



43rd Annual Santa Clara Art & Wine Festival
Santa Clara Organization Fundraising Application

The 43rd Annual Santa Clara Art & Wine Festival will provide opportunities for local, non-profit, charitable organizations directly serving and benefiting Santa Clara residents to raise funds to support towards their mission. To be considered for the fundraising opportunity, organizations must represent Santa Clara youth residents, senior residents, or be a Santa Clara based non-profit organization.

Organizations selected may be assigned to manage either Fatjo Field Parking Lot or Kids Kingdom Games/Activities under the coordination and direction of the Parks & Recreation Commission and City Staff. Two (2) organizations will be chosen and assigned to manage and operate program areas on Saturday, Sept. 13, 2025, or Sunday, Sept. 14, 2025, from 9 a.m. to 5:30 p.m. for Kids Games/Activities and 8 a.m. to 6:30 p.m. for Fatjo Field Parking Lot. Organizations selected to fundraise on Sunday, Sept. 14, 2025, will end their shift one (1) hour earlier. The organizations will manage the assigned area, collect all fees, may collect donations, may display information on organization, and keep proceeds from the event.

The Parks & Recreation Commission will review how the organizations meet the service goals of the City, as well as evaluates the ability of the organization to provide sufficient support to manage the assigned area at the Festival.

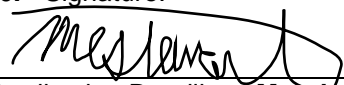
Applicants will be invited to provide a five (5) minute presentation to Parks & Recreation Commission on Monday, May 12 at 7 p.m. during the Parks & Recreation Commission regular meeting. Applicants who fail to complete the application and provide necessary information regarding the organization or services will not be invited to present to the Commission. Complete the application process to be considered for this fundraising opportunity.

43rd Annual Santa Clara Art & Wine Festival
Organization Regulations

1. Electricity is not available. Generators are not allowed.
2. Health Department regulations prohibit distribution of food and drinks to event attendees. It is not permissible to sell or sample merchandise, food, or services.
3. Organizations may accept donations or display flyers or banners at their assigned area.
4. Organizations assigned to the Parking Lot area will be provided with two (2) tents of 10'x10', one (1) table, and four (4) chairs.
5. Organizations selected for the Kids Games/Activities area will be provided with 4-6 games/activities, one (1) tent of 10'x10' and one (1) table for ticket sales. Additional tents/tables as necessary for the games may be provided at the City's discretion.
6. No balloons allowed in the park.
7. Private vehicles are not allowed in the park.
8. Organization may park in public lots as space is available. Carpooling is encouraged. Reserved parking is not available.
9. Organization should be set up and operational during the entire assigned time and day.
10. No voice or music amplification is allowed.
11. Pets are not permitted in the park during the event. Only service animals are permitted at the event. (Resolution #16-8310).



43rd Annual Santa Clara Art & Wine Festival
Santa Clara Organization Fundraising Application

1. Organization		2. Contact information	
Name:		Name:	
Address:		Address:	
City:		City:	
Zip:		Zip:	
Phone:		Phone-work:	
Website:		Phone-cell:	
Federal Tax Id Status: <input type="checkbox"/> 501c3, <input type="checkbox"/> 509a, <input type="checkbox"/> Other _____		Email:	
Federal Tax ID number:		Position in Organization:	
3. Does your organization serve Santa Clara residents? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, your organization is not eligible.			
4. List the charitable programs or services and the number of participants (unduplicated count) that your organization has provided for Santa Clara resident youth & seniors over the past two (2) calendar/fiscal years.			
<i>Program/Service Name. Goal. Services offered.</i>			<i>Persons Served</i>
5. What are your primary sources of funding? How will an Art & Wine Festival Grant benefit Santa Clara youth or seniors? Attach your statement and your current operating budget to this application.			
8. My organization agrees to: a) provide a minimum eight (8) volunteers if selected for Kids Games/Activities area and a minimum of eight (8) volunteers for the Parking Lot area, for the duration of the Art & Wine Festival on one day. b) submit list of volunteers (names and assigned day & times) to the Parks & Recreation Dept. by September 5. c) provide cashless payment handling method and accept passes provided by the Parks & Recreation Department as payment method. d) adhere to the group regulations including volunteer application.			
9. Please rank your preferred fundraising opportunity from 1-4, 1 = most preferred, 4 = least preferred			
<input type="checkbox"/> Kids Games/Activities, Saturday, Sept. 13, 2025		<input type="checkbox"/> Kids Games/Activities, Sunday, Sept. 14, 2025	
<input type="checkbox"/> Parking Lot, Saturday, Sept. 13, 2025		<input type="checkbox"/> Parking Lot, Sunday, Sept. 14, 2025	
10. Signature: 		Title:	Date:
Application Deadline: Monday, April 28, 2025 at 5 p.m.			
Submit application by email to: PRCustomerServe@SantaClaraCA.gov			