



City of Santa Clara

Meeting Minutes

Planning Commission

08/24/2022

6:00 PM City Hall Council Chambers and Zoom (Hybrid Meeting)

The City of Santa Clara will be conducting Planning Commission meetings in a hybrid manner (in-person and virtual attendance). Pursuant to Government Code Section 54953(e) and City of Santa Clara Resolution 22-9135, Commissioners may teleconference from remote locations. The City continues to provide methods for the public to participate remotely:

- Via Zoom:
 - o <https://santaclaraca.zoom.us/j/91729202898>
 - Webinar ID: 917 2920 2898 or
 - o Phone: 1(669) 900-6833
- Via the City's eComment (available during the meeting)

The public may view the meetings on SantaClaraCA.gov, Santa Clara City Television (Comcast cable channel 15 or AT&T U-verse channel 99), or the livestream on the City's YouTube channel or Facebook page.

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@SantaClaraCA.gov no later than noon on the day of the meeting; and also before and during the meeting via eComment. Clearly indicate the project address, meeting body, and meeting date in the email.

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

6:00 PM REGULAR MEETING**Call to Order**

Chair Cherukuru called the meeting to order at 6:01 p.m.

Pledge of Allegiance and Statement of Values**Roll Call**

- Present** 5 - Commissioner Nancy A. Biagini, Chair Priya Cherukuru, Commissioner Qian Huang, Commissioner Mario Bouza, and Commissioner Lance Saleme
- Absent** 2 - Commissioner Yashraj Bhatnagar, and Vice Chair Ricci Herro

A motion was made by Commissioner Biagini, seconded by Commissioner Huang to excuse Commissioner Bhatnagar and Commissioner Herro from the meeting.

NOTE: Commissioner Bhatnagar joined the meeting at 6:31 p.m.

- Aye:** 5 - Commissioner Biagini, Chair Cherukuru, Commissioner Huang, Commissioner Bouza, and Commissioner Saleme

- Absent:** 2 - Commissioner Bhatnagar, and Vice Chair Herro

DECLARATION OF COMMISSION PROCEDURES

Chair Cherukuru welcomed newly appointed **Planning Commissioner Mario Bouza** to the Commission. **Commissioner Bouza** thanked Chair Cherukuru and spoke about his previous experience on the Civil Service Commission and his history of living in Santa Clara.

Commissioner Biagini read the Declaration of Commission Procedures.

CONTINUANCES/EXCEPTIONS**CONSENT CALENDAR**

A motion was made by Commissioner Saleme, seconded by Commissioner Biagini to approve the Consent Calendar.

Commissioners Cherukuru abstained from voting on Item 1A since she was not in attendance at the meeting and Commissioner Bouza abstained from voting on Item 1.A since he was not on the Commission at that time.

Aye: 5 - Commissioner Biagini, Chair Cherukuru, Commissioner Huang, Commissioner Bouza, and Commissioner Saleme

Excused: 2 - Commissioner Bhatnagar, and Vice Chair Herro

1.A [22-1044](#) Planning Commission Meeting Minutes of August 3, 2022 Special Meeting

Recommendation: Approve the Planning Commission Minutes of the August 3, 2022 Special Meeting

1.B [22-782](#) Planning Commission 2023 Calendar of Meetings

Recommendation: Approve the Planning Commission 2023 Calendar of Meetings.

1.C [22-1006](#) Action on Use Permit to allow for the expansion of an existing photovoltaic power generating system at 500 El Camino Real (Santa Clara University Campus)

Recommendation: Adopt a resolution to approve the Use Permit to allow expansion of an existing photovoltaic power generating system at 500 El Camino Real (Santa Clara University Campus).

1.D [22-1017](#) Action on a Variance to increase site sign area and the maximum height and width of monument signs, and Architectural Review for an Office Campus Master Sign Program at 2811 - 2841 Mission College Boulevard

Recommendation: Adopt a resolution to approve the Variance to increase site sign area and the maximum height and width of monument signs, and Architectural Review for an Office Campus Master Sign Program at 2811 Mission College Boulevard

1.E [22-1042](#) Action on a Use Permit to allow on-site sale and service of beer, wine and distilled spirits (ABC Type 47) at an existing banquet facility located at 2670 El Camino Real

Recommendation: Adopt a resolution approving a Use Permit to allow on-site sale and service of beer, wine and distilled spirits at an existing banquet facility located at 2670 El Camino Real.

PUBLIC PRESENTATIONS

None.

PUBLIC HEARING

2. [22-1052](#) Study Session on the work of the Homelessness Taskforce

Recommendation: Note and file the report on the Homelessness Taskforce.

Community Development Housing and Community Services

Division Manager Adam Marcus provided a PowerPoint presentation and updated the Commission that the City's homeless population has increased in the past few years. An overview of interim housing in the City was provided as well as information that the Santa Clara Police Departments Critical Response Team (CRT) is part of the outreach to the homeless as well as Dignity on Wheels to provides showers for the unhoused.

Commissioners expressed concern for residents who are on a fixed income, in particular the senior population and how they quality for low-income housing; as well as inquired if tiny homes might be incorporated into housing the homeless. **Commissioners** also inquired if encampments have been identified in the City.

Public Speaker:

Keith Adams

Chair Cheurukuru requested that Housing staff contact Mr. Adams and **Commissioners** thanked Mr. Adams for his comments regarding his concerns of mental health and overall health of the homeless.

REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:

1. Announcements/Other Items

Chair Cherukuru acknowledged and commended **Vice Chair Herro and Commissioner Biagini** for their professional and empathetic running of the August 25, 2022 Planning Commission meeting on the item regarding 1601 Civic Center Drive.

Commissioners welcomed Commissioner Bouza to the Planning Commission.

2. Commissioner Travel and Training Reports, Requests to attend Trainings

Staff Aide II Elizabeth Elliott provided information on the upcoming APA California Conference October 1 - 5, 2022. **Assistant City Attorney Alexander Abbe** confirmed there is an exception to the Brown Act and all Commissioners can attend the training without violating the Brown Act.

DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:

1. Planning Commission Budget Update

Staff Aide II Elizabeth Elliott provided updates.

2. Upcoming Agenda Items

Planning Manager Lesley Xavier provided updates.

3. City Council Actions

Planning Manager Lesley Xavier provided updates.

ADJOURNMENT:

A motion was made by Commissioner Bouza, seconded by Commissioner Biagini to adjourn the meeting.

The meeting adjourned at 8:50 p.m.

The next regular scheduled meeting is on Wednesday, September 21, 2022 at 6 p.m.

Aye: 6 - Commissioner Bhatnagar, Commissioner Biagini, Chair Cherukuru, Commissioner Huang, Commissioner Bouza, and Commissioner Saleme

Excused: 1 - Vice Chair Herro

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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