



**City of
Santa Clara**
The Center of What's Possible

Attachment 1

Human Resources Department
Memorandum

Date: July 9, 2018

To: Civil Service Commission

From: Christine Heng, Human Resources Technician

Subject: Exam Review Report for May and June 2018

In the month of May 2018, Commissioner John Casey reviewed the oral examinations for Ground Maintenance Worker III, Street Maintenance Foreperson, and Senior Materials Handler.

In the month of June 2018, Commissioner Mario Bouza reviewed the oral examination for Time and Material Clerk; and Commissioner Carolyn McAllister reviewed the written examination for Business Analyst –Fiber and the oral examination for Fiber Splicing Technician.

In the above cases, the examinations were found to be job-related and appropriate.

A handwritten signature in blue ink, appearing to be "Christine Heng".

Christine Heng
Human Resources Technician