

**City Council**

**Item 5, RTC 23-824**

**Action on Appointments  
Related to a Charter Review  
Committee and Direction to  
Study Charter Amendment  
Alternatives Related to the  
Positions of Police Chief and  
City Clerk**

**July 18, 2023**

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CB1



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## Background

- **June 6 Council Action**
  - **Composition & Selection:** 7-member Charter Review Committee, nominated by district with 1 at-large representative nominated by the Mayor. Nominees to be qualified electors and submit proof of residency
  - **Scope of Committee:** Whether to propose an amendment to City Charter to convert positions of Police Chief and/or City Clerk from elected to appointed. If so, include recommendation as to appropriate appointing authority
  - **Process & Timeline:** Complete Committee work with sufficient time to meet Registrar of Voters deadline of November 27, 2023 for a March 5, 2024 election

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**POST MEETING MATERIAL**

Slide 2

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**CB1**

Cynthia Bojorquez, 7/17/2023



# Background (cont)

- **July 11 Council Action**

- **Budget:** Item #7 on tonight's agenda will address the budget for the Charter Review Committee that was proposed by written petition. This item will include an overview of projected expenses should the City Council decide to move forward with appropriating funds for voter research, community engagement and related electoral costs for a March and/or November ballot

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# Nominations


Representing	Nominee
At-Large	Joyce Davis
1	Satish Chandra
2	Chiragkumar Patel
3	Christine Koltermann
4	Daniel Huynh
5	Jeff Houston
6	Clysta Seney

Status as qualified electors and residents of Santa Clara has been verified for all nominees

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## Scope of Work

- During the June discussion, the City Council voted that the CRC scope of work would include a recommendation on:
  - Should there be a ballot measure to amend the Charter to make the Police Chief and/or City Clerk appointed positions
  - If the Council decides to proceed, whether the position(s) should be appointed by the City Council or City Manager
- While not part of the formal Council action, the Council also discussed that:
  - The CRC should conduct a public process to solicit input from the community
  - The CRC should select a Chair and Vice Chair as well as finalize meeting schedule
  - The Council could discuss additional scope for the CRC, including requirements for the elected Police Chief and City Clerk positions at the July 18 meeting

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## Charter Review Timelines

Action	Start	End
Final Selection of CRC members	July 18, 2023	July 18, 2023
Initial Mtg. of CRC to review workplan & schedule public input process		Week of Aug. 7, 2023
Public input sessions	Aug. 2023	Sept. 2023
Draft CRC Findings	Sept. 2023	Oct. 2023
Prepare Staff Report	Oct. 2023	Nov. 2023
Present CRC Findings & Call of Election if appropriate	Nov. 2023	Nov. 2023

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## Recommendation

- Approve the nominees to the Charter Review Committee and provide final direction as to the scope of the Committee's work

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