

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA  
REPEALING RESOLUTION NO. 17-8432 AND ADOPTING  
COUNCIL POLICY ON OFFICIAL TRAVEL BY ELECTED  
OFFICIALS**

**BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

**WHEREAS**, the City Council of the City of Santa Clara takes its stewardship of the City's financial resources seriously;

**WHEREAS**, public resources should only be used where there is substantial benefit to the City of Santa Clara;

**WHEREAS**, the Council Policy on Official Travel by Elected Officials establishes the criteria, procedures, and guidelines for official travel by elected officials to ensure that public funds are expended for travel only when it serves a public purpose for the City of Santa Clara;

**WHEREAS**, the Council Policy on Official Travel by Elected Officials, attached hereto as Exhibit A, provides guidance and criteria for elected officials on the use and expenditure of City of Santa Clara resources, as well as the standards against which those expenditures will be measured; and

**WHEREAS**, the Council Policy on Official Travel by Elected Officials supplements the definition of actual and necessary expenses for purposes of state laws relating to permissible uses of public resources, and the definition of necessary and reasonable expenses for purposes of federal and state income tax laws.

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

1. That Resolution No. 17-8432 adopting Council Policy 043 ("Official Travel by Mayor and City Council Members") is hereby repealed in its entirety.
2. That Council Policy 043 ("Official Travel by Elected Officials"), attached hereto as Attachment 1, is hereby approved and adopted by the City Council of the City of Santa Clara.

3. Effective date. This resolution shall become effective immediately

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE \_\_\_ DAY OF \_\_\_\_\_, 2019, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: \_\_\_\_\_  
NORA PIMENTEL, MMC  
ASSISTANT CITY CLERK  
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Council Policy on Official Travel by Elected Officials