



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

08/15/2023

7:00 PM

Hybrid Meeting  
Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

Chair Caldwell called the meeting to order at **7:07 PM**.

**Present** 6 - Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Eversley Forte, Commissioner Kelly Cox, Commissioner Brittany Ricketts, and Commissioner Vikas Gupta

**Absent** 1 - Vice Chair Sajid Hai

**Commissioner Chu made a motion, seconded by Commissioner Ricketts, to excuse Commissioner Hai.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

#### **CONSENT CALENDAR**

- 1.A [23-1013](#) Action on the Parks & Recreation Commission Minutes of the August 15, 2023 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the August 15, 2023 Meeting.

Commissioner Gupta stated during his introduction to the Commission, he was introduced as a Santa Clara Swim Club member, and that he is not a Santa Clara Swim Club member. That statement was removed from the July 2023 Regular Meeting Minutes.

**Commissioner Forte made a motion, seconded by Commissioner Chu, to approve the Parks & Recreation Commission Minutes of the July 18, 2023 Meeting as amended.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

## **PUBLIC PRESENTATIONS**

None.

## **GENERAL BUSINESS**

2. [23-849](#) Initiate the Formal Community Input Process on the Proposed Schematic Design of a New Public Neighborhood Park at 2200 Calle De Luna (Holland)

**Recommendation:** Initiate community outreach and provide input on the initial Schematic Design for a new Neighborhood Park to be located at 2200 Calle De Luna.

The Commission appreciated how the natural elements blended with surrounding environment in the schematic design. The Commission had positive comments about the quantity of trees and wanted to ensure there would be sufficient tree shade when the park is completed, which the Consultant confirmed. The Commission further commented on the need to have the enclosed area of the playground designed with shrubs and trees so that fencing would be unobtrusive and not detract from the nature based aesthetics of the setting.

**Commissioner Forte made a motion, seconded by Commissioner Chu, to initiate community outreach and provide input on the initial Schematic Design for a new Neighborhood Park to be located at 2200 Calle De Luna.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

3. [23-1025](#) Action to Initiate the Public Input for the Community Art Center Project in the Patrick Henry Drive Specific Plan Area

**Recommendation:** Take Action to Initiate Public Input for the Community Art Center Project in the Patrick Henry Drive Specific Plan Area

The Commission was fully engaged in the interactive presentation. Commissioners stated the Community Art Center should be a welcoming flexible space that would foster creativity, fun, playfulness, and allow for personalization of art elements. In addition, the Community Art Center should be designed for all age groups and abilities, have multicultural opportunities, and have distance learning functionality. The opportunity to have an Art Center in the northern part of Santa Clara is good, and should take into consideration potential future collaboration with the Triton Museum.

**Commissioner Chu made a motion, seconded by Commissioner Gupta, to take action to Initiate Public Input for the Community Art Center Project in the Patrick Henry Drive Specific Plan area.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

4. [23-1019](#) Review of the Wade Brummal Youth Sports Grant Program (Program) and Possible Action to Recommend any Changes to City Council

**Recommendation:** Make a Recommendation to City Council to adopt the updated Wade Brummal Program Procedures and Application.

**Commission Ricketts made a motion, seconded by Commissioner Chu, to continue the update of the Wade Brummal Program Procedures and Application.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

5. [23-1022](#) Receive Oral Presentation by the Golden Triangle Soccer Club (Club) President and Consider a Financial Grant in the Amount of \$2,123.69 from the Wade Brummal Youth Sports Grant Program for Club Player Equipment

**Recommendation:** Approve a financial grant in the amount of \$2,123.69 from the Wade Brummal Youth Sports Grant Program for Golden Triangle Soccer Club Player Equipment.

**Commissioner Chu made a motion, seconded by Commissioner Forte, to approve a financial grant in the amount of \$2,123.69 from the Wade Brummal Youth Sports Grant Program to Golden Triangle Soccer Club for player equipment.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

6. [23-1023](#) Review Final Administrative Draft of the Park Amenities & Design Standards Manual and Consider Recommendation to Council for Approval

**Recommendation:** Recommend Council approval of the final administrative draft of the Park Amenities & Design Standards Manual

**Commissioner Chu made a motion, seconded by Commissioner Forte, to recommend Council approval of the final administrative draft of the Park Amenities & Design Standards Manual.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

7. [23-1014](#) Develop Initial Draft of the Commission Work Plan Goals and Activities for FY2023/24

**Recommendation:** Develop a Parks & Recreation Commission Work Plan for FY2023/24 including goals, supporting activities and subcommittee assignments.

The Commission discussed the FY2022/23 Work Plan goals, and are considering how last year's goals may be integrated into Work Plan Goals for FY2023/24. Further discussion will take place at the next Regular Meeting.

**STAFF REPORT**

**Acting Director of Parks & Recreation Seale** reported that the Westwood Oaks Park Playground Rehabilitation Project is starting in late September; Fairway Glen Park Restroom Project field work will be starting in late September or October; the Magical Bridge All-Inclusive Playground is on schedule; International Swim Center (ISC) consultant's Agreement to evaluate ISC has been executed. The Everett N. "Eddie" Souza Park building has been open for about a month. Please check the Park Projects page for additional park project updates.

**Recreation Manager Castro** reported on the expansion of the Senior Center hours, now Monday and Wednesday 7:00 AM - 7:00 PM; Tuesday, Thursday, and Friday 7:00 AM - 3:00 PM; Saturday 8:00 AM - 12 Noon. There is a Concert in the Park this Friday at Central Park, and at Live Oak Park next month. Manager Castro will send an email to Commissioners to advise them of available volunteer opportunities for them during the 41st Annual Art & Wine Festival.

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**COMMISSIONERS REPORT**

**Chair Caldwell:** Attended the July 21 Concert in the Park at Central Park and the Street Dance on August 4.

**Commissioner Chu:** Saw on Facebook that the Parks & Recreation Department's standard bench donation by Anthony Smith has been installed at Bracher Park. She dropped off her daughter at the Henry Schmidt Park Building for Nutcracker and at the Lick Mill Park Building for Girl Scout activities.

**Commissioner Cox:** Attended the Street Dance on August 4. She inquired about better navigation and helpful directions to and from Levi's Stadium during special events.

**Commissioner Forte:** Attended the Street Dance on August 4, and attended the concert at Mission Santa Clara de Asis for the 78th Independence Day Celebration of the Korean Peninsula, and the 70th Anniversary of the alliance between the USA and the Republic of Korea.

**Commissioner Gupta:** Visited Henry Schmidt Park on August 11, and participated in the community outreach while there.

**Commissioner Ricketts:** Attended the subcommittee meetings and the Concert in the Park at Central Park.

**ADJOURNMENT**

**Commissioner Chu made a motion, seconded by Commissioner Gupta, to adjourn the meeting at 9:34 PM, until the next regular meeting on Tuesday, September 19, 2023 at 7:00 PM.**

**Aye:** 6 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Cox, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 1 - Vice Chair Hai

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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