

## FY 2021/22 Budget Amendments

### General Fund (001)

| Department/Item   | Source of Funds | Use of Funds | Explanation  |
|---|-----------------|--------------|--|
| Other Agencies Revenue (USAR Training Reimbursements) / Fire Department       | 16,012          | 16,012       | Recognizes Urban Search and Rescue (USAR) training exercise reimbursements for the FY 2021/22 Field Data Collections Workshop, Medical Cache Training, Trench Rescue Training, HazMat Instructor Lead Training, Enhanced Operations in the Contaminated Environment (EOCE) Training, FEMA Medical Team Training, and ArcGIS Survey 123 Train-The-Trainer Trainings and allocates the funds to the Fire Department ( <b>five affirmative Council votes required to appropriate additional revenue</b> ).  |
| Fire Department - Other Agencies Revenue (Wildland Deployment Reimbursements) | 342,375         |              | Recognizes wildland deployment reimbursements for the FY 2021/22 KNP Complex incident, the FY 2020/21 Olive View, Kern Adventist Health Surge deployments, Fawn incidents, and the FY 2020/21 North Complex USAR Support incident. Of this amount, \$238,065 is recommended to be allocated to the Fire Department and \$104,310 is recommended to be transferred to the Vehicle Replacement Fund to fund a portion of the cost to replace a fire engine ( <b>five affirmative Council votes required to appropriate additional revenue</b> ). |
| Fire Department   |                 | 238,065      | Increases the Fire Department budget by \$238,065 to allocate a portion of the \$342,375 in wildland deployment reimbursements to cover Fire Department costs ( <b>five affirmative Council votes required to appropriate additional revenue</b> ).  |
| Transfer to the Vehicle Replacement Fund                                      |                 | 104,310      | Increases the transfer to the Vehicle Replacement Fund by \$104,310 to cover the full replacement costs of a fire engine. An amount of \$710,000 was transferred to the Vehicle Replacement Fund in the FY 2021/22 January MFR, but the actual engine cost exceeded the initial estimate by \$104,310. This additional amount will be funded from the wildland deployment reimbursements to cover the fire engine replacement total cost of \$814,310 ( <b>five affirmative Council votes required to appropriate additional revenue</b> ).    |

**FY 2021/22 Budget Amendments**

**General Fund (001) (Cont'd.)**

| Department/Item   | Source of Funds | Use of Funds   | Explanation  |
|---|-----------------|----------------|--|
| Cemetery Operations - Advance from the General Fund Write-Off | -               | -              | <p>The purpose of the Advances from the General Fund is to subsidize the Cemetery operations, which has been operating at a deficit. The advance bears no interest and will be repaid when funds become available. However, the potential repayment of the advance is unlikely in the City's ten-year General Fund forecast due to the limited revenue sources from the Cemetery Fund. The Cemetery Fund has an accumulated outstanding Advance from the General Fund in the amount of \$7,961,149. This action writes off this advance in the amount of \$7,961,149 that will not be repaid to the General Fund. There are no budget actions reflected as the repayment of this advance to the General Fund was not assumed in the FY 2021/22 budget.</p> <p>Additionally, the City will change the funding source for the Cemetery Fund going forward and consider the transfer from the General Fund as a subsidy rather than a loan to the Cemetery Fund. The annual transfer from the General Fund will be used to cover operational costs of the Cemetery Fund since there are insufficient funding sources to cover the normal operational costs.</p> |
|   | <b>358,387</b>  | <b>358,387</b> |  |

**FY 2021/22 Budget Amendments**

| Cemetery Fund (093)   |                 |              |  |
|---|-----------------|--------------|--|
| Department/Item   | Source of Funds | Use of Funds | Explanation  |
| Cemetery Operations - Advance from the General Fund Write-Off | -               | -            | <p>The purpose of the Advances from the General Fund is to subsidize the Cemetery operations, which has been operating at a deficit. The advance bears no interest and will be repaid when funds become available. However, the potential repayment of the advance is unlikely in the City's ten-year General Fund forecast due to the limited revenue sources from the Cemetery Fund. The Cemetery Fund has an accumulated outstanding Advance from the General Fund in the amount of \$7,961,149. This action writes off this advance in the amount of \$7,961,149 that will not be repaid to the General Fund. There are no budget actions reflected as the repayment of this advance to the General Fund was not assumed in the FY 2021/22 budget.</p> <p>Additionally, the City will change the funding source for the Cemetery Fund going forward and consider the transfer from the General Fund as a subsidy rather than a loan to the Cemetery Fund. The annual transfer from the General Fund will be used to cover operational costs of the Cemetery Fund since there are insufficient funding sources to cover the normal operational costs.</p> |
|   | -               | -            |  |

## FY 2021/22 Budget Amendments

### Convention Center Capital Fund (865)

| Department/Item  | Source of Funds | Use of Funds | Explanation  |
|--|-----------------|--------------|--|
| Transfer From the General Government Capital Fund / Santa Clara Convention Center Condition Assessment Repairs | 64,600          | 64,600       | Establishes a transfer from the General Government Capital Fund and increases the Santa Clara Convention Center Condition Assessment Repairs project to centralize all funding for capital improvements for the Convention Center <b>(five affirmative Council votes required to appropriate additional revenue)</b> . |
|  | 64,600          | 64,600       |  |

### Electric Utility Capital Fund (591)

| Department/Item                   | Source of Funds | Use of Funds | Explanation  |
|-----------------------------------|-----------------|--------------|--|
| System Capacity Expansion Project |                 | 5,500,000    | Increases the System Capacity Expansion Project in the amount of \$5.5 million for overall System Expansion Plan Program Management and technical support as discussed in the recent amendment to an agreement with AECOM in RTC 22-555, approved by Council on May 10, 2022. When the agreement associated with this budget action was submitted to Council, staff identified sufficient funding was available in the unique capital project budgets. After further review, staff has identified that a significant portion of this project is general work to provide benefits to SVP's capital program as a whole. Therefore, staff recommends a budget adjustment in the System Capacity Expansion Plan for these broader services to be captured separately <b>(five affirmative Council votes required for the use of unused balances)</b> . |
| Unrestricted Ending Fund Balance  |                 | (5,500,000)  | Decreases the Unrestricted Ending Fund Balance to offset the action above <b>(five affirmative Council votes required for the use of unused balances)</b> .  |
|                                   | -               | -            |  |

**FY 2021/22 Budget Amendments**

**General Government Capital Fund (539)**

| Department/Item                                | Source of Funds | Use of Funds | Explanation   |
|--|-----------------|--------------|---|
| Transfer to the Convention Center Capital Fund |                 | 64,600       | Establishes a transfer to the Santa Clara Convention Center Condition Assessment Repairs project in the Convention Center Capital Fund. This action will centralize all funding for the Convention Center into one project <b>(majority affirmative Council votes required)</b> .         |
| Convention Center Repairs and Upgrades         |                 | (64,600)     | Decreases the remaining budget in the Convention Center Repairs and Upgrades project and reallocates the funding to the centralized Santa Clara Convention Center Assessment Repairs project in the Convention Center Capital Fund <b>(majority affirmative Council votes required)</b> . |
|  | -               | -            |   |

## FY 2021/22 Budget Amendments

### Housing Authority Fund (164)

| Department/Item  | Source of Funds    | Use of Funds       | Explanation  |
|--|--------------------|--------------------|--|
| Developer Contributions  | (5,200,000)        |                    | On September 1, 2020, the City Council approved budget amendments in Report to Council 20-751, which increased the developer contributions estimate to \$5.2 million, increased the City loan appropriation for the 2330 Monroe Street Housing Project to \$6.7 million, and decreased the ending fund balance by \$1.5 million in the Housing Authority Fund. A portion of this capital loan was already budgeted in the Housing Successor Agency Fund. This action decreases the developer contribution estimate by \$5.2 million and additional actions are recommended in this report to shift this revenue estimate to the Housing Successor Agency Fund in order to centralize all funding for the 2330 Monroe Housing Project ( <b>majority affirmative Council votes required</b> ).                         |
| City Loan for Affordable Housing Project at 2330 Monroe Street |                    | (6,700,000)        | On September 1, 2020, the City Council approved budget amendments in Report to Council 20-751, which increased the developer contributions estimate to \$5.2 million, increased the City loan appropriation for the 2330 Monroe Street Housing Project to \$6.7 million, and decreased the ending fund balance by \$1.5 million in the Housing Authority Fund. A portion of this capital loan was already budgeted in the Housing Successor Agency Fund. This action decreases the City loan appropriation for this housing project by \$6.7 million and additional actions are recommended in this report to shift this City loan appropriation to the Housing Successor Agency Fund in order to centralize all funding for the 2330 Monroe Housing Project ( <b>majority affirmative Council votes required</b> ). |
| Ending Fund Balance  |                    | 1,500,000          | Increases the ending fund balance to offset the actions recommended above ( <b>majority affirmative Council votes required</b> ).  |
|  | <u>(5,200,000)</u> | <u>(5,200,000)</u> |  |

**FY 2021/22 Budget Amendments**

**Housing Successor Agency Fund (169)**

| Department/Item  | Source of Funds  | Use of Funds     | Explanation  |
|--|------------------|------------------|--|
| Developer Contributions  | 5,200,000        |                  | On September 1, 2020, the City Council approved budget amendments in Report to Council 20-751, which increased the developer contributions estimate to \$5.2 million, increased the City loan appropriation for the 2330 Monroe Street Housing Project to \$6.7 million, and decreased the ending fund balance by \$1.5 million in the Housing Authority Fund. A portion of this capital loan was already budgeted in the Housing Successor Agency Fund. This action increases the developer contribution estimate by \$5.2 million to shift this revenue estimate from the Housing Authority Fund in order to centralize all funding for the 2330 Monroe Housing Project <b>(five affirmative Council votes required to appropriate additional revenue)</b> . |
| City Loan for Affordable Housing Project at 2330 Monroe Street |                  | 6,700,000        | On September 1, 2020, the City Council approved budget amendments in Report to Council 20-751, which increased the developer contributions estimate to \$5.2 million, increased the City loan appropriation for the 2330 Monroe Street Housing Project to \$6.7 million, and decreased the ending fund balance by \$1.5 million in the Housing Authority Fund. A portion of this capital loan was already budgeted in the Housing Successor Agency Fund. This action increases the City loan appropriation for this housing project by \$6.7 million in order to centralize all funding for the 2330 Monroe Housing Project <b>(five affirmative Council votes required to appropriate additional revenue and for the use of unused balances)</b> .            |
| Ending Fund Balance  |                  | (1,500,000)      | Decreases the ending fund balance to offset the actions recommended above <b>(five affirmative Council votes required for the use of unused balances)</b> .  |
|  | <b>5,200,000</b> | <b>5,200,000</b> |  |

## FY 2021/22 Budget Amendments

### Solid Waste Capital Fund (596)

| Department/Item  | Source of Funds | Use of Funds | Explanation   |
|--|-----------------|--------------|---|
| Other Revenue (Developer Contributions) / Sanitary Landfill Development - Post Closure Project | 72,000          | 72,000       | Increases the Other Revenue estimate and the Sanitary Landfill Development - Post Closure Project by \$72,000 for anticipated Developer Contributions from Related for additional post closure costs. Per the Development Agreement, Related is to reimburse the City for all operating and maintenance costs above the baseline costs established in 2020 <b>(five affirmative Council votes required to appropriate additional revenue)</b> . |
|  | 72,000          | 72,000       |   |

### Streets and Highways Capital Fund (533)

| Department/Item  | Source of Funds | Use of Funds | Explanation  |
|--|-----------------|--------------|--|
| Other Agencies Revenue   | 11,123          |              | Increases the Other Agencies Revenue estimate by \$11,123 to recognize funding from the FY 2021/22 Transportation Fund for Clean Air (TFCA) grant administered by Santa Clara Valley Transportation Authority (VTA). This funding will help partially fund the Mission College Blvd Class IV Bike Lanes Project <b>(five affirmative Council votes required to appropriate additional revenue)</b> .   |
| Pedestrian and Bicycle Enhancement Project                     |                 | (53,877)     | Decreases the Pedestrian and Bicycle Enhancement Project to supplement funding for the Mission College Blvd Class IV Bike Lanes project <b>(majority affirmative Council votes required)</b> .   |
| Mission College Blvd Class IV Bike Lanes Project (New Project) |                 | 65,000       | Establishes the Mission College Blvd Class IV Bike Lanes Project in the amount of \$65,000. The project will install plastic bollards to create a protected (Class IV) bikeway on Mission College Blvd between Marriott driveway and Wyatt Drive. This project implements a top priority within the adopted Bicycle Plan Update 2018 and was recommended by the BPAC at the January 24, 2022 meeting. The project is partially funded by a Transportation Fund For Clean Air (TFCA) grant awarded to the City as part of the FY2021/22 funding cycle. This grant is intended to reduce greenhouse gas emissions <b>(five affirmative Council votes required to appropriate additional revenue)</b> . |
|  | 11,123          | 11,123       |  |



## FY 2021/22 Budget Amendments

### Vehicle Replacement Fund (050)

| Department/Item                                    | Source of Funds | Use of Funds   | Explanation   |
|--|-----------------|----------------|---|
| Transfer in from the General Fund / Capital Outlay | 104,310         | 104,310        | Recognizes a transfer from the General Fund in the amount of \$104,310 and increases the Capital Outlay budget by the same amount to cover the full replacement costs of a fire engine. An amount of \$710,000 was transferred to the Vehicle Replacement Fund in the FY 2021/22 January MFR, but the actual engine cost exceeded the initial estimate by \$104,310. This additional amount will be funded from the wildland deployment reimbursements to cover the fire engine replacement total cost of \$814,310. The new engine will replace a reserve fire engine that was not previously part of the replacement schedule. The replacement amortization for this engine has been incorporated into the FY 22/23 Proposed Operating Budget ( <b>five affirmative Council votes required to appropriate additional revenue</b> ). |
|  | <b>104,310</b>  | <b>104,310</b> |   |