

2023 Charter Review Committee

Background

On July 18, 2023, a seven-member Charter Review Committee (“Committee”) was established for the purpose of making a recommendation to the City Council on what, if any, changes should be made to the Charter provisions providing for an elected Chief of Police and/or an elected City Clerk.

In the event the Committee recommends the positions remain elected, the Council has requested that the Committee review best practices in surrounding jurisdictions with respect to qualifications and eligibility requirements. Should the recommendation be that the positions should be appointed, the City Council has requested a recommendation on whether the position(s) should be appointed by the City Council or the City Manager.

The Committee will present its recommendations to the City Council on November 7, 2023.

2023 Charter Review Committee

The seven-member Committee consists of one representative from each Council District and a member at-large nominated by the Mayor.

The Committee members appointed by the City Council are:

District 1 – Satish Chandra
District 2 – Chiragkumar Patel
District 3 – Christine Koltermann
District 4 – Daniel Huynh
District 5 – Jeff Houston
District 6 – Clysta Seney
At-Large – Joyce Davis

The term of the Committee will expire upon presentation of its recommendations on November 7, 2023 to the Santa Clara City Council.

Meeting Schedule

All meetings of the Committee will be open to the public in a hybrid environment. As such, individuals may attend the meetings in person or via zoom. The meeting schedule for the Committee is as follows:

Charter Review Committee Kick-off Meeting #1

Location: Santa Clara City Hall, City Council Chambers – 1500 Warburton Ave., Santa Clara, CA

Time: August 10, 7 p.m.

- Agenda (A link to the meeting agenda will be added when agendas are published)
- Minutes (A link to the minutes will be made live following the meeting)

Charter Review Committee Meeting #2 - Public Hearing

Location: Santa Clara City Hall, City Council Chambers – 1500 Warburton Ave., Santa Clara, CA

Time: [DATE – Will be updated upon approval of the Committee's meeting schedule], 7 p.m.

- Agenda (A link to the meeting agenda will be added when agendas are published)
- Minutes (A link to the minutes will be made live following the meeting)

Charter Review Committee Meeting #3 - Public Hearing #2

Location: Central Park Library – 2635 Homestead Road, Santa Clara, CA

Time: [DATE - Will be updated upon approval of the Committee's meeting schedule], 7 p.m.

- Agenda (A link to the meeting agenda will be added when agendas are published)
- Minutes (A link to the minutes will be made live following the meeting)

Charter Review Committee Meeting #4 – Discussion & Draft Preliminary Committee Recommendations

Location: Central Park Library – 2635 Homestead Road, Santa Clara, CA

Time: [DATE - Will be updated upon approval of the Committee's meeting schedule], 7 p.m.

- Agenda (A link to the meeting agenda will be added when agendas are published)
- Minutes (A link to the minutes will be made live following the meeting)

Charter Review Committee Meeting #5 – Discussion & Finalize Committee Recommendations

Location: Central Park Library – 2635 Homestead Road, Santa Clara, CA

Time: [DATE - Will be updated upon approval of the Committee's meeting schedule], 7 p.m.

- Agenda (A link to the meeting agenda will be added when agendas are published)
- Minutes (A link to the minutes will be made live following the meeting)

Related Background Materials

For more information about related ballot measures and report, please visit:

Date	Link
November 1952	Measure C: Elect Police Chief and City Clerk
November 7, 1972	Measure C: City Clerk; Powers, Duties
June 7, 1994	Measure B: Chief Police Appointment
March 7, 2000	Measure I: Charter Amendment, Chief of Police Requirements
July 17, 2018	Ordinance No. 1983
July 17, 2018	Report to Council on Ordinance No. 1983
Ongoing	City Clerk History, 1852-Present

Contacts

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