



**FORTY NINERS STADIUM MANAGEMENT COMPANY**

Date: June 28, 2022

To: Jim Mercurio  
Executive Vice President & General Manager

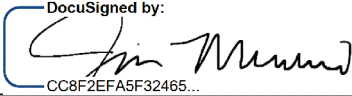
From: Jenti Vandertuig  
Procurement Director

Subject: Recommendation for Award for Miscellaneous Acquisitions

The Forty Niners Stadium Management Company LLC (Stadium Manager) recommends approval of the following acquisitions for Levi's Stadium (Stadium). An explanation and supporting documentation for each request has been provided with the recommendation.

1. City of Santa Clara Flags for Stadium Manager - \$1,279.92
2. Guard Booth for Security Department - \$25,774.64

Submitted By:  Date: 6/28/2022  
Jenti Vandertuig, Procurement Director

Approved By:  Date: 6/28/2022  
Jim Mercurio, Executive Vice President & General Manager

## **1. City of Santa Clara Flags**

Stadium Manager has a need to procure City of Santa Clara flags for the Stadium. Stadium Manager contacted multiple vendors and received informal pricing for three flags including shipping as follows:

1. Pacific Coast Flag - \$827.05 inclusive of shipping and sales tax
2. New England Flag and Banner - \$1,293.13 inclusive of sales tax

Stadium Manager contacted Pacific Coast Flag and requested pricing for 5 flags and received a \$15 discount for each flag from \$245 to \$230. The cost of five 8x12' City of Santa Clara nylon flags including shipping and sales tax is \$1,279.92. Therefore, approval is sought to issue a Purchase Order to Pacific Coast Flag in the amount of \$1,279.92.

The cost for this purchase is covered in the FY22/23 SCSA Budget, Engineering Department, as a shared expense.

## **2. Guard Booth for Security**

As part of the FY 22/23 SCSA Capital Expenditures budget, Stadium Manager requested and received approval to procure and install a new pre-manufactured security guard booth at Gate C – employee and guest entrance at the Stadium. The new booth will provide cover, power, lighting, and storage for Security staff at the entry gate. The booth will include a canopy for the Security walkthrough magnetometer and search table. It will be used on both event and non-event days. The security checkpoint is necessary to screen all people entering the Stadium grounds. This booth provides necessary operational support to our Security staff performing critical screening operations required by the Department of Homeland Security Safety Act requirements.

Stadium Manager issued a Request for Quotation (RFQ) FY22-0002 for a guard booth on June 20, 2022 and reached out to multiple vendors for quotations. The RFQ closed on June 23, 2022 and three responses were received as follows:

1. Guardian Booth LLC - \$23,619.37
2. Porta-King Building Systems - \$60,164.86
3. Portafab – No pricing. Received an email with a link to their website.

The RFQ required the guard booth to be fully assembled and prewired and delivered to the Stadium loading dock by September 2, 2022. Guardian Booth LLC was able to meet the specifications and delivery requirements and was deemed the low offeror at \$23,619.37. The cost of the guard booth inclusive of all applicable sales tax is \$25,774.64.

Therefore, approval is sought to issue a Purchase Order to Guardian Booth LLC in the amount of \$25,774.64 inclusive of shipping/delivery and all applicable sales tax.

The cost for this purchase is covered in the FY22/23 SCSA Capital Expenditure Budget, referenced Security 24/7 Gate C Employee Entrance Booth. The approved budget is \$26,250.