



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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10/06/2022

6:00 PM

Virtual Meeting

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Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 22-9142 the Historical and Landmarks Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

- Via Zoom:
  - o <https://santaclaraca.zoom.us/j/97233262035> or
  - o Phone: 1 (669) 900-6833
  - o Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

The HLC Chair, Patricia Leung called the meeting to order at 6:05 p.m.

**Present** 5 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent:** 2 - Commissioner Kathleen Romano, and Commissioner Megan Swartzwelder

**A motion was made by Commissioner Vargas-Smith to excuse Commissioner Romano from the meeting and excused Commissioner Swartzwelder from the beginning of the meeting. The motion was seconded by Commissioner Kirby. Commissioner Swartzwelder joined the meeting at 6:42 pm.**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 2 - Commissioner Romano, and Commissioner Swartzwelder

### **CONSENT CALENDAR**

**A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Kirby to approve the consent calendar.**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 2 - Commissioner Romano, and Commissioner Swartzwelder

1.A [22-1194](#) Historical and Landmarks Commission Minutes of September 1, 2022

### **PUBLIC PRESENTATIONS**

Chair Leung requested an update about the garage at 712 Jefferson Street.

### **GENERAL BUSINESS**

2. [22-1040](#) Consideration of Historic Preservation Agreement (Mills Act Contract), Significant Property Alteration (SPA) Permit, and a Variance request to convert an existing detached two-story structure into an Accessory Dwelling Unit (ADU) and garage at 1184 Washington Street

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith to approve staff recommendation with the addition of a bronze plaque "1861."**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 2 - Commissioner Romano, and Commissioner Swartzwelder

3. [22-1193](#) Review and Comment on the Draft Downtown Precise Plan

Planning Manager Lesley Xavier presented the draft plan, answered questions, and accepted comments.

### **STAFF REPORT**

1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** updated the Commission that **Chair Leung** would be presenting at the November 15 City Council meeting on the Commission's activities. In addition, staff notified the Commission that the City applied for a grant through the SHPO.

### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities. The Marketing Subcommittee stated that they had not met. The Outreach and Education Subcommittee shared that they had met to discuss context statement and that they plan to work with **City Historian and Historical Advisor to the Commission Lorie Garcia** on this effort.

2. Board and Committee Assignments - 15 minutes
3. Announcements and Other Items - 10 minutes
4. Commissioner Travel and Training Requests - 10 minutes

Commissioners Leung, Stocks, Romano, and Vargas-Smith requested the expenditure of funds for the California Preservation Foundation Historic Preservation Bootcamp for Local Governments: Essential Training in Three Sessions. The cost is \$95 per person.

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith to approve the training request and expenditure of funds for a total of \$380.00.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Stocks, Commissioner Swartzwelder, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Romano

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, and seconded by Chair Leung to adjourn the meeting at 8:09 p.m..**

**The next regular scheduled meeting is Thursday, November 3, 2022 at 6 p.m.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Stocks, Commissioner Swartzwelder, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Romano

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.