



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

04/19/2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9067, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

The meeting was called go order by Chair Forte at 7:05 PM.

- Present** 6 - Commissioner Andrew Knaack, Commissioner Joe Martinez, Commissioner Dana Caldwell, Vice Chair Burt Field , Commissioner Sajid Hai, and Chair Eversley Forte
- Absent** 1 - Commissioner Kelly Gonzalez

Commissioner Martinez made a motion, seconded by Commissioner Hai to excuse Commissioner Gonzalez.

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , Commissioner Hai, and Chair Forte

Excused: 1 - Commissioner Gonzalez

CONSENT CALENDAR

Commissioner Field made a motion, seconded by Commissioner Knaack to recommend approval of the consent calendar.

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , Commissioner Hai, and Chair Forte

Excused: 1 - Commissioner Gonzalez

- 1.A [22-478](#) Action on the Parks & Recreation Commission Minutes of the March 15, 2022 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the March 15, 2022 Meeting.

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [22-496](#) Consideration of the Schematic Design-Master Plan for the New Public Neighborhood Park proposed to be located at 1205 Coleman Avenue (Gateway Crossings Hunter Storm & Holland Partner Group Residential Project)

Recommendation: Recommend that Council approve the proposed Schematic Design-Master Plan for the New Public Neighborhood Park to be located at 1205 Coleman Avenue (Gateway Crossings Project).

Commissioner Knaack made a motion, seconded by Commissioner Caldwell to table this item until the next Parks & Recreation Commission meeting on May 17, 2022.

3. [22-503](#) Presentation of the Initial Schematic Design of the Central Park Entrance, Accessibility, and Parking Improvements Project and Initiate Public Input Process

Recommendation: 1. Initiate Public Input on the Schematic Design for the Central Park Entrance, Accessibility, and Parking Improvements Project.

Commissioner Hai made a motion, seconded by Commissioner Field to approve the initiation of public input on the schematic design for the Central Park Entrance, Accessibility, and Parking Improvements Project.

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, and Chair Forte

Excused: 1 - Commissioner Gonzalez

4. [22-433](#) Update on the Patrick Henry Drive Specific Plan and Its Proposed Parks & Recreational Facilities and Amenities

Recommendation: Note and file the report.

Noted and filed

5. [22-477](#) Parks & Recreation Commission Work Plan Goals for FY2021/22

Recommendation: Report on Commission activities that support the Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

Goal A:

1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources. There are approximately \$100M to \$150M worth of aged infrastructure of various for park sites and buildings, and new residential development occurs, the City is engaged in the acquisition and development of new parkland and amenities, and rehabilitation/expansion of existing parks in order to continue to meet the City's current level of service of 2.6 to 3 acres of parkland per 1,000 residents.

Status as of 4/19/2022 Meeting: No update.

Goal B:

1) Review and elicit community input on the existing City parks' rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and, 2) review residential developer proposed schematic designs for new neighborhood parks to serve new residential development.

Status as of 4/19/2022 Meeting: B1. Council approved Westwood Oaks Park Playground Rehabilitation Project schematic design on April 19, 2022. B2. New park at 575 Benton is ready for walk through and is in final phase of completion.

Goal C:

1) Host and develop recommendations for improving the 40th annual Art & Wine Festival in September 2022; and, 2) participate in Citywide Special events.

Status as of 4/19/2022 Meeting: The subcommittees met and provided updates on:

- *Music: Worked on lineup of entertainment acts for the Festival.*
- *Merchandise: Met and reviewed 10 choices of glassware for beer and wine. Samples have been ordered and will make decision on glass selection once samples arrive.*
- *Marketing: Met with staff and provided early input on design elements to produce the final poster which will be used to market the event through a new app being developed, as well as on lawn signs, billboard on Hwy 101, banner ads, and social media.*
- *Fundraising for the Non-profit: Met with staff to understand*

concepts and ideas that may be developed to raise funds for the non-profit organizations.

Goal D:

1) Develop a community input process and stakeholders list for the proposed Community Park North; 2) Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and contribution of \$500K for outreach, design and engineering.

Status as of 4/19/2022 Meeting: No update.

STAFF REPORT

Deputy Director Seale Reported the restrooms at Warburton Park continue to be repaired and renovated. In addition, the Parks Division has scheduled demonstrations of electric robotic mowers to reduce greenhouse gas emissions and dependence on fuel, noise reduction, and to improve maintenance efficiencies as part of the City's sustainability efforts. The Parks Division is already using battery operated leaf and lawn clipping blowers and will continue to expand the usage of battery operated equipment in the coming months.

Manager Castro: Reported the Recreation Division has several items on the Council Agenda for April 19, and the Commission will be updated regarding Council decisions on those items next month. The Recreation Division will be moving forward with plans for summer programs. In person spring recital will begin soon. She thanked Commissioners Martinez and Knaack for attending the Seussical Performance last month. Encanto! will be showing at Reed & Grant Sports Park on Friday, April at 8:30 PM, so please attend.

COMMISSIONERS REPORT

Chair Forte: Visited and worked out at Homeridge Park. He toured the Youth Activity Center, learned how the facility is operated and listened to comments regarding upcoming changes.

Commissioner Caldwell: Thanked the Commission for excusing him from the last two meetings due to business reasons. Over the past few months he visited Eddie Souza Park and Community Garden and spoke to park patrons and those tending their plots in the Community Garden. He was impressed that gardeners were very protective about people randomly walking through the gated garden area. He also visited Henry Schmidt Park and still noticed at least one dog running off leash.

Commissioner Hai: Visited Machado Park and Westwood Oaks Park just before Ramadan started. Consequently, he has been doing more exercise indoors.

Commissioner Field: Visited Maywood Park, and Youth Soccer Park. At Maywood he was pleased the sand has been replenished at the Maywood Park playground. He also noticed the large amount of round sweet gum tree seeds on the ground which can make the pathway slippery and wanted to know if there was anything he could do to help with picking up the seeds. He visited the Youth Activity Center and was very impressed with the programs available to families and kids.

Commissioner Knaack: Attended the Seussical Performance and was able to attend the sold out event through the waiting list. He was pleased to see such strong community support with the return of plays and performances. He's been running at Marsalli Park, Fremont Park, Civic Center Park, and Rotary Park. He reminisced about how important the Youth Activity Center and Teen Center were in his formative years and hoped the upcoming changes will go well.

Commissioner Martinez: Thanked the Commission for excusing him from the last meeting. He was glad to take his family to the Seussical Performance and enjoyed the event and complemented staff for doing such a great job. He is looking forward to attending more plays and has been visiting Raymond G. Gamma Dog Park more often.

ADJOURNMENT

Commissioner Field made a motion, seconded by Commissioner Martinez to adjourn the meeting until the next Parks & Recreation Commission Meeting at 7:00 PM on May 17, 2022.

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, and Chair Forte

Excused: 1 - Commissioner Gonzalez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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