



City of Santa Clara

Meeting Minutes

Board of Library Trustees

02/02/2026

6:00 PM

Hybrid Meeting
Central Park Library, Edinger Room
2635 Homestead Rd
Santa Clara, CA 95051

Cancelled

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
- o <https://santaclaraca.gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

- o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

At 6:04 PM **Chair Jonathon Evans** and **Trustee Steve Ricossa** were present. **Trustee Daniel Huynh** was absent due to an emergency, and **Trustee G. Salim Mohammed** and **Vice-Chair Debbie Tryforos** were both absent due to illnesses. Due to the lack of quorum the meeting was cancelled.

Present 2 - Chair Jonathon Evans, and Trustee Stephen Ricossa

Absent 3 - Trustee Daniel Huynh, Trustee G. Salim Mohammed, and Vice Chair Debbie Tryforos

CONSENT CALENDAR

- 1 [26-99](#) Action on the Board of Library Trustees Meeting Minutes of December 1, 2025, and Special Meeting Minutes of January 8, 2026

Recommendation: Approve the Board of Library Trustees Meeting Minutes of December 1, 2025, and Special Meeting Minutes of January 8, 2026

PUBLIC PRESENTATIONS**GENERAL BUSINESS**

- 2 [26-98](#) Discussion and Action on Recommendations for Potential Revisions to City Charter Section 1012 and Section 1013 for Consideration by the Charter Review Committee

Recommendation: Action to request staff to prepare draft talking points consistent with the Board's discussion regarding possible updates to the role and function of the Board of Library Trustees as expressed in the City Charter and take any other action necessary to facilitate a meeting between Chair Evans, as the Board's appointed representative, and the relevant Charter Review Ad Hoc Subcommittee.

- [26-100](#) Update on the Status of the Library Strategic Plan and Facilities Master Plan and Next Steps

Recommendation: Note and file status update on the Library Strategic Plan and Facilities Master Plan

- 3 [26-103](#) Review and Update Board of Library Trustees Workplan

Recommendation: Request that staff, using their discretion, take actions as needed to support priorities identified by today's discussion regarding the Board of Library Trustees Workplan FY2025-26.

STAFF REPORT

TRUSTEES REPORT

ADJOURNMENT

Adjournment for lack of quorum until March 2, 2026.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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