



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

---

09/01/2022

6:00 PM

Virtual Meeting

---

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 22-9135, the Historical and Landmarks Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

- Via Zoom:
  - o <https://santaclaraca.zoom.us/j/97233262035> or
  - o Phone: 1 (669) 900-6833
  - o Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:06 p.m.

**Present** 7 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Commissioner Megan Swartzwelder , and Vice Chair Ana Vargas-Smith

**CONSENT CALENDAR**

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Stocks to approve the Consent Calendar with a minor revision to the minutes.

1.A [22-993](#) Historical and Landmarks Commission Minutes of June 2, 2022

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of June 2, 2022.

**Commissioner Swartzwelder** abstained from voting due to her absence at the June meeting. **Commissioner Romano** noted a change to be made on the minutes under Item 5.

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Abstained:** 1 - Commissioner Swartzwelder

1.B [22-1023](#) Historical and Landmarks Commission 2023 Calendar of Meetings

**Recommendation:** Approve the Historical and Landmarks Commission 2023 Calendar of Meetings.

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Commissioner Swartzwelder, and Vice Chair Vargas-Smith

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

- 2. [22-950](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) for 957 Lewis Street

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement.

**Staff Liaison Rebecca Bustos** provided the staff presentation.

**Homeowner Brian Allen** spoke regarding the project and answered questions from the Commission.

**Commissioner Vargas-Smith** recused from voting on this item due to the project's proximity to her residence.

**A motion was made by Commissioner Stocks, seconded by Commissioner Romano to close public hearing.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Swartzwelder

**Recused:** 1 - Vice Chair Vargas-Smith

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder to approve staff recommendation with the following modifications to the 10-Year Plan:**

**-For Years 1-2, note that changes will be like for like and match the existing materials**

**-For Years 7-8, refer to the work as repair rather than replacement**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Swartzwelder

**Recused:** 1 - Vice Chair Vargas-Smith

**STAFF REPORT**

1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** updated the Commission that they are unable to use their budget toward the maintenance of the Berryessa Adobe. She stated that staff would work with **Chair Leung** to agendize an item for a future City Council meeting to update the Council on the Commission's activities and to request prioritizing funds for the Berryessa Adobe maintenance.

**COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities. The Marketing Subcommittee stated that they had not met. The Outreach and Education Subcommittee shared that they had met to discuss context statement and that they plan to work with **City Historian and Historical Advisor to the Commission Lorie Garcia** on this effort.

2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

<b>Board/Committee</b>	<b>Lead/Alternate</b>
Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

3. Announcements and Other Items - 10 minutes

**Commissioner Vargas-Smith** announced that the Parade of Champions is being held on October 1.

4. Commissioner Travel and Training Requests - 10 minutes

None.

**ADJOURNMENT**

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to adjourn the meeting.

The meeting adjourned at 7:01 p.m.

The next regular scheduled meeting is on October 6, 2022.

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Commissioner Swartzwelder, and Vice Chair Vargas-Smith

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.