



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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11/15/2022

7:00 PM

Virtual Meeting

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Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9150, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

#### **CALL TO ORDER AND ROLL CALL**

Vice Chair Caldwell called the meeting to order at 7:05 PM.

**Present** 6 - Vice Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Burt Field, Commissioner Eversley Forte, Commissioner Sajid Hai, and Commissioner Brittany Ricketts

**Absent** 1 - Chair Kelly Cox

**Comissioner Chu made a motion, seconded by Commissioner Hai to excuse Chair Cox.**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

#### **CONSENT CALENDAR**

Commissioner Field abstained from voting on item 1.B. of the Consent Calendar.

**Commissioner Forte made a motion, seconded by Commissioner Field to approve the Consent Calendar.**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

- 1.A [22-1327](#) Action on the Parks & Recreation Commission Minutes of the October 18, 2022 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the October 18, 2022 Meeting.

- 1.B [22-1343](#) Consider a Request from the Santa Clara Youth Soccer League for a Financial Grant in the Amount of \$6,693 from the Wade Brummal Youth Sports Grant Program

**Recommendation:** Approve the SCYSL request for a Wade Brummal Youth Sports Grant in the amount of \$6,693.

### **PUBLIC PRESENTATIONS**

Mr. Lu, a member of the public attended the meeting. He spoke about the speed of scooters along the San Tomas Aquino Trail as a point of concern that should be addressed in the future.

Julie Corrigan, the Santa Clara Swim Club Team Manager attended the meeting and expressed her appreciation to Commission and staff for maintaining the City pools. She supports the concepts in the Central Park Master Plan including starting with a new 50 meter pool. She is looking forward to the repair/reopening of the Mary Gomez Park pool.

### **GENERAL BUSINESS**

2. [22-1326](#) Consideration of the Schematic Design - Master Plan for the New Public Neighborhood East Park at 5155 Stars & Stripes Drive (Related Urban)

**Recommendation:** Recommend that Council approve the proposed Schematic Design - Master Plan for the East Neighborhood Park to be located at 5155 Stars & Stripes Blvd.

The Commission received public comments supporting the inclusion of the bicycle trail from a member of BPAC, the need to use the right trees in the right places. The proposed Schematic Design met the recreational needs prioritized by the community for the future neighborhood residents. The drought tolerant trees and plants conforms with the approved Related City Place Project landscape plan.

**Commissioner Forte made a motion, seconded by Commissioner Chu to recommend to Council approval of the Schematic Design - Master Plan for the new public neighborhood East Park at 5155 Stars & Stripes Drive (Related Urban).**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field ,  
Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

3. [22-1356](#) Initiate Community Input Process for the proposed Schematic Design for a New Public Mini Park at 3000 Patrick Henry Drive (SummerHill - Patrick Henry Drive Specific Plan)

**Recommendation:** Provide input on a proposed Schematic Design for a New Mini Park to be located at 3000 Patrick Henry Drive.

The Commission encouraged the public to participate in the upcoming opportunities to provide input through surveys and community meetings about the residential project and the new public Mini Park at 3000 Patrick Henry Drive. Flyers about this project will be available at the Holiday Tree Lighting Ceremony on December 2. There will be a virtual public meeting for this project at 6:30 PM on December 12. Detailed information will be available on the Park Projects webpage. As a standard practice, the Department's social media channels will publicize the outreach efforts. **Director Teixeira** provided a contextual summary about the location of the new Mini Park, which will be immediately adjacent to a proposed art center that will be reviewed separately by the community and Commission. The Mini Park and Art Center will function synergistically and provide a unique recreational and instructional visual art experiences and spaces for City residents.

**Commissioner Chu made a motion, seconded by Commissioner Field to initiate the community input process for the proposed schematic design for the new public mini park at 3000 Patrick Henry Drive.**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field ,  
Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

4. [22-1328](#) Parks & Recreation Commission Work Plan Goals for FY2022/23

**Recommendation:** Report on activities and efforts in support of the Commission's Work Plan Goals for FY 2022/23.

**Work Plan Goals:**

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;

**Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Cox.**

*Status as of 11/15/2022: The subcommittee met with Parks & Recreation Department staff at City Hall for a holistic review of park projects, current status, funding, timelines, challenges, etc. to help inform the subcommittee recommendations and project priorities. They learned more about the aged and failing infrastructure within the park system and the importance of updating the system wide facility condition assessment scheduled for 2023. The subcommittee received feedback from Mr. Gupta (affiliated with the Santa Clara Swim Club) regarding support for the Central Park Master Plan projects particularly a new swim center given the failing infrastructure of the International Swim Center. Families involved in swimming programs have a vested interest in supporting efforts to execute the Central Park Master Plan.*

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

**Subcommittee: Commissioner Chu and Commissioner Hai.**

*Status as of 11/15/2022: B1. The subcommittee plans to increase community input through neighborhood Facebook groups for the proposed Schematic Design for the new Mini Park at 3000 Patrick Henry Drive. B2. Subcommittee is pleased to see the Commission recommend approval of the Schematic Design of the new public neighborhood park at 5155 Stars & Stripes Drive.*

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) participate in Citywide Special events; and  
*Status as of 11/15/2022: No update.*

D: 1) Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.

**Subcommittee: Commissioner Forte and Commissioner Ricketts.**

*Status as of 11/15/2022: Commissioner Forte met with the Cultural Commission and the Youth Commission respectively on December 7 and 8. The Cultural Commission was receptive to collaborating and learning more about adding a multicultural market to one of the summer concerts in the series or to one of the holiday events. The Youth Commission was very receptive to collaborating on special events to increase youth attendance at special events. They provided many ideas, which the subcommittee review and share at an upcoming meeting.*

**Commissioner Forte made a motion, seconded by Commissioner Chu to remove the word commission in the term "Parks & Recreation Commission" as follows for Work Plan Goal D 1) Explore and partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.**

**Aye:** 5 - Vice Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

**Abstained:** 1 - Commissioner Field

**STAFF REPORT**

**Deputy Director Seale** provided an update on various park projects. The Warburton Park Playground Rehabilitation Project and the Henry Schmidt Park Playground Rehabilitation Project; staff is selecting the design consultants through a public bid process and in the new year the Commission will initiate community input. A forensic engineering study of the International Swim Center will be completed by a consultant in 2023. The construction phase of the City Plaza Park Gazebo Project is expected to start in late November 2022. The Westwood Oaks Park Playground Rehabilitation Project plans and specifications are undergoing final interdepartmental review prior to going out for public bid. Public and Commission can visit the Parks Projects webpage to keep informed. The Mary Gomez Park pool is closed for plaster repair.

**Manager Castro** provided the Commission with an update on various recreation programs and activities. Staff attended the California Parks & Recreation Society Mini Conference in early November for professional development. The Senior Center natatorium is open four days per week for indoor aquatic activities, drop in swimming, and exercise classes. She encouraged the Commission to attend the Holiday Tree Lighting Event in Central Park on Friday December 2, to honor the late former Fire Chief Bill Kelly. The Community Recreation Center, Youth Activity Center and Teen Center will be closed for budget cost saving measures over the holidays. The Cultural Commission is planning their activities for next year and has expressed an interest in collaborating with the Parks & Recreation Commission.

**COMMISSIONERS REPORT**

**Commissioner Chu:** Noted that Henry Schmidt Park has important amenities such as the EV charging stations in the off-street parking lot and that the City has several parks with EV charging stations. She visited Harris Lass House and found that it has a beautiful garden, which has potential for recreation programs.

**Commissioner Hai:** Visited Earl Carmichael Park and walked through Westwood Oaks Park.

**Commissioner Field:** Received input from a park patron regarding how well Machado Park playground was rehabilitated, and complemented city staff on the success of the project. He has been visiting Maywood Park regularly.

**Commissioner Forte:** Visited and worked out at Henry Schmidt Park. He attended the Cultural Commission and the Youth Commission meetings and spoke about collaborating with each commission on planning special events.

**Commissioner Ricketts:** She has been working closely with **Commissioner Forte** in developing strategies on the work plan goals and working with other commissions on special events. She's been continually visiting Henry Schmidt Park and is looking forward to future improvements there.

**Vice Chair Caldwell:** He has been enjoying visiting Maywood Park and keeping the park clean particularly after usage of the park by park patrons.

**ADJOURNMENT**

**Commissioner Chu made a motion, seconded by Commissioner Forte to adjourn the meeting until the next Parks & Recreation Commission meeting at 7:00 PM on January 17, 2023.**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Chair Cox

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.