



City of Santa Clara

Meeting Minutes

Bicycle & Pedestrian Advisory Committee

01/25/2021

4:00 PM

Zoom Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

- Via Zoom:

<https://santaclaraca.zoom.us/j/95582744643>

Meeting ID: 955 8274 4643 or

Phone: 1 (669) 900-6833

1. CALL TO ORDER AND ROLL CALL

Chair Hardy called the meeting to order at 4:18 PM.

Present 9 - Chair Karen Hardy, Member Lloyd Cha, Member Atisha Varshney, Member Diane Harrison, Member Bruce Donoghue, Member Thomas Granvold, Member Don Sterk, Member Betsy Megas, and Member Yury Perzov

2. PUBLIC PRESENTATIONS

Video [00:01:50]

Mr. Kratz expressed his opposition to the December 10, 2020 membership voting process.

[21-240](#)

Public Presentations Post Meeting Material

Attachments: [Post Meeting Material](#)

Mr. Hosler requested to remove fencing on Saratoga Creek pedestrian bridge.

3. CONSENT CALENDAR

- A. [21-1321](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of December 10, 2020 (Hardy)

Attachments: [BPAC Meeting Minutes, December 10, 2020](#)

Video [00:06:35]

A motion was made by Member Perzov, seconded by Member Sterk, to approve the December 10, 2020 meeting minutes as amended.

The motion carried by the following vote:

Aye: 7 - Chair Hardy, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

Abstained: 2 - Member Cha, and Member Varshney

4. REPORTS FOR COMMITTEE INFORMATION

- A. Follow-up Items from Previous Meetings (Liw)

Video [00:19:45]

Mr. Liw welcomed new members and noted that updates to the plans for Annual Street Maintenance and Rehabilitation Project regarding bicycle facilities will be brought back to the Committee in March.

Mr. Yee noted that there have been some recent changes to the number of bicycle parking facilities required for new development and staff would like to bring this item back to the Committee possibly in March also.

- [21-238](#) Follow-up Items from Previous Meetings Post Meeting Material

Attachments: [Post Meeting Material](#)

Member Donoghue's comments on some agenda item topics.

- B. Santa Clara P. D. Update (Cusimano)

Video [0:27:20]

Officer Cusimano updated the Committee on recent collisions involving pedestrians and bicyclists which occurred between July 2020 through the end of the year. Committee members expressed interest in creating a subcommittee to enhance collision reports with bicycle related information.

- [21-237](#) Santa Clara P. D. Update Post Meeting Material

Attachments: [Post Meeting Material](#)

Officer Cusimano's collision report.

C. VTA BPAC Update (Megas)

Video [0:36:00]

Member Megas provided an update on recent VTA BPAC meeting agenda items of interest to the Committee.

[21-239](#)

VTA BPAC Update Post Meeting Material

Attachments: [Post Meeting Material](#)

Member Megas' notes on recent VTA BPAC meeting agenda items.

D. Brown Act Training Discussion (Arellano)

Video [00:45:00]

Mr. Arellano provided a presentation on the Brown Act.

[21-241](#)

Brown Act Training Discussion Post Meeting Material

Attachments: [Post Meeting Material](#)

Mr. Arellano's presentation.

E. [21-1324](#)

Membership Duties and Responsibilities (Shariat)

Attachments: [2014 BPAC Policy Guidelines](#)

Video [01:40:10]

Ms. Shariat provided a presentation on existing BPAC Policy Guidelines.

F. [21-1330](#)

Striping Unmarked Crosswalks (Yee)

Attachments: [Annual Work Plan Topic Request Form](#)

[FHWA "Safety Effects of Marked Versus Unmarked Crosswalks at Uncontrolled Locations" excerpts](#)
[NCHRP 562 "Improving Pedestrian Safety at Unsignalized Crossings" excerpts](#)

[FHWA "Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations" excerpts](#)

Video [01:44:50]

Mr. Yee gave a presentation regarding the process staff uses to warrant the striping of crosswalks.

G. [21-1334](#) Santa Clara Bicycle Story Map (Shariat)

Attachments: [Annual Work Plan Topic Request Form](#)
[Story Map Example](#)
[Additional Information Example](#)
[Recommended and Existing Bikeways](#)

Video [02:22:40]

Ms. Shariat showed examples of what a Santa Clara bicycle story map could look like based on existing story maps on the City of Santa Clara website.

Committee members expressed interest in creating a subcommittee to assist with this effort.

H. [21-27](#) El Camino Real Temporary Bicycle Lanes (Shariat)

Attachments: [Annual Work Plan Topic Request Form](#)
[ROW Alternative for El Camino Real Specific Plan](#)

Video [02:52:55]

Ms. Shariat led a discussion on the proposal to install temporary bike lanes on El Camino Real. It was advised that the BPAC comment on the DEIR for the El Camino Real Specific Plan and support the action to install bike lanes along the corridor.

I. [21-1331](#) Revisit Recommendations from Bike Plan (Shariat)

Attachments: [Annual Work Plan Topic Request Form \(Kratz\)](#)
[Annual Work Plan Topic Request Form \(Sterk\)](#)
[2018 Bicycle Plan Update - Priority Projects Status Report](#)
[2018 Bicycle Plan Update - Programs Status Report](#)

Video [03:26:35]

Ms. Shariat highlighted the progress made to date on the projects, programs, and objectives contained within the current bike plan.

J. [21-1323](#) Grant Activity (Shariat)

Attachments: [Grant Activity](#)

Video [03:53:60]

Ms. Shariat provided an update on recent grant related activity.

- K. [21-1327](#) Additional Funding Sources for Bike and Pedestrian Projects (Yee)

Attachments: [Letter from Member Kratz](#)

[December 2020 report on Additional Funding Sources for Bike and Pedestrian Projects](#)

Video [04:07:30]

Mr. Yee provided list of potential grant funding sources that staff considers for implementing bicycle and pedestrian projects.

5. REPORTS FOR COMMITTEE ACTION

- A. [21-1332](#) Update on Governance Item/Revise BPAC Bylaws (Liw)

Attachments: [Annual Work Plan Topic Request Form – BPAC Bylaws](#)

[October 26, 2020 BPAC Report on Governance](#)

[December 7, 2020 Governance and Ethics Committee Report on BPAC Governance](#)

[December 10, 2020 BPAC Subcommittee Report on Governance](#)

[Recommended City Code Amendment](#)

[Recommended BPAC Policy Guidelines Amendment](#)

Video [04:32:00]

Mr. Liw and **Mr. Yee** presented recommendations for the Governance Committee to consider regarding the BPAC.

A motion was made by Member Granvold, seconded by Member Harrison, to approve staff's recommendations with the following conditions:

- 1. The BPAC elects its own chair**
- 2. Members must either live or work in Santa Clara**
- 3. The number of meetings per year be increased to a minimum of eight. Twelve meetings per year is preferred.**

Member Cha offered friendly amendment: BPAC elects it's own members with City Council approval. The amendment was accepted.

Member Varshney offered second friendly amendment: Members can be non-citizens.

The amendment was accepted.

The motion carried by the following vote:

Aye: 7 - Member Cha, Member Varshney, Member Harrison, Member Granvold, Member Sterk, Member Megas, and Member Perzov

Nay: 1 - Member Donoghue

Abstained: 1 - Chair Hardy

B. [21-1336](#) Transportation Fund for Clean Air Funding Recommendations (Yee)

Attachments: [Map of Recommended Projects for TFCA FY 2021/22 Funding Cycle](#)

Video [05:16:50]

Mr. Yee presented the Committee with staff's recommendations for TFCA funding for the current grant cycle. The recommendation was to apply for streets considered to be repaved in 2022, which included Mission College Boulevard, Lafayette Street, and Scott Boulevard.

A motion was made by Member Granvold, seconded by Member Varshney, to approve staff's recommendation for the use of TFCA funds. The motion carried by the following vote:

Aye: 9 - Chair Hardy, Member Cha, Member Varshney, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

C. [21-1337](#) Transportation Development Act Funding Recommendations (Yee)

Attachments: [Pages from 2019 Pedestrian Master Plan](#)

Video [05:18:35]

Mr. Yee presented the Committee with staff's recommendations for TDA funding for the current grant cycle. The recommendation contained 2 potential projects: 1. Install LED lighting over crosswalks at signals, 2. Upgrade curb ramps at various locations.

A motion was made by Member Varshney, seconded by Member Sterk, to approve staff's recommendation for the use of TDA funds to install LED lighting over crosswalks at traffic signals. The motion carried by the following vote:

Aye: 8 - Member Cha, Member Varshney, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

Nay: 1 - Chair Hardy

6. AGENDA ITEMS FOR FUTURE MEETINGS

Video [05:28:15]

Members Donoghue, Varshney, Perzov, and Sterk volunteered for a subcommittee for the police collision report effort.

Members Perzov, Megas, Cha, and Varshney volunteered for a subcommittee for the Bicycle Story Map effort.

[21-242](#)

Agenda Items for Future Meetings Post Meeting Material

Attachments: [Post Meeting Material](#)

Member Harrison's five Annual Work Plan Topic Request items.

7. ANNOUNCEMENTS

Video [05:30:50]

A. **Chair Hardy** reminded the Committee that the City Council will be having their "Priority Meetings" on February 1st and 2nd. Committee members were encouraged to attend.

8. ADJOURNMENT

At 9:53 p.m. a motion was made by Member Sterk, seconded by Member Perzov, that the meeting be Adjourned. The motion carried by the following vote:

Aye: 9 - Chair Hardy, Member Cha, Member Varshney, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

The next regular scheduled meeting is on Monday, March 22, 2021 at 4:00PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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