

Charter Review Ad Hoc Subcommittee Group 1 Meeting
December 15, 2025

Meeting notes taken by: Eric Jensen – assigned secretary
Minor modifications/corrections made by Glen Googins

Attending: Pat Nikolai, Eric Jensen, Steve Kelly
Absent: Joe Sosinski and Bernard Tansey [had conflicts]
Staff: Glen Googins

Next CRC meeting (according to Glen) is 1/21/26
Tentatively decided on 1/14/26, 18:00 for next Group 1 meeting.

Steve Kelly suggested simplifying section 600: "...qualified elector of the city" to "registered Santa Clara city voter.". Consensus is change is OK, but need to confirm definition with registrar of voters.

Section 401: Disposal of public utility. Consider distinguishing utility property vs. utility itself. However this doesn't seem to be a problem at present.

Section 500: Form of government: explain or define "Council manager form of government".

Section 600:

- consider centralizing elections requirements into a single location. Presently this is distributed.
- Define some terms, "must be a resident of the city".
- Conform to state election law. Identify where there should be differences.
- Increasing residency requirements above 30 days is unlikely to be allowed by law.
- Require residency for the duration of term.

Section 808:

Joe Sosinski suggests last minute changes may be added between first reading and adoption.

Also, need to define clerical error changes and how/who makes these changes. Need to hear directly from Joe at a future meeting.

Consider reviewing how other cities define this.

Consider listing present methods for adoption of ordinances, which is not what is listed in the charter but summarized as follows:

- First reading
- Publish ordinance
- 5 days

- Second reading, action to adopt at a regular meeting
- Publish ordinance
- 30 days of delay
- enacted.

812 Publication of Ordinances

Consider adding digital media/website for posting location.

Clarify.

814: adoption of printed building codes.

Is this how it is done presently? Review with staff.

Add digital requirements.

815: Publishing of Legal notices

Add digital posting.

Consider consolidating with 812.