

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AMENDING THE PROCEDURES FOR ARCHITECTURAL
COMMITTEE MEETINGS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, the Santa Clara City Code vests the Santa Clara Architectural Committee with the authority to conduct architectural review of proposed signs, buildings, structures, and alterations;

WHEREAS, the Santa Clara City Code currently provides that the Architectural Committee shall be composed of two members of the Planning Commission, and a third member who is appointed by the City Council;

WHEREAS, the City Council has historically appointed one of its own members to the Committee, but is considering the appointment of a non-member starting in 2019;

WHEREAS, on May 8, 2001, the City Council adopted voting procedures and guidelines for the Architectural Committee, which provided that the Committee could only take action with a quorum of two members present. The procedures did not specify that the two members making up the quorum had to be from either the Council or the Planning Commission;

WHEREAS, in approximately 2003, the Architectural Committee began attaching a statement of procedures to its agendas, which provided that “[a]t least one City Council member and at least one Planning Commissioner must be present in order to establish a quorum for voting purposes”; and,

WHEREAS, the City Council now intends to revise the Architectural Committee procedures to restore the 2001 procedural language, which provides only that two members must be present for a quorum.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby adopts the Architectural Committee Procedures, attached hereto and incorporated herein by this reference.
2. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2019, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:
NOES: COUNCILORS:
ABSENT: COUNCILORS:
ABSTAINED: COUNCILORS:

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:
1. Architectural Committee Procedures [revised 1-15-2019]

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