



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

03/07/2024

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Vargas-Smith** called the meeting to order at 6:07 p.m.

**Present** 7 - Commissioner Michael Celso , Commissioner Amy Kirby, Commissioner Patricia Leung, Vice Chair Kathleen Romano, Commissioner Ed Stocks, Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

### **CONSENT CALENDAR**

**1.A**     [24-243](#)     Historical and Landmarks Commission Minutes of February 1, 2024

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of February 1, 2024.

**A motion was made by Commissioner Stocks, seconded by Commissioner Leung to approve Staff Recommendation.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

**1.B**     [24-124](#)     Action on Draft Certified Local Government (CLG) 2022-2023 Annual Report

**Recommendation:** Recommend that the Commission review and take action to approve the Draft Certified Local Government (CLG) 2022-2023 Annual Report.

**A motion was made by Commissioner Stocks, seconded by Commissioner Leung to approve Staff Recommendation.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

### **PUBLIC PRESENTATIONS**

**Public Speaker**

Mark Hoag, 763 Park Court

- Mr. Hoag requested an agenda item for April HLC to consider making Park Court and University Square a historic neighborhood

### **GENERAL BUSINESS**

2. [24-185](#) PUBLIC HEARING: Consideration of a Historical Preservation Agreement (Mills Act Contract) for 1059 Madison Street

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1059 Madison Street.

**A motion was made by Commissioner Leung seconded by Commissioner Inciarte to continue this item to April 4, 2024.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

3. [24-173](#) PUBLIC HEARING: Consideration of a Proposed 785 Square-Foot First Floor Addition, 704 Square-Foot Second Floor Addition, and a 451 Square-Foot Detached Garage at 745 Harrison Street That is Located Within 200 Feet of a Historic Resource

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the proposed project located at 745 Harrison Street will not destroy or have a significant adverse effect on the integrity of the abutting HRI listed properties at 755 Harrison Street and 744 Lewis Street; that the alterations and addition are compatible with the existing structure and surrounding neighborhood, and recommend approval to the Development Review Hearing Officer.

**Public Speaker:**  
Mike Hennessy

**A motion was made by Commissioner Romano, seconded by Commissioner Leung to approve this item with two recommendations:**

- **No Queen Anne trim added to addition**
- **Differentiate the width of the siding on the addition**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

**STAFF REPORT**

Berryessa Adobe Maintenance

**TRAINING AND TRAVEL REQUESTS**

- 1. [24-249](#) PUBLIC HEARING: California Preservation Foundation (CPF) 2024 Annual Conference

**Recommendation:** There is no staff recommendation.

Expenditure of funds not to exceed \$4000 for Commissioners Leung, Inciarte, Vargas-Smith, Kirby (maybe), and Celso (maybe) to attend the conference.

**A motion was made by Commissioner Leung, seconded by Commissioner Celso to approve this item.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

**COMMISSIONERS REPORT**

- [24-304](#) HLC Banner Project Samples-Action items

Subcommittee Reporting - 20 minutes

Banner subcommittee provided presentation on potential streetlight banner designs for Preservation Month.

**Commission voted to expend funds up to \$2300 for the project.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Commissioner Leung, Vice Chair Romano, Commissioner Stocks, Chair Vargas-Smith, and Commissioner Inciarte

Board/Committee	Lead/Alternate
Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

Commissioners reported on assignments.

**Announcements**

**Chair Vargas-Smith** announced that former HLC Commissioner Spike Standifer passed away. Several Commissioners made statements in memoriam recognizing his contributions to the city.

**ADJOURNMENT**

The meeting was adjourned at 8:57 p.m.

**A motion was made by Commissioner Leung, seconded by Commissioner Inciarte to adjourn the meeting.**

The next regular scheduled meeting is Thursday, April 4, 2024 at 6 p.m.

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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