



City of Santa Clara

Meeting Minutes

Audit Committee

03/17/2025

4:00 PM

Hybrid Meeting
Council Conference Room/Virtual
City Hall - East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

Committee Member Chahal will be participating remotely from the following location:

Hotel Antilia by Zion

NH-44, Ambala - Delhi Rd, Bahalgarh, Joshi Chohan, Sonipat, Haryana 131021 India

Present 3 - Chair Karen Hardy, Member Raj Chahal, and Member Albert Gonzalez

The City of Santa Clara is conducting the Audit Committee meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/99199624617>

Webinar ID: 991 9962 4617

Or join by phone:

US: +1 669 900 6833

CALL TO ORDER AND ROLL CALL

Chair Hardy called the meeting to order at 4:06 PM.

CONSENT CALENDAR

1. [25-321](#) Action on Audit Committee Minutes of November 21, 2024

Recommendation: Approve the Audit Committee minutes of November 21, 2024.

A motion was made by Committee Member Gonzalez, seconded by Committee Member Chahal, to approve the Audit Committee Minutes of November 21, 2024. The motion carried by the following vote:

Aye: 3 - Chair Hardy, Member Chahal, and Member Gonzalez

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [25-322](#) Overview of the Single Audit Report for Fiscal Year Ended June 30, 2024

Recommendation: Accept the Single Audit Report for Fiscal Year Ended June 30, 2024 and recommend that the reports are forwarded to note and file to the full Council at the March 25, 2025 Council and Authorities Concurrent meeting.

Director Kenn Lee gave an introduction.

Auditor, Amy Meyer, Maze & Associates, gave a PowerPoint presentation.

Committee Members' questions and comments were raised throughout the presentation.

City Manager Jovan Grogan, Director Lee, and Auditor Meyer addressed the Committee Member's questions and comments.

A motion was made by Member Gonzalez, seconded by Member Chahal, to accept the Single Audit Report for Fiscal Year Ended June 30, 2024 and recommend that the reports are forwarded to note and file to the full Council at the March 25, 2025 Council and Authorities Concurrent meeting. The motion carried by the following vote:

Aye: 3 - Chair Hardy, Member Chahal, and Member Gonzalez

ADJOURNMENT

Chair Hardy adjourned the meeting at 4:42 PM.

Future Audit Committee Meetings will be scheduled at a later date.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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