



City of Santa Clara

Meeting Minutes

Civil Service Commission

10/22/2020

7:00 PM

City Hall - Council Chambers

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Civil Service Commission of the City of Santa Clara, to commence and convene on Thursday, October 22, 2020, at 7:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California and Zoom Webinar, to consider the following matter(s) and to potentially take action with respect to them.

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFplWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

CALL TO ORDER AND ROLL CALL

Vice-Chair McAllister called the meeting to 7:04 pm, and led the meeting in the Pledge of Allegiance.

Present 4 - Vice Chair Carolyn McAllister, Commissioner Franklin Felizardo, Commissioner John Casey, and Commissioner Tahir Naim

Absent 1 - Chair Willie D. Brown Jr.

CONSENT CALENDAR

[20-906](#) Action to Approve the Civil Service Commission Meeting Minutes of September 14, 2020

Recommendation: Approve the Meeting Minutes of September 14, 2020.

A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to approve the Civil Service Commission Meeting Minutes of September 14, 2020

Aye: 3 - Vice Chair McAllister, Commissioner Felizardo, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

Abstained: 1 - Commissioner Casey

[20-1014](#) Action to Approve the Open Recruitment Report for October 1, 2019 through September 30, 2020

Recommendation: Approve the Open Recruitment Report for October 1, 2019 through September 30, 2020

A motion was made by Commissioner Naim, seconded by Commissioner Casey to approve the Open Recruitment Report for October 1, 2019 through September 30, 2020

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

[20-892](#) Election of Civil Service Commission Chair and Vice-Chair

Recommendation: Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of November 9, 2020 through June 30, 2021, or as soon thereafter as is practicable for holding the next Commission election.

A motion was made by Commissioner McAllister, seconded by Commissioner Casey to continue this item to the November 9, 2020 meeting.

Aye: 4 - Vice Chair McAllister, Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

[20-989](#)

Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2021

Recommendation: Approve Civil Service Commission meeting and Board of Review dates for 2021.

A motion was made by Commissioner Felizardo, seconded by Commissioner Naim to establish Civil Service Commission Meeting and Board of Review Dates for 2021 with a start time of 7:00 pm.

Aye: 4 - Vice Chair McAllister, Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

[20-1011](#)

Action to Waive the Qualifying Written for Utility Field Services Worker on a One-Time Basis (Job Code 897)

Recommendation: Approve to Waive the Qualifying Written for Utility Field Services Worker on a One-Time Basis (Job Code 897)

A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to waive the Qualifying Written for Utility Field Services Worker on a One-Time Basis (Job Code 897)

Aye: 4 - Vice Chair McAllister, Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

[20-1022](#)

Reappoint Dave Stealey to the Salary Setting Commission for a Four (4) Year Term

Recommendation: Reappoint Dave Stealey to the Salary Setting Commission for a Four (4) Year Term

A motion was made by Commissioner McAllister, seconded by Commissioner Felizardo to reappoint Dave Stealey to the Salary Setting Commission for a Four (4) Year Term.

Aye: 4 - Vice Chair McAllister, Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

[20-1021](#)

Conduct Applicant Interviews and Appoint Members to the Salary Setting Commission

Recommendation: Conduct interviews of applicants and appoint members to the Salary Setting Commission.

Three applications were received, one withdrew. Interviews were conducted for the two applicants. A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to appoint Eric Chu to the Salary Setting Commission.

Aye: 4 - Vice Chair McAllister, Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

Absent: 1 - Chair Brown Jr.

STAFF REPORT

None

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to adjourn the Civil Service Commission Meeting at 8:24 PM.