



# City of Santa Clara

## Meeting Minutes

### Governance and Ethics Committee

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04/25/2019

3:00 PM

City Hall - Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Present** 3 - Member Teresa O'Neill, Member Debi Davis, and Lisa M. Gillmor

#### CONSENT CALENDAR

1. [19-198](#) Governance Committee Minutes of April 23, 2018

**Recommendation:** Approve the Governance Committee minutes of April 23, 2018

**A motion was made by Councilmember Davis, seconded by Chair O'Neill, and unanimously carried that the Committee approve the staff recommendation.**

**Aye:** 3 - Member O'Neill, Member Davis, and Gillmor

#### PUBLIC PRESENTATIONS

None.

#### GENERAL BUSINESS

2. [19-199](#) Overview of Mission, Goals, and Discussion of Workplan Items

**A motion was made by Mayor Gillmor, seconded by Councilmember Davis, and unanimously carried that the Committee adopt the Governance and Ethics Committee Workplan.**

**Aye:** 3 - Member O'Neill, Member Davis, and Gillmor

3. [19-190](#) Action on How to Present the City Council (e.g., sequence of listing Councilmembers and by Council District) in City Facilities and on Documents

**Recommendation:** Staff makes no recommendation on the presentation of the City Council in City Facilities and on Documents.

**A motion was made by Councilmember Davis, seconded by Mayor Gillmor, and unanimously carried that the Committee recommend that the City Council adopt the following selections on the presentation of the City Council in City facilities and on documents: Letterhead - Option 3 (Council District Order); Signature Block – Option 3 (Mayor, Vice Mayor, and Seniority Order); Council Portraits – Option 5 (Mayor, Vice Mayor, and Seniority Order); and City Website – Option 3 (Mayor, Vice Mayor, and Seniority Order).**

**Aye:** 3 - Member O'Neill, Member Davis, and Gillmor

4. [19-510](#) Review Status of Council Policy Manual Policies

**This item was an informational report only, and no action was taken by the Committee.**

5. [19-511](#) Discussion of Dark Money Ordinance

**A motion was made by Mayor Gillmor, seconded by Councilmember Davis, and unanimously carried that the Committee refer the City Clerk to work and coordinate with City Attorney's Office on next steps for enforcing Dark Money Ordinance and Lobbyist Ordinance.**

**Aye:** 3 - Member O'Neill, Member Davis, and Gillmor

#### **STAFF REPORT**

None.

#### **COMMITTEE MEMBERS REPORT**

None.

#### **GOOD OF THE ORDER**

None.

#### **ADJOURNMENT**

The Governance and Ethics Committee meeting is adjourned to May 16, 2019, at 3:00 p.m.\*

\*The Governance and Ethics Committee of May 16, 2019 was rescheduled to July 15, 2019.