



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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07/20/2021

7:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Martinez called the Parks & Recreation Commission Meeting to order at 7:02 PM.**

**Present** 7 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner Dana Caldwell, Commissioner Burt Field, Commissioner Sajid Hai, Vice Chair Eversley Forte, and Commissioner Kelly Gonzalez

#### **CONSENT CALENDAR**

**1.A** [21-948](#) Action on the Parks & Recreation Commission Minutes of the June 15, 2021 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the June 15, 2021 Meeting

**Commissioner Forte made a motion, seconded by Commissioner Knaack, to approve the Minutes of the June 15, 2021 Meeting.**

**Aye:** 5 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Vice Chair Forte, and Commissioner Gonzalez

**Abstained:** 2 - Commissioner Field , and Commissioner Hai

### **PUBLIC PRESENTATIONS**

None.

### **GENERAL BUSINESS**

2. [21-921](#) Parks & Recreation Commission Election of Chair and Vice Chair

**Recommendation:** Nominate and select a Chairperson and Vice Chairperson for the Parks & Recreation Commission for the FY2021/22 term.

**Commissioner Knaack made a motion, seconded by Commissioner Hai, to nominate Commissioner Forte as the Chair of the Parks & Recreation Commission.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field , Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

**Commissioner Forte made a motion, seconded by Commissioner Caldwell, to nominate Commissioner Field as the Vice-Chair of the Parks & Recreation Commission.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field , Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

3. [21-981](#) Additional Community Input on the Schematic Design of the New Public Neighborhood Park Located at 1205 Coleman Avenue (Gateway Crossings)

**Recommendation:** Provide input for the Schematic Design for the New Public Neighborhood Park located at 1205 Coleman Avenue.

The Commission received additional community input and recorded comments.

4. [21-477](#) Consideration of the proposed Schematic Design for the New Public Neighborhood Park located at 3905 Freedom Circle (Greystar Development)

**Recommendation:** Recommend that City Council approve the proposed Schematic Design for the New Public Neighborhood Park located at 3905 Freedom Circle.

**Commissioner Caldwell made a motion, seconded by Commissioner Gonzalez to recommend the continuation of this item to the September Parks & Recreation Commission Meeting to give an opportunity for additional community input, inclusive of survey and the community event in August (Celebrate Santa Clara – August 21, 2021).**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field, Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

5. [21-949](#) Recommend Parks & Recreation Commission Work Plan Goals for FY2021/22

**Recommendation:** Recommend the Parks & Recreation Commission Work Plan Goals and activities for FY2021/22 and appoint subcommittee members.

**Commissioner Forte made a motion, seconded by Commissioner Field to recommend approval of the Work Plan Goals for FY2021/22.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field, Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

**Commissioner Forte made a motion, seconded by Commissioner Knaack, to recommend establishment of a subcommittee for Work Plan Goal D with Commissioner Caldwell, Commissioner Gonzalez, and Commissioner Hai.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field, Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

**STAFF REPORT**

**Deputy Director Seale** provided an update regarding park projects. Westwood Oaks Park is in the Design Phase as the Department partners with the Public Works Department Design Team. Montague Park Rehabilitation Project will soon go out to bid, and will include smart parks components. The City Plaza Park Gazebo Project is moving into the design phase. The Fairway Glen Restroom Project is continuing through the design phase. The Central Park Arbor Project with the renovation of the picnic areas and additional tree planting was completed and open for the 4th of July weekend. The Parks Division is being mindful of drought conditions and taking measures in terms of water usage and irrigation by reducing irrigation output by 15-20% to ensure savings through the entire parks system.

Deputy Director Seale added information regarding the Pruneridge Community Outreach July 22 and July 24 by the Traffic Division. Sign-up at [www.SantaClaraCA.gov/PruneridgeAvePlan](http://www.SantaClaraCA.gov/PruneridgeAvePlan) <<http://www.SantaClaraCA.gov/PruneridgeAvePlan>>.

**Recreation Manager Castro** provided an update on recreation programs including the upcoming special event. Celebrate Santa Clara will be held on August 21, 2021 from 1-5 PM in Central Park. The headliner group will be The Houserockers. They performed for several years at the Street Dance. There will also be craft vendors, activities for kids, and community food groups and food trucks. Separate booth spaces will be provided for continued community input with the respective design teams for the new park at 1205 Coleman Avenue in Gateway Crossings, and the new park at 3905 Freedom Circle in the Greystar Development with assistance from a subcommittee from the Commission if commissioners are available. The Department is in communications with a non-profit organization to secure the alcohol permit for Celebrate Santa Clara. More information will be released as we know more and specifics are confirmed. Free parking will be available for the special event at the Pavilion Parking Lot and parking at Fatjo Field will be available at \$5 per vehicle.

**COMMISSIONERS REPORT**

**Commissioner Caldwell:** Visited Reed & Grant Sports Park and Raymond G. Gamma Dog Park. Happy to know that the community center at Reed & Grant Sports Park is named the Jerry Marsalli Community Center.

**Commissioner Hai:** Visited Baylands Park (Sunnyvale).

**Commissioner Field:** Visited Raymond G. Gamma Dog Park for the opening, and Reed & Grant Sports Park. Santa Clara has the best of the best in youth sports park facilities such as Youth Soccer Park, Reed & Grant Sports Park, etc.

**Commissioner Forte:** Visited Reed & Grant Sports Park and did a work-out in the playground area.

**Commissioner Gonzalez:** Visited Ulistac Natural Area and went on the trails. Also visited Reed & Grant Sports Park and would like to see parks facilities and sites promoted even more.

**Commissioner Knaack:** Attended the Raymond G. Gamma Dog Park opening and visited Marsalli Park, Fremont Park, City Plaza Park, War Memorial Park, Steve Carli Park, Henry Schmidt Park, Civic Center Park, Raymond G. Gamma Dog Park, Rotary Park, Reed & Grant Sports Park, and Geof Goodfellow Sesquicentennial Park.

**Commissioner Martinez:** Attended the Raymond G. Gamma Dog Park Grand Opening event and has visited the park many times recently.

**ADJOURNMENT**

**Commissioner Gonzalez made a motion, seconded by Commissioner Caldwell, to adjourn the meeting until the next regularly held Parks & Recreation Commission meeting at 7:00 PM on Tuesday, August 17, 2021.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Caldwell, Commissioner Field, Commissioner Hai, Vice Chair Forte, and Commissioner Gonzalez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.