



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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12/07/2023

6:00 PM

Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### **REVISED AGENDA - additional attachments have been added to RTC 23-1252**

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Vargas-Smith** called the meeting to order at 6:02 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby,  
Commissioner Patricia Leung, Vice Chair Kathleen Romano,  
Commissioner Ed Stocks, and Chair Ana Vargas-Smith

**Absent** 1 - Commissioner Yvonne Inciarte

**A motion was made by Commissioner Stocks, seconded by  
Commissioner Leung, to excuse Commissioner Inciarte.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung,  
Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**CONSENT CALENDAR**

**A motion was made by Commissioner Leung, seconded by Vice  
Chair Romano, to approve the Consent Calendar with a note to  
update the minutes to reflect the correct Chair and  
Commissioner titles in several places.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung,  
Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**1.A** [23-1323](#) Historical and Landmarks Commission Minutes of October 5, 2023

**PUBLIC PRESENTATIONS****GENERAL BUSINESS**

2. [23-1347](#) Consideration of a Significant Property Alteration Permit for a 1,207 Square Foot Addition to a Historic Residence and a Variance to Eliminate the Requirement for a Two-Car Garage at 1277 Jackson Street

Public Speakers:

**Brandon Spencer**

**A motion was made by Commissioner Stocks, seconded by Vice Chair Romano, to recommend approval of the Significant Property Alteration Permit to the Planning Commission with the following updates:**

- **Correct the plans to address the discrepancy between the 8' vs. 9, basement ceiling height, while not modifying the basement windows (do not change their height)**
- **Modify the proposed kitchen window to a single pane awning style**
- **For all new windows, try to match the existing wood windows to the extent feasible**

**A motion was made by Commissioner Celso, seconded by Vice Chair Romano, to recommend approval of the Variance to the Planning Commission.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

3. [23-1348](#) Consideration of a Significant Property Alteration Permit for a 556 Square-Foot Addition to the Basement and a 590 square foot First Floor Addition to a Mills Act Residence and a Variance for the Construction of a New Nonconforming Garage at 324 Madison Street

Public Speakers:

**Tommy Tran**

**Rob Mayer**

**A motion was made by Commissioner Leung, seconded by Commissioner Kirby, to recommend approval of the Significant Property Alteration Permit to the Planning Commission with the following recommendations:**

- **Retain the existing chimney**
- **Differentiate the stucco on the new addition**

**A motion was made by Commissioner Leung, seconded by Commissioner Stocks, to recommend approval of the Variance to the Planning Commission.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

- 4. [23-1252](#) Consideration of an Environmental Impact Report for the Demolition of a Potentially Significant Structure to Construct a Residential Development with 22 Detached Single-Family Dwellings at 1957 Pruneridge Avenue

Public Speakers:

**Cory Kusich**

**Richard**

**A motion was made by Commissioner Celso, seconded by Commissioner Stocks, to recommend certification of the EIR to the Planning Commission and City Council with the following recommendations:**

- **Developer to create a memorial to the church (using the Architect William Mays' name) utilizing materials from the church in the memorial if the church is not relocated**
- **Return to the HLC to present the memorial design**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Commissioner Stocks, and Chair Vargas-Smith

**Nay:** 1 - Vice Chair Romano

**Excused:** 1 - Commissioner Inciarte

- 5. [23-1324](#) Action on HLC Board and Committee Assignments

The Board and Committee assignments were updated as follows:

<b>Board/Committee</b>	<b>Lead/Alternate</b>
Santa Clara Arts and Historic Consortium:	<b>Vargas-Smith / Romano</b>
Historic Preservation Society of Santa Clara:	<b>Vargas-Smith / Leung</b>
Old Quad Residents Association:	<b>Leung</b>
Development Review Hearing:	<b>Romano / Vargas-Smith</b>
BART/ High Speed Rail/ VTA BRT Committee:	<b>Vargas-Smith / Leung</b>
El Camino Real Specific Plan Community Advisory Committee:	<b>Leung</b>
Downtown Precise Plan:	<b>Vargas-Smith / Stocks</b>
Santa Clara Station Area Task Force:	<b>Leung / Stocks</b>

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

- 2. Training and Travel Request
- 3. Streetlight Banners for Historic Preservation Month

**Staff Liaison Rebecca Bustos** gave a verbal report of the price quotes for the banner design, fabrication, and installation/removal.

**A motion was made by Commissioner Leung, seconded by Vice Chair Romano, to establish a Banner Subcommittee with Chair Vargas-Smith, Vice Chair Romano, and Commissioner Kirby.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 minutes

- 2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Vacant
Zoning Ordinance Update	Romano / Vacant
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas

**ADJOURNMENT**

The meeting was adjourned at 9:44 p.m.

**A motion was made by Commissioner Leung, seconded by Vice Chair Romano to adjourn the meeting.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, and Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

The next regular scheduled meeting is Thursday, January 4, 2024

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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