clara residents.

Budget Highlights

- The budget reflects a partial reallocation of the Deputy City Manager from Non-Departmental to support City Council's priority to enhance the City's focus on services for Santa Clara's unsheltered community. This position will also continue to support the Stadium Authority and the City's legislative program as well as other key efforts.
- The budget also reflects a reallocation of the recently approved Director of Economic Development & Sustainability from Non-Departmental.
- The City Manager's Office proposed budget includes:
    - The addition of 1.0 Management Analyst position to directly support the newly added Director of Economic Development & Sustainability and support sustainability efforts, including work on the City's Climate Action Plan.
    - The deletion of 1.0 Chief Operating Officer position and addition of 1.0 Assistant City Manager position.


City Manager's Office
14.25 FTEs
City Council Support
0.50 City Manager
1.30 Assistant City Manager
0.15 Deputy City Manager
0.10 Communications Coordinator
0.30 Executive Assistant to the City Manager
0.30 Management Analyst
0.30 Public Information Officer
0.30 Staff Aide I
3.25 Total City Council Support FTE
Leadership and Management Services
0.50 City Manager
0.80 Assistant City Manager
0.30 Assistant to the City Manager
0.70 Development Project Manager
1.00 Director of Economic Development & Sustainability
0.70 Public Information Officer
0.90 Communications Coordinator
1.00 Management Analyst / Com. & Outreach Manager
2.70 Management Analyst
0.70 Executive Assistant to City Manager
0.70 Staff Aide I
1.00 Office Specialist III
11.00 Total Leadership and Management Services FTE

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
City Council Support Division							
1021	Policy Support for Decision Making	809,529	887,658	1,392,735	56.9%	1,430,189	2.7%
1022	Intergovernmental Relations and Advocacy	182,001	239,225	257,001	7.4%	299,017	16.3%
Total City Council Support Division		**991,530**	**1,126,883**	**1,649,736**	**46.4%**	**1,729,206**	**4.8%**
Leadership and Management Services Division							
1031	Day-to-Day Operations	6,189,652	5,366,705	1,827,660	(65.9%)	1,861,970	1.9%
1032	Strategic Planning	680,417	770,100	1,381,001	79.3%	1,452,860	5.2%
1033	Community Outreach and Engagement	761,004	1,103,707	1,154,767	4.6%	1,184,596	2.6%
Total Leadership and Management Services Division		**7,631,073**	**7,240,512**	**4,363,428**	**(39.7%)**	**4,499,426**	**3.1%**
Total by Division / Program		**8,622,603**	**8,367,395**	**6,013,164**	**(28.1%)**	**6,228,632**	**3.6%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	8,285,023	8,222,051	5,859,758	(28.7%)	6,070,190	3.6%
Convention Center Enterprise Fund	92,298	0	0	N/A	0	N/A
Public, Education and Governmental (PEG) Fee Fund	13,884	0	0	N/A	0	N/A
Related Santa Clara Developer Fund	231,398	145,344	153,406	5.5%	158,442	3.3%
Total by Fund	**8,622,603**	**8,367,395**	**6,013,164**	**(28.1%)**	**6,228,632**	**3.6%**
Dollars by Category						
Salary and Benefits						
Salary	2,000,249	2,206,733	2,577,734	16.8%	2,734,139	6.1%
As-Needed	256,151	217,629	196,780	(9.6%)	200,723	2.0%
Retirement	528,955	899,332	1,072,122	19.2%	1,026,564	(4.2%)
Health Allocation	111,751	245,070	301,662	23.1%	324,700	7.6%
Medicare	34,462	37,783	46,792	23.8%	48,932	4.6%
Social Security	93,183	106,063	133,234	25.6%	137,274	3.0%
Other Benefits	2,389,214	101,236	163,601	61.6%	168,948	3.3%
Total Salary and Benefits	**5,413,965**	**3,813,846**	**4,491,925**	**17.8%**	**4,641,280**	**3.3%**
Non-Personnel						
Materials/Services/Supplies	2,466,999	3,782,110	1,215,683	(67.9%)	1,277,052	5.0%
Interfund Services	693,717	771,439	305,556	(60.4%)	310,300	1.6%
Capital Outlay	47,922	0	0	N/A	0	N/A
Total Non-Personnel	**3,208,638**	**4,553,549**	**1,521,239**	**(66.6%)**	**1,587,352**	**4.3%**
Total by Category	**8,622,603**	**8,367,395**	**6,013,164**	**(28.1%)**	**6,228,632**	**3.6%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
City Council Support Division					
1021 Policy Support for Decision Making	2.10	2.10	2.85	0.75	2.85
1022 Intergovernmental Relations and Advocacy	0.30	0.30	0.40	0.10	0.40
Total City Council Support Division	**2.40**	**2.40**	**3.25**	**0.85**	**3.25**
Leadership and Management Services Division					
1031 Day-to-Day Operations	4.50	5.30	5.00	(0.30)	5.00
1032 Strategic Planning	2.00	2.00	3.70	1.70	3.70
1033 Community Outreach and Engagement	2.40	2.40	2.30	(0.10)	2.30
Total Leadership and Management Services Division	**8.90**	**9.70**	**11.00**	**1.30**	**11.00**
Total by Division / Program	**11.30**	**12.10**	**14.25**	**2.15**	**14.25**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	10.30	11.10	13.80	2.70	10.30
Related Santa Clara Developer Fund	1.00	1.00	0.45	(0.55)	1.00
Total by Fund	**11.30**	**12.10**	**14.25**	**2.15**	**11.30**
Position Classification					
Assistant City Manager	1.00	1.10	2.10	1.00	2.10
Assistant to the City Manager	0.30	0.30	0.30	0.00	0.30
Chief Operating Officer	1.00	1.00	0.00	(1.00)	0.00
City Manager	1.00	1.00	1.00	0.00	1.00
Communications Coordinator	1.00	1.00	1.00	0.00	1.00
Deputy City Manager	0.00	0.00	0.15	0.15	0.15
Development Project Manager	1.00	0.70	0.70	0.00	0.70
Director of Economic Development & Sustainability	0.00	0.00	1.00	1.00	1.00
Executive Asst. to the City Manager	1.00	1.00	1.00	0.00	1.00
Management Analyst / Com. & Outreach Manager	1.00	1.00	1.00	0.00	1.00
Management Analyst	1.00	2.00	3.00	1.00	3.00
Office Specialist III	1.00	1.00	1.00	0.00	1.00
Public Information Officer	1.00	1.00	1.00	0.00	1.00
Staff Aide I	1.00	1.00	1.00	0.00	1.00
Total Positions	**11.30**	**12.10**	**14.25**	**2.15**	**14.25**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	12.10	8,367,395
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Commerce and Peddler's Plaza Rebudget		(1,500,000)
Organizational Structure Review Rebudget		(100,000)
Chamber of Commerce Rebudget		(30,000)
Ongoing Cost Adjustments		
Salary and Benefits adjustments		607,005
Reallocation of 1.0 Director of Economic Development & Sustainability from Non-Departmental	1.00	
Reallocation of 0.15 Deputy City Manager from Non-Departmental	0.15	
Non-personnel adjustments		83,573
Net decrease of internal service allocations		(465,883)
Elimination of Commerce and Peddler's Plaza Maintenance		(1,020,000)
Total FY 2025/26 Base Budget Adjustments	**1.15**	**(2,425,305)**
Total FY 2025/26 Base Budget	**13.25**	**5,942,090**
Service Level Changes		
Sustainability Management Analyst	1.00	179,777
Addition of 1.0 Assistant City Manager and Deletion of 1.0 Chief Operating Officer	0.00	(108,703)
Total Service Level Changes	**1.00**	**71,074**
Total FY 2025/26 Proposed Budget	**14.25**	**6,013,164**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
Ongoing Cost Adjustments		
Salary and Benefits adjustments		89,253
Non-personnel adjustments		61,369
Net increase of internal service allocations		4,744
Total FY 2026/27 Base Budget Adjustments	**0.00**	**155,366**
Total FY 2026/27 Base Budget	**14.25**	**6,168,530**
Service Level Changes		
Sustainability Management Analyst		48,957
Addition of 1.0 Assistant City Manager and Deletion of 1.0 Chief Operating Officer		11,145
Total Service Level Changes	**0.00**	**60,102**
Total FY 2026/27 Proposed Budget	**14.25**	**6,228,632**

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	**Positions**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**
Sustainability Management Analyst	1.00	0	179,777	0	228,734

Program: 1021 – Policy Support for Decision Making

As part of the 2024 Priority Setting Session, the City Council identified sustainability as a high priority for the City to address. In order to address that effort, this proposal adds 1.0 Management Analyst position to directly support the City's Director of Economic Development & Sustainability. This position will help with the implementation of and future amendments to the City's Climate Action Plan.

Performance Impact

Adding this position will allow for City staff to address City Council identified priorities in the area of sustainability.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

		FY 2025/26		FY 2026/27	
Title	**Positions**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**
Addition of 1.0 Assistant City Manager and Deletion of 1.0 Chief Operating Officer	0.00	0	(108,703)	0	(97,558)

Program: 1021 – Policy Support for Decision Making
1022 – Intergovernmental Relations & Advocacy
1031 – Day to Day Operations
1032 – Strategic Planning
1033 – Community Outreach & Engagement

The City's current executive management structure includes 1.0 Chief Operating Officer position alongside 2.0 Assistant City Manager positions. This proposal adds 1.0 Assistant City Manager position and deletes 1.0 Chief Operating Officer position in order to bring more consistency amongst the executive staff, while still providing the same level of service.

Performance Impact

This position change results in some General Fund savings, without having an impact of service delivery to the City departments supported by these positions.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

City Council Support Division Workload Measures	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of State and federal legislative bills reviewed/tracked		124	171	100	120	120	120
Number of support/opposition correspondence produced for regional, State, and federal legislation		19	19	15	15	18	18
Number of meetings/reports/ presentations to City Departments and/or City Council to share legislative information		18	15	14	15	15	15
Number of City Council meeting referrals open[1] – *Delete for FY 2025/26*		19	N/A	30	N/A	N/A	N/A
Number of City Council meeting referrals closed – *Delete for FY 2025/26*		21	8	30	N/A	N/A	N/A
Number of City Council agenda reports approved		773	573	750	560	570	575
Number of City Council and Council Committee meetings		55	52	70	50	55	55
Total Number of City Council meeting hours including Regular, Special and Closed Sessions		N/A	226	240	210	220	225

[1]During the 2024 City Council priority setting session, referrals which were not added to the final priority list were closed. Through the annual Council priority setting, the City Council will set priorities which will be tracked. Council referrals will not be tracked as a future workload measure as they are part of the baseline workload.

Performance and Workload Measures

Leadership and Management Services Support Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of submitted MySantaClara requests closed[2] – *Modified for FY 2025/26*		53%	57%	70%	93%	90%	90%
Percent of forwarded constituent concerns and inquiries to City Manager and appropriate City Department Director within three business days		N/A	70%	100%	100%	100%	100%
Percentage of employees that feel satisfied with the City as an employer[3]		N/A	N/A	N/A	N/A	70%	70%
Percentage of residents that believe the City is doing an excellent or good job[4]		N/A	N/A	N/A	N/A	70%	70%
Percentage of residents that believe the City is keeping the residents informed[5]		N/A	N/A	N/A	N/A	75%	75%
Citywide Social Media Posts							
Percentage increase in X followers[6] – *Modified for FY 2025/26*		2%	2%	3%	(0.6%)	0.5%	0.5%
Percentage increase in Facebook followers		4.5%	3%	3%	3.2%	2%	2%
Percentage increase in LinkedIn followers		19%	20%	5%	14%	12%	10%
Percentage increase in Instagram followers		26%	30%	5%	25%	25%	20%

[2] This performance measure was revised to focus on the completion rate of requests submitted to the City.
[3] While the FY 2024/25 target was N/A, an employee survey was launched in FY 2024/25. Results are expected to be available early FY 2025/26. Further staff evaluation will be conducted for future employee engagement surveys.
[4] A community survey was conducted in FY 2023/24. 69% of residents indicated that they were satisfied or very satisfied with the overall job the City of Santa Clara is doing. Further staff evaluation will be conducted for future resident surveys.
[5] A community survey was conducted in FY 2023/24. 70% of residents indicated they were satisfied or very satisfied with how the City is providing communication and education for the community. Further staff evaluation will be conducted for future resident surveys.
[6] Twitter changed its name to X.

Performance and Workload Measures

Leadership and Management Services Support Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Number of City properties managed – *Moved from Non-Departmental for FY 2025/26*		22	22	25	22	20	20
Percentage of community grants approved within 30 business days		87%	90%	75%	90%	90%	90%
Number of community grants awarded to support events, activities, and competitions		9	12	8	11	15	18
Number of Public Records Act requests received, including sub-requests[7]		N/A	20,017	22,000	22,000	20,000	20,000
Number of economic development visits with Santa Clara businesses[8]		0	0	5	0	5	5
Number of external communication activities – *Modified for FY 2025/26*							
Community surveys – *Delete for FY 2025/26*		7	2	8	0	N/A	N/A
Media inquiries		146	215	100	125	125	125
News Items on City Website		110	91	75	82	75	75
News releases/media advisories		7	12	10	10	10	10
Videos, produced or edited – *Modified for FY 2025/26*		97	8	15	20	10	10
E-News distribution – *New for FY 2025/26*		N/A	N/A	N/A	N/A	75	75

[7]The total amount reported for FY 2023/24 includes PRAs submitted to the City Clerk's Office and the Police Department, 15,420 and 4,597 respectively.
[8] For FY 2024/25, the number was zero due to a shortage in staff resources. This activity will resume during the next budget cycle.

Performance and Workload Measures

Leadership and Management Services Support Division Workload Measures	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Citywide Social Media Posts							
Number of Facebook posts		1,286	870	1,000	850	800	800
Number of Nextdoor posts		255	264	300	200	200	200
Number of X posts[9] – *Modified for FY 2025/26*		972	656	800	750	500	500
Number of Instagram posts		876	871	600	850	800	800
Number of LinkedIn posts		83	134	100	100	100	100
Citywide Publications							
Inside Santa Clara Newsletter		2	1	2	2	2	2
Bill Insert		1	4	4	4	4	4
City Hall Monthly News		11	12	11	12	12	12
Annual Calendar		1	1	1	1	1	1

[9] Previously known as Twitter.

Community Development Department

This page is intentionally left blank.

Community Development Department Description

The Department consists of three divisions and one group: Planning, Housing and Community Services, Building, and an Innovation group. The Director, Assistant Director and a Management Analyst support the activities of the Department as a whole. The Department's primary purpose is to guide the ongoing physical development of the community, which includes long-range land use planning, review of new development proposals, permitting and inspection of construction to ensure that it conforms to the standards of the City and State, and the provision of affordable housing within the City of Santa Clara. The Department acts as an advisor to the City's decision-makers in these areas and carries out the policies of the City Council. Santa Clara's policies and standards are contained in the General Plan, Zoning Ordinance, California Building Codes and adopted City Council policies. Plans for all new structures are reviewed and construction inspections are made to verify the safety and basic quality of work. Maintenance of the City's General Plan, proactive land use planning to meet the future needs of the community, and the delivery of high-quality professional services, including the enhancement and streamlining of the development permit process, and forging partnerships to provide housing services to lower income members of the community are primary objectives of the Department.

Divisions and Services

The Community Development Department is organized into three Divisions and one group: Planning, Housing and Community Services, Building, and an Innovation Group. The Innovation Group is designed to support and enhance the overall Department's current systems and processes through improved technology solutions, with emphasis on the permitting system.

Building Division Mission	To provide high quality and efficient services for the design, construction, use, occupancy, and maintenance of all buildings and structures in order to safeguard the public health, safety and general welfare in the built environment.
Division Objectives	Provide excellent customer service and efficient plan review and permitting services at the Permit Center via walk in over the counter or through the online permit system.
	Provide effective, reliable field inspection services for the community by ensuring Building Code safety regulations are met during construction and code enforcement concerns.
	Continue streamlining the building permit process through new technologies and the internet. Continue improving and enhancing the permit information system to expand utilization to its fullest potential.
	Continue to improve customer satisfaction by providing more staff and new innovative software to better assist Permit Center visitors.
	Apply and implement new building codes and new State legislation.
	Continue to coordinate plan checks and inspections statuses of the four development functions: Building, Fire Prevention, Planning and Public Works/Engineering.

Housing and Community Services Division Mission	The Housing and Community Services Division is dedicated to expanding and preserving affordable housing opportunities. The Division manages assets, provides construction loans, implements the Affordable Housing Ordinance to build new affordable rental and ownership housing, helps residents connect to housing, and ensures long term compliance. Additionally, the Division administers federal and State grant funds to make capital improvements, to fund public services for lower income residents, to advance Fair Housing and access to opportunity, and to reduce homelessness and its impacts.
Division Objectives	Expand multi-family affordable housing development. Collaborate with developers to encourage the construction and preservation of multi-family housing that is affordable to lower- and moderate-income households.
	Implement inclusionary housing and affordable rental programs by ensuring compliance with the City's inclusionary housing policy which requires 15% of all new residential developments to be set aside for a mix of very low, low, and moderate-income households, and increasing access to below-market rentals through strategic financing and partnerships.
	Increase affordable homeownership opportunities through education and the marketing of income restricted homes to lower- and moderate-income first-time homebuyers.
	Administer federal Community Development Block Grant (CDBG), HOME Investment Partnerships Act Program (HOME), HOME ARP, and State Permanent Local Housing Allocation (PLHA) grant funding programs. Implement affordable housing and public facilities capital improvements and oversee grants to agencies that provide public services for lower income residents.
	Administer and monitor the Tenant-Based Rental Assistance (TBRA) program and Neighborhood Conservation and Improvement Program (NCIP).
	Coordinate with City Departments, organizations, and service providers to connect unhoused residents with services, shelter, and supportive housing to reduce homelessness and its impacts.

Planning Division Mission	To enhance the community's safety, welfare, quality of life, and economic opportunities by providing advanced planning and development review services.
Division Objectives	Review proposed development projects for consistency with City policies, ensure compliance with the California Environmental Quality Act (CEQA), and confirm construction complies with development approvals.
	Continue streamlining the development process and facilitate public access to information through new technologies and the internet.
	Prepare and implement long range plans; in coordination with consultants, prepare the El Camino Real and Santa Clara Station Area Specific Plans; maintain the updated Zoning Ordinance; and implement actions identified in the City's certified Housing Element.
	Support the City's historic preservation efforts, provide code enforcement to respond to community concerns, implement the Climate Action Plan, and work with the Valley Transportation Authority (VTA) on planning for transit services.
	Provide support for CEQA/National Environmental Policy Act (NEPA) review of City capital, affordable housing, and other public projects.

Significant Accomplishments

- Revisions to the re-Adopted Housing Element addressing California Department of Housing and Community Development (HCD) comments from October 20, 2023, were reviewed by Santa Clara's Planning Commission on April 17, 2024, and reviewed and adopted by the City Council on May 7, 2024. On May 31, 2024, the State Department of Housing and Community Development (HCD) issued a letter indicating that the City's adopted 6th Cycle Housing Element was in substantial compliance with State Housing Element Law.
- Adopted the Downtown Precise Plan and Form Based Zoning Code that implements the community's vision and objectives for a vibrant, pedestrian-oriented destination Downtown with a mix of residential, office, and civic uses. The Form Based Code will provide objective design standards to regulate new development within the historic 25-acre downtown area.
- Planning Division Code Enforcement staff proactively performed code enforcement efforts in the Mission Town neighborhood to improve the quality of life for the residents through effective community outreach and abatement of graffiti, trash, and inoperable vehicles. Staff also worked diligently to address numerous illicit and unpermitted advertising signs that plagued El Camino Real and to educate Mobile Food Vendors along the corridor on the City's new mobile food vending regulations adopted in the updated Zoning Ordinance.
- Invested approximately $1.0 million in the City's Neighborhood Conservation and Improvement Program (NCIP) and minor repair programs.
- Invested approximately $1.0 million in the City's Tenant Based Rental Assistance Programs.
- Assisted one family in purchasing Below Market Purchase homes, approximately 2,050 residents through public service programs, and 524 homeless or at-risk Santa Clara residents through the Homeless Prevention Program and the County's Supportive Housing Case Management Program.
- Launched a modern and efficient queue and appointment booking application for the Permit Center for virtual appointments, live wait times, and text message reminders.
- Effectively eliminated three years' worth of back log with expired permits caused by the pandemic, resulting in current and compliant permitted construction.
- The Building Division transitioned entirely from paper to digital timecards using a shared Teams channel, creating more efficiencies and reduced staffing time spent on timecards.
- Implemented SolarAPP+, an automated plan check tool for residential solar photovoltaic permitting projects that supports a streamlined customer experience.
- Began implementation of a Permitting Online Portal refresh and permitting guide to make it easier for the public to apply for their permits.
- Continuously provided Building division-wide staff training to enhance technical knowledge, streamline the permit process, and ensure consistency across the division.
- Coordinated ongoing inter-departmental meetings with key City stakeholders to address challenges on critical projects and streamline the plan review and temporary certificate of occupancy process.
- Collaborated with key developers and City stakeholders, to resolve potential issues and deliver excellent customer service.
- Supported State housing goals, created checklists to assist developers and designers for post entitlement Building permit application submittals to shorten permit processing and review times.
- Aligned with the State accessory dwelling unit (ADU) mandate, developed pre-approved ADU programs to expedite the plan review and permitting processes and help homeowners obtain ADU project approvals with a quicker turn around.
- Aligned with the City Manager's Office (CMO) citywide employee event planning effort, established a department-wide Connected CDD Committee to coordinate events across divisions, fostering a collaborative environment and

enhancing employee morale.

- Advanced the City's Enterprise Permitting System by leading strategic improvements to the Accela Civic Platform, enhancing the user experience for both staff and the public and laid the foundation for more improvements to come.
- Streamlined key permitting workflows and automated internal processes, reducing manual staff effort and improving turnaround times for permit processing, such as the Planning Zoning Clearance and the SolarAPP+ revisions application.
- Expanded the Accela Knowledge Base (AKB) as a centralized staff resource supporting the City's enterprise permitting system. With over 150 employees using the platform and nearly 9,000 visits in 2024, the AKB has improved consistency, reduced staff response time, and enhanced service delivery for the public—advancing City Council priorities around customer service and digital transformation.
- Fiscal Year 2023/24 data showed accomplishments in various Building Division areas including the Permit Center, Plan Review, Inspections and Administrative team:
    - Number of applications: 7,284 records
    - Number of issued permits: 6,545 records
    - Number of inspections performed: 52,669 inspections
    - Number of finalized permits: 6,195 records
    - Number of housing units under review or construction: 5,214 units (31 Single Family + 98 Accessory Dwelling Units (ADU) + 5,085 Multifamily)
    - Total square footage of nonresidential development under review or construction: 2,905,042 sq ft
    - Number of Public Records Act requests and subpoenas processed: 623
    - Received and responded to 51,044 emails and 30,548 customer phone calls from the public concerning inspections scheduling, permit status updates, and various other customer service items.

Significant Objectives

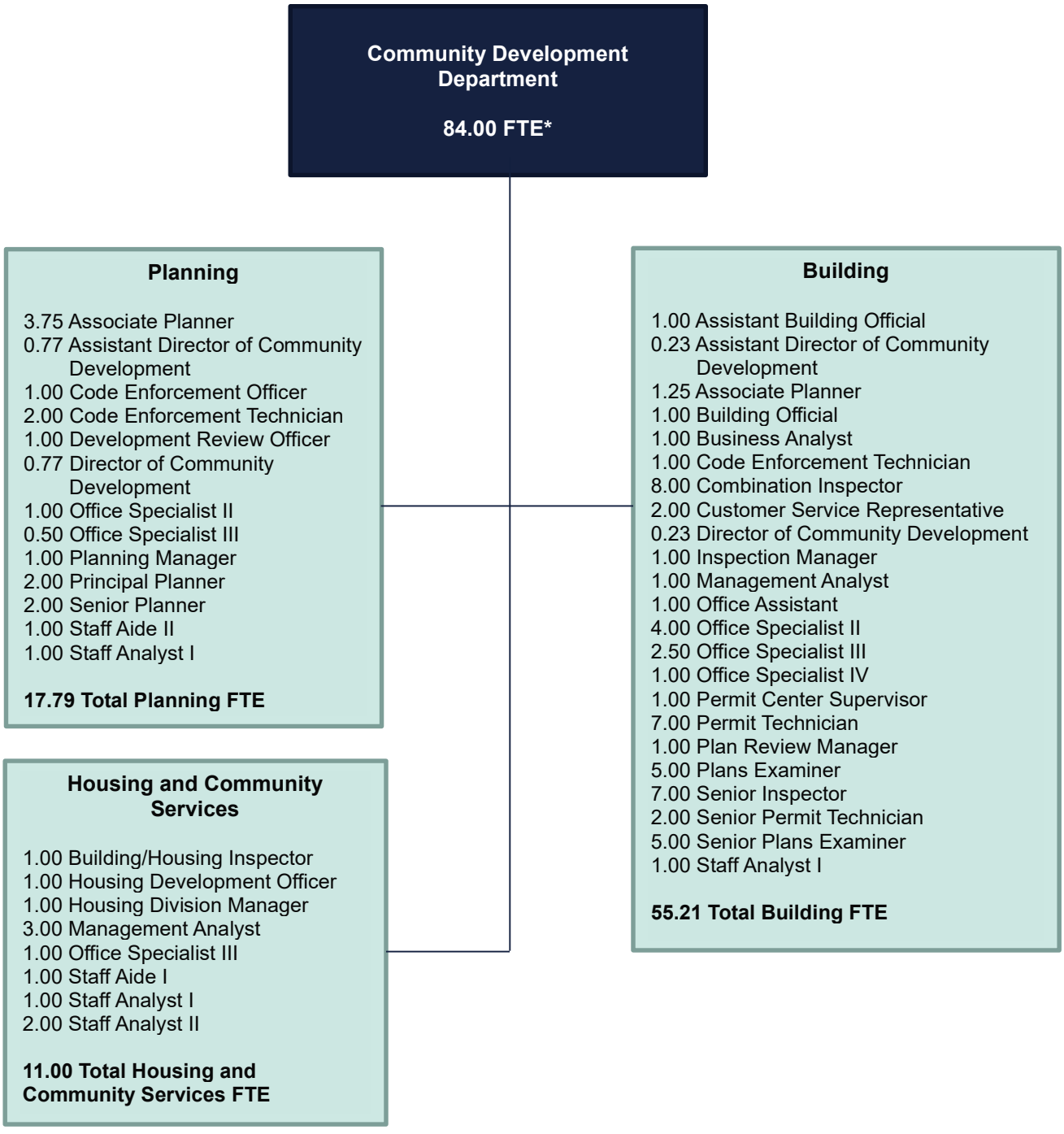
- Continue to engage with the Santa Clara community to inform and involve community members in both long-range and current land use planning activities.
- Enhance economic development by meeting service demands; providing more timely development review and permit processing timeframes and inspections; keeping critical services in-house; providing consistency and continuity; and staying current with technology.
- Complete significant advanced planning efforts, including implementing the Short-Term Rental program, implementing actions identified in the 6th Cycle Housing Element, El Camino Real Specific Plan revisions, and Santa Clara Station Area Specific Plan.
- Focus on expanding the affordable housing pipeline by negotiating affordable housing agreements, Disposition and Development Agreements, as well as conducting loan due diligence and underwriting for the multi-family development pipeline.
- Continue to administer the Below Market Rental Program (BMR) and Below Market Purchase Program (BMP).
- Develop and implement policies and programs to reduce displacement and homelessness.
- Continue to work towards full cost recovery model and right-size staffing to meet growing work volume.
- Work to reduce plan review timeframes for various project types, aiming to align with regional jurisdictions, streamline the plan review process and enhance customer service.
- Develop expedited review services based on the staff capacity for certain types of projects to assist small business owners and homeowners to obtain their permits quicker.

- Establish the Building Division's Policy and Procedure Manual to enhance efficiency and promote consistency across the entire division.
- Develop and expand organizational structure by creating more attainable entry level positions in plan review and inspection programs which will also result in more balanced distribution of workload.
- Continue to automate key tasks and processes in the Enterprise Permitting System to drive staff efficiencies.
- Enhance the Permitting Online Portal to address customer feedback to make it more user-friendly, accessible, and modern; make it easier to find key information and perform actions, such as permit status, uploading and downloading of documents, scheduling inspections, and paying fees.
- Expand knowledge management and training resources in the Accela Knowledge Base for staff, including updates to internal documentation and support tools to ensure consistent system use and best practices.
- Integrate permit system data with other City platforms, such as GIS and SolarAPP+, to provide a more holistic view of land use and development activity and provide more self-help records requests options.
- Leverage system analytics and reporting tools to support data-informed decision making and continuous process improvement within Community Development and across departments.
- Collaborate on Citywide digital transformation efforts, using the Permitting Online Portal as a model for service delivery modernization and customer-centered design.
- Complete a comprehensive web content audit to improve accessibility, clarity, and user-experience across Community Development webpages, aligning with Web Content Accessibility Guidelines (WCAG) standards and best practices for a Permit Center website while supporting the launch of the redesigned Permitting Online Portal.

Budget Highlights

- The Proposed Budget includes the following budget actions to address higher workload anticipated in the Housing and Community Services Division, including for the support of the homelessness program and Housing Element implementation:
  - 1.0 Management Analyst
  - 1.0 Staff Analyst II

- The following positions are also included to support the Building Division to help address current pace of development activity in the City, and to address issues identified as part of the internal audit of the Building Permitting Process:
  - 0.5 Office Specialist III, reallocated from the Planning Division
  - 1.0 Senior Inspector
  - 1.0 Plans Examiner
  - 1.0 Business Analyst (0.7 funded by the Technology Fee)



**The positions above represent all funded positions, including the 5.0 positions recommended to be added as part of this budget.*

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Planning Division							
5522	Development Review	2,023,801	2,058,799	1,960,015	(4.8%)	2,032,564	3.7%
5523	Advanced Planning	1,414,358	1,328,870	1,432,768	7.8%	1,493,298	4.2%
5524	Historical Preservation	461,567	577,545	624,555	8.1%	653,353	4.6%
5525	Code Enforcement	903,999	980,551	977,769	(0.3%)	1,006,419	2.9%
Total Planning Division		**4,803,725**	**4,945,765**	**4,995,107**	**1.0%**	**5,185,634**	**3.8%**
Building Division							
5532	Plan Review and Permit Services	12,433,737	10,458,616	12,577,512	20.3%	12,977,820	3.2%
5533	Field Inspection	4,157,837	4,785,362	4,946,080	3.4%	5,217,399	5.5%
5534	Housing Inspection	83,535	86,203	35,697	(58.6%)	36,858	3.3%
Total Building Division		**16,675,109**	**15,330,181**	**17,559,289**	**14.5%**	**18,232,077**	**3.8%**
Housing and Community Services Division							
5542	Federal State Grant	401,568	1,537,729	518,599	(66.3%)	535,567	3.3%
5543	Neighborhood Conservation and Improvement Program	106,942	86,399	253,096	192.9%	270,702	7.0%
5544	Community Development	852,708	954,377	930	(99.9%)	949	2.0%
5545	Affordable Housing	539,165	583,111	1,043,498	79.0%	1,169,283	12.1%
5546	Housing Authority	3,630,325	468,931	459,878	(1.9%)	471,936	2.6%
5547	City Affordable Housing	3,371,483	1,593,647	1,860,626	16.8%	1,891,765	1.7%
5548	Community Development Housing Successor	629,577	902,579	1,127,973	25.0%	1,152,142	2.1%
Total Housing and Community Services Division		**9,531,768**	**6,126,773**	**5,264,600**	**(14.1%)**	**5,492,344**	**4.3%**
Total by Division / Program		**31,010,602**	**26,402,719**	**27,818,996**	**5.4%**	**28,910,055**	**3.9%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	6,243,283	5,575,313	6,039,535	8.3%	6,355,866	5.2%
Building Development Services Fund	15,405,439	15,285,186	17,514,294	14.6%	18,187,082	3.8%
Building Special Programs and Training Fund	32,451	44,995	44,995	0.0%	44,995	0.0%
City Affordable Housing Fund	3,371,483	1,593,647	1,860,626	16.8%	1,891,765	1.7%
Engineering Operating Grant Trust Fund	423,960	0	0	N/A	0	N/A
Housing and Urban Development Fund	1,271,985	2,532,068	771,695	(69.5%)	806,269	4.5%
Housing Authority Fund	3,630,325	468,931	459,878	(1.9%)	471,936	2.6%
Housing Successor Agency Fund	629,577	902,579	1,127,973	25.0%	1,152,142	2.1%
Prefunded Plan Review Fund	2,099	0	0	N/A	0	N/A
Total by Fund	**31,010,602**	**26,402,719**	**27,818,996**	**5.4%**	**28,910,055**	**3.9%**
Dollars by Category						
Salary and Benefits						
Salary	9,145,472	10,676,143	12,215,946	14.4%	13,053,352	6.9%
As-Needed	645,954	417,514	710,556	70.2%	727,555	2.4%
Overtime	220,698	74,588	77,198	3.5%	79,901	3.5%
Retirement	3,560,769	3,947,221	4,206,674	6.6%	4,074,581	(3.1%)
Health Allocation	949,620	1,358,326	1,617,663	19.1%	1,735,400	7.3%
Medicare	149,209	168,372	187,144	11.1%	196,775	5.1%
Social Security	550,542	674,017	738,628	9.6%	762,287	3.2%
Other Benefits	406,706	475,945	602,187	26.5%	711,624	18.2%
Total Salary and Benefits	**15,628,970**	**17,792,126**	**20,355,996**	**14.4%**	**21,341,475**	**4.8%**
Non-Personnel						
Materials/Services/Supplies	6,241,399	3,907,207	4,088,241	4.6%	4,124,324	0.9%
Interfund Services	6,794,519	2,274,492	3,173,019	39.5%	3,235,248	2.0%
Other Expenditures	929,604	2,186,091	0	(100.0%)	0	N/A
Transfers to Other Funds	1,416,110	242,803	201,740	(16.9%)	209,008	3.6%
Total Non-Personnel	**15,381,632**	**8,610,593**	**7,463,000**	**(13.3%)**	**7,568,580**	**1.4%**
Total by Category	**31,010,602**	**26,402,719**	**27,818,996**	**5.4%**	**28,910,055**	**3.9%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Division / Program						
Planning Division						
5522	Development Review	6.50	6.50	6.10	(0.40)	6.10
5523	Advanced Planning	5.17	5.17	5.17	0.00	5.17
5524	Historical Preservation	2.36	2.36	2.36	0.00	2.36
5525	Code Enforcement	4.26	4.26	4.16	(0.10)	4.16
Total Planning Division		**18.29**	**18.29**	**17.79**	**(0.50)**	**17.79**
Building Division						
5532	Plan Review and Permit Services	30.21	34.21	35.71	1.50	35.71
5533	Field Inspection	17.40	17.40	19.40	2.00	19.40
5534	Housing Inspection	0.10	0.10	0.10	0.00	0.10
Total Building Division		**47.71**	**51.71**	**55.21**	**3.50**	**55.21**
Housing and Community Services Division						
5542	Federal State Grant	2.00	2.00	1.60	(0.40)	1.60
5543	Neighborhood Conservation and Improvement Program	0.95	0.95	1.15	0.20	1.15
5544	Community Development	0.10	0.10	0.00	(0.10)	0.00
5545	Affordable Housing	2.10	2.10	4.20	2.10	4.20
5546	Housing Authority	0.65	0.65	0.45	(0.20)	0.45
5547	City Affordable Housing	1.95	1.95	2.00	0.05	2.00
5548	Community Development Housing Successor	1.25	1.25	1.60	0.35	1.60
Total Housing and Community Services Division		**9.00**	**9.00**	**11.00**	**2.00**	**11.00**
Total by Division / Program		**75.00**	**79.00**	**84.00**	**5.00**	**84.00**

**The positions above represent all funded positions, including the 5.0 positions recommended to be added as part of this budget.*

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Fund					
General Fund	23.44	23.44	21.99	(1.45)	21.99
Building Development Services Fund	47.71	51.71	55.21	3.50	55.21
City Affordable Housing Fund	1.95	1.95	2.00	0.05	2.00
Housing and Urban Development Fund	0.00	0.00	2.75	2.75	2.75
Housing Authority Fund	0.65	0.65	0.45	(0.20)	0.45
Housing Successor Agency Fund	1.25	1.25	1.60	0.35	1.60
Total by Fund	**75.00**	**79.00**	**84.00**	**5.00**	**84.00**
Position Classification					
Assistant Building Official	1.00	1.00	1.00	0.00	1.00
Assistant Director of Community Development	1.00	1.00	1.00	0.00	1.00
Associate Planner	5.00	5.00	5.00	0.00	5.00
Building/Housing Inspector	0.00	0.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	0.00	1.00
Business Analyst	0.00	0.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	0.00	1.00
Code Enforcement Technician	3.00	3.00	3.00	0.00	3.00
Combination Inspector	8.00	8.00	8.00	0.00	8.00
Customer Service Representative	2.00	2.00	2.00	0.00	2.00
Development Review Officer	1.00	1.00	1.00	0.00	1.00
Director of Community Development	1.00	1.00	1.00	0.00	1.00
Housing Development Officer	1.00	1.00	1.00	0.00	1.00
Housing Division Manager	1.00	1.00	1.00	0.00	1.00
Housing Inspector	1.00	1.00	0.00	(1.00)	0.00
Inspection Manager	1.00	1.00	1.00	0.00	1.00
Management Analyst	3.00	3.00	4.00	1.00	4.00
Office Assistant	1.00	1.00	1.00	0.00	1.00
Office Specialist II	5.00	6.00	5.00	(1.00)	5.00
Office Specialist III	2.00	3.00	4.00	1.00	4.00
Office Specialist IV	0.00	1.00	1.00	0.00	1.00
Permit Center Supervisor	1.00	1.00	1.00	0.00	1.00
Permit Technician	6.00	7.00	7.00	0.00	7.00
Plan Review Manager	1.00	1.00	1.00	0.00	1.00
Planning Manager	1.00	1.00	1.00	0.00	1.00
Plans Examiner	4.00	4.00	5.00	1.00	5.00
Principal Planner	2.00	2.00	2.00	0.00	2.00
Senior Inspector	6.00	6.00	7.00	1.00	7.00
Senior Permit Technician	2.00	2.00	2.00	0.00	2.00
Senior Planner	2.00	2.00	2.00	0.00	2.00
Senior Plans Examiner	5.00	5.00	5.00	0.00	5.00
Staff Aide I	1.00	1.00	1.00	0.00	1.00
Staff Aide II	1.00	1.00	1.00	0.00	1.00
Staff Analyst I	3.00	3.00	3.00	0.00	3.00
Staff Analyst II	1.00	1.00	2.00	1.00	2.00
Total Positions	**75.00**	**79.00**	**84.00**	**5.00**	**84.00**

**The positions above represent all funded positions, including the 5.0 positions recommended to be added as part of this budget.*

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	79.00	26,402,719
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Adjustment to the transfer from Building Development Services Fund to General Fund for Code Enforcement		7,311
Adjustment to the transfer from Building Development Services Fund to General Government Capital Fund		(41,374)
CDBG and HOME grant allocation		(2,149,525)
Ongoing Cost Adjustments		
Salary and benefits adjustments		1,326,975
Adjustment to cost allocation plan		729,991
Adjustment to the Building Division as-needed budget to align with actuals		282,000
Net increase of various internal service allocations		161,536
Increase in annual subscription costs		68,300
Non-personnel adjustments		49,364
Increase in conference, training and travel costs		34,300
Total FY 2025/26 Base Budget Adjustments	**0.00**	**468,878**
Total FY 2025/26 Base Budget	**79.00**	**26,871,597**
Service Level Changes		
Building Division Permit Center Resources	1.00	198,677
Building Division Inspection Services	1.00	187,614
Homelessness Program Support	1.00	179,777
Building Division Innovation Group Resources	1.00	174,659
Housing Element Implementation	1.00	163,983
Building Division Onboarding and Training		29,070
Planning Division Resource Reallocation to Building Division	0.00	13,619
Total Service Level Changes	**5.00**	**947,399**
Total FY 2025/26 Proposed Budget	**84.00**	**27,818,996**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Adjustment to the transfer from Building Development Services Fund to General Fund for Code Enforcement		7,268
Building Division Onboarding and Training		(15,300)
Ongoing Cost Adjustments		
Salary and benefits adjustments		745,847
Net increase of various internal service allocations		62,229
Non-personnel adjustments		51,383
Total FY 2026/27 Base Budget Adjustments	**0.00**	**851,427**
Total FY 2026/27 Base Budget	**84.00**	**28,670,423**
Service Level Changes		
Building Division Permit Center Resources		47,174
Building Division Inspection Services		48,760
Homelessness Program Support		48,958
Building Division Innovation Group Resources		43,805
Housing Element Implementation		49,991
Planning Division Resource Reallocation to Building Division		944
Total Service Level Changes	**0.00**	**239,632**
Total FY 2026/27 Proposed Budget	**84.00**	**28,910,055**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Building Division Permit Center Resources	1.00	0	198,677	0	245,851

Program: 5532 – Plan Review and Permit Services

This proposal adds 1.0 Plans Examiner position to the Building Division. The City continues to see robust development across various sectors including multi-family housing, high tech manufacturing, high-rise and commercial construction. Substantial key projects are expected in the near future, requiring additional staffing resources to meet projected time-sensitive demands. Existing experienced staff will take the lead on these highly complex and sensitive projects providing higher quality plan reviews and allowing for greater control of the plan review timeline. This Plans Examiner position will focus on the more typical projects, such as retail and restaurant establishments, tenant improvements, residential remodels and accessory dwelling units (ADU) although generally smaller in size they are a significant portion of our workload and deserve the same reliable, high-quality and timely plan review. This new position would also contribute to improving the overall timeliness of permit review and issuance for all development customers.

Performance Impact

This position will provide the additional capacity needed for the Permit Center to improve processing and response time goals.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Building Division Inspection Services	1.00	0	187,614	0	236,374

Program: 5533 – Field Inspection

This proposal adds 1.0 Senior Inspector position to the Building Division. The position will focus on mechanical, electrical, and plumbing (MEP) plan review as the Building Division has currently assigned two and a half of the Division's six Senior Building Inspector positions to providing full time MEP plan review. This accounts for approximately 60% of the Division's MEP plan review needs with the balance performed by consultant staff. Adding this position will increase the Building Division staff's bandwidth with full time, permanent capacity to meet the demands of the incoming development activity and reinforce the enhancement of safety in the building environment.

Performance Impact

This position will provide additional capacity in on the Inspection Team to help manage the increasing activity levels for MEP type plan reviews.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Homelessness Program Support	1.00	0	179,777	0	228,735

Program: 5545 – Affordable Housing

This proposal adds 1.0 Management Analyst position to the Housing Division to help manage the implementation of the Homelessness Response Plan. This position would set up a pilot Safe Parking Program and assist the City Manager's Office with setting up and managing an Overnight Warming Location or a hotel respite program. This position would also be responsible for seeking out grant funding, procuring and managing vendors, and coordinating closely with internal and external stakeholders. The Management Analyst would also manage and coordinate with the City's outreach team, assist with stakeholder outreach, assist with planning annual resource fairs, gather data and prepare annual reports, and presentations for City Council.

Performance Impact

This addition will enable the Community Development Department to address the City Council priority of homelessness support and provide critical staffing capacity to get these projects online.

Strategic Pillar: Promote and Enhance Economic, Housing and Transportation Development

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Building Division Innovation Group Resources	1.00	0	174,659	0	218,464

Program: 5532 – Plan Review and Permit Services

This proposal adds 1.0 Business Analyst position (0.70 FTE funded by the Technology Fee, with the remaining 0.30 FTE funded in the Building Development Services Fund). The Accela Civic Platform is critical to the City's permitting process, and its rapid expansion has increased both system complexity and the demand for improvements. The Business Analyst will help implement best practices identified in an internal audit, including optimizing technology to improve customer experiences, expanding automated workflows to enhance efficiency, and incorporating user feedback into system enhancements. With 70 active enhancements and an average lead time of 303 days, existing staffing levels create bottlenecks.

Performance Impact

This role is expected to cut turnaround time for new Accela features, accelerating improvements that reduce delays, enhance online self-service, and automate manual steps, making the permitting process more efficient, and user-friendly in direct support of the City Council's priority to streamline and improve permitting for residents and businesses. By reducing delays, automating processes, and ensuring the system evolves to meet the City's needs, this position will deliver measurable service improvements for applicants navigating the permitting process.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Housing Element Implementation	1.00	0	163,983	0	213,974

Program: 5545 – Affordable Housing

This proposal adds 1.0 Staff Analyst II position to the Housing Division to provide support for the implementation of the Housing Element. State law changes have added more requirements to the Housing Element, resulting in a heavier workload in order for the City to remain in compliance and ensure continued certification of the Housing Element. This position would conduct research, plan and conduct stakeholder outreach, coordinate and manage consultants, staff Santa Clara Community Planning Collaborative meetings, and gather and organize data. The position is also anticipated to work with the City's Geographic Information System team to set up new layers, coordinate ordinance updates, draft staff reports, and prepare presentations for City Council.

Performance Impact

This position will play a role in maintaining the certification of the City's Housing Element and providing support to Housing staff to implement the key projects to remain in compliance with State laws.

Strategic Pillar: Promote and Enhance Economic, Housing and Transportation Development

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Building Division Onboarding and Training	0.00	15,300	13,770	0	13,770

Program: 5532 – Plan Review and Permit Services
5533 – Field Inspection

This proposal adds funding (both one-time and ongoing) for hardware, training, conference, and licensing costs associated with the position additions recommended as part of this operating budget.

Performance Impact

This increase will provide adequate equipment, training and work materials for the recommended new positions.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Planning Division Resource Reallocation to Building Division	0.00	0	13,619	0	14,563

Program: 5532 – Plan Review and Permit Services

This proposal adds 1.0 Office Specialist III and deletes 1.0 Office Specialist II in order to appropriately reflect the intended increase of work responsibilities performed, including additional research, data collection and statistical analysis. This position will assist the Planning division manager and other management staff with complex administrative functions, such as ensuring compliance with both federal and State reporting requirements. This proposal also shifts 0.50 FTE to the Building Division to offer more administrative support.

Performance Impact

This position change will allow for a higher level of work to be performed in this administrative capacity and provide support to both the Planning and Building Divisions.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Planning Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Complete Project Clearance Committee (PCC) Review within 30 days of application submittal and fees fully paid – *Delete for FY 2025/26*		73%	N/A	90%	N/A	N/A	N/A
Workload Measures							
Number of items forwarded to the Planning Commission		46	30	50	30	30	30
Number of items forwarded to a Development Review Hearing		71	44	40	45	45	45
Number of advanced-planning items sent to City Council		8	6	15	10	10	10
Number of non-advanced planning items sent to City Council		N/A	20	30	16	15	15
Number of items forwarded to the Historical and Landmarks Commission		16	9	15	20	18	18
Number of Planning Permit inquiries – *Delete for FY 2025/26*		4,177	N/A	9,000	N/A	N/A	N/A
Number of Code Enforcement cases opened		1,039	783	1,225	730	730	730
Number of Code Enforcement cases closed		1,007	781	1,164	730	730	730
Number of Email Inquiries – *New for FY 2025/26*		N/A	N/A	N/A	N/A	1,532	1,500
Number of Permit Center Appointments – *New for FY 2025/26*		N/A	N/A	N/A	N/A	245	265
Number of Permit Center Walk-Ins – *New for FY 2025/26*		N/A	N/A	N/A	N/A	91	111

Performance and Workload Measures

Building Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of short cycle plan checks performed within ten business days		93%	93%	90%	90%	90%	90%
Percent of regular cycle plan checks performed within target dates at 4, 6, 8, and 10 weeks[1]		85%	92%	85%	90%	90%	90%
Percent of code complaints responded to within two working days		91%	93%	80%	90%	90%	90%
Workload Measures							
Number of inspections performed the next working day – *Delete for FY 2025/26*		N/A	N/A	30,000	N/A	N/A	N/A

[1]*Regular cycle plan review times and target dates vary between four – ten weeks depending on project scope and valuation*

Performance and Workload Measures

Housing and Community Services Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percentage of audited Affordable Rental projects in compliance – *New for FY 2025/26*		N/A	N/A	N/A	85%	85%	85%
Ratio of households who have filled out the homelessness assessment for the first time, compared to households exiting homelessness – *New for FY 2025/26*		N/A	N/A	N/A	1.5	1.3	1.1
Workload Measures							
Number of new Neighborhood Conservation and Improvement Program (NCIP) loan applications processed – *Modified for FY 2025/26*		2	2	8	8	10	10
Number of new Below Market Purchase (BMP) affordable homes sold – *Modified for FY 2025/26*		4	1	7	9	3	3
Total Housing & Urban Development (HUD) funds invested in public services and capital improvement projects in Community Revitalization (Not including Multi-Family Development Loans) – *Modified for FY 2025/26*		$3.8 M	$3.8M	$3.8M	$3.8M	$2.5M	$2.0M
Number of clients receiving Fair Housing services including education, counseling, and enforcement of regulations		32	31	40	30	30	30
Number of affordable housing units in development pipeline – *Delete for FY 2025/26*		1,471	N/A	1,000	N/A	N/A	N/A
Funds invested in homelessness prevention and response (e.g., service connection, shelter, safe parking, transitional/interim housing, etc.) – *New for FY 2025/26*		N/A	N/A	N/A	$1.0M	$1.1M	$1.1M
Total number of homeless (or formally homeless) individuals being housed – *Delete for FY 2025/26*		148	N/A	150	N/A	N/A	N/A

Performance and Workload Measures

Housing and Community Services Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Number of rental units added to City's Affordable Housing inventory – *Modified for FY 2025/26*							
Extremely Low-Income Households (0-30% of AMI)		18	20	50	59	30	30
Very Low Average Median Income Households (30%-50% AMI)		59	20	50	135	80	80
Low Income Households (50%-80% of AMI)		84	158	100	20	100	100
Moderate Household Income (80% to 120% of AMI)		48	0	110	125	120	120
Number of Affordable Rental projects monitored for compliance – *New for FY 2025/26*		N/A	N/A	N/A	59	59	59
Number of Multi-Family project feasibility analyses and related transactions, including underwriting, loan restructurings, conversions, originations, recapitalizations, closings, refinancing, and payoffs – *New for FY 2025/26*		N/A	N/A	N/A	12	12	12
Total number of homelessness assessments completed for City of Santa Clara affiliated residents – *New for FY 2025/26*		N/A	N/A	N/A	502	530	560

This page is intentionally left blank.

Electric Utility Department

This page is intentionally left blank.

Electric Utility Department – Silicon Valley Power (SVP) Description

Since 1896, Silicon Valley Power (SVP) has provided electricity for residents and businesses in Santa Clara. The Electric Department has a budgeted staff of 235 employees who provide diverse services such as operating, maintaining and dispatching electric service including power plants, substations, transmission and distribution lines; engineering; system planning; administrative and financial management; marketing; customer services; power trading; outdoor Wi-Fi services; and dark fiber leasing services. All of these critical services work together to make SVP successful for the City and its businesses and residents.

Divisions and Services

Functionally, SVP is organized into four Divisions: Administrative & Business Services; Engineering and Project Management; Resource Planning and Engagement; and Utility Operations. For budget tracking purposes, SVP has one additional division, Revenue and Resources. Beginning in FY 2025/26, the Customer Development and Project Management Division was renamed to the Engineering and Project Management Division.

Administrative & Business Services Division Mission	Plan, develop, coordinate and support the administrative activities of the Department and fiduciary responsibility for the benefit and safety of the community and the employees.
Division Objectives	Develop plans using the Strategic Plan to achieve goals and objectives of the City of Santa Clara.
	Develop staff training plans to meet the growth opportunities within the City.
	Manage budget, contracts, payments, debt and maintain fiduciary controls to maintain financial health.

Engineering and Project Management Division Mission	Be an agile and trusted partner in connecting our customers. Focus on execution to complete new capital investments for increased infrastructure, substations and system capacity expansion.
Division Objectives	Enhance SVP's collaboration and connection with our customers and stakeholders leveraging transmission and distribution planning to facilitate electrification and decarbonization goals.
	Enhance data driven decision making to innovate, design and develop plans to optimize and expand the utility's physical assets. Maintain and update engineering design standards with GIS based maps and readily available digitized as-builts.
	Focus on our core work and electric utility capital improvement projects with program management to streamline processes, remove barriers and lower our costs.

Resource Planning and Engagement Division Mission	**Retain and attract customers to the Santa Clara electric system by supporting environmental improvement programs, customer services, and implementing a sound marketing and communication strategy to accomplish the goals of the City. Manage the adequacy and cost of fuel and electric resources in a competitive market.**
Division Objectives	Ensure adequate generation resources for reliable, economically competitive services to all SVP customers and meet all State and federal reliability and environmental compliance requirements.
	Optimize value of assets through power trading and scheduling and procure cost-competitive fuel resources for power production.
	Actively seek understanding of customers' valuation of energy service needs and amend the marketing plan as necessary to meet the needs of a dynamic marketplace, including technologies responsive to customer needs.
	Work with other public power agency partners to explore new generation and transmission resources to service growing sales and reduce SVP's risks and average costs.
Revenue and Resources Division Mission	**Centralized location for accounting and monitoring of revenue and expenses for resource and production of procured energy.**
Division Objectives	Manage and monitor resource expenses including Joint Power Authorities (JPA) and Power Purchase Agreements (PPA).
	Record and receive revenue.
Utility Operations Division Mission	**Provide safe and reliable electrical energy to the City of Santa Clara by maintaining and enhancing infrastructure to meet energy demands for our customers.**
Division Objectives	Maintain continuous efforts to improve system reliability by targeting system improvements, through scheduled maintenance of equipment according to its useful life cycle, and ongoing inspections.
	Strengthen the system through improved design, research of new technologies and systems, and implementation of new system and equipment.
	Maintain safety as the highest priority and a culture of compliance with all regulatory requirements.

Significant Accomplishments

- Successfully issued $130 million bond (2024A Bonds) to fund the design and equipment costs of SVP's system expansion projects following extensive financial and legal due diligence as well as collaboration with City Council, the Finance Department, bond counsel, underwriters, credit rating agencies, and other advisors.
- Performed review of resource transactions from previous fiscal years and added detail to link resource transactions to specific assets or generators and completed financial condition assessment including evaluation of reserves.
- Facilitated over 300 agreements, amendments, and related items including service agreements, leasing agreements, interconnection agreements, resource agreements, and requests for proposals during calendar year 2024.
- Developed processes to track contract balances and improve management of over fifty master service agreements with over $250 million in Council authorization.
- Launched a residential building electrification rebate program, residential EV charging rebate program, and a commercial solar rebate program, processing 114 rebates totaling $82,580 in FY 2023/24. Processed Multifamily and Commercial rebates for EV charging installations and provided technical assistance/custom planning site evaluations.
- Launched a Trade School Scholarship for income-qualified customers to support careers in the energy industry and increasing awareness of energy efficiency and renewable energy programs.
- Awarded three grants to high school students under the Student Grant Program for projects and outreach efforts focused on energy efficiency and renewable energy.
- Hosted annual Key Customer engagement meeting "State of the Utility" with SVP top 50 Key Account customers and launched bi-monthly growth expansion update meetings with large customers.
- Led a customer engagement campaign that incorporated public responses and helped shape the final submittal of the Integrated Resource Plan, a long-term plan outlining the City's energy use and actions for meeting the renewable and greenhouse-gas targets mandated by the State of California.
- Enrolled three (3) customers in 2023 for the 2024 program year and one (1) customer in 2024 for the 2025 program year in Option A of the Large Customer Renewable Energy (LCRE) Program that procures renewables on behalf of enrolled customers.
- Completed 32.27 miles of new dark fiber connections to five electric sites, seven water & sewer sites, six stormwater sites, and four smart park sites supporting the needs of key City services.
- Completed 33.79 miles of new dark fiber connections to six external customers to retain and attract technology companies to the City of Santa Clara.
- Extended the Outdoor Distributed Antenna System Agreement in order to continue to provide support for major telecommunication carriers operating in the City of Santa Clara.
- Hosted an in-person ribbon cutting community event celebrating SVP's 100th EV charger installation and sponsored the Silicon Valley Auto Show Ride & Drive at the Convention Center. Supported EV adoption community education through engagement, social media campaigns, digital marketing videos and direct mail.
- Funded $1.2 million for income-qualified used EVs and eBikes and state-wide "California Clean Fuels Rewards Program" for the expansion of an on-demand shuttle program "SV Hopper" into Santa Clara in partnership with the City of Cupertino and administered through VIA (Shuttle Operator).
- Continued the California Electric Vehicle Incentive Program (CALeVIP Program): EV charger rebates for commercial & multifamily properties and technical assistance resulting in four (4) applications with 24 connectors installed and $124,000 rebate funds issued, of which $80,000 was allocated to disadvantaged community (DAC) identified areas in Santa Clara; three (3) projects have received a milestone payment and are still under construction with $653,289 funds issued; and eight (8) projects with funds reserved. Enrolled thirty (30) new customers in the EV Charging Technical Assistance Program for multifamily and businesses customers and hosted one (1) educational webinar focused on EV charging for multifamily properties and EV charging for businesses.

- Expanded City-owned Electric Vehicle Supply Equipment (EVSE) infrastructure, including the installation of 22 Level 2 Electric Vehicle (EV) chargers totaling 42 connectors for public and City fleet use. Replaced 10 old combustion vehicles with all-electric vehicles for Police, Fire, Public Works, and other City departments as part of fleet electrification program.
- Negotiated and executed Casteneda Solar Power Purchase Agreement (PPA) and Grace Solar PPA. The Cimarron Wind Project PPA was re-negotiated and executed. These PPAs will assist SVP to meet expected load growth and meet resource adequacy requirements.
- Executed three-party small generator interconnection agreement (SGIA) between SVP, California Independent System Operator (CAISO), and PG&E for Grizzly Hydroelectric Project.
- Executed new gas transportation rate with PG&E for the Gianera Generating Station, Donald Von Raesfeld Power Plant (DVR), and Lodi Energy Center (LEC), significantly reducing the costs projected for operating these facilities through December 2026, saving approximately $34 million. In addition to benefiting SVP ratepayers, the negotiated rate structure also facilitates more efficient dispatch of several natural gas-powered plants, leading to a reduction in overall greenhouse gas emissions.
- Successfully decommissioned SVP's 7MW Cogeneration plant.
- Executed 10-year long-term rental agreement contract for Grape battery energy storage system (BESS) for up to 225 MW pending final assignment of deliverability by the CAISO.
- Developed centralized procedures for routine tasks related to all resource settlements and created summary workbooks for all settlement checkouts.
- Optimized the use of settlement software by addressing bugs in settlement reports and calculations and implemented a new SQL database to enable more efficient access to settlement data.
- Created a monthly variance report comparing actual and forecasted market power purchases, resource revenue, and fuel costs for in-town generation against the budget for the current fiscal year.
- Boosted employee safety engagement by achieving record participation of approximately 50 employees at the introduction to SVP Compliance Presentation, launching a new SharePoint site for Safety and Environmental Compliance, and revitalizing the SVP Safety Committee and its charter.
- Developed guidance and trained staff on Injury & Illness Reporting and three major compliance procedures across Safety, Environmental, and NERC Compliance (Accident/Incident Reporting, SF6 Compliance, and Cold Weather Preparedness).
- Protected critical infrastructure networks from over 87 million external potential threat actor entry attempts.
- Established collaborative participation in CAISO RC WEST Cyber Security Working Group and increased collaboration with the Department of Homeland Security and Federal Bureau of Investigation through the Northern California Regional Intelligence Center.
- Completed the SVP System Expansion Plan for CAISO Transmission Planning Process for FY 2024/25 and FY 2025/26 to project SVP’s load growth over the next decade for inclusion in the CAISO modeling.
- Completed construction of a storage area at the Utilities Corporation Yard for wooden utility poles allowing SVP to maintain compliance with storm water pollution rules.
- Energized 5 customer-dedicated substations and constructed any necessary transmission line extensions so SVP can continue to provide consistent service for customers pursuing large infrastructure projects and promote future investment and expansion within the City.
- Re-built Serra Substation to serve the changing customer load requirements and improve system reliability. The rebuild included the construction of a second transformer bank, replacement of switchgear, and the installation of a new control room.
- Established a summer assessment program for load management which considers projected load in relation to new project and maintenance work to better ensure grid reliability and minimize the possibility of outage and load

curtailment during the months where energy consumption is the highest.

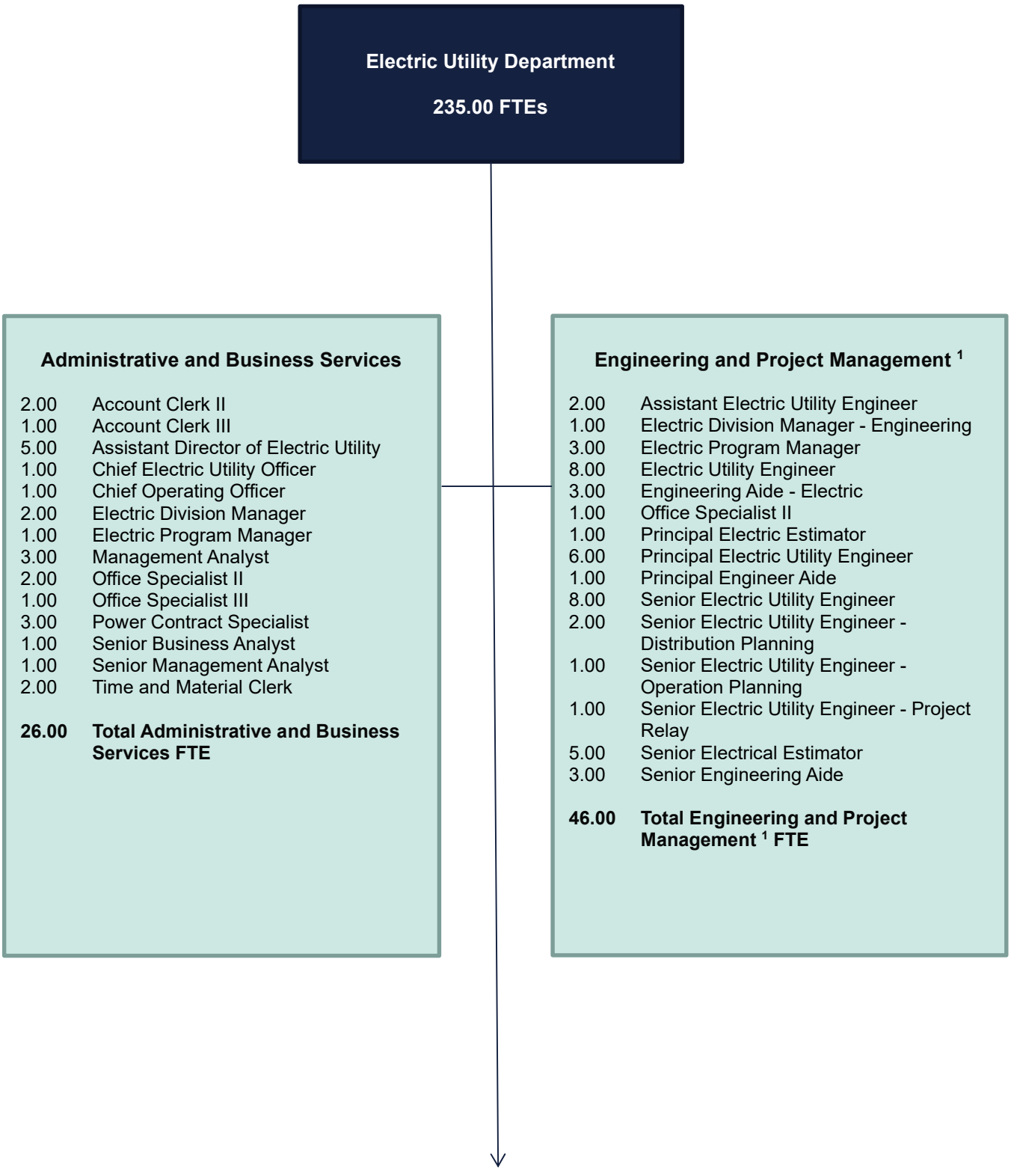
- Completed over 160 communication improvements for information flow for the metering program in the Operations Division.
- Conducted over 35 switchgear and major maintenance activities for 12 KV customers.
- Upgraded over 5,000 meters to the Advanced Metering Infrastructure system. Installed gatekeepers across the city to collect meter data and enhance efficiency. Acquired new testing equipment to verify the operation and accuracy of distribution and sub-transmission metering for billing purposes.
- Completed corrosion repairs at Kifer Receiving Station, and the Uranium and Central substations. Replaced circuit breakers at Central substation. Constructed four new remote panels for interconnection projects.
- Replaced battery banks at Raymond, Central, Duane, Northwestern substation and mobile battery trailer.
- Successfully met 100% of maintenance inspection goals, identifying critical infrastructure needing repair. Developed a comprehensive long-term plan to address these needs and ensure future reliability and efficiency.
- Completed the commissioning of the control system upgrade at DVR Power Plant. This included a complete hardware replacement of the gas compressor, water treatment, duct burners and chiller controls. The upgrade also involved converting and integrating the logic to Ovation automation platform to the main distribution control system for DVR. This upgrade helps the operators by consolidating the DVR plant controls to a single system rather than 4 independent systems, and it also offers improved transparency for troubleshooting issues.
- Completed the overhaul of the DVR cooling tower, which included replacing degraded support beams, cooling tower fill, fan motors, fan blades, and hubs. After performance testing, the cooling tower is now operating at near brand-new performance metrics.
- Replaced the Selective Catalytic Reduction (SCR) catalyst on two (2) heat recovery steam generators at DVR. These SCR systems efficiently remove nitrogen oxides from the flue gas emitted by the power plant, ensuring compliance, easier control of NOx emissions and reduced ammonia consumption.
- Replaced direct-buried cables in Maplewood Dr and Tanoak, Estella Drive, Glorietta Circle Phase 4. Completed construction for residential development for Gateway Crossing – Phase 1, and commercial projects including Related, The Station, Summerhill, Greystar of Tasman East Project, and 2900 Semiconductor Dr.

Significant Objectives

- Facilitate a second debt issuance to fund construction costs related to SVP's system expansion projects. Continue to evaluate the amount and timing of the second bond based on construction timelines and financial liquidity analysis.
- Complete SVP System Expansion Plan Report Transmission Planning Process FY2025/26 for short and long-term planning horizon years 2026, 2029, 2034, and 2039 to meet SVP forecasted peak demand of 884 MW, 1,057 MW, 1,409 MW, and 1,670 MW respectively.
- Participate in monthly engagement on the CAISO planning process so that direction is provided to participating transmission owners to develop and construct projects to increase bulk electric system transmission capacity to serve Santa Clara's electric load growth.
- Complete SVP's 50 MW Kifer Battery Energy Storage System Project (BESS) located at 3025 Raymond Street. The project will provide multiple benefits by serving peak loads, increasing the use of renewable energy, and improving system resiliency. The project aims to complete designs, order long-lead equipment, and begin construction for a commercial operation date in Q1, 2026.
- Proactively maintain SVP's fleet of turbines and generators according to Original Equipment Manufacturer (OEM) recommendations, providing for highly reliable power generation resources within the SVP electric system.
- Provide leadership to support the department's resources by implementing staff development and succession planning to develop skills and enhance knowledge.
- Provide construction and commissioning support of multiple substation construction projects.
- Develop design standards for use in substations.
- Provide enhanced vegetation management and maintenance of transmission lines in the City of Santa Clara and remote locations, including Glenn and Tehama Counties. Improve inspection programs by targeting problematic circuits with outage data and managing work proactively using maintenance management software.
- Roll out a comprehensive substation maintenance plan including enhanced monitoring, phased end-of-life replacement, critical spare parts evaluation, and reporting.
- Identify and execute replacement strategy for SCADA communications system used by SVP System Control.
- Proactively work to identify and eliminate system reliability risks through engineered solutions and data-driven models.
- Continue to ensure wholesale trading activities comply with Council-approved policy and regulations, minimize SVP's credit exposure, monitor counterparty credit risk, and ensure compliance with CAISO tariff and regulations.
- Continue to provide energy efficiency education and programs to customers to help them reduce their energy use and lower their electric bills, promote renewable energy options, investigate emerging technologies, and provide assistance to qualified low-income customers to reduce the burden of their electric bills.
- Participate and comply with the California Air Resources Board (CARB) Low Carbon Fuel Standard (LCFS) Program to develop, educate, and foster the adoption of electrification as the transportation fuel.
- Meet state regulatory requirements for renewable resources and carbon reduction targets while keeping SVP cost competitive.

Budget Highlights

- Engage contractors to perform maintenance activities of SVP's distribution system to complete work orders for the underground and overhead electric infrastructure that will enable staff to focus on performing inspections. The inspections focus on assessing the integrity of poles, evaluating the condition of underground cables and conduits, and examining the structural soundness of manholes and electric boxes. The increased focus on inspections will support proactive preventive maintenance - enhancing safety, reliability of the electrical grid, and extending the system's operational life while reducing the risk of outages.
- Negotiate and execute a new lease agreement to relocate engineering and administrative staff to a larger office space. Ongoing funding is requested to cover the increased rent for a 50,000 sq. ft. building (increasing from 32,500 sq. ft.). One-time funding is requested for moving expenses and capital improvements. The current office space is insufficient, leading to shared cubicles and inadequate meeting and training rooms. The additional space will accommodate SVP's increased staff and student internship program to meet operational needs.
- Secure staging and storage space for materials and equipment to support extensive capital and operational maintenance programs. A lease will be negotiated and executed with an initial 5-year term and options to renew for up to 10 years, ensuring future flexibility. New funding is required to cover lease payments, site maintenance, and necessary modifications.
- A purchase and sale agreement was approved by Council on December 3, 2024 in RTC 24-1117 for the property at 2900-2930 Lafayette St, which includes a 43,999 sq. ft. lot and a 153,375 sq. ft. building. Annual funding will be allocated to a commercial property manager to support existing tenants, carry out maintenance, and prepare additional spaces for use. Due to space constraints around current generating and receiving stations, SVP may use this property for other infrastructure projects and ongoing system expansion.
- Acquire a 210,830 sq. ft. lot (4.84 acres) at 525 Mathew St, Santa Clara. The property has an existing connection to the SVP electric system and CAISO that may be used for future expansion of SVP facilities such as power generation and battery storage which will help meet renewable energy compliance and anticipated load growth. Until these facilities can be used for power generation or battery storage, the site can be used for storing materials and equipment for major capital projects.
- Increase reserve contributions to the Rate Stabilization Reserve that is used to absorb short-term revenue shortfalls and is designed to help stabilize utility rates and avoid wide swings in rates charged to SVP customers. Establish the Grizzly Project and Tie Line Reserve to cover the replacement of approximately 4.2 miles of 115kV transmission line (referred to as the Grizzly Tie Line) that interconnects with PG&E's transmission system and other Grizzly assets. This reserve may fund costs of other Grizzly Project facilities such as to replace end of life assets. The target for this reserve is based on replacement values primarily attributed to the transmission line and will be evaluated as needed by SVP.



[1] Beginning FY 2025/26, the Customer Development and Project Management Division was renamed to the Engineering and Project Management Division

Resource Planning and Engagement

1.00	Business Analyst - Fiber
1.00	Business Analyst - Public Benefits
1.00	Communications Coordinator
3.00	Electric Division Manager
4.00	Electric Program Manager
1.00	Electric Utility Engineer
1.00	Energy Conservation Coordinator
1.00	Energy Conservation Specialist
1.00	Engineering Aide - Fiber
2.00	Fiber Splicing Technician
2.00	Key Customer Representative
1.00	Office Specialist III
1.00	Power Account Clerk I
1.00	Power Account Clerk III
6.00	Power System Scheduler/Trader
1.00	Power Trader
1.00	Principal Electric Utility Engineer
2.00	Principal Power Analyst
1.00	Resource Analyst II
1.00	Risk Control Analyst
1.00	Senior Business Analyst
2.00	Senior Electric Division Manager
1.00	Senior Electric Division Manager - Marketing
1.00	Senior Electric Utility Engineer - Fiber
1.00	Senior Key Customer Representative
1.00	Senior Power System Scheduler / Trader
3.00	Senior Resource Analyst
2.00	Service Coordinator - Inspector Fiber
1.00	Utility Locator

46.00 Total Resource Planning and Engagement FTE

Utility Operations

1.00	Compliance Manager
1.00	Database Administrator
7.00	Electric and Water System Operator
4.00	Electric Crew Foreperson
6.00	Electric Division Manager
2.00	Electric Maintenance Worker
3.00	Electric Meter Technician
5.00	Electric Program Manager
1.00	Electric Utility Engineer
2.00	Electric Utility Equipment Operator
9.00	Electric Utility Generator Technician
4.00	Electric Utility Helper/Driver
3.00	Electric Utility Network Administrator
5.00	Electric Utility Program Analyst
7.00	Electrician
14.00	Journey Lineworker
1.00	Journey Lineworker Apprentice
1.00	Management Analyst
2.00	Meter Data Analyst
1.00	Office Specialist II
1.00	Principal Utility Information System Manager
2.00	Senior Electric and Water System Operator
4.00	Senior Electric Division Manager
1.00	Senior Electric Meter Technician
1.00	Senior Electric Utility Engineer - Generation
5.00	Senior Electric Utility Generation Tech
2.00	Senior Electrician Technician
3.00	Senior Energy Systems Analyst
2.00	Senior Instrument and Control Technician
1.00	Senior Materials Handler
4.00	Service Coordinator - Inspector
3.00	Staff Aide II
2.00	Troubleshooter
1.00	Underground Crew Leader
6.00	Utility Electrician Technician

117.00 Total Utility Operations FTE

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Administrative and Business Services Division							
1311	Financial Services	1,167,637	1,793,411	1,680,754	(6.3%)	1,744,563	3.8%
1316	Administrative Services	53,318,824	58,082,726	85,470,813	47.2%	74,204,984	(13.2%)
Total Administrative and Business Services Division		**54,486,461**	**59,876,137**	**87,151,567**	**45.6%**	**75,949,547**	**(12.9%)**
Engineering and Project Management Division [1]							
1361	Engineering [2]	10,559,430	13,339,909	14,569,130	9.2%	15,170,696	4.1%
Total Engineering and Project Management Division [1]		**10,559,430**	**13,339,909**	**14,569,130**	**9.2%**	**15,170,696**	**4.1%**
Utility Operations Division							
1324	Utility Compliance [3]	1,997,880	3,499,295	3,233,290	(7.6%)	3,348,659	3.6%
1351	Systems Support	4,874,506	6,980,929	7,491,556	7.3%	7,779,254	3.8%
1362	Power System Controls	4,928,503	7,238,207	6,596,251	(8.9%)	6,839,290	3.7%
1371	Metering [4]	1,822,805	2,057,929	2,689,704	30.7%	2,771,325	3.0%
1372	Substation Maintenance	6,299,235	11,977,115	10,844,019	(9.5%)	11,217,532	3.4%
1376	Transmission & Distribution	16,299,731	21,237,627	24,835,566	16.9%	25,976,567	4.6%
1377	Generation [5]	18,308,265	18,643,978	21,859,873	17.2%	22,626,057	3.5%
Total Utility Operations Division		**54,530,925**	**71,635,080**	**77,550,259**	**8.3%**	**80,558,684**	**3.9%**
Resource Planning and Engagement Division							
1312	Public Benefits	13,197,161	38,275,647	16,495,730	(56.9%)	17,486,785	6.0%
1313	Key Accounts	2,095,463	2,515,104	2,183,513	(13.2%)	2,334,789	6.9%
1315	LCRE Program	206,250	2,015,700	0	(100.0%)	0	0.0%
1317	Fiber Program	9,345,722	4,847,058	5,303,877	9.4%	5,609,116	5.8%
1319	Electric Vehicle Program [6]	713,751	3,896,043	739,496	(81.0%)	748,416	1.2%
1325	Greenhouse Gas Program	15,279,619	26,654,609	41,109,962	54.2%	22,734,599	(44.7%)
1356	Resource Management	11,624,876	12,837,185	13,105,421	2.1%	13,699,894	4.5%
1358	Risk Management and Settlements	2,905,064	4,137,919	3,861,334	(6.7%)	4,004,535	3.7%
Total Resource Planning and Engagement Division		**55,367,906**	**95,179,265**	**82,799,333**	**(13.0%)**	**66,618,134**	**(19.5%)**

[1] *In FY 2025/26, Customer Development and Project Management Division was renamed to Engineering and Project Management Division*
[2] *In FY 2025/26, Program 1361 SVP Engineering was renamed Engineering*
[3] *In FY 2025/26, Program 1324 Electric Compliance was renamed Utility Compliance*
[4] *In FY 2025/26, Program 1371 Communications & Meter Technical Support was renamed Metering*
[5] *In FY 2025/26, Program 1377 Generation Maintenance was renamed Generation*
[6] *In FY 2025/26, Program 1319 SVP Electric Vehicle Program was renamed Electric Vehicle Program*

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Revenue and Resources Division						
1321 Revenues and Resources Costs	457,447,208	81,475,831	71,958,435	(11.7%)	110,822,442	54.0%
1326 Resource and Production	27,402,685	440,661,261	476,271,415	8.1%	542,532,255	13.9%
Total Revenue and Resources Division	**484,849,893**	**522,137,092**	**548,229,850**	**5.0%**	**653,354,697**	**19.2%**
Total by Division / Program	**659,794,615**	**762,167,483**	**810,300,139**	**6.3%**	**891,651,758**	**10.0%**
Dollars by Fund						
Electric Utility Fund	630,604,608	693,341,184	751,954,951	8.5%	850,681,958	13.1%
Electric Operating Grant Trust Fund	29,190,007	68,826,299	58,345,188	(15.2%)	40,969,800	(29.8%)
Total by Fund	**659,794,615**	**762,167,483**	**810,300,139**	**6.3%**	**891,651,758**	**10.0%**
Dollars by Category						
Salary and Benefits						
Salary	29,703,578	42,185,939	46,922,819	11.2%	49,307,789	5.1%
As-Needed	276,208	1,642,000	902,000	(45.1%)	978,000	8.4%
Overtime	8,154,652	8,140,300	9,360,000	15.0%	10,090,000	7.8%
Retirement	11,871,745	15,028,306	16,579,929	11.9%	15,933,484	(3.4%)
Health Allocation	3,201,497	4,809,060	5,500,931	14.4%	5,936,248	7.9%
Medicare	673,820	848,839	846,578	(0.3%)	891,487	5.3%
Social Security	1,759,434	2,554,488	2,896,719	13.4%	2,964,055	2.3%
Other Benefits	1,571,368	1,873,311	2,342,845	12.1%	2,482,374	3.1%
Total Salary and Benefits	**57,212,302**	**77,082,243**	**85,351,821**	**10.7%**	**88,583,437**	**3.8%**
Non-Personnel						
Materials/Services/Supplies	37,865,780	63,583,274	51,683,655	(18.7%)	54,753,550	5.9%
Resource/Production	406,269,579	440,661,261	479,618,515	8.8%	546,013,855	13.8%
Interfund Services	12,224,315	12,821,739	16,991,891	32.5%	17,317,598	1.9%
Transfers to Other Funds	113,064,817	130,207,903	120,201,401	(7.7%)	140,608,825	17.0%
CLT and Franchise	33,143,505	35,799,063	41,371,856	15.6%	44,342,493	7.2%
Capital Outlay	14,317	2,012,000	15,081,000	649.6%	32,000	(99.8%)
Total Non-Personnel	**602,582,313**	**685,085,240**	**724,948,318**	**5.8%**	**803,068,321**	**10.8%**
Total by Category	**659,794,615**	**762,167,483**	**810,300,139**	**6.3%**	**891,651,758**	**10.0%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program						
Administrative and Business Services Division						
1311	Financial Services	5.00	7.00	6.00	(1.00)	6.00
1316	Administrative Services	16.00	16.00	20.00	4.00	20.00
Total Administrative and Business Services Division		**21.00**	**23.00**	**26.00**	**3.00**	**26.00**
Engineering and Project Management Division [1]						
1361	Engineering [2]	41.00	41.00	46.00	5.00	46.00
Total Engineering and Project Management Division		**41.00**	**41.00**	**46.00**	**5.00**	**46.00**
Utility Operations Division						
1324	Utility Compliance [3]	8.00	8.00	7.00	(1.00)	7.00
1351	Systems Support	14.00	14.00	15.00	1.00	15.00
1362	Power System Controls	14.00	15.00	12.00	(3.00)	12.00
1371	Metering [4]	6.00	6.00	6.00	0.00	6.00
1372	Substation Maintenance	21.00	19.00	21.00	2.00	21.00
1376	Transmission & Distribution	31.00	32.00	32.00	0.00	32.00
1377	Generation [5]	22.00	22.00	24.00	2.00	24.00
Total Utility Operations Division		**116.00**	**116.00**	**117.00**	**1.00**	**117.00**
Resource Planning and Engagement Division						
1312	Public Benefits	4.00	4.00	6.00	2.00	6.00
1313	Key Accounts	7.00	7.00	6.50	(0.50)	6.50
1317	Fiber Program	10.00	10.00	10.00	0.00	10.00
1319	Electric Vehicle Program [6]	1.00	1.00	0.50	(0.50)	0.50
1325	Greenhouse Gas Program	1.00	1.00	0.50	(0.50)	0.50
1356	Resource Management	15.00	14.00	15.50	1.50	15.50
1358	Risk Management and Settlements	6.00	6.00	7.00	1.00	7.00
Total Resource Planning and Engagement Division		**44.00**	**43.00**	**46.00**	**3.00**	**46.00**
Total by Division / Program		**222.00**	**223.00**	**235.00**	**12.00**	**235.00**

[1] *In FY 2025/26, Customer Development and Project Management Division was renamed to Engineering and Project Management Division*
[2] *In FY 2025/26, Program 1361 SVP Engineering was renamed Engineering*
[3] *In FY 2025/26, Program 1324 Electric Compliance was renamed Utility Compliance*
[4] *In FY 2025/26, Program 1371 Communications & Meter Technical Support was renamed Metering*
[5] *In FY 2025/26, Program 1377 Generation Maintenance was renamed Generation*
[6] *In FY 2025/26, Program 1319 SVP Electric Vehicle Program was renamed Electric Vehicle Program*

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
Electric Utility Fund	216.00	217.00	228.00	11.00	228.00
Electric Operating Grant Trust Fund	6.00	6.00	7.00	1.00	7.00
Total by Fund	**222.00**	**223.00**	**235.00**	**12.00**	**235.00**
Position Classification					
Account Clerk II	2.00	2.00	2.00	0.00	2.00
Account Clerk III	1.00	1.00	1.00	0.00	1.00
Assistant Director Electric - Business Services	1.00	1.00	1.00	0.00	1.00
Assistant Director Electric - Engineering and Project Management	1.00	1.00	1.00	0.00	1.00
Assistant Director Electric - Energy Distribution	1.00	1.00	1.00	0.00	1.00
Assistant Director Electric - Planning and Strategic Services	1.00	1.00	1.00	0.00	1.00
Assistant Director Electric - System Expansion	0.00	1.00	1.00	0.00	1.00
Assistant Electric Utility Engineer	1.00	1.00	2.00	1.00	2.00
Business Analyst - Fiber	1.00	1.00	1.00	0.00	1.00
Business Analyst - Public Benefits	1.00	1.00	1.00	0.00	1.00
Chief Operating Officer	1.00	1.00	1.00	0.00	1.00
Chief Electric Utility Officer	1.00	1.00	1.00	0.00	1.00
Communications Coordinator	1.00	1.00	1.00	0.00	1.00
Compliance Manager	1.00	1.00	1.00	0.00	1.00
Database Administrator	1.00	1.00	1.00	0.00	1.00
Electric and Water System Operator	7.00	7.00	7.00	0.00	7.00
Electric Crew Foreperson	4.00	4.00	4.00	0.00	4.00
Electric Division Manager	10.00	10.00	11.00	1.00	11.00
Electric Division Manager - Engineering	1.00	1.00	1.00	0.00	1.00
Electric Maintenance Worker	2.00	2.00	2.00	0.00	2.00
Electric Meter Technician	3.00	3.00	3.00	0.00	3.00
Electric Program Manager	16.00	13.00	13.00	0.00	13.00
Electric Utility Engineer	7.00	7.00	10.00	3.00	10.00
Electric Utility Equipment Operator	2.00	2.00	2.00	0.00	2.00
Electric Utility Generator Technician	9.00	9.00	9.00	0.00	9.00
Electric Utility Helper/Driver	4.00	4.00	4.00	0.00	4.00
Electric Utility Network Administrator	3.00	3.00	3.00	0.00	3.00
Electric Utility Program Analyst	5.00	5.00	5.00	0.00	5.00
Electrician	7.00	7.00	7.00	0.00	7.00
Energy Conservation Coordinator	1.00	1.00	1.00	0.00	1.00

Position Summary

Position Classification	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Energy Conservation Specialist	1.00	1.00	1.00	0.00	1.00
Engineering Aide	0.00	0.00	0.00	0.00	0.00
Engineering Aide - Electric	3.00	3.00	3.00	0.00	3.00
Engineering Aide - Fiber	1.00	1.00	1.00	0.00	1.00
Fiber Splicing Technician	2.00	2.00	2.00	0.00	2.00
Journey Lineworker	12.00	14.00	14.00	0.00	14.00
Journey Lineworker Apprentice	3.00	1.00	1.00	0.00	1.00
Key Customer Representative	2.00	2.00	2.00	0.00	2.00
Management Analyst	4.00	4.00	4.00	0.00	4.00
Meter Data Analyst	2.00	2.00	2.00	0.00	2.00
Office Specialist II	4.00	4.00	4.00	0.00	4.00
Office Specialist III	2.00	2.00	2.00	0.00	2.00
Power Account Clerk I	1.00	1.00	1.00	0.00	1.00
Power Account Clerk III	1.00	1.00	1.00	0.00	1.00
Power Contract Specialist	1.00	1.00	3.00	2.00	3.00
Power System Scheduler/Trader	6.00	6.00	6.00	0.00	6.00
Power Trader	2.00	1.00	1.00	0.00	1.00
Principal Electric Estimator	1.00	1.00	1.00	0.00	1.00
Principal Electric Utility Engineer	5.00	6.00	7.00	1.00	7.00
Principal Engineer Aide	1.00	1.00	1.00	0.00	1.00
Principal Power Analyst	1.00	1.00	2.00	1.00	2.00
Principal Utility Information System Manager	1.00	1.00	1.00	0.00	1.00
Project Manager	0.00	0.00	0.00	0.00	0.00
Resource Analyst II	1.00	1.00	1.00	0.00	1.00
Risk Control Analyst	1.00	1.00	1.00	0.00	1.00
Senior Business Analyst	1.00	1.00	2.00	1.00	2.00
Senior Electric and Water System Operator	2.00	2.00	2.00	0.00	2.00
Senior Electric Division Manager	3.00	6.00	6.00	0.00	6.00
Senior Electric Division Manager - Marketing	1.00	1.00	1.00	0.00	1.00
Senior Electric Meter Technician	1.00	1.00	1.00	0.00	1.00
Senior Electric Utility Engineer	7.00	7.00	8.00	1.00	8.00
Senior Electric Utility Engineer - Control	0.00	0.00	0.00	0.00	0.00
Senior Electric Utility Engineer - Distribution Planning	2.00	2.00	2.00	0.00	2.00
Senior Electric Utility Engineer - Fiber	1.00	1.00	1.00	0.00	1.00
Senior Electric Utility Engineer - Generation	1.00	1.00	1.00	0.00	1.00
Senior Electric Utility Generation Tech	5.00	5.00	5.00	0.00	5.00

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Position Classification					
Senior Electric Utility Engineer - Operation Planning	1.00	1.00	1.00	0.00	1.00
Senior Electric Utility Engineer - Project Relay	1.00	1.00	1.00	0.00	1.00
Senior Electrical Estimator	5.00	5.00	5.00	0.00	5.00
Senior Electrician Technician	2.00	2.00	2.00	0.00	2.00
Senior Energy Systems Analyst	3.00	3.00	3.00	0.00	3.00
Senior Engineering Aide	3.00	3.00	3.00	0.00	3.00
Senior Instrument and Control Technician	2.00	2.00	2.00	0.00	2.00
Senior Key Customer Representative	1.00	1.00	1.00	0.00	1.00
Senior Management Analyst	1.00	1.00	1.00	0.00	1.00
Senior Materials Handler	1.00	1.00	1.00	0.00	1.00
Senior Power System Scheduler / Trader	1.00	1.00	1.00	0.00	1.00
Senior Resource Analyst	2.00	2.00	3.00	1.00	3.00
Service Coordinator - Inspector	4.00	4.00	4.00	0.00	4.00
Service Coordinator - Inspector Fiber	2.00	2.00	2.00	0.00	2.00
Staff Aide II	3.00	3.00	3.00	0.00	3.00
Time and Material Clerk	2.00	2.00	2.00	0.00	2.00
Troubleshooter	2.00	2.00	2.00	0.00	2.00
Underground Crew Leader	1.00	1.00	1.00	0.00	1.00
Utility Electrician Technician	6.00	6.00	6.00	0.00	6.00
Utility Locator	1.00	1.00	1.00	0.00	1.00
Total Positions	**222.00**	**223.00**	**235.00**	**12.00**	**235.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	223.00	762,167,483
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Capital Outlay - Miscellaneous Tools, Corona Camera, SF6 imaging camera, SF6 Gas Cart, Digger Derrick, Bucket Truck, and trailer		(1,875,000)
One time Transfer to the General Fund for Position Adds		(383,129)
One time Transfer to the Streets and Highways Capital Fund for Cupertino-Santa Clara On-Demand Shuttle Project		(808,855)
Ongoing Cost Adjustments		
Salary and benefits adjustments		4,528,110
Addition of 12.0 FTE from RTC 24-742 (Approved by City Council August 20, 2024) - Add 1.0 Principal Electric Utility Engineer - Add 1.0 Senior Electric Utility Engineer - Add 3.0 Electric Utility Engineer - Add 1.0 Assistant Electric Utility Engineer - Add 1.0 Electric Division Manager - Add 1.0 Senior Resource Analyst - Add 1.0 Principal Power Analyst - Add 1.0 Senior Business Analyst - Add 2.0 Power Contract Specialist	12.00	3,741,468
Change in resources purchased and generation and pumping expenses		38,957,254
Contribution In Lieu increase		5,572,793
Change in debt service transfer due to reflect financing schedule		4,964,401
Net increase to various transfers for EV replacements and renewable power purchases		4,496,449
Changes in services from other funds - cost allocation plan		3,062,201
Net increase in various interfund services allocations		1,107,951
Net increase in Materials Services and Supplies		842,855
Reduced transfer to various capital improvement programs due to project schedule changes		(18,275,368)
Change in Mandated Program costs		(9,793,600)
Decrease to Contractual Services		(3,702,400)
Net Decrease to Maintenance		(2,496,474)
Decrease in Capital Outlay		(56,000)
Total Base Budget Adjustments	**12.00**	**29,882,656**
Total FY 2025/26 Base Budget	**235.00**	**792,050,139**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Service Level Changes		
Land Acquisition		14,000,000
New Office Lease		2,050,000
Underground and Overhead Inspection and Maintenance		1,500,000
New Property Lease and Management		700,000
Total Service Level Changes	**0.00**	**18,250,000**
Total FY 2025/26 Proposed Budget	**235.00**	**810,300,139**
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
One Time Land Acquisition		(14,000,000)
One Time New Office Lease Moving Expenses and Improvements		(1,050,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		3,231,616
Change in resources purchased and generation and pumping expenses		66,395,340
Increased transfer to various capital improvement programs due to project schedule changes		38,890,370
Contribution In Lieu increase		2,970,637
Increase to Contractual Services		1,077,400
Change in Mandated Program costs		1,058,300
Net increase in Materials Services and Supplies		704,195
Changes in services from other funds - cost allocation plan		249,801
Net increase in various interfund services allocations		75,906
Debt service transfer due to reflect financing schedule		14,637
Decrease to transfers for renewable power purchases		(18,497,583)
Capital Outlay		(49,000)
Total Base Adjustments	**0.00**	**81,071,619**
Total FY 2026/27 Base Budget	**235.00**	**891,371,758**
FY 2026/27 Service Level Changes		
New Office Lease		35,000
Underground and Overhead Inspection and Maintenance		245,000
Total Service Level Changes	**0.00**	**280,000**
Total FY 2026/27 Proposed Budget	**235.00**	**891,651,758**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Land Acquisition	0.00	14,000,000	0	0	0

Program: 1316 – Administrative Services

This action provides funding for SVP to acquire land at 525 Mathew St., Santa Clara that includes a 210,830 sq. ft. lot (4.84 acres). The property is situated in a strategic location to support SVP's system needs. There is an existing connection to the SVP electric system and California Independent System Operator (CAISO) that may be used for future expansion of SVP facilities such as power generation and battery storage. SVP can use these future assets to meet renewable energy compliance requirements and provide energy for expected load growth. In the interim, SVP may use this site for storage needs of material and equipment for its major capital improvement projects. Prior to transferring ownership, the current owner will be responsible for delivering a fully demolished site including foundations, which SVP can use upon completion of the demolition.

Performance Impact

Purchasing this site will allow SVP to remain agile and provide reliable power through its electrical system that may support existing and additional load growth requests.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
New Office Lease	0.00	1,050,000	1,000,000	0	1,035,000

Program: 1316 – Administrative Services

This action adds funding for SVP to relocate from its existing leased office space for administrative and engineering staff to a larger space. Funding is included for executing a lease agreement and required tenant improvements. One-time funding is requested for moving expenses and capital improvements to complete the transition to meet operational needs. Ongoing expenses are associated with the increase in rent due to the move from a 32,500 sq. ft. facility to a 50,000 sq. ft. facility. The additional space is needed to accommodate SVP increased staff levels; SVP added 21 new positions over the last three years and supports a student internship program.

The current office space is insufficient, resulting in multiple employees sharing individual cubicles, inadequate meeting and training rooms, and requiring updates to meet SVP's operational needs.

Performance Impact

Renovating and moving to a larger office space will allow SVP to accommodate the growing number of employees and facilitate a smooth transition to support operations.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Augment Underground and Overhead Inspection and Maintenance	0.00	0	1,500,000	0	1,745,000

Program: 1376 – Transmission & Distribution

This action provides funding to augment the current maintenance program for proactive maintenance of underground and overhead electric infrastructure. Using contractors for some maintenance activities enables staff to focus on inspections. The inspections include assessing the integrity of poles, evaluating the condition of underground cables and conduits, and examining the structural soundness of manholes and electric boxes to maintain safety and reliability of the electrical grid. Annually, SVP Transmission and Distribution crews conduct detailed inspections of 20% of the electrical system and patrol inspections of the remaining 80%. Maintenance work orders are generated for tasks identified during these inspections. This action will allow for increased support to complete and perform preventive maintenance tasks that are essential for ensuring safety, enhancing reliability, and extending the operational useful life of the transmission and distribution system. Furthermore, this proactive approach reduces the risk of outages.

Performance Impact

Adding additional outside resources, and additional equipment supports to underground and overhead maintenance ensures the integrity of the distribution system and minimize the risk of outages.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
New Property Lease and Management	0.00	0	700,000	0	700,000

Program: 1316 – Administrative Services

This action adds funding for SVP to obtain space for staging and storage of material and equipment to support SVP's extensive capital and operational maintenance programs. In January 2025, Council authorized staff to negotiate and execute a lease (RTC 25-1053) with an initial five-year term and options to renew for up to 10 years to provide flexibility for future needs. Funding of $600,000 will support lease payments as well as site maintenance and modifications as needed.

On December 3, 2024, in RTC 24-1117, Council authorized SVP to execute a purchase and sale agreement for property located at 2900-2930 Lafayette St. that consists of a 43,999 sq. ft. lot with a 153,375 sq. ft. building. This proposal provides funding of $100,000 annually to enter into an agreement with a commercial property manager to support the existing tenants within the building, perform maintenance activities, and setup for other space uses. Due to space constraints around existing generating and receiving stations, SVP may use this site for other infrastructure projects and support ongoing system expansion capital projects.

Performance Impact

Leasing open space and acquiring new property will support SVP's system growth strategy plan to complete critical capital improvement projects and SVP's continuing improvements in preventative maintenance activities.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Performance and Workload Measures

Administrative & Business Services Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Maintain bond rating (Fitch Ratings)		"AA−" Rating	"AA−" Rating	"AA−" Rating	"AA−" Rating	"AA−" Rating	"AA−" Rating
Maintain debt service coverage ratio on senior and subordinate debt		2.01	6.69	2.0	2.0	1.10	1.10
Submit annual bond disclosures as required by due dates		100%	100%	100%	100%	100%	100%
Timely, accurate submittal of various State, local and federal agency reports		100%	100%	100%	100%	100%	100%
Meet American Public Power Association Public Power Provider (RP3) and NWPPA standards of performance		100%	100%	100%	100%	100%	100%
Workload Measures							
Generate and submit bond disclosures as required by the continuing disclosure agreement for all SVP and JPA revenue bonds		8	13	13	9	9	10
Actively participate in all JPA governing boards		3	3	3	3	3	3
Actively participate in community events		100%	100%	100%	100%	100%	100%

Performance and Workload Measures

Engineering and Project Management Division[1]							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Annual fiber lease gross revenues		$3.19M	$3.25M	$3.11M	$3.28M	$3.32M	$3.35M
Percent of fiber system availability		98%	99.5%	100%	100%	100%	100%
Deliver fiber service order estimates within two weeks of initial request		100%	100%	100%	100%	100%	100%
Complete first encroachment review within 15 days		100%	99%	100%	100%	100%	100%
Workload Measures							
Substation drawing updates		315	300	300	300	300	300
Design and construction standard document release		2	5	150	5	5	5
Customer/Developer estimates released for requested work		148	120	125	130	125	125
Encroachment permit reviews completed (incl. resubmittals)		371	594	600	600	600	600
Substructure estimates mapped; city work estimates mapped		125	125	125	125	125	125
Approval of pole contacts (communication and small cell attachments)		24	195	475	150	300	300
Number of fiber service or job requests completed		21	16	25	18	18	18
Number of fiber quotes processed		28	55	50	50	50	50
Number of leased fiber miles per year		1,553	1,523	1,596	1,531	1,538	1,546

[1]In FY 2025/26, Customer Development and Project Management Division was renamed to Engineering and Project Management Division

Performance and Workload Measures

Resource Planning and Engagement Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
First year net energy savings achieved (in MWh)		N/A	11,013	10,604	8,913	7,305	6,651
State agency reports by due dates		100%	100%	100%	100%	100%	100%
Maintain residential customer satisfaction rating [a]		N/A	N/A	85%	85%	85%	85%
Maintain high customer satisfaction rating for business accounts using 1−10 rating matrix [b]		N/A	9.0	9.0	9.0	9.0	9.0
Cumulative total Gigawatt hour (GWh) enrolled in the Large Customer Renewable Energy (LCRE) program [c]		N/A	50 GWh	50 GWh	50 GWh	50 GWh	50 GWh
Comply with the California Energy Commission (CEC) Renewables Portfolio Standard (RPS) reporting procedures [c]		100%	100%	100%	100%	100%	100%
Comply with Low Carbon Fuel Standard program (spending) requirements per CARB		100%	100%	100%	100%	100%	100%
Host a minimum of two outreach events annually		100%	100%	100%	100%	100%	100%
Participate in quarterly carbon auctions to sell allowances		4	4	4	4	4	4

a. Study performed by California Municipal Utility Association biennially, alternating between residential and commercial customers each occurrence, based on industry standard criteria on a sample of customers.
b. Study performed by E-Source, based on industry standard criteria on SVP provided list of largest 50-75 customers.
c. The Green Power Program was replaced with the Large Customer Renewable Energy (LCRE) Program beginning in January 2023 as described in RTC 21-1487 on November 16, 2021.

Performance and Workload Measures

Resource Planning and Engagement Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Successful submission of SVP's yearly Resource Adequacy plan to CAISO		100%	100%	100%	100%	100%	100%
Successful submission of SVP's load forecast to the CEC (1 report) and PG&E (3 reports)		100%	100%	100%	100%	100%	100%
Meet or exceed California's RPS (Renewables Portfolio Standard) requirement / RECs (Renewable Energy Credits) that are, or will be retired, to meet the RPS program obligations based on calendar year		41%/41%	44%/44%	37%/38%	46%/46%	50%/50%	53%/53%
Analyze and evaluate counterparty credit worthiness		100%	100%	100%	100%	100%	100%

Performance and Workload Measures

Resource Planning and Engagement Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Number of program brochures and postcards generated and distributed energy efficiency programs		15	15	5	5	5	5
Number of educational videos produced to promote energy efficiency		3	2	4	4	4	4
Number of rebate applications processed through energy efficiency programs		85	68	200	200	300	400
Prepare and submit Bi−annual Distributed Energy Resource (DER report) for California Energy Commission (CEC)		2	2	2	2	2	2
Hold large industrial/commercial customer engagement meeting		1	1	1	1	1	1
Prepare and submit Bi-annual customer update report for SVP management and other internal stakeholders *		4	2	2	2	2	2
Outreach materials reviewed and refreshed		4	4	4	4	4	4
Submit annual compliance reports to the CEC		Yes	Yes	Yes	Yes	Yes	Yes
Submit annual compliance reports to the customer		Yes	Yes	Yes	Yes	Yes	Yes
Number of commercial customers enrolled and contracted with Option B (“Bring-Your-Own” renewable energy) of the LCRE program		0	2	5	5	1	N/A
Provide customer compliance progress update		Yes	Yes	Yes	Yes	Yes	Yes

** This measure was reworded from the prior year. Reports now generated bi-annually.*

Performance and Workload Measures

Resource Planning and Engagement Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Attend CARB workshops and meetings for program compliance		4	4	4	4	4	4
Prepare and submit Low Carbon Fuel Standards report		5	5	5	5	5	5
Host annual public meetings, events, or workshops		2	2	2	2	2	2
Process Electric Vehicle charger rebates (annually)		130	200	60	200	200	150
Install electric public access EV charging stations		49	50	50	50	50	10
Prepare Cap−and−Trade allowance reports and forms for CARB		2	2	2	2	2	2
Develop ten-year load forecasts for CEC, PG&E and CAISO)		3	3	3	3	3	3
Submit day ahead bids and schedules to CAISO		82,000	>100,000	82,000	>100,000	>100,000	>100,000
Number of counterparty reviews completed		55	55	55	55	55	55
Review CAISO reports on a weekly basis to ensure SVP credit limit has not been exceeded		52	52	52	52	52	52
Generate Power and Gas Gross Margin Statements and Gas Pre−Pay Reports every month		24	24	24	24	24	24

Performance and Workload Measures

Utility Operations Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of employees attended safety and compliance training		95%	95%	95%	95%	90%	90%
Percent of sites in compliance with environmental plans, permits, and audit/inspection recommendations *		100%	90%	100%	100%	100%	100%
Annual self-certification of compliance with up to 20 NERC Requirements selected by the Compliance Enforcement Authority WECC *		95%	95%	95%	100%	100%	100%
Maintain compliance with all enforceable standards and requirements from regulatory agencies *		98%	95%	95%	95%	100%	100%
Perform on−going environmental, health and safety, and NERC compliance reporting by due dates *		100%	100%	100%	100%	100%	100%
Average Service Availability Index (percentage)		99.99%	99.97%	99.99%	99.99%	99.99%	99.99%
Customer Average Interruption Duration Index (CAIDI) (minutes)		78	131	125	125	125	125
System Average Interruption Duration Index (SAIDI) (minutes)		75	149	85	120	85	85
System Average Interruption Frequency Index (SAIFI) (long)		0.96	1.14	0.7	0.7	0.7	0.7
System Average Interruption Frequency Index (SAIFI) (momentary)		0.11	0.28	0.25	0.25	0.25	0.25
Total number of outages		162	181	190	190	190	190
Hot washing of electrical substation equipment [1]		N/A	100%	100%	100%	100%	100%
Substation Infrared (IR) inspections		100%	100%	100%	100%	100%	100%

** This measure was reworded from the prior year.*
[1] Skipped in FY 2022/23 due to heavy rains.

Performance and Workload Measures

Utility Operations Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Complete one detailed grid inspection for underground and overhead infrastructure per year		0%	100%	100%	100%	100%	100%
Complete four grid patrols in accordance with GO165 (Walking, Drive By)		0%	100%	100%	100%	100%	100%
Generation Availability		89%	82%	90%	90%	90%	90%
Safety and Compliance training completion rate		98%	94%	90%	90%	90%	90%
NERC CIP compliance reports submitted on time		100%	100%	100%	100%	100%	100%
Completion of system support work orders within 3 business days		>70%	>70%	>70%	>70%	>70%	>70%
On-time completion of preventative maintenance work orders		92%	91%	90%	90%	90%	90%
Corrective work order backlog		28%	15%	35%	25%	25%	25%

Performance and Workload Measures

Utility Operations Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Develop and maintain NERC Reliability Standard Audit Worksheets for current and upcoming NERC standards – *Delete for FY 2025/26*		10	10	10	10	N/A	N/A
Develop new or revised existing SVP compliance standards, plans or procedures to meet compliance with new Environmental, Safety, and NERC regulations – *New for FY 2025/26*		N/A	N/A	N/A	N/A	2	2
Refresh and update NERC Compliance internal controls including automated reminders and documents (e.g., guide sheets, policies and procedures, and workflows) – *Delete for FY 2025/26*		51	35	40	10	N/A	N/A
Develop, review, or update compliance internal controls - *New for FY 2025/26*		N/A	N/A	N/A	N/A	15	15
Number of Internal Audit and Compliance Monitoring Activities (Spot Checks, Facility Inspections, and Safety Inspections) *		N/A	20	20	10	20	20
Number of employees lost time due to injuries		0	2	0	0	0	0
Number of employees attending safety and compliance training – *Delete for FY 2025/26*		191	186	186	174	N/A	N/A
Number of completed internal compliance standard/plan reviews *		10	10	10	15	15	15
Number of work orders processed by the meter shop		>600	>700	>600	>700	>700	>700
Number of detailed substation inspections		396	348	360	403	429	455
Transformer dissolved gas analysis performed per year		57	216	216	216	216	216

** This measure was reworded from the prior year.*

Performance and Workload Measures

Utility Operations Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Load tap changer dissolved gas analysis performed per year		43	216	216	216	216	216
Number of preventative maintenance work orders completed		1,687	1,388	1,600	1,300	1,300	1,300
Number of corrective maintenance work orders completed		246	276	200	250	250	250
Policy, program, and procedures update and review		19	4	12	12	12	12

This page is intentionally left blank.

Finance Department

This page is intentionally left blank.

Finance Department Description

The Finance Department administers the financial affairs of the City, including City-owned public utilities. These functions include: budget administration and control; maintaining a general accounting system and the preparation of annual comprehensive financial reports; collection of taxes, fees, special assessments and utility charges; investment of City funds; procurement of supplies, materials, equipment, and services; operating the City Warehouse; issuance of bonds and debt management; and financial management of contracts, including leases.

Divisions and Services

The Finance Department is organized into five Divisions: Accounting; Administrative Services; Budget; Municipal Services; and Purchasing.

Accounting Division Mission	Provide relevant, accurate, and timely transaction processing and financial reporting services in compliance with laws, regulations, City policies and professional standards.
Division Objectives	Provide relevant, accurate, and timely transaction processing and financial reporting services in compliance with laws, regulations, City policies and professional standards.
	Enhance and utilize the Finance/Human Resources Management System (FHRMS) in support of relevant, accurate and timely accounting processes.
	Train Accounting staff and citywide end-users in FHRMS financial modules and process workflow.
	Identify areas for improvements and streamlining of accounting processes in support of work product efficiencies. Continue to utilize new technology enhancements to empower end users to access financial information.
	Manage production of the City's general-purpose financial statements, annual comprehensive financial report (ACFR) and other required State reports.
	Review Governmental Accounting Standards Board (GASB) pronouncements and implement them in the City's accounting processes and procedures.

Administrative Services Division Mission	Be a proactive participant in Citywide strategic planning and decision-making, adding value as a provider of financial advice, analysis, and investment and debt management.
Division Objectives	Manage the outstanding debt of the City and its agencies in compliance with established policies and bond covenants.
	Manage cash flow and invest cash in accordance with established policies and procedures. Prepare monthly reports for the City and its agencies.
	Monitor the financing needs of the City and its agencies. Manage negotiated and public-bid bond issuance.
	Manage special projects as assigned.

Budget Division Mission	Be the primary source of financial analysis in the City's continuing effort to maintain and strengthen its fiscally responsible core value.
Division Objectives	Manage and produce the biennial operating and capital budgets.
	Produce the Ten-Year Financial Forecast for the City and prepare periodic and annual revenue forecasts.
	Analyze budget performance during the year and prepare Monthly Financial Reports.
	Monitor and report the City's appropriations limit and general contingency reserves.
	Monitor the State budget and related legislative activities with economic implications.
	Develop strategies to balance the budget.
	Assist and provide support for negotiations with employee bargaining groups.
	Work collaboratively with departments on any necessary budget amendments during the year.

Municipal Services Division Mission	Provide equitable and customer-centric service to utility and business license customers, ensuring all interactions reflect professionalism, integrity, and compassion. Manage the activities of the Municipal Services division in compliance with the City's rules and regulations, code, and policies consistent with professional and ethical standards, and be proactive in developing and delivering currently available automated features and conveniences to customers.
Division Objectives	Deliver accurate, courteous, and timely assistance to all customers, with a commitment to respectful and compassionate service.
	Promote and enhance customer self-service options and electronic payment offerings for customers
	Continue upgrading the functionality and underlying business processes of the Utility Management Information System (UMIS).
	Promote and enhance on-line Business License enrollment and renewal.
	Provide customers with safe, reliable self-service options for improved customer satisfaction.
	Process and oversee custody of all cash and checks received over the counter or in the mail.
	Foster a culture of continuous improvement and innovation to meet evolving customer needs and support operational resilience.

Purchasing Division Mission	Support and facilitate the timely and efficient procurement of supplies, materials, equipment, and services required by City Departments while ensuring compliance to City Policies, applicable government regulations, and best practices in public sector procurement to obtain the lowest cost while maintaining appropriate internal controls. Oversee Central Warehouse operations to ensure that the City's electric and water utilities are stocked with parts to support their operations and process outgoing mail for the City. Facilitate the disposition of surplus property to ensure a fair and transparent process is followed and maximum value is recovered.
Division Objectives	Provide internal customers and vendors with courteous, accurate, and timely solutions to their inquiries and requests.
	Negotiate and recommend execution of contracts or blanket purchase agreements for the purchase of supplies, materials, equipment, and services.
	Act to procure for the City the needed quality and quantity of supplies, materials and equipment at the lowest cost to the City.
	Prepare and recommend rules governing the purchase of supplies, materials, equipment, and services to the City Manager.
	Keep informed of current developments in the field of purchasing, prices, market conditions and new products.
	Competitively procure inventory items for the Central Warehouse to ensure inventory is maintained at levels sufficient to support field operation requirements.

Significant Accomplishments

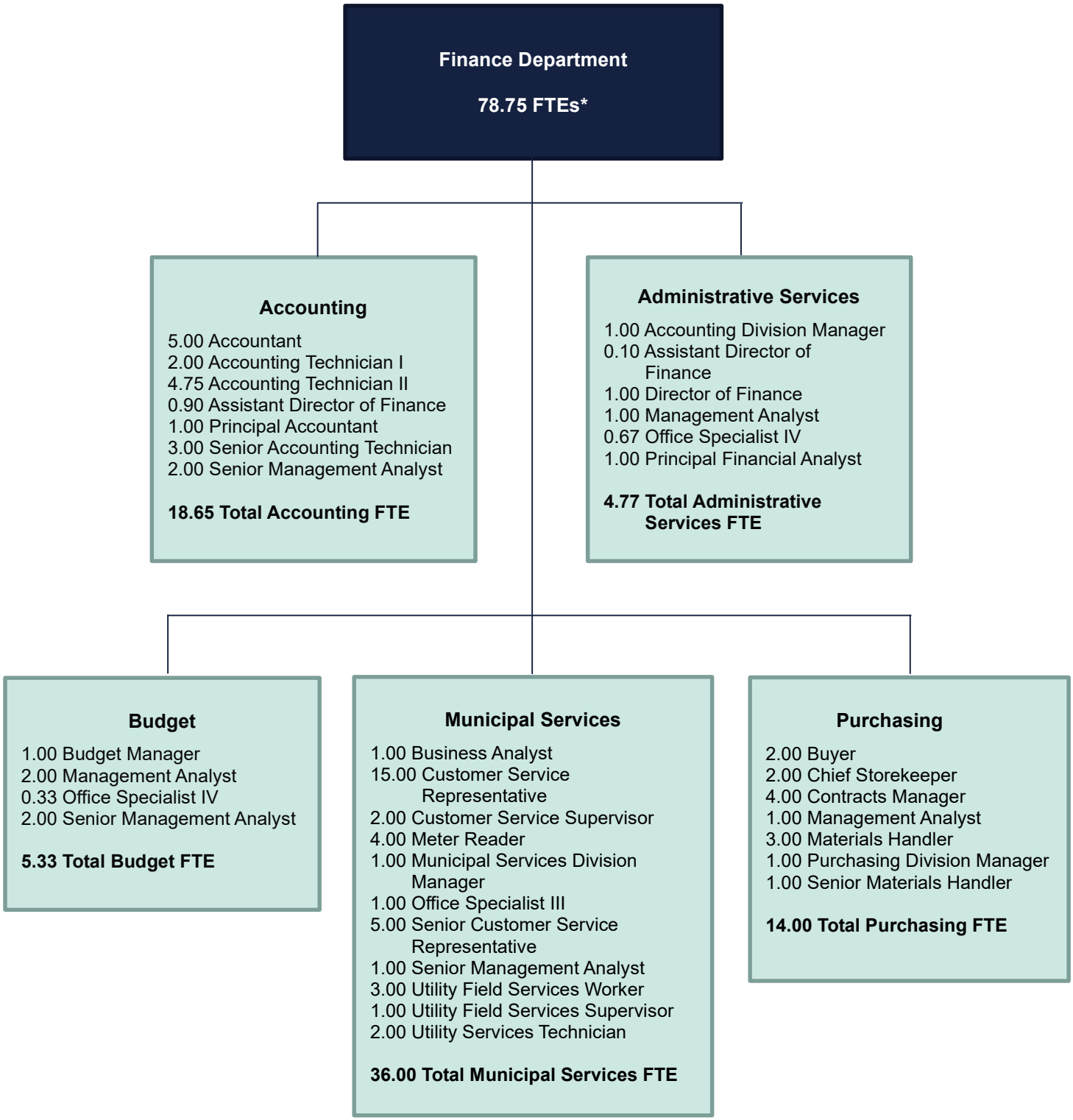
- Implemented updates to the Business License system to support the Business Tax Ordinance approved in November 2022, including software upgrades and improvements to the customer self-service portal to align with the new business tax.
- Established a series of on-demand purchasing training materials addressing a wide variety of topics related to procurement and contracting.
- Restructured the purchasing team to enhance the City's procurement and contracting process, including expanding the team to support the electric utility's procurement needs and capital expansion projects.
- Upgraded the Business Tax and License system enabling a new E-Check payment option for Business Tax Customers.
- Provided cashiering training to municipal services staff and departments within City facilities, ensuring consistency in cash handling procedures and readiness for new payment platforms.
- Transitioned from the legacy CORE Onestep cashiering system to the cloud-based i-Payment platform, modernizing payment processing citywide. The new system provides secure, flexible access for authorized staff, streamlines cashiering operations, and supports scalability through license-based access, eliminating dependency on locally hosted infrastructure.
- Supported the Emergency Operations Center including procurement and cost accounting functions. Reviewed FEMA requirements and accounted for citywide COVID-19 expenditures in order to maximize federal funding.
- Updated the City's Investment Policy to reflect the most recent allowable investment types mandated by the State.
- Received the California Municipal Treasurers Association certification of excellence for the City's Investment Policy for fiscal year 2023/24.
- Developed a citywide Payment Acceptance and Processing Fees Policy to maximize cost recovery for the City's processing fees.
- Supported Silicon Valley Power's 2024 Electric Revenue Bond Issuance and the Water and Sewer Department's 2023 Wastewater Revenue Certificates of Participation Issuance.
- Received the Government Finance Officers Association (GFOA) award for excellence in financial reporting for fiscal year 2022/23. This is the thirty-second consecutive year receiving the award.
- Implemented the capital assets module in FHRMS to provide greater asset accountability.
- Updated the accounts receivable module in FHRMS to utilize all the billing functions and to integrate all the transactions to the financial management system.
- Provided analysis and technical support in the development of the General Obligation Bond Measure approved by the voters in November 2024.
- Provided departmental trainings on the various phases of budget development.
- Received the Capital Budget Excellence Award for FY 2024/25 and FY 2025/26 and the Operating Budget Excellence Award for FY 2023/24 and FY 2024/25 from the California Society of Municipal Finance Officers (CSMFO) and the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY 2023/24 and FY 2024/25 Biennial Operating Budget.

Significant Objectives

- Continue to upgrade the Finance and Human Resources Management System (FHRMS) products to gain City-wide efficiencies and deliver updated reporting capabilities and features in the Accounting Division.
- Implement automation for payroll and timekeeping functions across the City and coordinate with the Human Resources Department on the automation of benefits administration.
- Update the accounts payable module in the FHRMS to provide decentralized entry and electronic approval workflows.
- Support the successful transition from the legacy web customer portal to the Smart Energy Water (SEW) Customer Care Portal, enhancing the customer experience by providing improved access to billing information, payment options, and account management tools.
- Develop and implement processes, administrative policies, and procedures with the goal of streamlining and improving the procurement and contracting process.
- Continue to provide citywide training related to the various operations of the Finance Department, including accounting, budgeting, and purchasing.
- Continue to enhance the City's budget development practices that connect to the City Council's priorities and policy direction.
- Assist in the development of the Fiscal Sustainability Plan
- Assist with the issuance of the City's General Obligation Bond.
- In coordination with Public Works, implement changes to the accounting of staff time that support capital project delivery to more accurately reflect total project costs.
- Implement updates in the FHRMS to improve various purchasing functions, including contract centralization, inventory and warehouse management, and process flow optimization.
- Expand the Purchasing Division's role to manage operations, staffing, and inventory systems at a new warehouse in support of SVP's expansion projects, contractor staging, and utility maintenance activities.

Budget Highlights

- The proposed Operating budget adds resources to provide support to the City's utility programs:
    - Add 1.0 Field Service Worker in the Municipal Services Division
    - Add 1.0 Meter Reader in the Municipal Services Division
    - Add 1.0 Customer Service Representative and Funding for As-Needed Staff in the Municipal Services Division
    - Add 1.0 Accounting Technician I in the Accounting Division
- Additionally, resources are added to assist with recording staff time for capital project management to more accurately reflect project costs.
    - Add 1.0 Accountant in the Accounting Division



**The positions above represent all funded positions. This excludes the 1.0 Office Specialist III position that was frozen, as approved by the City Council on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402).*

Budget Summary

	FY 203/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Accounting Division						
3322 General Accounting	3,415,334	4,297,180	4,796,037	11.6%	5,065,275	5.6%
Total Accounting Division	**3,415,334**	**4,297,180**	**4,796,037**	**11.6%**	**5,065,275**	**5.6%**
Administrative Services Division						
3362 Citywide Fiscal Planning	1,582,475	1,565,124	1,614,320	3.1%	1,705,012	5.6%
Total Administrative Services Division	**1,582,475**	**1,565,124**	**1,614,320**	**3.1%**	**1,705,012**	**5.6%**
Budget Division						
3315 Budget and Financial Analysis	1,886,811	2,435,263	2,488,960	2.2%	2,573,427	3.4%
Total Budget Division	**1,886,811**	**2,435,263**	**2,488,960**	**2.2%**	**2,573,427**	**3.4%**
Municipal Services Division						
3332 Utility Billing Services	3,412,088	4,402,860	4,413,336	0.2%	4,586,171	3.9%
3333 Revenue Receipting/Cashiering	584,992	767,367	803,790	4.7%	841,508	4.7%
3334 Business Certificate	542,473	411,116	432,358	5.2%	431,891	(0.1%)
3335 Field Services	1,198,821	1,150,871	1,554,232	35.0%	1,678,681	8.0%
3336 Administration	283,859	345,962	369,402	6.8%	380,205	2.9%
3337 Contact Center/Communication	745,390	799,566	876,432	9.6%	906,535	3.4%
Total Municipal Services Division	**6,767,623**	**7,877,742**	**8,449,550**	**7.3%**	**8,824,991**	**4.4%**
Purchasing Division						
3341 Warehouse	1,827,458	2,012,725	1,252,560	(37.8%)	1,287,469	2.8%
3343 Purchasing	1,619,943	1,821,077	2,290,694	25.8%	2,390,045	4.3%
3344 Mail Services	12,023	11,064	11,273	1.9%	11,487	1.9%
Total Purchasing Division	**3,459,424**	**3,844,866**	**3,554,527**	**(7.6%)**	**3,689,001**	**3.8%**
Total by Division / Program	**17,111,667**	**20,020,175**	**20,903,394**	**4.4%**	**21,857,706**	**4.6%**

Budget Summary

	FY 203/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	17,111,667	20,018,504	20,897,522	4.4%	21,851,708	4.6%
Community Facilities District 2019-1 Lawrence Station Fund	0	1,671	5,872	251.4%	5,998	2.1%
Total by Fund	**17,111,667**	**20,018,504**	**20,897,522**	**4.4%**	**21,851,708**	**4.6%**
Dollars by Category						
Salary and Benefits						
Salary	7,241,969	8,464,141	9,394,753	11.0%	10,011,758	6.6%
As-Needed	492,959	192,055	242,110	26.1%	247,782	2.3%
Overtime	17,232	18,157	18,792	3.5%	19,450	3.5%
Retirement	2,957,968	3,256,855	3,521,258	8.1%	3,400,637	(3.4%)
Health Allocation	976,615	1,286,574	1,563,355	21.5%	1,683,629	7.7%
Medicare	121,877	138,871	154,508	11.3%	162,194	5.0%
Social Security	453,995	555,917	614,934	10.6%	637,884	3.7%
Other Benefits	430,097	465,830	612,550	31.5%	692,110	13.0%
Total Salary and Benefits	**12,692,712**	**14,378,400**	**16,122,260**	12.1%	**16,855,444**	4.5%
Non-Personnel						
Materials/Services/Supplies	2,469,902	3,408,776	3,595,636	5.5%	3,798,163	5.6%
Interfund Services	1,949,053	2,232,999	1,185,498	(46.9%)	1,204,099	1.6%
Total Non-Personnel	**4,418,955**	**5,641,775**	**4,781,134**	(15.3%)	**5,002,262**	4.6%
Total by Category	**17,111,667**	**20,020,175**	**20,903,394**	**4.4%**	**21,857,706**	**4.6%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Accounting Division					
3322 General Accounting	15.65	16.65	18.65	2.00	18.65
Total Accounting Division	**15.65**	**16.65**	**18.65**	**2.00**	**18.65**
Administrative Services Division					
3362 Citywide Fiscal Planning	4.77	4.77	4.77	0.00	4.77
Total Administrative Services Division	**4.77**	**4.77**	**4.77**	**0.00**	**4.77**
Budget Division					
3315 Budget and Financial Analysis	5.33	5.33	5.33	0.00	5.33
Total Budget Division	**5.33**	**5.33**	**5.33**	**0.00**	**5.33**
Municipal Services Division					
3332 Utility Billing Services	14.80	14.80	15.80	1.00	15.80
3333 Revenue Receipting/Cashiering	4.10	4.10	4.10	0.00	4.10
3334 Business Certificate	1.60	1.60	1.60	0.00	1.60
3335 Field Services	6.15	6.15	8.15	2.00	8.15
3336 Administration	1.50	1.50	1.50	0.00	1.50
3337 Contact Center/Communication	4.85	4.85	4.85	0.00	4.85
Total Municipal Services Division	**33.00**	**33.00**	**36.00**	**3.00**	**36.00**
Purchasing Division					
3341 Warehouse	5.45	5.45	5.45	0.00	5.45
3343 Purchasing	6.55	6.55	8.55	2.00	8.55
Total Purchasing Division	**12.00**	**12.00**	**14.00**	**2.00**	**14.00**
Total by Division / Program	**70.75**	**71.75**	**78.75**	**7.00**	**78.75**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	70.75	71.75	78.75	7.00	78.75
Total by Fund	**70.75**	**71.75**	**78.75**	**7.00**	**78.75**
Position Classification					
Accountant	3.00	4.00	5.00	1.00	5.00
Accounting Division Manager	1.00	1.00	1.00	0.00	1.00
Accounting Technician I	1.00	1.00	2.00	1.00	2.00
Accounting Technician II	4.75	4.75	4.75	0.00	4.75
Assistant Director of Finance	1.00	1.00	1.00	0.00	1.00
Budget Manager	1.00	1.00	1.00	0.00	1.00
Business Analyst	1.00	1.00	1.00	0.00	1.00
Buyer	1.00	2.00	2.00	0.00	2.00
Chief Storekeeper	1.00	1.00	2.00	1.00	2.00
Contracts Manager	4.00	4.00	4.00	0.00	4.00
Customer Service Representative	14.00	14.00	15.00	1.00	15.00
Customer Service Supervisor	2.00	2.00	2.00	0.00	2.00
Director of Finance	1.00	1.00	1.00	0.00	1.00
Management Analyst	4.00	4.00	4.00	0.00	4.00
Materials Handler	2.00	2.00	3.00	1.00	3.00
Meter Reader	3.00	3.00	4.00	1.00	4.00
Municipal Services Division Manager	1.00	1.00	1.00	0.00	1.00
Office Specialist III	1.00	1.00	1.00	0.00	1.00
Office Specialist IV	1.00	1.00	1.00	0.00	1.00
Principal Accountant	1.00	1.00	1.00	0.00	1.00
Principal Financial Analyst	1.00	1.00	1.00	0.00	1.00
Purchasing Clerk	1.00	0.00	0.00	0.00	0.00
Purchasing Division Manager	1.00	1.00	1.00	0.00	1.00
Senior Accounting Technician	3.00	3.00	3.00	0.00	3.00
Senior Customer Service Representative	5.00	5.00	5.00	0.00	5.00
Senior Management Analyst	5.00	5.00	5.00	0.00	5.00
Senior Materials Handler	1.00	1.00	1.00	0.00	1.00
Utility Field Services Supervisor	2.00	1.00	1.00	0.00	1.00
Utility Field Services Worker	1.00	2.00	3.00	1.00	3.00
Utility Services Technician	2.00	2.00	2.00	0.00	2.00
Total Positions	**70.75**	**69.75**	**78.75**	**7.00**	**78.75**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	71.75	20,020,175
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
GASB/Actuarial Services (amounts vary every two years)		(24,290)
Cost Allocation Plan (every two years)		(50,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		675,186
Addition of 2.0 FTE from RTC 25-1053 (Approved by City Council January 14, 2025 Funded by SVP) 1.0 Materials Handler 1.0 Chief Storekeeper	2.00	389,336
Increase budget software annual subscription and property tax County admin		103,226
Increase for utility bill print, utility correspondence, postage & mailing		97,416
Increase financial software license		57,481
Increase for employee engagement		3,590
Net change in various interfund allocations		(1,047,501)
Net decrease in other Non-Personnel adjustments		(563)
Total Base Budget Adjustments	**2.00**	**203,881**
Total FY 2025/26 Base Budget	**73.75**	**20,224,056**
Service Level Changes		
Add 1.0 Utility Field Service Worker	1.00	129,541
Add 1.0 Meter Reader	1.00	127,596
Add 1.0 Customer Service Representative and As-Needed	1.00	160,480
Add 1.0 Accounting Technician I	1.00	107,361
Add 1.0 Accountant for Direct Charging for CIP Management	1.00	154,360
Total Service Level Changes	**5.00**	**679,338**
Total FY 2025/26 Proposed Budget	**78.75**	**20,903,394**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
GASB/Actuarial Services (amounts vary every two years)		25,903
Cost Allocation Plan (every two years)		52,500
Ongoing Cost Adjustments		
Salary and benefits adjustments		540,159
Net increase in other Non-Personnel adjustments		124,124
Net increase in various interfund allocations		18,601
Total Base Budget Adjustments	**0.00**	**761,287**
Total FY 2026/27 Base Budget	**78.75**	**21,664,681**
Service Level Changes		
Add 1.0 Utility Field Service Worker		36,880
Add 1.0 Meter Reader		38,825
Add 1.0 Customer Service Representative and As-Needed		37,903
Add 1.0 Accounting Technician I		32,540
Add 1.0 Accountant for Direct Charging for CIP Management		46,877
Total Service Level Changes	**0.00**	**193,025**
Total FY 2026/27 Proposed Budget	**78.75**	**21,857,706**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Field Service Worker	1.00	0	129,541	0	166,421

Program: 3335 – Field Service

This proposal adds one additional full-time Field Service Worker (FSW) to focus on service disconnections, field inspections and meter-related fieldwork, ensuring timely and efficient service while maintaining revenue protection efforts. This position will also allow for better workload distribution and overall service reliability. With additional resources focused on disconnections, the city will increase its collection rates, improve consistency on its shutoff process to ensure services are disconnected in a timely manner, and reduce the number of aging delinquent accounts. This position will also allow the department to process service orders faster, reducing delays in shutoffs, re-reads, and meter investigations. Current service orders may take longer than 120 days to complete due to FSW workload. With an additional FSW, completion times will be reduced, ensuring quicker resolution of customer requests. The position is anticipated have 0.75 FTE allocated for supporting Electric and 0.25 FTE for Water, which will be reflected in the FY 2026/27 cost allocation plan.

Performance Impact

The Field Service Worker (FSW) team plays a critical role in utility operations by managing service orders (customer access issues, move-in/move-out requests, meter re-reads, meter inspections, and field investigations) and disconnections for non-payment. This proposal will enable better service delivery and provide a dedicated resource for managing shut-offs. It will also contribute to more equitable service outcomes by ensuring timely support for all customers, including those at risk of disconnection.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	**Positions**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**	**One-Time Expenditures (All Funds)**	**Ongoing Expenditures (All Funds)**
Add 1.0 Meter Reader	1.00	0	127,596	0	166,421

Program: 3335 – Field Service

This proposal adds 1.0 Meter Reader in the Municipal Services Division to ensure timely and accurate meter reads within the required 28-32 day cycle and reduce reliance on estimated billing, preventing further delays in billing, inaccuracies, and revenue loss caused by extended read cycles. Meter readers are responsible for accurately collecting consumption data for 201 routes during odd months and 206 routes during even months. With current staffing, some meter reads exceed the 28-32 day target, reaching 33-34 days, which increases the need for estimated billing. Estimated bills often lead to customer disputes, requiring re-reads and adjustments that further strain staff. With additional staff, cycles will be completed on time, reducing reliance on estimated bills and minimizing re-reads. The position is anticipated have 1.0 FTE allocated for supporting water, which will be reflected in the FY 2026/27 cost allocation plan.

Performance Impact

Provides resources for collecting accurate consumption data to ensure proper billing and revenue collection. It also supports customer confidence by reducing reliance on estimated billing, which can lead to frustration or payment disputes.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Customer Service Representative and As-Needed	1.00	0	160,480	0	198,383

Program: 3332 – Utility Billing Services

This proposal adds 1.0 Customer Service Representative (CSR) and funding for one additional as-needed CSR to the Municipal Services Division's Contact Center. This center serves as a critical touchpoint for utility billing inquiries, service requests, and customer concerns. Historical data shows rising call volumes. While the length of calls has remained consistent at around 3 to 4 minutes, increased call volume year-over-year has led to longer wait times and increased abandonment rates. In 2024, the average queue time increased to 7 minutes compared to 3.5 minutes in 2021. The 14.0 budgeted CSR positions are currently filled for varying functions, from back-billing, cash handling, and 3.5 FTEs assigned to the Contact Center. Even with shifting of staffing during times with high call volumes, there has been insufficient support for call service. The addition of 1.0 CSR and as-needed CSR will provide needed support for the Contact Center to provide timely services for utility customers. The added CSR position is anticipated have 0.75 FTE allocated for supporting electric, 0.20 FTE for water, and 0.05 FTE for Solid Waste, which will be reflected in the FY 2026/27 cost allocation plan.

Performance Impact

These additional resources will enable Finance to provide timely services to reduce wait times and call abandonment. They will also improve the quality of service during peak periods by reducing stress on existing staff, enabling more consistent customer interactions. The added flexibility from an as-needed CSR helps the division adapt to surges in call volume and maintain service continuity during staff absences or high-demand events.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Accounting Technician I	1.00	0	107,361	0	139,901

Program: 3322 – General Accounting

This proposal adds 1.0 Accounting Technician to provide oversight of daily utility payments and their interface with the financial system (0.75 FTE), as well as additional support to the Payroll and Accounts Payable (AP) units (0.25 FTE).

This position would review and reconcile daily utility transactions from the utility billing system to the financial accounting system and the bank. This includes processing daily credit card payments, reviewing all utility payment integrations, and reconciling daily cash utility receipts. Currently, this task is performed by an as-needed Accounting Technician. The addition of this position will address the ongoing gap and enhance oversight of detailed transactions flowing from the utility billing system to the financial accounting system. This position will also assist with monthly reconciliations of bank accounts and credit card statements related to utility billing and process weekly accounts payable vouchers and journal vouchers that are currently handled by an as-needed Accounting Technician.

The position would also support the Payroll unit in processing biweekly payroll. The Payroll unit currently operates with 3.75 FTEs and relies on temporary assistance from an as-needed Accounting Technician, as well as Accounting Technicians from Financial Reporting and the Stadium Authority units.

This position will improve the efficiency of routine SVP accounting tasks, such as data entry and account reconciliation, ensuring accurate transaction recording. It will also allow senior accounting staff to focus on more complex duties and eliminate the dependence on temporary staff.

Performance Impact

The addition of this position will improve utility payments processing to ensure accurate accounting and bi-weekly payroll and issuance of employee checks on time.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
Add 1.0 Accountant	1.00	0	154,360	0	201,237

Program: 3322 – General Accounting

This proposal adds 1.0 Accountant to implement changes to the accounting of City staff time that support capital project delivery. Currently, staff project delivery costs are charged to various capital funds but not directly to individual capital projects, which understates the total cost of an individual project. This also makes it difficult for benchmarking of project delivery and management costs. Staff plans to change this practice and charge staff costs associated with capital project management to the individual capital projects.

Limitations in the City's financial accounting system do not allow all staff costs to be charged directly to individual capital projects. The benefits costs do not get directly allocated to the individual projects when projects are directly charged. Given this system limitation, the Accountant position will help set up and administer the accounting structure and process to capture all staff costs for project delivery. This model will better represent the total cost of projects and allows for better accounting of these costs in the City's financial statements. This will also allow the City to track project management costs by project and to benchmark against other agencies.

Performance Impact

The addition of this position allows for more accurate accounting of actual project costs and assists in budget development and resource planning.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Performance and Workload Measures

Administrative Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Annual percentage yield on investments while following primary objectives of safety, liquidity, and yield		1.62%	3.21%	2.4%	3.59%	3.93%	3.99%

Accounting Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Complete the external audit process and preparation of City's Annual Comprehensive Financial Report with an unmodified audit opinion by December 31		100%	100%	100%	100%	100%	100%
Complete the preparation and submission of various State, local, and federal agency reports by due dates		100%	100%	100%	100%	100%	100%
Complete the month-end accounting close process and distribution of department budget status reports by the 15th working day of the following month		33%	92%	100%	95%	100%	100%
Process bi-weekly payroll and issuance of employee checks by the due date and on time		100%	100%	100%	100%	100%	100%

Workload Measures

Number of invoices processed		21,400	20,100	25,000	20,000	22,000	22,000
Number of checks and ACH payments issued		11,600	10,952	12,000	10,700	12,000	12,000

Performance and Workload Measures

Budget Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of variance between budget and actual revenues in the General Fund		9.7%	4.7%	2.0%	2.0%	2.0%	2.0%
Percentage of variance between budget and actual expenditures in the General Fund		6.0%	3.4%	2.0%	2.0%	2.0%	2.0%

Workload Measures

Average number of quarterly comprehensive budget status reviews conducted with City departments to evaluate financial performance and budget deviations		3.24	3.35	4	3.5	4	4

Municipal Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of closed delinquent accounts collected in-house		87%	90%	95%	90%	95%	95%
Percent of delinquent Business License tax certificates at fiscal year-end		4.2%	11%	2.0%	10%	8%	4%
Percent of customer calls answered within 90 seconds		43%	21%	50%	30%	50%	50%
Average hold time of sequenced calls (m:s)		1:26	1:37	2:00	1:45	1:30	1:30
Percentage of calls with a call quality score of at least 4.75 out of 5.0		100%	100%	90%	100%	95%	95%

Workload Measures

Average monthly number of utility accounts paying by automated methods		54,790	48,230	46,000	49,000	50,000	52,000
Average monthly utility payments processed		67,335	59,632	59,000	60,000	60,000	62,000
Number of business tax certificates processed annually		11,553	9,567	13,000	10,000	10,000	10,000
Number of service requests processed yearly		41,143	43,033	55,000	45,000	48,000	51,000

Performance and Workload Measures

Municipal Services Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Average number of utility accounts invoiced		66,645	68,229	70,000	69,000	70,000	71,000
Average monthly number of Business License renewals processed via the online portal		5,469	6,559	5,000	5,000	5,000	5,000
Average number of meters read monthly		86,748	87,480	88,000	91,000	94,500	99,500

Purchasing Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Writing off slow-moving inventory		10% of total value	10% of total value	10% of total value	10% of total value	10% of total value	10% of total value
Internal Customer Satisfaction of central warehouse – *Delete for FY 2025/26*		N/A	N/A	90% rated good or better	N/A	N/A	N/A
Cost savings/avoidance for all solicitations facilitated by the Purchasing Division contracts team		11%	3%	10%	3%	3%	3%
Cycle time to process standard purchase orders *		5 days	5 days	5 days	5 days	5 days	5 days
Internal customer satisfaction of Purchasing Division		N/A	N/A	75% rated good or better	75% rated good or better	75% rated good or better	75% rated good or better

Workload Measures

Number of RFx (RFP, RFQ, RFB) facilitated by the Purchasing Division		87	101	80	90	90	90
Number of purchase orders		1,224	1,223	1,290	1,290	1,290	1,290
Number of procurement card transactions		10,502	11,710	9,000	9,000	9,000	9,000
Number of inventory items cycle counted		1,972	2,454	2,500	2,500	2,500	2,500
Number of material requisitions		3,238	3,448	3,500	3,500	3,500	3,500
Number of mail pieces processed		64,650	56,799	60,000	60,000	60,000	60,000

** This measure was reworded from the prior year.*

Fire Department

This page is intentionally left blank.

Fire Department Description

The Fire Department deploys highly-trained and well-equipped personnel to emergency incidents in a response time of less than six minutes at least 90% of the time for structure fires and less than eight minutes at least 90% of the time for Advanced Life Support (ALS) emergency medical calls. This response time is measured from the time of dispatch to arrival, allowing for two minutes of turnout time and four to six minutes of travel time.

Divisions and Services

The Santa Clara Fire Department's mission is to protect and enhance the quality of life for the community. It is organized into five divisions: Field Operations, Emergency Medical Services (EMS), Community Risk Reduction, Training, and Administration.

The Field Operations Division is comprised of first responders who provide emergency response to residents, visitors, and businesses within the community. This division is made up of eight fire engines, two fire trucks, one Hazardous Materials response unit, one Rescue response unit, one ambulance, one Battalion Chief, and one Assistant Training Officer per shift.

Next, the Emergency Medical Services (EMS) Division provides first responder medical services (including Advanced Life Support) to all residents and visitors within the guidelines determined by the Santa Clara County EMS Authority. Using existing fire station staffing, the division also supports ambulance transport, while authorized under special circumstances approved by the Santa Clara County Emergency Medical Services agency. The division maintains paramedic and emergency medical technician (EMT) licensure and certifications, maintains emergency medical equipment caches, works closely with the County EMS Authority to ensure County protocols, ensures training and programs are deployed to personnel, and acts as the agency's Designated Infection Control Officer (DICO).

The Community Risk Reduction Division (CRRD) of the Fire Department plays a vital role in protecting the safety and well-being of the community through education, outreach, and regulatory oversight. Its integrated approach includes community risk reduction programs, development-related plan reviews and inspections, state-mandated inspections, code enforcement, hazardous materials management, and fire and hazardous materials investigations. CRRD also serves as the local Certified Unified Program Agency (CUPA), a designation by the California Environmental Protection Agency. In this role, the division administers and enforces six environmental protection programs, providing consistent, streamlined oversight of environmental safety regulations—delivering significant benefits to the community. Through these efforts, CRRD empowers residents and businesses and supports long-term community safety, resiliency, and risk reduction.

The Fire Department's Training Division conducts and evaluates a wide variety of activities including simulated emergency incidents, assessments, and classes to ensure Fire Department personnel are performing at the highest levels of the profession. The division maintains documentation to support State and Federal certification programs and develops and implements local and regional response/mitigation exercises focused on large-scale community events. Lastly, the Training Division assists the Human Resources Department in developing and administering Fire Department promotional examinations.

The Administrative Division provides management, organization, and support for the Fire Department's various divisions. The primary duties of this this division include budget development and management, recruitment, grant management, accounts payable and payroll processing, fire station maintenance and workers' compensation coordination, strategic management and planning, data management, emergency/non-emergency photography, and data analysis. In addition, the division manages the department web page, social media outlets, annual department open house, and creation and management of department maps (including pre-incident planning). The Administrative Division also oversees the development, management, and implementation of department policies and procedures.

Field Operations Division Mission	To enhance the quality of life for the community by providing caring, community-oriented service to protect life, property, and the environment.
Division Objectives	Maintain a citywide emergency response standard in which the first Advanced Life Support (ALS) unit arrives on scene within eight minutes of fire crew notification for EMS incidents, and within six minutes for structure fires, at least 90% of the time.
	Provide an effective response force (ERF) of 17 personnel on scene of a structure fire in less than ten minutes from dispatch of alarm, at least 90% of the time.
	Provide hazardous materials response to protect the community from hazards associated with uncontrolled release of hazardous and toxic materials and respond to technical rescue emergencies efficiently and effectively.
	Provide Fire and EMS services to Levi's Stadium and all major special events held within the City of Santa Clara.

Emergency Medical Services Division Mission	Deliver quality emergency medical services to citizens and visitors of Santa Clara, ensuring all department EMTs and paramedics responding on all fire apparatus are certified.
Division Objectives	Process medical certifications and licenses for all Fire Department personnel and monitor for compliance with State and local government regulations.
	Provide quality assurance/improvement processes for treatment-based EMS delivery.
	Monitor and maintain custody and security of protected health information.
	Provide high quality EMS/EMT training and equipment to all Fire Department personnel and local stakeholders, as needed.
	Manage fire department ambulance transportation of patients to hospitals, while authorized under special circumstances approved by Santa Clara County Emergency Medical Services agency.
	Train city employees in American Heart Association Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED).

Community Risk Reduction Division Mission	To protect life, property, and the environment through education, engineering, enforcement, economic incentives, empowerment, and emergency response.
Division Objectives	Leverage community-specific data to reduce risks and injuries through targeted community risk reduction education, outreach, and prevention programs.
	Conduct comprehensive plan reviews and inspections for planning and building permits, fire and life safety systems, hazardous materials installations, and temporary structures for special events.
	Investigate intentionally set fires and unauthorized hazardous materials releases in coordination with the Santa Clara Police Department and the County District Attorney's Office to support criminal and civil prosecutions.
	Promote continued compliance by providing risk reduction training, conducting emergency preparedness drills, and ensuring adherence to state-mandated hazardous materials reporting requirements.
	Enforce six environmental protection programs under the Certified Unified Program Agency (CUPA) designation from the California Environmental Protection Agency (CalEPA).
	Conduct state-mandated and operational permit inspections of local businesses and facilities to ensure compliance with fire, life safety, and environmental protection regulations.

Training Division Mission	Deliver high-quality public safety education and training in public safety to all members of the Santa Clara Fire Department.
Division Objectives	Provide annual, semi-annual, and quarterly drills in the disciplines of firefighting, hazardous materials response, and rescue operations to members of the Fire Department to promote skill development and continuous improvement.
	Maintain records to support State and Federal training certifications required for specific disciplines.
	Perform self-contained breathing apparatus (SCBA) and respirator fit testing as part of the Respiratory Protection Program to maintain compliance with state and federal regulations.
	Coordinate and schedule public education programs, school site visits, station tours, and other public outreach activities.

Administrative Division Mission	Provide management, organization, and support for the various Fire Department divisions that are actively engaged in the protection of life and property.
Division Objectives	Provide the community with information on Fire Department programs and services.
	Establish and communicate the Department's vision and mission to all Fire Department personnel.
	Coordinate with other departments in the City as needed to support City projects and programs.
	Create a biennial budget that meets department needs and supports Council goals and objectives.
	Plan and prepare emergency responses for atypical or extraordinary incidents that exceed the capacity of normal Fire Department operations.

Significant Accomplishments

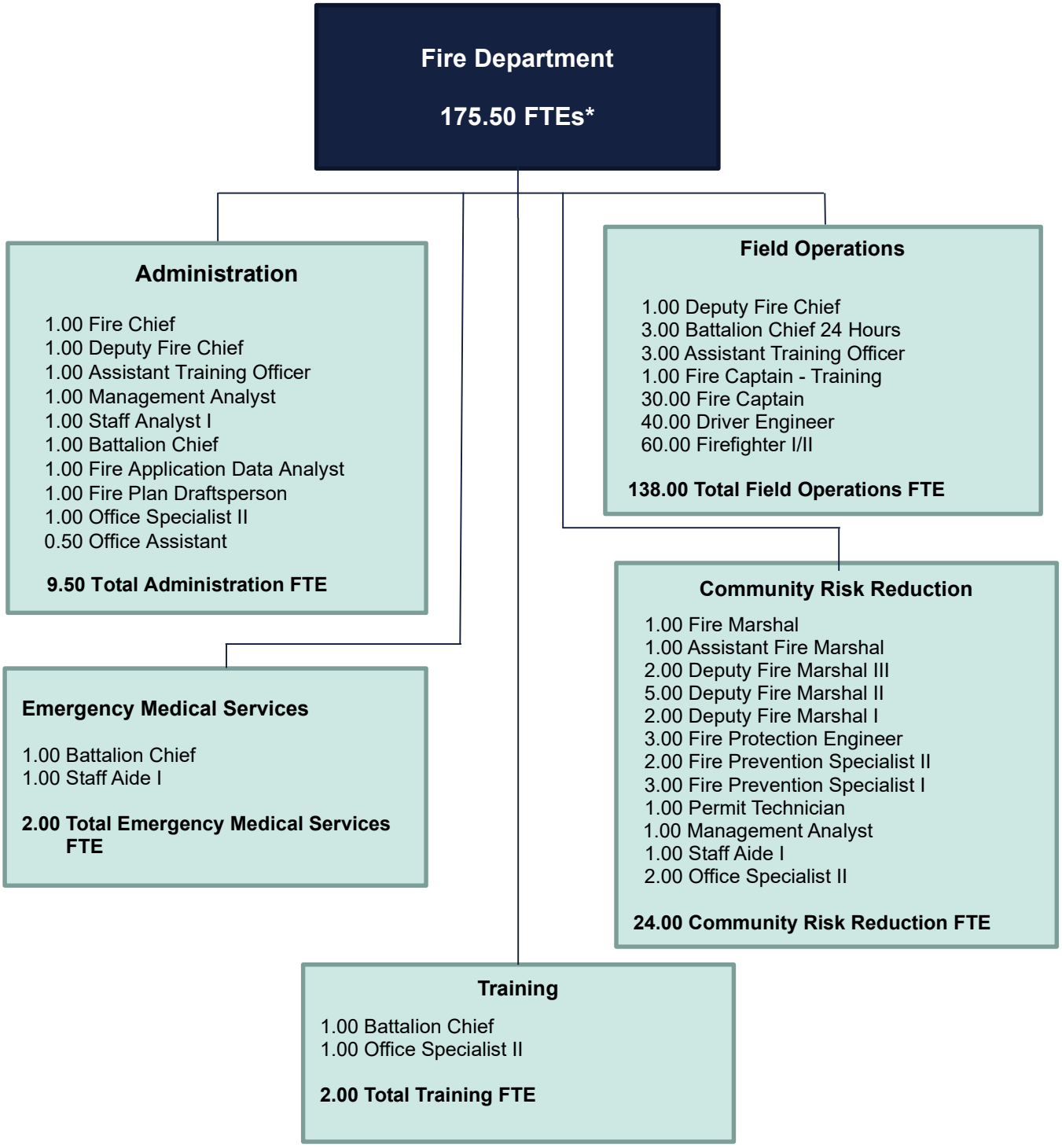
- Completed update to the Santa Clara Fire Department Strategic Plan, including internal and external stakeholder participation.
- Established a department photography team with existing staff to capture images of Fire Department emergency response and daily events and activities.
- Successfully completed firefighter recruitment campaign and firefighter recruitment process.
- Continued the staffing supported by the Staffing for Adequate Fire and Emergency Response (SAFER) grant that allowed for the hiring of 18 firefighters to provide backfill relief support.
- Purchased a tractor-drawn aerial apparatus to replace a front-line apparatus with the expected delivery date of December 2026.
- Successfully implemented the Accela platform for fire operational permitting and inspections, transitioning CRRD to a fully digital, integrated, and streamlined permitting system.
- Continued successful management of the County Fire Chief's Youth Firesetter Prevention & Intervention Program. Twelve students successfully completed the nationally recognized diversion program.
- Delivered three City-wide training sessions in partnership with the City Manager's Office of Emergency Management designed to empower employees to prepare their families for emergencies, with the goal of enabling them to serve more effectively as disaster service workers.
- Achieved record attendance and engagement at the 2024 Firehouse Family Fair, held in recognition of the National Fire Protection Association's Fire Prevention Week—the nation's longest-running public health and safety observance.
- Hosted State Fire Training Firefighter 1 and 2 Fire Academies for recruits from Santa Clara including a graduating class of 20 firefighters in 2023 and a class of 3 firefighters in 2025.
- Established the infrastructure and procedures necessary to staff the Fire Department ambulance to maintain patient care during transport to local hospitals under special circumstances authorized by the Santa Clara County Emergency Medical Services agency.
- Purchased a Type 1 Ambulance and staffed an ALS ambulance daily responding to an average of 7 calls per shift and transporting patients to area hospitals an average of 5 times per shift under special circumstances authorized by the Santa Clara County Emergency Medical Services agency.
- Obtained and integrated a live, find, search canine into operations capabilities in partnership with California Task Force 3; fully funded by FEMA and the National Disaster Search Dog Foundation.
- Implemented the National Fire Protection Association's CRAIG 1300 system to effectively collect community incident data, enabling the department to identify, assess, and share local demographic, geographic, and economic needs for the development of community risk reduction programs.
- Reinvigorated the Community Emergency Response Team (CERT) program after a pause during the COVID-19 emergency response.
- Deployed crews to an increased number of wildland deployments, both in California and out-of-state.
- Maintained CalOES Type 2 certification for Hazardous Materials and Urban Search and Rescue.

Significant Objectives

- Improve workflow and efficiencies with administrative staffing.
- Ensure policies and procedures are up-to-date.
- Continue to advance Fire Department initiatives in Inclusion, Diversity and Equity through community outreach, firefighter recruitment and public relations.
- Manage all aspects of the SAFER grant award.
- Complete the Code Enforcement Citation Program transition to Accela, further unifying operations under a single platform and automating the previously paper-based process.
- Expand the Firefighters in Safety Education (FISE) program to provide more classes to public and private schools in the community.
- Complete the City's compliance, monitoring, and enforcement data transfer protocols to the State's CERS Next Gen Project estimated in 2026.
- Improve fire and life safety inspection documentation for Field Operations personnel.
- Develop training to ensure personnel are prepared for major events, including Super Bowl 60 and FIFA World Cup in 2026.
- Continue to staff the Fire Department ambulance with existing fire station personnel while Santa Clara County is operating under Standard Dispatch Order 3, giving fire agencies the authority to provide transportation within the County.

Budget Highlights

- The Proposed Budget continues 12.0 Firefighter relief positions that were funded by the SAFER grant through FY 2025/26 partially offset by a reduction in overtime. This continues the 12.0 Firefighter positions that were previously frozen.
- The Proposed Budget includes the following budget actions to support the Community Risk Reduction Division to help address the current pace of development activity in the City and to provide additional administrative support to the division:
    - 1.0 Fire Protection Engineer
    - 1.0 Fire Prevention Specialist I
    - 1.0 Management Analyst
    - Contractual services for development inspections
- The Proposed Budget includes funding to train Field Operations personnel in preparation for the deployment of a new tractor-drawn aerial apparatus, as well as funding to transition the Fire Department's self-contained breathing apparatus air quality testing to an external vendor to ensure greater consistency and reliability.



**The positions above represent all funded positions in FY 2025/26, including the addition of 3.0 Community Risk Reduction Division positions recommended in this budget. This also incorporates the reallocation of 1.0 Management Analyst position from the Fire Department to Non-Departmental to reflect the transfer of the Office of Emergency Management function. The position count excludes the net reduction of 6.0 positions in FY 2026/27 due to the end of the SAFER grant (12.0 of the 18.0 positions are continued in this budget; these were the previously frozen positions). The remaining frozen positions include 1.0 Fire Protection Engineer and 1.0 Deputy Fire Marshal that were funded by Related and 0.75 Quality Improvement Nurse.*

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Administration Division							
7811	Administration	4,407,616	5,124,943	3,334,886	(34.9%)	3,853,140	15.5%
7812	Special Operations[1]	0	0	634,715	0.0%	677,845	6.8%
Total Administration Division		**4,407,616**	**5,124,943**	**3,969,601**	**(22.5%)**	**4,530,985**	**14.1%**
Field Operations Division							
7822	Field Operations	57,830,355	58,373,918	65,874,239	12.8%	67,600,723	2.6%
Total Field Operations Division		**57,830,355**	**58,373,918**	**65,874,239**	**12.8%**	**67,600,723**	**2.6%**
Community Risk Reduction Division							
7831	Administration, Investigation and Education	1,189,825	1,070,520	1,301,910	21.6%	1,365,079	4.9%
7834	Development Services	2,673,114	2,929,148	3,820,349	N/A	4,082,508	6.9%
7835	Non-Development Services	1,273,121	1,544,820	1,972,797	N/A	2,069,500	4.9%
7836	Development CUPA	354,304	357,985	564,012	N/A	603,432	7.0%
7837	Non-Development CUPA	1,159,106	1,406,349	1,221,760	N/A	1,296,292	6.1%
Community Risk Reduction Division		**6,649,470**	**7,308,822**	**8,880,828**	**21.5%**	**9,416,811**	**6.0%**
Training Division							
7841	Training	1,229,245	1,520,632	1,152,288	(24.2%)	1,171,668	1.7%
Total Training Division		**1,229,245**	**1,520,632**	**1,152,288**	**(24.2%)**	**1,171,668**	**1.7%**
Office of Emergency Management Division[2]							
7871	Office of Emergency Management[2]	254,562	284,445	0	(100.0%)	0	N/A
Total Office of Emergency Services Division		**254,562**	**284,445**	**0**	**(100.0%)**	**0**	**0.0%**
Emergency Medical Services Division							
7861	Emergency Medical Services	1,490,960	1,373,117	1,421,593	3.5%	1,485,044	4.5%
Total Emergency Medical Services Division		**1,490,960**	**1,373,117**	**1,421,593**	**3.5%**	**1,485,044**	**4.5%**
Total by Division / Program		**71,862,208**	**73,985,877**	**81,298,549**	**9.9%**	**84,205,231**	**3.6%**

[1] Special Operations is a new program effective FY 2025/26
[2] Office of Emergency Management (formerly known as Office of Emergency Services) is reallocated to Non-Departmental effective FY 2025/26

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	65,169,175	66,292,191	70,335,667	6.1%	78,139,209	11.1%
Expendable Trust Fund	17,608	0	0	0.0%	0	0.0%
Fire Certified Unified Program Agency (CUPA) Fund[3]	0	0	1,779,867	0.0%	1,893,649	6.4%
Fire Development Services Fund	3,118,129	3,396,403	3,908,122	15.1%	4,172,373	6.8%
Fire Operating Grant Trust Fund	3,557,296	4,297,283	5,274,893	22.7%	0	(100.0%)
Total by Fund	**71,862,208**	**73,985,877**	**81,298,549**	**9.9%**	**84,205,231**	**3.6%**
Dollars by Category						
Salary and Benefits						
Salary	36,393,923	36,712,202	38,139,943	3.9%	39,216,590	2.8%
As-Needed	125,395	45,726	47,157	3.1%	48,635	3.1%
Overtime	3,107,404	875,129	1,844,972	110.8%	3,032,791	64.4%
Retirement	19,462,542	21,998,538	23,632,744	7.4%	23,829,667	0.8%
Health Allocation	2,871,162	3,293,603	3,796,118	15.3%	3,970,742	4.6%
Medicare	561,112	564,683	585,877	3.8%	596,587	1.8%
Social Security	111,755	138,476	159,790	15.4%	166,876	4.4%
Other Benefits	1,274,262	1,325,929	1,435,620	8.3%	1,425,892	(0.7%)
Total Salary and Benefits	**63,907,554**	**64,954,286**	**69,642,221**	**7.2%**	**72,287,780**	**3.8%**
Non-Personnel						
Materials/Services/Supplies	1,953,137	1,917,386	2,095,163	9.3%	2,153,221	2.8%
Interfund Services	5,796,941	7,068,724	8,992,162	27.2%	9,197,995	2.3%
Capital Outlay	49,349	37,000	565,196	N/A	565,600	N/A
Transfers to Other Funds	155,226	8,481	3,807	N/A	635	N/A
Total Non-Personnel	**7,954,654**	**9,031,591**	**11,656,328**	**29.1%**	**11,917,451**	**2.2%**
Total by Category	**71,862,208**	**73,985,877**	**81,298,549**	**9.9%**	**84,205,231**	**3.6%**

[3] Fire Certified Unified Program Agency (CUPA) Fund is a new fund effective FY 2024/25

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Division / Program						
Administration Division						
7811	Administration	8.50	8.50	8.50	0.00	8.50
7812	Special Operations[1]	0.00	0.00	1.00	1.00	1.00
Total Administration Division		**8.50**	**8.50**	**9.50**	**1.00**	**9.50**
Field Operations Division						
7822	Field Operations	138.00	138.00	138.00	0.00	132.00
Total Field Operations Division		**138.00**	**138.00**	**138.00**	**0.00**	**132.00**
Community Risk Reduction Division						
7831	Administration, Investigation and Education	3.00	3.00	3.05	0.05	3.05
7834	Development Services	8.06	8.06	10.45	2.39	10.45
7835	Non-Development Services	5.21	5.21	6.55	1.34	6.55
7836	Development CUPA	0.98	0.98	1.00	0.02	1.00
7837	Non-Development CUPA	3.75	3.75	2.95	(0.80)	2.95
Total Community Risk Reduction Division		**21.00**	**21.00**	**24.00**	**3.00**	**24.00**
Training Division						
7841	Training - Fire	3.00	3.00	2.00	(1.00)	2.00
Total Training Division		**3.00**	**3.00**	**2.00**	**(1.00)**	**2.00**
Office of Emergency Management Division[2]						
7871	Office of Emergency Management[2]	1.00	1.00	0.00	(1.00)	0.00
Total Office of Emergency Services Division		**1.00**	**1.00**	**0.00**	**(1.00)**	**0.00**
Emergency Medical Services Division						
7861	Emergency Medical Services	2.00	2.00	2.00	0.00	2.00
Total Emergency Medical Services Division		**2.00**	**2.00**	**2.00**	**0.00**	**2.00**
Total by Division / Program		**173.50**	**173.50**	**175.50**	**2.00**	**169.50**

[1] Special Operations is a new program effective FY 2025/26
[2] Office of Emergency Management (formerly known as Office of Emergency Services) is reallocated to Non-Departmental effective FY 2025/26

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Fund					
General Fund	146.46	146.46	143.10	(3.36)	155.10
Fire Certified Unified Program Agency (CUPA) Fund[3]	0.00	0.00	3.95	3.95	3.95
Fire Development Services Fund	9.04	9.04	10.45	1.41	10.45
Fire Operating Grant Trust Fund	18.00	18.00	18.00	0.00	0.00
Total by Fund	**173.50**	**173.50**	**175.50**	**2.00**	**169.50**
Position Classification					
Assistant Fire Marshal	1.00	1.00	1.00	0.00	1.00
Assistant Training Officer	0.00	0.00	3.00	3.00	3.00
Battalion Chief	3.00	3.00	3.00	0.00	3.00
Battalion Chief 24 Hrs	3.00	3.00	3.00	0.00	3.00
Deputy Fire Chief	2.00	2.00	2.00	0.00	2.00
Deputy Fire Marshal	4.00	4.00	4.00	0.00	4.00
Deputy Fire Marshal Haz Mats	5.00	5.00	5.00	0.00	5.00
Driver Engineer	40.00	40.00	40.00	0.00	40.00
Fire Application Data Analyst	1.00	1.00	1.00	0.00	1.00
Fire Captain	35.00	35.00	31.00	(4.00)	31.00
Fire Captain - Training	0.00	0.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	0.00	1.00
Fire Marshal	1.00	1.00	1.00	0.00	1.00
Fire Plan Draftsperson	1.00	1.00	1.00	0.00	1.00
Fire Prevention Specialist I	2.00	2.00	3.00	1.00	3.00
Fire Prevention Specialist II	2.00	2.00	2.00	0.00	2.00
Fire Protection Engineer	2.00	2.00	3.00	1.00	3.00
Firefighter I/II	60.00	60.00	60.00	0.00	54.00
Management Analyst	2.00	2.00	2.00	0.00	2.00
Office Assistant	0.50	0.50	0.50	0.00	0.50
Office Specialist II	4.00	4.00	4.00	0.00	4.00
Office Specialist IV	0.00	0.00	0.00	0.00	0.00
Permit Technician	1.00	1.00	1.00	0.00	1.00
Staff Aide I	2.00	2.00	2.00	0.00	2.00
Staff Analyst I	1.00	1.00	1.00	0.00	1.00
Total Positions	**173.50**	**173.50**	**175.50**	**2.00**	**169.50**

**The positions above represent all funded positions, including the addition of 3.0 Community Risk Reduction Division positions recommended in this budget. This also incorporates the reallocation of 1.0 Management Analyst position from the Fire Department to Non-Departmental to reflect the transfer of the Office of Emergency Management function. The position count in FY 2026/27 reflects the net reduction of 6.0 positions due to the end of the SAFER grant (12.0 of the 18.0 positions are continued in this budget; these were the previously frozen positions). The remaining frozen positions include 1.0 Fire Protection Engineer and 1.0 Deputy Fire Marshal that were funded by Related and 0.75 Quality Improvement Nurse.*

[3] Fire Certified Unified Program Agency (CUPA) Fund is a new fund effective FY 2024/25

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	173.50	73,985,877
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Remove fire station water replacement (one-time)		(14,000)
Remove SFT training courses for SAFER grant-funded positions (one-time)		(5,000)
Ongoing Cost Adjustments		
Salary and benefit adjustments		3,062,336
Reclassification of 4.0 Fire Captain 24hr - Training to 4.0 Assistant Training Officers	0.00	
Shift 1.0 Management Analyst from Fire Department to Non-Departmental	(1.00)	(231,847)
Net increase in various interfund services allocations		1,923,438
Increase in daily minimum staffing overtime costs		884,415
Increase in overtime costs for various administrative tasks, training and events		85,428
Net increase in capital outlay (personal protective equipment, thermal imaging camera, and defribrillator replacements)		528,196
Compensatory time off (CTO) FLSA payouts		381,100
Net increase in materials, services and supplies		69,648
Shift recruitment costs (every two years) from FY 2026/27 to FY 2025/26		10,000
Increase in ladder testing and repair service costs		2,646
Increase in electric and hydraulic rescue tool maintenance costs		1,000
Remove Fire Department recruitment supplies (every two years)		(71,094)
Office of Emergency Management Non-personnel budget shift from Fire Department to Non-Departmental		(54,347)
Remove EMT and paramedic licensing fees (every two years)		(6,226)
Net decrease in transfers to other funds		(4,674)
Total Base Budget Adjustments	**(1.00)**	**6,561,019**
Total FY 2025/26 Base Budget	**172.50**	**80,546,896**
Service Level Changes		
Add 1.0 Fire Protection Engineer	1.00	203,322
Add 1.0 Management Analyst	1.00	187,070
Add 1.0 Fire Prevention Specialist I	1.00	116,111
Contractual services for development inspections		200,000
Tractor-drawn aerial apparatus training (one-time)		40,900

Budget Reconciliation

	Positions	Expenditures (All Funds)
Service Level Changes		
Self-contained breathing apparatus (SCBA) air quality testing		4,250
Total Service Level Changes	**3.00**	**751,653**
Total FY 2025/26 Proposed Budget	**175.50**	**81,298,549**
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Remove tractor-drawn aerial apparatus training (one-time)		(40,900)
Remove SFT certification for SAFER grant-funded positions (one-time)		(2,000)
Ongoing Cost Adjustments		
Salary and benefit adjustments		2,665,148
Elimination of 18.0 Firefighters relief positions that were funded by the SAFER grant through FY 2025/26	(18.00)	(4,297,283)
Addition of 12.0 Firefighters relief positions that were previously funded by the SAFER grant (this continues the 12.0 Firefighter positions that were previously frozen)	12.00	2,931,146
Minimum staffing overtime net increase (increase of $3.2 million due to SAFER grant expiration, offset by reduction of $2.0 million due to continuation of 12.0 Firefighter relief positions)		1,197,396
Increase in overtime costs for various administrative tasks, training and events		5,786
Net increase in various interfund services allocations		205,833
Fire Department recruitment supplies (every two years)		72,516
Net increase in materials, services and supplies		18,410
EMT and paramedic licensing fees (every two years)		6,351
Net decrease in transfers to other funds		(3,172)
Total FY 2026/27 Base Budget Adjustments	**(6.00)**	**2,759,231**
FY 2026/27 Base Budget	**169.50**	**84,057,780**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Service Level Changes		
Add 1.0 Fire Protection Engineer		58,225
Add 1.0 Management Analyst		50,934
Add 1.0 Fire Prevention Specialist I		34,207
Contractual services for development inspections		4,000
Self-contained breathing apparatus (SCBA) air quality testing		85
Total Service Level Changes	**0.00**	**147,451**
Total FY 2026/27 Proposed Budget	**169.50**	**84,205,231**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Fire Protection Engineer	1.00	0	203,322	0	261,547

Program: 7834 – Field Development Services
7836 – CRR-Development CUPA

This proposal adds 1.0 Fire Protection Engineer position to the Fire Department's Community Risk Reduction Division (CRRD) to support development and development CUPA services. This position is essential for reviewing hazardous materials facility submittals and ensuring effective succession planning in light of anticipated retirements of key personnel within the next 18 to 24 months. As the volume and complexity of construction projects continue to increase, in-house expertise is necessary, as outsourcing these specialized reviews to consultants is not always operationally feasible. The addition of this position will help CRRD meet customer permitting timelines and maintain operational efficiency.

Performance Impact

Adding this position will improve efficiencies by ensuring timely completion of permits, plan reviews, and inspections, while addressing the growing demands of development within the city. Complex construction projects often involve hazardous materials, requiring specialized reviews. Increased staffing will ensure these reviews are completed promptly, allowing the Fire Department to meet the rising demand for services and maintain high standards in safety and compliance.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Management Analyst	1.00	0	187,070	0	238,004

Program:
7834 – CRR-Development Services
7836 – CRR-Development CUPA
7837 – CRR-Non-Development CUPA
7835 – CRR-Non-Development Services
7831 – CRR-Administration/Investigation/Education

This proposal adds 1.0 Management Analyst position in the Fire Department's Community Risk Reduction Division (CRRD). Given the nature of CRRD's business and regulatory operations, a Management Analyst is vital to ensuring accountability and supporting the division's long-term financial stability. With CRRD's implementation of Accela, this role can oversee critical financial aspects such as revenue collection and expense management. This role will also streamline regulatory and financial reporting processes, enhance overall efficiency, and enable technical staff to focus on fieldwork and operational management.

Performance Impact

The addition of this position will provide the oversight needed for the financial aspect of the division, which will include management and oversight of Accela, its fee collection structure, and applicable revenue. This position will oversee and manage data analytics and report completion for the division.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Fire Prevention Specialist I	1.00	0	116,111	0	150,318

Program: 7834 – Field Development Services

This proposal adds 1.0 Fire Prevention Specialist I position to the Fire Department's Community Risk Reduction Division (CRRD) to support development services. The Fire Prevention Specialist plays a key role in construction projects, ensuring buildings incorporate strong fire safety measures and comply with all relevant codes and regulations. The specialist will also assist with state-mandated inspections, helping streamline approvals and ensuring each project meets the highest safety standards for a resilient built environment. This position will be instrumental in meeting inspection timeframes, maintaining service standards, and responding to the growing development needs within the City of Santa Clara.

Performance Impact

This position will provide the additional support needed to enhance the division's efficiency in development processes by ensuring safe, code-compliant construction and timely inspection services amid growing development. It will play a crucial role in ensuring that projects meet all relevant fire safety standards and will support the completion of state-mandated inspections in a timely manner.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Contractual Services for Development Inspections	0.00	0	200,000	0	204,000

Program: 7834 – Field Development Services

This proposal funds $200,000 for third-party contractual services for fire plan review and inspections for the Fire Department's Community Risk Reduction Division. This funding will provide essential development support, enabling the division to effectively manage demand surges and specialized projects without overburdening internal resources.

Performance Impact

This proposal will increase the division's efficiency in completing inspections, plan reviews, and projects, ultimately improving the development process for the city.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Tractor-Drawn Aerial Apparatus Training	0.00	40,900		0	0

Program: 7841 – Training

This proposal provides one-time funding of $40,900 for contractual services and overtime costs in FY 2025/26 to support a "Train the Trainer" course for Field Operations personnel, in preparation for the new Tractor-Drawn Aerial Apparatus. The training will consist of four days of instruction, during which the training cadre will be equipped to train other Fire Department personnel. The funding covers both the cost of the vendor-provided training and the overtime expenses for participating Fire personnel.

Performance Impact

Funding this training is needed to train Fire Department personnel on the safe and effective operation of a new Tractor-Drawn Aerial Apparatus, in order to provide more efficient service in the expanding develop of the city and its needs.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Self-contained Breathing Apparatus (SCBA) Air Quality Testing	0.00	0	4,250	0	4,335

Program: 7822 – Field Operations

This proposal increases the self-contained breathing apparatus (SCBA) air quality testing budget by $4,250, from $1,524 to $5,774. This funding will allow the Fire Department to transition the testing process from Fire staff to an external vendor. The Fire Department currently operates four compressors for breathing air: two permanent units at Fire Stations #9 and #2, and two portable units on Rescue 92 and Hazmat 99.

Performance Impact

At present, the Fire Department collects air quality samples internally and ships them to an outside vendor for testing. If an air sample fails, the affected compressor is taken out of service until the issue is resolved and the sample passes a subsequent test. This proposal would engage an external vendor to conduct the air quality testing and interpret the results. The vendor would perform the quarterly tests directly at the respective stations where the equipment is located, ensuring more consistent and professional testing procedures.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Field Operations Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of response time of first in unit to Code 3 emergency calls for structure fires in 6:00 minutes or less.[1] - *Modified for FY 2025/2026*		04:48 min	06:11 min	90%	90%	90%	90%
Percentage of response time of Effective Response Force (ERF)[2] of 17 personnel to a first alarm structure fire in 10:00 minutes or less. - *Modified for FY 2025/2026*		11:38 min	09:05 min	90%	90%	90%	90%
Percentage of fires contained to room of origin		57%	32%	75%	35%	75%	75%
Percentage of response time for advanced life support (ALS) medical calls with at least one paramedic arriving on scene in 8:00 min or less - *Modified for FY 2025/2026*		98%	98%	90%	90%	90%	90%

Workload Measures

Fire and life safety inspections for regular businesses completed by Field Operations Division		2,500	1,745	2,900	1,575	2,075	2,075
Number of calls for service		10,688	10,911	9,000	11,309	9,000	9,000
Number of hours contributed by the Volunteer/Reserve Program - *Delete for FY 2025/2026*		1,000	0	5,000	0	N/A	N/A

[1] Code 3: Immediate response using red lights and siren; Code 2: No red lights or siren—expedited response adhering to all regular traffic laws.
[2] The Effective Response Force for first alarm assignment to a structure fire is the number of firefighters, apparatus, and response times needed to perform the required critical tasks.

Note: Performance and Workload Measure data are based on calendar year.

Performance and Workload Measures

Emergency Medical Services Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of City employees trained in Cardiopulmonary Resuscitation/Automated External Defibrillator (CPR/AED) or BLS Provider		305	255	320	264	320	320
Number of Emergency Medical Services (EMS) training hours		3,385	5,475	3,500	4,889	3,500	3,500

Community Risk Reduction Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Completion of Plan Review within 30 days of application submittal and fees fully paid – *Modified for FY 2025/26*		2,497	3,073	2,069	2,069	90%	90%

Workload Measures

Fire-life safety and hazardous materials business inspections with no statutory requirements completed by Community Risk Reduction Division		1,068	1,420	1,300	1,300	1,325	1,350
Educational and Residential occupancy inspections completed within statutory requirements – *Modified for FY 2025/2026*		1,197	1,238	1,200	1,228	1,228	1,228
Certified Unified Program Agency (CUPA) Inspections: Hazardous materials, Underground Storage Tank, Aboveground Petroleum Storage, CA Accidental Release Prevention (Cal-ARP) inspections – *Modified for FY 2025/26*		388	376	404	353	400	400

Note: Performance and Workload Measure data are based on calendar year.

Performance and Workload Measures

Community Risk Reduction Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of attendees of public education events requirements		22,516	12,862	8,000	7,600	8,000	8,000

Training Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of fire prevention training hours		1,365	792	800	792	800	800
Number of hazardous materials training hours		1,864	1,239	1,200	1,239	1,200	1,200
Total department training hours for Suppression personnel		20,168	27,184	20,000	27,184	20,000	20,000

Administrative Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Customer satisfaction rating based on survey results (%) by calendar year		99%	99%	95%	99%	95%	95%

Workload Measures

Number of Public Records Act requests processed within mandated timeframe[3] [3]		95%	86%	95%	85%	95%	95%

[3] This workload measure is inclusive of all divisions.

Note: Performance and Workload Measure data are based on calendar year.

This page is intentionally left blank.

Human Resources Department

This page is intentionally left blank.

Human Resources Department Description

The Human Resources (HR) Department is responsible for several areas: Benefits, Recruitment, Classification and Compensation, Employee and Labor Relations, Equal Employment Opportunity, Workers Compensation/Safety, and Employee Development.

The Department manages a variety of employee benefits, including health, dental, vision and retirement benefit programs, life insurance, Flexible Spending Accounts, VEBA, Retiree Medical Reimbursement Program, and a City Employee Assistance Program. The Department is also responsible for providing state-mandated benefits for employees injured on the job.

HR integrates job analyses into the selection process for each vacant position to ensure the accuracy of job specifications and the validity of examinations. Considerable time, labor, and expense are involved with each recruitment, especially for public safety positions where the process includes large pools of applicants, written exams, performance exams, and oral exams in addition to polygraph, psychological, comprehensive medical exams, and background investigations.

The Director of Human Resources (HR) is delegated as the Municipal Employee Relations Officer (MERO). The Employee Relations function is a direct function of the City Manager's Office that is delegated to the Director of HR. Employee Relations includes negotiating with Bargaining Units and Labor Unions to negotiate successor Memoranda of Understanding (MOU's) for each of the 10 specific represented groups, as well as receiving and reviewing grievances filed by employees or unions.

The City's Equal Employment Opportunity (EEO) Officer is responsible for oversight of equal employment opportunity laws. The EEO Officer reviews, investigates and/or oversees investigations of complaints filed by applicants or employees alleging discrimination or hostile work environment, including sexual harassment. The City has zero-tolerance policy on discrimination and harassment. HR will continue to investigate and resolve grievances and discrimination complaints in accordance with federal and State laws, City policies, and in close coordination with the City Attorney's Office.

The City strives to work on best practices related to safety, including proper ergonomics. We encourage all departments to invest in their staff, specifically related to occupational safety.

HR provides State-mandated harassment prevention training for all regular City employees and offers training programs in areas such as supervision, employment law, and other areas of interest.

Divisions and Services

The Human Resources Department is organized into two Divisions: 1) Employee Benefits and Records and 2) Recruitment, Classification, and Staff Development.

Employee Benefits and Records Division Mission	**Provide quality service to employees and retirees in the responsible, cost efficient development and administration of City compensation, benefits, and related programs.**
Division Objectives	Administer current Memoranda of Understanding (MOU) with the City's ten bargaining groups. Represent the City in various labor relation issues and negotiate, in collaboration with internal and external counsel, on wages, hours, and other terms and conditions of employment.
	Administer benefits for City employees.
	Manage employee relations matters for the City; advise and assist departments with grievance resolution and disciplinary action.
	Strive to ensure equal employment opportunity and provide a work environment free of discrimination and harassment.
	Manage benefit programs for employees, retiree medical reimbursement programs, and process retirements.
	Provide city-wide Human Resources Management and Records Management.

Recruitment, Classification, and Staff Development Division Mission	**Provide centralized hiring services by developing and administering City recruitment and selection processes; administer and update the City's Classification Plan; and promote the advancement of ethical and sound human resources policies and practices in accordance with Civil Service Rules and Regulations, federal and State guidelines and industry standards.**
Division Objectives	Develop and implement valid selection examinations designed to select and promote the most qualified candidates.
	Ensure that positions are properly classified, described, and aligned to support the organizations' effectiveness and efficiency.
	Manage recruitment, assessment, and hiring processes to meet the City's staffing needs. Review, streamline, and update human resources policies and procedures to improve efficiency and reflect current employment laws and industry best practices.
	Make available to the public and employees employment information such as job opportunity announcements, job descriptions and salary and benefit data.
	Provide training and development for employees City-wide to develop essential skills such as analysis and reporting, leadership, customer service, and public presentations.
	Provide safety services city-wide, including trainings.
	Provide state-mandated benefits for employees on the job.

Significant Accomplishments

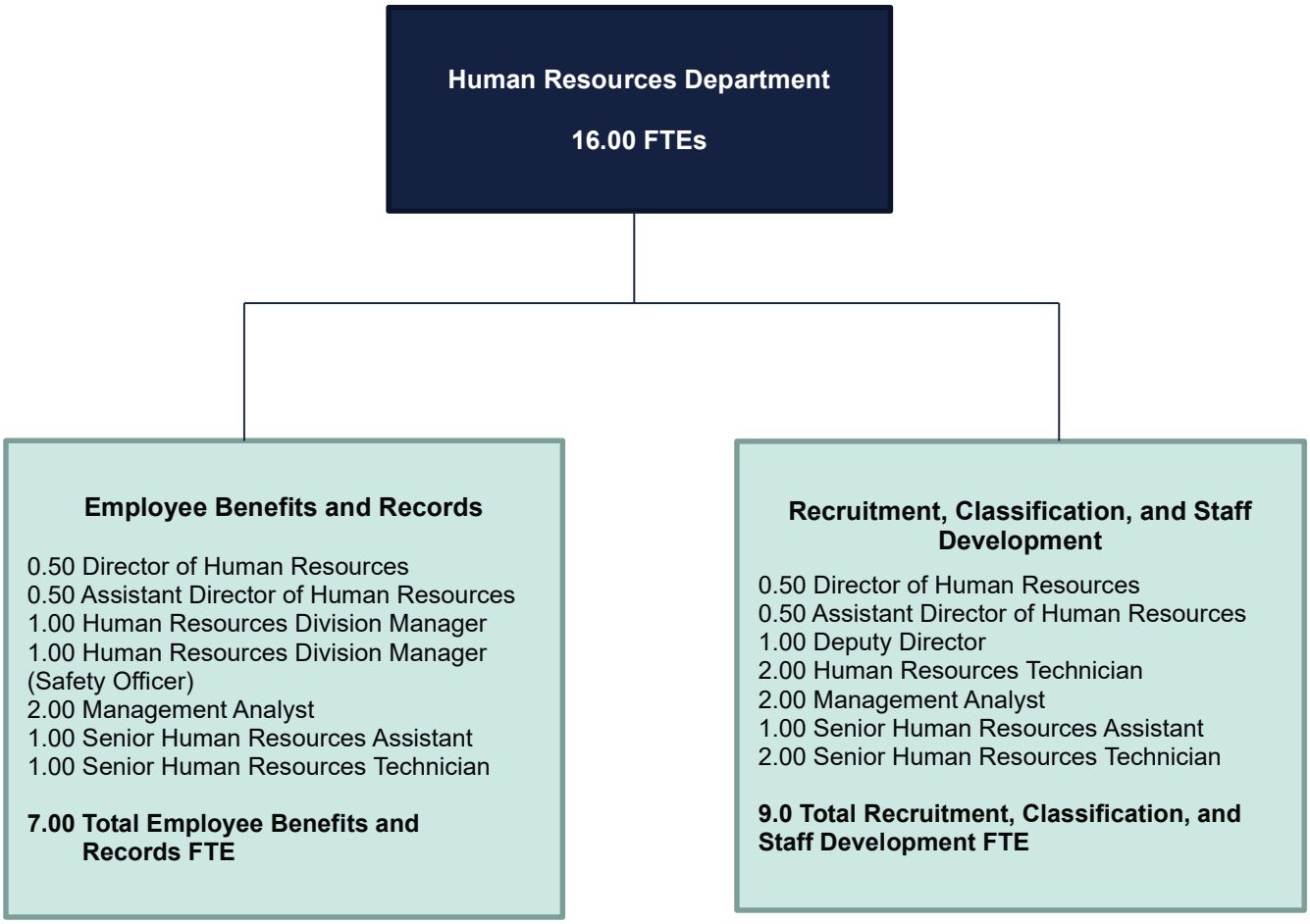
- Performed full-cycle recruitment, including classification studies, and appointed/promoted 125 regular employees during the last two fiscal years.
- Implemented a permanent Remote Workplace policy.
- Partnership with Mission College on Student Intern Program; as well as attended various college fairs in the bay area.
- Transitioned from paper-copy to electronic employee personnel and benefits records, including moving to electronic submission of documents for the annual Benefits Open Enrollment, utilizing the City's Laserfische system.
- Since 2024, reached successor Memoranda of Understanding agreements with three of the City's bargaining units.
- Provided mandated supervisory and non-supervisory harassment/discrimination online training.
- Provided a supervisory/leadership program for employees in a lead or supervisory capacity; offered other professional development trainings for employees.
- Reinstated the Annual Employee Recognition Luncheon and other employee engagement events.
- Supported approximately 1,625 regular and as-needed employees in regard to benefits, wage adjustments, workers' compensation, leaves and retirements.
- Conducted city-wide safety assessment and will begin implementing recommendations in FY 2025/26.
- Staffed the Salary Setting and Civil Service Commissions.

Significant Objectives

- Conduct recruitments and manage effective, efficient, and defensible hiring processes to attract and retain qualified employees.
- Continue negotiations with Bargaining Units.
- Develop additional supervisory training opportunities for current employees.
- Maintain the Sexual Harassment Prevention State Mandated training for all City employees, including the training of Elected Officials and City Commission and Committee members.
- Work closely with the Finance Department to analyze and implement best practices in implementation, control, and audit of pay and benefit entries.
- Review and update various citywide policies, including the Employer-Employee Relations Resolution, the Personnel and Salary Resolution, and various City Manager Directives and coordinate these updated policies with each bargaining unit for implementation.

Budget Highlights

- The Proposed Budget includes budget proposals to increase non-personnel funding for a performance management system and recruiting tool.


Human Resources Department
16.00 FTEs
Employee Benefits and Records
0.50 Director of Human Resources
0.50 Assistant Director of Human Resources
1.00 Human Resources Division Manager
1.00 Human Resources Division Manager (Safety Officer)
2.00 Management Analyst
1.00 Senior Human Resources Assistant
1.00 Senior Human Resources Technician
7.00 Total Employee Benefits and Records FTE
Recruitment, Classification, and Staff Development
0.50 Director of Human Resources
0.50 Assistant Director of Human Resources
1.00 Deputy Director
2.00 Human Resources Technician
2.00 Management Analyst
1.00 Senior Human Resources Assistant
2.00 Senior Human Resources Technician
9.0 Total Recruitment, Classification, and Staff Development FTE

Budget Summary

		FY 203/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Employee Benefits and Records Division							
2514	Records – Compensation	691,245	895,472	1,150,705	28.5%	1,146,477	(0.4%)
2515	HR Workers' Compensation and Safety	557,398	775,821	1,158,003	49.3%	1,200,416	3.7%
Total Employee Benefits and Records Division		**1,248,643**	**1,671,293**	**2,308,708**	**38.1%**	**2,346,893**	**1.7%**
Recruitment, Classification, and Staff Development Division							
2521	Selection – Classification	1,370,739	1,652,546	1,688,494	2.2%	1,757,917	4.1%
2525	Recruitment, Staff Development and Labor Relations	897,760	1,521,417	1,223,667	(19.6%)	1,263,276	3.2%
Total Recruitment, Classification, and Staff Development Division		**2,268,499**	**3,173,963**	**2,912,161**	**(8.2%)**	**3,021,193**	**3.7%**
Total by Division / Program		**3,517,142**	**4,845,256**	**5,220,869**	**7.8%**	**5,368,086**	**2.8%**

	FY 203/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	3,517,142	4,845,256	5,220,869	7.8%	5,368,086	2.8%
Total by Fund	**3,517,142**	**4,845,256**	**5,220,869**	**7.8%**	**5,368,086**	**2.8%**
Dollars by Category						
Salary and Benefits						
Salary	1,725,150	2,142,237	2,404,750	12.3%	2,549,922	6.0%
As-Needed	49,587	40,163	41,569	3.5%	43,024	3.5%
Overtime	39	0	0	N/A	0	N/A
Retirement	630,765	817,241	867,687	6.2%	842,214	(2.9%)
Health Allocations	170,700	258,532	311,276	20.4%	335,164	7.7%
Medicare	26,392	33,600	37,223	10.8%	39,391	5.8%
Social Security	93,462	124,565	134,560	8.0%	139,334	3.5%
Other Benefits	95,333	110,153	153,680	39.5%	164,181	6.8%
Total Salary and Benefits	**2,791,428**	**3,526,491**	**3,950,745**	**12.0%**	**4,113,230**	**4.1%**

Budget Summary

	FY 203/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Category						
Non-Personnel						
Materials/Services/Supplies	575,171	1,143,569	1,017,553	(11.0%)	998,381	(1.9%)
Interfund Services	150,543	175,196	252,571	44.2%	256,475	1.5%
Total Non-Personnel	**725,714**	**1,318,765**	**1,270,124**	**(3.7%)**	**1,254,856**	**(1.2%)**
Total by Category	**3,517,142**	**4,845,256**	**5,220,869**	**7.8%**	**5,368,086**	**2.8%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program						
Employee Benefits and Records Division						
2514	Records – Compensation	2.50	2.50	3.00	0.50	3.00
2515	HR Workers' Compensation and Safety	3.00	3.00	4.00	1.00	4.00
Total Employee Benefits and Records Division		**5.50**	**5.50**	**7.00**	**1.50**	**7.00**
Recruitment, Classification, and Staff Development Division						
2521	Selection – Classification	6.50	6.50	6.50	0.00	6.50
2525	Recruitment, Staff Development and Labor Relations	3.00	3.00	2.50	(0.50)	2.50
Total Recruitment, Classification, and Staff Development Division		**9.50**	**9.50**	**9.00**	**(0.50)**	**9.00**
Total by Division / Program		**15.00**	**15.00**	**16.00**	**1.00**	**16.00**

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	15.00	15.00	16.00	1.00	16.00
Total by Fund	**15.00**	**15.00**	**16.00**	**1.00**	**16.00**
Position Classification					
Assistant Director of Human Resources	1.00	1.00	1.00	0.00	1.00
Deputy Director	0.00	0.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	0.00	1.00
Human Resources Division Manager	2.00	2.00	1.00	(1.00)	1.00
Human Resources Division Manager (Safety Officer)	0.00	0.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	0.00	(1.00)	0.00
Human Resources Technician	2.00	2.00	2.00	0.00	2.00
Management Analyst	3.00	3.00	4.00	1.00	4.00
Senior Human Resources Assistant	2.00	2.00	2.00	0.00	2.00
Senior Human Resources Technician	3.00	3.00	3.00	0.00	3.00
Total Positions	**15.00**	**15.00**	**16.00**	**1.00**	**16.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	15.00	4,845,256
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Contractual Services for Labor Negotiations Rebudget		(100,000)
Contractual Services for Ethics Document Review Rebudget		(100,000)
Contractual Services for Personnel Investigations Rebudget		(75,000)
Employee Survey (Every Two Years)		(35,000)
Ongoing Cost Adjustments		
Salary and Benefits adjustments		129,447
Add 1.0 Safety Officer/Division Manager and 1.0 Management Analyst Approved by Council on December 3, 2024	2.00	589,291
Shift 1.0 Risk Manager from Human Resources Department to City Attorney's Office	(1.00)	(327,973)
Reclassification of 1.0 Human Resources Division Manager to 1.0 Deputy Director	0.00	33,489
Net increase in material services and supplies		58,721
Net increase in various interfund services allocations		77,375
Shift Employee Survey (Every Two Years) from FY 2026/27 to FY 2025/26		35,700
Shift VEBA Custody Fees from Finance to Human Resources		12,000
Employee Wellness Program		4,000
Citywide Fingerprinting		2,107
Employee Engagement		680
Total FY 2025/26 Base Budget Adjustments	**1.00**	**304,837**
Total FY 2025/26 Base Budget	**16.00**	**5,150,093**
FY 2025/26 Service Level Changes		
Performance Management System		48,044
Attract Recruiting Tool		22,732
Total Service Level Changes	**0.00**	**70,776**
Total FY 2025/26 Proposed Budget	**16.00**	**5,220,869**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Shift Employee Survey (Every Two Years) from FY 2026/27 to FY 2025/26		(35,700)
Performance Management System		(4,001)
Ongoing Cost Adjustments		
Salary and benefits adjustments		162,485
Non-personnel adjustments		18,543
Net change in various interfund services allocations		3,904
Total FY 2026/27 Base Budget Adjustments		**145,231**
Total FY 2026/27 Base Budget	**16.00**	**5,366,100**
Service Level Changes		
Attract Recruiting Tool		1,986
Total Service Level Changes		**1,986**
Total FY 2026/27 Proposed Budget	**16.00**	**5,368,086**

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
Performance Management System	0	4,001	44,043	0	44,043

Program: 2514 – Records and Compensation

This proposal adds funding for a Performance Management System module in NeoGov. The Human Resources Department currently uses NeoGov as its applicant tracking system. NeoGov has a performance management module that streamlines and automates the performance appraisal process. The module eliminates manual administrative work with auto-reminders, overdue notifications, and evaluation tracking. Managers have the ability to track and manage the appraisals for their employees in one centralized system. The module is customizable and provides managers sample tools to write narrative on the performance appraisal form. Managers can also go in throughout the year to document information about the employee's performance to make it easier to write the performance appraisal at the end of the rating cycle. The module is easy to use and has the capability to incorporate an approval workflow that auto-routes evaluations and provides status updates before, during and after the performance evaluation. Once it's been through the approval sequence online, and the employee has met with the manager to go over the appraisal, the document can be converted to a PDF and moved to the employee's personnel file in Laserfiche. Implementation of the performance appraisal module will streamline and automate the annual performance review for managers.

Performance Impact

The transition to an online performance management system will eliminate the monthly manual work currently performed by a Human Resources Technician and create efficiencies to perform other Human Resources duties. In addition, managers will have an online tool to document employee performance throughout the performance evaluation period, and it will include a built-in approval workflow sequence.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Attract Recruiting Tool	0	0	22,732	0	24,718

Program: 2525 – Recruitment, Staff Development and Labor Relations

This proposal provides funding for a two-year pilot of a recruiting tool. The Human Resources Department actively recruits for most of its vacancies and uses NeoGov as its applicant tracking system. All applicants that are interested in applying for a City job, are required to apply through the NeoGov system. While many applications are received for most positions, there are a number of applicants that do not meet the minimum qualifications and are screened out or positions that receive few applications. To increase the reach of the job announcement in an effort to obtain more qualified applicants, hiring managers are given the option to post on websites targeting individuals the City may recruit for, which typically requires additional fees per job posting.

NeoGov is offering an additional recruiting tool, called Attract, that provides easy-to-use tools and access to new channels for capturing candidate leads. The Attract tool provides employers the ability to build custom landing pages, and access to target any applicant that has a profile in NeoGov, which expands the candidate sourcing options. This resource enables the City to target and send an email or contact any applicant that has a profile in NeoGov – such as an applicant that may have never applied to the City of Santa Clara but has applied to other agencies that utilize the NeoGov system. The Attract tool allows the City to target specific potential candidates and create and send personalized messages through NeoGov. Attract also provides analytics and reporting on candidates. The two-year pilot allows time to evaluate the effectiveness and results in additional candidates who may ultimately get hired.

Performance Impact

The Attract Recruiting Tool provides easy and quick access to a larger candidate pool that the City's recruiters can use to efficiently target qualified candidates for each recruitment.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Employee Benefits and Records Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of Workers' Compensation claims processed within five business days of receipt in Human Resources Department		100%	100%	100%	100%	100%	100%
Percent of work hours lost as a result of industrial injuries and illnesses		0.84%	0.90%	2.00%	2.00%	2.00%	2.00%
Enhanced risk management practices resulting in reduction to citywide claim losses (% reduction)		N/A	6.5%	4.0%	4.0%	4.0%	4.0%
Percentage of Regular Employees enrolled in Deferred Compensation		76%	76%	75%	85%	85%	85%
Workload Measures							
Number of Personnel Transactions processed in the HRIS		2,119	2,333	2,500	2,500	2,500	2,500
Number of Healthcare Transactions processed in the HRIS		2,465	2,153	1,400	2,200	2,200	2,200
Enhanced risk management practices resulting in reduction to citywide claim losses (number of claims)		N/A	131	75	75	75	75

Performance and Workload Measures

Recruitment, Classification, and Staff Development Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Average employee turnover rate		8.79%	7.51%	10.0%	8.96%	10.0%	10.0%
Percent of employees attending City required training classes		90%	97%	100%	100%	100%	100%
Vacancy Rate at End of Fiscal Year		16.3%	12.33%	10%	15.0%	10.0%	10.0%
Workload Measures							
Number of successor MOUs finalized after City Council Approval		2	2	6	1	6	0
Number of formal disciplinary actions received		6	1	5	4	5	5
Number of classification/ compensation projects completed		16	17	20	20	20	20
Number of trainings offered through the Human Resources Department		79	89	50	50	50	50
Number of Regular and As-Needed Hires, Promotions and Transfers Completed Annually							
Full-Time							
- New Hires/Rehires		86	111	90	90	90	90
- Promotions		67	52	80	80	80	80
- Transfers		2	0	N/A	N/A	N/A	N/A
As-Needed							
- New Hires/Rehires		186	175	175	175	175	175

This page is intentionally left blank.

Information Technology Department

This page is intentionally left blank.

Information Technology Department Description

The Information Technology Department (ITD) strives to provide superb affordable services and be the partner of choice for City information technology initiatives to improve the quality of life and strengthen the community through technology and innovation.

The award-winning ITD provides a full range of IT services through its Enterprise Services, Infrastructure and Support, Telecommunication Services and Contract Services Divisions, providing help desk, desk side support, data center and network management, cybersecurity, application consulting and support, training, technology project/program management and Geographic Information Service (GIS) capabilities.

Focus areas include:

- Improve government services - efficient, effective & transparent
- Enable self-service - anytime, anywhere, access to government digital citizen centric services, customer request management
- Enhance citizen engagement and community participation
- Assist City departments with their IT business requirements in support of delivering City services
- Maintain Project and Portfolio Management practices to ensure successful implementation of technology projects
- Maintain and strengthen the City's enterprise-wide technology infrastructure in support of City departments
- Protect and strengthen the City network and information security capabilities
- Cybersecurity risk mitigation & compliance
- Manage IT vendors to control costs, drive service excellence, and mitigate risks to gain increased value throughout the product lifecycle

Divisions and Services

The IT Department is organized into four Divisions: Enterprise Services; Infrastructure and Support; Contract Services; and Telecommunication Services.

Enterprise Services Division Mission	To plan and implement applications leveraging technology to enhance citywide and departmental capabilities. Maintain a high availability digital presence, providing relevant information and quality on-line services to the residents and businesses of Santa Clara. Empower City employees to effectively serve the public using digital technologies.
Division Objectives	Provide application support for mission and business critical departmental applications. Manage business process improvements and vendor compliance updates. Maintain an Application Portfolio Management System and Enterprise Roadmap to provide for better planning. Work with department business owners to rationalize and modernize the current applications in line with City goals and objectives, plan for enhancements and upgrades to provide greater functionality and business value for City applications.
	Manage the City's websites, providing timely updates to citizens through the use of the City's expanding digital presence. Ensure equal access to the City website for people with disabilities by providing websites that comply with accessibility requirements.
	Provide enhanced support for business applications used within the City driven by a Structured Project Methodology and Project Management Office.
	Through GIS data, provide trustworthy operational information, organized by location, and delivered in a timely manner to decision-makers for both tactical and strategic planning efficiency.

Infrastructure and Support Division Mission	Provide a reliable and secure citywide computing infrastructure to enable departments to accomplish business goals and provide City services and information to the community.
Division Objectives	Provide services to ensure the reliability, continuity, and sustainability of network, server, storage, and desktop systems.
	Maintain, support, and enhance the City's enterprise-wide technology infrastructure in support of City departments.
	Enable business continuity and delivery of essential services through remote workplace capabilities.
	Ensure security and strengthen the reliability of the internal City systems and network.

Contract Services Division Mission	To provide superb professional, responsive, and cost-effective information technology services to the City.
Division Objectives	Manage the City technology contracts to ensure the adherence to scope and deliverables.
	Implement information technology best practices and drive operational and continuous improvements with our technology providers.
	Provide governance and oversight for the City technology vendors to ensure performance meets/exceeds contractual obligations. Ensure remediation plans are developed and adhered to as needed.
Telecommunication Services Division Mission	Provide support for general communications services for City staff, including telephony services, mobile, wireless communications, and cable services.
Division Objectives	Provide and maintain high quality telephony and mobile services to all City staff and departments. Assist in the planning and implementation of telecommunications services at City facilities.
	Review and process billing for all telecommunication services.
	Provide cable franchise oversight and monitoring.

Significant Accomplishments

- The City has a robust application portfolio of 170 line-of-business applications that are core to City operations and the delivery of services to the public. The Department implemented, upgraded, or replaced approximately 20 applications in 2024.
- Replaced end-of-life Fire Alerting system for improved response times and enhanced firefighter health and wellness.
- Implemented business process streamlining and efficiencies in PeopleSoft, including Fixed assets, Accounts Receivables, Billing and HR Benefits administration.
- Implemented a new Business Tax – Transient Occupancy Tax (TOT) portal.
- Completed Citywide multi-function device refresh for printing, copying, and scanning services.
- Strengthened the City's core infrastructure including enterprise compute, storage and cloud backup systems for improved resilience and capacity.
- Implemented GIS infrastructure, asset management and application upgrades to address increased demand and improve functionality, response times and infrastructure management.
    - Upgraded the Employee Web Map Viewer to infoMap 4.0, for enhanced access to GIS data layers and analysis tools.
    - Upgraded MapSantaClara for quick access to Santa Clara map for residents, business and developers.
    - Upgraded ArcGIS Enterprise, the primary repository for storing, maintaining all city-related location data.
    - Upgraded Common Operation Picture (COP), a web-based application for multi-agency coordination, providing a shared view of stadium operations.
    - Mapped recent Parks & Recreation facilities added to the City.
- Improved the maturity of the City's cybersecurity posture, safeguarding resident and City sensitive data.
- Working with the AI Employee Engagement Team, drafted the City's AI policy/City Manager Directive on how generative AI tools impact our work and the use of AI internally.

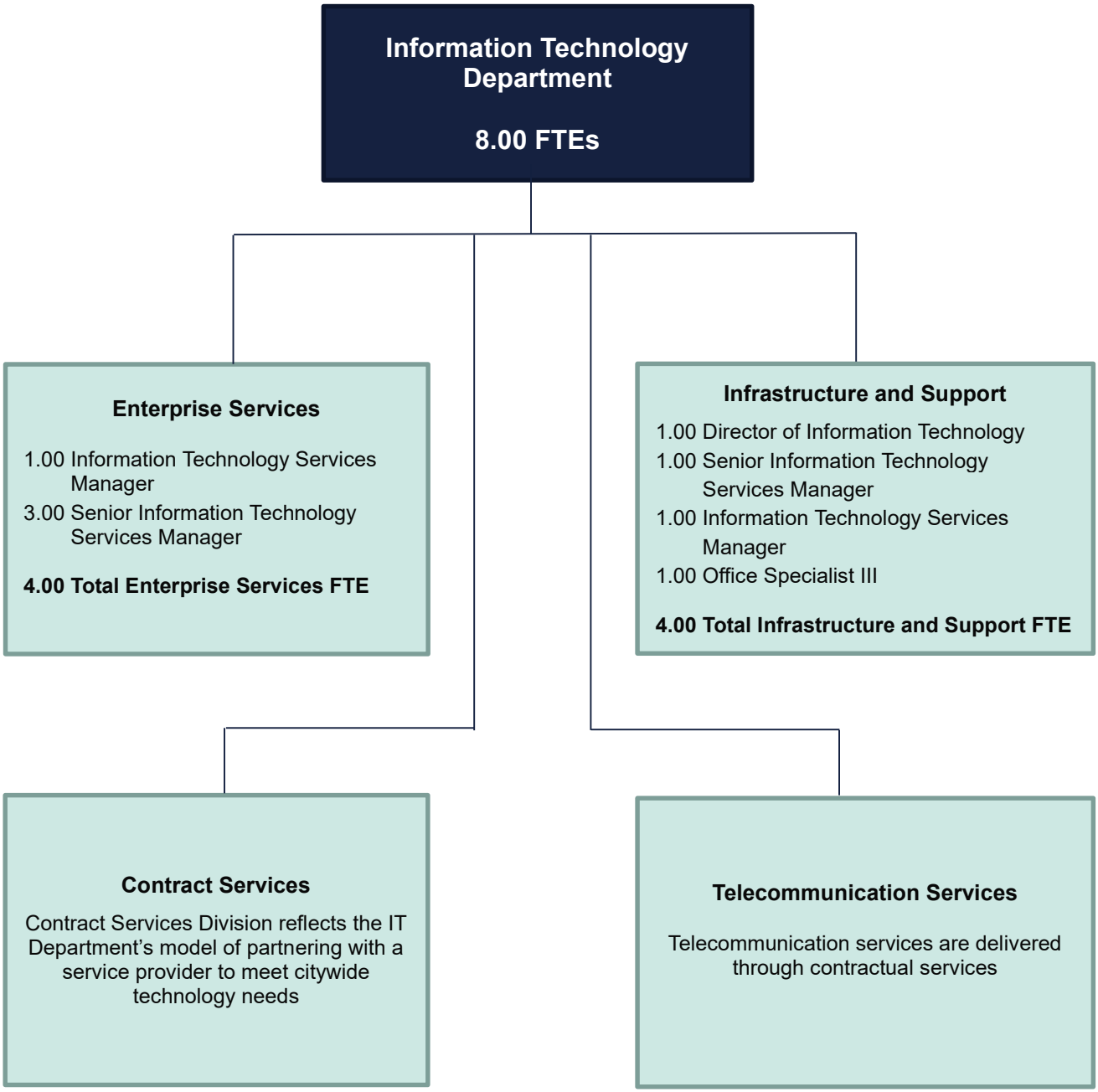
Significant Objectives

- Application Modernization: Support citywide and departmental business process transformation, system replacements and upgrades.
    - Finance and HR Management (PeopleSoft) upgrades include HR Benefits Self Service and CalPERS, procurement and warehouse operations, and an application and infrastructure upgrade
    - Utility billing mobile payment and customer service Solution and utility billing system upgrade
    - Non-utility cashiering system upgrade
- Update and enhance the City's websites to ensure full compliance with the Americans with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) 2.1 standards
- Metro Area Network Upgrade to address aging infrastructure, security, and a broader network transformation.
- Internet redundancy and failover for mission critical applications.
- Citywide WiFi refresh for improved performance.
- Desktop/laptop replacement and Windows 11 upgrade for performance, reliability and staff productivity.
- Replace end-of-life Police Mobile Data Computers (MDCs) and modems in Police and Fire vehicles.

- Enterprise GIS projects to further citizen engagement, decision making, and effective infrastructure information lifecycle management. This includes an upgrade to ArcGIS Enterprise.
- Improve collaboration capabilities by leveraging technologies such as the Microsoft 365 platform to enable anytime, anywhere access to City systems and resources.
- Technology Infrastructure: Architect and replace aging technology infrastructure in a strategic and phased manner in support of increased digital, mobile and cloud solutions for anytime, anywhere device access in a secure manner.
- Cybersecurity and Risk Mitigation: Strengthen the City's cybersecurity posture by providing a proactive defense against threats via intrusion prevention/detection systems and security information and event management systems and response protocols.
- Enhance Audio/Visual capabilities throughout the City for improved Civic engagement, collaboration and staff productivity.

Budget Highlights

- The proposed Operating budget adds resources to provide support to the Information Technology Department:
    - Add 1.0 Senior Information Technology Services Manager to the Enterprise Services Division
    - Upgrade the ArcGIS Enterprise System
    - Ensure accessibility compliance of the City's Websites


Information Technology Department
8.00 FTEs
Enterprise Services
1.00 Information Technology Services Manager
3.00 Senior Information Technology Services Manager
4.00 Total Enterprise Services FTE
Infrastructure and Support
1.00 Director of Information Technology
1.00 Senior Information Technology Services Manager
1.00 Information Technology Services Manager
1.00 Office Specialist III
4.00 Total Infrastructure and Support FTE
Contract Services
Contract Services Division reflects the IT Department's model of partnering with a service provider to meet citywide technology needs
Telecommunication Services
Telecommunication services are delivered through contractual services

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Contract Services Division						
1931 Contract Services	8,320,237	8,256,253	10,837,926	31.3%	11,210,936	3.4%
Total Contract Services Division	**8,320,237**	**8,256,253**	**10,837,926**	**31.3%**	**11,210,936**	**3.4%**
Enterprise Services Division						
1911 Application Services	964,853	1,003,373	1,364,829	36.0%	1,451,874	6.4%
1912 Web Services	159,411	267,210	412,556	54.4%	338,007	(18.1%)
1913 GIS Services	651,429	539,138	754,121	39.9%	595,120	(21.1%)
Total Enterprise Services Division	**1,775,693**	**1,809,721**	**2,531,506**	**39.9%**	**2,385,001**	**(5.8%)**
Infrastructure and Support Division						
1921 Infrastructure and Support	2,687,975	4,800,117	4,232,202	(11.8%)	4,197,100	(0.8%)
Total Infrastructure and Support Division	**2,687,975**	**4,800,117**	**4,232,202**	**(11.8%)**	**4,197,100**	**(0.8%)**
Telecommunication Services Division						
1941 IT Telecommunication	463,886	773,247	798,245	3.2%	824,270	3.3%
Total Telecommunication Services Division	**463,886**	**773,247**	**798,245**	**3.2%**	**824,270**	**3.3%**
Total by Division / Program	**13,247,791**	**15,639,338**	**18,399,879**	**17.7%**	**18,617,307**	**1.2%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
Information Technology Services Fund	13,006,651	15,439,338	18,199,879	17.9%	18,417,307	1.2%
Expendable Trust Fund	26,663	0	0	N/A	0	N/A
Other City Departments Operating Grant Trust Fund	150,000	0	0	N/A	0	N/A
Public, Educational, and Governmental (PEG) Fee Fund	64,477	200,000	200,000	0.0%	200,000	0.0%
Total by Fund	**13,247,791**	**15,639,338**	**18,399,879**	**17.7%**	**18,617,307**	**1.2%**
Dollars by Category						
Salary and Benefits						
Salary	1,252,121	1,450,767	1,722,793	18.8%	1,855,732	7.7%
As-Needed	183,050	254,488	262,504	3.1%	270,782	3.2%
Retirement	446,934	509,177	565,274	11.0%	543,471	(3.9%)
Health Allocation	110,754	139,271	228,512	64.1%	249,060	9.0%
Medicare	20,996	21,863	26,280	20.2%	27,473	4.5%
Social Security	57,521	69,692	79,587	14.2%	79,792	0.3%
Other Benefits	49,308	59,501	97,043	63.1%	99,452	2.5%
Total Salary and Benefits	**2,120,685**	**2,504,759**	**2,981,993**	**19.1%**	**3,125,762**	**4.8%**
Non-Personnel						
Materials/Services/Supplies	10,889,651	12,474,342	14,747,721	18.2%	14,811,934	0.4%
Interfund Services	1,460	1,237	1,985	60.5%	2,067	4.1%
Capital Outlay	235,994	659,000	668,180	1.4%	677,544	1.4%
Total Non-Personnel	**11,127,106**	**13,134,579**	**15,417,886**	**17.4%**	**15,491,545**	**0.5%**
Total by Category	**13,247,791**	**15,639,338**	**18,399,879**	**17.7%**	**18,617,307**	**1.2%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Enterprise Services Division					
1911 Application Services	2.00	3.00	4.00	1.00	4.00
Total Enterprise Services Division	**2.00**	**3.00**	**4.00**	**1.00**	**4.00**
Infrastructure and Support Division					
1921 Infrastructure and Support	4.00	4.00	4.00	0.00	4.00
Total Infrastructure and Support Division	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**
Total by Division / Program	**6.00**	**7.00**	**8.00**	**1.00**	**8.00**
Positions by Fund					
Information Technology Services Fund	6.00	7.00	8.00	1.00	8.00
Total by Fund	**6.00**	**7.00**	**8.00**	**1.00**	**8.00**
Position Classification					
Director of Information Technology	1.00	1.00	1.00	0.00	1.00
Information Technology Services Manager	2.00	2.00	2.00	0.00	2.00
Office Specialist III	1.00	1.00	1.00	0.00	1.00
Senior Information Technology Services Manager	2.00	3.00	4.00	1.00	4.00
Total Positions	**6.00**	**7.00**	**8.00**	**1.00**	**8.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	7.00	15,639,338
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
One-Time Adjustments	0.00	
IT Strategic Plan		(100,000)
IT Sourcing Strategy		(100,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		220,728
Adjustment to information technology service delivery contract		1,500,000
Increase in appropriations for cybersecurity		407,928
Non-personnel adjustments		216,010
Net adjustments to various information technology contract renewals		48,621
Net increase to various internal service fund allocations		748
Total FY 2025/26 Base Budget Adjustments	**0.00**	**2,194,035**
Total FY 2025/26 Base Budget	**7.00**	**17,833,373**
Service Level Changes		
Add 1.0 Senior Information Technology Services Manager	1.00	256,506
ArcGIS Enterprise Upgrade from 10.9.1 to 11		170,000
City Website Modernization and Accessibility Compliance		140,000
Total Service Level Changes	**1.00**	**566,506**
FY 2025/26 Proposed Budget	**8.00**	**18,399,879**
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
ArcGIS Enterprise Upgrade from 10.9.1 to 11		(170,000)
City Website Modernization and Accessibility Compliance		(80,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		74,673
Non-personnel adjustments		323,577
Net increase to various internal service fund allocations		82
Total FY 2026/27 Base Budget Adjustments	**0.00**	**148,332**
Total FY 2026/27 Base Budget	**8.00**	**18,548,211**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Service Level Changes		
Add 1.0 Senior Information Technology Services Manager		69,096
Total Service Level Changes	**0.00**	**69,096**
Total FY 2026/27 Proposed Budget	**8.00**	**18,617,307**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
1.0 Senior Information Technology Services Manager	1.00	0	256,506	0	325,602

Program: 1911 – Enterprise Services

The proposal adds 1.0 Senior Information Technology Service Manager to the Enterprise Services Division in the Information Technology Department. Departments citywide rely heavily on IT's Enterprise Services Division, requiring support with GIS software and business applications to serve business needs. Additionally, the scope of Enterprise Services-related work in the IT department has increased significantly due to an increased use of software by City departments, as well as website accessibility for the City as a whole.

Performance Impact

The Enterprise Services Division is currently made up of three employees who work on all software, application and web-based services. This position will assist the IT Department in accomplishing its objectives in improving website accessibility, enhancing GIS services, and expanding application services citywide.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
City Website Modernization and Accessibility Compliance	0.00	140,000	0	60,000	0

Program: 1912 – Web Services

The City's four websites (SantaClaraCA.gov, SCLibrary.org, SiliconValleyPower.com, SVPFiber.com) were visited by 2,689,339 visitors in 2024. The websites are a valuable informational resource for our residents, visitors, and businesses. The Department of Justice ruled that state and local governments must make their websites and mobile apps accessible to people with disabilities according to Title II of the ADA (Americans with Disabilities Act) by April 2026. Therefore, it is recommended that staff time and financial resources be allocated to address these needs. This proposed project aims to update and enhance the City's websites to ensure compliance with the ADA and Web Content Accessibility Guidelines (WCAG) 2.1 standards. The initiative will improve digital accessibility for all users, including individuals with visual, auditory, cognitive, and motor disabilities. The vendor will conduct an audit of every page, provide reports on analytics, provide user training, and conduct user testing. These findings will guide the ADA remediation, compliance and update process. Using these findings, the department will update each of our websites to conform to current accessibility standards, improve UI, and modernize look and feel. Accessibility enhancements will address accessibility issues at the HTML code level and correct color contrast and text readability issues. These fixes prevent a patch afterwards approach, and ensure accessibility is baked into the foundation of the websites.

Performance Impact

This investment in the City's websites will provide ease-of-use to website visitors connecting them efficiently with City services, and ensuring information is accurate and easy to find. Second, the project will protect the City from legal liability once the new federal standards on web accessibility go into effect in April 2026.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
ArcGIS Enterprise Upgrade from 10.9.1 to 11	0.00	170,000	0	0	0

Program: 1913 – GIS Services

The City completed an upgrade to ArcGIS Enterprise 10.9.1 in 2024, ensuring improved performance and system stability. Esri has announced that ArcGIS Enterprise 10.9.1 will be the last long-term support version before moving to ArcGIS Enterprise 11, marking a significant shift in modern GIS architecture, security, and cloud integration. ArcGIS Enterprise 10.9.1 will exit general support in November 2026, leaving the system vulnerable to security risks and performance degradation. Esri will no longer provide bug fixes, updates, or enhancements for 10.9.1 beyond this period. The project budget is estimated at $170,000 and covers service costs associated with the upgrade. This budget ensures that all necessary technical, administrative, and testing efforts are accounted for, enabling a seamless transition to ArcGIS Enterprise 11 with minimal disruption to City operations.

Performance Impact

This proposed budget action will improve the performance of the City's GIS services. Upgrading ArcGIS will ensure improved GIS architecture, appropriate cybersecurity and cloud integration to improve performance of those using ArcGIS.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Performance and Workload Measures

Infrastructure and Support Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of Severity 1 and 2 tickets resolved[1]		100%	100%	97%	100%	97%	97%
Average percent of tickets resolved at first contact		25%	20%	25%	20%	25%	25%
Maintain critical server availability		100%	100	99.90%	100%	99.90%	99.90%
Maintain data center availability		100%	100%	99.90%	100%	99.90%	99.90%
Average customer satisfaction rating (five-point scale)		>4	>4	>4	>4	>4	>4
Deployment software releases/patches per schedule		99%	99%	97%	99%	97%	97%
Percentage of devices with up-to-date malware software		99%	99%	99%	99%	99%	99%

Workload Measures

Number of phishing attempts blocked		245,000	245,000	250,000	250,000	250,000	250,000
Number of malicious sites blocked		300,000	275,000	250,000	600,000	600,000	600,000
Number of end user devices supported		1,900	1,750	1,700	1,550	1,850	1,850
Number of responses to end user HelpDesk tickets		5,300	5,400	5,250	5,300	5,250	5,250

[1]*Severity 1 is systems down for public safety, internet, phones; Severity 2 is systems down for permitting, utility billing, payroll*

Performance and Workload Measures

Enterprise Services Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of GIS based web tools and enhancements deployed		9	10	11	10	11	12
Number of visits to City websites		2,718,409	2,780,359	3,000,000	2,700,000	3,500,000	3,500,000
Number of City websites pages browsed by visitors		6,467,325	6,192,588	6,600,000	6,100,000	6,600,000	6,600,000
Number of unique visitors to City websites		1,624,482	1,776,517	2,000,000	1,340,000	2,500,000	2,500,000
Number of City Council and Planning Commission meetings supported		59	55	60	51	60	60
Number of Business applications		164	172	162	175	175	175
Number of Business applications that are SAAS based		69	73	72	75	78	80
Business applications upgraded for compliance and business process improvements		23	20	20	30	25	25

Telecommunication Services Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of VoIP phones		1,058	1,100	1,160	1,160	1,160	1,160
Number of mobile devices		560	550	580	679	675	675

Library Department

This page is intentionally left blank.

Library Department Description

The Santa Clara City Library is a dynamic community hub, providing access to information, literacy resources, educational programming, and civic engagement opportunities for the Santa Clara community. The Library advances the Council's Priorities by delivering high quality, efficient services in the following core areas:

- Collections – Provides a relevant physical and digital collection of books, movies, music, magazines and research tools for a diverse community with wide-ranging interests and needs.
- Technology and Information Access – Introduces and provides technology assistance to individuals and groups, and access to technologies that support community innovation, employment opportunities, entrepreneurship and that bridge the digital divide.
- Literacy and English as a Second Language (ESL) – Provides high quality adult and family literacy instruction and access to English as a Second Language support and resources.
- Programming – Delivers high impact programming that supports early literacy through story times and other pre-school age events. Offers teen and young adult activities that promote youth development and engagement. Provides cultural enrichment and promotes inclusion via outreach and programs for new immigrants. Supports community engagement, well-being, health and lifelong learning through educational programming and services such as State and County Park Passes for free check-out, free technology resources, local history and genealogy collection, and sustainable practices with the Seed Share Library and Library of Things.
- Community Partnerships – Pursues innovative partnerships with City departments, local educational institutions, local businesses and non-profits to enhance service delivery that promote reading, literacy, cultural enrichment and community building.
- Facilities – Maintains buildings that are a source of civic pride, provide opportunities for placemaking, encourages community engagement, and provide a clean, safe and welcoming place to study, learn and connect.

Divisions and Services

The Library Department is organized into seven Divisions: Administration, Adult Services, Branch Services, Customer Services, Facilities, Technical and Technology Services, and Youth Services.

Administration Division Mission	Plans, directs, organizes, and manages the Library Department's educational, cultural and lifelong-learning activities for the Santa Clara community; provides staff support for the Department's central and administrative services.
Division Objectives	Manages the operational oversight of the Santa Clara City Library system including strategic planning, budgeting, personnel, facility management and community relations. Also provides support to the Library Board of Trustees and serves as liaison to the Santa Clara Library Foundation and Friends.
	Identifies and implements creative solutions to ensure access to technology for all.
	Establishes partnerships with community organizations to leverage resources and ensure a diverse portfolio of library programs and services.
	Collaborates with internal and external stakeholders in the implementation of programs that advance the City Council's Priorities.
	Provides strategic leadership on expansion of library services and facilities to meet the growing needs of the changing Santa Clara population.

Adult Services Division Mission	Provides research and reader advisory services through effective reference and information delivery systems; curates relevant materials for adults in various formats, including electronic formats; provides special programs, collections, and services on local history, genealogy, and adult literacy; and creates programming for development of lifelong learning.
Division Objectives	Provides effective and efficient reference and reader advisory services for adults as well as technical assistance in the use of Library resources and technologies.
	Selects and curates the Library's extensive multilingual collection of print, media and digital resources as well as develops and implements programming for adults to support the love of literature, lifelong learning and community connections.
	Delivers programs and services that promote literacy including Career Online High School, the READ Santa Clara Program and English as a Second Language programs.
	Maintains and supports the development of the City's local history and genealogy collection, through the partnership with Santa Clara County Historical and Genealogical Society.
	Provides Santa Clarans with opportunities to serve the City and the Library through volunteer activities.

Branch Services Division Mission	Provides access to collections, programs and community spaces to distinct neighborhoods and communities throughout the City.
Division Objectives	Provides relevant physical and digital collections of books, movies and music that appeal to diverse users.
	Creates community through popular, informative and cultural programming that promotes lifelong learning.
	Supports economic and entrepreneurial growth by offering free Wi-Fi, computers and group study rooms.
	Provides Bookmobile service to outlying, underserved communities where they work, play, create, learn and live.
	Provides clean and safe facilities that enhance the neighborhood.

Customer Services Division Mission	**Provides customer-centered services to support the use of the Library collection; evaluates and develops library services and processes that are effective and promote equity of access.**
Division Objectives	Ensures timely and effective circulation and access of Library materials and resources.
	Provides quality services as the front-facing and initial point of contact for all Library visitors.
	Coordinates the activities of the Interlibrary Loan and Link+ programs which allow patrons to secure materials from a consortium of partner academic and public libraries.
	Provides troubleshooting and support to ensure optimal customer experience.
	Provides logistical and operational support for special events and library programs.

Facilities Division Mission	**Manages Library facilities to maintain safe, attractive, comfortable, accessible and functional facilities for all Library visitors.**
Division Objectives	Oversees and supports contract processes relating to building maintenance, safety and security.
	Coordinates and manages capital improvements and building maintenance activities with other departments and outside vendors to ensure clean, safe and welcoming facilities.
	Supports repairs and needed maintenance through work-order system, as well as larger and more complex projects, from multi-step repairs to multi-year projects.

Technical and Technology Services Division Mission	**Provides support to manage acquisition and processing of all collection materials. Manages access to library technology and equipment; provides relevant technology programs and services.**
Division Objectives	Purchases and processes new library materials for delivery to customers in a timely fashion.
	Synchronizes Library data with other City departments for procurement and maintaining data and statistics.
	Sets up and maintains all public and staff computers and hardware, including workstations, audio visual systems, self-checks, automated material handling systems, hotspots, iPads, laptops and printers throughout the Library system.
	Implements new library software and upgrades to existing applications to maintain functionality and security.
	Designs, updates, and maintains content for Library website.
	Provides trainings, programs and workshops to support community use of technology.

Youth Services Division Mission	Provides research and reader advisory services through effective reference and information delivery systems; curates relevant materials for children, young adults, and their families in various formats, including electronic formats, to support youth development; and creates programming for development of lifelong learning. Provides Santa Clara youth with opportunities to serve the City and the Library through volunteer activities.
Division Objectives	Supports the role of caregivers as their child's first and most important teacher through collections, programs, training and resources.
	Recognizes and honors Santa Clara's diverse community through programming, multilingual story times and bilingual collections for children and their families.
	Provides equitable and high-quality programming, reference and reader's advisory services for all children and teens.
	Publicizes the Library's resources, services and programs to elementary, middle and high schools within the City of Santa Clara, and positions the Library as a community educational partner.

Significant Accomplishments

- Expanded Library hours in January 2025 to include Sundays from 1 p.m. to 5 p.m. at Central Park Library, reaching 148 hours/week. This effort was in response to requests from the community after Library expanded hours in October 2023 to further recovery from COVID-era hours, increasing time available to the public from 88 hours/week across all locations to 144 hours/week.
- As part of the Library Facilities Master Plan project, conducted strong outreach to the community to inform long-term goals for Library facilities. Tabling at community events elicited feedback from over 570 participants who shared their priorities for future planning. Stakeholder engagement with the participation of nine City commissions, boards and task forces in 2024, as well as community engagement boards to collect community feedback, collected nearly 600 responses from the community with additional priorities.
- Held Comic Con 2024, featuring games, crafts and panels with artists, authors, cosplayers and museums with over 8,500 participants, a 29% increase from the prior Comic Con event.
- Greatest Library User Ever (G.L.U.E.) program, developed in partnership with the Santa Clara Unified School District, worked to provide every third-grade student in Santa Clara with a library card, ensuring access to literacy and learning resources in and out of school. The program strengthened relationships between the Library and school Library Media Assistants and partners, and reached 675 students, representing 85% of all third-grade classes in SCUSD.
- Collaborated with the County Registrar of Voters to add mail-in ballot collection boxes at all three library locations and several City staff provided assistance to library polling sites. The Library was a key draw for voting, bringing in thousands of in-person and mail-in ballots, with Central Park Library bringing the largest voter turnout in Santa Clara.
- Celebrated Northside Branch Library's 10th Anniversary on August 10, 2024, and drew over 1,000 community members. Library staff wrote and published a children picture book, Northside's 10th Birthday, to commemorate the anniversary.
- Library held 1,667 library programs serving all age groups in FY 2023/24, with 66,801 people attending. Popular year-round, 525 storytimes were held in FY 2023/24, drawing 35,054 participants. Programs were enhanced to offer bilingual storytime programs at all three library locations, featuring English paired with Arabic, Chinese, Japanese, Spanish, and Ukrainian. K-POP annual programming, developed to serve high interest in the community, brought in close to 300 young people.
- Summer Adventure programming helped to prevent summer learning loss and build community through fun activities, engaging events, and exciting incentives. In 2024, the Library reached 4,296 adult, teen and youth participants, hosted 221 events for over 16,000 attendees, and provided STEM outreach, book giveaways, and special community programs. 99% of participants reported they felt encouraged to read or learn more.
- Library users listened to recorded Dial-a-Story 24/7 weekly stories in English and Spanish 1,491 times in FY 2023/24.
- Read Santa Clara provided 4,566 hours of free literacy instruction to 165 adult learners in FY 2023/24, enabling 78% of them to achieve literacy goals they set for themselves to become stronger family members, workers, community members and lifelong learners.
- Launched a weekly Homework Help Center at Central Park Library with a two-year $89,551 grant from the California State Library. The Stronger Together: Teens Lead and Learn program supported Grades 2-6 while giving teens a valuable first job experience. Fifty paid teen interns completed 4,650 service hours, earning $67,975 in scholarships. Teen Homework Helpers engaged weekly to assist 35+ students with over 551 assignments, with 12-15 families regularly seeking help. Additionally, the Teens Teach leadership program engaged 234 attendees in 12 programs in FY 2023/24.
- Launched new Ukrainian language collection for youth, the largest in the South Bay with more than 800 items.
- Expanded Seed Share program to all three Library locations, providing seeds for herbs, vegetables and flowers, and supported by multiple informative programs.
- Obtained over $200,000 in grant funding to support collections and programming for the community, including Adult and Family Literacy services, ESL services, Summer Adventure reading programs, Lunch at the Library enrichment

programs for students over the summer, and science fiction, fantasy, and romance collections. Grant funding was also used to support targeted information and service outreach to underserved residents in the Montague Park neighborhood, encouraging engagement with and connection to the community.

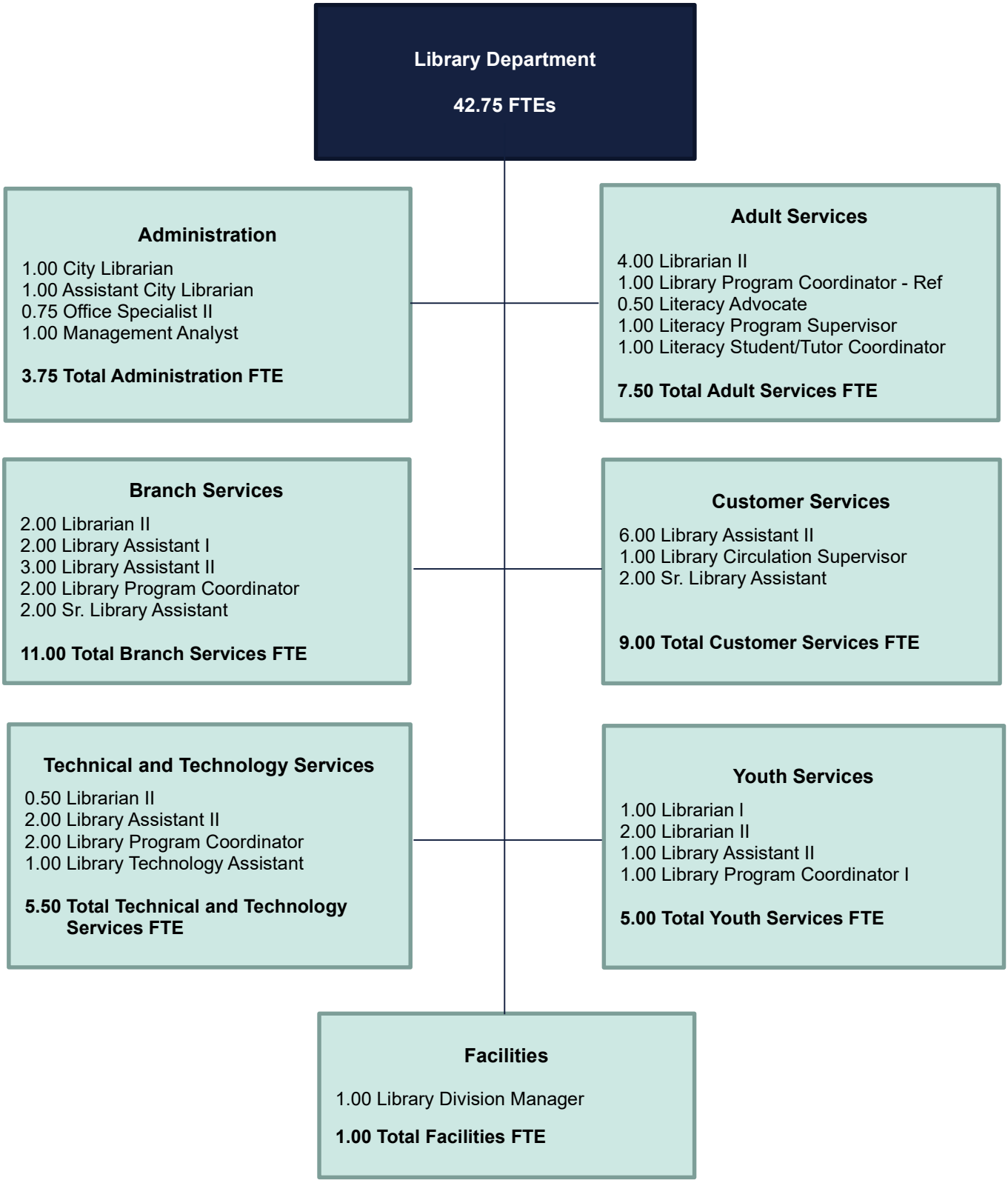
- State Parks Pass collection, used by the public over 2,000 times in FY 2023/24 to enjoy California State parks, was expanded to include 60 County parks passes. The new County parks passes were used 781 times between March 2024 to March 2025. Passes can be paired with hiking poles, bear canisters and hiking backpacks available via the Library of Things, to encourage community outdoor adventures.
- Partnered with St. Justin's School, collecting approximately 11,034 pounds of food donations on behalf of Second Harvest Silicon Valley Food Bank in FY 2023/24.
- Coordinated with Stanford Blood Mobile for blood drives, collecting over 137 units of blood in FY 2023/24.
- Provided trainings and staff development in First Amendment rights, addressing intellectual freedom and first amendment auditors. Training and development opportunities provided to staff across library disciplines to support professional standards, including Verbal Judo customer service and de-escalation trainings. Library also held staff recognition event for the first time since COVID.

Significant Objectives

- Finalize Library Strategic Plan and Facilities Master Plan, to provide data-based planning for future efforts, scheduled to be shared with Council in fall 2025.
- Prioritize and enhance Library outreach, for improved understanding of community needs and continuing, adaptive growth of community connections and services.
- Strengthen partnerships with local organizations, businesses, and other city departments to expand service.
- Streamline data collection practices including a biennial community survey.
- Strengthen communications with development of an annual report and development of a communications position to coordinate the high volume of Library public messaging.
- Develop volunteer coordination and integration into Library services, including volunteer docents providing tours of the Library.
- Complete facility-related projects in progress, including re-opening of the Library Cafe, installation of ERRCS radio system in Central Park Library garage to support first responder communications, installation of new Automated Materials Handling System at Northside Branch Library, and approve facility improvement projects supported by the City of Santa Clara General Obligation Bond.
- Pursue additional, diversified grant opportunities to support Library programs and services.
- Expand diversity of collection in Library of Things.

Budget Highlights

- The proposed Operating Budget restores funding for library books and materials in FY 2025/26 and FY 2026/27, which was identified as a City Council priority.


Library Department
42.75 FTEs
Administration
1.00 City Librarian
1.00 Assistant City Librarian
0.75 Office Specialist II
1.00 Management Analyst
3.75 Total Administration FTE
Adult Services
4.00 Librarian II
1.00 Library Program Coordinator - Ref
0.50 Literacy Advocate
1.00 Literacy Program Supervisor
1.00 Literacy Student/Tutor Coordinator
7.50 Total Adult Services FTE
Branch Services
2.00 Librarian II
2.00 Library Assistant I
3.00 Library Assistant II
2.00 Library Program Coordinator
2.00 Sr. Library Assistant
11.00 Total Branch Services FTE
Customer Services
6.00 Library Assistant II
1.00 Library Circulation Supervisor
2.00 Sr. Library Assistant
9.00 Total Customer Services FTE
Technical and Technology Services
0.50 Librarian II
2.00 Library Assistant II
2.00 Library Program Coordinator
1.00 Library Technology Assistant
5.50 Total Technical and Technology Services FTE
Youth Services
1.00 Librarian I
2.00 Librarian II
1.00 Library Assistant II
1.00 Library Program Coordinator I
5.00 Total Youth Services FTE
Facilities
1.00 Library Division Manager
1.00 Total Facilities FTE

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Administration Division							
1221	Administration	1,955,681	2,109,759	1,332,297	(36.9%)	1,388,758	4.2%
1263	Literacy Grants	174,072	0	64,709	N/A	0	(100.0%)
Total Administration Division		**2,129,753**	**2,109,759**	**1,397,006**	**(33.8%)**	**1,388,758**	**(0.6%)**
Adult Services Division							
1234	Read Santa Clara	425,759	437,215	470,894	7.7%	480,114	2.0%
1241	Reference and Adult Collections	568,520	864,746	910,793	5.3%	958,689	5.3%
1244	Local History	155,295	183,409	210,781	14.9%	216,963	2.9%
Total Adult Services Division		**1,149,574**	**1,485,370**	**1,592,468**	**7.2%**	**1,655,766**	**4.0%**
Branch Services Division							
1233	Mission Library	767,066	805,352	970,395	20.5%	1,001,230	3.2%
1235	Northside Branch	1,117,941	1,185,705	1,353,565	14.2%	1,405,096	3.8%
1236	Bookmobile and Mobile Library Services	176,791	206,707	224,007	8.4%	228,243	1.9%
Total Branch Services Division		**2,061,798**	**2,197,764**	**2,547,967**	**15.9%**	**2,634,569**	**3.4%**
Customer Services Division							
1245	Customer Services	1,743,110	2,119,164	2,255,641	6.4%	2,322,881	3.0%
Total Customer Services Division		**1,743,110**	**2,119,164**	**2,255,641**	**6.4%**	**2,322,881**	**3.0%**
Facilities Division							
1271	Facilities	649,634	829,640	906,314	9.2%	936,817	3.4%
Total Facilities Division		**649,634**	**829,640**	**906,314**	**9.2%**	**936,817**	**3.4%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Technical and Technology Services Division						
1251 Technical Services	1,299,078	1,391,105	1,523,276	9.5%	1,561,162	2.5%
1272 Technology	715,378	677,222	782,487	15.5%	805,618	3.0%
Total Technical and Technology Services Division	**2,014,456**	**2,068,327**	**2,305,763**	**11.5%**	**2,366,780**	**2.6%**
Youth Services Division						
1231 Youth Services	756,768	753,357	886,865	17.7%	930,883	5.0%
1232 Young Adult	118,856	169,124	206,255	22.0%	219,414	6.4%
Total Youth Services Division	**875,624**	**922,481**	**1,093,120**	**18.5%**	**1,150,297**	**5.2%**
Total by Division / Program	**10,623,949**	**11,732,505**	**12,098,279**	**3.1%**	**12,455,868**	**3.0%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	10,439,147	11,732,505	12,033,570	2.6%	12,455,868	3.5%
Library Operating Grant Trust Fund	184,802	0	64,709	N/A	0	(100.0%)
Total by Fund	**10,623,949**	**11,732,505**	**12,098,279**	**3.1%**	**12,455,868**	**3.0%**
Dollars by Category						
Salary and Benefits						
Salary	4,464,178	4,998,951	5,194,467	3.9%	5,454,574	5.0%
As-Needed	786,275	1,019,108	1,152,863	13.1%	1,130,194	(2.0%)
Overtime	19	0	0	N/A	0	N/A
Retirement	1,772,651	1,812,388	1,887,245	4.1%	1,821,729	(3.5%)
Health Allocation	552,949	632,781	753,312	19.0%	811,032	7.7%
Medicare	77,832	77,002	79,498	3.2%	83,373	4.9%
Social Security	275,021	318,987	327,598	2.7%	341,544	4.3%
Other Benefits	254,067	251,222	284,943	13.4%	338,801	18.9%
Total Salary and Benefits	**8,182,992**	**9,110,439**	**9,679,926**	**6.3%**	**9,981,247**	**3.1%**
Non-Personnel						
Materials/Services/Supplies	1,567,440	1,624,149	1,859,381	14.5%	1,906,866	2.6%
Interfund Services	871,304	997,917	558,972	(44.0%)	567,755	1.6%
Capital Outlay	2,213	0	0	N/A	0	N/A
Total Non-Personnel	**2,440,957**	**2,622,066**	**2,418,353**	**(7.8%)**	**2,474,621**	**2.3%**
Total by Category	**10,623,949**	**11,732,505**	**12,098,279**	**3.1%**	**12,455,868**	**3.0%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Administration Division					
1221 Administration	3.75	3.75	3.75	0.00	3.75
Total Administration Division	**3.75**	**3.75**	**3.75**	**0.00**	**3.75**
Adult Services Division					
1234 Read Santa Clara	2.50	2.50	2.50	0.00	2.50
1241 Reference and Adult Collections	4.00	4.00	4.00	0.00	4.00
1244 Local History	1.00	1.00	1.00	0.00	1.00
Total Adult Services Division	**7.50**	**7.50**	**7.50**	**0.00**	**7.50**
Branch Services Division					
1233 Mission Library	4.00	4.00	4.00	0.00	4.00
1235 Northside Branch	6.00	6.00	6.00	0.00	6.00
1236 Bookmobile and Mobile Library Services	1.00	1.00	1.00	0.00	1.00
Total Branch Services Division	**11.00**	**11.00**	**11.00**	**0.00**	**11.00**
Customer Services Division					
1245 Customer Services	9.00	9.00	9.00	0.00	9.00
Total Customer Services Division	**9.00**	**9.00**	**9.00**	**0.00**	**9.00**
Facilities Division					
1271 Facilities	1.00	1.00	1.00	0.00	1.00
Total Facilities Division	**1.00**	**1.00**	**1.00**	**0.00**	**1.00**
Technical and Technology Services Division					
1251 Technical Services	3.50	3.50	3.50	0.00	3.50
1272 Technology	2.00	2.00	2.00	0.00	2.00
Total Technical and Technology Services Division	**5.50**	**5.50**	**5.50**	**0.00**	**5.50**
Youth Services Division					
1231 Youth Services	4.00	4.00	4.00	0.00	4.00
1232 Young Adult	1.00	1.00	1.00	0.00	1.00
Total Youth Services Division	**5.00**	**5.00**	**5.00**	**0.00**	**5.00**
Total by Division / Program	**42.75**	**42.75**	**42.75**	**0.00**	**42.75**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
General Fund	42.75	42.75	42.75	0.00	42.75
Total by Fund	**42.75**	**42.75**	**42.75**	**0.00**	**42.75**
Assistant City Librarian	1.00	1.00	1.00	0.00	1.00
City Librarian	1.00	1.00	1.00	0.00	1.00
Librarian I	1.00	1.00	1.00	0.00	1.00
Librarian II	8.50	8.50	8.50	0.00	8.50
Library Assistant I	2.00	2.00	2.00	0.00	2.00
Library Assistant II	12.00	12.00	12.00	0.00	12.00
Library Circulation Supervsr	1.00	1.00	1.00	0.00	1.00
Library Div Mgr -Support Svcs	1.00	1.00	1.00	0.00	1.00
Library Prog Coord - Tech Svcs	1.00	1.00	1.00	0.00	1.00
Library Prog Coord-Technology	1.00	1.00	1.00	0.00	1.00
Library Program Coord - Ref	1.00	1.00	1.00	0.00	1.00
Library Program Coordinator	3.00	3.00	3.00	0.00	3.00
Library Technology Assistant	1.00	1.00	1.00	0.00	1.00
Literacy Advocate	0.50	0.50	0.50	0.00	0.50
Literacy Program Supervisor	1.00	1.00	1.00	0.00	1.00
Literacy Student/Tutor Coord	1.00	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	0.00	1.00
Office Specialist II	0.75	0.75	0.75	0.00	0.75
Sr Library Assistant	4.00	4.00	4.00	0.00	4.00
Total Positions	**42.75**	**42.75**	**42.75**	**0.00**	**42.75**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	42.75	11,732,505
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
ESL Tutoring Services 2025/26 grant		64,709
Ongoing Cost Adjustments		
Salary and Benefits adjustments		505,406
Net increase in materials, services and supplies		89,604
Net decrease in various interfund services allocations		(438,945)
Total FY 2025/26 Base Budget Adjustments	**0.00**	**220,774**
Total FY 2025/26 Base Budget	**42.75**	**11,953,279**
Service Level Changes		
Increase Library Collection Materials Budget		145,000
Total Service Level Changes		**145,000**
Total FY 2025/26 Proposed Budget	**42.75**	**12,098,279**
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
ESL Tutoring Services 2025/26 grant		(64,709)
Ongoing Cost Adjustments		
Salary and Benefits adjustments		365,402
Net increase in materials, services and supplies		48,113
Net increase in various interfund services allocations		8,783
Total FY 2026/27 Base Budget Adjustments	**0.00**	**357,589**
Total FY 2026/27 Base Budget	**42.75**	**12,455,868**
Total FY 2026/27 Proposed Budget	**42.75**	**12,455,868**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Increase Library Collection Materials Budget		145,000		145,000	

Program: 1251 – Library Technical Services

This proposal restores partial funding for library collection materials (print, media, online), which was identified as a City Council priority. This will enable the library to expand its offerings to library patrons and keep the materials up-to-date.

Performance Impact

This action increases the number of new items that can be added to the collection, as well as replacements for collection items that become worn out from heavy use.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Performance and Workload Measures

Administration Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent increase in number of responses to Biennial Community Satisfaction Survey – *New for FY 2025/26*		N/A	N/A	N/A	N/A	5%	5%

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of Library Board of Trustees packets submitted annually – *Delete for FY 2025/26*		10	11	10	10	N/A	N/A
Number of grants applied for annually		15	8	13	11	10	10

Performance and Workload Measures

Adult Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of READ Santa Clara's adult learners who achieved a literacy goal they set		77%	78%	70%	70%	70%	70%
Percentage of adult program attendees who feel "very satisfied" with the quality of the program and reported that they were able to apply the knowledge or skills to benefit their lives		93%	97%	90%	93%	90%	90%
Percentage of adult outreach participants who feel "very satisfied" with the quality of the outreach activity – *New for FY 2025/26*		N/A	N/A	N/A	N/A	90%	90%

Workload Measures

Number of reference, reader's advisory, and research questions answered annually		13,089	30,817	11,433	20,000	20,000	20,000
Number of genealogy/local history questions answered annually		377	444	340	400	400	400
Number of adult programs		219	337	450	350	350	350
Total attendance at in-person adult programs		1,055	3,252	1,500	3,000	2,500	3,000
Total views for virtual adult programming		4,589	3,074	1,500	3,000	2,000	2,000
Number of adult outreach activities – *New for FY 2025/26*		N/A	N/A	N/A	N/A	10	10

Performance and Workload Measures

Branch Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of bookmobile outreach participants who feel "very satisfied" with the quality of the outreach activity– *New for FY 2025/26*		N/A	N/A	N/A	N/A	90%	90%

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of items circulated annually at Central Park Library – *New for FY 2025/26*		1,414,083	1,383,329	N/A	1,400,000	1,420,000	1,430,000
Number of items circulated annually at Mission Library		43,289	48,281	45,000	44,000	45,000	45,000
Number of items circulated annually at Northside Library		118,018	132,050	125,000	125,000	128,000	131,000
Number of items circulated annually via the Bookmobile		33,351	30,559	42,037	34,000	35,000	36,000
Number of annual visits at the Central Park Library – *New for FY 2025/26*		269,798	385,988	N/A	358,000	355,000	360,000
Number of annual visits at the Mission Branch Library		31,388	54,302	30,000	60,000	60,000	60,000
Number of annual visits at the Northside Branch Library		82,625	142,008	80,000	160,000	180,000	195,000
Number of annual visits at the Bookmobile		15,598	17,960	15,129	17,000	17,000	19,000
Number of bookmobile outreach activities and regular stops – *New for FY 2025/26*		380	444	N/A	480	490	500

Performance and Workload Measures

Customer Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Average number of days until a returned item is ready for checkout		3	3	2	2	2	2
Percentage of community members who feel "very satisfied" with the quality of services provided by the library – *New for FY 2025/26*		N/A	N/A	N/A	N/A	90%	90%

Workload Measures

Number of annual visits to all library facilities – *Modified for FY 2025/26*		399,409	600,258	400,000	650,000	675,000	680,000
Number of e-materials circulated systemwide annually – *New for FY 2025/26*		197,764	255,389	N/A	250,000	250,000	250,000
Number of items circulated systemwide annually (includes print and e-materials) – *Modified for FY 2025/26*		2,153,539	2,242,159	2,500,000	1,835,000	1,835,000	1,835,000
Number of patrons registered annually		12,536	15,190	14,000	16,000	15,000	15,000

Facilities Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of facility work orders completed annually		250	303	250	250	300	325
Number of active annual facilities projects – *New for FY 2025/26*		N/A	29	N/A	33	35	38
Number of safety inspections made annually – *Delete for FY 2025/26*		36	36	36	36	N/A	N/A

Performance and Workload Measures

Technical and Technology Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of technology program attendees who feel "very satisfied" with the quality of the program and reported that they were able to apply the knowledge or skills to benefit their lives – *New for FY 2025/26*		N/A	N/A	N/A	N/A	85%	85%

Workload Measures

Library materials per capita		3.5	3.4	3.0	3.0	3.0	3.0
Number of physical items added to the collection annually		34,905	25,950	20,000	20,000	20,000	20,000
Annual budget for library materials – *New for FY 2025/26*		741,598	508,930	N/A	526,609	687,141	702,984
Number of Library public computer sessions		26,352	40,039	24,000	35,000	35,000	35,000
Number of Library Wi-Fi sessions		101,058	156,372	77,000	100,000	105,000	110,000
Number of website visits – *New for FY 2025/26*		576,871	664,159	N/A	600,000	610,000	610,000
Number of database uses – *New for FY 2025/26*		N/A	N/A	N/A	40,000	40,000	40,000
Number of technology programs – *New for FY 2025/26*		N/A	N/A	N/A	N/A	20	20
Number of tech center visitor questions – *New for FY 2025/26*		9,543	13,336	N/A	13,000	13,000	13,000

Performance and Workload Measures

Youth Services Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percentage of children and teen program attendees who feel "very satisfied" with the quality of the program		90%	96%	80%	85%	85%	85%
Percentage of children and teen outreach participants who feel "very satisfied" with the quality of the outreach activity – *New for FY 2025/26*		N/A	N/A	N/A	N/A	85%	85%
Workload Measures							
Number of children and teen programs – *New for FY 2025/26*		591	1,044	N/A	900	900	900
Total attendance at in-person children and teen programs – *Modified for FY 2025/26*		35,874	48,513	25,000	47,000	50,000	50,000
Number of reference, reader's advisory, and research questions answered annually		14,759	10,988	16,000	10,000	10,000	10,000
Total views of virtual children and teen programs		405	110	200	200	100	100
Number of children and teen outreach activities – *New for FY 2025/26*		N/A	N/A	N/A	N/A	50	50

Parks & Recreation Department

This page is intentionally left blank.

Parks & Recreation Department Description

The Parks & Recreation Department provides planning, development, operation, maintenance, and rehabilitation of the City's twenty-nine (29) neighborhood parks, fourteen (14) mini parks, two (2) community parks, three (3) open space sites, ten (10) recreation buildings, four (4) trails, multiple joint use facilities, and eleven (11) bodies of water at five sites. Facilities include community centers, neighborhood park buildings, community gardens, playgrounds, pools, restrooms, picnic areas, turf, trees, vegetation, athletic fields, and joint use facilities. Service levels are set to promote the use of safe, clean, and attractive facilities for enjoyment and quality of life for all ages and abilities. The Department assists the public with facility rentals, community services, cultural programs, special events, enhanced natural environments, fitness and wellness programs, as well as sports and aquatics opportunities. The Senior Nutrition Program provides a congregate meal setting where seniors can improve their health through balanced meals and socialization and is funded through a grant from the Santa Clara County Social Services Agency's Senior Nutrition Program. Seniors are encouraged to access the many services available at the senior center while on site and are given the opportunity to engage in health and wellness programs at the Senior Center. The Parks & Recreation Department also provides planning, development, operation and maintenance of the City's two cemetery properties to support families before, during, and after their time of need. The Cemetery Division maintains 33,000 interment sites in a peaceful public park and provides customer service in a professional and respectful manner, while demonstrating sensitivity to our diverse community.

Divisions and Services

The Parks & Recreation Department is organized into five divisions: Administration, Parks, Recreation, Cemetery, and Senior Nutrition Program.

Administration Division Mission	Provide leadership, resource development and administrative support to Parks, Recreation, Cemetery, and Senior Nutrition Program Divisions; plan and develop new parks and recreation facilities to support the City's programs, activities and special events; review new housing development plans for provision of new parkland dedication and recreation amenities.
Division Objectives	Plan and implement design, development, construction, and maintenance of new parks; rehabilitation of older facilities and infrastructure, including public outreach and Parks & Recreation Commission review and recommendations.
	Research and develop partnerships, sponsorships, and grants from private, corporate, and other public agencies to supplement funding of facilities, projects, programs, and other services.
	Provide leadership to four Commissions (Parks & Recreation, Senior Advisory, Cultural, and Youth).
	Conduct plan reviews and prepare comments for new housing developers to optimize park and recreation amenities in new developments and to ensure compliance with City Code 17.35 (Park and Recreational Land).
	Activate Mass Care & Shelter Function of the Emergency Operations Center (Commodity Points of Distribution, Heating Center, Cooling Center), as needed.
	Plan and implement multiple citywide special events annually.
	Support the Park Impact Fee program. Initiate annual land valuation study used to update the fees in the municipal fee schedule, initiate City park projects, evaluate developer-initiated park projects and calculate park in-lieu fees, ensure that all projects meet the needs of the community, and facilitate community input.

Parks Division Mission	Maintain, acquire and rehabilitate Santa Clara's parks, community centers, playgrounds, pools, athletic facilities and neighborhood park buildings including restrooms, picnic areas, turf, trees, vegetation, athletic fields, pools, and sports venues at defined levels of service that promote the use of safe, clean, and attractive facilities for the enjoyment of the public.
Division Objectives	Provide administrative direction, updated training, and technical support for Parks Division staff, contract operators of facilities, and public users; plan for parks and facility maintenance rehabilitation needs, including volunteer projects to enhance natural habitat and urban forestry.
	Maintain eleven clean, safe, and attractive municipal swimming pools and other bodies of water at five sites (International Swim Center, Mary Gomez, Warburton, Montague, and the Senior Center). Maintain and support the use of clean, safe, fully functional, and attractive Community Recreation Center, Senior Center, Youth & Teen Center, Reed & Grant Sports Park and six neighborhood park buildings. Maintain and support community gardens and natural areas. All facilities and grounds are maintained on a year-round schedule of turf care, irrigation, facility maintenance, vegetation, tree care, litter control, and graffiti removal.
	Provide physical and logistical support for citywide special events for planning, mapping, set up, safety and cleanup.

Recreation Division Mission	Provide recreation opportunities for all residents of Santa Clara at the Community Recreation Center, Youth & Teen Center, Senior Center, Youth Soccer Park, Reed & Grant Sports Parks, City parks and athletic facilities, and City pools.
Division Objectives	The Sports, Aquatics, and Athletic Facilities Program coordinates use of the Youth Soccer Park, Reed & Grant Sports Park and some Santa Clara Unified School District (SCUSD) fields; manages the Santa Clara Tennis Center and the Gymnastics Center. The Aquatics Program offers year-round access to lap swim for adults and seniors, aquatic fitness programming, and a variety of summer swim lessons for all ages, while also ensuring safe supervision of seasonal recreational swimming. The program partners with the field and pool user groups for consistent use and policy implementation and coordinates with recreation vendors to offer developmental sports programs and adult sports leagues.
	Youth & Teen Center offers drop-in afterschool programs for children in K-12 grade, teen volunteer and leadership development, seasonal programs, summer day camp sessions, and serves middle and high school youth with specialized events and programs, including Skate Park programs.
	The Performing Arts Program provides a variety of afterschool activities in dance, music, art, creative drama, and theater, along with summer drama and arts camps. It also hosts dance and musical recitals, performances, and exhibitions and coordinates City use of the Mission City Center for the Performing Arts.
	The Senior Center offers a variety of health and wellness, fitness, arts and culture, and special interest classes, as well as volunteer opportunities for individuals over 50 years of age, including programs in the fitness area and natatorium at the Senior Center.
	The Enrichment program provides art and expression classes, recreation vendor programs, coordinates membership and sustainability/garden programs at the City's community gardens, and implements preschool enrichment programs, classes and summer camps.

Senior Nutrition Program Division Mission	Provide a congregate meals program to improve senior health and ability to live independently.
Division Objectives	Offer a Monday through Friday senior nutrition program.
	Encourage participation in Health and Wellness Programs, fitness, and social activities at the Senior Center and provides access to resources and case management referrals, to enhance quality of life.
	Offer access to information about senior issues and current events.

Cemetery Division Mission	The Mission City Memorial Park provides exemplary cemetery services in a well maintained, park-like setting with a customer-oriented atmosphere. The Agnew Historic Cemetery maintains space for reflection and interprets historical artifacts.
Division Objectives	Mow and trim turf areas weekly; pruning and planting of trees as needed for safety and maintenance of existing canopy.
	Maintain cemetery buildings daily, in keeping with City standards.
	Coordinate interments and burials with people in their time of need.
	Maintain accurate documentation, use best practices and depending on the availability of resources, use current technology to map and record all transactions and burials in the cemetery.
	Develop in-ground and niche bank spaces to provide additional interment options for families in need.

Significant Accomplishments

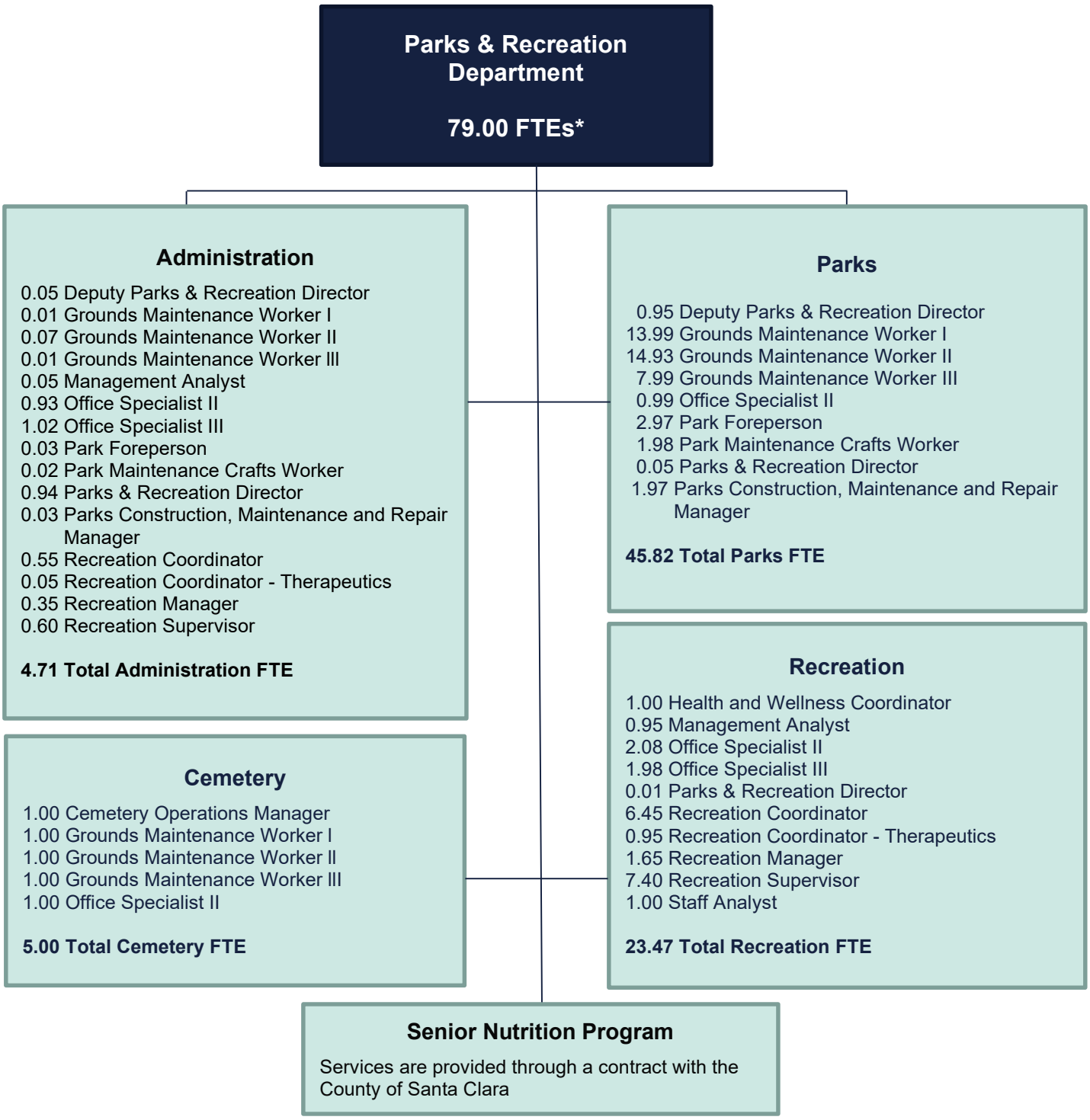
- Schematic design approval by Council for the Henry Schmidt Park Rehabilitation Project.
- Initiated a Citywide Parks & Recreation Master Plan Study.
- Completed Westwood Oaks Park Playground Rehabilitation Project – reopened to the community.
- Completed the Montague Park Rehabilitation Project – reopened to the community.
- Completed the Magical Bridge All-Inclusive Playground at Central Park – now open to the community.
- Initiated Kindness Ambassador program at Magical Bridge All-Inclusive Playground at Central Park.
- Completed the installation of a new restroom at Fairway Glen Park.
- Qualified for full grant reimbursement of $2.65 million for the Magical Bridge Playground Project.
- Initiated the temporary re-opening process for the International Swim Center.
- Onboarded Nuevo Community Buildings at Lawrence Station Area Plan and opened for public use.
- Provided Stihl Chainsaw Safety Operation and Maintenance training for fifteen (15) staff members.

Significant Objectives

- Develop a land acquisition program for parkland.
- Obtain City Council approval of schematic design and initiate Phase 2 of design for the Warburton Playground Rehabilitation Project.
- Initiate the construction phase of the Central Park Entrance and Parking Improvements Project.
- Initiate the construction phase of the Henry Schmidt Park Playground Rehabilitation Project.
- Initiate the design phase for rehabilitation projects at both Mary Gomez Park and Maywood Park.
- Initiate Phase 2 of the Parks Service Center Improvements project, which includes final design services, preparation of bid-related documents, and securing permits for construction of the project.
- Initiate rehabilitation project at the International Swim Center with the goal of opening for community-wide use.
- Provide programming for the newly opened Nuevo Community Buildings at Lawrence Station Area Plan.
- Provide approximately 20,000 nutritional meals annually to seniors in the Monday - Friday Senior Nutrition Program as the yearly trends show a growing need.
- Initiate Cemetery Master Plan Study, supporting long-term health of cemetery maintenance endowment.
- Present Citywide Parks & Recreation Master Plan for Council approval.
- Fill 75% of vacant staffing positions by fall of 2025.
- Reconfigure staffing allocations to better fit the changing environment.

Budget Highlights

- The Proposed Budget includes the following actions to support the department's Recreation Division services:
  - Add 1.0 Recreation Manager in the Recreation Division
  - Reclassify 1.0 Sr. Center Coordinator with 1.0 Recreation Coordinator in the Recreation Division
- The Proposed Budget also includes funding to evaluate cemetery operations and capital funding to prepare a public art master plan to provide a long-term strategic approach toward public art in the city.



**The positions above represent all funded positions including the Therapeutics Recreation Coordinator 0.25 FTE increase and the addition of 1.0 Recreation Manager recommended as part of this budget. This excludes the 1.0 Grounds Maintenance Worker I, 2.0 Grounds Maintenance Worker II and 1.0 Office Specialist II positions that were frozen, as approved by the City Council on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402).*

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Administration Division							
1121	Administration	1,336,660	1,493,781	565,923	(62.1%)	585,632	3.5%
1122	Park Development	190,721	210,585	226,038	7.3%	239,588	6.0%
1123	Park Projects	36,765	50,330	54,566	8.4%	56,701	3.9%
1171	Citywide Special Events	606,396	707,709	801,092	13.2%	825,458	3.0%
Total Administration Division		**2,170,542**	**2,462,405**	**1,647,619**	**(33.1%)**	**1,707,379**	**3.6%**
Parks Division							
1132	Parks	7,855,768	9,115,464	10,371,661	13.8%	10,764,002	3.8%
1133	Pools	1,535,139	1,404,648	1,583,134	12.7%	1,633,933	3.2%
1134	Buildings	1,241,479	1,309,229	1,456,681	11.3%	1,502,745	3.2%
1135	Operations	320,627	536,641	596,842	11.2%	618,729	3.7%
Total Parks Division		**10,953,013**	**12,365,982**	**14,008,318**	**13.3%**	**14,519,409**	**3.6%**
Recreation Division							
1117	Program Operations	2,124	0	0	0.0%	0	0.0%
1141	Health and Wellness	193,308	229,135	248,556	8.5%	253,637	2.0%
1142	Administration	352,419	393,206	574,932	46.2%	610,426	6.2%
1143	Youth Activity Center and Programs	1,415,047	1,511,423	1,629,714	7.8%	1,670,243	2.5%
1144	Senior Center and Therapeutic Recreation	1,333,904	1,712,234	1,870,265	9.2%	1,742,672	(6.8%)
1145	Community Recreation Center and Programs	2,692,616	3,020,815	2,947,979	(2.4%)	3,072,992	4.2%
1146	Youth Sports	419,456	561,131	603,229	7.5%	621,670	3.1%
1147	Aquatics	756,371	666,403	726,437	9.0%	752,875	3.6%
1148	Sports and Athletics	122,127	147,582	161,065	9.1%	166,370	3.3%
1149	Youth and Teen Center	188,975	350,262	382,642	9.2%	400,567	4.7%
Total Recreation Division		**7,476,347**	**8,592,191**	**9,144,819**	**6.4%**	**9,291,452**	**1.6%**
Senior Nutrition Program Division							
1112	Senior Nutrition Program	188,138	152,363	167,324	9.8%	167,325	0.0%
Total Senior Nutrition Program Division		**188,138**	**152,363**	**167,324**	**9.8%**	**167,325**	**0.0%**

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Cemetery Division							
0125	Cemetery Perpetual Care	762	500	500	0.0%	500	0.0%
0131	Cemetery Endowment Care	48,857	30,000	60,000	100.0%	60,000	0.0%
1162	Maintenance of Grounds	492,402	788,268	805,001	2.1%	843,197	4.7%
1163	Maintenance of Buildings	87,358	142,393	148,889	4.6%	155,186	4.2%
1164	Operations	424,228	700,776	803,212	14.6%	672,630	(16.3%)
Total Cemetery Division		**1,053,607**	**1,661,937**	**1,817,602**	**9.4%**	**1,731,513**	**(4.7%)**
Total by Division / Program		**21,841,647**	**25,234,878**	**26,785,682**	**6.1%**	**27,417,078**	**2.4%**
Dollars by Fund							
General Fund		20,607,171	23,172,047	24,548,978	5.9%	25,258,910	2.9%
Cemetery Fund		990,668	1,631,437	1,757,102	7.7%	1,671,013	(4.9%)
Community Facilities District 2019 – 1 Lawrence Station Fund		3,896	248,531	251,785	1.3%	259,338	3.0%
Endowment Care Fund		48,857	30,000	60,000	100.0%	60,000	0.0%
Park and Rec Grant Trust Fund		188,138	152,363	167,317	9.8%	167,317	0.0%
Perpetual Care Fund		762	500	500	0.0%	500	0.0%
Public Donations Fund		2,155	0	0	0.0%	0	0.0%
Total by Fund		**21,841,647**	**25,234,878**	**26,785,682**	**6.1%**	**27,417,078**	**2.4%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Category						
Salary and Benefits						
Salary	7,227,933	8,385,967	8,882,113	5.9%	9,315,142	4.9%
As-Needed	2,192,946	2,858,913	2,967,474	3.8%	3,076,325	3.7%
Overtime	133,797	77,580	80,101	3.2%	82,706	3.3%
Retirement	2,790,622	3,122,638	3,291,284	5.4%	3,138,639	(4.6%)
Health Allocation	987,986	1,386,901	1,615,339	16.5%	1,730,482	7.1%
Medicare	141,070	131,923	140,672	6.6%	145,636	3.5%
Social Security	458,304	554,265	583,164	5.2%	600,446	3.0%
Other Benefits	300,375	319,888	474,843	48.4%	516,781	8.8%
Total Salary and Benefits	**14,233,033**	**16,838,075**	**18,034,990**	**7.1%**	**18,606,157**	**3.2%**
Non-Personnel						
Materials/Services/Supplies	5,726,000	6,381,229	6,780,786	6.3%	6,812,053	0.5%
Interfund Services	1,832,173	1,982,437	1,909,406	(3.7%)	1,938,368	1.5%
Capital Outlay	0	0	0	N/A	0	N/A
Transfers to Other Funds	50,441	33,137	60,500	82.6%	60,500	0.0%
Total Non-Personnel	**7,608,614**	**8,396,803**	**8,750,692**	**4.2%**	**8,810,921**	**0.7%**
Total by Category	**21,841,647**	**25,234,878**	**26,785,682**	**6.1%**	**27,417,078**	**2.4%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Division / Program						
Administration Division						
1121	Administration	1.60	1.60	1.60	0.00	1.60
1122	Park Development	1.12	1.12	1.12	0.00	1.12
1123	Park Projects	0.12	0.12	0.12	0.00	0.12
1171	Citywide Special Events	1.66	1.66	1.87	0.21	1.87
Total Administration Division		**4.50**	**4.50**	**4.71**	**0.21**	**4.71**
Parks Division						
1132	Parks	35.51	35.51	35.51	0.00	35.51
1133	Pools	4.10	4.10	4.10	0.00	4.10
1134	Buildings	4.57	4.57	4.57	0.00	4.57
1135	Operations	1.64	1.64	1.64	0.00	1.64
Total Parks Division		**45.82**	**45.82**	**45.82**	**0.00**	**45.82**
Recreation Division						
1141	Health and Wellness	1.00	1.00	1.00	0.00	1.00
1142	Administration	1.76	1.76	2.16	0.40	2.16
1143	Youth Activity Center and Programs	4.89	4.89	4.89	0.00	4.89
1144	Senior Center and Therapeutic Recreation Programs	4.04	4.04	4.24	0.20	4.24
1145	Community Recreation Center and Programs	6.05	6.05	6.49	0.44	6.49
1146	Youth Sports	1.39	1.39	1.39	0.00	1.39
1147	Aquatics	2.05	2.05	2.05	0.00	2.05
1148	Sports and Athletics	0.40	0.40	0.40	0.00	0.40
1149	Youth and Teen Center	0.85	0.85	0.85	0.00	0.85
Total Recreation Division		**22.43**	**22.43**	**23.47**	**1.04**	**23.47**
Cemetery						
1162	Maintenance of Grounds	2.90	2.90	2.90	0.00	2.90
1163	Maintenance of Buildings	0.10	0.10	0.10	0.00	0.10
1164	Operations	2.00	2.00	2.00	0.00	2.00
Total Cemetery Division		**5.00**	**5.00**	**5.00**	**0.00**	**5.00**
Total by Division / Program		**77.75**	**77.75**	**79.00**	**1.25**	**79.00**

**The positions above represent all funded positions including the Therapeutics Recreation Coordinator 0.25 FTE increase and the addition of 1.0 Recreation Manager recommended as part of this budget. This excludes the 1.0 Grounds Maintenance Worker I, 2.0 Grounds Maintenance Worker II and 1.0 Office Specialist II positions that were frozen, as approved by the City Council on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402).*

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Fund					
General Fund	72.75	72.75	74	1.25	74
Cemetery	5.00	5.00	5.00	0.00	5.00
Total by Fund	**77.75**	**77.75**	**79.00**	**1.25**	**79.00**
Position Classification					
Cemetery Operations Manager	1.00	1.00	1.00	0.00	1.00
Cemetery Worker I	1.00	1.00	0.00	(1.00)	1.00
Cemetery Worker III	1.00	1.00	0.00	(1.00)	1.00
Deputy Parks and Rec Director	1.00	1.00	1.00	0.00	1.00
Grounds Maintenance Worker I	16.00	16.00	15.00	(1.00)	16.00
Grounds Maintenance Worker II	14.00	14.00	16.00	2.00	14.00
Grounds Maintenance Worker III	8.00	8.00	9.00	1.00	8.00
Health and Wellness Coordinator	1.00	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	0.00	1.00
Office Specialist II	5.00	5.00	5.00	0.00	5.00
Office Specialist III	3.00	3.00	3.00	0.00	3.00
Park Foreperson	3.00	3.00	3.00	0.00	3.00
Park Maintenance Crafts Worker	2.00	2.00	2.00	0.00	2.00
Parks and Recreation Director	1.00	1.00	1.00	0.00	1.00
Parks Construction, Maintenance and Repair Manager	2.00	2.00	2.00	0.00	2.00
Recreation Coordinator	6.00	6.00	7.00	1.00	7.00
Recreation Coordinator - Therapeutics	0.75	0.75	1.00	0.25	1.00
Recreation Manager	1.00	1.00	2.00	1.00	2.00
Recreation Supervisor	8.00	8.00	8.00	0.00	8.00
Senior Center Coordinator	1.00	1.00	0.00	(1.00)	0.00
Staff Analyst	1.00	1.00	1.00	0.00	1.00
Total Positions	**77.75**	**77.75**	**79.00**	**1.25**	**79.00**

**The positions above represent all funded positions including the Therapeutics Recreation Coordinator 0.25 FTE increase and the addition of 1.0 Recreation Manager recommended as part of this budget. This excludes the 1.0 Grounds Maintenance Worker I, 2.0 Grounds Maintenance Worker II and 1.0 Office Specialist II positions that were frozen, as approved by the City Council on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402).*

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	77.75	25,234,878
FY 2025/26 Base Budget Adjustments		
One-time Cost Adjustments		
ISC Temporary Portable Showers (funded in FY 2025/26 and FY 2026/27)		53,955
Ongoing Cost Adjustments		
Salary and benefits adjustments		965,036
Minimum Wage Adjustments		
Recreation Leader II Minimum Hourly Rate Adjustments		
Add 0.25 Therapeutics Recreation Coordinator (from 0.75 to 1.0 FTE) offset by reduction to as-needed budget	0.25	
Net increase in materials, services and supplies		195,602
Net increase in transfers to other funds		27,363
Net decrease in various interfund services allocations		(73,031)
Total FY 2025/26 Base Budget Adjustments	**0.25**	**1,168,925**
Total FY 2025/26 Base Budget	**78.00**	**26,403,803**
FY 2025/26 Service Level Changes		
Add 1.0 Recreation Manager	1.0	231,879
Cemetery Master Plan Study (one-time)		150,000
Reclassification of 1.0 Sr. Center Coordinator to 1.0 Recreation Coordinator	0.0	0
Total Service Level Changes	**1.00**	**381,879**
Total FY 2025/26 Proposed Budget	**79.00**	**26,785,682**
FY 2026/27 Base Budget Adjustments		
One-time Cost Adjustments		
ISC Temporary Portable Showers (funded in FY 2025/26 and FY 2026/27)		1,079
Remove one-time Cemetery Master Plan Study		(150,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		509,080
Net increase in materials, services and supplies		180,188
Net increase in various interfund services allocations		28,962
Total FY 2026/27 Base Budget Adjustments	**0.00**	**569,309**
Total FY 2026/27 Base Budget	**79.00**	**27,354,991**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Service Level Changes		
Add 1.0 Recreation Manager		62,087
Reclassifcation of 1.0 Sr. Center Coordinator to 1.0 Recreation Coordinator		0
Total Service Level Changes	**0.00**	**62,087**
Total FY 2026/27 Proposed Budget	**79.00**	**27,417,078**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Add 1.0 Recreation Manager	1.00	0	231,879	0	293,966

Program:
1142 – Recreation-Administration
1144 – Recreation-Senior Center & Therapeutic Recreation Programs
1145 – Recreation-Community Recreation Center and Programs
1171 – Administration-CW Special Events

The City is currently assessing the Parks and Recreation Department's organizational structure, and as part of this evaluation, the need for an additional Recreation Manager has been identified as a priority. This proposal adds 1.0 Recreation Manager position to serve as a key leader within the department. The new position will provide leadership in the Parks Master Plan process, the City Arts Master Plan process, Measure I project management, and other special projects as they arise. Additionally, this position will help rebalance the workload across the department, particularly between the current Recreation Manager role and emerging responsibilities.

Performance Impact

Currently, a single Recreation Manager oversees the Recreation Division, which includes 23 full-time staff and 197 as-needed staff across multiple facilities, such as the Community Recreation Center, Youth and Teen Center, Senior Center, Reed & Grant Sports Park, Youth Soccer Park, and five pool locations (including the International Swim Center). The manager is also responsible for overseeing numerous programs, projects, and related staff within each facility.

Adding a second Recreation Manager will help the department better balance the workload of the current Recreation Manager, optimizing the use of time and resources across the division. This addition will move the department toward a more balanced approach to service delivery and address the need for more efficient and effective administrative project management. This position will also address several new projects and initiatives within the department.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Cemetery Master Plan Study	0.00	150,000	0	0	0

Program: 1164 – Cemetery-Operations

This proposal allocates $150,000 for a Comprehensive Cemetery Master Plan Study to help the department assess operational needs, long-term strategies, and the cemetery's ongoing impact on the General Fund. Mission City Memorial Park is a 22-acre City-operated cemetery managed by the Parks & Recreation Department and is considered part of the City's park inventory. It is funded through a combination of the General Fund, revenue from sales and services, and perpetual and endowment care, with an increasing gap between cemetery-related revenues and costs, resulting in a larger General Fund subsidy.

The proposed Comprehensive Cemetery Master Plan Study will evaluate current operations, accessibility issues, ways to optimize land utilization, reduce staffing and maintenance costs, and identify innovative expansion strategies; all with a goals of either maintaining or reducing the General Fund subsidy to limit future impacts to the General Fund, as well as improving service levels.

Performance Impact

The Cemetery Master Plan will assist the department in improving service levels, reducing the impact on the General Fund, and evaluating the long-term financial sustainability of the property. The plan has the potential to significantly influence service delivery, performance measures, public perception, and funding capabilities. Additionally, it will positively enhance the quality of services by promoting more efficient operations, increasing revenue generation, and offering conceptual plans to improve the value of a key community asset to which many Santa Clarans have a deep, familial connection.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Reclassification of 1.0 Sr. Center Coordinator to 1.0 Recreation Coordinator	0.00	0	0	0	0

Program: 1144 – Recreation-Senior Center & Therapeutic Recreation Programs
1171 – Administration-CW Special Events

This proposal replaces the Senior Center Coordinator position with a Recreation Coordinator position at the Senior Center. This change is budget-neutral and aims to provide better-qualified and more flexible support for Senior programs. Although both positions fall within the same pay range, the Senior Center Coordinator role has a narrower scope, limiting the pool of qualified candidates. In contrast, the Recreation Coordinator position offers a broader skill set, which will improve recruitment and enhance support for the Senior programs.

Performance Impact

Replacing the Senior Center Coordinator position with the Recreation Coordinator at the Senior Center will create a more flexible, qualified, and diverse pool of candidates. This change better aligns with the duties of the position and will enhance the level of service provided, all while having no impact on the department's budget.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Administration Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of volunteers recruited, trained, and supervised		201	245	350	232	200	200
Amount of funds raised through grants		$827,022	$826,076	$250,000	$0	$250,000	$250,000
Maintain public parkland acres at or above current standard level of service of (2.53) per 1,000 residents (projects reviewed for Mitigation Fee Act at 2.53 acres and Quimby Act at 3 acres per 1,000 residents)		2.6	2.34	2.8	2.36	2.8	2.8
Number of parkland acres added		0.143	3.189	5.000	3.035	0	2.014
Amount of Park in Lieu fees collected		$36.6M	$2.35M	$2.0M	$1.5M	$2.0M	$2.0M
Number of community input meetings held (Online Surveys included)		12	12	8	24	10	10
Number of parks/playgrounds rehabilitation projects initiated		2	2	2	1	2	2
Number of new park parcels acquired		1	10	2	4	0	1

Parks Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of pool chemical tests balanced		100%	100%	50%	100%	100%	100%
Percentage of staff provided training and certification for Qualified Applicator Certificate		92%	92%	80%	95%	80%	95%
Parks acres maintained by other entities		4.11	6.1	7	6.1	7	8

Performance and Workload Measures

Parks Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Park acre/FTE maintenance staff		7.17	7.1	8.00	8.32	7.5	7.5
Cost per acre maintained		28,791	26,958	28,800	29,645	30,150	30,750
Number of playgrounds certified (i.e. PlayCore Play On, Nature, Inclusion)		17	19	20	20	21	22
Number of staff certified as Aquatic Facility Operators or Certified Pool Operators		35	36	20	27	35	40
Number of staff provided training and certification for Qualified Applicator Certificate		34	34	38	30	35	40
Cost per square foot of building maintained (269,769 square feet)		3.88	4.60	4.90	4.95	5.00	5.25
Number of work orders completed for buildings		661	1,200	300	1,260	1,323	1,323
Annual number of work orders completed for parks		1,332	3,135	600	3,291	3,456	3,629
Number of staff certified as South Bay Water Recycling Supervisor		7	6	8	7	12	12
Number of certified arborists on staff		5	5	6	4	7	8

Recreation Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percentage of registration processed online		88%	87%	80%	89%	90%	90%

Workload Measures

Number of free biometric screenings and resource referrals on-site at the Senior Center		1,179	946	100	873	800	800
Average monthly Health and Wellness participants		358	401	400	422	350	350
Number of park building and picnic rental bookings processed		222	393	1,500	450	460	460

Performance and Workload Measures

Recreation Division Workload Measures	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of drop-in program attendance at the Youth & Teen Center (After School Open Gym/Special Activities)		19,601	18,314	25,000	19,130	19,500	19,500
Number of Sports Camp participants		1,143	1,123	800	1,617	1,650	1,650
Number of classes offered at the Youth & Teen Center		167	222	150	156	150	150
Number of drop-in program participation (Fitness and Group Exercise) at the Senior Center		47,007	68,265	60,000	78,800	70,000	70,000
Senior Center membership cards issued		1,425	1,983	2,000	1,870	2,000	2,000
Number of senior recreation class participants		2,691	3,780	7,500	3,350	3,400	3,400
Number of parent/child, youth and adult classes offered		996	959	1,500	960	1,000	1,000
Number of Adult fitness drop-in program participant attendance		3,739	3,796	2,500	4,600	3,500	3,500
Annual Santa Clara Youth Sports groups field permits		116	108	150	103	150	150
Annual adult sports groups issued use permits		25	21	15	16	15	15
Annual youth sports field attendance		160,145	143,835	150,000	113,000	150,000	150,000
Annual adult sports field attendance		10,537	7,565	1,000	10,700	5,000	5,000
Number of summer swim lesson participants		698	891	700	820	750	750
Number of Lap Swim participants (excluding resident seniors)		6,079	4,209	7,500	1,820	5,000	5,000

Performance and Workload Measures

Recreation Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of Resident Senior Lap Swim Participants		14,639	13,018	15,000	10,725	12,000	12,000
Number of Youth & Teen Center drop-in participants per year		19,601	18,314	20,000	18,000	19,000	20,000
Average number of daily participants in the Senior Nutrition Program		75	72	60	83	85	85
Total number of unduplicated participants in the Senior Nutrition Program, annually		367	373	280	425	425	425
Total Annual Meals Served		18,336	17,555	15,000	20,496	20,995	20,995

Cemetery Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Cost per acre maintained (22.6 ac.)		$30,093	$18,003	$29,000	$23,690	$29,000	$29,000
Cost per square foot maintained (10,656 square feet)		$10.09	$7.46	$10.40	$8.89	$10.00	$10.00
Cemetery existing capacity remaining (estimate)		614	647	1,000	913	900	900
Number of burial plots/interment rights purchased		68	88	50	28	50	50
Number of interment services conducted		116	118	100	54	100	100
Number of work orders completed		68	94	80	295	100	100
Number of cemetery acres needed to meet future demand		22.6	22.6	24.6	22.8	24.6	24.6

This page is intentionally left blank.

Police Department

This page is intentionally left blank.

Police Department Description

The Police Department provides law enforcement and related policing services to the City of Santa Clara. The Police Department is organized into four Divisions: Administrative Services; Field Operations; Investigations; and Special Operations.

The Administrative Services Division (Services) consists of the Chief's Office, the Property & Evidence Unit, the Professional Standards Unit (Recruiting/Hiring, Internal Affairs, and the Training Unit), the Communications Center and the Community Services Unit.

- The Chief's Office, headed by an elected Chief of Police, supervises the Police Department. Specific duties include managing local, State and federal grants, the Chief's Advisory Committee and the Department's community engagement efforts (e.g., webpage, social media outlets, print media, Citizens' Police Academy, Chat with the Chief, Coffee with a Cop, Leadership Santa Clara, National Night Out, Talk and Tour, Department Open House, etc.). This office also facilitates major projects (technology upgrades, major purchases, ordinance changes, etc.), the Department's budget, legislative advocacy positions, policy management, the community volunteer program, and responses to developer inquiries (e.g., calls for service data, staffing data).

- The Property & Evidence Unit receives and stores seized property and holds items until no longer required as evidence.

- The Professional Standards Unit manages recruiting, training, and internal affairs.

- The Communications Center receives, processes and directs emergency and non-emergency calls for the City.

- The Community Services Unit has many community supporting functions, including acting as the liaison to private and public schools, Adult Crossing Guards, 5th Grade Safety Patrol, instruction related to crime trends (e.g., Run, Hide & Fight trainings).

The Field Operations Division (Patrol) is comprised of first responders who answer the majority of calls for service. The Division is comprised of patrol teams, a motorcycle traffic unit, a traffic/hit-and-run investigator, the Community Response Team (CRT), the Special Response Team (SRT), the Crisis Negotiation Team and community service officers who manage parking control and abandoned vehicle abatement (AVA).

- The CRT addresses quality of life issues in the City (e.g., homelessness, RV parking, mental health issues, drug activity, conflicts with neighbors, blights, abuse of the 911 system, referrals to programs, services and housing). The CRT is the liaison to Santa Clara University. This team includes a permitting, inspecting and investigating section for food trucks, bingo, tow companies, and massage businesses, etc. The CRT includes Crisis Intervention Specialists to coordinate and support beneficial outcomes for vulnerable populations, including the City's unhoused residents and persons experiencing mental illness.

- The Reserve Police Officer program complements the work of the Department and is supported by this Division.

The Investigations Division (Detective Bureau) is responsible for conducting investigations of major crimes. Detectives are assigned according to the nature of the crime: homicide, assault, robbery, theft, burglary, sexual assault, financial crimes, arson and juvenile crimes. The Investigations Division tracks and pursues "cold cases." This Division houses the Department's Forensic Coordinator and Crime Analyst, Records Unit, and serves as the liaison to specialized task forces.

- The Records Unit is responsible for maintaining crime reports, producing statistical crime information to the Department of Justice and the Federal Bureau of Investigations, providing radio support to officers in the field, and preparing the release of information to the public. The Records Unit also performs customer service functions at the front desk at the Police Building and Northside Substation.

The Special Operations Division serves as the liaison between the City and outside entities for special event permits (e.g., walk/run, parades, festivals), and provides security support for dignitary visits and demonstrations. The Division develops operational orders for law enforcement, traffic and neighborhood protection needs associated with Levi's Stadium, Santa Clara Convention Center, California's Great America, and Santa Clara University. This Division also manages the Temporary Holding Facility at the Police Building and Levi's Stadium, the Jail Service Officers and the K-9 Unit.

Divisions and Services

Administrative Services Division Mission	The Administrative Services Division (Services) consists of the Chief's Office, Property & Evidence Unit, Professional Standards Unit (Recruiting/Hiring, Internal Affairs, and the Training Unit), Communications Center, and the Community Services Unit. The Chief's Office manages local, State and federal grants, the Chief's Advisory Committee and the Department's community engagement efforts (webpage, social media, print media, Citizens' Police Academy, Chat with the Chief, Coffee with a Cop, Leadership Santa Clara, National Night Out, Talk and Tour, Department Open House, etc.). This office facilitates the Department's budget, legislative advocacy positions, policy management, community volunteer program, and responses to developer inquiries (environmental reports, crime and response metrics). The Communications Center receives, and processes emergency and non-emergency calls and texts for the Police and Fire Departments, as well as non-business after hour response for other Departments throughout the City. The Community Services Unit has many public facing functions: liaison to private and public schools, Adult Crossing Guards, 5th Grade Safety Patrol, instruction related to crime trends (e.g., Run, Hide & Fight trainings) and the Building Respect, Awareness and Values through Education (B.R.A.V.E) program.
Division Objectives	Strategically plan replacement of and identify needs for new training and equipment and develop a plan to address those needs, factoring in the impacts of new legislative requirements. Proactively upgrade communication technology. This budget cycle, the Communications Center will work with Synergem Technologies to ensure the Next Generation 911 (NG911) system functions efficiently with the Communications Center's current Viper phone system. Staff will also implement a new recording system for phone and radio communications, upgrade the Computer Aided Dispatch (CAD) system, and expand the Department's successful Text-to-911 program to enhance accessibility. These improvements will strengthen emergency response, support quality assurance for dispatchers, and ensure the Department is well-prepared for the increased demands of the 2026 NFL and FIFA events. With these upgrades, the City's communication infrastructure will be more reliable, secure, and better equipped to support first responders and incident commanders.

Communication Acquisitions Division Mission	Replace amortized electronic equipment within the City, replacing equipment past its useful life cycle.
Division Objectives	Strategically provide continued funding for communications equipment replacement, as necessary. All departments with radios contribute to the replacement fund annually; public safety radios are amortized over an eight-year cycle. The last major radio replacement was funded through General Fund, federal and State earmarks, grants and the use of the Communications Acquisition Fund. These are anticipated to complete deployment in spring/summer of 2025. Cooperatively make adjustments to the Fire Department's radios to accommodate State Load channels prior to wildfire season.
Investigations Division Mission	The Investigations Division receives reports of crimes that have occurred in the community and conducts follow-up investigations utilizing witness statements, physical evidence, crime analysis, and deductive reasoning to identify perpetrators of crime. Detectives are assigned by type of crime, including homicide, assault, robbery, theft, burglary, sex crimes, financial crimes, arson, and juvenile crimes. The Investigations Division tracks and pursues "cold cases." Subpoenas for trial witness are processed and delivered from this Division. The Records Unit is part of the Investigations Division. The Records Unit is responsible for maintaining crime reports, producing statistical crime information to the Department of Justice and the Federal Bureau of Investigations, providing radio support to officers in the field, and preparing responses to public record requests. The Records Unit provides customer service at the front desk at the Police Building and Northside Substation. The Special Enforcement Team (SET) continues to operate as a proactive unit dedicated to the suppression of crime in our community.
Division Objectives	Proactively serve the City's residents by combatting crime and identifying those responsible.
	Determinedly track and monitor registered sexual offenders and gang members.
	Competently investigate and track criminals resulting in a high volume of prosecutable cases.

Field Operations Division Mission	Protect and serve with honesty, fairness, professionalism, and integrity. Maintain a community atmosphere that provides citizens with a quality of life that enables them to enjoy the City to the fullest. The Field Operations Division (Patrol) is comprised of "first responders" who provide immediate services to residents, visitors, and businesses within the City. The Division is comprised of patrol teams, a motorcycle traffic unit, a traffic/hit-and-run investigator as well as community service officers who manage parking control and abandoned vehicle abatement. The Community Response Team (CRT) works to reduce crime and promote community wellness, often among vulnerable populations. In 2020, SCPD added two Crisis Intervention Specialist positions to the CRT. The Specialists coordinate and support beneficial outcomes for persons experiencing mental health issues. The CRT benefits the community by addressing long-term public safety issues, allowing patrol officers to focus on in-progress events, engaging with the community, and working proactively. This Division is the home to specialized teams within the Department, including the Crisis Negotiation Team and the Special Response Team (SRT). The Reserve Police Officer program complements the work of the Department in many ways and is supported by this Division.
Division Objectives	Actively monitor traffic violation statistics and enforce laws at identified problem areas and intersections. Tactically use data from the Investigations Division in the deployment of officers to locations on specific days and times to prevent crime. Increase public safety while providing a compassionate response to persons experiencing mental health issues. Effectively address alcohol related crimes and disturbances, particularly in the Santa Clara University footprint. Proactively patrol the City of Santa Clara to deter, disrupt and investigate crime, including the implementation of California Proposition 36 to reduce drug and theft related crime.

Special Operations Division Mission	The Special Operations Division includes the Homeland Security and Special Events Units. It serves as the liaison between the City and outside agencies for special event permits (e.g., walk/run, parades, festivals), security support for dignitary visits and public demonstrations. It develops operational orders for law enforcement, traffic and neighborhood protection needs associated with Levi's Stadium, the Santa Clara Convention Center, California's Great America, and Santa Clara University. This Division manages the temporary holding facility and Jail Service Officers at the police building and Levi's Stadium.
Division Objectives	Efficiently utilize technology to provide real-time updates during events to provide situational awareness and improve public safety capabilities.
	Purposefully maintain critical information sharing and partnerships with federal, State and local law enforcement agencies to ensure the safety and security of the community.
	Professionally facilitate operations related to Super Bowl LX and FIFA World Cup events.

Significant Accomplishments

- Developed a template for the AB 481 Annual Report and conducted associated public meetings for FY 2022 through FY 2024 for continued use of the City's equipment with a military distinction
- Received notification of crime reporting certifications (CIBRS/NIBRS) as of September 1, 2021
- Secured grant funding and entered into a MOU with the County of Santa Clara for in-kind services for the Psychiatric Emergency Response Team (PERT) Program
- Finalized License Agreement with Silicon Valley Regional Interoperability Authority (SVRIA) for Use of Space at SCPD through 2027
- Obtained State Homeland Security Grant Program funding for mobile barricades for use as a vehicle barrier at City-wide special events and finalized MOU
- Acquired 17 additional automated license plate reader cameras and implemented alerting system with the Communications Center
- Extended the lease for the Northside Police Substation through 2028
- Added the Town of Los Gatos to the Silicon Valley Animal Control Authority Agreement
- Finalized the Hexagon Master Agreement for CAD, along with the 9.4 Upgrade
- Secured funding (State, $1,750,000, and federal, $963,000) to support the Radio Communications Upgrade Project
- Secured Citizens' Option for Public Safety (COPS) grant funding, in addition to capital funding, for Mobile Data Computers, 5G Cradlepoint and Antennas
- Hired a third-party consultant to develop the B.R.A.V.E. curriculum, in partnership with Santa Clara Unified School District, and implemented the Pilot Program over the 2024/25 school year
- Secured funding for the return of Parks Patrol / Team 200 in summer 2024
- Submitted reimbursements for eligible costs (Senate Bill 90 State Claim, Equitable Share, Asset Forfeiture, etc.)
- Recommended adjustments to the City Code for a Pilot Program in connection with Senate Bill 946 Sidewalk Vendors Soliciting

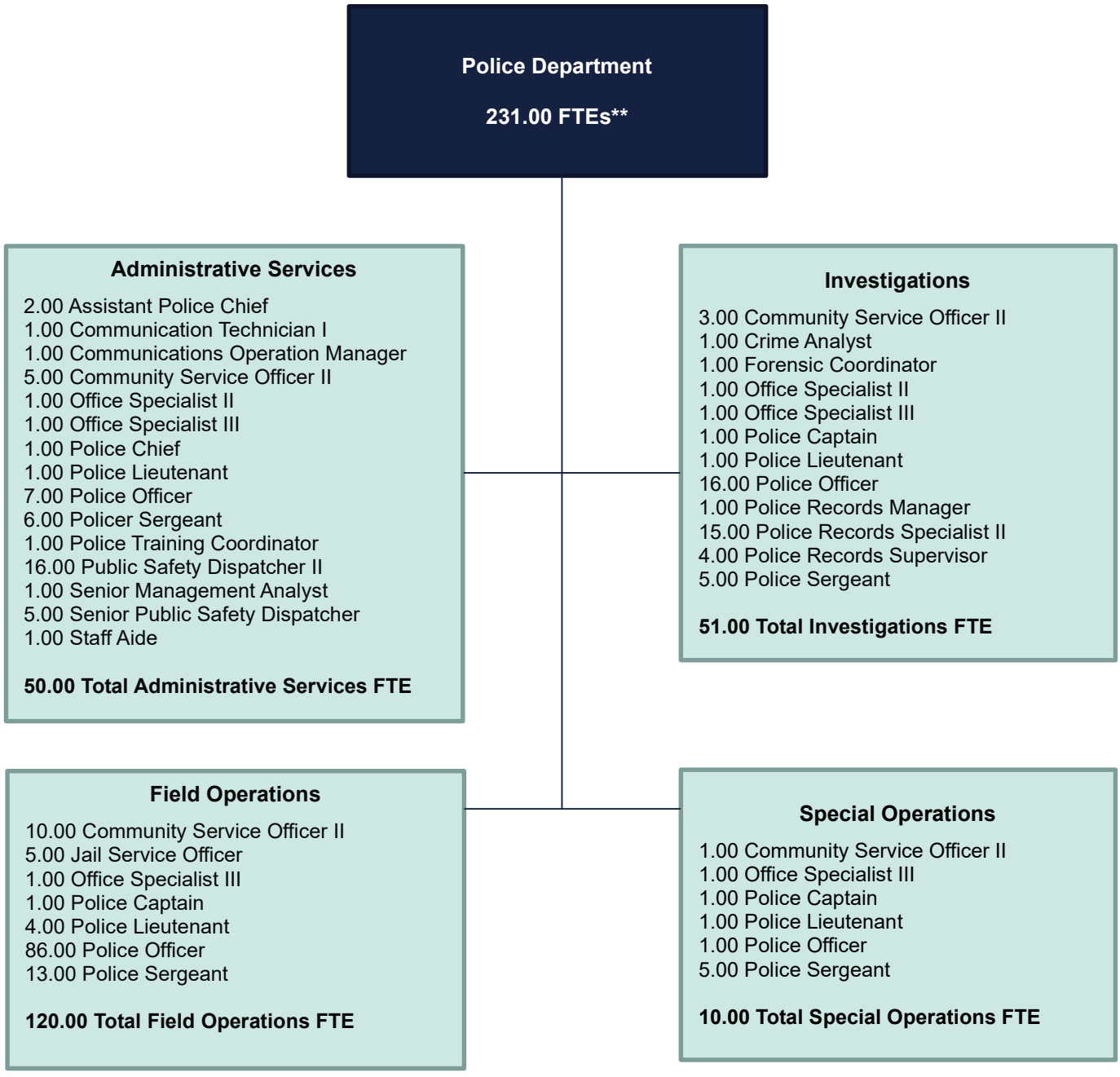
Significant Objectives

- Upgrade the recording system within the 9-1-1 phone system
- Conduct a ceremony for the naming of the Police Motor Garage in honor of Pete Malae, who retired after a distinguished career with the Police Department
- Restore programs, services and facilities to pre-pandemic levels, including but not limited to:
    - Parks patrol
    - School Resource Officer(s)
    - Traffic/motorcycle Unit
    - Northside Police Substation
    - Community Engagement Programs
- Continue to utilize the 15-member Chief's Advisory Committee to advise the Police Chief on issues, matters and public policies which influence or impact the ongoing relationship between the Police Department and the community
- Develop a comprehensive, multi-phase strategy to recruit highly qualified, motivated applicants and facilitate the hiring of full-time and part-time employees in sworn and civilian professional capacities

- Develop a policy, fees and corresponding checklist to accept Conceal Carry Weapon permits
- Complete the upgrade of the 9-1-1 phone system to include updated version of Next Generation 911 compatibility
- Conduct the Hexagon Computer Aided Dispatch 9.4 version upgrade
- Improve the Public Safety Dispatcher applicant process by replacing Dispatch POST Testing with the CritiCall testing software
- Evaluate the upgrade of equipment in the Communications Center that provides fire station alerting
- Seek City Council guidance on the Bingo Ordinance in connection with State law
- Amend the Police Department's Retention Schedule
- Transition identified fleet vehicles to zero emission electric vehicles
- Work with law enforcement partners to address local (e.g., abandoned vehicles, recreational vehicle (RV) parking, neighborhood parking) and regional issues (e.g., property crimes, homelessness, traffic, mental illness, street racing)
- Develop a community engagement program utilizing the state-of-the-art use of force simulator to provide a realistic, yet safe environment for education with induced stimuli
- Staff the Gun Violence Prevention Task Force
- Expand the Crisis Intervention Specialist program from two to four police officers to provide better coverage for 24/7, 365 operations
- Develop a Real Time Intelligence Center (RTIC)
- Secure grant funds to purchase front-line law enforcement equipment, conduct specialized operations, and offer officer training
- Implement new ways to staff all special events with highly trained and committed public safety personnel to ensure the safety of all attendees, control traffic and pedestrian movement, and reduce the impact on surrounding residents and businesses
- Proactively serve the City's residents by combatting crime and identifying those responsible

Budget Highlights

- The Proposed Budget reflects the following:
    - Restoration of 1.0 Police Sergeant and 2.0 Police Officers in FY 2026/27, offset by an increase to the Department's vacancy factor



**The positions above represent all funded positions in FY 2025/26. The chart above excludes the 1.0 Police Sergeant and 2.0 Police Officer positions recommended to be restored in FY 2026/27. The remaining frozen positions in the Police Department include 1.0 Police Sergeant and 2.0 Police Officers.*

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Administrative Services Division							
7742	Administration	5,859,474	6,181,099	3,914,830	(36.7%)	4,071,541	4.0%
7744	Professional Standard	2,351,272	2,532,340	2,899,115	14.5%	3,045,421	5.0%
7745	Department Support	2,751,325	3,826,410	3,959,509	3.5%	4,089,032	3.3%
7746	Community Services Police	3,570,189	3,753,388	4,255,675	13.4%	4,426,975	4.0%
7747	911 Dispatch/Communications	4,981,356	6,192,121	7,137,773	15.3%	7,355,281	3.0%
7752	Police Grants	646,783	0	0	N/A	0	N/A
Total Administrative Services Division		**20,160,399**	**22,485,358**	**22,166,902**	**(1.4%)**	**22,988,250**	**3.7%**
Communication Acquisitions Division							
7781	Communication Equipment Amortization	311,831	1,067,904	1,064,336	(0.3%)	1,068,501	0.4%
Total Communication Acquisitions Division		**311,831**	**1,067,904**	**1,064,336**	**(0.3%)**	**1,068,501**	**0.4%**
Field Operations Division							
7722	General Patrol	39,423,064	41,826,601	47,533,922	13.6%	49,526,087	4.2%
7723	Traffic	4,059,173	4,433,722	4,626,585	4.3%	4,799,603	3.7%
7724	Emergency Response / Temporary Holding Facility	1,660,313	1,804,433	1,414,651	(21.6%)	1,438,746	1.7%
7765	Reserves[1]	95,034	383,656	400,598	4.4%	417,705	4.3%
Total Field Operations Division		**45,237,584**	**48,448,412**	**53,975,756**	**11.4%**	**56,182,141**	**4.1%**
Investigations Division							
7732	General Investigation	8,832,002	10,000,921	11,779,996	17.8%	12,715,437	7.9%
7733	Special Enforcement Team	2,237,232	2,159,408	2,411,640	11.7%	2,512,122	4.2%
7734	Records	4,404,105	4,958,606	5,560,907	12.1%	5,711,006	2.7%
Total Investigations Division		**15,473,339**	**17,118,935**	**19,752,543**	**15.4%**	**20,938,565**	**6.0%**
Special Operations Division							
7761	General	4,299,939	4,088,064	3,434,073	(16.0%)	4,673,270	36.1%
7764	Specialized Teams	88,427	31,132	31,825	2.2%	32,532	2.2%
Total Special Operations Division		**4,388,366**	**4,119,196**	**3,465,898**	**(15.9%)**	**4,705,802**	**35.8%**
Total by Division / Program		**85,571,519**	**93,239,805**	**100,425,435**	**7.7%**	**105,883,259**	**5.4%**

[1]This program was previously in the Special Operations Division, but moving forward, will be part of the Field Operations Division.

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	84,390,521	92,074,298	99,261,544	7.8%	104,713,212	5.5%
Communication Acquisitions Fund	311,831	1,067,904	1,064,336	(0.3%)	1,068,501	0.4%
Community Facilities District 2019-1 Lawrence Station Fund	94,760	97,603	99,555	2.0%	101,546	2.0%
Expendable Trust Fund	66,984	0	0	N/A	0	N/A
Police Operating Grant Trust Fund	707,423	0	0	N/A	0	N/A
Total by Fund	**85,571,519**	**93,239,805**	**100,425,435**	**7.7%**	**105,883,259**	**5.4%**
Dollars by Category						
Salary and Benefits						
Salary	41,545,815	40,857,743	45,086,647	10.4%	47,330,355	5.0%
As-Needed	985,857	809,998	842,582	4.0%	875,898	4.0%
Overtime	2,092,031	2,311,249	2,392,301	3.5%	2,476,189	3.5%
Retirement	21,136,960	25,355,783	27,388,840	8.0%	29,504,405	7.7%
Health Allocation	3,617,286	4,670,148	5,015,150	7.4%	5,491,832	9.5%
Medicare	715,708	677,153	794,872	17.4%	834,498	5.0%
Social Security	540,602	709,961	658,396	(7.3%)	683,035	3.7%
Other Benefits	1,763,235	3,988,185	2,075,123	(48.0%)	2,150,123	3.6%
Total Salary and Benefits	**72,397,494**	**79,380,220**	**84,253,911**	**6.1%**	**89,346,335**	**6.0%**
Non-Personnel						
Materials/Services/Supplies	3,760,770	3,634,334	3,727,847	2.6%	3,810,500	2.2%
Interfund Services	8,627,806	9,157,347	11,379,341	24.3%	11,657,923	2.4%
Capital Outlay	785,449	1,067,904	1,064,336	(0.3%)	1,068,501	0.4%
Total Non-Personnel	**13,174,025**	**13,859,585**	**16,171,524**	**16.7%**	**16,536,924**	**2.3%**
Total by Category	**85,571,519**	**93,239,805**	**100,425,435**	**7.7%**	**105,883,259**	**5.4%**

Position Summary

		FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program						
Administrative Services Division						
7742	Administration	7.00	8.00	8.00	0.00	8.00
7744	Professional Standard	5.00	5.00	5.00	0.00	5.00
7745	Department Support	5.00	5.00	5.00	0.00	5.00
7746	Community Services Police	11.00	9.00	9.00	0.00	9.00
7747	911 Dispatch/Communications	23.00	23.00	23.00	0.00	23.00
Total Administrative Services Division		**51.00**	**50.00**	**50.00**	**0.00**	**50.00**
Field Operations Division						
7722	General Patrol	96.50	103.00	104.00	1.00	106.00
7723	Traffic	9.50	11.00	10.00	(1.00)	10.00
7724	Emergency Response/Temporary Holding Facility	7.00	7.00	6.00	(1.00)	6.00
Total Field Operations Division		**113.00**	**121.00**	**120.00**	**(1.00)**	**122.00**
Investigations Division						
7732	General Investigation	24.00	23.00	24.00	1.00	25.00
7733	Special Enforcement Team	5.00	5.00	5.00	0.00	5.00
7734	Records	21.00	22.00	22.00	0.00	22.00
Total Investigations Division		**50.00**	**50.00**	**51.00**	**1.00**	**52.00**
Special Operations Division						
7761	General	7.00	10.00	10.00	0.00	10.00
Total Special Operations Division		**7.00**	**10.00**	**10.00**	**0.00**	**10.00**
Total by Division / Program		**221.00**	**231.00**	**231.00**	**0.00**	**234.00**

Position Summary

	FY 2023/24 Adopted*	FY 2024/25 Adopted*	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Positions by Fund					
General Fund	221.00	231.00	231.00	0.00	234.00
Total by Fund	**221.00**	**231.00**	**231.00**	**0.00**	**234.00**
Position Classification					
Assistant Police Chief	2.00	2.00	2.00	0.00	2.00
Communications Operations Manager	1.00	1.00	1.00	0.00	1.00
Communications Technician I/II	1.00	1.00	1.00	0.00	1.00
Community Service Officer I/II	14.00	19.00	19.00	0.00	19.00
Crime Analyst	1.00	1.00	1.00	0.00	1.00
Forensic Coordinator	1.00	1.00	1.00	0.00	1.00
Jail Service Officer	5.00	5.00	5.00	0.00	5.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Office Specialist II	1.00	2.00	2.00	0.00	2.00
Office Specialist III	4.00	4.00	4.00	0.00	4.00
Office Specialist IV	1.00	1.00	0.00	(1.00)	0.00
Police Captain	3.00	3.00	3.00	0.00	3.00
Police Chief	1.00	1.00	1.00	0.00	1.00
Police Lieutenant	7.00	7.00	7.00	0.00	7.00
Police Officer	108.50	110.50	110.50	0.00	112.50
Police Officer - P.A.L.	0.50	0.50	0.50	0.00	0.50
Police Records Manager	1.00	1.00	1.00	0.00	1.00
Police Records Specialist I/II	13.00	15.00	15.00	0.00	15.00
Police Records Supervisor	4.00	4.00	4.00	0.00	4.00
Police Sergeant	29.00	29.00	29.00	0.00	30.00
Police Training Coordinator	1.00	1.00	1.00	0.00	1.00
Public Safety Dispatcher I/II	16.00	16.00	16.00	0.00	16.00
Senior Management Analyst	0.00	1.00	1.00	0.00	1.00
Senior Public Safety Dispatcher	5.00	5.00	5.00	0.00	5.00
Staff Aide	0.00	0.00	1.00	1.00	1.00
Total Positions	**221.00**	**231.00**	**231.00**	**0.00**	**234.00**

**The positions above represent all funded positions. In FY 2026/27, the position count includes the restoration of 1.0 Police Sergeant and 2.0 Police Officer positions. The remaining frozen positions in the Police Department include 1.0 Police Sergeant and 2.0 Police Officers.*

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	231.00	93,239,805
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Departmental vacancy factor decrease		1,615,695
Adjustment to reallocation of Police costs to Non-Departmental Stadium related to Super Bowl and FIFA Events		(1,126,626)
Ongoing Cost Adjustments		
Salary and Benefits adjustments		4,384,622
Addition of 1.0 Staff Aide and deletion of 1.0 Office Specialist IV		
Net increase to various internal service fund allocations		2,221,994
Non-personnel adjustments		89,945
Total FY 2025/26 Base Budget Adjustments	**0.00**	**7,185,630**
Total FY 2025/26 Base Budget	**231.00**	**100,425,435**
Total FY 2025/26 Proposed Budget	**231.00**	**100,425,435**
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Adjustment to reallocation of Police costs to Non-Departmental Stadium related to Super Bowl and FIFA Events		1,072,737
Ongoing Cost Adjustments		
Salary and Benefits adjustments		4,019,687
Net increase to various internal service fund allocations		278,582
Non-personnel adjustments		86,818
Total FY 2026/27 Base Budget Adjustments	**0.00**	**5,457,824**
Total FY 2026/27 Base Budget	**231.00**	**105,883,259**
Service Level Changes		
Restoration of 1.0 Police Sergeant and 2.0 Police Officers, offset by Vacancy Factor Increase	3.00	-
Total Service Level Changes	**3.00**	**-**
Total FY 2026/27 Proposed Budget	**234.00**	**105,883,259**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Restoration of 1.0 Police Sergeant and 2.0 Police Officers; Offset by Vacancy Factor Increase	3.00	0	0	0	0

Program: 7722 – General Patrol
7732 – General Investigation

This action unfreezes 1.0 Police Sergeant and 2.0 Police Officer positions that were frozen as part of the FY 2021/22 and FY 2022/23 Adopted Biennial Operating Budget. These positions are recommended to be unfrozen effective FY 2026/27. In order to provide funding capacity for these positions, an increase to the Police Department's budgeted vacancy factor is recommended (from 3% to 5.5%). Over the last decade, the Police Department has experienced an average vacancy rate of well over 7%, and the current vacancy rate is 12%. The higher vacancy rate would apply to FY 2026/27 through FY 2028/29, and would revert to the 3% level on an ongoing basis as the City works to reduce the vacancy rate. While the Department has made efforts in recruitment, the vacancy rate has remained high.

Performance Impact

The unfreezing of these positions will provide the Department more capacity in the Field Operations and Special Operations Divisions, with particular focus on traffic, regional task forces, and the Aerial Response Team.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Performance and Workload Measures

Administrative Services Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of emergency calls answered within ten seconds		97.8%	97.56%	90%	95%	90%	90%
Workload Measures							
Amount of grant funds managed		$1.4M	$1.1M	$1.1M	$3.3M	$1M	$1M
Number of volunteer hours (chaplain, explorer, community)		890	941	1,000	950	1,000	1,000
Percent of Officers per 1,000 residents – *Modified for FY 2025/26*		1.17%	1.19%	1.25%	1.16%	1.15%	1.14%
Percent of civilian professionals allocated per 1,000 residents – *Modified for FY 2025/26*		0.63%	0.61%	0.62%	0.59%	0.58%	0.57%
Number of property items booked – *Modified for FY 2025/26*		7,095	6,828	6,000	6,500	6,000	6,000
Number of property items destroyed annually – *Modified for FY 2025/26*		1,540	10,566	7,700	8,900	7,000	7,000
Residential and business alarm permit registrations		598	368	975	450	400	400
Business oversight permits managed (bingo, taxi, massage, food truck, pedi-cab, tow, private, patrol, adult bookstores, pawn shops, firearm dealers, solicitors)		151	228	230	250	230	230
Number of Community Response Team abatements		18	12	50	10	20	20
Number of Run/Hide/Defend training sessions		7	30	25	30	30	30
Number of B.R.A.V.E. graduations – *Modified for FY 2025/26*		0	0	0	3	20	20
Number of calls received in the City's Communications Operations Center – *Modified for FY 2025/26*		159,416	139,271	169,000	160,000	180,000	160,000
Number of Police Department policies reviewed as a result of the Task Force on Diversity, Equity, and Inclusion input – *Delete for FY 2025/26*		0	N/A	0	N/A	N/A	N/A
Number of texts to 911 contacts		116	122	200	150	150	150

Performance and Workload Measures

Field Operations Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Average response time for priority one calls for service (from dispatch to officer arrival)		2:53 min	2:45 min	2:50 min	2:50 min	2:50 min	2:50 min
Workload Measures							
Number of police calls for service		43,306	41,333	45,000	43,000	45,000	45,000
Number of officer self-initiated calls for service		12,313	12,854	13,000	13,000	13,000	13,000
Number of arrests – juvenile – *Modified for FY 2025/26*		65	81	60	55	60	60
Number of arrests – adult – *Modified for FY 2025/26*		2,163	3,017	2,400	2,600	2,500	2,500
Number of mental health contacts		836	686	1,000	600	800	800
Number of traffic citations		729	2,445	2,000	4,375	4,000	4,000
Number of parking citations		3,321	5,576	4,000	5,950	5,500	5,500
Number of mental health detentions – *Delete for FY 2025/26*		270	N/A	350	N/A	N/A	N/A
Number of mental health crisis intervention cases – *Modified for FY 2025/26*		356	306	450	280	400	400
Number of abandoned vehicle cases		2,548	3,131	2,600	3,230	3,200	3,200
Number of abandoned vehicle tows		182	231	250	220	220	220
Number of traffic collisions		1,094	981	1,000	1,000	1,000	1,000

Performance and Workload Measures

Investigations Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of warrants received		1,797	1,796	1,700	1,540	1,600	1,600
Number of warrants cleared		1,613	1,688	1,500	1,115	1,300	1,300
Number of missing persons located – *Modified for FY 2025/26*		298	139	115	105	100	100
Number of stolen vehicle recoveries – *Modified for FY 2025/26*		669	742	350	550	550	550
Number of police reports filed – *Modified for FY 2025/26*		12,248	8,585	12,800	10,715	10,000	10,000
Number of citizen online police reports submitted – *Modified for FY 2025/26*		4,392	2,137	3,800	2,285	2,200	2,200
Number of domestic violence cases		384	310	300	290	300	300
Number of fraud cases		532	657	N/A	585	550	550

Special Operations Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of stadium events with 20,000+ attendees		19	22[1]	18	16	24	20
Number of operation plans developed city-wide (e.g. city-wide special events, dignitary visits, stockholder meetings, Levi's Stadium)		39	46	28	36	44	40

[1]There were 23 events scheduled, including FC Barcelona vs Juventus, however, this event was canceled, resulting in 22 stadium events.

This page is intentionally left blank.

Department of Public Works

This page is intentionally left blank.

Department of Public Works Description

The Department of Public Works (DPW) constructs, maintains and improves various components of the City's infrastructure and provides quality, cost-effective, timely services to the residents and businesses of Santa Clara. DPW is responsible for a wide variety of programs throughout the City which include engineering, design, construction management, stormwater pollution prevention, inspection and maintenance of City streets, bridges, traffic signal systems, building facilities, street trees, landscaping, sidewalks, and the closed landfill. These responsibilities include the engineering aspects of the sanitary sewer system, which is maintained by the Water and Sewer Utilities Department, and maintenance of storm drain pipelines and trash racks for pump stations which are maintained and operated by the Water and Sewer Utilities Department. The Department manages the design and construction of public infrastructure construction projects, maintenance of records that delineate lot lines and easements, issuance of encroachment permits, coordination with outside agencies (Valley Water, FEMA, Caltrans, Valley Transportation Authority (VTA), County of Santa Clara and adjacent cities) and administration of bicycle, pedestrian, and vehicular safety programs. The Department also oversees the coordination and management support for the Convention Center Maintenance District, which consists of Hyatt Regency, Techmart, and the City, and maintains the grounds of the Franklin Square complex under the Downtown Parking Maintenance District. DPW manages solid waste contracts which provide services such as garbage, yard waste, recycling, street sweeping, household hazardous waste and the annual Clean-Up Campaign. Another significant component of DPW includes overseeing the procurement and maintenance of the City's fleet of vehicles and equipment. The Fleet Management program manages the lifecycle, replacement, procurement, upfit, and disposal of all vehicles and equipment within the City. This program also supports the City's diverse fleet operations, ensuring safe, cost-effective, and sustainable maintenance, repair, fueling, replacement, and compliance of City-owned vehicles and equipment.

Divisions and Services

The Department focus areas include Engineering Services and Operations and Maintenance. Engineering is comprised of five divisions: Administration, Traffic, Design, Land and Property Development, and Field Services. Operations and Maintenance is comprised of three divisions: Streets, Facility Services, and Fleet Management. The Streets Division is further subdivided to operate in the following areas: Administration, Traffic Maintenance, Street Maintenance (streets and storm drains), Environmental Programs, Solid Waste, Landscape, and Code Enforcement. The Facility Services Division manages the Convention Center Maintenance District, the Street Division manages the Downtown Parking Maintenance District, and the Fleet Management Division manages the Vehicle Replacement and Fleet Operations Funds.

Engineering - Administration Division Mission	Provide administrative support services which meet the needs of the division, departments, and community.
Division Objectives	Manage and oversee all Department activities, represent the Department at the City Council meetings, and represent the City at various agency meetings.
	Develop and manage an efficient, cost-effective department operating budget and capital improvement program (CIP) budget.
	Provide management and assistance in the development and delivery of the City's CIP.

Engineering – Traffic Division Mission	**Provide safe and efficient movement of pedestrian, bicycle, transit, and vehicular traffic.**
Division Objectives	Enhance safety and mobility for pedestrians and bicyclists through implementation of new or improved facilities such as bike lanes, pedestrian beacons, and intersection improvements consistent with the City's Bicycle Plan and Pedestrian Master Plan.
	Enhance safety, increase operational efficiency, and reduce delays for all users of the City roadway system through implementation of improvements, innovative technologies, and engineering designs.
	Maintain, operate, and upgrade traffic infrastructure in an efficient and timely manner.
	Apply for and administer transportation grants to augment the City's finances for improving traffic, pedestrian, and bicycle-related infrastructure.
	Review proposed private development projects for consistency with City transportation policies and the California Environmental Quality Act (CEQA).
	Review, investigate, and respond to resident and business inquiries/complaints regarding City traffic and roadway parking operations.

Engineering – Design Division Mission	**Provide high quality services to the community through efficient and effective delivery of capital improvement projects and management of the City's infrastructure.**
Division Objectives	Manage infrastructure and the capital improvement project programming for pavement management, storm drain facilities, and capacity improvements for the sanitary sewer system.
	Provide capital project administration, engineering, and management services for a variety of projects including transportation, roadways, pedestrian and bicycle, storm drains, sanitary sewers, buildings, libraries, and parks to implement the City's capital improvement program.
	Coordinate the Community Rating System (CRS) program with Federal Emergency Management Agency (FEMA) to maintain the City's Class 7 rating. This provides a reduction in flood insurance premiums for the property owners with flood insurance in the City of Santa Clara.
	Maintain engineering design standard documents and maintain infrastructure record information such as as-builts and base maps.

Engineering – Land and Property Development Division Mission	**Assist customers and the community by providing effective and efficient services during project development and public improvement design phases.**
Division Objectives	Facilitate the issuance of timely reviews and permits for residents, developers, and utilities in compliance with land use and development standards.
	Provide developers, residents and permittees with information related to fees, general engineering, City utilities, property lines and design standards.
	Develop new procedures to streamline processes and use new technology to facilitate current procedures.

Engineering – Field Services Division Mission	Serve all City departments and the community through effective and efficient construction management, construction inspection, materials testing, surveying, and administration services of public improvement projects.
Division Objectives	Provide effective construction management, construction inspection, materials testing, surveying, and administration services for capital improvement projects, such as transportation, roadways, pedestrian and bicycle, sanitary sewers, storm drains, buildings, libraries, and parks.
	Deliver effective construction inspection, material testing, surveying and administration services for private developments that involve the City's infrastructure.

Facility Services Division Mission	Perform cost effective repair and maintenance procedures to ensure City-owned buildings remain safe, attractive, and energy efficient. Provide a safe, clean, and well-maintained public space in support of the Santa Clara Convention Center Maintenance District ensuring a safe environment while enhancing the property value.
Division Objectives	Maintain approximately 1,100,000 square feet of City-owned buildings in a safe, functional, and clean condition for all users. Oversee vendor contract to provide janitorial services to most City buildings and numerous service contracts to support the Facilities repairs and maintenance operations.
	Provide oversight of the Convention Center Maintenance District for the upkeep of equipment, signs, landscaping, pavement, concrete curb, gutter and sidewalks, service roads, pedestrian bridges, including the garage at the Santa Clara Convention Center complex and the Tasman Parking Garage.

Streets Division Mission	Maintain streets, sidewalks, signs, markings, storm drain pipeline infrastructure, trees, and other landscape in the public right-of-way. Implement reliable, cost-effective solid waste programs that maximize landfill diversion.
Division Objectives	Repair street potholes and sidewalk tripping hazards.
	Clean and maintain the storm drain collection system and implement the City's Urban Run-off Pollution Prevention Program.
	Maintain landscapes in the public right-of-way and remove graffiti.
	Prune City trees and plant new trees to replenish the City forest.
	Maintain traffic signs, striping, curb markings, and pavement messages.
	Repair damaged City-owned parking lots and walkways.
	Provide regular street sweeping services.
	Implement solid waste collection and disposal diversion programs to achieve cost recovery and maintain compliance with regulations.
	Implement the City's urban runoff pollution prevention program to comply with State regulations.
	Complete the annual Clean-Up Campaign swiftly and safely.

Fleet Management Division Mission	Provide and maintain safe and reliable vehicles and equipment essential for the delivery of City services. Optimize fleet services through timely and cost-effective procurement, compliance, maintenance, fueling, and disposal services.
Division Objectives	Implement the City's Green Fleet Policy.
	Monitor the City's fleet usage and remove under-utilized vehicles and unfunded retained assets from the fleet.
	Perform manufacturer's recommended preventative maintenance on fleet assets to increase reliability and reduce costs associated with repairs.
	Procure equipment and vehicles identified for replacement.
	Collaborate with departments on replacement equipment and vehicles before each purchase.
	Evaluate alternative fuel options before purchasing new vehicles or equipment.
	Ensure purchases of vehicles and equipment meet the highest air quality standards set by California Air Resources Board.

Significant Accomplishments

Department Awards:

- Received a Project of the Year Award from the American Public Works Association (APWA) for the Laurelwood Pump Station Project.
- Received the 2024 APWA Honor Awards for Uncontrolled Sidewalks.
- Received the 2024 APWA Honor Awards for Montague Park Rehabilitation.
- Received the bronze rating (2024-2028) as a bicycle-friendly community from the League of American Bicyclists.
- Maintained Tree City USA certification for the 38th consecutive year and received the Growth Award for the 25th time.

Administration:

- Managed Council priorities and reprioritized department workload to accomplish tasks while maintaining significantly lower staffing levels from previous budget reductions to help resolve the City's budget deficit.
- Prepared numerous Council reports and presentations to support Council decision making and City priorities.
- Managed department budgets, staffing, work plans and performance measures to ensure work was being completed within approved budgets.
- Provided customer service support to residents to ensure all inquiries, work requests, and information requests were being addressed.
- Completed the FY 2023/24 & FY 2024/25 Biennial Operating Budget and the FY 2024/25 & FY 2025/26 Biennial Capital Improvement Program Budget.
- Completed updates to the Municipal Fee Schedule for FY 2024/25.
- Created and monitored an ADA Coordinator inbox to track and ensure completion of ADA-related requests.
- Helped facilitate replacement of all department multi-function devices in coordination with the Information Technology (IT) Department.
- Optimized the VTA BART Extension Project monthly reimbursement process to improve the user experience and make it easier to submit hours for reimbursement that fall under the Cooperative Agreement.
- Helped facilitate the transition to the City's new DocuSign agreement routing process through a new internal written procedure and the provision of training to staff.
- Planned two employee appreciation events to help increase employee engagement, morale, and recognition within the Department.

Design:

- Completed design work for the following capital improvement program projects/studies: ADA Self Evaluation and Transition Plan Update; 2024 Annual Street Maintenance and Rehabilitation; 2025 Annual Street Maintenance and Rehabilitation; Annual Curb Ramp Installation 2024 (CDBG); Annual Curb Ramp Installation 2025 (TDA Grant); Bassett Lane Bicycle Lane Improvements (Grant); Great America Parkway (GAP) & Tasman Traffic Signal interconnect; GAP/Mission College Blvd. (MCB) Intersection Improvements; Lick Mill Pedestrian Beacon Upgrade and Monroe St-Los Padres Blvd. Traffic Signal Modification; Citywide ITS Phase 2; Pruneridge Avenue Signal Timing Project; Miscellaneous Asphalt and Concrete Rehabilitation Project; Storm Drain Slide Gate Rehabilitation; CRS 5-Year Review with FEMA, Sanitary Sewer study for Inflow & Infiltration Reduction; Citywide Stationary Standby Emergency Generators Replacement - Phase 2; Westwood Oak Playground Improvement Project; Central Park New Entrance, Access, and Parking Improvements; Henry Schmidt Playground Rehabilitation; and Utility Corp Yard Field Service Center Building Renovation.

- Managed the City's Pavement Management Program – annual update, reporting, and utility coordination.
- Managed the City's ADA Transition Plan Program, Storm Drain Program and Master Plan, and Sanitary Sewer Master Plan.
- Implemented pavement moratorium requirements, prepared five-year pavement program with list of streets, coordinated the five-year program with all utilities in the City, and made the information available on City's website.
- Managed, maintained, and provided sanitary sewer hydraulic modeling support services for approximately 10 land development projects.
- Provided support for the City's Infrastructure Bond Measure program.
- FEMA's CRS program: coordinated with relevant City departments during the annual and five-year recertification process and provided Elevation Certificate & Letter of Map Amendment (LOMA) assistance to permit center and planning staff on an ongoing/as needed basis.
- Effectively implemented and coordinated use of BidNet for Request for Proposals and Bids, as well as online bid submittal.
- Provided core team support through active participation for the continued implementation of the City's CIP Management Database, e-Builder.

Field Services:

- Completed coordination, inspection, and completion of development at 2323 Calle del Mundo, 3505 Kifer Road (Summerhill at Lawrence Station), 1850 El Camino Real, 3941 Stevens Creek Blvd. (Meridian), Vantage Data Centers (I), and 2330 Monroe Street.
- Completed construction of the following capital improvement projects: Uncontrolled Crosswalks Improvements Project; Sanitary Sewer Condition Assessment Repairs Project-Package 1; 2022 Joint CSC CSJ Paving Project (Stevens Creek- Winchester); Santa Clara Access School Improvement Project; Public Right-of-Way ADA Improvements Packages 3; Bassett Lane Bicycle Lane Improvements; 2023 Annual Street Maintenance and Rehabilitation Project; 2023 ADA Upgrade project; Montague Park Rehabilitation; Laurelwood Pump Station Rehabilitation Project; Fairway Glen Park Restroom Construction project; Westwood Oak Playground Improvement Project; Magical Bridge Park Project; and Citywide Generator Project Phase 1.
- Provided effective construction management, construction inspection, surveying, materials testing, and administration services for approximately 44 capital improvement projects and approximately 857 encroachment permits.

Land and Property Development:

- Issued approximately 1,030 encroachment permits over the last two fiscal years. Major encroachment permits for some notable development projects include: 2200 Calle De Luna (Holland - Tasman East Specific Area Plan); 2263 Calle Del Mundo (Ensemble - Tasman East Specific Area Plan); 2232 Calle Del Mundo & 2225 Calle De Luna (Greystar - Tasman East Specific Area Plan); 3517 Ryder St (Westlake Urban); 2655 The Alameda (Swenson); 80 Saratoga Av (TPC Housing); California High Speed Rail (SF-SJ) Environmental Impact Report/Environmental Impact Statement; Caltrans US 101 / De La Cruz Street Improvement; 2600 Walsh (Data Center); 1957 Pruneridge Avenue (SCS Development); 3155 El Camino Real (Toll Brothers); 5201 Patrick Henry Drive (DPR Construction); and San Tomas Expressway (El Camino Real to 101 Fwy County Pavement Rehabilitation).
- Processed approximately 633 development site clearances for building permits and collected fees.
- Processed 10 subdivision maps and approximately 130 land title documents which includes processing, reviewing, approving, and recording the title documents.
- Continued to lead and support private development throughout the City including large developments, such as Related Santa Clara, Tasman East, Patrick Henry Drive, Freedom Circle, and Lawrence Station.
- Continued to lead coordination and support for VTA Bart Extension Phase II, including West Portal and Santa Clara Station.

- Continued to lead City utility coordination for the Capitol Corridor Joint Powers (CCJPA) Agnew Siding Project.
- Provided dedicated support for the high-priority Related Santa Clara project by:
    1. Providing engineering technical support for the City's review of the Master Community Plan (MCP) amendment and Scheme C.
    2. Participating in weekly project coordination meetings with the internal City team.
    3. Providing project management and technical engineering support to the City Manager's Priority Project Manager for the project.

Traffic:

- Completed five (5) bikeway studies that were identified as priority corridors in the Bicycle Master Plan:
    1. De la Cruz Boulevard/Coleman Avenue Bikeway Planning Study
    2. Walsh/Martin Avenue Bikeway Planning Study
    3. Benton Street Bikeway Study
    4. Monroe Street Class II Buffered Bikeway Study
    5. De la Cruz Boulevard, Lick Mill Boulevard, and Scott Boulevard Bikeway Study
- Started development of a Vision Zero Plan, supported by partial funding from Federal Safe Streets for All Grant in the amount of $450,000. The Vision Zero Plan aims to eliminate traffic deaths and severe injuries on city streets. This plan will prioritize social equity and will explore various countermeasures and strategies to enhance safety using a Safe System Approach.
- Obtained $400,000 in Metropolitan Transportation Commission (MTC) Transit Oriented Communities Planning and Implementation Grant funding to conduct a feasibility study for a vehicular, bus, and enhanced bike/pedestrian crossing at Benton Street and Brokaw Road connecting the future Santa Clara BART station and the Caltrain station/downtown area.
- Obtained $1.725 million in MTC One Bay Area Grant Cycle 2 – Housing Incentive Program Grant funding towards construction of Uncontrolled Crosswalk Phase 2 improvements.
- Provided the second year of a four-year pilot program for an on-demand transit service, SV Hopper. SV Hopper is a rideshare service accessed through a dedicated app that offers economical and convenient transportation throughout Cupertino, the southern half of Santa Clara, and to specific destinations beyond the city limits.
- Upgraded one (1) mile of Class IIB (buffered) bike lanes to Class IV (protected) bike lanes on Mission College Boulevard.
- Received, investigated, and responded to 365 traffic requests from the public during FY 2024/25.
- Supported traffic operations for 18 events at Levi's Stadium in FY 2024/25.

Facility Services:

- Worked with Santa Clara County on obtaining a historical grant for the Harris Lass property improvements project.
- Processed approximately 1,800 facility work orders for internal City customers and facilities with 95% satisfaction rate.
- Completed LED energy retrofit in over 40 city facilities including City Hall, Police station, Libraries, Senior Center, Fire Stations, Corporation Yards, etc.
- Created fifteen (15) mini projects in various stages of completion including numerous office remodels, television installs, EV charger installations, electrical upgrades, kitchenette installation in Planning Division, etc.
- Provided core team support through active participation in the continued implementation of the City's safety monthly training program, Target Solutions, which also included topics on annual specific training and stress related

trainings.

- Provided oversight and management at Maintenance District #183 Santa Clara Convention Center Complex. Goals include water management and turf conversion in addition to working with Silicon Valley Power on eventual EV Charger Installation throughout the site.
- Supported garage operations at Tasman Garage to support Convention Center and Levi's Stadium events.
- Supported 35 critical City facilities with emergency generator preventative maintenance and monthly operational inspections.
- Maintained preventative maintenance compliance with manufacturers' recommended intervals.

Streets:

- Refined the inventory and identification of all tagged street trees north of Highway 101.
- Organized the 2024 Earth/Arbor Day Celebration.
- Enhanced the development of enterprise asset management applications for City Street Trees, Parkways & Boulevards Trees, Sidewalk, Curb & Gutters, Storm Drain, and Traffic Programs.
- Executed a new long-term yard trimmings composting agreement.
- Executed a new disposal agreement that includes processing debris collected during the Cleanup Campaign to recover recyclable materials.
- Partnered with the Countywide Household Hazardous Waste Program to accept medicine for the first time at an event located in the City.
- Met the 100% trashload reduction requirement set forth in the Municipal Regional Stormwater Permit.
- Completed the 2025 solid waste rate study that equitably calculated each rate based on the cost of service.
- Identified two locations for green stormwater infrastructure installation and secured funding for design.

Fleet Operations:

- Used renewable diesel exclusively in the City's diesel fleet since FY 2021/22.
- Obtained "Blue Seal of Excellence" recognition from National Institute of Automotive Service Excellence (ASE) in 2021, 2022, 2023, and 2024.
- Placed more than 90 new Electric or Hybrid vehicles in service since FY 2021/22.
- Retired and sold at auction 49 fleet assets yielding approximately $270,000 in revenue in 2024.
- Maintained approximately 760 fleet assets with an 81% Preventive Maintenance (PM) Compliance rate.
- Complied with two new California Air Resources Board (CARB) fleet regulations for medium/heavy duty vehicles introduced in 2024 – Clean Truck Check smog and Advanced Clean Fleets electrification programs.

Significant Objectives

Design:

- Provide infrastructure management services for the storm drain system and pavement maintenance program, and engineering planning for the sanitary sewer system.
- Provide effective capital improvement project management for a wide variety of projects city-wide including: Enterprise Asset Management; Public Right-of-Way Standard Specs and Detail Update; Sanitary Sewer Capacity Improvement Project 1; Walsh Ave Siphon Relocation Study; Citywide Emergency Generator Replacement Phase 3; City Facilities Paid Parking Project; Central SC Improvement (Bike & Ped) (OBAG Cycle 3); FEMA Flood

Insurance Program Management/Coordination; Manage and Maintain Sanitary Sewer Hydraulic Model; Henry Schmidt Playground Rehabilitation; Hope Dr Stormwater Green Infrastructure; Lafayette & Tasman Pedestrian Improvements Study; Maywood Park Playground Rehabilitation (Grant); Sanitary Sewer Master Plant Update; Emergency Operations Security Upgrades; Sanitary Sewer Conveyance Capacity Improvement Project 3; Creek Trail Pavement Maintenance and Rehabilitation Phase 1; Central Park New Entrance Access and Parking Improvements; Bowers Park Parking Lot Rehabilitation Project; Warburton Park Playground Rehabilitation; Mary Gomez Pool Building Roof Replacement; Fleet Electric Vehicle Charging Master Plan; Electric Vehicle (EV) Infrastructure - Phase 3; Pruneridge Avenue Signal Timing Project; Bowers Park Building Replacement; Anna Drive Neighborhood Flood Protection (Grant); Parks Service Center Roof Replacement; ADA Transition Plan Program Management; Sanitary sewer Conveyance Capacity Improvement Project 2; Earl Carmichael Playground Rehabilitation; Annual Playground Rehab/Replacement Project 1; Annual Playground Rehab/Replacement Project 2; Benton Bike Lanes; El Camino Real Bike Lane Phase 1; Tasman Complete Street Phase 1; Uncontrolled Crosswalk Improvements Project Phase 3; ADA Transition Plan Implementation; Bridge Preventative Maintenance Project (Caltrans Grant); Pavement Management Program Annual Update & Agency Reporting; Annual Street Pavement Maintenance and Rehabilitation Project; Agnew Rd Section 130 Grade Crossing Improvements (Grant); De La Cruz, Lick Mill & Scott Bike Lane Improvement; Lafayette Class IV Bike Lane (Laurelwood to Reed) (Grant); Uncontrolled Crosswalk Improvements Project Phase 2; and Sanitary Sewer Condition Assessment Repairs Project - Package 2.

- Provide Sanitary Sewer Hydraulic Modeling Support for Land Development Projects.

- Provide design engineering and project management services for projects listed within the Infrastructure Bond program expenditure list.

Field Services:

- Provide effective construction management, construction inspection, surveying, materials testing, and administration services for capital improvement projects and private development projects that construct City infrastructure.
- Provide on-time and on-schedule completion of projects for transportation, roadways, parks, buildings, traffic signals, pedestrian-and bicycle improvements, sanitary sewer and storm drain rehabilitation, and other capital projects.
- Provide construction inspection and coordination for private development-built City infrastructure, such as: 2240 Calle de Luna (JMI); 80 Saratoga Avenue; 1125 Coleman (Gateway Crossing); 641 Walsh Avenue; 2201 Laurelwood Road; Santa Clara BART Station; 5403 Stevens Creek (Office Tower); 3155 El Camino Real; 2312 Calle del Mundo (USA Builders); 2225 Calle de Luna (Greystar); 1957 Pruneridge Avenue; Westfield Valley Fair Expansion; and 5201 Patrick Henry Drive.

- Provide field services (inspection and construction management) for projects listed within the Infrastructure Bond program expenditure list.

Land and Property Development:

- Facilitate significant private development projects by providing effective and efficient processing of site clearances, subdivision maps, land title documents, public improvement plan checks, and development fee collection. Some significant projects include Lawrence Station Area Plan at Kifer Road, Lawrence Expressway and Central Expressway; Tasman East Specific Area Plan at Lafayette Street, Calle del Mundo, Calle de Luna, and Calle del Sol; Related Santa Clara (formerly City Place) at Tasman Drive, Lafayette Street and Great America Parkway (on City's closed golf course); Patrick Henry Specific Plan at Patrick Henry Drive, Great America Parkway and Mission College Boulevard; Freedom Circle Focus Area Plan at Freedom Circle, Mission College Boulevard, and Agnew Road.
- Upcoming or in process notable development projects include: 2200 Calle Del Luna (Holland - Tasman East Specific Area Plan); 2232 Calle Del Mundo & 2225 Calle De Luna (Greystar – Tasman East Specific Area Plan); 2263/2273 Calle Del Mundo (Ensemble - Tasman East Specific Area Plan); 3517 Ryder Street (Westlake Urban – Lawrence

Station Area Plan); 3710 El Camino Real (Gateway Village Phase 2); 2805 Mission College Boulevard (Data Center); 2610 El Camino Real (Moonlite Development Center); 451 El Camino Real (University Station); 2400 Condensa Street (NVIDIA Phase 3); 3065 Bowers Avenue (Intel); 2518 Mission College Boulevard (Irvine Company-Freedom Circle); 3295 Freedom Circle (Greystar-Freedom Circle); 1400 Coleman Avenue (Coleman Village); 1530-1540 Pomeroy Avenue; 2303 Gianera Street (VCI Companies); 4220 Network Circle (Valley Oak Partners); 4249 Cheeney Street (Marauti Builders); 3005 Democracy Way (Kylli-Mission Point); VTA-Bart Phase II; Developments within the Lawrence Station Area Plan; Developments within the Tasman East Specific Area Plan; Developments within the Patrick Henry Drive Specific Area Plan; Developments within the Freedom Circle Focus Area Plan; and Related Santa Clara (City Place – Related Project).

Traffic:

- Complete the following Traffic Engineering Projects: Creek Trail Expansion Master Plan; Traffic Signal Management Software Upgrade/Replacement and Adaptive Signal System; Traffic Pre-emptors; 15 miles per hour School Zones; and Travel Demand Model Update.
- Apply for grant opportunities to fund the design and construction of Walsh Avenue, Monroe Street, and De La Cruz Boulevard Bike Improvement Project.
- Work collaboratively and make progress on the joint jurisdictional Stevens Creek Visioning Study with the City of San José, City of Cupertino, County of Santa Clara, and Valley Transportation Authority.
- Complete the Uncontrolled Crosswalks Project, Santa Clara Caltrain/BART Station Multimodal Crossing Feasibility Study, and Central Santa Clara Bike and Pedestrian Improvement Project.
- Continue to operate an annual Shared Mobility Permit Program for the City.
- Continue to operate an on-demand shuttle program with the City of Cupertino.
- Complete the Vision Zero Study.
- Continue to implement recommendations in the approved Bicycle Plan Update and Pedestrian Master Plan.
- Continue to support the Community Development Department with traffic engineering and traffic impact analysis support (i.e., Level of Service and Vehicle Miles Travelled Analysis) for proposed development projects and specific and precise plans.
- Continue to make progress responding to traffic calming and traffic safety related public inquiries.

Facility Services:

- Provide outstanding service to customers, which includes all types of requests such as janitorial repair needs and new infrastructure requirements with the objective to respond to every customer in a timely manner on projects and repairs.
- Provide upkeep and repairs to the Tasman Parking Garage.
- Continue with regular maintenance and improvements to the Convention Center Maintenance District grounds, surfaces, and garage structure and begin planning and designing for parking lot repairs and maintenance. Provide building and mechanical maintenance services for all City buildings.
- Operate and maintain the City's elevators.
- Assist the City Manager's Office with maintenance at properties such as Morse Mansion, Gianera House, and Commerce & Peddlers Plaza.
- Maintain preventative maintenance compliance with manufacturers' recommended intervals on Facilities equipment, which includes replacement of air filters on a scheduled basis.

Streets:

- Update the Santa Clara City Code chapter pertaining Storm Drains.
- Maintain recently developed asset management systems for traffic signs and storm drain infrastructure.

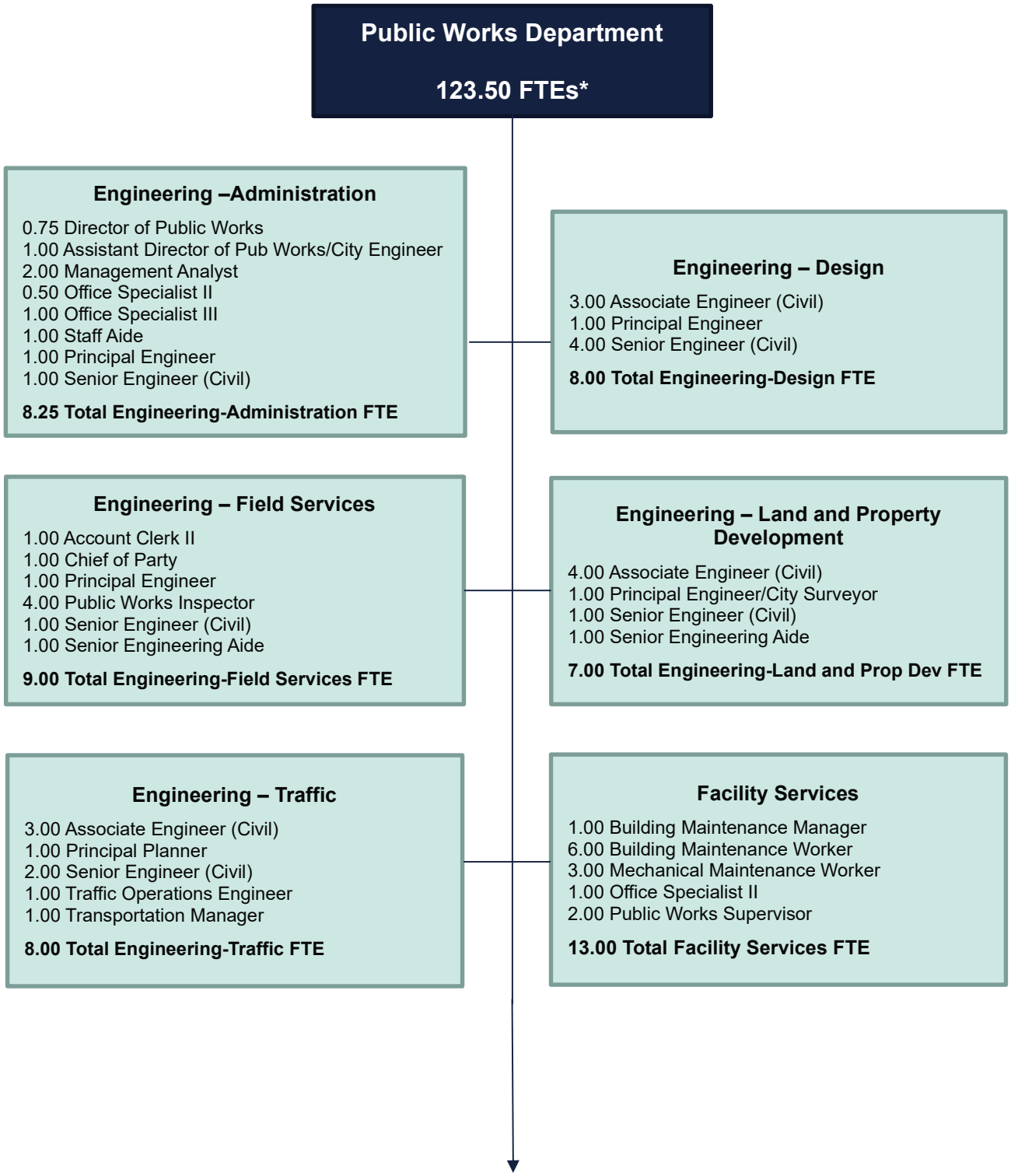
- Implement the agreement to purchase electricity derived from organic material to comply with SB 1383 procurement requirements.
- Ensure reliable garbage, yard trimmings, and residential recycling services.
- Enter into new agreements for landfill disposal and composting services.
- Continue to implement organic waste reduction programs to reduce methane emissions from landfills and comply with state legislation.

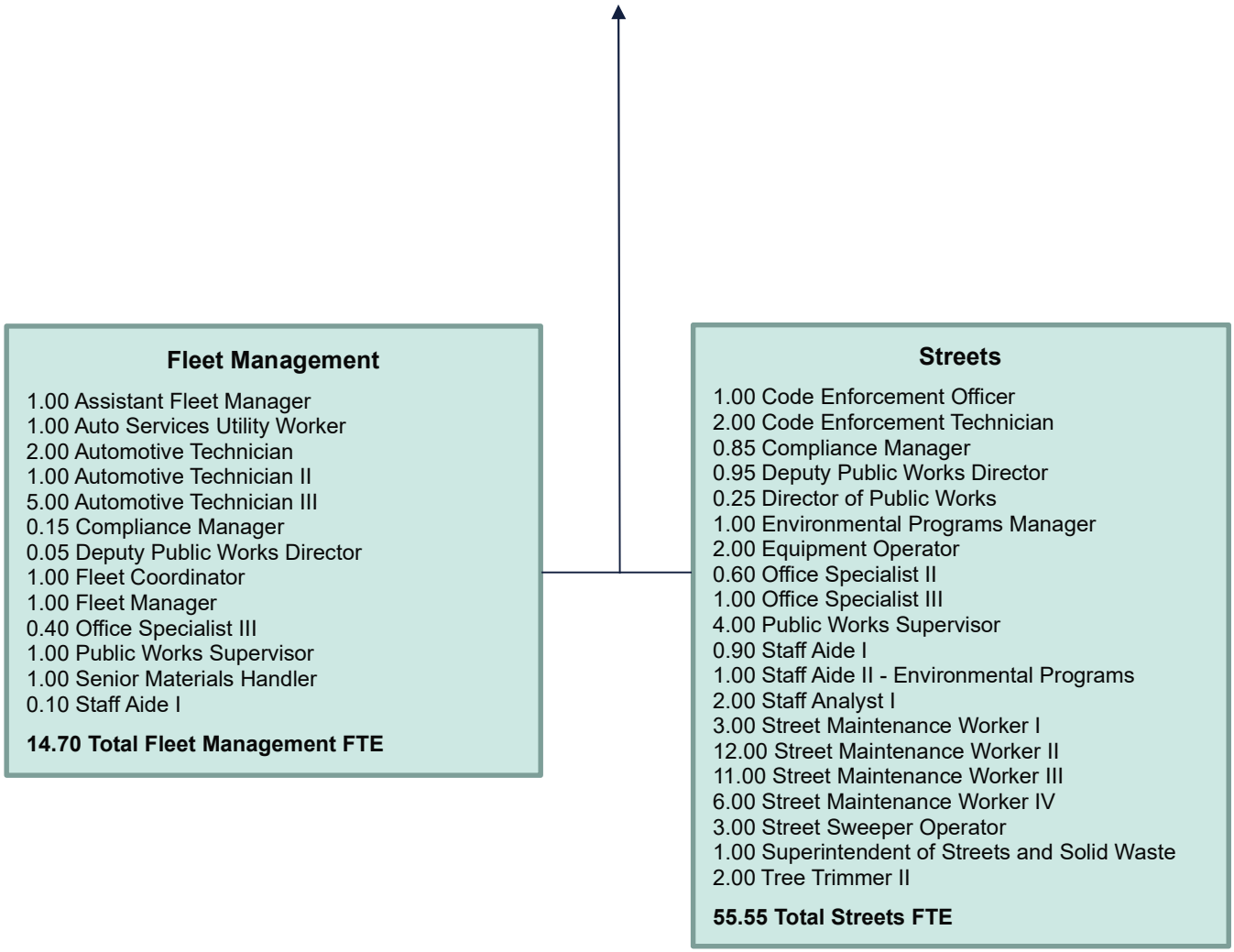
Fleet Operations:

- Maintain preventative maintenance compliance with manufacturers' recommended intervals.
- Continue work with City departments engaged in fleet electrification activity by supporting electric vehicle (EV) acquisitions, expanding EV charging infrastructure, and seeking related funding opportunities.
- Continue to monitor and report evolving regulatory requirements for medium and heavy-duty fleets required by CARB that impacts City compliance, services, and budgets.
- Assist in current CIP for fleet electrification charging plan for compliance with CARB's Advanced Clean Fleet Rule.
- Deploy vehicle telematics on City vehicles to optimize vehicle asset management.
- Continue to monitor and adjust the vehicle replacement timeline for vehicles due to pricing and delivery schedules challenged by availability and regulatory changes impacting industry.

Budget Highlights

- The Proposed Budget adds the following positions to support the implementation of voter-approved bond projects (the associated budget for these positions is included in Non-Departmental under Bond Implementation):
    - 1.0 Principal Engineer
    - 1.0 Senior Engineer
    - 1.0 Management Analyst (added in FY 2026/27)
- The addition of 1.0 Management Analyst is recommended to assist with recording staff time for capital project management to more accurately reflect project costs.
- The following non-personnel adjustments are recommended in the Proposed Budget:
    - The replacement of the existing Bobcat loader with a new larger skid steer loader with attachments to improve efficiency in the Street Maintenance Division.
    - Adjustments to the Urban Runoff Pollution Prevention Program contractual services budget to fund contracted stormwater inspections.
    - Funding for street sweeping of protected bicycle lanes.
- In the Capital Budget, funding is recommended for the Tasman/Lafayette Walkway Feasibility Study, which was identified as a City Council priority (the associated transfer to the capital fund is reflected in Non-Departmental).


Public Works Department
123.50 FTEs*
Engineering –Administration
0.75 Director of Public Works
1.00 Assistant Director of Pub Works/City Engineer
2.00 Management Analyst
0.50 Office Specialist II
1.00 Office Specialist III
1.00 Staff Aide
1.00 Principal Engineer
1.00 Senior Engineer (Civil)
8.25 Total Engineering-Administration FTE
Engineering – Design
3.00 Associate Engineer (Civil)
1.00 Principal Engineer
4.00 Senior Engineer (Civil)
8.00 Total Engineering-Design FTE
Engineering – Field Services
1.00 Account Clerk II
1.00 Chief of Party
1.00 Principal Engineer
4.00 Public Works Inspector
1.00 Senior Engineer (Civil)
1.00 Senior Engineering Aide
9.00 Total Engineering-Field Services FTE
Engineering – Land and Property Development
4.00 Associate Engineer (Civil)
1.00 Principal Engineer/City Surveyor
1.00 Senior Engineer (Civil)
1.00 Senior Engineering Aide
7.00 Total Engineering-Land and Prop Dev FTE
Engineering – Traffic
3.00 Associate Engineer (Civil)
1.00 Principal Planner
2.00 Senior Engineer (Civil)
1.00 Traffic Operations Engineer
1.00 Transportation Manager
8.00 Total Engineering-Traffic FTE
Facility Services
1.00 Building Maintenance Manager
6.00 Building Maintenance Worker
3.00 Mechanical Maintenance Worker
1.00 Office Specialist II
2.00 Public Works Supervisor
13.00 Total Facility Services FTE



**The positions above represent all funded positions in FY 2025/26. The chart above excludes 1.0 Management Analyst position recommended to be added in FY 2026/27. This also excludes frozen positions, including the following: 1.0 Assistant Engineer (Civil) and 1.0 Automotive Technician positions frozen on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402); 1.0 Street Maintenance Worker IV, 3.0 Street Maintenance Worker III, and 1.0 Street Maintenance Worker I/II frozen on June 22, 2021 (Agenda Item 5.0 – Report to Council 21-526); and 1.0 Associate Engineer (Civil), 1.0 Principal Engineer, 1.0 Public Works Inspector, and 1.0 Senior Engineer (Civil) frozen beginning FY 2023/24 (these were originally funded by the Related project).*

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Facility Services Division							
2222	Maintenance Repair	2,607,338	2,708,483	3,002,202	10.8%	3,106,839	3.5%
2223	Janitorial	1,674,050	1,843,064	1,932,358	4.8%	2,004,670	3.7%
2961	Convention Center Maintenance District	2,372,320	2,703,371	2,933,334	8.5%	3,154,141	7.5%
Total Facility Services Division		**6,653,708**	**7,254,918**	**7,867,894**	**8.4%**	**8,265,650**	**5.1%**
Engineering-Administration Division							
4411	General Services	408,281	481,743	1,291,133	168.0%	1,618,060	25.3%
4412	Developer Projects	449,374	466,518	533,976	14.5%	547,364	2.5%
4413	Capital Improvement Projects	692,280	705,179	1,152,360	63.4%	1,179,193	2.3%
Total Engineering-Administration Division		**1,549,935**	**1,653,440**	**2,977,469**	**80.1%**	**3,344,617**	**12.3%**
Engineering-Design Division							
4441	General Services	264,252	274,905	569,165	107.0%	592,988	4.2%
4442	Developer Projects	190,946	204,952	226,537	10.5%	231,804	2.3%
4443	Capital Improvement Projects	8,750,898	10,470,571	7,568,760	(27.7%)	8,044,372	6.3%
Total Engineering-Design Division		**9,206,096**	**10,950,428**	**8,364,462**	**(23.6%)**	**8,869,164**	**6.0%**
Engineering-Field Services Division							
4461	General Services	297,157	344,119	420,155	22.1%	427,423	1.7%
4462	Developer Projects	750,261	795,737	883,143	11.0%	911,544	3.2%
4463	Capital Improvement Projects	1,570,164	1,453,758	1,499,202	3.1%	1,542,130	2.9%
Total Engineering-Field Services Division		**2,617,582**	**2,593,614**	**2,802,500**	**8.1%**	**2,881,097**	**2.8%**
Engineering-Land and Property Development Division							
4451	General Services	254,957	300,455	312,762	4.1%	320,826	2.6%
4452	Development Support	1,827,629	1,680,536	1,825,944	8.7%	1,877,252	2.8%
Total Engineering-Land and Property Development Division		**2,082,586**	**1,980,991**	**2,138,706**	**8.0%**	**2,198,078**	**2.8%**

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Engineering-Traffic Division							
4431	General Services	486,820	475,541	471,911	(0.8%)	618,248	31.0%
4432	Developer Projects	3,931,901	718,652	784,531	9.2%	804,167	2.5%
4433	Capital Improvement Projects	2,414,190	1,968,790	1,145,765	(41.8%)	1,413,854	23.4%
4434	Traffic Signal Management	1,076,064	1,235,696	1,261,034	2.1%	1,287,139	2.1%
4435	Traffic Striping and Signing	139,065	165,892	176,780	6.6%	181,067	2.4%
Total Engineering-Traffic Division		**8,048,040**	**4,564,571**	**3,840,021**	**(15.9%)**	**4,304,475**	**12.1%**
Streets Division							
2911	Street Maintenance	3,803,177	4,137,208	4,741,720	14.6%	4,714,637	(0.6%)
2921	Storm System Maintenance	1,100,008	1,160,666	1,411,783	21.6%	1,458,891	3.3%
2924	Non-Point Source	1,832,187	2,039,598	2,298,308	12.7%	2,373,032	3.3%
2931	Garbage Collection	26,590,912	29,484,367	30,059,857	2.0%	31,461,105	4.7%
2932	Clean Green Collection	2,807,227	3,468,889	3,731,235	7.6%	3,914,920	4.9%
2933	Clean-Up Campaign	1,753,778	2,553,616	2,544,778	(0.3%)	2,680,156	5.3%
2934	Residential Recycling	4,299,293	4,764,899	4,947,299	3.8%	5,193,528	5.0%
2935	Street Sweeping	1,077,006	1,119,495	1,422,385	27.1%	1,452,402	2.1%
2936	Household Hazardous Waste	569	-	-	N/A	-	N/A
2941	Parking District Maintenance	210,572	297,446	279,374	(6.1%)	294,195	5.3%
2951	Landscape Maintenance	4,029,314	4,222,185	4,599,371	8.9%	4,752,002	3.3%
2952	Street Tree Program	1,634,979	1,578,073	1,701,863	7.8%	1,751,395	2.9%
2971	Traffic Maintenance	1,259,655	1,406,680	1,610,714	14.5%	1,656,905	2.9%
Total Streets Division		**50,398,677**	**56,233,122**	**59,348,687**	**5.5%**	**61,703,168**	**4.0%**
Fleet Management Division							
2111	Fleet Acquisitions	5,294,895	5,827,284	3,994,000	(31.5%)	1,863,635	(53.3%)
2123	Fleet Operations	5,619,854	5,939,015	6,869,227	15.7%	7,066,227	2.9%
Total Fleet Management Division		**10,914,749**	**11,766,299**	**10,863,227**	**(7.7%)**	**8,929,862**	**(17.8%)**
Total by Division / Program		**91,471,373**	**96,997,383**	**98,202,966**	**1.2%**	**100,496,111**	**2.3%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	25,500,357	27,325,009	31,296,069	14.5%	32,558,541	4.0%
Bridge Maintenance District #2 Fund	80,000	0	0	N/A	420,000	100.0%
Community Facilities District No. 2019-1 (Lawrence Station) Fund	0	38,337	39,103	2.0%	39,886	2.0%
Convention Center Maintenance District Fund	1,566,937	1,862,825	1,993,225	7.0%	2,143,265	7.5%
Developer Traffic Payments Fund	3,301,046	0	0	N/A	0	N/A
Downtown Parking Maintenance District Fund	65,569	153,126	139,990	(8.6%)	147,412	5.3%
Fleet Operations Fund	5,619,854	5,939,015	6,757,227	13.8%	6,951,987	2.9%
Gas Tax Fund	4,650,000	4,520,000	2,975,000	(34.2%)	2,990,250	0.5%
Public Works Capital Projects Management Fund	4,169,722	4,373,674	4,991,087	14.1%	5,119,299	2.6%
Related Santa Clara Developer Fund	362,251	0	0	N/A	0	N/A
Road Repair and Accountability Act of 2017 SB1 Fund	2,500,000	4,301,915	2,900,000	(32.6%)	2,900,000	0.0%
Solid Waste Fund	36,476,832	41,325,198	42,617,265	3.1%	44,611,836	4.7%
Traffic Mitigation Fund	1,883,910	1,331,000	500,000	(62.4%)	750,000	50.0%
Vehicle Replacement Fund	5,294,895	5,827,284	3,994,000	(31.5%)	1,863,635	(53.3%)
Total by Fund	**91,471,373**	**96,997,383**	**98,202,966**	**1.2%**	**100,496,111**	**2.3%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Category						
Salary and Benefits						
Salary	14,269,580	15,588,235	16,970,961	8.9%	18,217,088	7.3%
As-Needed	138,630	287,128	275,485	(4.1%)	283,501	2.9%
Overtime	309,814	260,289	289,398	11.2%	299,427	3.5%
Retirement	5,471,035	5,630,389	6,040,611	7.3%	5,829,890	(3.5%)
Health Allocation	1,850,229	2,287,847	2,469,553	7.9%	2,682,773	8.6%
Medicare	227,147	258,199	281,368	9.0%	296,421	5.3%
Social Security	889,331	1,015,702	1,093,338	7.6%	1,138,499	4.1%
Other Benefits	688,431	742,608	923,080	24.3%	996,290	7.9%
Total Salary and Benefits	**23,844,197**	**26,070,397**	**28,343,794**	**8.7%**	**29,743,889**	**4.9%**
Non-Personnel						
Materials/Services/Supplies	12,349,164	14,035,150	14,734,448	5.0%	15,173,063	3.0%
Resource/Production	28,305,592	33,139,513	34,106,079	2.9%	35,772,849	4.9%
Interfund Services	5,044,772	5,309,481	8,047,897	51.6%	8,272,994	2.8%
Franchise Tax	779,986	919,341	795,055	(13.5%)	853,745	7.4%
Capital Outlay	5,235,154	5,843,784	4,165,000	(28.7%)	1,863,635	(55.3%)
Other Expenditures	367,614	0	0	N/A	0	N/A
Transfer to Other Funds	15,544,894	11,679,717	8,010,693	(31.4%)	8,815,936	10.1%
Total Non-Personnel	**67,627,176**	**70,926,986**	**69,859,172**	**(1.5%)**	**70,752,222**	**1.3%**
Total by Category	**91,471,373**	**96,997,383**	**98,202,966**	**1.2%**	**100,496,111**	**2.3%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Changed	FY 2026/27 Proposed
Positions by Division / Program					
Facility Services Division					
2222 Maintenance Repair	11.62	11.62	11.62	0.00	11.62
2223 Janitorial	1.28	1.28	1.28	0.00	1.28
2961 Convention Center Maintenance District	0.10	0.10	0.10	0.00	0.10
Total Facility Services Division	**13.00**	**13.00**	**13.00**	**0.00**	**13.00**
Engineering-Administration Division					
4411 General Services	1.74	1.74	4.74	3.00	4.74
4412 Developer Projects	1.74	1.74	1.74	0.00	1.74
4413 Capital Improvement Projects	1.78	1.78	1.78	0.00	2.78
Total Engineering-Administration Division	**5.25**	**5.25**	**8.25**	**3.00**	**9.25**
Engineering-Design Division					
4441 General Services	0.80	0.80	1.80	1.00	1.80
4442 Developer Projects	0.70	0.70	0.70	0.00	0.70
4443 Capital Improvement Projects	5.50	5.50	5.50	0.00	5.50
Total Engineering-Design Division	**7.00**	**7.00**	**8.00**	**1.00**	**8.00**
Engineering-Field Services Division					
4461 General Services	0.90	0.90	0.90	0.00	0.90
4462 Developer Projects	3.50	3.50	3.50	0.00	3.50
4463 Capital Improvement Projects	4.60	4.60	4.60	0.00	4.60
Total Engineering-Field Services Division	**9.00**	**9.00**	**9.00**	**0.00**	**9.00**
Engineering-Land and Property Development Division					
4451 General Services	0.82	0.82	0.82	0.00	0.82
4452 Development Support	6.18	6.18	6.18	0.00	6.18
Total Engineering-Land and Property Development Division	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**
Engineering-Traffic Division					
4431 General Services	1.60	1.60	1.60	0.00	1.60
4432 Developer Projects	2.35	2.35	2.35	0.00	2.35
4433 Capital Improvement Projects	2.25	2.25	2.25	0.00	2.25
4434 Traffic Signal Management	1.20	1.20	1.20	0.00	1.20
4435 Traffic Striping and Signing	0.60	0.60	0.60	0.00	0.60
Total Engineering-Traffic Division	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Changed	FY 2026/27 Proposed
Positions by Division / Program					
Streets Division					
2911 Street Maintenance	15.70	15.70	15.60	(0.10)	15.60
2921 Storm System Maintenance	3.25	3.25	3.25	0.00	3.25
2924 Non-Point Source	5.80	5.80	5.90	0.10	5.90
2931 Garbage Collection	2.95	2.95	2.95	0.00	2.95
2933 Clean-Up Campaign	0.45	0.45	0.45	0.00	0.45
2934 Residential Recycling	1.00	1.00	1.00	0.00	1.00
2935 Street Sweeping	2.70	2.90	2.90	0.00	2.90
2941 Parking District Maintenance	0.50	0.50	0.50	0.00	0.50
2951 Landscape Maintenance	16.40	13.40	13.35	(0.05)	13.35
2952 Street Tree Program	3.65	4.65	4.65	0.00	4.65
2971 Traffic Maintenance	3.20	5.00	5.00	0.00	5.00
Total Streets Division	**55.60**	**55.60**	**55.55**	**(0.05)**	**55.55**
Fleet Management Division					
2123 Fleet Operations	14.65	14.65	14.70	0.05	14.70
Total Fleet Management Division	**14.65**	**14.65**	**14.70**	**0.05**	**14.70**
Total by Division / Program	**119.50**	**119.50**	**123.50**	**4.00**	**124.50**
Positions by Fund					
General Fund	82.52	82.32	86.27	3.95	87.27
Downtown Parking Maintenance District Fund	0.50	0.50	0.50	0.00	0.50
Convention Center Maintenance District Fund	0.10	0.10	0.10	0.00	0.10
Public Works Capital Projects Management Fund	14.13	14.13	14.13	0.00	14.13
Fleet Operations Fund	14.65	14.65	14.70	0.05	14.70
Solid Waste Fund	7.10	7.30	7.30	0.00	7.30
Electric Utility Fund	0.50	0.50	0.50	0.00	0.50
Total by Fund	**119.50**	**119.50**	**123.50**	**4.00**	**124.50**

Position Summary

	FY 2023/24 Adopted*	FY 2024/25 Adopted*	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Position Classification					
Account Clerk II	1.00	1.00	1.00	0.00	1.00
Assistant Director Of Public Works/City Engineer	1.00	1.00	1.00	0.00	1.00
Assistant Fleet Manager	0.00	0.00	1.00	1.00	1.00
Associate Engineer (Civil)	9.00	9.00	10.00	1.00	10.00
Auto Services Utility Worker	1.00	1.00	1.00	0.00	1.00
Automotive Technician I	2.00	2.00	2.00	0.00	2.00
Automotive Technician II	1.00	1.00	1.00	0.00	1.00
Automotive Technician III	5.00	5.00	5.00	0.00	5.00
Building Maintenance Manager	1.00	1.00	1.00	0.00	1.00
Building Maintenance Worker	5.00	5.00	6.00	1.00	6.00
Chief Of Party	1.00	1.00	1.00	0.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	0.00	1.00
Code Enforcement Technician	2.00	2.00	2.00	0.00	2.00
Compliance Manager	1.00	1.00	1.00	0.00	1.00
Deputy Public Works Director	1.00	1.00	1.00	0.00	1.00
Director Of Public Works	1.00	1.00	1.00	0.00	1.00
Environmental Programs Manager	1.00	1.00	1.00	0.00	1.00
Equipment Operator	2.00	2.00	2.00	0.00	2.00
Fleet Coordinator	1.00	1.00	1.00	0.00	1.00
Fleet Manager	1.00	1.00	1.00	0.00	1.00
Management Analyst	1.00	1.00	2.00	1.00	3.00
Mechanical Maintenance Worker	3.00	3.00	3.00	0.00	3.00
Office Specialist II	2.50	2.50	2.50	0.00	2.50
Office Specialist III	2.00	2.00	2.00	0.00	2.00
Office Specialist IV	1.00	1.00	0.00	(1.00)	0.00
Principal Engineer	2.00	2.00	3.00	1.00	3.00
Principal Engineer/City Surveyor	1.00	1.00	1.00	0.00	1.00
Principal Planner	1.00	1.00	1.00	0.00	1.00
Public Works Inspector	4.00	4.00	4.00	0.00	4.00
Public Works Supervisor	8.00	8.00	7.00	(1.00)	7.00
Senior Engineer (Civil)	8.00	8.00	9.00	1.00	9.00
Senior Engineering Aide	2.00	2.00	2.00	0.00	2.00

Position Summary

	FY 2023/24 Adopted*	FY 2024/25 Adopted*	FY 2025/26 Proposed*	FY 2025/26 Change	FY 2026/27 Proposed*
Position Classification					
Senior Materials Handler	1.00	1.00	1.00	0.00	1.00
Staff Aide I	1.00	1.00	2.00	1.00	2.00
Staff Aide II - Environmental Programs	1.00	1.00	1.00	0.00	1.00
Staff Analyst I	2.00	2.00	2.00	0.00	2.00
Street Maintenance Worker I	3.00	3.00	3.00	0.00	3.00
Street Maintenance Worker II	12.00	12.00	12.00	0.00	12.00
Street Maintenance Worker III	11.00	11.00	11.00	0.00	11.00
Street Maintenance Worker IV	6.00	6.00	6.00	0.00	6.00
Street Sweeper Operator	3.00	3.00	3.00	0.00	3.00
Superintendent of Streets and Solid Waste	1.00	1.00	1.00	0.00	1.00
Traffic Operations Engineer	1.00	1.00	1.00	0.00	1.00
Transportation Manager	1.00	1.00	1.00	0.00	1.00
Tree Trimmer II	2.00	2.00	2.00	0.00	2.00
Utility Worker	1.00	1.00	0.00	(1.00)	0.00
Total Positions	**119.50**	**119.50**	**123.50**	**4.00**	**124.50**

**The positions above represent all funded positions. In FY 2026/27, the position count includes 1.0 Management Analyst position recommended to be added in that year. This excludes frozen positions, including the following: 1.0 Assistant Engineer (Civil) and 1.0 Automotive Technician positions frozen on March 9, 2021 (Agenda Item 5.0 – Report to Council 21-402); 1.0 Street Maintenance Worker IV, 3.0 Street Maintenance Worker III, and 1.0 Street Maintenance Worker I/II frozen on June 22, 2021 (Agenda Item 5.0 – Report to Council 21-526); and 1.0 Associate Engineer (Civil), 1.0 Principal Engineer, 1.0 Public Works Inspector, and 1.0 Senior Engineer (Civil) frozen beginning FY 2023/24 (these were originally funded by the Related project).*

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	119.50	96,997,383
FY 2025/26 Base Budget Adjustments		
One Time Cost Base Adjustments		
One-Time Walkway Repairs		(16,500)
Ongoing Cost Adjustments		
Net Salary and benefits adjustments and position reallocations		2,086,324
Add 1.0 Building Maintenance Worker and Delete 1.0 Utility Worker	0.00	
Unfreeze 1.0 Associate Engineer (Civil)	1.00	
Add 1.0 Assistant Fleet Manager and Delete 1.0 Public Works Supervisor	0.00	
Add 1.0 Staff Aide I and Delete 1.0 Office Specialist IV	0.00	
Internal service funds adjustments		2,738,416
Net resource and production increase for solid waste collection, processing and disposal services (Mission Trail Waste Systems, Recology, Green Waste Recovery)		966,566
Net materials, services and supplies increase		342,725
Shift from Capital to Operating for the following needs:		
Traffic Engineering Consultant Support		100,000
Storm Drain Pump Station Facility Maintenance & Repair		74,146
Hazardous Material Management for Soil and Groundwater on City Properties		52,500
Increase for contractual services for Urban Runoff Pollution Prevention Program		75,000
Increase to project management software costs		22,947
Increase for Non-Exclusive Franchise Fee payment audit		22,480
Net adjustments to various transfers to other funds		(3,669,024)
Capital Outlay for vehicle replacements		(1,833,284)
Decrease to Solid Waste Fund contribution in lieu		(124,286)
Total FY 2025/26 Base Budget Adjustments	**1.00**	**838,010**
Total FY 2025/26 Base Budget	**120.50**	**97,835,393**
FY 2025/26 Service Level Changes		
Bond Implementation Staffing	2.00	0
1.0 Management Analyst for Direct Charging for CIP Management	1.00	187,073
Skid Steer Loader with Attachments and Trailer		171,000
Street Sweeping of Protected Bicycle Lanes		12,000
Stormwater Inspection Services		(2,500)
Total Service Level Changes	**3.00**	**367,573**
Total FY 2025/26 Proposed Budget	**123.50**	**98,202,966**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One Time Cost Adjustments		
Skid Steer Loader with Attachments and Trailer		(171,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		1,349,161
Net resource and production increase for solid waste collection, processing and disposal services (Mission Trail Waste Systems, Recology, Green Waste Recovery)		1,666,770
Net adjustments to various transfers to other funds		805,243
Net materials, services and supplies increase		380,115
Internal service funds adjustments		225,097
Increase to Solid Waste Fund contribution in lieu		58,690
Capital Outlay for vehicle replacements		(2,130,365)
Total FY 2026/27 Base Budget Adjustments	**0.00**	**2,183,711**
Total FY 2026/27 Base Budget	**123.50**	**100,386,677**
FY 2026/27 Service Level Changes		
Bond Implementation Staffing	1.00	0
1.0 Management Analyst for Direct Charging for CIP Management		50,934
Street Sweeping of Protected Bicycle Lanes		6,000
Stormwater Inspection Services		52,500
Total Service Level Changes	**1.00**	**109,434**
Total FY 2026/27 Proposed Budget	**124.50**	**100,496,111**

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
Bond Implementation Staffing	3.00	0	0	0	0

Program: 4411 – Engineering Admin – General Services

This proposal recommends the addition of 3.0 initial positions to begin delivering capital projects funded by the $400 million bond measure approved by the voters in November 2024. As the program is further developed, staff resources for delivering projects will be further evaluated to determine other positions that may be necessary. The current positions being requested are 1.0 Principal Engineer, 1.0 Senior Civil Engineer, and 1.0 Management Analyst to begin addressing the increased workload associated with the City's bond implementation. The Principal Engineer and Senior Civil Engineer are budgeted in FY 2025/26, and the Management Analyst is budgeted in FY 2026/27. The funding for these positions is budgeted in Non-Departmental under the Citywide Strategic Programs & Initiatives program in the General Fund.

Performance Impact

The initial staffing additions will provide project delivery services for bond projects.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
1.0 Management Analyst for Direct Charging for CIP Management	1.00	0	187,073	0	238,007

Program: 4411 - Engineering Admin – General Services

This proposal adds 1.0 Management Analyst to implement changes to the tracking of City staff time and budgets for capital project delivery. Currently, staff project delivery costs are reviewed and allocated to various capital funds based on the projects being delivered but are not charged directly to individual capital projects. The current practice will change, and staff will begin transitioning to a new model where costs associated with capital project management will be charged directly to individual capital projects. This is a significant change, and the role of the additional Management Analyst will be used to manage the tracking of budgets, charge numbers and staff charges on capital improvement projects.

Performance Impact

The addition of this position allows for more accurate tracking of staff costs related to capital project delivery.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Skid Steer Loader with Attachments and Trailer	0	171,000	0	0	0

Program: 2911 – Street Maintenance

This proposal requests an addition of a skid steer loader with attachments and a trailer to carry the skid steer. The Street Maintenance Division currently uses a small Bobcat Loader with attachments to perform asphalt trench restorations. The Bobcat does not have a high enough hydraulic flow rate to effectively power the milling attachment that is used to grind out the existing asphalt prior to making a street repair or trench restoration. Also, the milling attachment's grinding teeth require frequent replacement which takes about 2 hours. The total cost of the requested equipment is $223,300, which will in part be offset by the sale of the Bobcat and accumulated amortization of the vehicle, which reduces the total requested funds to $171,000.

Performance Impact

A larger skid steer loader and milling attachment will enhance the trench restoration process by making it quicker to remove and grind the existing asphalt and reduce the maintenance time associated with changing the grinding teeth. The new machine will also be used to perform dig-outs, alleyway maintenance, and smaller jobs without the need to bring out a backhoe which will save additional time. The Street Maintenance Division is currently able to complete about 3 street opening permit repair jobs per day and it is projected that one (1) additional street opening permit repair job could be completed with a new skid steer, plus attachments.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Service Level Changes

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
Street Sweeping of Protected Bicycle Lanes	0	0	12,000	0	18,000

Program: 2971 – Traffic Maintenance

This proposal adds contractual street sweeping funding for protected bicycle lanes. Protected bicycle lanes will be installed along Mission Boulevard in 2025. The existing street sweeper vehicles are too large to operate in the protected bicycle lane. This funding will cover contractual street sweeping twice a month for the planned lanes, with additional lanes anticipated in FY 2026/27.

Performance Impact

This action will ensure the proper sweeping of the new protected bicycle lanes installed within the City.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

		FY 2025/26		FY 2026/27	
Title	Positions	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	One-Time Expenditures (All Funds)	Ongoing Expenditures (All Funds)
Stormwater Inspection Services	0	0	(2,500)	0	50,000

Program: 2924 – Storm Drain – Non-Point Source

This proposal adjusts the funding for stormwater inspection services. In 2023, the City implemented a Private Land Drainage Areas (PLDA) inspection program to comply with trash load reduction requirements set forth in the Municipal Regional Stormwater National Pollutant Discharge Elimination System Permit (MRP) as an alternative to minimize the number of full trash capture devices needed to comply with the trash load reduction mandate. This budget was originally approved for FY 2024/25, with funding also in FY 2025/26 and then ongoing starting in FY 2028/29 based on the anticipated program implementation. However, it is now determined that funding is needed in each year. The PLDA inspection program will need to be continued in perpetuity to comply with the trash load reduction mandate unless the City chooses to install additional full trash capture devices. The requested funding will enable the department to assign approximately 180 inspections per year to a contractor instead of hiring additional staff members to comply with the state mandated stormwater inspection requirements. This includes a slight reduction in FY 2025/26 from the original budget and the addition of ongoing funds starting in FY 2026/27 rather than FY 2028/29.

Performance Impact

This request increases the City's capacity to inspect full trash capture devices, therefore complying with state regulations for stormwater inspection programs.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure.

Performance and Workload Measures

Facility Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of all requests for service responded to within four business days		94%	98%	95%	95%	95%	95%
Percent of customers rating services performed by the Facility Services team as meeting expectations or better		100%	90%	80%	80%	80%	80%
Percent of restrooms cleaned in all major buildings daily		100%	100%	95%	95%	95%	95%

Workload Measures

Total number of work requests received annually		1,610	1,860	1,900	1,900	1,900	1,900

Performance and Workload Measures

Engineering Design Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of projects completed within the approved schedule. Note: these include Master Plan studies, standard details and standard specifications and the capital projects		100%	100%	75%	75%	75%	75%
Percentage of Sanitary Sewer Capacity Impact Evaluation applications reviewed within 10 business days		100%	100%	90%	90%	90%	90%
Percent of customers rating design services as meeting expectations or better		100%	100%	80%	80%	80%	80%
Workload Measures							
Number of projects managed		31	29	24	24	24	24
Number of Sanitary Sewer Model Run requests processed		9	13	8	8	8	8
Number of records updated. Note: Records include As-builts, utility maps, and block book		22	17	20	20	20	20

Performance and Workload Measures

Engineering Field Services Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of complaints responded to within one business day		100%	99%	88%	88%	88%	88%
Percent of inspection requests responded to within one business day		100%	100%	88%	88%	88%	88%
Percent of capital improvement projects that reached substantial completion within the construction contract time		75%	78%	75%	75%	75%	75%
Percent of customers rating construction services as provided by the construction management team meeting expectations or better		100%	100%	90%	90%	90%	90%

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of encroachment permits inspected		354	557	300	300	300	300
Number of construction capital projects managed		19	20	15	15	15	15

Performance and Workload Measures

Engineering Land and Property Development Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percent of subdivision maps reviewed by target date (first submittal reviewed at 20 business days, subsequent submittals at 10 business days)		100%	88%	85%	85%	85%	85%
Percent of major encroachment permits reviewed by target date (1st submittal at 20 business days, subsequent submittals at 15 business days)		82%	91%	85%	85%	85%	85%
Percent of minor encroachment permits reviewed by target date (1st submittal at 15 business days, subsequent submittals at 10 business days)		98%	95%	85%	85%	85%	85%
Percent of Project Clearance Committee and Subdivision Committee Items reviewed by target date (All submittals at three business days after the Committee meeting)		100%	100%	85%	85%	85%	85%
Percent of Public Works Site Clearances reviewed by target date (All submittals at five business days)		81%	79%	85%	85%	85%	85%

Performance and Workload Measures

Engineering Land and Property Development Division							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Subdivision Maps received		5	8	6	6	6	6
Land title documents received		66	77	65	65	65	65
Encroachment Permits received		430	607	350	350	350	350
Project Clearance Committee and Subdivision Committee applications received		66	35	40	40	40	40
Project Clearance Committee and Subdivision Committee resubmission applications received		59	54	40	40	40	40
Public Works Site Clearances received		314	363	400	400	400	400

Performance and Workload Measures

Engineering Traffic Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of traffic engineering studies completed within 30 business days		36%	44%	85%	85%	85%	85%
Percent of encroachment permits, capital improvement projects, and traffic control plans reviewed by target date (1st submittal at 20 business days, subsequent submittals at 15 business days)		30%	51%	85%	85%	85%	85%
Percent of Project Clearance Committee and Subdivision Committee items reviewed by target date (All submittals at three business days after the Committee meeting)		96%	100%	85%	85%	85%	85%
Percent of timing, coordination, detection, equipment, or other signal management requests responded to within 1 business day		50%	58%	85%	85%	85%	85%

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Funding grants applied for or being processed		14	15	10	10	10	10
Special transportation permits issued		357	310	450	450	450	450
Traffic engineering studies completed		96	260	170	170	170	170
Number of encroachment permits, capital improvement projects, and traffic control plans reviewed		346	522	600	600	600	600
Number of timing, coordination, detection, equipment, or other signal management requests		208	120	120	120	120	120
Minor Encroachment Permits (temporary storage facilities in public right of way)		28	24	40	40	40	40

Performance and Workload Measures

Streets Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Percent of pothole repair requests responded to within three business days, except during Clean-Up Campaign		52%	85%	85%	85%	85%	85%
Percent of sidewalk tripping complaints inspected within three workdays		40%	90%	90%	90%	90%	90%
Percent of catch basin inlets cleaned annually		45%	39%	75%	75%	75%	75%
Percent of pump station wet wells cleaned annually		50%	40%	70%	70%	70%	70%
Percent of pump station storm drain outfalls visually inspected annually		100%	100%	100%	100%	100%	100%
Percent of industrial/commercial facilities re-inspected within ten business days following a notice of violation		100%	100%	100%	100%	100%	100%
Percent of active construction sites over one acre inspected once a month during the wet season		100%	100%	100%	100%	100%	100%

Performance and Workload Measures

Streets Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Remove graffiti from public property within five working days once notified and properly documented		74%	92%	75%	75%	75%	75%
Percent of public litter cans serviced weekly		95%	95%	95%	95%	95%	95%
Percent of citizen requested tree service inspections completed within 30 days		76%	89%	85%	85%	85%	85%
Maintain "Tree City USA" certification		Yes	Yes	Yes	Yes	Yes	Yes
Ensure that garbage collection contractor services all of regularly scheduled collection routes		100%	90%	99%	99%	99%	99%
Respond to complaints of missed garbage collection within one (1) working day of initial contact (Garbage Collection)		99%	100%	99%	99%	99%	99%
Complete annual Clean-Up Campaign within a four-week (20 day) time frame		Yes	Yes	Yes	Yes	Yes	Yes

Performance and Workload Measures

Streets Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Respond to complaints of missed collection within one (1) working day of initial contact		100%	100%	99%	99%	99%	99%
Ensure that recycling collection contractor services all of regularly scheduled collection routes		100%	100%	99%	99%	99%	99%
Respond to complaints of missed collection within one (1) working day of initial contact (Residential Recycling)		96%	94%	99%	99%	99%	99%
Percent of sweeping complaints responded to within one (1) work day		95%	99%	95%	95%	95%	95%
Percent of residential streets swept on a bi-weekly basis		99%	99%	90%	90%	90%	90%
Percentage of traffic signs repaired or replaced within four (4) working days		80%	80%	80%	80%	80%	80%

Workload Measures

Lineal feet of Crack Sealing performed in-house		49,510	46,088	30,000	30,000	30,000	30,000
Square feet of sidewalk replaced		14,013	19,205	15,000	15,000	15,000	15,000
Catch basins cleaned		1,895	1,647	3,000	3,000	3,000	3,000
Commercial/Industrial facility stormwater inspections		533	334	525	525	525	525
Percent of annual inspection of sites with post-construction stormwater treatment facilities		44%	30%	30%	30%	30%	30%
Pounds of litter removed through Adopt-a-Spot Program		484	432	400	400	400	400
Percent trash/litter reduction achieved to meet Stormwater Permit Requirement		89%	90%	100%	100%	100%	100%
Pounds of solid waste disposed per resident per day (8.2 lbs. is the target for 50% landfill diversion)		2.8	2.9	4.0	4.0	4.0	4.0

Performance and Workload Measures

Streets Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Miles of streets swept		27,415	30,694	26,000	26,000	26,000	26,000
Number of Street trees pruned		1,019	2,926	1,400	1,400	1,400	1,400
Miles of striping installed		19	64	90	90	90	90
Lineal feet of curbs painted		7,102	12,141	6,000	6,000	6,000	6,000
Number of signs installed or repaired		2,367	2,229	2,500	2,500	2,500	2,500

Fleet Management Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Procure equipment and vehicles identified for replacement during fiscal year		83%	81%	70%	70%	70%	70%
Percent of Preventive Maintenance (PM) completed on all vehicles and equipment within two weeks of due date		86%	83%	85%	85%	85%	85%
Percent of alternative fuel vehicles and equipment		39%	47%	44%	48%	49%	50%

Workload Measures

Fleet size		749	740	755	755	755	755
Fuel usage total (diesel and unleaded)		293,000	302,830	290,000	290,000	290,000	290,000
Percent of Preventive Maintenance (PM) hours of total work hours		42%	43%	42%	42%	42%	42%
Direct vs indirect labor percentage		54%	58%	60%	60%	60%	60%

Water and Sewer Utilities Department

This page is intentionally left blank.

Water and Sewer Utilities Department Description

The Water and Sewer Utilities Department provides planning, design, construction, maintenance, and operation of the City's water distribution system, sewer collection system, and recycled water system. The three utilities, water, sewer, and recycled water, operate independently and charge rates to recover the costs of providing these services to Santa Clara residents and businesses, including capital investment in City infrastructure and funding of needed reserves.

In 2024, the Water Utility produced and distributed 6.9 billion gallons of water to approximately 26,000 service connections, delivered through approximately 335 miles of water main. Of the total water supply, 50% is obtained from the City's wells and 30% is treated water purchased from two wholesale potable water agencies. Approximately 20% of the City's water supply is met with recycled water delivered through the South Bay Water Recycling system. The Department oversees:

- Design, construction, distribution, metering, quality monitoring, and system operation and system maintenance for both potable and recycled water.
- Collection and conveyance of wastewater for approximately 26,000 accounts and assessment, maintenance, or repair for more than 288 miles of sewer mains as required.
- Construction, operation, and maintenance of the recycled water system within the Santa Clara city limits. This recycled water system distributes highly treated wastewater for non-potable use.
- Review and conditioning of planning applications, building permits, and encroachment permits for new development projects to mitigate impacts on the existing water, recycled water and sewer systems and to provide safe and reliable services to the new developments.

Other activities include:

- Long-term planning for the replacement and/or upsizing of existing and future water and recycled water systems.
- Maintain high water quality through routine and special bacteriological sampling and testing.
- Annual replacement of existing water mains using internal City forces.
- Promote water conservation and environmental sustainability through outreach to the community.
- Manage contracts for the construction of new South Bay Recycled Water pipelines.
- Coordinate planning efforts for the future expansions of recycled water systems in Santa Clara County (County).
- Maintain compliance with State regulations through development plan reviews and site inspections.
- Annual testing of all backflows and maintenance of meters.
- Respond to customer inquiries, service leaks and main breaks 24 hours a day.

The Sewer Utility operates and maintains a sanitary sewage collection system that collects and conveys wastewater to the jointly owned San José-Santa Clara Regional Wastewater Facility (RWF) for treatment and disposal. The Sewer Utility maintains seven sewer pump stations and the sewer collection pipelines and manholes, and assists the Department of Public Works in the operation and maintenance of 21 stormwater pump stations to ensure reliable service. Additional services include: installing property line clean-outs for access to maintain residential sewer laterals; assisting the industrial waste inspectors from the RWF with investigations of City industries; processing the City of San José wastewater discharge permits and implementing the Sanitary Sewer Management Plan as submitted to the State and Regional Water Quality Control Board.

Bonds are issued to mitigate rate increases while allowing for the repair and replacement of critical infrastructure. Proceeds from debt were used to pay for repairs and rehabilitation of the Trimble Road Sanitary Sewer main trunk line and capital improvements for the RWF, with these being repaid over the next six years and the next 23 years respectively.

Divisions and Services

The Water and Sewer Utilities Department is organized into five Divisions: Solar Utility; Water Construction, Maintenance, Operations; Water Engineering; Recycled Water Program; and Sewer.

The overall Mission of the Department is to provide the City's community with high-quality, reliable, economical, and environmentally sustainable water, wastewater and recycled water services in a manner that protects these resources for future generations. The Department's vision is to ensure clean water and a sustainable future for generations to come through innovation and environmental management of resources while providing an exceptional level of customer and community service.

Solar Utility Division Mission	Provide installation and maintenance of solar heating systems for commercial, residential, and pool water heating.
Division Objectives	Maintain more than 119 swimming pool systems.
	Maintain seven domestic solar hot water systems.

Water Construction, Maintenance, Operations Division Mission	Operate and maintain the Water Utility in a sustainable, cost effective, efficient manner and ensure that the approved levels of service are met.
Division Objectives	Increase reliability of the water system through the replacement of mains and appurtenances at the end of their useful life.
	Complete the construction, and installation of approximately 10,000 linear feet of water main.
	Construct, repair, and/or rehabilitate at least two groundwater wells each budget cycle to continue to provide reliable water service.

Water Engineering, Compliance, Conservation Division Mission	Provide Engineering services that improve and protect the water supply and distribution system while planning for future expansion and upgrades to infrastructure to ensure future reliability.
Division Objectives	Continue to improve the seismic safety of the water utility system.
	Continue the use of innovative technology to optimize the management of City water assets and appurtenances.
	Support citywide development through plan check review and inspection.
	Undertake engineering studies of the condition and reliability of water system assets.

Recycled Water Program Division Mission	Provide for the safe, efficient, cost effective, and reliable distribution of sustainable and high-quality recycled water which meets all requirements of State regulations and local codes. Deliver services in a cost effective and efficient manner with a focus on outstanding customer service.
Division Objectives	Increase connection of recycled water services for landscape irrigation of commercial and industrial sites, City parks, and school fields.
	Increase the use of recycled water for approved uses.
	Coordinate planning efforts with South Bay Water Recycling (SBWR) for the future expansions of recycled water systems in the County, and coordinate and compile annual site inspections as required by the State.
	Maintain compliance with State regulations through development plan reviews and site inspections.
	Design, construct, and maintain recycled water pipelines.

Sewer Division Mission	Collect, treat, and dispose of wastewater in an efficient, cost-effective, and environmentally safe manner. Provide for maintenance of stormwater pump stations. Deliver services at approved levels in a cost effective and efficient manner with a focus on outstanding customer service.
Division Objectives	Install property line clean-outs for access for the provision of a courtesy service of maintaining lower laterals for residential sewer customers.
	Maintain seven sanitary sewer and twenty-one stormwater pump stations to ensure reliable service.
	Assist the pre-treatment program staff from the RWF with investigations of City industries.
	Implement Sewer System Management Plan (SSMP) as submitted to the State and Regional Water Quality Control Board.
	Clean, conduct condition assessment, and repair or rehabilitate sanitary sewer collection system.

Significant Accomplishments

- Substantially completed the One Water/Sustainable Water Master Plan and Asset Management Plan.
- Updated Mission and Vision Statements utilizing a workshop that involved staff from throughout the Department.
- Finalized the update to the Water Use Rules and Regulations, including revisions to the potable and recycled water use regulations, adoption of State Model Water Efficient Landscape Ordinance (MWELO) goals as they relate to State regulations, and adoption of portions of Valley Water's Water Conservation Ordinances.
- Completed sewer condition assessment projects via closed-circuit television (CCTV), which is used to rate infrastructure and inform the capital improvement program (CIP). Notably, began CCTV of the City's force mains that deliver wastewater to the Regional Wastewater Facility. Approximately 184,000 linear feet of CCTV assessments were completed.
- Completed and coordinated major CIP projects for both the Water ($7 million) and Sewer ($7.7 million) Utilities as well as RWF projects that amounted to approximately $10 million.
- Continued to work and negotiate with Valley Water and the City of San José regarding the Purified Water Project Expansion to be located at the RWF and continued to work with San José and San Francisco on a proposed design for the South Bay Purified Water Project.
- Continued to meet monthly and work with the Bay Area Water Supply and Conservation Agency (BAWSCA), City of San José and San Francisco regarding securing permanent status with San Francisco Public Utilities Commission (SFPUC) for water supply by 2028.
- Finalized work and negotiations on the Tier 2 Allocation Plan, which is being updated by BAWSCA for use during a drought when potable water cutbacks are required per the amended City of San Francisco Water Supply Agreement (WSA). As a result of negotiations, Santa Clara is now being treated equally with drought cutbacks as compared to other permanent SFPUC customers. Santa Clara will now have reduced cutbacks during a drought as a result of the new negotiated allocations.
- Initiated a joint project with Valley Water to switch the City's 21 well sites to Advance Meter Infrastructure (AMI). This project with Valley Water was initiated to improve billing accuracies and reduce manual meter reading by Santa Clara and Valley Water staff.
- Initiated an AMI pilot program and leak detection pilot to test water meter technologies for residential and commercial properties. The Department will setup 30 site locations to test the technology and will work with the Finance Department and Silicon Valley Power (SVP) to leverage existing technology and infrastructure installed by SVP and explore current capabilities of the billing system in order to accept the remote reads. Once the proof of concept is complete, a phased full-scale project will be planned. The pilot project will be completed in 2025.
- Completed Phase 2 of the Supervisory Control and Data Acquisition (SCADA) CIP implementation and fiber connectivity for Water and Sewer Utilities at remote water and sewer sites. This past year, 10 sites received Remote Terminal Unit (RTU) hardware upgrades for a total of 34 sites now with the upgrade. In partnership with SVP, five new sites received fiber optic connectivity, bringing the total number of sites with fiber to 30. Only four fiber sites remain for installation in 2025.
- Completed the Water, Sewer and Recycled Water Rate Study with Council approval in FY 2024/25.
- Continued to maintain full compliance with all water quality regulations, protect public health and water quality, and enhance potable water quality in the distribution system. Completed additional public outreach on water quality.
- Met the goal of rehabilitating two groundwater wells per year. Well 34 and Well 18 were rehabilitated and will be back online. In addition, an assessment of Well 32 was completed.
- Completed installation of 17,500 linear feet of replacement water main, exceeding the annual goal of 10,000 linear feet of water main replacement.
- Completed recertification of sewer operations staff for sewer pipeline, manhole and lateral condition assessment (PACP, MACP, LACP).

- Completed annual testing of approximately 3,900 backflow preventors within the City.
- Completed the Federal and State Lead and Copper Rule customer service line inventory survey by October 16, 2024, including reporting the results to the State Department of Drinking Water. No customer lead service lines were identified during the survey.
- Continued to implement State water use efficiency requirements to keep Santa Clara's residential gallon per capita per day (gpcd) below 55 gpcd. Santa Clara met the requirement with a 51.8 gpcd for 2024. Conservation rebate programs, increased outreach and partnering with Valley Water and BAWSCA continue to assist the City in lowering its gpcd.
- Finalized negotiations on Approval/Acceptance Letter from the Division of Drinking Water (DDW) for Related Santa Clara Development Operations and Maintenance Plan for Phase 1. DDW has approved the Operations and Maintenance Program, and the City has received the Acceptance Letter from DDW. The City may now proceed with the final design of the water system infrastructure.
- Completed design of Phase 3 of the Citywide Generator Replacement project consisting of two water sites and one sewer site.
- Received the California Water Environment Association's (CWEA) Collection System of the Year 2024 award for a medium-sized utility in the field of wastewater.
- Continued work to increase the use of recycled water in Santa Clara by promoting use in new developments. Recycled water usage is now over 3.5 million gallons per day.
- Expanded use of recycled water infrastructure through new development, by constructing 268 linear feet (lf) and connecting 1,900 lf of recycled water main in Tasman East and conditioning the use of recycled water on 19 projects/facilities.
- Completed 1,236 plan reviews that included 738 building permits and 498 encroachment permits with 92.7% of the reviews completed on time.
- Completed Environmental Protection Agency (EPA) Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) updates.
- Department staff were awarded the Merit Award and the Customer Service Award from the American Public Works Association (APWA).
- Received Project of the Year Award from the APWA for the Bassett Street Emergency Recycled Water Repair and Installation of Curbside Recycled Water Fill Station.

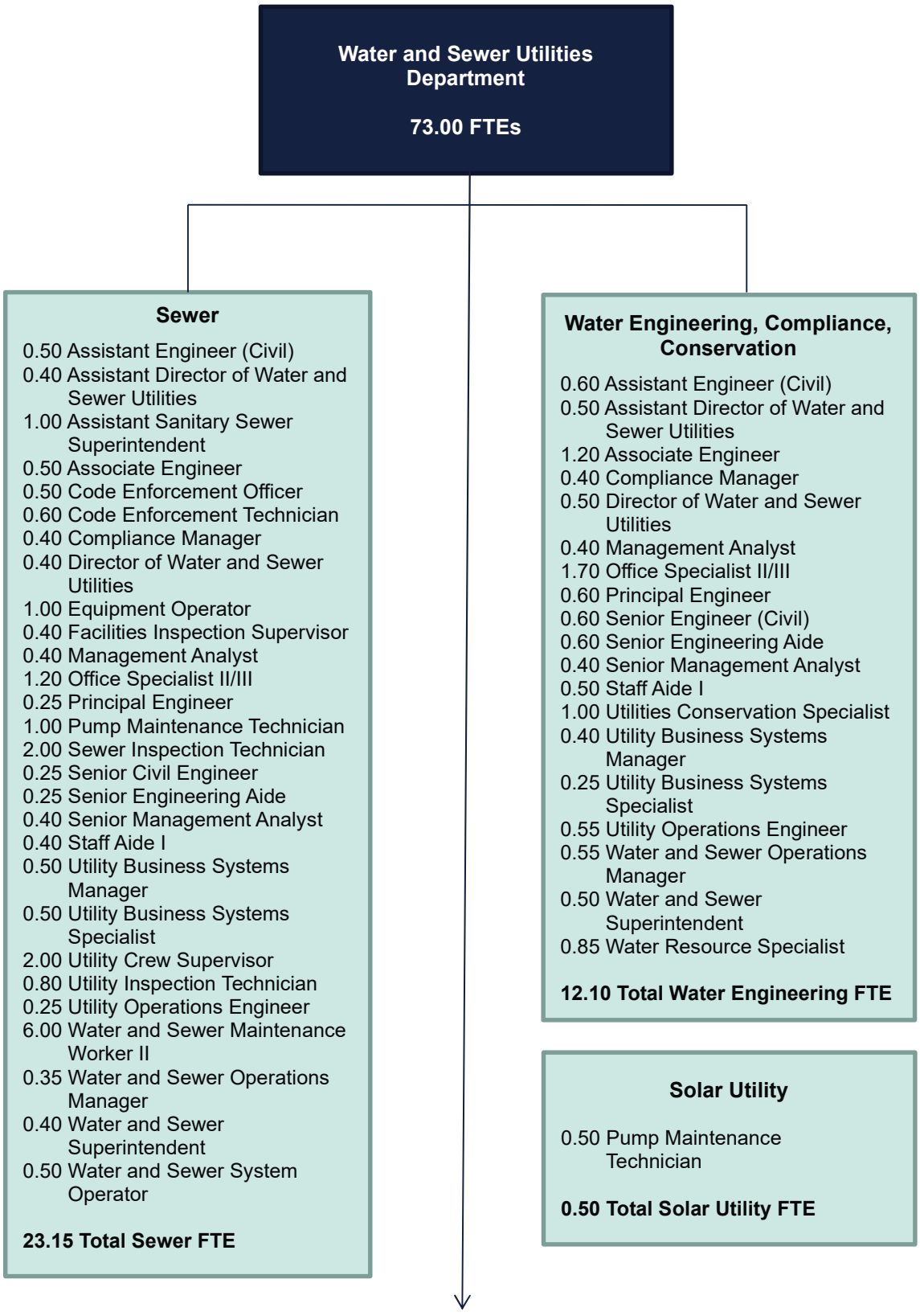
Significant Objectives

- Implement updated State water use efficiency requirements to bring Santa Clara's residential gpcd below 47 gpcd (previously 55 gpcd) for 2025 through December 31, 2029.
- Continue to work and negotiate with Valley Water and the City of San José regarding the Purified Water Project Expansion to be located at the RWF and continue to work with San José and San Francisco on a proposed design for the South Bay Purified Water Project.
- Continue to meet monthly and work with the BAWSCA, City of San José and San Francisco regarding securing permanent status with SFPUC for water supply.
- Coordinate negotiations for amendments to the SFPUC water supply agreement regarding SFPUC decisions regarding permanent customer status.
- Initiate the Accela Module upgrade from TruePoint to enable specific development project information related to recycled water, portable hydrant meters, development impact analyses, water supply agreements, and the Cross Connection Control Program to be tracked.
- Complete rehabilitation of three groundwater wells per year.

- Complete at least 10,000 linear feet of water main replacement per year.
- Complete jetting and CCTV condition assessment of 300,000 linear feet of sewer collection pipe per year.
- Complete and coordinate major CIP City projects for both water and sewer infrastructure improvements including RWF CIP projects.
- Complete the pilot project to field test the upgrade of 30 existing water meters to AMI and plan for a full-scale AMI program.
- Comply with water use efficiency regulations regarding indoor residential water use to support Making Conservation a California Way of Life.
- Finalize the One Water/Sustainability Water Supply Master Plan including the Asset Management Plan and implement recommended CIP projects to manage risks in the utilities.
- Continue Phase 3 SCADA system improvements that include: testing of and training with the Remote Terminal Unit (RTU) module, SCADA Cybersecurity and password protection program, and generator monitoring.
- Develop and implement the Cross Connection Control Policy Handbook (Standards and Principles for California's Public Water Systems) State regulations.
- Complete the update to the Sanitary Sewer Management Plan (SSMP) in 2025 and present to City Council for final approval.
- Substantially complete the State required 2025 Urban Water Management Plan that needs to be approved by Council by July 1, 2026.
- Complete the Report on Water Relative to Public Health Goals as required every three years by the State water quality regulations. Council will need to approve the report in 2025.
- Complete outreach to properties for new development and existing commercial, industrial, institutional (CII) and homeowners' associations properties regarding the State Urban Water Use Efficiency Guidelines, Valley Water Ordinances, and City's Rules and Regulations. New requirements include future prohibitions using drinking water for ornamental grass at all CII sites.
- Continue expansion of recycled water infrastructure and demand to supplant potable water use.
- Complete preliminary evaluation of a new recycled water storage tank.
- Coordinate with the City of San José on a new master meter project for recycled water lines.

Budget Highlights

- The budget reflects updates to the City of Santa Clara's contribution to the Regional Wastewater Facility, co-owned with the City of San José, as well as revised revenues and costs to continue to effectively deliver water, recycled water, and sewer services.
- This budget also reflects the resources necessary to comply with regulations that affect all three utilities and changing climate conditions as well as the commitment of the Department and the City to long term sustainability, both environmental and fiscal.


Water and Sewer Utilities Department
73.00 FTEs
Sewer
0.50 Assistant Engineer (Civil)
0.40 Assistant Director of Water and Sewer Utilities
1.00 Assistant Sanitary Sewer Superintendent
0.50 Associate Engineer
0.50 Code Enforcement Officer
0.60 Code Enforcement Technician
0.40 Compliance Manager
0.40 Director of Water and Sewer Utilities
1.00 Equipment Operator
0.40 Facilities Inspection Supervisor
0.40 Management Analyst
1.20 Office Specialist II/III
0.25 Principal Engineer
1.00 Pump Maintenance Technician
2.00 Sewer Inspection Technician
0.25 Senior Civil Engineer
0.25 Senior Engineering Aide
0.40 Senior Management Analyst
0.40 Staff Aide I
0.50 Utility Business Systems Manager
0.50 Utility Business Systems Specialist
2.00 Utility Crew Supervisor
0.80 Utility Inspection Technician
0.25 Utility Operations Engineer
6.00 Water and Sewer Maintenance Worker II
0.35 Water and Sewer Operations Manager
0.40 Water and Sewer Superintendent
0.50 Water and Sewer System Operator
23.15 Total Sewer FTE
Water Engineering, Compliance, Conservation
0.60 Assistant Engineer (Civil)
0.50 Assistant Director of Water and Sewer Utilities
1.20 Associate Engineer
0.40 Compliance Manager
0.50 Director of Water and Sewer Utilities
0.40 Management Analyst
1.70 Office Specialist II/III
0.60 Principal Engineer
0.60 Senior Engineer (Civil)
0.60 Senior Engineering Aide
0.40 Senior Management Analyst
0.50 Staff Aide I
1.00 Utilities Conservation Specialist
0.40 Utility Business Systems Manager
0.25 Utility Business Systems Specialist
0.55 Utility Operations Engineer
0.55 Water and Sewer Operations Manager
0.50 Water and Sewer Superintendent
0.85 Water Resource Specialist
12.10 Total Water Engineering FTE
Solar Utility
0.50 Pump Maintenance Technician
0.50 Total Solar Utility FTE

Recycled Water Program

0.10 Assistant Director of Water and Sewer Utilities
0.30 Assistant Engineer (Civil)
0.50 Assistant Water Superintendent
0.30 Associate Engineer
0.20 Code Enforcement Officer
0.30 Code Enforcement Technician
0.20 Compliance Manager
0.10 Director of Water and Sewer Utilities
0.20 Facilities Inspection Supervisor
0.20 Management Analyst
0.10 Office Specialist III
0.15 Principal Engineer
0.15 Senior Civil Engineer
0.15 Senior Engineering Aide
0.20 Senior Management Analyst
0.10 Staff Aide I
0.10 Utility Business Systems Manager
0.25 Utility Crew Supervisor
0.40 Utility Inspection Technician
0.20 Utility Operations Engineer
0.10 Water and Sewer Operations Manager
0.10 Water and Sewer Superintendent
0.15 Water Resource Specialist
0.50 Water Service Technician II

5.05 Total Recycled Water Program FTE

Water Construction, Maintenance, Operations

0.60 Assistant Engineer (Civil)
1.50 Assistant Water Superintendent
0.30 Code Enforcement Officer
0.10 Code Enforcement Technician
4.00 Equipment Operator
0.40 Facilities Inspection Supervisor
1.50 Pump Maintenance Technician
0.25 Utility Business Systems Specialist
4.75 Utility Crew Supervisor
0.80 Utility Inspection Technician
13.00 Water and Sewer Maintenance Worker II
0.50 Water and Sewer System Operator
4.50 Water Service Technician II

32.20 Total Water Construction, Maintenance, Operations FTE

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Solar Utility Division							
1532	Solar – System Maintenance	185,662	273,552	122,921	(55.1%)	130,213	5.9%
Total Solar Utility Division		**185,662**	**273,552**	**122,921**	**(55.1%)**	**130,213**	**5.9%**
Water Construction, Maintenance, Operations Division							
1422	Water System Maintenance	2,971,255	2,058,038	2,701,366	31.3%	2,772,084	2.6%
1423	Water Construction	2,278,191	4,095,260	4,579,001	11.8%	4,761,219	4.0%
1424	Water System Operations	12,652,759	11,126,551	12,747,078	14.6%	13,372,723	4.9%
Total Water Construction, Maintenance, Operations Division		**17,902,205**	**17,279,849**	**20,027,445**	**15.9%**	**20,906,026**	**4.4%**
Water Engineering, Compliance, Conservation Division							
1411	Administration Design	3,397,701	8,172,951	9,620,000	17.7%	9,021,197	(6.2%)
1412	Water Quality	382,400	584,784	618,710	5.8%	633,395	2.4%
1413	Water Resources	33,123,300	35,410,351	41,931,264	18.4%	46,476,993	10.8%
Total Water Engineering, Compliance, Conservation Division		**36,903,401**	**44,168,086**	**52,169,974**	**18.1%**	**56,131,585**	**7.6%**
Recycled Water Program Division							
1522	System Maintenance	6,191,951	8,449,995	9,917,568	17.4%	11,017,949	11.1%
1523	System Construction	920	251	50,000	19820.3%	50,000	0.0%
1525	South Bay Water Recycling Maintenance	1,151,513	896,008	972,487	8.5%	1,010,522	3.9%
Total Recycled Water Program Division		**7,344,384**	**9,346,254**	**10,940,055**	**17.1%**	**12,078,471**	**10.4%**
Sewer Division							
1511	System Administration	5,041,158	5,435,865	5,792,229	6.6%	6,101,216	5.3%
1512	System Maintenance	2,339,525	2,386,389	2,700,010	13.1%	2,818,448	4.4%
1514	Operations	5,815,682	14,507,373	17,444,576	20.2%	11,077,465	(36.5%)
1515	San José-Santa Clara Water Pollution Control Plant	23,121,078	25,756,931	29,273,912	13.7%	33,439,696	14.2%
1516	Storm Pump Maintenance	113,613	164,571	171,794	4.4%	178,323	3.8%
Total Sewer Division		**36,431,056**	**48,251,129**	**55,382,521**	**14.8%**	**53,615,148**	**(3.2%)**
Total by Division / Program		**98,766,708**	**119,318,870**	**138,642,916**	**16.2%**	**142,861,443**	**3.0%**

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
Water Utility Fund	54,983,063	61,955,133	72,320,343	16.7%	77,167,824	6.7%
Water Recycling Program Fund	7,348,020	9,307,540	10,940,055	17.5%	12,078,471	10.4%
Sewer Utility Fund	36,435,625	48,056,197	55,382,521	15.2%	53,615,148	(3.2%)
Total by Fund	**98,766,708**	**119,318,870**	**138,642,919**	**16.2%**	**142,861,443**	**3.0%**
Dollars by Category						
Salary and Benefits						
Salary	6,234,536	9,204,413	9,764,922	6.1%	10,386,581	6.4%
As-Needed	144,372	254,929	260,954	2.4%	267,189	2.4%
Overtime	373,789	289,174	299,295	3.5%	309,770	3.5%
Retirement	2,767,036	3,232,890	3,431,195	6.1%	3,336,106	(2.8%)
Health Allocation	871,677	1,325,631	1,551,183	17.0%	1,670,176	7.7%
Medicare	112,287	137,647	149,254	8.4%	157,567	5.6%
Social Security	451,180	584,237	605,261	3.6%	631,777	4.4%
Other Benefits	469,331	446,348	588,466	31.8%	631,320	7.3%
Total Salary and Benefits	**11,424,208**	**15,475,269**	**16,650,530**	**7.6%**	**17,390,486**	**4.4%**
Non-Personnel						
Materials/Services/Supplies	11,259,965	10,074,008	11,218,269	11.4%	11,786,215	5.1%
Resource/Production	62,977,271	68,582,130	79,722,346	16.2%	86,239,900	8.2%
Interfund Services	7,961,055	8,098,380	10,098,183	24.7%	10,310,557	2.1%
Capital Outlay	769,323	150,000	153,000	2.0%	156,060	2.0%
Transfers to Other Funds	4,374,886	16,939,083	20,800,591	22.8%	16,978,225	(18.4%)
Total Non-Personnel	**87,342,500**	**103,843,601**	**121,992,389**	**17.5%**	**125,470,957**	**2.9%**
Total by Category	**98,766,708**	**119,318,870**	**138,642,919**	**16.2%**	**142,861,443**	**3.0%**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Solar Utility Division					
1532 Solar – System Maintenance	1.50	1.50	0.50	(1.00)	0.50
Total Solar Utility Division	**1.50**	**1.50**	**0.50**	**(1.00)**	**0.50**
Water Construction, Maintenance, Operations Division					
1422 Water System Maintenance	7.00	7.00	5.60	(1.40)	5.60
1423 Water Construction	13.45	13.45	13.95	0.50	13.95
1424 Water System Operations	11.85	11.85	12.65	0.80	12.65
Total Water Construction, Maintenance, Operations Division	**32.30**	**32.30**	**32.20**	**(0.10)**	**32.20**
Water Engineering, Compliance, Conservation Division					
1411 Administration Design	11.75	11.75	10.85	(0.90)	10.85
1412 Water Quality	0.85	0.85	0.85	0.00	0.85
1413 Water Resources	0.25	0.25	0.40	0.15	0.40
Total Water Engineering, Compliance, Conservation Division	**12.85**	**12.85**	**12.10**	**(0.75)**	**12.10**
Recycled Water Program Division					
1522 System Maintenance	1.45	1.45	1.40	(0.05)	1.40
1525 South Bay Water Recycling Maintenance	2.65	2.65	3.65	1.00	3.65
Total Recycled Water Program Division	**4.10**	**4.10**	**5.05**	**0.95**	**5.05**
Sewer Division					
1511 System Administration	6.25	6.25	6.60	0.35	6.60
1512 System Maintenance	10.15	10.15	9.85	(0.30)	9.85
1514 Operations	4.85	4.85	5.65	0.80	5.65
1515 SJSC Water Pollution Control Plant	0.10	0.10	0.20	0.10	0.20
1516 Storm Pump Maintenance	0.90	0.90	0.85	(0.05)	0.85
Total Sewer Division	**22.25**	**22.25**	**23.15**	**0.90**	**23.15**
Total by Division / Program	**73.00**	**73.00**	**73.00**	**0.00**	**73.00**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Fund					
Water Utility Fund	46.65	46.65	44.80	(1.85)	44.80
Water Recycling Program Fund	4.10	4.10	5.05	0.95	5.05
Sewer Utility Fund	22.25	22.25	23.15	0.90	23.15
Total by Fund	**73.00**	**73.00**	**73.00**	**0.00**	**73.00**
Position Classification					
Assistant Director of Water & Sewer Utility	1.00	1.00	1.00	0.00	1.00
Assistant Engineer (Civil)	2.00	2.00	2.00	0.00	2.00
Assistant Sanitary Sewer Superintendent	1.00	1.00	1.00	0.00	1.00
Assistant Water Superintendent	2.00	2.00	2.00	0.00	2.00
Associate Engineer	2.00	2.00	2.00	0.00	2.00
Code Enforcement Officer	1.00	1.00	1.00	0.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	0.00	1.00
Compliance Manager	1.00	1.00	1.00	0.00	1.00
Director of Water & Sewer Utility	1.00	1.00	1.00	0.00	1.00
Equipment Operator	5.00	5.00	5.00	0.00	5.00
Facilities Inspection Supervisor	1.00	1.00	1.00	0.00	1.00
Facilities Technician	2.00	2.00	0.00	(2.00)	0.00
Management Analyst	2.00	2.00	1.00	(1.00)	1.00
Office Specialist II/III	3.00	3.00	3.00	0.00	3.00
Principal Engineer	1.00	1.00	1.00	0.00	1.00
Pump Maintenance Technician	3.00	3.00	3.00	0.00	3.00
Senior Civil Engineer	1.00	1.00	1.00	0.00	1.00
Senior Engineering Aide	1.00	1.00	1.00	0.00	1.00
Senior Management Analyst	0.00	0.00	1.00	1.00	1.00
Sewer Inspection Technician	2.00	2.00	2.00	0.00	2.00
Staff Aide I	1.00	1.00	1.00	0.00	1.00
Utilities Conservation Specialist	1.00	1.00	1.00	0.00	1.00
Utility Business Systems Manager	1.00	1.00	1.00	0.00	1.00
Utility Business Systems Specialist	1.00	1.00	1.00	0.00	1.00
Utility Crew Supervisor	7.00	7.00	7.00	0.00	7.00
Utility Inspection Technician	0.00	0.00	2.00	2.00	2.00
Utility Operations Engineer	1.00	1.00	1.00	0.00	1.00

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Position Classification					
Water & Sewer Maintenance Worker II	19.00	19.00	19.00	0.00	19.00
Water & Sewer Operations Manager	0.00	0.00	1.00	1.00	1.00
Water & Sewer Superintendent	2.00	2.00	1.00	(1.00)	1.00
Water & Sewer System Operator	1.00	1.00	1.00	0.00	1.00
Water Resource Specialist	1.00	1.00	1.00	0.00	1.00
Water Service Technician II	5.00	5.00	5.00	0.00	5.00
Total Positions	**73.00**	**73.00**	**73.00**	**0.00**	**73.00**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	73.00	119,318,870
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Net increase in transfers to the capital improvement program		3,861,508
Ongoing Cost Adjustments		
Salary and benefits adjustments		1,175,261
Reclassifications of the following positions:		
2.0 Facilities Technicians to 2.0 Utility Inspection Technicians	0.00	
1.0 Management Analyst to 1.0 Senior Management Analyst	0.00	
1.0 Water and Sewer Superintendent to 1.0 Water and Sewer Operations Manager	0.00	
Adjustments to resource and production costs		
Water Utility		6,604,900
Sewer Utility		3,209,416
Water Recycling		1,325,900
Net increase in various internal service fund allocations		1,999,803
Non-personnel adjustments		585,776
Adjustments to right of way		561,485
Total FY 2025/26 Base Budget Adjustments	**0.00**	**19,324,049**
Total FY 2025/26 Base Budget	**73.00**	**138,642,919**
Total FY 2025/26 Proposed Budget	**73.00**	**138,642,919**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Net decrease in transfers to the capital improvement program		(3,822,366)
Ongoing Cost Adjustments		
Salary and benefit adjustments		739,956
Adjustments to resource and production costs		
Water Utility		4,654,800
Water Recycling		1,025,900
Sewer Utility		836,854
Adjustments to right of way		481,940
Net increase in various internal service fund allocations		212,374
Non-personnel adjustments		89,066
Total FY 2026/27 Base Budget Adjustments	**0.00**	**4,218,524**
Total FY 2026/27 Base Budget	**73.00**	**142,861,443**
Total FY 2026/27 Proposed Budget	**73.00**	**142,861,443**

Performance and Workload Measures

Solar Utility Division

Workload Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Number of systems provided with semi-annual winterization service		38	36	40	40	40	40
Number of requests for solar system repairs		87	55	80	60	60	60

Water Construction, Maintenance, Operations Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Maintain an industry standard for unaccounted water of 8% or less		6.3%	9%	8% or less	8%	8% or less	8% or less

Workload Measures

Number of responses to water customer service requests		1,903	1,688	1,600	1,500	1,500	1,500
Number of backflow prevention devices tested		2,083	3,900	3,900	3,900	3,900	3,900
Number of linear feet of water mains installed		10,430	17,500	10,000	12,000	10,000	10,000
Number of underground utility locates performed		13,869	8,625	10,000	7,000	10,000	10,000
Number of mainline water valves tested and exercised		552	535	2,500	1,500	2,000	2,500
Water Line Flushing for Water Quality		N/A	55	50	90	120	150

Performance and Workload Measures

Water Engineering, Compliance, Conservation Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Complete review of plans by the required due dates		80%	92.7%	90%	90%	90%	90%
Residential water use measured in Gallons per Capita per Day		53	51.8	55	46.4	47	47
Overall City water use measured in Gallons per Capita per Day		110	114.7	117	118	117	117

Workload Measures

Number of plans reviewed		788	1,236	900	1,000	1,000	1,000
Number of water quality samples processed		2,933	1,236	3,000	3,100	3,000	3,000
Promote water conservation at public events		9	12	10	12	12	12

Recycled Water Program Division

Performance Measures

	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Citywide use of recycled water (measured in million gallons per day)		3.1	3.5	3.5	3.5	3.7	3.9

Workload Measures

Number of recycled water plans reviewed		N/A	186	250	120	250	250

Performance and Workload Measures

Sewer Division							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Percentage of food service establishments found to be in compliance with Fats, Oil and Grease regulations		N/A	97%	100%	97%	100%	100%
Workload Measures							
Number of linear feet of mainlined jetted		310,000	372,238	300,000	400,000	300,000	300,000
Number of reportable Sanitary Sewer Overflows		1	4	0	2	2	2
Number of responses to Sewer customer services requests		1,328	1,040	1,500	1,000	1,000	1,000
Number of linear feet of sewer mains inspected using CCTV		62,670	184,676	300,000	200,000	300,000	300,000
Number of inspections of food serving establishments for compliance with Fats, Oils and Grease regulations		N/A	78	150	33	150	150

Non-Departmental

This page is intentionally left blank.

Non-Departmental Description

The Non-Departmental budget provides a way to report expenditures that are not attributable to a single department, but rather, are citywide in nature such as inter-departmental transfers for capital projects and community grants. This budget also houses key positions with citywide functions and responsibilities.

Divisions and Services

Non-Departmental has four primary program areas: Citywide Programs; Citywide Strategic Planning and Initiatives; Office of Emergency Management (formerly allocated in the Fire Department); and Stadium Operations. The Debt Service budget information is reflected in the Debt Service section of this document.

Citywide Programs Division Mission	Provide strategic direction and management of community investments and citywide expenses not attributable to a single department.
Division Objectives	Coordinate the timely award and distribution of community grants to qualifying individuals, groups and community organizations for high impact community events/activities and participation in youth competitions/performances that provide a public benefit to the City of Santa Clara.
	Invest in the community's cultural, economic and social vitality in collaboration with community organizations and business partners
	Oversee the efficient and cost-effective management of utilities in Citywide facilities.
	Facilitate the accounting and efficient transfer of funding in support the City's Capital Improvement Program.
	Ensure compliance with Measure I.

Citywide Strategic Planning and Initiatives Division Mission	Provide strategic leadership and resolve complex administrative matters performing Citywide policy analysis, overseeing contract and venue management and leading community engagement processes.
Division Objectives	Work collaboratively with key stakeholders to implement a comprehensive tourism strategy focused on providing elevated destination, convention, and visitor services in Santa Clara to collectively enhance economic growth and City revenues.
	Provide general and administrative oversight of Santa Clara Convention Center venue management and food and beverage agreements and work with partners to maximize economic impact, optimize revenue streams, increase and enhance attendee and exhibitor experiences, and ensure sustainability and adaptability to evolving event needs.
	Manage Santa Clara Convention Center capital improvement, operations and community enrichment investment funds.
	Maintain productive and collaborative relationships with the Santa Clara Tourism Improvement District (SCTID), and Silicon Valley/Santa Clara DMO, Inc. dba Discover Santa Clara®, Santa Clara's Destination Marketing Organization (DMO).

Office of Emergency Management Mission	To prevent, prepare for, mitigate respond to and recover from all hazards.
Division Objectives	Manages and coordinates the City's resources and responsibilities in the prevention, planning, preparation, and mitigation of, response to, and recovery from disasters and emergencies.
	Provide inter-departmental emergency management coordination in the City of Santa Clara Emergency Operations Center (EOC) in the event of a large-scale incident requiring activation.
	Ensure the EOC and its staff are in "response-ready" condition to serve as the City's hub for emergency management activities in support of large-scale emergencies or planned events.
	Ensure appropriate stakeholder management and planning efforts are conducted to document best-practice processes and procedures for flexible and dynamic emergency management operations.
	Engage in hazard mitigation activities with the goal of reducing or eliminating long-term risk exposure to people and property from future disasters and identifying long-term solutions that reduce the impact of disasters in the future.

Stadium Operations Division Mission	The Santa Clara Stadium Authority (Stadium Authority) as a joint powers authority, separate and distinct from the City, provides comprehensive administration and operational support to ensure the effective management of Levi's® Stadium. This includes overseeing operations, maintaining fiscal and regulatory compliance, and coordinating the strategic deployment of public safety resources for National Football League (NFL) games and Non-NFL events. The goal is to uphold public safety, enhance event security, and minimize impacts on the surrounding residential and business community while ensuring the stadium remains a premiere venue for sports, entertainment, and public gatherings. All general administrative functions, as well as expenditures related to Police, Fire, and Public Works services for stadium operations, are managed within this division to ensure transparency, accountability, and operational efficiency. Reimbursements from the Santa Clara Stadium Authority, Forty-Niners SC Stadium Company, LLC (StadCo), and Forty-Niners Stadium Management Company, LLC (Stadium Manager) for City services and staff time and other Stadium-related revenues such as ground and performance rent, are reported in this division but displayed separately in the General Fund revenues section of this document.
Division Objectives	Ensure compliance with Measure J, including financial, operational, and contractual obligations, to uphold transparency and accountability in stadium-related matters.
	Maintain a productive and functional business relationship with Forty-Niners SC Stadium Company, LLC as the tenant of Levi's® Stadium.
	Develop, implement, and refine oversight initiatives that align with best practices for public agencies, ensuring responsible governance and operational efficiency.
	Coordinate and facilitate interdepartmental support from the Police, Fire, and Public Works Departments, working in close collaboration with the Stadium Manager to ensure public safety, security, and emergency preparedness for all NFL and non-NFL events.
	Uphold the fiduciary responsibilities and debt obligations of the Santa Clara Stadium Authority, ensuring financial stability and long-term sustainability.
	Ensure that Levi's® Stadium is maintained in good condition and operated as a quality NFL and multi-purpose public sports, exhibit, and entertainment facility by the Stadium Manager.

Significant Accomplishments

Citywide Projects

- On November 5, 2024, voters approved Measure I – a $400 million general obligation bond that will fund needed infrastructure projects in the City. The $400 million bond proceeds will enhance the City's efforts to address over $600 million in unfunded infrastructure needs such as aging fire stations, storm drain systems, and aquatic facilities. The expenditure plan includes the following project areas:
    - Fire Stations and Emergency Response ($142,235,450)
    - Parks, Libraries, Senior Center, and Aquatics Facilities ($115,258,750)
    - Storm Drain System Improvements ($46,000,000)
    - Police Facilities ($43,987,500)
    - Streets and Transportation ($41,170,000)
    - Historic Buildings and Beautification ($9,200,000)
- In FY 2024/25, launched a competitive Request for Proposals (RFP) process to identify a qualified firm to develop the "City Asset Marketing Program" (CAMP). CAMP is focused on promoting and optimizing utilization of the City's public assets, owned or controlled, during Super Bowl 60 (SBLX) and the Fédération Internationale de Football Association (FIFA) World Cup 2026 (FWC26) events.

Community Partnerships

- Updated Council Policy 049 Community Grant Policy to further expand and streamline the City's Community Grant Program to support high impact community events/activities and participation in youth competitions/performances; the City Council approved the amended policy at the December 3, 2024, Council meeting.
- Effectively administered annual funding to the Triton Museum in the amount of $295,927 in FY 2023/24 and $296,054 in FY 2024/25 for the purpose of providing free access to art exhibitions and educational programs to the community.
- Worked collaboratively to provide in-kind support for the Parade of Champions event in the approved amount of $60,000 in FY 2023/24 and $44,725 in FY 2024/25 and the Showtime event in the amount of $7,471 in FY 2023/24 and $10,789 in FY 2024/25.
- Effectively administered funding through the City's Community Grant Program to youth, non-profits, and community organizations. Since July 2023, 16 grants have been awarded for a total of $95,598.
- Entered into an Initial Grant Funding Agreement with the Forty Niners SC Stadium Company, LLC (49ers) that commits the 49ers to contribute $200,000 annually for twenty years to support non-profit organization or community projects serving or directly impacting the City of Santa Clara. The agreement provides for the grant distribution for Years 1-3, during which the Santa Clara Swim Club will receive $100,000 annually for three years, the City will receive $50,000 for three years to distribute through its Community Grant Program, Bill Wilson Center will receive $50,000 annually for Years 1 and 2, and one additional beneficiary will receive $50,000 for Year 3.

Santa Clara Convention Center

- Executed an amendment to extend the Management Agreement with Global Spectrum, LP dba OVG360 (formerly dba Spectra) for the management and operation of the Santa Clara Convention Center, for an additional five-year term which began July 1, 2024, and expires June 30, 2029. The City has contracted with Global Spectrum, LP dba OVG360 (formerly dba Spectra) since March 2019.
- Executed an amendment to extend the agreement with Levy Premium FoodService LP for food and beverage operations at the Santa Clara Convention Center for an additional 10-year term which begins July 1, 2025, and expires June 30, 2035. The amendment includes new investment funds from Levy including Capital Investment of $3.5 million and Community Enrichment Investment of $200,000. The City has contracted with Levy since October 2019.

- Supported the Destination Marketing Organization's (DMO) procurement and contracting efforts to secure a marketing firm to provide OmniChannel Marketing Services for the DMO. The DMO launched/distributed the City's first ever Visitor's Guide in March 2025.
- Completed updates/renovations to the Santa Clara Convention Center including the addition of outdoor patio furniture for the second-floor terrace, an indoor sustainable garden, aesthetic updates to the public restrooms, completed roof and building electrical assessments, replacement of the Grand Ballroom airwall system, installation of interior digital signage and technology, and progression on the Main and Mission kitchens updates.
- The Teaching Kitchen, a free program designed to provide culinary education to adults with a desire to pursue a career path in the hospitality industry, launched in FY 2023/24. A total of 18 participants have graduated from the six-week program.
- In FY 2024/25, conducted a competitive RFP process which resulted in the selection of Oak View Group Global Partnerships (OVGGP) to provide Naming Rights & Sponsorship Services for the Santa Clara Convention Center. A full valuation of the Center's assets was completed as well as OVGGP's hiring of a Director of Partnerships, responsible for related sales and marketing efforts.

Stadium Operations

- Coordinated City services, including the deployment of public safety resources, to meet the service needs required to support NFL games for the 2023 and 2024 NFL Seasons and 17 anticipated major Non-NFL events, including Taylor Swift, Beyonce, and the Rolling Stones held between July 1, 2023 and June 30, 2025.
- Prepared Council Policy 053 Santa Clara Convention Center and Levi's® Stadium Policy for Operational Tours for Designated City/Stadium Authority Officials, which outlined procedures for elected officials when touring the publicly owned facilities for the purpose of observing various operations occurring at or around the facility before, during, and after an event that will be useful to the officials in their decision-making capacity; the City Council approved the policy at the September 12, 2023 Council meeting.
- Entered into several reimbursement agreements with the Bay Area Host Committee (BAHC) for planning and training costs related to the FIFA World Cup 2026 (FWC26) and Super Bowl 60 (SBLX) events, including:
    - Super Bowl 58 Visiting Public Safety Officers (SB58 VPSO) Reimbursement Agreement – the BAHC to reimburse up to $15,000 of costs, including staff time and travel, for the SB58 VPSO in Las Vegas event that occurred February 6-11, 2024.
    - FWC26 Interim Funding Agreement – The BAHC to reimburse up to $150,000 of FWC26 planning, training and equipment for the time period July 1, 2024 to February 28, 2025.
    - SBLX Pre-Agreement Expense Agreement – The BAHC to reimburse $61,000 of SBLX planning and training costs for the time period July 1, 2024 to December 31, 2024.
    - Super Bowl 59 Visiting Public Safety Officers (SB59 VPSO) Reimbursement Agreement – The BAHC to reimburse $100,000 of costs, including staff time and travel, the Forty Niners to reimburse $57,000, and the remaining balance, estimated at $43,503, to be reimbursed by the Stadium Authority. The SB59 VPSO occurred in New Orleans, LA February 5-10, 2025.
    - SBLX Interim Funding Agreement – The BAHC to reimburse up to $150,000 of SBLX planning, training and equipment costs for the time period January 1, 2025 to May 31, 2025.
- Entered into an Assignment and Assumption Agreement that assigns Stadium Authority costs related to the FWC26 events, including costs for the City's public safety planning, training, equipment, and event deployment; the City Council/Stadium Authority Board approved the agreement at the February 11, 2025 Council and Board meeting.
- Initiated public safely planning and other necessary City efforts for SBLX and FWC26.
- Provide regular progress updates to the City Council on SBLX and FWC26 planning efforts to promote engagement and awareness for the residential neighborhoods adjacent to the Stadium and the City as a whole.

Significant Objectives

Community Partnerships

- Enhance outreach and promotion on the Community Grant Program to encourage more applicants to apply with the goal of supporting additional high impact events/activities that benefit the community and youth participation in competitions/performances.
- Effectively administer funding to non-profit community organizations that provide services to the Santa Clara community.

Office of Emergency Management (OEM)

- Provide a series of trainings, workshops, table-top exercises, and functional exercises focused on ensuring the readiness of the City's Emergency Operations Center (EOC) staff, to strengthen competencies and product development capability.
- Through grant funding, interdepartmental collaboration, and best practice identification, implement new EOC technologies that enhance cross-departmental strategy and priority setting as well as situational awareness in time of emergency.
- Continue to improve the EOC site security and internal footprint optimization to ensure it meets needs of large event readiness and accommodation of all appropriate incident management partners through collaboration with building maintenance.
- Develop Emergency Management/EOC Concept of Operations (ConOps) Plan, EOC Action Plans and other key EOC coordination products for both SBLX and FFWC26 events.
- Effectively operationalize the 2026 large event action plans and ConOps Plans to ensure a safe and secure 2026 large event hosting experience. Through the operationalized/activated EOC, execute the various coordination plans and products developed for 2026 events, and develop After-Action and Lessons-Learned products for both 2026 events.
- Develop and complete the publication of the OEM Strategic Plan and City Recovery Framework Plan reflecting the phases of emergency management for OEM which will complete the recently adopted new City Emergency Operations and Hazard Mitigation Plans.

Santa Clara Convention Center

- Work collaboratively with the Santa Clara Tourism Improvement District (SCTID) and Discover Santa Clara® to address renewal of the District which expires in June 2026. Renewal of the District requires approval by City Council pursuant to the Property and Business Improvement District Law of 1994, Streets and Highways Code Section 36600 et seq.
- Complete update to Santa Clara City Code Title 16, Chapter 16.10, Article IX as it relates to the Santa Clara Tourism Improvement District, to ensure alignment to the Property and Business Improvement District Law of 1994, Streets and Highways Code Section 36600 et seq.
- Successful incorporation of pop-up short-term rental properties into the SCTID, including refinement of notification and participation processes, oversight and involvement with Discover Santa Clara®.
- Provide strategic oversight to the Convention Center in preparation for and during 2026 events.
- Successful implementation and execution of naming rights and sponsorships agreements.
- Establishment of the City Assets Marketing Program; successful implementation and execution of related agreements and activations in preparation for and during 2026 events.
- Complete renovations to the Main and Mission kitchens, including a tasting kitchen for use by the Teaching Kitchen and for Convention Center client tasting menus.
- Implementation of a new event booking system at the Center which will allow for the seamless integration of event

planning, space management, financial tracking, and reporting.

- Development and implementation of a new Santa Clara Convention Center Customer Service Satisfaction Survey Program.

Stadium Events and Operations

- Continue to build and maintain a productive and functional business relationship with Forty Niners SC Stadium Company, LLC as the tenant of Levi's® Stadium in accordance with the applicable agreements.
- Continue to work with the Stadium Manager to ensure safe events at Levi's® Stadium with minimal impacts to the surrounding residential and business community.
- Successfully host SBLX and the FWC26 events at Levi's® Stadium in partnership with key stakeholders, such as the BAHC and Stadium Manager, in alignment with the applicable agreements that set forth the City's role and reimbursement of City costs.

Budget Highlights

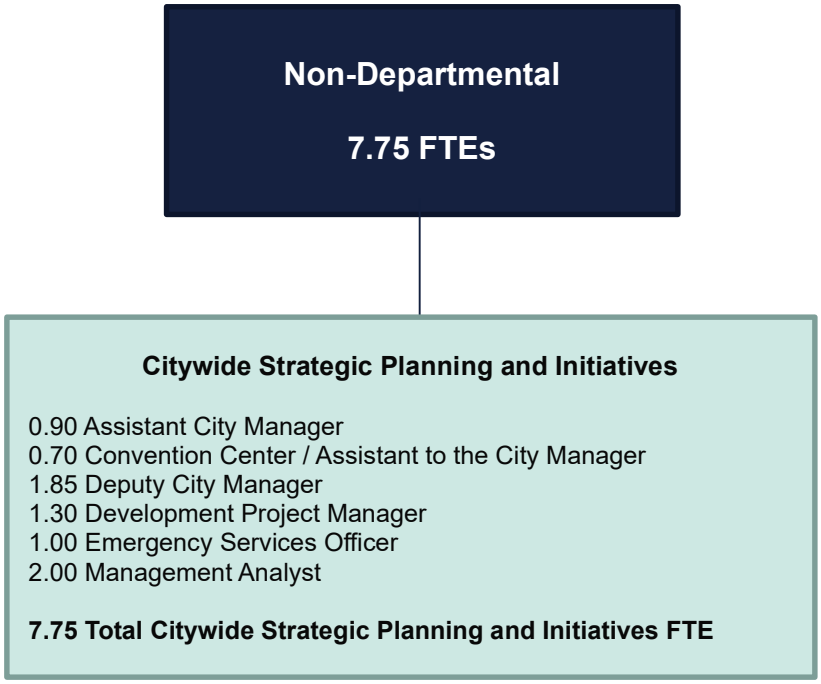
- The Office of Emergency Management (OEM) formally transferred from the Fire Department to Non-Departmental; this includes the reallocation of 1.0 Management Analyst position. While this is reflected as an increase in the Non-Departmental budget, there is no net change as associated budgets were reallocated to Non-Departmental from the Fire Department.
- The FY 2025/26 and FY 2026/27 Proposed Budget includes funding for Measure I bond implementation:
    - 1.0 Deputy City Manager position
    - $1.0 million in FY 2025/26 and $2.0 million in FY 2026/27 to provide funding for the positions (additional 3.0 positions also recommended in the Department of Public Works) and any other resources necessary

Summary of the Santa Clara Stadium Authority Budget[1]

Revenue	FY 2025/26 Adopted
NFL Ticket Surcharge	15,034,000
SBL Proceeds	5,156,000
Interest	3,421,000
Net Revenues from Non-NFL Events	5,300,000
Naming Rights	8,065,000
Sponsorship Revenue (STR)	722,000
Rent	24,762,000
Senior and Youth Program Fees	270,000
Non-NFL Event Ticket Surcharge	3,426,000
Non-NFL Events PSC Depreciation Reimbursement	89,000
Total Revenue	**66,245,000**

Expenditures	FY 2025/26 Adopted
Stadium Operations	3,489,000
Engineering	3,752,000
Guest Services	486,000
Groundskeeping	550,000
Security	1,905,000
Insurance	3,530,000
Stadium Management Fee	277,000
SBL Sales and Service	2,324,000
Buffet Costs	927,000
Ground Rent (Paid to City)	1,000,000
Performance Rent (Paid to City)	2,150,000
Senior and Youth Program Fees (Paid to City)	270,000
Discretionary Fund Expense	250,000
Utilities	1,796,000
Use of StadCo Tenant Improvements	106,000
Stadium Authority General and Administrative	4,172,000
Stadium Authority Legal Services	515,000
Naming Rights Expense	1,724,000
Other Expenses	763,000
PSC Over Threshold	2,143,000
PSC 2024 Outstanding Balance	2,972,000
Transfer to City General Fund from Excess Revenue	2,972,000
Transfers Out	22,799,000
Total Expenditures	**60,872,000**

[1]*Santa Clara Stadium Authority budget was adopted on March 11, 2025 and can be found on the City's website at* https://www.santaclaraca.gov/home/showpublisheddocument/86271/638771924396000000.


Non-Departmental
7.75 FTEs
Citywide Strategic Planning and Initiatives
0.90 Assistant City Manager
0.70 Convention Center / Assistant to the City Manager
1.85 Deputy City Manager
1.30 Development Project Manager
1.00 Emergency Services Officer
2.00 Management Analyst
7.75 Total Citywide Strategic Planning and Initiatives FTE

Budget Summary

		FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program							
Citywide Programs Division							
3611	Citywide Programs	28,169,108	32,789,569	25,703,693	(21.6%)	25,501,125	(0.8%)
8011	Sports and Open Space Authority	10,498	10,200	11,404	11.8%	11,612	1.8%
Total Citywide Programs Division		**28,179,606**	**32,799,769**	**25,715,097**	**(21.6%)**	**25,512,737**	**(0.8%)**
Citywide Strategic Planning and Initiatives Division							
3631	Strategic Planning and Initiatives	1,547,287	2,316,661	3,573,761	54.3%	3,616,653	1.2%
3632	Office of Emergency Management	0	0	663,190	0.0%	688,714	3.8%
8014	Convention Center	17,218,581	20,326,436	17,868,178	(12.1%)	19,306,441	8.0%
Total Citywide Strategic Planning and Initiative Division		**18,765,868**	**22,643,097**	**22,105,129**	**(2.4%)**	**23,611,808**	**6.8%**
Stadium Operations Division[1]							
3621	Stadium - General Administration	1,262,623	1,656,138	1,871,467	13.0%	1,954,835	4.5%
3622	Stadium - Police	7,308,224	6,195,633	15,832,501	155.5%	8,353,496	(47.2%)
3623	Stadium - Fire	543,293	574,783	1,576,244	174.2%	709,554	(55.0%)
3624	Stadium - Public Works	688,207	607,206	863,569	42.2%	667,603	(22.7%)
3625	Stadium - Information Technology	36,627	77,490	216,060	178.8%	122,116	(43.5%)
Total Stadium Operations Division		**9,838,974**	**9,111,250**	**20,359,841**	**123.5%**	**11,807,604**	**(42.0%)**
Total by Division / Program		**56,784,448**	**64,554,116**	**68,180,067**	**5.6%**	**60,932,149**	**(10.6%)**

[1]*Santa Clara Stadium Authority budget is posted on the City's website at* https://www.santaclaraca.gov/home/showpublisheddocument/86271/638771924396000000.

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Fund						
General Fund	39,274,786	43,793,986	49,994,395	14.2%	41,301,884	(17.4%)
Convention Center Enterprise Fund	17,499,164	20,749,930	18,174,268	(12.4%)	19,618,653	7.9%
Sports and Open Space Authority Func	10,498	10,200	11,404	11.8%	11,612	1.8%
Total by Fund	**56,784,448**	**64,554,116**	**68,180,067**	**5.6%**	**60,932,149**	**(10.6%)**
Dollars by Category						
Salary and Benefits						
Salary	2,208,529	4,975,223	7,036,144	41.4%	5,819,711	(17.3%)
As-Needed	1,401,437	1,024,464	2,188,371	113.6%	1,542,234	(29.5%)
Overtime	4,404,371	3,775,607	8,581,860	127.3%	4,927,021	(42.6%)
Retirement	415,145	529,730	530,496	0.1%	509,268	(4.0%)
Health Allocation	53,630	132,333	147,953	11.8%	159,681	7.9%
Medicare	16,107	22,837	23,878	4.6%	25,167	5.4%
Social Security	54,911	69,973	67,047	(4.2%)	68,061	1.5%
Other Benefits	278,590	455,489	499,467	9.7%	517,246	3.6%
Total Salary and Benefits	**8,832,720**	**10,985,656**	**19,075,216**	**73.6%**	**13,568,389**	**(28.9%)**
Non-Personnel						
Materials/Services/Supplies	21,537,940	24,573,908	29,185,967	18.8%	27,592,212	(5.5%)
Interfund Services	8,312,870	9,783,952	9,951,792	1.7%	10,466,463	5.2%
Capital Outlay	0	0	67,096	0.0%	0	N/A
Transfers to Other Funds	18,100,918	19,210,600	9,899,996	(48.5%)	9,305,085	(6.0%)
Total Non-Personnel	**47,951,728**	**53,568,460**	**49,104,851**	**(8.3%)**	**47,363,760**	**(3.5%)**
Total by Category	**56,784,448**	**64,554,116**	**68,180,067**	**5.6%**	**60,932,149**	**(10.6%)**

Position Summary

	FY 2023/24 Adopted	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change	FY 2026/27 Proposed
Positions by Division / Program					
Citywide Strategic Planning and Initiatives Division					
3631 Strategic Programs and Initiatives	5.70	6.00	4.85	(1.15)	4.85
3632 Office of Emergency Management	0.00	0.00	2.00	2.00	2.00
8014 Convention Center	0.00	0.90	0.90	0.00	0.90
Total Citywide Strategic Planning and Initiatives Divisic	**5.70**	**6.90**	**7.75**	**0.85**	**7.75**
Total by Division / Program	**5.70**	**6.90**	**7.75**	**0.85**	**7.75**
Positions by Fund					
General Fund	5.00	6.00	6.85	0.85	6.85
Convention Center Enterprise Fund	0.70	0.90	0.90	0.00	0.90
Total by Fund	**5.70**	**6.90**	**7.75**	**0.85**	**7.75**
Position Classification					
Assistant City Manager	0.00	0.90	0.90	0.00	0.90
Convention Center / Assistant to the City Manager	0.70	0.70	0.70	0.00	0.70
Stadium Oversight / Assistant to the City Manager	1.00	1.00	0.00	(1.00)	0.00
Sustainability Manager / Assistant to the City Manager	1.00	1.00	0.00	(1.00)	0.00
Deputy City Manager	1.00	1.00	1.85	0.85	1.85
Development Project Manager	0.00	1.30	1.30	0.00	1.30
Emergency Services Officer	1.00	0.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	2.00	1.00	2.00
Total Positions	**5.70**	**6.90**	**7.75**	**0.85**	**7.75**

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	6.90	64,554,116
FY 2025/26 Base Budget Adjustments		
One-Time Cost Adjustments		
Adjustments to Stadium costs related to Superbowl and FIFA Events		11,418,073
Adjustments to transfers to other funds		(7,602,862)
Adjustment to transfer from Convention Center Enterprise Fund to Convention Center Capital Fund		(2,150,000)
Convention Center Budget		(453,916)
City Council Initiatives Rebudget		(250,000)
Community Grants 49ers Rebudget		(200,000)
Employee Recognition Rebudget		(200,000)
IT Cost-Benefit Analysis Rebudget		(100,000)
Ongoing Cost Adjustments		
Salary and benefits adjustments		461,778
Reallocation of 1.0 Management Analyst (Office of Emergency Management) from the Fire Department	1.00	
Reclassification of 1.0 Assistant to the City Manager to 1.0 Deputy City Manager and 0.15 FTE shift to the City Manager's Office	(0.15)	
Reclassification of 1.0 Assistant to the City Manager to 1.0 Economic Development Director and reallocation to City Manager's Office	(1.00)	
Net increase to various internal service fund allocations		688,979
Reallocation of the Office of Emergency Management		286,195
Non-personnel adjustments		(3,977)
Various Stadium budget adjustments		(169,482)
Net decrease in property insurance		(541,095)
Total FY 2025/26 Base Budget Adjustments	**(0.15)**	**1,183,693**
Total FY 2025/26 Base Budget	**6.75**	**65,737,809**
Service Level Changes		
Bond Implementation Resources and Support	1.00	1,000,000
Fiscal Sustainability		500,000
City Fiber Network		500,000
Transfers to Other Funds		442,258
Total Service Level Changes	**1.00**	**2,442,258**
Total FY 2025/26 Proposed Budget	**7.75**	**68,180,067**

Budget Reconciliation

	Positions	Expenditures (All Funds)
FY 2026/27 Base Budget Adjustments		
One-Time Cost Adjustments		
Convention Center Budget		1,422,880
Fiscal Sustainability		(500,000)
City Fiber Network		(500,000)
Adjustments to transfers to other funds		(625,576)
Adjustments to Stadium costs related to Superbowl and FIFA Events		(10,175,939)
Ongoing Cost Adjustments		
Salary and benefits adjustments		(75,415)
Various Stadium non-personnel adjustments		1,623,702
Net increase in property insurance		274,833
Net increase to various internal service fund allocations		247,798
Net increase to various internal service fund allocations		29,134
Total FY 2026/27 Base Budget Adjustments	**0.00**	**(8,278,583)**
Total FY 2026/27 Base Budget	**7.75**	**59,901,484**
Service Level Changes		
Bond Implementation Resources and Support		1,000,000
Transfers to Other Funds		30,665
Total Service Level Changes	**0.00**	**1,030,665**
Total FY 2026/27 Proposed Budget	**7.75**	**60,932,149**

Non-Departmental Detail

	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Citywide Programs Division			
Citywide Programs			
49ers Grant Commitment	400,000	200,000	200,000
Accela Licensing	563,654	578,398	589,966
CalPERS Replacement Benefit Fund	398,019	413,940	430,498
Capital Improvement Projects Operating Impacts	0	89,650	112,223
City Council Contingency Fund	33,908	34,586	35,278
City Council Initiatives	250,000	0	0
City Facilities Utilities - Electric	367,100	381,784	397,055
City Facilities Utilities - Garbage	46,442	48,300	50,232
City Facilities Utilities - Gas	70,823	73,656	76,602
City Facilities Utilities - Miscellaneous	3,163	3,290	3,422
City Facilities Utilities - Sewer	30,473	31,692	32,960
City Facilities Utilities - Water	60,857	63,291	65,823
City Manager Special Initiatives	33,632	34,305	34,991
Citywide Training	99,655	351,648	103,681
Communications & Miscellaneous Supplies	0	39,800	40,596
Community Grants Program	96,408	100,000	100,000
Community Outreach	250,796	255,812	226,935
EBIX Contract	38,588	40,518	42,544
Golf and Tennis Maintenance	75,480	72,210	72,680
Information Technology Cost Benefit Analysis	100,000	0	0
Insurance Claims	3,152,466	3,157,183	3,220,381
Insurance Costs	2,852,670	3,514,702	3,690,753
Mission City Scenes	19,874	11,200	11,424
Parade of Champions (In-Kind Services)	61,200	62,424	63,672
Pension/OPEB Trust Program Administration	24,290	24,776	25,272
Property Insurance	3,289,426	2,748,331	3,023,164
Santa Clara Ballet	10,000	0	0
Sports and Open Space Authority	10,200	11,404	11,612
Transfers to Capital Improvement Program			
ADA Transition Plan Implementation (Public Right of Way)	250,000	250,000	0
Bowers Park Parking Lot Rehabilitation	63,000	0	0
Bridge Maintenance Program	0	0	710,000
Central Park Library - Radio Coverage	120,000	0	0
City Buildings - Upgrade Lighting to LED Project	500,000	0	0
City Hall Data Center HVAC Remediation	350,000	0	0
City Hall Gutter and Waterproofing Repair Project	485,000	0	0
Cyber Security Risk Mitigation	286,808	0	0
Defibrillator/Monitor Replacement	70,000	0	0
Electric Vehicle Charging (Fleet)	200,000	0	0
Enterprise Asset Management DPW	100,000	0	0
EOC Security Upgrades	294,000	0	0

Non-Departmental Detail

	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Citywide Programs Division			
Citywide Programs			
Transfers to Capital Improvement Program (cont'd.)			
FHRMS Update Project	448,896	308,401	0
Green Stormwater Infrastructure Design & Construction	747,500	0	0
Lawn Bowls Improvements	825,000	0	0
Morse Mansion Maintenance & Repair	50,000	0	0
Northside Branch Library - Automated Materials Handling System	332,400	0	0
Park Improvements	470,000	479,400	0
Planning and Construction of Temporary and/or Permanent ISC Replacement Facility	700,000	0	0
Police Vehicle Mobile Data Computer Replacement	515,804	0	0
Protective Equipment Replacement	592,019	0	0
Public Art Master Plan	0	120,000	0
Public Works Capital Projects Management	3,234,370	3,400,800	3,488,437
Rainbow Crosswalk	100,000	0	0
Repair to Historic Buildings	100,000	100,000	0
Repairs-Modifications to City Buildings	175,000	175,000	0
SDPS Motor and Control Maintenance, Repair, and Replacement	315,000	330,750	0
Senior Center Natatorium HVAC Project - Ph 1	172,500	0	0
Sidewalk, Curb and Gutter Repair	350,000	350,000	0
Storm Drain Pump Station Facility Maintenance & Repair	74,550	0	0
Storm Drain Pump Station RTU Upgrade	690,000	0	1,800,000
Storm Drain Repairs and Maintenance	150,000	150,000	0
Storm SCADA Fiber Ready Project	364,315	0	0
Street Tree Services	438,720	451,882	465,438
Tasman/Lafayette Walkway Feasibility Study	0	200,000	0
Traffic Engineering Consultant Support	100,000	0	0
Training Tower Stair Repair	504,000	0	0
Triton Museum Repair and Modifications	35,000	35,000	0
Utility Management Information System (UMIS) Enhancements	1,000	1,000	1,000
Transfers to Capital Improvement Program Subtotal	14,204,882	6,352,233	6,464,875
Transfer to Cemetery Fund	823,000	1,078,109	1,146,087
Transfer to Building Development Services Fund	0	122,258	152,923
Transfer to Fire Operating Grant Trust Fund	553,769	800,004	0
Transfer to Parks and Recreation Operating Grant Trust Fund	27,445	27,445	27,445
Transfers to Public Facilities Financing Fund			
2013 Refunding Certificates of Participation	1,405,940	1,406,979	1,400,579
Transfers to Public Facilities Financing Fund Subtotal	1,405,940	1,406,979	1,400,579

Non-Departmental Detail

	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Citywide Programs Division			
Citywide Programs			
Transfer to Solid Waste Utility Fund	35,364	102,564	102,564
Transfer to Sports and Open Space Authority Fund	10,200	10,404	10,612
Triton Museum	296,054	304,936	314,084
Women's League - Showtime	20,000	20,000	20,000
Citywide Programs Subtotal	**32,799,769**	**25,715,097**	**25,512,737**
Citywide Strategic Planning and Initiatives Division			
Citywide Strategic Planning and Initiatives			
Bond Implementation Funding	0	1,000,000	2,000,000
City Fiber Network	0	500,000	0
Citywide Strategic Planning and Initiatives Positions	1,805,597	933,644	964,377
City Memberships	206,761	190,883	194,707
Employee Recognition	200,000	0	0
Fiscal Sustainability	0	500,000	0
Interfund Services Allocations	440,701	462,775	471,317
Office of Emergency Management	0	649,649	674,966
Santa Clara Convention Center	19,990,038	17,868,178	19,306,441
Citywide Strategic Planning and Initiatives Subtotal	**22,643,097**	**22,105,129**	**23,611,808**
Stadium Operations Division			
Stadium - General Administration			
City Attorney	142,197	188,058	197,426
City Council	5,040	5,040	5,291
City Clerk	88,868	84,368	88,570
City Manager	841,901	967,110	1,015,284
Community Development	9,354	11,373	11,940
Finance	533,694	558,759	586,592
Human Resources	16,515	15,793	16,580
Information Technology	12,732	13,407	14,075
Public Works	5,837	18,172	19,077
Levi's Stadium SBLX Event Deployment	0	9,387	0
Stadium – General Administration Subtotal	**1,656,138**	**1,871,467**	**1,954,835**

Non-Departmental Detail

	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Stadium Operations Division			
Stadium – Fire			
Levi's Stadium NFL Regular	15,660	15,319	15,931
Levi's Stadium NFL OT	312,937	304,530	316,711
Levi's Stadium Non-NFL Regular	12,167	7,510	14,059
Levi's Stadium Non-NFL OT	168,698	117,055	219,126
Levi's Stadium General Regular	10,826	29,980	31,179
Levi's Stadium General OT	2,697	17,858	18,572
Levi's Stadium General Contractual Services	11,680	15,288	15,288
Levi's Stadium General Supplies	12,500	23,600	28,224
Levi's Stadium General Equipment Maintenance	27,618	8,600	8,944
Levi's Stadium IT Contractual Services	0	2,700	2,808
Levi's Stadium FIFA Worldcup 2026 Event Costs	0	325,117	38,712
Levi's Stadium Super Bowl LX Event Costs	0	693,438	0
Major Events Training and Equipment Costs	0	15,249	0
Stadium – Fire Subtotal	**574,783**	**1,576,244**	**709,554**
Stadium – Public Works			
Levi's Stadium NFL Regular	29,008	9,599	9,983
Levi's Stadium NFL OT	281,533	306,301	318,553
Levi's Stadium Non-NFL Regular	25,570	14,255	26,685
Levi's Stadium Non-NFL OT	206,766	118,066	221,019
Levi's Stadium General Regular	11,655	5,768	5,999
Levi's Stadium General OT	52,674	41,286	42,937
Levi's Stadium FIFA Worldcup 2026 Event Costs	0	289,193	42,427
Levi's Stadium Super Bowl LX Event Costs	0	79,101	0
Stadium – Public Works Subtotal	**607,206**	**863,569**	**667,603**
Stadium – Information Technology			
Levi's Stadium General IT Outside Services	77,490	175,560	114,016
Levi's Stadium FIFA Worldcup 2026 Event Costs	0	40,500	8,100
Stadium – Information Technology Subtotal	**77,490**	**216,060**	**122,116**

Non-Departmental Detail

	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2026/27 Proposed
Stadium Operations Division			
Stadium – Police			
Levi's Stadium NFL Regular	107,376	127,545	132,647
Levi's Stadium NFL As-Needed	528,570	619,566	644,349
Levi's Stadium NFL OT	1,782,107	1,744,974	1,814,773
Levi's Stadium Non-NFL Regular	89,354	67,478	126,319
Levi's Stadium Non-NFL As-Needed	369,999	328,280	614,540
Levi's Stadium Non-NFL OT	960,720	577,893	1,081,816
Levi's Stadium General Regular	98,566	201,839	209,913
Levi's Stadium General As-Needed	125,895	193,293	201,025
Levi's Stadium General OT	7,475	5,117	5,322
Levi's Stadium General Supplies	23,500	99,500	89,420
Levi's Stadium General Stadium Authority Equipment Maintenance	61,671	47,300	49,192
Medical Insurance	33,000	32,803	34,115
Law Enforcement Liability Insurance	209,000	220,825	229,658
NFL Outside Agency - CA Highway Patrol	600,000	650,000	676,000
NFL Outside Agency - Santa Clara County	150,000	165,000	171,600
NFL Outside Agency - City and County of San Francisco	170,000	170,000	176,800
NFL Outside Agency - City of Sunnyvale	12,000	14,000	14,560
NFL Outside Agency - County of Monterey	0	11,000	11,440
Non-NFL Outside Agency - CA Highway Patrol	420,000	250,000	468,000
Non-NFL Outside Agency - Santa Clara County	105,000	65,000	121,680
Non-NFL Outside Agency - County of San Francisco	119,000	40,000	74,880
Non-NFL Outside Agency - City of Sunnyvale	8,400	6,000	11,232
Non-NFL Outside Agency - County of Monterey	0	5,000	9,360
Levi's Stadium General Contractual Services	94,000	107,000	111,280
Levi's Stadium FIFA Worldcup 2026 Event Costs	0	5,304,833	1,152,895
Levi's Stadium Super Bowl LX Event Costs	0	3,584,646	0
Major Events Training and Equipment Costs	0	1,076,609	0
Silicon Valley Regional Interoperability Authority	75,000	72,000	74,880
Stadium Radio Service Contract	25,000	25,000	25,000
Public Safety Stadium-Related Training Program	20,000	20,000	20,800
Stadium – Police Subtotal	**6,195,633**	**15,832,501**	**8,353,496**
Total Non-Departmental	**64,554,116**	**68,180,067**	**60,932,149**

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Bond Implementation Resources and Support	1.00	1,000,000	0	2,000,000	0

Program: 3631 – Citywide Strategic Planning and Initiatives

In November 2024, voters approved Measure I, a $400 million general obligation bond that will fund needed infrastructure projects within the City, including aging fire stations, storm drain systems, and aquatic facilities. This proposal provides funding over the next fiscal years for items related to the bond implementation, including, but not limited to, the addition of staff to provide oversight and project delivery. As part of this proposal, the addition of 1.0 Deputy City Manager position is recommended to provide the management and oversight of these bond projects, including coordination across City departments and monitoring project timelines and deliverables.

This funding is also recommended to offset additions in the Department of Public Works, including 1.0 Principal Engineer, 1.0 Senior Engineer, and 1.0 Management Analyst position. Additional details for these positions can be found under the Department of Public Works section of this document.

Performance Impact

This funding will allow for the addition of staff to aid in the oversight, management and project delivery of the bond projects.

Strategic Pillar: Manage Strategically Our Workforce Capacity and Resources

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
City Fiber Network	0.00	500,000	0	0	0

Program: 3631 – Citywide Strategic Planning and Initiatives

As identified as part of the City Council Priority Setting session, this proposal provides funding for a study to review and explore the potential expansion of the City's current fiber network.

Performance Impact

Once the study is completed, the City Council will be presented with options for a potential expansion of the existing fiber network.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Fiscal Sustainability	0.00	500,000	0	0	0

Program: 3631 – Citywide Strategic Planning and Initiatives

The City of Santa Clara has faced budget shortfalls in recent years and lacks the capacity to fully fund all of the identified needs. This proposal adds consultant services funding for a Fiscal Sustainability project that will include an in-depth analysis of City's financial condition. This analysis will be used to develop a blueprint for moving forward to ensure fiscal stability and will include potential strategies to address projected budgetary shortfalls, provide capacity to fund service and infrastructure needs, and plan for future growth and expansion of City services. These strategies may include revenue enhancements, expenditure reductions, service/program eliminations, and service delivery model changes.

Performance Impact

The goal of the Fiscal Sustainability project will be to develop various strategies for the community and the City Council to consider and establish an Implementation Action Plan.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Service Level Changes

Title	Positions	FY 2025/26 One-Time Expenditures (All Funds)	FY 2025/26 Ongoing Expenditures (All Funds)	FY 2026/27 One-Time Expenditures (All Funds)	FY 2026/27 Ongoing Expenditures (All Funds)
Transfers to Other Funds	0.00	320,000	122,258	0	152,923

Program: 3611 – Citywide Programs

This proposal increases the transfers to other funds to offset proposals recommended elsewhere in this document. Of the proposed one-time amount, $200,000 is proposed to be transferred to the Streets and Highways Capital Fund for the Tasman/Lafayette Walkway Feasibility Study, while the remaining $120,000 is proposed to be transferred to the Parks and Recreation Capital Fund for the Public Art Master Plan. These projects are recommended to be established as part of this budget in order to address City Council priorities.

The ongoing transfer amount of $122,258 is recommended to fund 70% of a Business Analyst position proposed to be added in the Community Development Department's Building Division. This position will assist with technology efforts to improve development services, which has also been identified as a Council priority. This funding is recommended to be allocated from the Technology Fee Reserve. Additional information for this position can be found in the Community Development Department section of this document.

Performance Impact

This funding provides City staff the ability to address various City Council priorities, including one-time funding for studies and ongoing funding to improve development services.

Strategic Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure

Performance and Workload Measures

Non-Departmental							
Workload Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Emergency Operations Center number of activation per calendar year (including drills and exercises) – *Moved from Fire Department for FY 2025/26*		N/A	N/A	N/A	N/A	2	2
Emergency Operations Center training sessions/planning meetings – *Moved from Fire Department for FY 2025/26*		N/A	N/A	N/A	N/A	4	4

Performance and Workload Measures

Convention Center OVG360 Venue Management Performance Measures	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Convention Center Gross Revenue		$16.79 m	$19.20 m	$18.1 m	$16.7 m	$17.2 m	$18.6 m
Net Income		$2.45 m	$2.51 m	$0.4 m[1]	$0.55 m	$23 k	$1.1 k
Economic Impact[2]		$57.88 m	$48.16 m	$27.2 m	$48.3 m	$18.9 m	$20.1 m
Customer Service Survey Results[3] (*overall satisfaction)*		90%	91%	85%	N/A	85%	85%
Event Mix at the Convention Center (*consumed*)							
Percent of P1 Events[4] Number of P1 Events		0% 0	0.41% 1	1% 2	0% 0	2% 3	1% 2
Percent of P2 Events[5] Number of P2 Events		0% 0	0% 0	2% 4	1% 2	3% 6	3% 7
Percent of P3 Events[6] Number of P3 Events		8.26% 20	8.68% 21	15% 39	12% 25	13% 24	14% 31
Percent of P4 Events[7] Number of P4 Events		14.88% 36	15.70% 38	20% 50	13% 28	15% 28	14% 34
Percent of P5 Events[8] Number of P5 Events		76.86% 186	75.21% 182	62% 160	74% 160	67% 121	68% 155

[1] City council approved a budget amendment in June 2024. The net income target increased to $555,632.

[2] Economic impact is the amount of additional spending that occurs in the community by visitors while attending events at a Convention Center. For example, when Convention Center event attendees come to Santa Clara, they create economic activity that ripples throughout the area: stay at hotels, eat at restaurants, buy at retail stores, visit attractions, etc.

[3] The City terminated its agreement with the third-party customer survey consultant in May 2024. Surveys are anticipated to resume in FY 2025/26.

[4] Priority 1 (P1) event – Large multi-day convention and/or conference that utilizes all venue space at the Convention Center, utilizes significant venue services such as food and beverage, audio-visual and information technology, and draws a substantial number of out-of-town visitors that stay in multiple Santa Clara hotels. Based on projected combined building spend and peak hotel room nights booked, has an 18+ month booking window.

[5] Priority 2 (P2) event – Primarily large multi-day convention and/or conference that utilizes most of the venue space at the Convention Center, utilizes venue services such as food and beverage, audio-visual and information technology, and draws out of town visitor that stay in multiple Santa Clara hotels. Based on projected combined building spend and peak hotel room nights booked, has a 13 – 18 month booking window.

[6] Priority 3 (P3) event – Multiple or single day event that utilizes space at the Convention Center. Attendance and out of town visitors are less than for a P1 or P2. Examples of P3 events may include trade shows, consumer shows, smaller conventions/conferences, and sporting events. Based on projected combined building spend and peak hotel room nights booked, has a 0 – 13 month booking window.

[7] Priority 4 (P4) event – Typically a one- or two-day event that utilizes space at the Convention Center. Attendees are primarily local. Special events (e.g. graduations), smaller meetings and/or smaller trade and consumer shows are examples of P4 events. Based on projected combined building spend and peak hotel room nights booked, has 0 -12 month booking window.

[8] Priority 5 (P5) event – Usually a single day event. Examples of P5 events are banquets, galas, other social type events and meetings. Based on projected combined building spend and peak hotel room nights booked, has a 0 - 6 month booking window.

Performance and Workload Measures

Convention Center OVG360 Venue Management Performance Measures	Strategic Pillar	2022/23 Actual	2023/24 Actual	2024/25 Target	2024/25 Estimate	2025/26 Target	2026/27 Target
Community Benefit							
Percent of Convention Center employees that volunteer in the community		44%	64%	60%	60%	40%	40%
Percent of small, local and M/WBE businesses/vendors		6%	44%	20%	40%	20%	20%
Number of room nights consumed		19,059	30,913	32,738	15,272	25,119	29,510
Number of Prospects[9] (*active*)		254	186	220	51	50	55
Number of collaborative, community-based events hosted at the Center[10]		2	2	2	0	15	19

[9] A prospect is a potential customer who has been contacted and qualified by the sales team as having desirable criteria for an event in Santa Clara such as: size of event fits in the venue, there is a history of hotel needs that can be provided by Santa Clara hotels, and they have expressed interest in holding an event in Santa Clara. In FY 2024/25, the number of prospects decreased as inactive prospects were removed from the Convention Center's Customer Relations Management (CRM) System.

[10] The Convention Center historically hosted two community events funded by the Center's corporate partners OVG (Spectra) and Levy. With the transition from Spectra to OVG, corporate funds were no longer available to support the events. Starting FY 2025/26, this indicator will be measured by the number of community or non-profit groups that book and host their event at the Center.

Performance and Workload Measures

Convention Center Levy Premium Foodservice							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Customer Service Survey Results[11] (*overall satisfaction*)		88%	91%	90%	N/A	90%	94%
Number of room nights generated		750	4,380	6,197	10,000	16,438	17,000
Net Profit		$1.78 m	$1.53 m	$1.5 m	$1.0 m	$1.8 m	$1.5 m
Community Impact							
Number of collaborative, community-based events hosted at Center[12]		2	2	2	2	15	19
Number of meals donated to local non-profit partner (*daily excess food*)		1,159	954	700	698	750	800
Percent of Levy's management team that volunteer in the community		90%	60%	85%	100%	85%	90%
Percent of waste diversion rate		1.71%	3.7%	6%	4.5%	3.5%	3.5%
Workforce Development/Training							
Teaching Kitchen – percent of graduates		N/A	37.5%	70%	63%	60%	60%
Percent of successful job placements		N/A	55.6%	65%	100%	65%	65%
Percent of purchases from Northern California grown and produced food, beverages, and supplies		45%	40%	25%	34%	25%	27%
Level of participation in securing P1 and P2 events		100%	100%	85%	100%	85%	85%
Number of Prospects[13] *(active)*		371	394	550	198	70	80

[11] The City terminated its agreement with the third-party customer survey consultant in May 2024. Surveys are anticipated to resume in FY 2025/26.
[12] The Convention Center historically hosted two community events funded by the Center's corporate partners OVG (Spectra) and Levy. With the transition from Spectra to OVG, corporate funds were no longer available to support the events. Starting FY 2025/26, this indicator will be measured by the number of community or non-profit groups that book and host their event at the Center.
[13] In FY 2024/25, the number of prospects decreased as inactive prospects were removed from the Convention Center's Customer Relations Management (CRM) System.

Performance and Workload Measures

Convention Center Levy Premium Foodservice							
Performance Measures							
	Strategic Pillar	**2022/23 Actual**	**2023/24 Actual**	**2024/25 Target**	**2024/25 Estimate**	**2025/26 Target**	**2026/27 Target**
Number of new businesses/events to Convention Center		30	19	20	19	18	21
Retail/Public Space Activation[14]							
Net Profit		$0.29 m	$0.6 m	$0.17 m	$0.54 m	$0.4 m	$0.54 m
Number of transactions		40,661	45,975	45,117	28,208	29,932	40,831
Workload Measures							
Number of college or university interns[15] – *Modified for FY 2025/26*		N/A	1	1	1	2	3
Workforce Development/Training							
Teaching Kitchen – number of participants enrolled		N/A	24	15	10	15	20
Number of internships and apprenticeships provided		N/A	0	1	4	2	2

[14] This includes the Lobby Marketplace and Connect Café. Connect Café is autonomous vending including coffee, Yo-Kai Ramen, Bake Express, and Sweet and Salty.
[15] Not specifying a specific educational institute allows Levy to diversify college/university partners.

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
BUDGET PROPOSAL INCOME STATEMENT

	OVG BUDGET 2025/26	BUDGET 2024/25	BUDGET VARIANCE FAV / (UNFAV)
# OF EVENTS	**176**	**255**	**(79)**
ATTENDANCE	**211,624**	**260,846**	**(49,222)**
DAYS	**470**	**543**	**(73)**
DIRECT EVENT REVENUE			
RENTAL REVENUE	3,904,008	4,376,218	(472,210)
SERVICE REVENUE	1,090,227	1,427,515	(337,288)
TOTAL DIRECT EVENT REVENUE	**4,994,235**	**5,803,733**	**(809,498)**
ANCILLARY REVENUE			
FOOD AND BEVERAGE REVENUE	9,019,876	9,285,712	(265,836)
AUDIO-VISUAL REVENUE	2,052,773	1,673,067	379,706
ELECTRICAL REVENUE	695,801	1,237,488	(541,687)
TOTAL ANCILLARY REVENUE	**11,768,450**	**12,196,267**	**(427,817)**
TOTAL EVENT REVENUE	**16,762,685**	**18,000,000**	**(1,237,315)**
OTHER REVENUE	**417,931**	**193,014**	**224,917**
TOTAL GROSS REVENUE	**17,180,616**	**18,193,014**	**(1,012,398)**
EVENT EXPENSE			
SERVICE EXPENSE	450,100	926,783	476,683
FOOD & BEVERAGE EXPENSE	7,212,332	7,796,861	584,529
AUDIO-VISUAL EXPENSE	1,375,358	1,118,450	(256,908)
ELECTRICAL EXPENSE	476,213	876,688	400,475
TOTAL EVENT EXPENSE	**9,514,003**	**10,718,782**	**1,204,779**
TOTAL EVENT INCOME	**7,248,682**	**7,281,218**	**(32,536)**
TOTAL INCOME WITH OTHER REVENUE	**7,666,613**	**7,474,232**	**192,381**
INDIRECT EXPENSES			
EXECUTIVE	514,749	551,746	36,997
FINANCE	510,048	562,508	52,460
MARKETING & SALES	592,666	572,630	(20,036)
EVENTS	559,657	560,396	739
OPERATIONS	4,117,798	3,498,406	(619,392)
OVERHEAD	1,348,695	1,172,914	(175,781)
TOTAL INDIRECT EXPENSES	**7,643,613**	**6,918,600**	**(725,013)**
CAPITAL EXPENSE	**0**	**0**	**0**
NET INCOME / (SUBSIDY)	**23,000**	**555,632**	**(532,632)**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
# OF EVENTS	**176**	**11**	**13**	**24**	**22**	**18**	**14**	**3**	**6**	**25**	**28**	**11**	**1**
GENERAL ATTENDANCE	**211,624**	**21,386**	**20,095**	**26,464**	**24,250**	**25,232**	**12,070**	**6,040**	**6,646**	**21,425**	**33,175**	**13,621**	**1,220**
DAYS	**470**	**33**	**37**	**47**	**50**	**43**	**23**	**28**	**30**	**48**	**53**	**48**	**30**
TOTAL EVENT REVENUE													
Public Shows	338,673	129,450	0	50,673	47,555	97,791	0	0	0	0	13,204	0	0
Conventions	1,547,125	44,735	182,175	166,209	385,597	158,381	75,302	0	94,266	133,105	221,692	85,663	0
Banquets	174,944	0	4,500	3,350	26,144	40,108	40,310	0	0	30,768	29,764	0	0
Meetings/Conferences	499,233	20,776	15,397	126,044	49,033	34,163	16,172	0	32,772	105,115	68,321	31,440	0
Special Events	1,330,808	15,561	6,675	18,000	27,261	24,981	9,063	257,912	209,063	7,580	40,845	216,601	497,266
Sporting Events	478,695	2,500	20,620	13,250	44,600	44,358	35,413	60,795	45,374	108,493	80,134	23,158	0
Trade Shows	624,757	4,198	106,210	99,902	71,092	73,317	0	0	0	125,975	144,063	0	0
TOTAL DIRECT EVENT REVENUE	**4,994,235**	**217,220**	**335,577**	**477,428**	**651,282**	**473,099**	**176,260**	**318,707**	**381,475**	**511,036**	**598,023**	**356,862**	**497,266**
ANCILLARY REVENUE													
Service Revenue only	1,090,227	31,729	102,459	167,597	172,621	172,919	42,456	4,062	8,275	149,573	230,571	7,965	0
Food & Beverage Revenue	9,019,876	65,003	463,094	849,718	951,846	485,787	671,273	25,000	1,060,098	1,142,196	1,305,820	250,041	1,750,000
Audio-Visual Revenue	2,052,773	46,041	182,636	241,479	440,830	252,445	96,764	964	16,857	417,115	320,723	36,919	0
Electrical Revenue	695,801	43,203	90,326	87,792	103,215	78,685	14,720	0	70,620	39,425	160,964	6,851	0
TOTAL ANCILLARY REVENUE	**11,768,450**	**154,247**	**736,056**	**1,178,989**	**1,495,891**	**816,917**	**782,757**	**25,964**	**1,147,575**	**1,598,736**	**1,787,507**	**293,811**	**1,750,000**
TOTAL EVENT REVENUE	**16,762,685**	**371,467**	**1,071,633**	**1,656,417**	**2,147,173**	**1,290,016**	**959,017**	**344,671**	**1,529,050**	**2,109,772**	**2,385,530**	**650,673**	**2,247,266**
OTHER REVENUE													
Advertising & Sponsorship	21,000	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750
Cancellation Fees	80,004	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667
Interest and Dividends	69,996	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833
Business Services	10,500	875	875	875	875	875	875	875	875	875	875	875	875
Misc. Other Revenue	236,430	19,678	19,678	19,678	19,678	19,678	19,678	19,727	19,727	19,727	19,727	19,727	19,727
TOTAL OTHER REVENUE	**417,930**	**34,803**	**34,803**	**34,803**	**34,803**	**34,803**	**34,803**	**34,852**	**34,852**	**34,852**	**34,852**	**34,852**	**34,852**
TOTAL GROSS REVENUE	**17,180,615**	**406,270**	**1,106,436**	**1,691,220**	**2,181,976**	**1,324,819**	**993,820**	**379,523**	**1,563,902**	**2,144,624**	**2,420,382**	**685,525**	**2,282,118**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
EVENT EXPENSE													
Service Expense	450,102	5,992	45,987	69,865	65,811	65,822	16,116	124	3,177	68,043	107,680	1,485	0
Food & Beverage Expense	7,212,332	241,307	447,472	621,236	702,237	479,985	551,738	226,598	769,884	804,952	887,656	345,037	1,134,230
Audio-Visual Expense	1,375,357	30,847	122,366	161,791	295,356	169,138	64,832	646	11,294	279,467	214,884	24,736	0
Electrical Expense	476,212	29,810	62,325	60,576	71,218	50,402	10,157	0	48,728	27,204	111,065	4,727	0
TOTAL EVENT EXPENSE	**9,514,003**	**307,956**	**678,150**	**913,468**	**1,134,622**	**765,347**	**642,843**	**227,368**	**833,083**	**1,179,666**	**1,321,285**	**375,985**	**1,134,230**
NET EVENT INCOME	**7,248,683**	**63,511**	**393,483**	**742,949**	**1,012,551**	**524,669**	**316,174**	**117,304**	**695,967**	**930,107**	**1,064,244**	**274,688**	**1,113,036**
NET INCOME W/OTH REVENUE	**7,666,615**	**98,314**	**428,287**	**777,752**	**1,047,354**	**559,472**	**350,978**	**152,156**	**730,819**	**964,959**	**1,099,096**	**309,540**	**1,147,888**
INDIRECT EXPENSES													
PERSONNEL EXPENSE													
Salaries	3,258,008	219,289	250,616	250,616	375,924	250,616	250,616	250,616	250,616	250,616	375,924	250,616	281,943
Payroll Taxes	295,348	19,879	22,719	22,719	34,079	22,719	22,719	22,719	22,719	22,719	34,079	22,719	25,559
Employee Benefits	1,189,235	82,979	86,246	86,246	99,312	86,246	86,246	86,246	86,246	86,246	99,312	86,246	217,664
Part-time Wages	213,300	17,775	17,775	17,775	17,775	17,775	17,775	17,775	17,775	17,775	17,775	17,775	17,775
Contract Labor	39,996	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
Temporary Labor	50,004	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167
TOTAL PERSONNEL EXPENSE	**5,045,891**	**347,422**	**384,856**	**384,856**	**534,590**	**384,856**	**384,856**	**384,856**	**384,856**	**384,856**	**534,590**	**384,856**	**550,441**
OTHER OPERATING EXPENSE													
Advertising	7,872	656	656	656	656	656	656	656	656	656	656	656	656
Automobile Expense	1,596	133	133	133	133	133	133	133	133	133	133	133	133
Bad Debt	2,496	208	208	208	208	208	208	208	208	208	208	208	208
Building Supplies	86,364	7,197	7,197	7,197	7,197	7,197	7,197	7,197	7,197	7,197	7,197	7,197	7,197
Computer Services	102,504	8,542	8,542	8,542	8,542	8,542	8,542	8,542	8,542	8,542	8,542	8,542	8,542
Consulting & Professional Fees	114,528	9,544	9,544	9,544	9,544	9,544	9,544	9,544	9,544	9,544	9,544	9,544	9,544
Contracted Services	8,208	684	684	684	684	684	684	684	684	684	684	684	684
Data Processing Fees	107,472	8,956	8,956	8,956	8,956	8,956	8,956	8,956	8,956	8,956	8,956	8,956	8,956
Dues & Subscriptions	2,700	225	225	225	225	225	225	225	225	225	225	225	225
Equipment & Supply Rental	20,748	1,729	1,729	1,729	1,729	1,729	1,729	1,729	1,729	1,729	1,729	1,729	1,729
Equip Maintenance Agreement	201,276	16,773	16,773	16,773	16,773	16,773	16,773	16,773	16,773	16,773	16,773	16,773	16,773

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
OTHER OPERATING EXPENSE													
Insurance	206,376	17,198	17,198	17,198	17,198	17,198	17,198	17,198	17,198	17,198	17,198	17,198	17,198
Licenses and Permits	4,812	401	401	401	401	401	401	401	401	401	401	401	401
Management Fee	171,492	14,291	14,291	14,291	14,291	14,291	14,291	14,291	14,291	14,291	14,291	14,291	14,291
Meetings/Conferences	9,936	828	828	828	828	828	828	828	828	828	828	828	828
Office Supplies	20,388	1,699	1,699	1,699	1,699	1,699	1,699	1,699	1,699	1,699	1,699	1,699	1,699
Other - Lighting	22,524	1,877	1,877	1,877	1,877	1,877	1,877	1,877	1,877	1,877	1,877	1,877	1,877
Other - Marketing	5,004	417	417	417	417	417	417	417	417	417	417	417	417
Photography	3,936	328	328	328	328	328	328	328	328	328	328	328	328
Postage	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing	2,628	219	219	219	219	219	219	219	219	219	219	219	219
Promotions	9,996	833	833	833	833	833	833	833	833	833	833	833	833
Recruitment	504	42	42	42	42	42	42	42	42	42	42	42	42
Repairs/Maintenance	112,584	9,382	9,382	9,382	9,382	9,382	9,382	9,382	9,382	9,382	9,382	9,382	9,382
Telephone	9,912	826	826	826	826	826	826	826	826	826	826	826	826
Tools/Equipment	12,300	1,025	1,025	1,025	1,025	1,025	1,025	1,025	1,025	1,025	1,025	1,025	1,025
Training	12,852	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071
Trash Hauling	343,068	28,589	28,589	28,589	28,589	28,589	28,589	28,589	28,589	28,589	28,589	28,589	28,589
Travel & Entertainment	30,276	2,248	2,248	2,248	2,248	2,248	2,248	2,248	2,248	5,548	2,248	2,248	2,248
Uniforms	35,604	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967	2,967
Utilities	1,067,040	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920
Allocation of Utilities	(139,284)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)
TOTAL OPERATING EXPENSES	**2,597,712**	**216,201**	**216,201**	**216,201**	**216,201**	**216,201**	**216,201**	**216,201**	**216,201**	**219,501**	**216,201**	**216,201**	**216,201**
TOTAL INDIRECT EXPENSES	**7,643,614**	**563,624**	**601,058**	**601,058**	**750,792**	**601,058**	**601,058**	**601,058**	**601,058**	**604,358**	**750,792**	**601,058**	**766,643**
CAPITAL EXPENSE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
NET INCOME / (SUBSIDY)	**23,000**	**(465,310)**	**(172,771)**	**176,694**	**296,562**	**(41,586)**	**(250,080)**	**(448,902)**	**129,761**	**360,601**	**348,304**	**(291,518)**	**381,245**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
EVENTS BUDGET

	CONVENTIONS	TRADE SHOWS	PUBLIC SHOWS	SPECIAL EVENTS	MEETINGS	BANQUETS	SPORTING EVENTS	TOTALS
NUMBER OF EVENTS	**28**	**12**	**10**	**39**	**40**	**19**	**28**	**176**
GENERAL ATTENDANCE	**51,550**	**19,450**	**49,075**	**25,080**	**20,103**	**13,446**	**32,920**	**211,624**
DAYS	**106**	**36**	**33**	**134**	**54**	**29**	**78**	**470**
DIRECT EVENT REVENUE								
RENTAL REVENUE	983,863	412,778	294,435	1,304,922	341,053	135,456	431,501	3,904,008
SERVICE REVENUE	563,262	211,979	44,238	25,886	158,180	39,488	47,194	1,090,227
DIRECT EVENT REVENUE	**1,547,125**	**624,757**	**338,673**	**1,330,808**	**499,233**	**174,944**	**478,695**	**4,994,235**
SERVICE REVENUE								
EQUIPMENT RENTAL	58,408	47,732	22,344	21,944	45,533	29,973	45,929	271,863
TELECOMMUNICATIONS BILLED	504,854	164,247	21,894	3,942	112,647	9,515	1,265	818,364
TOTAL SERVICE REVENUE	**563,262**	**211,979**	**44,238**	**25,886**	**158,180**	**39,488**	**47,194**	**1,090,227**
SERVICE REVENUE TO RENTAL REVENUE RATIO	**57.3%**	**51.4%**	**15.0%**	**2.0%**	**46.4%**	**29.2%**	**10.9%**	**27.9%**
LESS SERVICE EXPENSES:								
TELECOMMUNICATIONS EXPENSE	277,670	90,336	12,042	2,168	61,956	5,233	696	450,101
TOTAL SERVICE EXPENSES	**277,670**	**90,336**	**12,042**	**2,168**	**61,956**	**5,233**	**696**	**450,101**
NET SERVICE INCOME/(LOSS)	**285,592**	**121,643**	**32,196**	**23,718**	**96,224**	**34,255**	**46,498**	**640,126**
SERVICE REVENUE PROFIT MARGIN	**50.7%**	**57.4%**	**72.8%**	**91.6%**	**60.8%**	**86.7%**	**98.5%**	**58.7%**
FOOD & BEVERAGE								
CATERING	9,019,876	0	0	0	0	0	0	9,019,876
GROSS FOOD & BEVERAGE REVENUE	**9,019,876**	**0**	**0**	**0**	**0**	**0**	**0**	**9,019,876**
CATERING EXPENSE-Food	7,055,154	0	0	0	0	0	0	7,055,154
CATERING EXPENSE-Non-Alcoholic	157,178	0	0	0	0	0	0	157,178
TOTAL FOOD & BEVERAGE EXPENSE	**7,212,332**	**0**	**0**	**0**	**0**	**0**	**0**	**7,212,332**
NET FOOD & BEVERAGE INCOME	**1,807,544**	**0**	**0**	**0**	**0**	**0**	**0**	**1,807,544**
FOOD & BEVERAGE EVENT PROFIT MARGIN	**20.0%**	**0.0%**	**0.0%**	**0.0%**	**0.0%**	**0.0%**	**0.0%**	**20.0%**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2026 - July 1, 2025 - June 30, 2026
EVENTS BUDGET

	CONVENTIONS	TRADE SHOWS	PUBLIC SHOWS	SPECIAL EVENTS	MEETINGS	BANQUETS	SPORTING EVENTS	TOTALS
AUDIO VISUAL REVENUE								
AV SERVICE REVENUE	991,194	245,910	16,500	19,529	545,180	225,570	8,890	2,052,773
AV SERVICE EXPENSE	664,100	164,760	11,055	13,084	365,271	151,132	5,956	1,375,358
NET AUDIO VISUAL INCOME	**327,094**	**81,150**	**5,445**	**6,445**	**179,909**	**74,438**	**2,934**	**677,415**
AUDIO VISUAL PROFIT MARGIN	**33.0%**	**33.0%**	**33.0%**	**33.0%**	**33.0%**	**33.0%**	**0.0%**	**33.0%**
ELECTRICAL SERVICES								
ELECTRICAL SERVICES REVENUE	450,527	143,442	21,044	10,962	69,826	0	0	695,801
ELECTRICAL SERVICES EXPENSE	310,863	98,975	10,630	7,564	48,180	0	0	476,212
NET ELECTRICAL SERVICES INCOME	**139,664**	**44,467**	**10,414**	**3,398**	**21,646**	**0**	**0**	**219,589**
ELECTRICAL SERVICES PROFIT MARGIN	**31.0%**	**31.0%**	**49.5%**	**31.0%**	**31.0%**	**0.0%**	**0.0%**	**31.6%**
TOTAL ANCILLARY INCOME	**2,274,301**	**125,617**	**15,859**	**9,843**	**201,555**	**74,438**	**2,934**	**2,704,547**
EVENT OPERATING INCOME	**3,543,757**	**660,038**	**342,490**	**1,338,483**	**638,833**	**244,149**	**480,933**	**7,248,683**
TOTAL GROSS REVENUE	**12,008,722**	**1,014,109**	**376,217**	**1,361,300**	**1,114,239**	**400,514**	**487,585**	**16,762,686**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
BUDGET PROPOSAL INCOME STATEMENT

	OVG BUDGET 2026/27	BUDGET 2025/26	BUDGET VARIANCE FAV / (UNFAV)
# OF EVENTS	**228**	**176**	**52**
ATTENDANCE	**306,969**	**211,624**	**95,345**
DAYS	**544**	**470**	**74**
DIRECT EVENT REVENUE			
RENTAL REVENUE	3,924,823	3,904,008	20,815
SERVICE REVENUE	1,736,706	1,090,227	646,479
TOTAL DIRECT EVENT REVENUE	**5,661,529**	**4,994,235**	**667,294**
ANCILLARY REVENUE			
FOOD AND BEVERAGE REVENUE	8,322,220	9,019,876	(697,656)
AUDIO-VISUAL REVENUE	2,853,419	2,052,773	800,646
ELECTRICAL REVENUE	1,317,037	695,801	621,236
TOTAL ANCILLARY REVENUE	**12,492,676**	**11,768,450**	**724,226**
TOTAL EVENT REVENUE	**18,154,205**	**16,762,685**	**1,391,520**
OTHER REVENUE	**427,346**	**417,931**	**9,415**
TOTAL GROSS REVENUE	**18,581,551**	**17,180,616**	**1,400,935**
EVENT EXPENSE			
SERVICE EXPENSE	775,193	450,100	(325,093)
FOOD & BEVERAGE EXPENSE	6,842,080	7,212,332	370,252
AUDIO-VISUAL EXPENSE	1,844,990	1,375,358	(469,632)
ELECTRICAL EXPENSE	908,756	476,213	(432,543)
TOTAL EVENT EXPENSE	**10,371,019**	**9,514,003**	**(857,016)**
TOTAL EVENT INCOME	**7,783,186**	**7,248,682**	**534,504**
TOTAL INCOME WITH OTHER REVENUE	**8,210,532**	**7,666,613**	**543,919**
INDIRECT EXPENSES			
EXECUTIVE	539,301	514,749	(24,552)
FINANCE	543,912	510,048	(33,864)
MARKETING & SALES	641,314	592,666	(48,648)
EVENTS	573,673	559,657	(14,016)
OPERATIONS	4,450,426	4,117,798	(332,628)
OVERHEAD	1,460,853	1,348,695	(112,158)
TOTAL INDIRECT EXPENSES	**8,209,479**	**7,643,613**	**(565,866)**
CAPITAL EXPENSE	**0**	**0**	**0**
NET INCOME / (SUBSIDY)	**1,053**	**23,000**	**(21,947)**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
# OF EVENTS	**228**	**11**	**13**	**24**	**22**	**19**	**14**	**13**	**13**	**27**	**26**	**26**	**20**
GENERAL ATTENDANCE	**306,989**	**17,845**	**20,650**	**22,734**	**28,940**	**27,544**	**13,725**	**14,875**	**46,789**	**39,295**	**25,265**	**23,330**	**25,997**
DAYS	**544**	**35**	**37**	**48**	**53**	**42**	**29**	**32**	**39**	**54**	**66**	**59**	**50**
TOTAL EVENT REVENUE													
Public Shows	362,550	13,328	0	5,289	114,914	49,647	0	0	101,736	12,825	26,086	0	38,725
Conventions	2,397,124	93,897	184,583	242,104	218,510	293,149	82,600	101,335	253,611	185,489	214,625	147,112	380,109
Banquets	257,593	0	67,654	14,707	34,203	48,038	33,730	0	4,924	18,415	18,603	12,308	5,011
Meetings/Conferences	608,968	14,345	20,162	53,239	38,571	13,861	18,889	15,956	31,160	68,790	77,342	219,291	37,362
Special Events	658,084	152,770	31,275	16,169	82,187	26,525	11,017	38,229	17,706	38,728	45,033	51,555	146,890
Sporting Events	750,832	11,456	22,281	43,715	86,352	43,581	32,898	78,766	74,494	149,280	69,919	126,550	11,540
Trade Shows	626,378	19,681	25,692	109,010	127,196	20,774	0	17,482	14,686	44,664	115,152	33,522	98,519
TOTAL DIRECT EVENT REVENUE	**5,661,529**	**305,477**	**351,647**	**484,233**	**701,933**	**495,575**	**179,134**	**251,768**	**498,317**	**518,191**	**566,760**	**590,338**	**718,156**
ANCILLARY REVENUE													
Service Revenue only	1,736,706	32,299	106,347	168,205	194,181	183,246	42,653	59,374	80,622	149,937	215,384	221,712	282,746
Food & Beverage Revenue	8,322,220	275,000	463,094	849,718	951,846	485,787	737,926	297,895	568,445	1,142,196	1,305,820	861,180	383,313
Audio-Visual Revenue	2,853,419	46,041	189,182	241,479	470,317	261,493	96,764	182,423	36,876	417,114	298,604	173,767	439,359
Electrical Revenue	1,317,037	43,203	93,240	87,792	103,215	81,223	14,720	47,948	342,546	38,230	150,904	71,374	242,642
TOTAL ANCILLARY REVENUE	**12,492,676**	**364,244**	**745,516**	**1,178,989**	**1,525,378**	**828,503**	**849,410**	**528,266**	**947,867**	**1,597,540**	**1,755,328**	**1,106,321**	**1,065,314**
TOTAL EVENT REVENUE	**18,154,205**	**669,721**	**1,097,163**	**1,663,222**	**2,227,311**	**1,324,078**	**1,028,544**	**780,034**	**1,446,184**	**2,115,731**	**2,322,088**	**1,696,659**	**1,783,470**
OTHER REVENUE													
Advertising & Sponsorship	22,500	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875
Cancellation Fees	80,004	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667	6,667
Interest and Dividends	75,000	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250
Business Services	11,028	919	919	919	919	919	919	919	919	919	919	919	919
Misc. Other Revenue	238,824	19,877	19,877	19,877	19,877	19,877	19,877	19,927	19,927	19,927	19,927	19,927	19,927
TOTAL OTHER REVENUE	**427,356**	**35,588**	**35,588**	**35,588**	**35,588**	**35,588**	**35,588**	**35,638**	**35,638**	**35,638**	**35,638**	**35,638**	**35,638**
TOTAL GROSS REVENUE	**18,581,561**	**705,309**	**1,132,751**	**1,698,810**	**2,262,899**	**1,359,666**	**1,064,132**	**815,672**	**1,481,822**	**2,151,369**	**2,357,726**	**1,732,297**	**1,819,108**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
EVENT EXPENSE													
Service Expense	775,192	6,590	51,965	76,216	78,231	74,368	17,581	13,148	29,639	74,240	109,368	96,476	147,370
Food & Beverage Expense	6,842,080	346,560	443,889	618,364	699,780	475,712	583,717	394,179	504,368	802,894	885,813	671,612	415,192
Audio-Visual Expense	1,844,990	30,847	59,952	161,791	315,112	175,200	64,832	122,223	24,707	279,466	200,065	116,424	294,371
Electrical Expense	908,756	29,810	64,336	60,576	71,218	56,044	10,157	33,084	236,357	26,379	104,124	49,248	167,423
TOTAL EVENT EXPENSE	**10,371,018**	**413,807**	**620,142**	**916,947**	**1,164,341**	**781,324**	**676,287**	**562,634**	**795,071**	**1,182,979**	**1,299,370**	**933,760**	**1,024,356**
NET EVENT INCOME	**7,783,185**	**255,913**	**477,021**	**746,274**	**1,062,969**	**542,754**	**352,257**	**217,399**	**651,113**	**932,752**	**1,022,719**	**762,899**	**759,115**
NET INCOME W/OTH REVENUE	**8,210,531**	**291,500**	**512,609**	**781,862**	**1,098,556**	**578,341**	**387,844**	**253,036**	**686,750**	**968,389**	**1,058,356**	**798,536**	**794,752**
INDIRECT EXPENSES													
PERSONNEL EXPENSE													
Salaries	3,472,999	233,759	267,154	267,154	400,730	267,154	267,154	267,154	267,154	267,154	400,730	267,154	300,548
Payroll Taxes	316,068	21,274	24,313	24,313	36,469	24,313	24,313	24,313	24,313	24,313	36,469	24,313	27,352
Employee Benefits	1,299,831	93,808	95,787	95,787	103,701	95,787	95,787	95,787	95,787	95,787	103,701	95,787	232,325
Part-time Wages	262,704	21,892	21,892	21,892	21,892	21,892	21,892	21,892	21,892	21,892	21,892	21,892	21,892
Contract Labor	42,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Temporary Labor	50,004	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167
TOTAL PERSONNEL EXPENSE	**5,443,606**	**378,400**	**416,813**	**416,813**	**570,459**	**416,813**	**416,813**	**416,813**	**416,813**	**416,813**	**570,459**	**416,813**	**589,784**
OTHER OPERATING EXPENSE													
Advertising	7,872	656	656	656	656	656	656	656	656	656	656	656	656
Automobile Expense	1,632	136	136	136	136	136	136	136	136	136	136	136	136
Bad Debt	2,496	208	208	208	208	208	208	208	208	208	208	208	208
Building Supplies	92,484	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707	7,707
Computer Services	90,732	7,561	7,561	7,561	7,561	7,561	7,561	7,561	7,561	7,561	7,561	7,561	7,561
Consulting & Professional Fees	122,508	10,209	10,209	10,209	10,209	10,209	10,209	10,209	10,209	10,209	10,209	10,209	10,209
Contracted Services	8,616	718	718	718	718	718	718	718	718	718	718	718	718
Data Processing Fees	116,508	9,709	9,709	9,709	9,709	9,709	9,709	9,709	9,709	9,709	9,709	9,709	9,709
Dues & Subscriptions	2,832	236	236	236	236	236	236	236	236	236	236	236	236
Equipment & Supply Rental	22,020	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835
Equip Maintenance Agreement	212,640	17,720	17,720	17,720	17,720	17,720	17,720	17,720	17,720	17,720	17,720	17,720	17,720

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
BUDGET PROPOSAL - INCOME STATEMENT

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
OTHER OPERATING EXPENSE													
Insurance	257,892	21,491	21,491	21,491	21,491	21,491	21,491	21,491	21,491	21,491	21,491	21,491	21,491
Licenses and Permits	5,052	421	421	421	421	421	421	421	421	421	421	421	421
Management Fee	176,640	14,720	14,720	14,720	14,720	14,720	14,720	14,720	14,720	14,720	14,720	14,720	14,720
Meetings/Conferences	10,440	870	870	870	870	870	870	870	870	870	870	870	870
Office Supplies	21,900	1,825	1,825	1,825	1,825	1,825	1,825	1,825	1,825	1,825	1,825	1,825	1,825
Other - Lighting	24,780	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065	2,065
Other - Marketing	5,256	438	438	438	438	438	438	438	438	438	438	438	438
Photography	3,936	328	328	328	328	328	328	328	328	328	328	328	328
Printing	2,760	230	230	230	230	230	230	230	230	230	230	230	230
Promotions	10,752	896	896	896	896	896	896	896	896	896	896	896	896
Recruitment	504	42	42	42	42	42	42	42	42	42	42	42	42
Repairs/Maintenance	116,496	9,708	9,708	9,708	9,708	9,708	9,708	9,708	9,708	9,708	9,708	9,708	9,708
Telephone	10,344	862	862	862	862	862	862	862	862	862	862	862	862
Tools/Equipment	12,912	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076	1,076
Training	13,812	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151
Trash Hauling	360,216	30,018	30,018	30,018	30,018	30,018	30,018	30,018	30,018	30,018	30,018	30,018	30,018
Travel & Entertainment	33,318	2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,474	6,104	2,474	2,474	2,474
Uniforms	37,416	3,118	3,118	3,118	3,118	3,118	3,118	3,118	3,118	3,118	3,118	3,118	3,118
Utilities	1,120,392	93,366	93,366	93,366	93,366	93,366	93,366	93,366	93,366	93,366	93,366	93,366	93,366
Allocation of Utilities	(139,284)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)	(11,607)
TOTAL OPERATING EXPENSES	**2,765,886**	**230,188**	**230,188**	**230,188**	**230,188**	**230,188**	**230,188**	**230,188**	**230,188**	**233,818**	**230,188**	**230,188**	**230,188**
TOTAL INDIRECT EXPENSES	**8,209,475**	**608,588**	**646,999**	**646,999**	**800,647**	**646,999**	**646,999**	**646,999**	**646,999**	**650,629**	**800,647**	**646,999**	**819,971**
CAPITAL EXPENSE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
NET INCOME / (SUBSIDY)	**1,054**	**(317,087)**	**(134,391)**	**134,862**	**297,909**	**(68,658)**	**(259,155)**	**(393,963)**	**39,751**	**317,760**	**257,709**	**151,536**	**(25,219)**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
EVENTS BUDGET

	CONVENTIONS	TRADE SHOWS	PUBLIC SHOWS	SPECIAL EVENTS	MEETINGS	BANQUETS	SPORTING EVENTS	TOTALS
NUMBER OF EVENTS	**28**	**16**	**12**	**54**	**49**	**22**	**47**	**228**
GENERAL ATTENDANCE	**71,530**	**32,150**	**61,235**	**35,354**	**31,467**	**21,718**	**53,535**	**306,989**
DAYS	**132**	**57**	**46**	**70**	**80**	**36**	**123**	**544**
DIRECT EVENT REVENUE								
RENTAL REVENUE	1,520,510	393,533	322,124	532,428	366,357	151,092	638,779	3,924,823
SERVICE REVENUE	876,614	232,845	40,426	125,656	242,611	106,501	112,053	1,736,706
DIRECT EVENT REVENUE	**2,397,124**	**626,378**	**362,550**	**658,084**	**608,968**	**257,593**	**750,832**	**5,661,529**
SERVICE REVENUE								
EQUIPMENT RENTAL	110,942	57,456	35,492	62,859	58,976	30,768	88,224	444,717
TELECOMMUNICATIONS BILLED	765,672	175,389	4,934	62,797	183,635	75,733	23,829	1,291,989
TOTAL SERVICE REVENUE	**876,614**	**232,845**	**40,426**	**125,656**	**242,611**	**106,501**	**112,053**	**1,736,706**
SERVICE REVENUE TO RENTAL REVENUE RATIO	**57.7%**	**59.2%**	**12.5%**	**23.6%**	**66.2%**	**70.5%**	**17.5%**	**44.2%**
LESS SERVICE EXPENSES:								
TELECOMMUNICATIONS EXPENSE	459,403	105,233	2,960	37,678	110,181	45,440	14,297	775,192
TOTAL SERVICE EXPENSES	**459,403**	**105,233**	**2,960**	**37,678**	**110,181**	**45,440**	**14,297**	**775,192**
NET SERVICE INCOME/(LOSS)	**417,211**	**127,612**	**37,466**	**87,978**	**132,430**	**61,061**	**97,756**	**961,514**
SERVICE REVENUE PROFIT MARGIN	**47.6%**	**54.8%**	**92.7%**	**70.0%**	**54.6%**	**57.3%**	**87.2%**	**55.4%**
FOOD & BEVERAGE								
CATERING	8,322,220	0	0	0	0	0	0	8,322,220
GROSS FOOD & BEVERAGE REVENUE	**8,322,220**	**0**	**0**	**0**	**0**	**0**	**0**	**8,322,220**
CATERING EXPENSE-Food	6,713,372	0	0	0	0	0	0	6,713,372
CATERING EXPENSE-Non-Alcoholic	128,708	0	0	0	0	0	0	128,708
TOTAL FOOD & BEVERAGE EXPENSE	**6,842,080**	**0**	**0**	**0**	**0**	**0**	**0**	**6,842,080**
NET FOOD & BEVERAGE INCOME	**1,480,140**	**0**	**0**	**0**	**0**	**0**	**0**	**1,480,140**
FOOD & BEVERAGE EVENT PROFIT MARGIN	**17.8%**	**0.0% %**	**0.0%**	**0.0%**	**0.0%**	**0.0%**	**0.0%**	**17.8%**

SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2027 - July 1, 2026 - June 30, 2027
EVENTS BUDGET

	CONVENTIONS	TRADE SHOWS	PUBLIC SHOWS	SPECIAL EVENTS	MEETINGS	BANQUETS	SPORTING EVENTS	TOTALS
AUDIO VISUAL REVENUE								
AV SERVICE REVENUE	1,296,010	277,874	8,213	254,428	690,450	234,657	91,787	2,853,419
AV SERVICE EXPENSE	801,526	186,176	5,503	170,467	462,602	157,220	61,497	1,844,991
NET AUDIO VISUAL INCOME	**494,484**	**91,698**	**2,710**	**83,961**	**227,848**	**77,437**	**30,290**	**1,008,428**
AUDIO VISUAL PROFIT MARGIN	**38.2%**	**33.0%**	**33.0%**	**33.0%**	**33.0%**	**33.0%**	**0.0%**	**35.3%**
ELECTRICAL SERVICES								
ELECTRICAL SERVICES REVENUE	846,679	298,125	70,227	27,186	67,960	0	6,860	1,317,037
ELECTRICAL SERVICES EXPENSE	584,209	205,706	48,457	18,758	46,892	0	4,733	908,755
NET ELECTRICAL SERVICES INCOME	**262,470**	**92,419**	**21,770**	**8,428**	**21,068**	**0**	**2,127**	**408,282**
ELECTRICAL SERVICES PROFIT MARGIN	**31.0%**	**31.0%**	**31.0%**	**31.0%**	**31.0%**	**0.0%**	**0.0%**	**31.0%**
TOTAL ANCILLARY INCOME	**2,237,094**	**184,117**	**24,481**	**92,389**	**248,916**	**77,437**	**32,416**	**2,896,850**
EVENT OPERATING INCOME	**4,174,815**	**705,262**	**384,070**	**712,795**	**747,703**	**289,590**	**768,951**	**7,783,186**
TOTAL GROSS REVENUE	**12,862,033**	**1,202,377**	**440,990**	**939,698**	**1,367,378**	**492,250**	**849,479**	**18,154,205**

This page is intentionally left blank.

Sports and Open Space Authority

This page is intentionally left blank.

Sports and Open Space Authority

The Sports and Open Space Authority of the City of Santa Clara (Authority) was created by the City Council in 1974 to establish a separate entity to acquire and develop open space within the City of Santa Clara. The validity of the Authority and its legal existence was established in 1975 by final judgment of the Santa Clara County Superior Court. The Santa Clara Golf and Tennis Club (SCGTC) was developed by the Authority on City-owned land and operated under a management agreement with a private company and a private restaurant facility at the Golf and Tennis Club leased to a private operator. In 1997/98, the City Council set aside approximately 40 acres of the former golf course site to be preserved and maintained as open space, and, in calendar year 1999, the Authority approved the sale of 4.3 acres of the former golf course property to the City's Redevelopment Agency to be disposed of as a site for development of affordable housing.

The Authority terminated operations of SCGTC in late calendar year 2019 and the land will be redeveloped into a mixed-use commercial/residential project. There is minimal funding budgeted in Fiscal Year 2025/26 and Fiscal Year 2026/27 for the Open Space Authority.

Budget Summary

	FY 2023/24 Actual	FY 2024/25 Adopted	FY 2025/26 Proposed	FY 2025/26 Change %	FY 2026/27 Proposed	FY 2026/27 Change %
Dollars by Division / Program						
Sports and Open Space Authority						
8011 Sports and Open Space Authority	10,498	10,200	11,404	11.8%	11,612	1.8%
Total Sports and Open Space Authority	**10,498**	**10,200**	**11,404**	**11.8%**	**11,612**	**1.8%**
Total by Division / Program	**10,498**	**10,200**	**11,404**	**11.8%**	**11,612**	**1.8%**
Dollars by Fund						
Sports and Open Space Authority Fund	10,498	10,200	11,404	11.8%	11,612	1.8%
Total by Fund	**10,498**	**10,200**	**11,404**	**11.8%**	**11,612**	**1.8%**
Dollars by Category						
Salary and Benefits						
Board Member Stipend	6,427	5,100	5,702	11.8%	5,806	1.8%
Total Salary and Benefits	**6,427**	**5,100**	**5,702**	**11.8%**	**5,806**	**1.8%**
Non-Personnel						
Materials/Services/Supplies	4,071	5,100	5,702	11.8%	5,806	1.8%
Total Non-Personnel	**4,071**	**5,100**	**5,702**	**11.8%**	**5,806**	**1.8%**
Total by Category	**10,498**	**10,200**	**11,404**	**11.8%**	**11,612**	**1.8%**

This page is intentionally left blank.

Outside Group Funding

The City considers funding non-profit community organizations to meet significant community needs or address concerns of Santa Clara residents. Funding in any case is made on an individual basis dependent upon City budget limitation, past performance and services provided.

Community Organization	Department	Description	FY 2025/26	FY 2026/27
Bill Wilson Center	Community Development	Provides family and individual counseling and youth crisis intervention at local schools and grief support services, including individual and group counseling	30,000	30,000
Catholic Charities Long Term Care Ombudsman	Community Development	Monitors quality of care to elderly and disabled residents of long-term care facilities	15,300	15,606
Consortium for Energy Efficiency	Electric Utility	Provides funding for furthering research projects in energy efficiency and integrate home competitions	3,000	3,000
Firehouse Fun Run	Electric Utility	A Santa Clara community walk/run event established to support Santa Clara Unified School District and local Military Veterans	5,000	5,000
HAAS Berkeley Institute POWER Conference	Electric Utility	An annual conference on energy research and policy that takes place at the UC Berkeley campus	12,000	12,000
Heart of the Valley	Community Development	Provides transportation for seniors and disabled persons who are unable to travel by bus or other public transportation, collects demographic information on new paratransit clients and to coordinate and train volunteers for service delivery	30,000	30,000
HOPE Services – Educational Services	Community Development	Provides educational services to people with developmental disabilities	30,000	30,000
Loaves & Fishes – Meals on Wheels	Community Development	Provides seniors and adults with disabilities hot, nutritious meals five days a week	30,000	30,000
Next Door Solutions	Community Development	Provides case management for residents at HomeSafe Santa Clara, a transitional housing program for victims of domestic violence	30,000	30,000
Parade of Champions (In-Kind Services)	Non-Departmental	Provides in-kind City resources for the parade to celebrate community champions including civic and community leaders	62,424	63,672

Community Organization	Department	Description	FY 2025/26	FY 2026/27
Project Sentinel – Rent Mediation	Community Development	Provides advice, referrals, counseling, and mediation services to tenants and landlords to resolve disputes regarding rental arrangements	69,159	70,542
Santa Clara Library Foundation – Comic Con	Electric Utility	An event held at Central Park library to create awareness of and appreciation for comics and related popular art forms	5,000	5,000
Santa Clara Senior Nutrition	Parks and Recreation	Provides daily delivery of meals to severely disabled and homebound seniors	27,445	27,445
Santa Clara Sister Cities Association	Non-Departmental	Funding for the cultural exchange program for the City of Santa Clara's three sister cities, Coimbra, Portugal, Limerick, Ireland and Izumo, Japan	5,772	5,887
Santa Clara Swim Club	Non-Departmental	Host swim meets which bring national and international visitors to the city	100,000	100,000
Senior Adult Legal Assistance	Community Development	Provides free legal services for seniors that include advice and referrals, document writing and legal representation	30,000	30,000
Silicon Valley Bicycle Coalition – Silicon Valley Bike to Work / Wherever	Electric Utility	Encourages the community to ride bikes for errands, visit friends and family, commute to school and work, and ride recreationally	3,000	3,000
Silicon Valley Independent Living Center	Community Development	Provides housing for persons with disabilities	30,000	30,000
Silicon Valley Youth Climate Action Summit	Electric Utility	An annual event where high school and college students, young professionals, community stakeholders, educators, elected officials and industry leaders are invited to a day of learning, networking and discussion around innovative climate solutions and strategies	5,000	5,000
State of the Valley Conference	Electric Utility	Silicon Valley's annual "town meeting" convenes stakeholders from the entire region to discuss the Valley's challenges and opportunities. The Silicon Valley Index is shared and discussed	5,000	5,000
Triton Museum	Non-Departmental	Provides artistic exhibitions and educational programs	304,936	314,084

Community Organization	Department	Description	FY 2025/26	FY 2026/27
United Way Silicon Valley – 2-1-1 Phone System	Community Development	Non-emergency information and referral for health and human services	5,100	5,202
Utility Energy Forum	Electric Utility	An electric utility event specifically for energy utilities to discuss policy, programs and share innovations	7,000	7,000
Women's League – Showtime	Non-Departmental	Raises funds in support of the Senior Center Health and Wellness Program	20,000	20,000
Total Outside Group Funding			**865,136**	**877,438**

FY 2025/26 Capital Improvement Program Budget Amendments

Cemetery Capital Fund (593)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	(23,835)	($23,835)	Decreases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Transfer from the General Fund / PW Capital Projects Management - Cemetery	(4,813)	(4,813)	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also decreased.
Total Cemetery Capital Fund	**(28,648)**	**(28,648)**	

City Affordable Housing Capital Fund (565)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	3,047,218	3,047,218	Increases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Total City Affordable Housing Capital Fund	**3,047,218**	**3,047,218**	

Electric Utility Capital Fund (591)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	10,655,227	10,655,227	Increases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Total Electric Utility Capital Fund	**10,655,227**	**10,655,227**	

Fire Department Capital Fund (536)

Project	Source of Funds	Use of Funds	Explanation
Transfer from General Fund / PW Capital Projects Management - Fire	14,300	14,300	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also increased.
Total Fire Department Capital Fund	**14,300**	**14,300**	

General Government Capital Fund (539)

Project	Source of Funds	Use of Funds	Explanation
Transfer from General Fund / PW Capital Projects Management - General Government	1,646	1,646	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also increased.
Transfer from Electric Utility Fund - GIS Enterprise System (Geospatial Information System)	9,375		Increases the transfer from the Electric Utility Fund to account for the COLA increase in the GIS Enterprise System Project. This fund's share of costs is 62.5% of the project budget.
Transfer from Water Utility Fund - GIS Enterprise System (Geospatial Information System)	5,625		Increases the transfer from the Water Utility Fund to account for the COLA increase in the GIS Enterprise System Project. This fund's share of costs is 37.5% of the project budget.
GIS Enterprise System (Geospatial Information System)		15,000	Increases the project budget to include annual COLA adjustments. The current budget does not assume inflation. Funding is offset by transfers in from the Water Utility and Electric Utility Funds.
Total General Government Capital Fund	**16,646**	**16,646**	

Library Department Capital Fund (537)

Project	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund / PW Capital Projects Management - Library	1,838	1,838	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also increased.
Total Library Department Capital Fund	**1,838**	**1,838**	

Parks and Recreation Capital Fund (532)			
Project	Source of Funds	Use of Funds	Explanation
Beginning Fund Balance - Mitigation Fee Act Fees	1,731,958		Increases the Beginning Fund Balance - Mitigation Fee Act Fees to account for changes from the FY 2025/26 Adopted CIP budget.
Beginning Fund Balance - Quimby Fees	2,253,333		Increases the Beginning Fund Balance - Quimby Fees to account for changes from the FY 2025/26 Adopted CIP budget.
Beginning Fund Balance - Developer Contributions / Ending Fund Balance - Developer Contributions	144,725	144,725	Increases the Beginning Fund Balance - Developer Contributions and Ending Fund Balance - Developer Contributions to account for changes from the FY 2025/26 Adopted CIP budget.
Beginning Fund Balance - Recreation Area Lot Fees / Ending Fund Balance - Recreation Area Lot Fees	5,507	5,507	Increases the Beginning Fund Balance - Recreation Area Lot Fees and Ending Fund Balance - Recreation Area Lot Fees to account for changes from the FY 2025/26 Adopted CIP budget.
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	1,046,143	1,046,143	Increases the Unrestricted Beginning Fund Balance and Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget. This represents interest earning anticipated in FY 2024/25 that will be carried over to FY 2025/26.
Transfer from the General Fund	677,269		Increases the Transfer from the General Fund to partially support the Public Works Capital Project Management allocation and fund the City of Santa Clara Public Art Master Plan project.
Transfer from the General Fund - Capital Projects Reserve/Planning and Construction of Temporary and/or Permanent ISC Replacement Facility	(500,000)	(500,000)	Decreases the Transfer from the General Fund Capital Projects Reserve and the allocation for the Planning and Construction of Temporary and/or Permanent ISC Replacement Facility project by $500,000. This funding was moved up from FY 2025/26 to FY 2024/25 to support the ISC project.
PW Capital Projects Management - Parks & Recreation		1,265,264	Reflects the Public Works Capital Management allocation based on the calculated project distribution. Given that the allocation for this fund is calculated on an annual basis, the FY 2024/25 and FY 2025/26 Adopted Budget had not included an allocation for FY 2025/26.

Parks and Recreation Capital Fund (532) (Cont'd.)			
Project	**Source of Funds**	**Use of Funds**	**Explanation**
City of Santa Clara Public Art Master Plan (City Council priority)		120,000	Establishes a new City of Santa Clara Public Art Master Plan project that will provide the City with a long-term strategic approach toward public art. This plan will identify and define opportunities; potential permanent, temporary, and performative sites/mediums; and mission, vision, and community/organizational goals. The Public Art Master Plan will also focus on operational and funding strategies, and address maintenance, community engagement and education. This project will help identify sustainable staffing; define artist and artwork selection methods and criteria; establish systems, procedures, and policies that support public art efforts with both internal and external partners while meeting the stated needs of the City and the community with which it serves. This project was identified as a Council priority as is funded by a transfer from the General Fund.
Central Park Access & Parking Improvements Project		1,223,773	Increases the total project budget from $5,691,177 to $6,914,950 to reflect increased construction costs using Mitigation Fee Act funds. The initial schematic design was approved by Council in September 2022, but since then, the design has been updated to include additional ADA improvements. The project is currently in the design phase and is anticipating the construction bid award process by early FY 2025/26.
Henry Schmidt Park Rehabilitation Project		3,415,000	Increases the project budget to fund a portion of the project's construction phase using Mitigation Fee Act funds. The total estimated cost of the project is $8.2 million, of which $4.2 million is earmarked from the Measure I Bond to fund the remaining construction costs. The project is anticipated to move forward with the construction bid process and construction in FY 2025/26.
Ending Fund Balance - Mitigation Fee Act Fees		(3,564,662)	Decreases the Ending Fund Balance - Mitigation Fee Act Fees to offset the actions above.
Ending Fund Balance - Quimby Fees		2,203,185	Increases the Ending Fund Balance - Quimby Fees to offset the actions above.
Total Parks and Recreation Capital Fund	**5,358,935**	**5,358,935**	

Public Buildings Capital Fund (538)

Project	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund / PW Capital Projects Management - Public Buildings	(117,611)	(117,611)	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also decreased.
Total Public Buildings Capital Fund	**(117,611)**	**(117,611)**	

Recycled Water Capital Fund (597)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	21,800	21,800	Increases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Total Recycled Water Capital Fund	**21,800**	**21,800**	

Related Santa Clara Developer Fund (540)

Project	Source of Funds	Use of Funds	Explanation
Developer Contributions / Related General Admin Project	395	395	Increases the Developer Contribution estimate and the Related General Admin Project to reflect updated position costing associated with this project.
Total Related Santa Clara Developer Fund	**395**	**395**	

Sewer Utility Capital Fund (594)

Project	Source of Funds	Use of Funds	Explanation
Beginning Fund Balance - Unrestricted	(392,402)		Decreases the Unrestricted Beginning Fund Balance from $4,887,548 to $4,495,146 to account for changes from the FY 2025/26 Adopted CIP budget.
Beginning Fund Balance / Ending Fund Balance - Restricted Sewer Conveyance Fee	914,158	914,158	Increases the Restricted Beginning Fund Balance - Sewer Conveyance Fee (from $26,525,589 to $27,439,747) and Restricted Ending Fund Balance - Sewer Conveyance Fee (from $20,525,589 to $21,439,747) to account for changes from the FY 2025/26 Adopted CIP budget.

Sewer Utility Capital Fund (594) (Cont'd.)

Project	Source of Funds	Use of Funds	Explanation
Sanitary Sewer System Improvements		900,000	This action increases the Sanitary Sewer System Improvements project by $900,000 (from $1,100,000 to $2,000,000) to replace additional sewer mains, as a result of the sewer main assessments.
Public Works Paving Project Support - Sewer		500,000	This action establishes the Public Works Paving Project Support - Sewer in the amount of $500,000 to account for costs associated with raising manholes as a result of work completed through the Public Works' Annual Pavement Project.
PW Capital Projects Management - Sewer Utility		359,760	This action increases the PW Capital Projects Management - Sewer Utility project by $359,760 to reflect the updated Public Works allocation for project delivery related to the Sewer Utility.
Sanitary Sewer Hydraulic Modeling As Needed Support		(61,629)	This action decreases the Sanitary Sewer Hydraulic Modeling As Needed Support project by $61,629 to reflect the updated Public Works allocation for project delivery related to the Sewer Utility.
Unrestricted Ending Fund Balance		(2,090,533)	Decreases the Unrestricted Ending Fund Balance from $3,887,548 to $1,797,015 to offset the actions recommended above.
Total Sewer Utility Capital Fund	**521,756**	**521,756**	

Solid Waste Capital Fund (596)

Project	Source of Funds	Use of Funds	Explanation
Beginning Fund Balance - Landfill Corrective Action Costs	314,223		Increases the Ending Fund Balance - Landfill Corrective Action Costs Reserve to account for changes from the FY 2025/26 Adopted CIP budget.
Unrestricted Beginning Fund Balance	(60,758)		Decreases the Unrestricted Beginning Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Ending Fund Balance - Landfill Corrective Action Costs		307,052	Increases the Ending Fund Balance - Landfill Corrective Action Costs Reserve to align with updated estimates.

Solid Waste Capital Fund (596) (Cont'd.)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Ending Fund Balance		(53,587)	Decreases the Unrestricted Ending Fund Balance to offset the action above.
Total Solid Waste Capital Fund	**253,465**	**253,465**	

Storm Drain Capital Fund (535)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	(13,788)	(13,788)	Decreases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Transfer from the General Fund / PW Capital Projects Management - Storm Drain	54,974	54,974	Increases the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also increased.
Total Storm Drain Capital Fund	**41,186**	**41,186**	

Streets and Highways Capital Fund (533)

Project	Source of Funds	Use of Funds	Explanation
Unrestricted Beginning Fund Balance	(228,775)	(228,775)	Decreases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Transfer from the Electric Grant Operating Trust Fund	(766,598)		Decreases the transfer from the Electric Grant Operating Trust Fund for the Pedestrian and Bicycle Enhancement Facilities Project and the Cupertino-Santa Clara On-Demand Shuttle Project.
Transfer from the General Fund / Tasman to Lafayette Walkway/Stairway Project	200,000	200,000	Establishes the Tasman to Lafayette Walkway/Stairway project for a feasibility study for a walkway/stairway with carve-out under bridge for rideshare. This study was identified as a City Council priority and is funded by a transfer from the General Fund.

Streets and Highways Capital Fund (533) (Cont'd.)

Project	Source of Funds	Use of Funds	Explanation
Transfer from the Traffic Mitigation Fund	(41,000)		Decreases the transfer from the Traffic Mitigation Fund to account for lower than anticipated Traffic Mitigation Fee revenue.
Santa Clara VTA - Congestion Management Program		(1,000)	Decreases the Santa Clara VTA - Congestion Management Program project by $1,000 to account for reduced transfer from the Traffic Mitigation Fund.
Cupertino-Santa Clara On-Demand Shuttle Project		(501,598)	Decreases the Cupertino-Santa Clara On-Demand Shuttle project by $501,598 as the project has been eliminated.
Traffic Signal Enhancements		60,000	Increases the Traffic Signal Enhancements project by $60,000 to account for the reallocation of funding from the Traffic Mitigation Fund.
Traffic Signal Interconnect Upgrade		(50,000)	Decreases the Traffic Signal Interconnect Upgrade project by $50,000 to account for reduced transfer from the Traffic Mitigation Fund.
Transportation Modeling Update		(50,000)	Decreases the Transportation Modeling Update project by $50,000 to account for reduced transfer from the Traffic Mitigation Fund.
Pedestrian and Bicycle Enhancement Facilities		(265,000)	Decreases the Pedestrian and Bicycle Enhancement Facilities project by $265,000 to reflect the decreased transfer from the Electric Grant Operating Trust Fund.
Transfer from the General Fund / PW Capital Projects Management - Streets and Highways	(282,752)	(282,752)	Updates the Public Works Capital Management allocation based on the recalculated project distribution. The Transfer from the General Fund that supports this cost is also decreased.
Total Streets and Highways Capital Fund	**(1,119,125)**	**(1,119,125)**	

Tasman East Infrastructure Improvement Fund (541)			
Project	**Source of Funds**	**Use of Funds**	**Explanation**
Unrestricted Beginning Fund Balance / Unrestricted Ending Fund Balance	9,183	9,183	Increases the Unrestricted Beginning Fund Balance and Unrestricted Ending Fund Balance to account for changes from the FY 2025/26 Adopted CIP budget.
Total Tasman East Infrastructure Improvement Fund	**9,183**	**9,183**	

Water Utility Capital Fund (592)			
Project	**Source of Funds**	**Use of Funds**	**Explanation**
Unrestricted Beginning Fund Balance	2,708,516		Increases the Unrestricted Beginning Fund Balance, from $3,896,155 to $6,604,671, to account for changes from the FY 2025/26 Adopted CIP budget.
Buildings and Grounds		500,000	This action increases the Buildings and Ground project by $500,000 (from $2,250,000 to $2,750,000). This additional funding is necessary to comply with Bay Area Air Quality Management District requirements released in November 2024, which requires generators be at Tier 4, instead of Tier 3.
Distribution System Replacement/Restoration		1,500,000	This action increases the Distribution System Replacement/Restoration project by $1,500,000 (from $3,000,000 to $4,500,000). This additional funding is necessary to account for higher than anticipated main replacement costs, particularly increased paving costs which have nearly doubled since the original estimates.
Public Works Paving Project Support - Water		500,000	This action establishes the Public Works Paving Project Support - Water in the amount of $500,000 to account for costs associated with raising water valves as a result of work completed through the Public Works' Annual Pavement Project.
Unrestricted Ending Fund Balance		208,516	Increases the unrestricted ending fund balance, from $2,896,155 to $3,104,671, to offset the actions recommended above.
Total Water Utility Capital Fund	**2,708,516**	**2,708,516**	

California Society of Municipal Finance Officers

Certificate of Award

Capital Budget Excellence Award
Fiscal Years 2024-2025 & 2025-2026

Presented to the

City of Santa Clara

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

February 7, 2025

Ernie Reyna

Ernie Reyna
2024 CSMFO President

James Russell-Field

James Russell-Field, Chair
Recognition Committee

Dedicated to Excellence in Municipal Financial Reporting

This page is intentionally left blank.