



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Special Meeting

Monday, January 13, 2025

5:00 PM

Hybrid Meeting
Santa Clara Senior Center
Room 205
1303 Fremont Street
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1. 25-30 [Review and Approve the Senior Advisory Commission Minutes of November 18, 2024](#)

Recommendation: Approve the Senior Advisory Commission Minutes of November 18, 2024

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 24-1263 [Discussion and Review of Subcommittee Updates on the Status of FY2024/25 Senior Advisory Commission Work Plan & Goals](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, February 10, 2025, at 5:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

25-30

Agenda Date: 1/13/2025

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Review and Approve the Senior Advisory Commission Minutes of November 18, 2024

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of November 18, 2024

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS

1. Draft Senior Advisory Commission Meeting Minutes November 18, 2024



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

11/18/2024

5:00 PM

Hybrid Meeting
Santa Clara Senior Center
Room 205
1303 Fremont Street
Santa Clara, CA 95050

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Via Zoom:

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Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Drozek at 5:07 p.m.

Present 6 - Chair Edmund Drozek, Vice Chair Tom Freitas, Commissioner Judy Hubbard, Commissioner Rick Andrews, Commissioner Maria Vaz, and Commissioner Srinivasan Manivannan

Absent 1 - Commissioner Veena Sterling

A motion was made by Commissioner Freitas, seconded by Commissioner Vaz, to excuse Commissioner Sterling. The motion carried with the following vote.

Aye: 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

Absent: 1 - Commissioner Sterling

CONSENT CALENDAR

1. [24-986](#) Review and Approve the Senior Advisory Commission Minutes of October 21, 2024

Recommendation: Approve the Senior Advisory Commission Minutes of October 21, 2024

A motion was made by Commissioner Hubbard, seconded by Commissioner Manivannan, to approve the minutes of October 21, 2024. The motion carried with the following vote.

Aye: 4 - Chair Drozek, Commissioner Hubbard, Commissioner Andrews, and Commissioner Manivannan

Nay: 1 - Vice Chair Freitas

Excused: 1 - Commissioner Sterling

Abstained: 1 - Commissioner Vaz

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [24-1025](#) Receive Presentation and Provide Input for the Study Session on the Library Facilities Master Plan

Recommendation: Recommend that the Commission provide input and feedback to the Consultant on the development of the City's Library Master Plan.

Consultants from MSR Design presented the Library Facilities Master Plan to the Senior Advisory Commission and asked for input and feedback.

No action was taken on this item.

3. [24-1104](#) Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

Recommendation: Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

The Senior Advisory Commission prioritized and established measurable outcomes for the FY 2024/25 Commission Work Plan and adopted the following Work Plan:

1. Advocate for Affordable and Convenient Housing

- a. Educate the Older Adult Community on current low-income and affordable housing projects in Santa Clara
 - i. Provide educational presentations by the Housing and Community Services Department at Senior Center.
- b. Provide input to developers of Older Adult housing projects in the City of Santa Clara.
 - i. Attend Community workshops related to new Senior Housing developments in Santa Clara.

2. Encourage and Promote the use of Outdoor Spaces and Buildings

- a. Work with the Parks & Recreation Department to promote the development of dedicated pickleball courts in Santa Clara.
 - i. Meet with City staff monthly for updates.
- b. Work with the Parks & Recreation Department to support and advocate for the Lawn Bowl facility and Club at Central Park.
 - i. Meet with City staff monthly for updates.
- c. Advocate for outdoor spaces and activities for older adults.
 - i. Attend community meetings related to new or rehabilitated park projects in Santa Clara.

3. Advocate for Affordable, Convenient, and Safe Transportation and Streets

- a. Promote new projects related to the older adult community on transportation resources in Santa Clara.
 - i. Attend community meetings related to transportation and streets improvement projects in Santa Clara.
- b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths.

- i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting(s).
- 4. Develop Opportunities to Promote Health, Wellness, and Nutrition**
- a. Assist in implementation of Senior Needs Assessment survey and outreach plan.
 - b. Advocate for Age-Friendly accessibility in the built environment in Santa Clara.
 - i. Attend Community Meetings related to ADA updates within Santa Clara.

A motion was made by Commissioner Andrews, seconded by Commissioner Hubbard, to adopt the Senior Advisory Commission FY2024/25 Work Plan & Goals. The motion carried with the following vote.

Aye: 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

Excused: 1 - Commissioner Sterling

STAFF REPORT

Recreation Manager Castro reported on the following:

- Recreation classes begin in January.
- Registration opens on December 3.
- The Holiday Tree Lighting will be held on December 6, from 5:30 - 8:00 p.m.
- Measure I, Infrastructure Bond passed in the City.
- Santa Clara County held an Age-Friendly County meeting and shared that they will be conducting a county-wide survey.

Recreation Supervisor Herb reported on the following:

- The Senior Center will be hosting Pie Day on Thursday, November 21 from 1:00 - 2:00 p.m.

COMMISSIONERS REPORT

Commissioner Hubbard shared that she will be moving out of the area and announced her resignation from the Commission. She thanked everyone for the time she served on the Commission.

Commissioner Andrews shared that he attended the Veteran's event at Central Park and commented on a job well done.

ADJOURNMENT

A motion was made by Commissioner Hubbard, seconded by Commissioner Andrews that the meeting be adjourned at 6:46 p.m.

Aye: 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

Excused: 1 - Commissioner Sterling

MEETING DISCLOSURES

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Agenda Report

24-1263

Agenda Date: 1/13/2025

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Discussion and Review of Subcommittee Updates on the Status of FY2024/25 Senior Advisory Commission Work Plan & Goals

COUNCIL PILLAR

Enhance Community Engagement and Transparency
Enhance Community Sports, Recreational and Arts Assets

BACKGROUND

The Senior Advisory Commission adopted the following FY 2024/25 Work Plan & Goals at the November 18, 2024 meeting in alignment with the eight (8) age-friendly domains of: 1) Economics and Employment; 2) Community; 3) Housing; 4) Outdoor Spaces and Buildings; 5) Transportation and Streets; 6) Health, Wellness, and Nutrition; 7) Social and Civic Engagement; and 8) Access to Community Resources and Information.

- 1. Advocate for Affordable and Convenient Housing**
 - a. Educate the Older Adult Community on current low-income and affordable housing projects in Santa Clara
 - i. Provide educational presentations by the Housing and Community Services Department at Senior Center.
 - b. Provide input to developers of Older Adult housing projects in the City of Santa Clara.
 - i. Attend Community workshops related to new Senior Housing developments in Santa Clara.
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings**
 - a. Work with the Parks & Recreation Department to promote the development of dedicated pickleball courts in Santa Clara.
 - i. Meet with City staff monthly for updates.
 - b. Work with the Parks & Recreation Department to support and advocate for the Lawn Bowl facility and Club at Central Park.
 - i. Meet with City staff monthly for updates.
 - c. Advocate for outdoor spaces and activities for older adults.
 - i. Attend community meetings related to new or rehabilitated park projects in Santa Clara.
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
 - a. Promote new projects related to the older adult community on transportation resources in Santa Clara.
 - i. Attend community meetings related to transportation and streets improvement projects in Santa Clara.

- b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements and provisions for general safety and develop strategies to address excessive speeding on bike paths.
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting(s).

4. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Assist in implementation of Senior Needs Assessment survey and outreach plan.
- b. Advocate for Age-Friendly accessibility in the built environment in Santa Clara.
 - i. Attend Community Meetings related to ADA updates within Santa Clara.

Enclosed as Attachment 1 is a copy of the Senior Advisory Commission FY 2024/25 Work Plan & Goals Updated Matrix for January 2025.

DISCUSSION

At the January 13, 2025 meeting, each Subcommittee will provide an update on the efforts and progress made towards accomplishing the FY 2024/25 Work Plan & Goals. The Subcommittees will verbally present their status reports as follows:

Goal 1.a. Provide update on low-income housing project educational presentation at Senior Center.
 Goal 1.b. Report out on latest Community Meeting related to Senior Housing developments in Santa Clara.

Goal 2.a. Report out on last meeting with City staff regarding pickleball updates.
 Goal 2.b. Report out on last meeting with City staff regarding Lawn Bowl.
 Goal 2.c. Report out on latest Community Meeting related to outdoor activities for older adults.

Goal 3.a. Report out on latest Community Meeting related to transportation and street improvement projects, and; provide update on transportation resources presentation at the Senior Center.
 Goal 3.b. Report out on the Bicycle & Pedestrian Advisory Committee meeting.

Goal 4.a. Provide update on the implementation of Senior Needs Assessment survey and outreach plan.
 Goal 4.b. Report out on latest Community meetings related to Age-Friendly accessibility in the build environment in Santa Clara.

In accordance with the Brown Act, Commissioner assignments to serve on Subcommittees to work on the goals and objectives may also be made, with the stipulation that subcommittees must have less than a quorum (no more than three (3) of the Commission assigned to each subcommittee.

If any of the subcommittee progress status reports require action, that action will be placed on a future agenda for consideration.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov).

Reviewed by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

**City of Santa Clara
Senior Advisory Commission
Draft Work Plan FY 2024/25**



**City of
Santa Clara**

Advocate for Affordable and Convenient Housing			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
Presentation at the Senior Center from Housing & Community Services Department.	Commissioner: Andrews	By June 30, 2025	
Attend Community workshops related to new Senior Housing developments in Santa Clara.	Commissioner: Vaz	As-needed	
Encourage and Promote the use of Outdoor Spaces and Buildings			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
Support and advocate for the Lawn Bowl facility and Club at Central Park.	Commissioner: Freitas Sterling		
Advocate for adding dedicated Pickleball courts in Santa Clara.	Commissioner: Freitas Sterling		
Participate and advocate for older adults and Seniors during community meetings related to new or rehabilitated park projects in Santa Clara.	Commissioner: Andrews Freitas Vaz	As-needed	
Advocate for Affordable, Convenient, and Safe Transportation and Streets			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.	Commissioner: Freitas Manivannan Drozek	4 times per year	Report on October 28 meeting
Participate and advocate for older adults and Seniors in community meetings related to safe transportation and street projects in Santa Clara.	Commissioner: Vaz Manivannan	As-needed	Station Area Plan (BART) Bike Routes

**City of Santa Clara
Senior Advisory Commission
Draft Work Plan FY 2024/25**



**City of
Santa Clara**

Develop Opportunities to Promote Health, Wellness, and Nutrition			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
Review current Senior Needs Assessment and provide input on survey content and outreach plan to conduct a new survey in 2024	All Commissioners	During monthly meeting.	Completed
Assist in implementation of Senior Needs Assessment survey and outreach plan.	All Commissioners	By June 30, 2025	Work in Progress
Advocate for Age-Friendly accessibility in the built environment in Santa Clara.	Commissioner: Vaz	As-needed	Report current concerns to City ADA Coordinator – adacoordinator@santaclearaca.gov