



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

02/21/2023

7:00 PM

Hybrid Meeting
 City Manager's Conf. Room
 City Hall - East Wing
 1500 Warburton Avenue
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Cox called the meeting to order at 7:03 PM.

Present 7 - Vice Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Burt Field, Commissioner Eversley Forte, Chair Kelly Cox, Commissioner Sajid Hai, and Commissioner Brittany Ricketts

CONSENT CALENDAR

1.A [23-160](#) Action on the Parks & Recreation Commission Minutes of the January 17, 2023 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the January 17, 2023 Meeting.

Commissioner Caldwell made a motion, seconded by Commissioner Hai to approve the Parks & Recreation Commission Minutes of the January 17, 2023 Meeting.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

- 1.B [23-151](#) Review Integrated Goose Management Plan for Central Park

Recommendation: Note and file.

Commissioner Chu made a motion, seconded by Commissioner Forte to note and file the Review of the Integrated Goose Management for Central Park.

- 1.C [23-259](#) Action to Recommend Acceptance of a Financial Donation to the City for the Purchase, Installation, and Maintenance of a Park Bench in Bracher Park in the name of Myles Anthony Smith

Recommendation: Action to recommend acceptance of a designated monetary donation for the purchase, installation, and limited periodic maintenance of a park bench for Bracher Park in the name of Myles Anthony Smith.

Anthony Smith, father of Myles Anthony Smith spoke to the Commission about Myles, his character, the impact he has had and the significance of the park bench donation in Bracher Park on Myles' behalf.

Commissioner Chu made a motion, seconded by Commissioner Caldwell to recommend acceptance of a designated monetary donation for the purchase, installation, and limited periodic maintenance of a park bench for Bracher Park in the name of Myles Anthony Smith.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [23-184](#) Initiate the Formal Community Input Process on the Proposed Schematic Design of a New Public Neighborhood Park at 3005 Democracy Way (Kylli)

Recommendation: Initiate community outreach and provide input on the initial Schematic Design for a new Neighborhood Park to be located at 3005 Democracy Way.

Commissioner Chu made a motion, seconded by Commissioner Hai to formally open the public input process on the initial Schematic Design for the Neighborhood Park to be located at 3005 Democracy Way.

3. [23-70](#) Consider a Financial Grant in the Amount of \$6,000 from the Wade Brummal Youth Sports Grant Program for the Santa Clara Lions Football & Cheer Club 2022

Recommendation: Approve a Wade Brummal Youth Sports Program Grant in the combined amount of \$6,000 for the Santa Clara Lions Youth Football & Cheer Program for 2021 and 2022.

Commissioner Chu made a motion, seconded by Commissioner Forte to approve a Wade Brummal Youth Sports Program Grant in the combined amount of \$6,000 for the Santa Clara Lions Youth Football & Cheer Program for 2021 and 2022.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

4. [23-235](#) Consider a Financial Grant in the Amount of \$1,500 from the Wade Brummal Youth Sports Grant Program for Wilcox High School Athletics Baseball Tournaments for Sports Equipment

Recommendation: Approve a Wade Brummal Youth Sports Program Grant in the amount of \$1,500 for Sports Equipment for Wilcox High School Athletics Baseball Tournaments.

Commissioner Forte made a motion, seconded by Commissioner Hai to approve a Wade Brummal Youth Sports Program Grant in the amount of \$1,500 for Sports Equipment for Wilcox High School Athletics Baseball Tournaments, with the amendment that the Commission will be discussing updating the criteria for the Grant at a future meeting.

Aye: 5 - Vice Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

Nay: 2 - Commissioner Field , and Chair Cox

5. [23-190](#) Parks & Recreation Commission Work Plan Goals for FY2022/23

Recommendation: Report on activities and efforts in support of the Commission's Work Plan Goals for FY 2022/23.

Work Plan Goals:

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;

Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Cox.

Status as of 02/21/2023: The subcommittee will develop a series of questions for staff that will assist in determining next steps in developing a set of recommended priorities.

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

Subcommittee: Commissioner Chu and Commissioner Hai.

Status as of 02/21/2023: B1. The subcommittee met and discussed QR code usage. The QR code would be project specific and provide links for community input needed for existing park rehabilitation projects, and future parks. The subcommittee is also exploring ways to share park project surveys using QR codes for added input, while also having commissioners act as ambassadors to encourage additional community involvement. The subcommittee plans to meet with Deputy Director Seale to develop the practical usage of QR codes that would link to the Parks Project webpage.

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) participate in Citywide Special events; and

Status as of 02/21/2023: The subcommittee consists of Chair Cox, Commissioner Field and Commissioner Forte. The subcommittee will arrange a staff meeting through Manager Castro for background and status information to begin planning for the Festival.

D: 1) Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.

Subcommittee: Commissioner Forte and Commissioner Ricketts.

Status as of 02/21/2023: The subcommittee will be contacting the Korean American Federation to gain input on how to highlight the Korean community at one of the special events. They will also contact Santa

Clara University Clubs, and local high schools to see what they could potentially bring to a holiday marketplace. The subcommittee will coordinate with the Cultural Commission through Manager Castro.

STAFF REPORT

Deputy Director Seale updated the Commission about the completion of the City Plaza Gazebo. Construction for the Montague Park Project is progressing well. The Henry Schmidt Park Project is moving forward with Gates + Associates as the design consultant, and likewise, the Warburton Park Playground & Pool Rehabilitation Project is moving forward with O'Dell Engineering as the design consultant. Both projects will involve robust public input in developing the respective schematic designs. Information on all current park projects is available on the Park Projects webpage.

Recreation Manager Castro informed the Commission that Council approved the construction contract for the Magical Bridge All-Inclusive Playground Project. The Activity Guide has summer camps and spring classes, and will be mailed to residents. Registration will start on March 3. The City has instituted Youth and Teen Center membership, and Senior Center membership as a result to the Council approved Cost Recovery Policy. Residents who have a membership card have free after school care at the Youth and Teen Center, and in the summer, after-camp open gym and recreation swimming. The Senior Center has a two tier membership, Basic Membership for access to most of the facility, and Premium Membership with added access to the natatorium and fitness center.

Director Teixeira updated the Commission about the upcoming Council study session on March 21, 2023 regarding the Cemetery Division's operations, including its history, usage and finances. He informed the Commission about the pending retirement of Phil Orr, Cemetery Operations Manager. Phil has been in service to residents of Santa Clara as a Parks & Recreation employee for over 35 years. He is also a long-time Santa Clara resident.

COMMISSIONERS REPORT

Chair Cox walked along the San Tomas Aquino Creek trail. She noticed a large group of volunteers picking up trash along the creek and wanted to know more about directing folks to volunteer for similar cleanup efforts.

Commissioner Caldwell visited City Plaza Park and liked the final look of the Gazebo Project improvements including the new seating area. He also passed by the 30+ acre park site and noticed how green it has become with recent rains. He also visited Maywood Park.

Commissioner Chu visited Lick Mill Park, and re-enrolled her daughter in dance classes.

Commissioner Field visited Reed & Grant Sports Park, Maywood Park, and Civic Center Park. He noted that graffiti continues to be a challenge at several parks, while Parks & Recreation Department staff strive to stay ahead of the ongoing vandalism.

Commissioner Forte visited Reed & Grant Sports Park.

Commissioner Hai visited Jenny Strand Park, Westwood Oaks Park and Central Park.

Commissioner Ricketts visited Henry Schmidt Park and is continuing to work with Commissioner Forte on their Work Plan Goal D.

ADJOURNMENT

Commissioner Caldwell made a motion, seconded by Commissioner Chu to adjourn the meeting at 9:43 PM, until the next Parks & Recreation Commission meeting at 7:00 PM on March 21, 2023.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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