



City of Santa Clara

Meeting Minutes

Board of Library Trustees

05/04/2026

6:00 PM

Hybrid Meeting
Central Park Library
Edinger Room
2635 Homestead Rd
Santa Clara, CA 95051

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

Via Zoom:

<https://santaclaraca-gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:02 PM.

Chair Evans announced that Vice-Chair Tryforos would be attending remotely under the provision of SB 707. **Deputy City Attorney Nguyen** informed the **Board** that AB 2449 had been replaced by SB 707, which amends Section 54953(c) of the Government Code.

Present 5 - Chair Jonathon Evans, Trustee Daniel Huynh, Trustee G. Salim Mohammed, Trustee Stephen Ricossa, and Vice Chair Debbie Tryforos

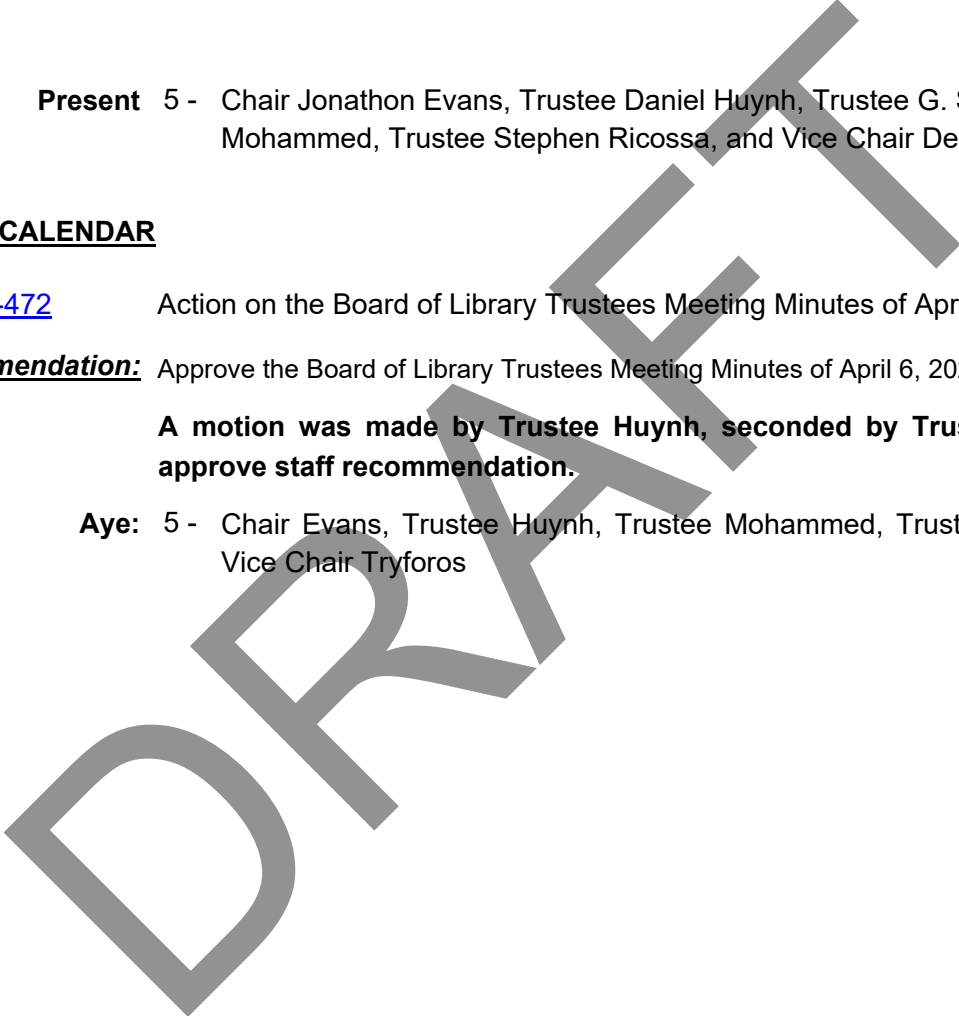
CONSENT CALENDAR

1 [26-472](#) Action on the Board of Library Trustees Meeting Minutes of April 6, 2026

Recommendation: Approve the Board of Library Trustees Meeting Minutes of April 6, 2026.

A motion was made by Trustee Huynh, seconded by Trustee Ricossa to approve staff recommendation.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos



PUBLIC PRESENTATIONS

JoAnn Davis, Executive Director of the Santa Clara City Library Foundation and Friends (SCCLFF) shared a reminder of the celebration and fundraiser in honor of the **SCCLFF's** 25th Anniversary. The event is scheduled for May 16, 2026 at the Triton Museum from 6-9 PM. The special guest is Alexis Madrigal, co-host of **KQED's Forum**. She informed the **Board** that on May 5, 2026 **SCCLFF's** 25th Anniversary was going to be recognized by City Council at their regular meeting. The May Saturday book sale was cancelled to accommodate the 25th Anniversary event. Brief discussion addressed the dress code, that live music was scheduled, and that memorabilia would be available for sale including Mission Branch Library's 70th Anniversary shirt.

GENERAL BUSINESS

- 2 [26-477](#) Discussion and Action on Draft Letter to Legislators in Support of ESL Funding for California Libraries

Recommendation: Discuss and take Action on Draft Letter to Legislators in Support of ESL Funding for California Libraries

City Librarian Wong shared with the **Board** a draft letter to legislators advocating for renewed ESL funding for California Libraries, which the **Board** was welcome to send as a group or individually. Following discussion, the **Board** made the decision to send a single letter from the **Board**, which **Chair Evans** was authorized to sign and send on behalf of the **Board**.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh, to authorize the Chair to send the letter on behalf of the Board of Library Trustees to state legislators with content substantially as it is.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

- 3 [26-484](#) Action on Agenda Setting and Scheduling for Joint Meeting with the Santa Clara City Library Foundation and Friends Board

Recommendation: Request staff to prepare an agenda, incorporating input from the Trustees' discussion and using staff discretion as needed, and to coordinate a meeting with the Santa Clara City Library Foundation and Friends Board.

The **Board** reviewed and discussed agenda ideas for the upcoming joint meeting of the **Board** with the **SCCLFF Board** planned to occur during the June 1, 2026 regular meeting of the **Board**. The joint meeting is planned to last 1.5 hours. It was agreed that attendees could have a potluck, but that meeting time would be reserved for discussion of joint agenda items, and attendees could eat during that meeting. The **Board** revised the draft agenda to further develop meeting discussion topics, and authorized staff to coordinate a joint meeting.

A motion was made by Trustee Huynh, seconded by Trustee Ricossa to take action to authorize staff to coordinate a joint meeting with the Santa Clara City Library Foundation and Friends Board, with a request to be send to the Director of the Foundation.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

- 4 [26-481](#) Review and Update Board of Library Trustees Workplan and Discussion on Use of Draft Workplan to Prepare for Dinner with Council

Recommendation: Discussion on the annual workplan draft for the coming year, and Direct staff to prepare talking points for the dinner with Council, scheduled for June 23, 2026, based on Trustee input and on the Board's discussion of the draft workplan.

The **Board** reviewed the FY 2025-2026 Workplan and the status of these priorities. **Trustees** provided feedback and instructed staff to prepare a draft update of the Workplan as well as draft talking points based on the Workplan for the upcoming dinner with Council on June 23, 2026, for review at the June 1, 2026 meeting.

A motion was made by Trustee Ricossa, seconded by Trustee Huynh to update the work plan based on the Board's discussion and to prepare talking points for the upcoming dinner with Council.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

- 5 [26-487](#) Receive Informational Report on Library Budget, and Possible Action to Advocate for Library Budget Priorities

Recommendation: Note and file informational report on Library Budget, and take possible action to advocate for Library budget priorities

The **Board** received a summary and review of Library budget pages from the Proposed FY 2026-27 and FY 2027-28 CIP Budget. Important upcoming study session dates at **Council** were shared with the **Board**. An update was provided on Library's Measure I projects and their progress.

A motion was made by Trustee Huynh, seconded by Trustee Mohammed to approve Staff Recommendation.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

STAFF REPORT

City Librarian Wong shared important upcoming dates with the **Board**, including upcoming budget study session dates and **Council** priority setting dates. The timing and process of recruitment of a new **Trustee** to replace outgoing **Vice-Chair Tryforos** was provided. An updated Board of Library Trustees Handbook was provided to the **Board**, revised to include links to Library-related resources. Information was provided to respond to questions posed by the **Board** at the last meeting, including that there is a two-year period required before an outgoing **Trustee** can reapply to the same **Board**, and that staff were looking into whether it was possible to request funding for **Trustees** to attend training or conferences related to their roles. Lastly, **City Librarian Wong** announced to the **Board** that she would be retiring in December 2026, and that they would be involved in the selection of a new **City Librarian** per their charter-specified duties. She shared that the group would review next steps at the June meeting, and shared a reminder about the upcoming Asian American Stories 2026 video contest being held on May 9, 2026, for which the Library is a partner.

TRUSTEES REPORT

ADJOURNMENT

The meeting was adjourned at 8:25 PM.

A motion was made by Trustee Ricossa, seconded by Trustee Mohammed to adjourn the meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

The Board of Library Trustees meeting is adjourned to June 1, 2026, at 6:00 PM, at Mission Branch Library.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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