



**CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION**
Updated 6/1/22



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion
1.	5/24/22	Council Meeting	Lease Agreement between City and Santa Clara PAL for the operation of BMX track. On May 24, 2022, staff returned with a status report on coordination of efforts between BMX and Police Activities League (PAL). Council note and filed report. Council questions included: obtain requested responses to questions presented to PAL, timeline, a full audit (5-years) of PAL, etc. Staff will return when the audit is complete with an update.	City Manager	TBD
2.	5/24/22	Council Meeting	Prepare a financial analysis for moving City Hall to a location within the eight blocks of the original Downtown.	Community Development	TBD
3.	5/10/22	Stadium Authority Meeting	Signage Lighting at Levi's Stadium – Direct staff to conduct an internal review of signage approach (repair or replacement) and return to the Board for authorization to procure a 3 rd party evaluation if needed	City Manager	July 5, 2022
4.	5/10/22	Stadium Authority Meeting	(CP 030) by Vice Mayor Jain to discuss whether SBL contacts be sold on extra field seats. Agendize discussion whether SBL Contract should be sold on extra field seats.	City Manager	June 21, 2022 to be agendized
5.	4/19/22	Council Meeting	Adoption of a Resolution of Intention for Parking Maintenance District No. 122 - Franklin Square. Staff to return to Council within 60 days detailing how to recover costs or other methods of enhancing revenue for the City.	DPW	June 2022
6.	4/5/22	Council Meeting	Written Petition (CP 030) submitted by Joseph Goschy to Discuss Appealing a Building Violation (CRN 2020-00310) at 220 Tyler Avenue. Refer Item to Future Agenda to Discuss Options	CAO/CCO	TBD
7.	4/5/22	Council Meeting	Written Petition (CP 030) submitted by Jared Peters regarding Responsibility of Sound Wall Adjacent to Pruneridge Avenue adjacent to Laurel Park East Neighborhood. Working with resident on development of potential cost-sharing/financial assistance solution. Resident is in the process of obtaining contractor quotes for the work.	DPW/CAO	TBD
8.	4/5/22	Council Meeting	Written Petition (CP 030) Submitted by Vice Mayor Jain requesting to item at a future Council meeting agenda to discuss how to change noticing policy to reach more people. Community Benefits Policy (10/13/20): Request to return to the Governance Committee with potential models of a Community Benefits Policy with feedback from various Community groups (i.e., CatalyzeSV) and best practices from other cities.	Community Development / City Attorney	Fall 2022
9.	4/5/22	Council Meeting	Staff to Invite all Members of Boards/Commissions/Committees/Task Forces to attend the continued 2022 Priority Setting Session when it is Rescheduled.	City Clerk	TBD
10.	3/22/22	Council Meeting	Patrick Henry Specific Plan: Return to Council with a Proposal for a Plan Amendment for a	Community Development	TBD



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			.3% Public Art Fee Grant the Authority on the Approval of the TMA to the City Council versus the City Manager, indicated in the draft Plan		
11.	1/25/22	Council Meeting	Postpone Action on Task Force on Diversity, Equity, and Inclusion's Letter regarding Elected Police Chief until after 2022 Priority Setting (Pending Completion of 2022 Priority Setting)	City Manager	TBD
12.	1/11/22	Council Meeting	Response was presented on May 10, 2022 on the action on Written Petition (Council Policy 030) submitted by Keith Stattenfield requesting to place an agenda item at a future Council meeting to discuss requirements from the CAO on approving an update to the CC&Rs of the Case del Rey HOA Bylaws	City Attorney	TBD
13.	1/11/22	Council Meeting	Update on Review and Monitoring of Transportation Demand Management (TDM) measures. Staff to Issue RFP to Support online reporting and tracking of TDM Measures and Present a Template to Complete the Forms	DPW	June 2022
14.	1/11/22	Council Meeting	Action on a Council Written Request (Council Policy 030) submitted by CM Jain requesting to place an agenda item at a future Council Meeting to discuss making the Youth Soccer Park parking lot available when there are no events at the Youth Soccer Park 1. Investigate ADA Improvements for parking 2. Investigate whether the City can engage a private operator to manage for parking 3. Investigate whether the 49ers can use their practice facility for parking 4. Determine the fair market value of VIP parking	Parks & Recreation/City Attorney	TBD
15.	12/14/21	Council Meeting	Action on Amendment No. 1 to the Agreement for the Performance of Services with Wilson, Ihrig & Associates for Noise Monitoring Services at Vantage CA2 Data Center and Owens Corning Facility and Related Budget Amendment: item continued to get more information on broadcasting, moving from the Northside to the stadium, and an implementation timeline	Community Development	May 10, 2022
16.	12/14/21	Council Meeting	Defer Loylton to future meeting to develop strategy for the sale of the property and staff to coordinate a visit to the property for interested Councilmembers. Staff visits with Councilmembers was completed. Deferred item from 5/24/22 to future date.	City Manager / Silicon Valley Power	TBD
17.	10/19/21	Council Meeting	Written Petition (CP 030) to consider the purchase of a lot at 1601 Civic Center Drive to be added to a future meeting agenda.	City Manager	TBD
18.	9/28/21	Council Meeting	Refer the following Written Petition submitted by Councilmember Jain to the City Attorney's Office for review, prior to being heard by the Governance Committee: 10 B. Request to Place an Agenda Item at a Future Meeting to Consider Hiring an Ethics	City Clerk/City Attorney	Deferred to Governance & Ethics Committee (2022)



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			Consultant for Upcoming Elections (City Clerk) requested that the City Attorney's Office provide an update to Council on findings.		
19.	8/17/21	Council Meeting (Priority Setting Check-in)	Staff to return at a future Council meeting with draft ordinance to adopt recommended procurement reforms	Finance	Summer 2022
20.	8/17/21	Council Meeting (Priority Setting Check-in)	Direct staff to bring back on a future agenda a presentation on Councilmember conflict of interest, including what staff currently does and what the Council is responsible for	City Manager/ City Attorney	TBD
21.	1/12/21	Council Meeting	Defer approval of the 1205 Coleman Gateway neighborhood park design to work with the developer within current project approvals to receive additional community input including the Old Quad on park design. The robust public input included additional outreach to the Old Quad neighborhood is complete and the Parks & Recreation Commission made a recommendation to Council on 5/17/22 for approval. The item will go to Council for consideration on June 21, 2022.	Parks & Recreation	June 21, 2022
22.	1/12/21	Council Meeting	Provide a Study Session on pros/cons lifecycle cost/benefits of artificial surfacing including turf. Staff will return to Council with an informational memo.	Parks & Recreation	Summer 2022
23.	9/24/19	Council Meeting	Staff to review the Ordinance and enforcement of illegal street food vendors. At the 9/25/20 Council meeting, Council asked staff to review enforcement of vendors outside of Levi's Stadium	Police	Summer 2022
24.	4/30/19	Council Meeting	Number of public transit riders for large stadium events	49ers Stadium Manager	TBD
25.	4/30/19	Council Meeting	Ask Stadium Manager for analysis to support their position that reducing the cost of parking would likely adversely impact public transit ridership, resulting in more cars on the roads	49ers Stadium Manager	TBD
26.	10/2/18	Council Meeting	Amend sign ordinance to prohibit signs on public property	Parks & Rec/ City Attorney	TBD
27.	3/13/18	Council Meeting	Develop a Stadium Authority Financial Reporting Policy in conjunction with the Stadium Authority Auditor and the external auditor	Finance	Summer 2022



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1.	1/25/22	Council Meeting	Refer Swim Club Facility Condition Discussion: CIP Facility Assessment of Infrastructure, site plan for new proposed site and design and construction costs.	Parks & Rec	2022 Priority Setting Session
2.	1/25/22	Council Meeting	Refer Senior Transportation Letter	Parks & Rec	2022 Priority Setting Session
3.	1/25/22	Council Meeting	Discuss the remedial condition of the International Swim Center facility (Public Presentation from the Santa Clara Swim Club	Parks & Rec	2022 Priority Setting Session
4.	1/25/22	Council Meeting	Consider current janitorial services contract renewal based on public comment experiences with vendor. Staff will initiate an RFP process for janitorial services in Q2 of 2022 and report to the Council for services commencing in 2023. The current contract has one more year option, allowing staff to engage in an RFP process and ensure workplace safety (during COVID) for our facilities.	DPW	2022 Priority Setting Session
5.	12/7/21	Council Meeting	Neighborhood Stadium Relations Committee: Action on 030 Submitted by Councilmember Jain requesting to future agenda item to consider a Neighborhood Stadium Relations Committee	City Manager	2022 Priority Setting Session
6.	11/16/21	Council Meeting	Transportation "Quiet Zone": City Council voted at Nov. 16, 2021 City Council to discuss the Transportation Quiet Zone at February Priority Setting Session and City staff will research any potential funding sources, such as the infrastructure bill or grant programs, before the meeting. Staff could not identify any grant opportunities for this work and also checked in with the City's Legislative Advocacy Consultant, Townsend Public Affairs, and they were not aware of any opportunities either. The estimated cost for the "Quiet Zone" study is \$300,000.	DPW	2022 Priority Setting Session
7.	11/16/21	Council Meeting	Adopt Vision Zero Policy: The City held a Study Session on a Potential Quiet Zone and Vision Zero Policy at the Nov. 16, 2021 City Council meeting. Council voted to move this item to be discussed at the 2022 Priority Setting Session and directed staff to return to the Council with a funding source. Council has not appropriated funds balance for this purpose.	DPW/Finance	2022 Priority Setting Session
8.	10/19/21	Council Meeting	Discussion of New City Hall into New Santa Clara Downtown Plan. The Downtown Community Task Force requested a scope and cost to analyze relocating City Hall downtown. See Council referral log item #3 update.	Community Development	2022 Priority Setting Session
9.	10/19/21	Council Meeting	Discussion of Proposal of a New City Film Commission	City Manager	2022 Priority Setting Session
10	10/19/21	Council Meeting	Discussion of Construction of Lawn Bowl Facility for consideration: The City currently	Parks & Rec/City Manager	2022 Priority Setting



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			has allocated \$175,000 for the repair and maintenance of the Lawn Bowl facility (clubhouse). There has been no subsequent action to re-allocate or redirect that amount to the design and construction of the new Lawn Bowls facility. Given the current balance in the 3001 General Capital Park Maintenance account, Council would need to reprioritize and reallocate up to \$175,000 for the required design and engineering of a new facility. There is no funding allocated for construction.		Session
11	10/19/21	Council Meeting	Discussion of Rainbow Crosswalk Painting: This item requires a Council Policy and Program, as well as an Art Approval Process (like the City Utility Art Box Program through the Cultural Commission). A majority of cities that implement art in crosswalks focus on privately funded installations with City permits. Based on limited research, staff estimates an average capital cost of approximately \$50,000 per new Art Crosswalk if funded by the City. Costs can vary based on artwork, complexity, the desired community process to choose the art and final crosswalk location.	DPW/City Manager	2022 Priority Setting Session
12	10/19/21	Council Meeting	Discussion of Installation of Rectangular Rapid Flashing Beacon Crosswalk at Kiely/Mauricia. The City has over 200 uncontrolled crosswalks. Staff has preliminarily ranked these for review based on traffic/speed to establish a priority ranking to perform additional studies. Staff is currently working on finalizing an agreement with a consultant to study and analyze approximately the first 30 on the list. The crosswalk at Kiely/Mauricia is on the initial list. The study and analysis will indicate if improvements such as flashing beacons, hawks or other improvements are needed. There is an unfunded project in the budget for additional work at uncontrolled crosswalks citywide estimated at about \$7M over 5 years. Staff seeking grant opportunities like OBAG for additional funding. Uncontrolled crosswalks were covered in the Safe Streets Unfunded Priorities that were presented to the public last year while ballot measures were being considered.	DPW/City Manager	2022 Priority Setting Session
13	9/7/21	Council Meeting	Agendize written petition submitted by David Donaldson to a future agenda to Consider Placing a Ballot Measure on the 2022 Ballot for Charter Amendments calling for the voters to consider Campaign Reform actions relative to donations from Santa Clara businesses and residents, City matching funds for donations, funding caps, and disclosures of funding raising activities. The component regarding Mayor and Council salaries will be removed. Directed staff to return with a comparison of what other cities do.	City Clerk/City Attorney	2022 Priority Setting Session



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14	8/17/21	Council Meeting	Implement pilot meeting management protocol for Council meetings recommended by the Mayor and revisit/assess at 2022 Priority Setting Session. City Attorney to return to Council with resolution outlining this process at future Priority Session to be rescheduled.	City Attorney	2022 Priority Setting Session
15	2/23/21	Council Meeting	Sanitary Sewer Laterals: Staff to return to Priority Setting Session with a presentation on a cost analysis on City's undertaking of responsibility of sewer laterals on and options for potential grant program and/or insurance policies	Water & Sewer	2022 Priority Setting Session
16	1/5/22	Joint City/VTA Study Session re: BART to Santa Clara	Funding a Brokaw undergrounding study (Estimated at \$500,000) to be considered at next Priority Setting Session	DPW	2022 Priority Setting Session



COMPLETED 2022
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	Date Assigned	Source	Referral Description	Assigned Department	Completed	Resolution
1.	1/5/22	Joint City/VTA Study Session re: BART to Santa Clara	<ol style="list-style-type: none"> 1. Set a meeting with VTA near the proposed Santa Clara BART Station location to provide details to the public regarding station design. VTA conducted a May 10, 2022 City Council Study Session on the Santa Clara Station's Architecture and Site Layout. 2. Funding a Brokaw undergrounding study for February 8, 2022 Priority Setting Session (not complete, referred to Priority Setting Session 2022) 	DPW	May 10, 2022	Study Session with VTA Complete
3.	12/14/21	Council Meeting	Action on Amendment No. 1 to the Agreement for the Performance of Services with Wilson, Ihrig & Associates for Noise Monitoring Services at Vantage CA2 Data Center and Owens Corning Facility and Related Budget Amendment: item continued to get more information on broadcasting, moving from the Northside to the stadium, and an implementation timeline	Community Development	May 10, 2022	
4.	6/15/21	Council Meeting	Request to provide date-based search capability on City website	IT/City Manager	May 2022	ITD continues to improve the search capability on City website. Dates have been added.
5.	9/28/21	Council Meeting	Approve staff recommendation for Item 6. Public Hearing: 2020-2021 Consolidated Annual Performance and Evaluation Report (CAPER) with changes to increase grant funding to \$30,000 for 7 agencies and fund the remaining 4 from the City's General Fund.	Community Development/ Housing		
6.	12/7/21	Council Meeting	Written Petition (030) to be added to Future Agenda: 10A: Action on a Written Petition (Council Policy 030) Submitted by Jared Peters Requesting to Place an Agenda Item at a Future Council Meeting to Consider making a Policy Decision Regarding the City Assuming Responsibility of an Unstable and Dangerous Sound Wall in the Laurel Park East Neighborhood	DPW	4/5/22	Reported at Council Meeting; Follow-Up assigned to staff



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7.	9/7/21	Council Meeting	Shorten term of amendment to the agreement for the performance of services with Wilson, Ihrig & Associates for Noise Monitoring Services at Levi's Stadium from 18 months to 6 months and directed staff to return with a proposal for owning versus leasing equipment and the cost benefit for monitoring the noise data and quality of reporting.	CDD	3/8/22	Approved by Council at 3/8/22 Council Meeting
8.	12/14/21	Council Meeting	Defer Loyaltan to future meeting to develop strategy for the sale of the property; staff to coordinate a visit to the property for interested Councilmembers	CMO/SVP	3/8/22	Approved by Council at 3/8/22 Council Meeting
9.	11/16/21	Council Meeting	Consider Resolution to support the bid to FIFA for the 2026 World Cup and related events.	CMO/CAO	2/22/22	Approved by Council at 2/22/22 Council Meeting
10.	10/26/21	Council Meeting	Item 4: Presentation on Business Tax Ballot Measure and Other Potential Revenue Measures for November 2022 Ballot: Explore a business tax that strikes a balance with the value of a business-friendly city (key priority) and progressive tax with input and advice of a consultant.	CMO/Finance	2/8/22	Approved by Council at 2/8/22 Priority Setting Session
11.	10/19/21	Council Meeting	Discussion of Future Ballot Measure Discussion in 2022 for Infrastructure Bond or Tax to 2022 Priority Setting Session	CDD/City Attorney/Finance	2/5/22	Presented at 2022 Priority Setting Session Part 1; Outreach in Process
12.	8/24/21	Council Meeting (Study Session)	Directed staff to: Engage with HomeBase to design City Plan Framework and start prep for workgroup discussions , Fast-track Task Force/Housing Commission development and implementation , Fast-track HomeKey progress where possible, especially in entitlements processing and explore short-term basic services, including bathrooms, showers, laundry, cell phone charging and others	CDD/City Clerk/ City Attorney/ Police	1/25/22	Approved by Council at 1/25/22 Council Meeting
13.	5/4/21	Council Meeting	Parking Maintenance District No. 122 – Engage with property owners to discuss options for increasing their share of the annual O&M costs and potential for dissolving the district	Public Works	1/25/22	Reported at Council Meeting



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14.	8/17/21	Council Meeting (Priority Setting Check-In)	Directed staff to return to Council at a future date with changes to the eligibility for serving on City Commissions that expands the eligibility requirement from Santa Clara electorate to Santa Clara resident – deferred to December	City Attorney	1/11/22	Approved by Council at 1/11/22 Council Meeting
15.	8/17/21	Council Meeting (Priority Setting Check-in)	Direct staff to explore a consultant for a TDM Study (scope, cost, ongoing cost) and talk to other cities and gather anything that may be able to be shared	CDD	1/11/22	Reported at Council Meeting
16.	11/9/21	Council Meeting	Project Homekey: Look for alternate site in Santa Clara better suited for this use	CDD	11/9/21	Update to Council emailed to Council on 3/10/22