

## FY 2021/22 Budget Amendments

General Fund (001)			
Department/Item	Source of Funds	Use of Funds	Explanation
Other Fees for Services/Department of Public Works Salaries and Benefits (Overtime)	5,000	5,000	Increases the Other Fees for Services revenue estimate by \$5,000 to account for developer funding for City staff work for the Mission Tech lot line (2421, 2431, and 2441 Mission College Boulevard) adjustment. This action also increases the Public Works Department Salaries and Benefits budget by \$5,000 for the associated overtime work completed by the department <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer in from the Public Works Capital Project Management Fund/Department of Public Works Salaries and Benefits	166,518	166,518	Establishes a Transfer In from the Public Works Capital Project Management Fund and increases the Public Works Department Salaries and Benefits budget by \$166,518 to correct the funding allocation for 1.0 Design Division Associate Engineer position that was eliminated as part of the Phase 1 budget reductions in March 2021. The funding for this position was eliminated from the General Fund; however, it should have been partially reduced from the Public Works Capital Project Management Fund that is substantially supported by the General Fund. This technical adjustment corrects the alignment of staffing costs to the budget <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer to the General Government Capital Fund		1,000	Establishes a transfer to the General Government Capital Fund to pay for the Storm Drain portion of the Utility Management Information System (UMIS) Enhancements project in the General Government Capital Fund. Funding for the Utility Management Information System should be funded from the General Fund rather than the storm drain outlet impact fee in the Storm Drain Capital Fund <b>(five affirmative Council votes required to for the use of unused balances)</b> .
Capital Projects Reserve		(1,000)	Decreases the Capital Projects Reserve to offset the transfer to the General Government Capital Fund <b>(five affirmative Council votes required to for the use of unused balances)</b> .

## FY 2021/22 Budget Amendments

### General Fund (001) (Cont'd.)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the Parks and Recreation Capital Fund/Capital Projects Reserve	3,274	3,274	Recognizes a transfer from the Parks and Recreation Capital Fund and increases the Capital Projects Reserve by \$3,274 to account for the return to fund of the remaining Ullstac Natural Area Maintenance project savings <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer from the Parks and Recreation Capital Fund/Land Sale Reserve	(2,498,747)	(2,498,747)	Decreases the Transfer from the Parks and Recreation Capital Fund and the Land Sale Reserve by \$2,498,747 to reflect a reduction in the loan repayment for the Reed Street-Grant Street Sports Park Project from 3,026,782 to \$528,035 (- \$2,498,747). The loan repayment is a calculation based on 25% of Mitigation Fee Act (MFA) revenue. With the reduction in the MFA revenue estimate based on actual year-to-date collections, the loan repayment allocation is also recommended to be reduced. The remaining transfer amount of \$528,035 reflects the interest on the Youth Soccer Fields & Athletic Facilities Project balance. An adjustment to the transfer amount may also be brought forward at year-end based on actual MFA revenue received. <b>(majority affirmative Council votes required)</b> .
	<u>(2,323,955)</u>	<u>(2,323,955)</u>	

### Convention Center Maintenance District Fund (026)

Department/Item	Source of Funds	Use of Funds	Explanation
Department of Public Works Interfund Services		(22,371)	Eliminates the internal service charge for Information Technology Services in the Convention Center Maintenance District Fund to align with actual IT services that are provided to this program <b>(majority affirmative Council votes required)</b> .
Department of Public Works Materials/Services/Supplies		22,371	Increases the Materials/Services/Supplies budget to offset the action recommended above <b>(majority affirmative Council votes required)</b> .
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## FY 2021/22 Budget Amendments

### Fire Department Capital Fund (536)

Department/Item	Source of Funds	Use of Funds	Explanation
Emergency Operations Center Capital Refurbishment Project	(15,208)	(15,208)	Decreases the revenue estimate and appropriation of the Emergency Management Performance Grant 2019 as the grant revenue was recognized and expended in the Fire Operating Grant Trust Fund <b>(majority affirmative council votes required)</b> .
	<u>(15,208)</u>	<u>(15,208)</u>	

### Gas Tax Fund (121)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the Streets and Highways Capital Fund	174,297		Recognizes a transfer of \$174,297 from the Streets and Highways Capital Fund for returned unused funds, \$68,258 for the Agnew Road/De La Cruz Blvd Signal Timing Project and \$106,039 for the Lafayette Street Signal Timing Project. The projects were closed as of FY 2020/21 but were omitted from the Year End Close Report. This action returns remaining funding back to the original funding source, the Gas Tax Fund <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Unrestricted Ending Fund Balance		174,297	Increases the Unrestricted Ending Fund Balance to offset the actions above <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
	<u>174,297</u>	<u>174,297</u>	

### General Government Capital Fund (539)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the Storm Drain Capital Fund	(1,000)		Eliminates the transfer from the Storm Drain Capital Fund to pay for the Utility Management Information System (UMIS) Enhancements project. Funding for the Utility Management Information System should be provided from the General Fund rather than the storm drain outlet impact fee <b>(majority affirmative council votes required)</b> .

## FY 2021/22 Budget Amendments

### General Government Capital Fund (539) (Cont'd.)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund - Capital Project Reserve	1,000		Establishes a transfer from the General Fund Capital Project Reserve to pay for Storm Drain portion of the Utility Management Information System (UMIS) Enhancements project. Funding for the Utility Management Information System should be provided from the General Fund rather than the storm drain outlet impact fee <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
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### Information Technology Services Fund (045)

Department/Item	Source of Funds	Use of Funds	Explanation
Interdepartmental Services / Information Technology	(22,371)	(22,371)	Decreases the interdepartmental services revenue and the Information Technology Department's operating budget to reflect the actual services provided to the Department of Public Works' Convention Center Maintenance District program <b>(majority affirmative Council votes required)</b> .
	(22,371)	(22,371)	

### Parks and Recreation Capital Fund (532)

Department/Item	Source of Funds	Use of Funds	Explanation
Mitigation Fee Act Revenue	(11,627,569)		Eliminates the Mitigation Fee Act revenue estimate from \$11,627,569 to \$0 as no revenue has been received to date in FY 2021/22. At year-end, a reconciliation will be done in order to appropriate actual revenue received <b>(majority affirmative Council votes required)</b> .
Quimby Act Fees	863,240		Increases the Quimby Act Fees revenue estimate by \$863,240 from \$479,557 to \$1,342,797 to reflect and appropriate revenues received year-to-date in FY 2021/22. At year-end, a reconciliation will be done in order to appropriate additional revenue received <b>(five affirmative Council votes required to appropriate additional revenue)</b> .

## FY 2021/22 Budget Amendments

### Parks and Recreation Capital Fund (532) (Cont'd.)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer to the General Fund - Land Sale Reserve (Loan Repayment for Reed and Grant Sports Park)		(2,498,747)	Decreases the Transfer to the General Fund - Land Sale Reserve to reflect a reduction in the loan repayment for the Reed Street-Grant Street Sports Park Project from 3,026,782 to \$528,035 (- \$2,498,747). The loan repayment is a calculation based on 25% of Mitigation Fee Act (MFA) revenue. With the reduction in the MFA revenue estimate, the loan repayment allocation is also recommended to be reduced. The remaining transfer amount of \$528,035 reflects the interest on the Youth Soccer Fields & Athletic Facilities Project balance. An adjustment to the transfer amount may also be brought forward at year-end based on actual MFA revenue received. <b>(majority affirmative Council votes required).</b>
Revenue from Other Agencies/Park Improvements Project	59,245	59,245	Recognizes Measure Q 2018 Grant funding and increases the Parks Improvement Project by \$59,245. The grant funds supported the Bowers Park walking loop project, which includes a pathway and low water planting and points of interest along the pathway. The reimbursement funding will be used to support future parks improvement projects <b>(five affirmative Council votes required to appropriate additional revenue).</b>
Warburton Park Playground Rehabilitation Project			This technical adjustment updates the funding source for the Warbuton Park Playground Rehabilitation Project from Mitigation Fee Act Revenue to Quimby Act Fees of \$1,270,505 based on available Quimby fund balance. No changes to appropriation amount.
Transfer to General Fund - Capital Project Reserve		3,274	Increases the Transfer to the General Fund/Capital Projects Reserve by \$3,274 to reflect the return of savings from the Ullstac Natural Area Maintenance project. <b>(five affirmative Council votes required for the use of unused balances).</b>
Ending Fund Balance		(8,268,856)	Decreases the Unrestricted Ending Fund Balance to offset the actions above <b>(five affirmative Council votes required for the use of unfunded balances).</b>
	<b>(10,705,084)</b>	<b>(10,705,084)</b>	

## FY 2021/22 Budget Amendments

### Public Donations Fund (067)

Department/Item	Source of Funds	Use of Funds	Explanation
Donations / Police Department	2,500	2,500	Recognizes and appropriates an anonymous donation to the Police Department. This donation will be used for personal protective equipment during training <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
	<u>2,500</u>	<u>2,500</u>	

### Public, Educational and Governmental (PEG) Fee Fund (221)

Department/Item	Source of Funds	Use of Funds	Explanation
Information Technology - Materials/Services/Supplies		400,000	Increases the Information Technology Department's materials/services/supplies allocation to provide funding for projector screen and projector replacement in both the Council chambers and various library sites throughout the City. Additionally, this will also fund upgrades to the Council chambers broadcast booth <b>(five affirmative Council votes required for the use of unused balances)</b> .
Ending Fund Balance		(400,000)	Decreases the ending fund balance to offset the action recommended above <b>(five affirmative Council votes required for the use of unused balances)</b> .
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### Public Works Capital Project Management Fund (044)

Department/Item	Source of Funds	Use of Funds	Explanation
Department of Public Works Salaries and Benefits		(166,518)	Decreases the Public Works Department Salaries and Benefits budget by \$166,518 to correct the funding allocation for 1.0 Design Division Associate Engineer position that was eliminated as part of the Phase 1 budget reductions in March 2021. The funding for this position was eliminated from the General Fund; however, it should have been partially reduced from the Public Works Capital Project Management Fund where this position was budgeted <b>(majority Council approval required)</b> .
Transfer to the General Fund		166,518	Establishes a transfer to the General Fund to correct the funding allocation for 1.0 Design Division Associate Engineer position that was eliminated as part of the Phase 1 budget reductions in March 2021 as discussed above <b>(majority Council approval required)</b> .
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## FY 2021/22 Budget Amendments

### Storm Drain Capital Fund (535)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer to the General Government Capital Fund		(1,000)	Eliminates the transfer to the General Government Capital Fund that was budgeted to pay for a portion of the Utility Management Information System (UMIS) Enhancements project. Funding for the storm drain portion of the project should be provided from the General Fund rather than the storm drain outlet impact fee <b>(majority affirmative council votes required)</b> .
Unrestricted Ending Fund Balance		1,000	Increases the Unrestricted Ending Fund Balance to offset the action above <b>(majority affirmative council votes required)</b> .
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### Streets and Highways Capital Fund (533)

Department/Item	Source of Funds	Use of Funds	Explanation
Other Revenue - Developer Contributions	(590,000)		Decreases the revenue estimate for Other Revenue - Developer Contributions by \$590,000 to reflect a funding shift for the Multimodal Improvement Plan Phase 2 Project. Funding will instead be provided by Traffic Mitigation Fees collected from Related Santa Clara in the Traffic Mitigation Fund (\$60,000) and Regional Traffic Mitigation Fees (Regional TMF) collected from Related Santa Clara in the Traffic Fair Share Fund (\$530,000) <b>(majority Council vote required)</b> .
Transfer from the Traffic Fair Share Fund (Regional TMF - Related Santa Clara for Multimodal Improvement Plan Phase 2 Project)	530,000		Establishes a transfer of \$530,000 from the Traffic Fair Share Fund for Regional TMF collected from Related Santa Clara for the Multimodal Improvement Plan Phase 2 Project. This reflects a shift in funding from Developer Contributions to Regional TMF from Related Santa Clara <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer from the Traffic Mitigation Fund (TMF - Related Santa Clara for Multimodal Improvement Plan Phase 2 Project)	60,000		Establishes a transfer of \$60,000 from the Traffic Mitigation Fund for TMF collected from Related Santa Clara for the Multimodal Improvement Plan Phase 2 Project. This reflects a shift in funding sources from Developer Contributions to TMF from Related Santa Clara <b>(five affirmative Council votes required to appropriate additional revenue)</b> .

## FY 2021/22 Budget Amendments

### Streets and Highways Capital Fund (533) (Cont'd.)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the Traffic Fair Share Fund (Regional TMF - Related Santa Clara for Multimodal Improvement Plan Phase 1 Project)	578,500		Establishes a transfer of \$578,500 from the Traffic Fair Share Fund for Regional TMF collected from Related Santa for the Multimodal Improvement Plan Phase 1 Project. This reflects a shift in funding sources from Regional TMF to Regional TMF from Related Santa Clara. A previously received transfer in of Regional TMF not from Related (\$501,720) will be returned to the Traffic Fair Share Fund in a separate action in this attachment <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer from the Traffic Mitigation Fund (TMF - Related Santa Clara for Multimodal Improvement Plan Phase 1 Project)	161,500		Establishes a transfer of \$161,500 from the Traffic Mitigation Fund for TMF collected from Related Santa Clara for the Multimodal Improvement Plan Phase 1 Project. This reflects a shift in funding sources from TMF to TMF from Related Santa Clara. A previously received transfer in of TMF not from Related (\$238,820) will be returned to the Traffic Mitigation Fund in a separate action in this attachment <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer to the Traffic Mitigation Fund (Multimodal Improvement Plan Phase 1 Project)		238,280	Transfers \$238,280 to the Traffic Mitigation Fund to return a previously received transfer in for the Multimodal Improvement Plan Phase 1 Project. This action reflects a funding shift for the Project from TMF to TMF from Related Santa Clara <b>(five affirmative Council votes required for the use of unused balances)</b> .
Transfer to the Traffic Fair Share Fund (Regional TMF - Multimodal Improvement Plan Phase 1 Project)		501,720	Transfers \$501,720 to the Traffic Fair Share Fund to return a previously received transfer in of Regional TMF for the Multimodal Improvement Plan Phase 1 Project. This action reflects a funding shift from Regional TMF to Regional TMF from Related Santa Clara <b>(five affirmative Council votes required for the use of unused balances)</b> .



## FY 2021/22 Budget Amendments

### Streets and Highways Capital Fund (533) (Cont'd.)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer from the Traffic Mitigation Fund (HAWK Beacon on Scott and Harrison Project)	206,000		Recognizes a transfer of \$206,000 from the Traffic Mitigation Fund for the HAWK Beacon on Scott and Harrison Project and reflects a shift in funding sources from Regional TMF in the Traffic Fair Share Fund to Traffic Mitigation Fee from the Traffic Mitigation Fund. A previously received transfer in of Regional TMF (\$206,000) will be returned to the Traffic Fair Share Fund in a separate action in this attachment <b>(five affirmative Council votes required to appropriate additional revenue).</b>
Transfer to the Traffic Fair Share Fund (Regional TMF - HAWK Beacon on Scott and Harrison Project)		206,000	Transfers \$206,000 to the Traffic Fair Share Fund to return a previously received transfer in of Regional TMF for the HAWK Beacon on Scott and Harrison Project. This action reflects a funding shift from Regional TMF in the Traffic Fair Share Fund to Traffic Mitigation Fee in the Traffic Mitigation Fund <b>(five affirmative Council votes required for the use of unused balances).</b>
Transfer to the Gas Tax Fund		174,297	Transfers \$174,297 to the Gas Tax Fund to return unused funds, \$68,258 for the Agnew Road/De La Cruz Blvd Signal Timing Project and \$106,039 for the Lafayette Street Signal Timing Project. The projects were closed as of FY 2020/21 but were omitted from the Year End Close Report. This action returns remaining funding back to the original funding source, the Gas Tax Fund <b>(five affirmative Council votes required for the use of unused balances).</b>
Pedestrian and Bicycle Enhancement Facilities		27,921	Increases the Pedestrian and Bicycle Enhancement Facilities Project by \$27,921 to return the unused funding for the Pedestrian Master Plan. The Pedestrian Master Plan Project was closed as of FY 2020/21 but was omitted from the Year End Close Report. This action returns unused contingency to the original funding source, the Pedestrian and Bicycle Enhancement Facilities Project <b>(five affirmative Council votes required for the use of unused balances).</b>
Unrestricted Ending Fund Balance		(202,218)	Decreases the Unrestricted Ending Fund Balance to offset the actions above <b>(five affirmative Council votes required for the use of unused balances).</b>
	<b>946,000</b>	<b>946,000</b>	

## FY 2021/22 Budget Amendments

### Traffic Fair Share Fund (124)

Department/Item	Source of Funds	Use of Funds	Explanation
Other Revenue (Regional Traffic Mitigation Fee - Related Santa Clara)	1,108,500		Increases the Other Revenue estimate for regional traffic mitigation fees anticipated from Related Santa Clara for the Multimodal Improvement Plan Phase 1 and Multimodal Improvement Plan Phase 2 Projects <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer to the Streets and Highways Capital Fund (Related Santa Clara)		1,108,500	Establishes a transfer to the Streets and Highways Capital Fund to fund \$578,500 for the Multimodal Improvement Plan Phase 1 Project for a shift in funding sources from to Regional TMF to Regional TMF from Related Santa Clara, and \$530,000 for the Multimodal Improvement Plan Phase 2 Project to reflect a shift in funding from Developer Contributions to Regional TMF from Related Santa Clara <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer from the Streets and Highways Capital Fund	707,720		Recognizes a transfer in from the Streets and Highways Capital Fund to return \$501,720 for the Multimodal Improvement Plan Phase 1 Project to reflect a shift in funding sources from Regional TMF to Regional TMF from Related Santa Clara and \$206,000 for the HAWK Beacon on Scott and Harrison Project to reflect a shift in funding sources from Regional TMF to TMF <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Restricted Ending Fund Balance		707,720	Increases the Restricted Ending Fund Balance for Regional TMF to offset the actions above <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
	<u>1,816,220</u>	<u>1,816,220</u>	

## FY 2021/22 Budget Amendments

Traffic Mitigation Fund (123)			
Department/Item	Source of Funds	Use of Funds	Explanation
Other Fees for Services (Traffic Mitigation Fee - Related Santa Clara)	221,500		Increases the Other Fees for Services revenue estimate for traffic mitigation fees anticipated from Related Santa Clara for the Multimodal Improvement Plan Phase 1 and Multimodal Improvement Plan Phase 2 Projects <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer to the Streets and Highways Capital Fund (Related Santa Clara)		221,500	Increases the transfer to the Streets and Highways Capital Fund to fund \$161,500 for the Multimodal Improvement Plan Phase 1 Project to reflect a shift in funding sources from to TMF to TMF from Related Santa Clara and \$60,000 for the Multimodal Improvement Plan Phase 2 Project to reflect a shift in funding sources from Developer Contributions to TMF from Related Santa Clara <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer from the Streets and Highways Capital Fund	238,280		Recognizes a transfer in from the Streets and Highways Capital Fund to return funding for the Multimodal Improvement Plan Phase 1 Project to reflect a shift in funding sources from TMF to TMF from Related Santa Clara <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
Transfer to the Streets and Highways Capital Fund		206,000	Increases the transfer to the Streets and Highways Capital Fund to fund \$206,000 for the HAWK Beacon on Scott and Harrison. This action reflects a shift in funding sources from Regional TMF in the Traffic Fair Share Fund to TMF <b>(five affirmative Council votes required for the use of unused balances)</b> .
Unrestricted Ending Fund Balance		32,280	Increases the Unrestricted Ending Fund Balance to offset the actions above <b>(five affirmative Council votes required to appropriate additional revenue)</b> .
	<b>459,780</b>	<b>459,780</b>	