



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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12/01/2022

6:00 PM

Virtual Meeting

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Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 22-9145, the Historical and Landmarks Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:05 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent** 1 - Commissioner Megan Swartzwelder

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Stocks to excuse Commissioner Swartzwelder.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**CONSENT CALENDAR**

1. [22-1432](#) Historical and Landmarks Commission Minutes of November 3, 2022

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith, to approve Staff Recommendation.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**PUBLIC PRESENTATIONS**

**Commissioner Romano** discussed the ongoing construction at 712 Jefferson Street. She expressed concern that the item did not go before the HLC and was considered a Minor Significant Property Alteration Permit. She stated she was going to meet with staff to discuss further.

**Commissioner Leung** requested that a Stop Work Order for 712 Jefferson Street is agendized at the February 2, 2023 HLC meeting.

**GENERAL BUSINESS**

2. [22-1305](#) Consideration of a First and Second Story Addition at 1485 Bellomy Street that is located within 200 feet of a Historic Resource

Public Speakers:

Adam Thompson

Rob Mayer

Jonathon Evans

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith, to continue the item to the February 2, 2023 meeting with a recommendation for the following revisions:**

1. Reduce the 25-foot stucco wall on the side property line
2. Correct project data calculation and plan dimensions
3. Provide roof plans
4. Provide sketch of the two-neighboring residences in similar scale in elevation
5. Explore basement addition instead of above ground
6. Meet maximum 40% lot coverage
7. Change roof style to be compatible with the immediate neighborhood
8. Reduce the mass to be compatible with the adjacent HRI property

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

3. [22-1422](#) Consideration of a Significant Property Alteration Permit for a Second Story Addition at 1540 Homestead Road (Continued from the May 5, 2022 HLC Meeting)

Public speakers:

Craig Mineweaser, Architectural Advisor to the HLC

Rob Mayer

Jonathon Evans

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to continue the item to the February 2, 2023 meeting with the recommendation to work with architect and reduce mass on the right side along the driveway.**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**Recused:** 1 - Commissioner Stocks

- 4. [22-1451](#) Study Session: Discussion of Historical Preservation Topics to Recommend to the City Council for Council Consideration

The Commission discussed historic preservation topics to be referred to the City Council at their Priority Study Session. Staff Liaison Rebecca Bustos will draft a memo to Council on behalf of the HLC with this information.

**COMMISSIONERS REPORT**

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** indicated there were no updates.

- 1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities. The Marketing Subcommittee stated that they had not met. The Outreach and Education Subcommittee shared that they had met to discuss context statement and the potential use of grant funds.

- 2. Board and Committee Assignments - 15 minutes

**Board/Committee**

**Lead/Alternate**

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

- 3. Announcements and Other Items - 10 minutes
- 4. Commissioner Travel and Training Requests - 10 minutes

**ADJOURNMENT**

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to adjourn the meeting.

The meeting adjourned at 11:13 p.m.

The next regular scheduled meeting is on February 2, 2023.

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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