



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

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11/18/2024

5:00 PM

Hybrid Meeting  
Santa Clara Senior Center  
Room 205  
1303 Fremont Street  
Santa Clara, CA 95050

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The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

The regular meeting was called to order by Chair Drozek at 5:07 p.m.

**Present** 6 - Chair Edmund Drozek, Vice Chair Tom Freitas, Commissioner Judy Hubbard, Commissioner Rick Andrews, Commissioner Maria Vaz, and Commissioner Srinivasan Manivannan

**Absent** 1 - Commissioner Veena Sterling

**A motion was made by Commissioner Freitas, seconded by Commissioner Vaz, to excuse Commissioner Sterling. The motion carried with the following vote.**

**Aye:** 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

**Absent:** 1 - Commissioner Sterling

**CONSENT CALENDAR**

1. [24-986](#) Review and Approve the Senior Advisory Commission Minutes of October 21, 2024

**Recommendation:** Approve the Senior Advisory Commission Minutes of October 21, 2024

**A motion was made by Commissioner Hubbard, seconded by Commissioner Manivannan, to approve the minutes of October 21, 2024. The motion carried with the following vote.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Andrews, and Commissioner Manivannan

**Nay:** 1 - Vice Chair Freitas

**Excused:** 1 - Commissioner Sterling

**Abstained:** 1 - Commissioner Vaz

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [24-1025](#) Receive Presentation and Provide Input for the Study Session on the Library Facilities Master Plan

**Recommendation:** Recommend that the Commission provide input and feedback to the Consultant on the development of the City's Library Master Plan.

Consultants from MSR Design presented the Library Facilities Master Plan to the Senior Advisory Commission and asked for input and feedback.

No action was taken on this item.

3. [24-1104](#) Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

**Recommendation:** Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

The Senior Advisory Commission prioritized and established measurable outcomes for the FY 2024/25 Commission Work Plan and adopted the following Work Plan:

**1. Advocate for Affordable and Convenient Housing**

- a. Educate the Older Adult Community on current low-income and affordable housing projects in Santa Clara
  - i. Provide educational presentations by the Housing and Community Services Department at Senior Center.
- b. Provide input to developers of Older Adult housing projects in the City of Santa Clara.
  - i. Attend Community workshops related to new Senior Housing developments in Santa Clara.

**2. Encourage and Promote the use of Outdoor Spaces and Buildings**

- a. Work with the Parks & Recreation Department to promote the development of dedicated pickleball courts in Santa Clara.
  - i. Meet with City staff monthly for updates.
- b. Work with the Parks & Recreation Department to support and advocate for the Lawn Bowl facility and Club at Central Park.
  - i. Meet with City staff monthly for updates.
- c. Advocate for outdoor spaces and activities for older adults.
  - i. Attend community meetings related to new or rehabilitated park projects in Santa Clara.

**3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**

- a. Promote new projects related to the older adult community on transportation resources in Santa Clara.
  - i. Attend community meetings related to transportation and streets improvement projects in Santa Clara.
- b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths.

- i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting(s).

**4. Develop Opportunities to Promote Health, Wellness, and Nutrition**

- a. Assist in implementation of Senior Needs Assessment survey and outreach plan.
- b. Advocate for Age-Friendly accessibility in the built environment in Santa Clara.
  - i. Attend Community Meetings related to ADA updates within Santa Clara.

**A motion was made by Commissioner Andrews, seconded by Commissioner Hubbard, to adopt the Senior Advisory Commission FY2024/25 Work Plan & Goals. The motion carried with the following vote.**

**Aye:** 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

**Excused:** 1 - Commissioner Sterling

**STAFF REPORT**

**Recreation Manager Castro** reported on the following:

- Recreation classes begin in January.
- Registration opens on December 3.
- The Holiday Tree Lighting will be held on December 6, from 5:30 - 8:00 p.m.
- Measure I, Infrastructure Bond passed in the City.
- Santa Clara County held an Age-Friendly County meeting and shared that they will be conducting a county-wide survey.

**Recreation Supervisor Herb** reported on the following:

- The Senior Center will be hosting Pie Day on Thursday, November 21 from 1:00 - 2:00 p.m.

**COMMISSIONERS REPORT**

**Commissioner Hubbard** shared that she will be moving out of the area and announced her resignation from the Commission. She thanked everyone for the time she served on the Commission.

**Commissioner Andrews** shared that he attended the Veteran's event at Central Park and commented on a job well done.

**ADJOURNMENT**

**A motion was made by Commissioner Hubbard, seconded by Commissioner Andrews that the meeting be adjourned at 6:46 p.m.**

**Aye:** 6 - Chair Drozek, Vice Chair Freitas, Commissioner Hubbard, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

**Excused:** 1 - Commissioner Sterling

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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