



**City of
Santa Clara**
The Center of What's Possible

MONTHLY FINANCIAL STATUS REPORT

February 2022

This report summarizes the City's financial performance for the month ended February 28, 2022. Financial analysis for the report is provided for the General Fund, select Special Revenue Funds, Enterprise Operating Funds, and Capital Improvement Funds. Financial information included in this report is unaudited.

General Fund

The General Fund is the major operating fund for the City and includes multiple programs, services, and activities for the residents and businesses of the City. The adopted budget for operating revenues and expenditures for fiscal year 2021/22 was \$289.3 million. The budget for revenues and expenditures was amended to \$269.5 million to reflect carryover appropriations from fiscal year 2020/21 and various budget amendments approved by the City Council through February 2022.

Through February, General Fund revenues are currently tracking to end the year at or slightly below budgeted levels. General Fund expenditures are tracking below budget and this trend is expected to continue as departments continue to control expenditures through various cost control measures. Overall, the General Fund is expected to end the year with additional ending fund balance.

Economic conditions have improved significantly since the start of the pandemic, with many indicators close to pre-pandemic levels. On a national level, the unemployment rate remained relatively flat, slightly decreasing from 3.8% in February 2022 to 3.6% in March 2022. This rate was well below the record setting high of 14.7% in April 2020, but slightly above the pre-pandemic unemployment rate of 3.5%. In March, the number of unemployed persons decreased from 6.3 million in February 2022 to 6.0 million. This unemployment figure remains slightly above the pre-pandemic level of 5.7 million.¹

Chart 1. Unemployment rate, seasonally adjusted, March 2019 – March 2022

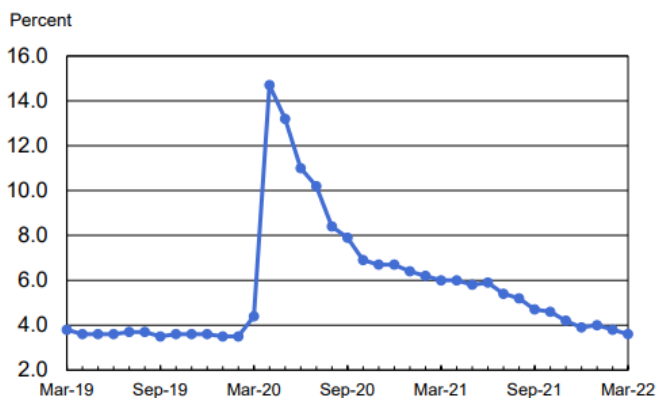
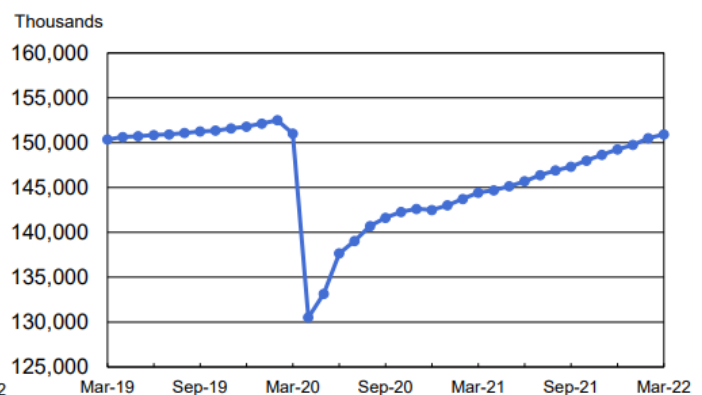


Chart 2. Nonfarm payroll employment, seasonally adjusted, March 2019 – March 2022



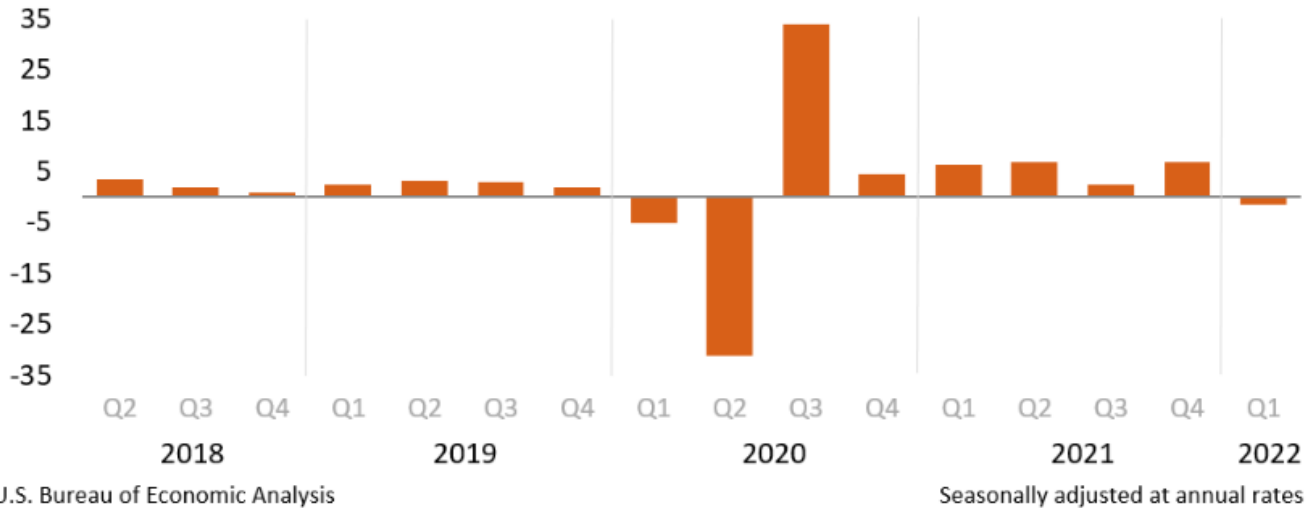
In the advance estimate for the first quarter of 2022, GDP decreased at an annual rate of 1.4%, following an increase of 6.9% in the fourth quarter of 2021.² This decline is the result of the resurgence

¹ <https://www.bls.gov/news.release/pdf/empsit.pdf>

² https://www.bea.gov/sites/default/files/2022-04/tech1q22_adv.pdf

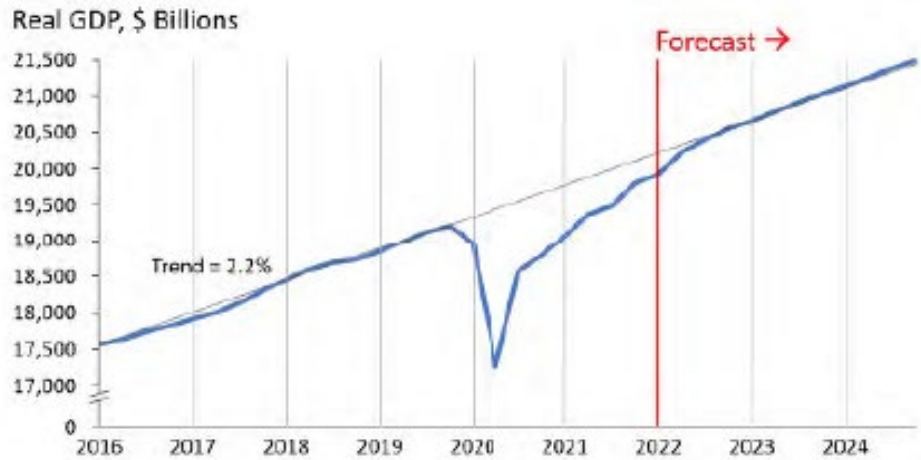
of COVID-19 cases and decreases in government pandemic assistance. Additionally, issues stemming from supply chain and widespread inflation are also factors in the estimated decrease.

Real GDP: Percent change from preceding quarter



While GDP has now surpassed the pre-COVID peak in the second quarter 2021, it has not yet reached the pre-pandemic trend. Per the March 2022 UCLA Anderson Forecast, GDP is expected to reach the pre-COVID trend by mid-2022. On an annual basis, the UCLA Forecast projects continued GDP growth of 4.3% in 2022, 2.8% in 2023, and 2.3% in 2024. The UCLA forecast, however, comes with considerable uncertainty. Major risk factors include the future course of the pandemic as well as the impacts of the war between Russia and Ukraine.³

Real GDP Levels, Seasonally Adjusted Annual Rates, Actual and Forecast, 2016-2024

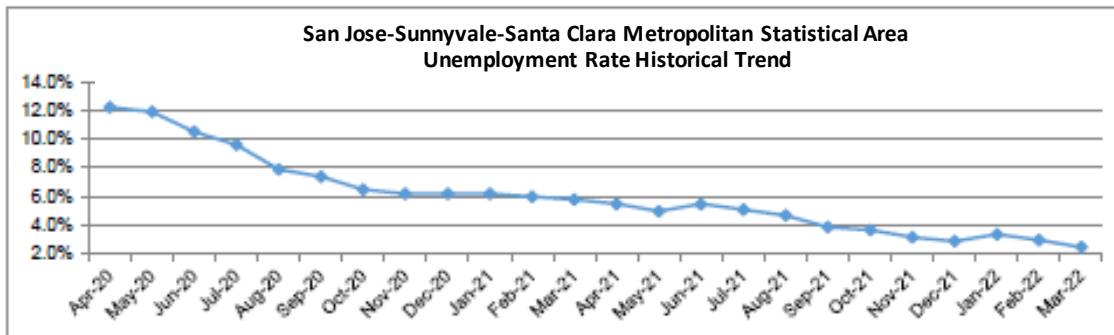


Source: UCLA Anderson Forecast and U.S. Bureau of Economic Analysis
 Note: \$ Billions, chained 2012 prices

³ UCLA Anderson Forecast, March 2022

Improvement continues at the State and local level. After the State's largest increase in the unemployment rate in April 2020, the California unemployment rate dropped to 4.9% in March 2022. With the continued addition of jobs, California has now regained 2.46 million jobs, or nearly 90% of the 2.76 million jobs lost due to COVID-19 in March and April 2020. Fewer than one million Californians are unemployed for the first time since February 2020.⁴

The unadjusted unemployment rate in the San José-Sunnyvale-Santa Clara Metropolitan Statistical Area (MSA) was 2.5% in March 2022, down from the March 2021 level of 5.8% and the pre-pandemic February 2020 level of 2.6%. Between March 2021 and March 2022, employment in this region increased by 62,300 jobs, or 5.8%. The largest increases were in leisure and hospitality (up 27,300 jobs), food and drinking places (up 19,100 jobs), professional and business services (up 7,800 jobs), and private educational and health services (up 5,900 jobs).⁵



Staff will continue to closely monitor the economic environment and the City's financial performance and provide updates through the Monthly Financial Reports.

⁴ https://edd.ca.gov/en/about_edd/news_releases_and_announcements/unemployment-March-2022/

⁵ [https://www.labormarketinfo.edd.ca.gov/file/lfmonth/sjos\\$pd\\$pdf](https://www.labormarketinfo.edd.ca.gov/file/lfmonth/sjospdpdf)

General Fund Revenues

As of February 28, 2022, \$126.5 million or 56.2% of the General Fund estimated revenue (excluding transfers) was received. Based on the timing of payments, a higher percentage of revenues are collected in the second half of the fiscal year. Transfers and use of reserves of \$44.4 million have occurred as budgeted. Revenues are tracking close to the budgeted estimate and are higher when compared to collections last fiscal year (excluding transfers and various permits and charges for services that are now deposited into the new Building Development Services Fund).

**CITY OF SANTA CLARA
GENERAL FUND
REVENUES OVERVIEW AND COMPARISON BY TYPE**

Function	FISCAL YEAR 2021/22				PY REVENUE COMPARISON		
	Adopted Budget	Amended Budget	Actual Through 02/28/2022	Percentage Received	Actual Through 02/28/2021	Change From Prior Year	Percentage Change
TAXES							
Sales Tax	\$ 58,183,000	\$ 58,183,000	\$ 30,205,907	51.92%	\$ 28,813,019	\$ 1,392,888	4.83%
Property Tax	71,559,000	71,559,000	37,857,769	52.90%	34,594,415	3,263,354	9.43%
Transient Occupancy Tax	9,000,000	9,000,000	4,132,301	45.91%	1,496,646	2,635,655	176.10%
Other Taxes	6,080,000	6,080,000	3,440,736	56.59%	2,684,909	755,827	28.15%
Total Taxes	144,822,000	144,822,000	75,636,713	52.23%	67,588,989	8,047,724	11.91%
LICENSES & PERMITS							
Business Licenses	900,000	900,000	547,241	60.80%	558,470	(11,229)	-2.01%
Fire Operation Permits	2,200,000	2,200,000	1,272,174	57.83%	1,182,896	89,278	7.55%
Building Permits	-	-	-	N/A	4,569,289	(4,569,289)	-100.00%
Electric Permits	-	-	-	N/A	863,707	(863,707)	-100.00%
Plumbing Permits	-	-	-	N/A	592,038	(592,038)	-100.00%
Mechanical Permits	-	-	-	N/A	675,227	(675,227)	-100.00%
Miscellaneous Permits	60,000	60,000	40,685	67.81%	44,479	(3,794)	-8.53%
Total Licenses & Permits	3,160,000	3,160,000	1,860,100	58.86%	8,486,106	(6,626,006)	-78.08%
FINES & PENALTIES	1,496,135	1,496,135	238,018	15.91%	236,467	1,551	0.66%
INTERGOVERNMENTAL	26,205,801	614,000	2,164,125	352.46%	704,439	1,459,686	207.21%
CHARGES FOR SERVICES	30,003,443	30,003,443	19,153,379	63.84%	20,885,087	(1,731,708)	-8.29%
SILICON VALLEY POWER TRANSFER	24,700,000	24,700,000	17,182,251	69.56%	16,228,990	953,261	5.87%
USE OF MONEY & PROPERTY							
Interest	2,600,000	2,600,000	992,819	38.19%	881,943	110,876	12.57%
Rent	9,115,722	9,298,022	6,416,946	69.01%	5,605,124	811,822	14.48%
Total Use of Money & Property	11,715,722	11,898,022	7,409,765	62.28%	6,487,067	922,698	14.22%
MISCELLANEOUS REVENUES	198,000	198,000	429,338	216.84%	4,219,085	(3,789,747)	-89.82%
LAND PROCEED	-	-	-	N/A	-	-	N/A
OTHER FINANCING SOURCES							
Operating Transfer In - Storm Drain	1,454,000	1,454,000	1,454,000	100.00%	1,460,000	(6,000)	-0.41%
Operating Transfer In - Reserves	32,390,871	32,758,819	32,758,819	100.00%	39,468,333	(6,709,514)	-17.00%
Operating Transfer In - Fund Balances ⁽¹⁾	-	4,817,658	4,817,658	100.00%	4,273,692	543,966	12.73%
Operating Transfer In - Miscellaneous	5,005,399	5,427,399	5,427,399	100.00%	3,747,419	1,679,980	44.83%
Total Other Financing Sources	38,850,270	44,457,876	44,457,876	100.00%	48,949,444	(4,491,568)	-9.18%
STADIUM OPERATION							
Charges for Services	7,466,069	7,466,069	2,083,080	27.90%	1,743,327	339,753	19.49%
Rent and Licensing	717,500	717,500	293,299	40.88%	-	293,299	N/A
Total Stadium Operation	8,183,569	8,183,569	2,376,379	29.04%	1,743,327	633,052	36.31%
TOTAL GENERAL FUND	\$ 289,334,940	\$ 269,533,045	\$ 170,907,945	63.41%	\$ 175,529,002	\$ (4,621,057)	-2.63%

(1) The Operating Transfer In - Fund Balances includes the carryover encumbrances of open purchase orders as of June 30, 2021 and mid year budget amendment from reserves.

General Fund Revenues

Sales Tax: The City of Santa Clara sales tax rate is 9.0%, of which the City receives 1.0%. As of February 28, 2022, \$30.2 million has been collected, which is up \$1.3 million from the prior year level and is based on performance through the first two quarters of the fiscal year. Cash receipts were down 5.0% in the first quarter and were up 14.8% in the second quarter; overall, receipts are up 4.6% through the first two quarters of FY 2021/22. On an economic basis, local business activity was up 20.4% in the second quarter of the fiscal year, with increases in all sectors as follows: business to business up 4.5%; general retail up 35.0%; food products up 59.7%; transportation up 23.3%; and construction up 43.8%. The County pool was up 0.7% in the second quarter. The County pool, which includes internet sales, accounts for approximately 20% of the sales tax the City receives. Overall, annual Sales Tax growth of 3.6% is needed to meet the budgeted estimate of \$58.2 million. Based on collections to date, receipts are projected to slightly exceed the budget.

Property Tax: Through February, 52.9% of the property tax budgeted estimate has been received. The majority of property tax revenue is collected in February and April each year. Based on information from the County of Santa Clara, property tax receipts are projected to end the year slightly above the Adopted Budget estimate of \$71.6 million.

Transient Occupancy Tax (TOT): TOT is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 11.5% as of January 2022. Through February 28, 2022, approximately \$4.1 million has been received, which is significantly higher than receipts through the same period last fiscal year of only \$1.5 million. However, receipts remain 65% below the pre-COVID 19 level of \$11.9 million received through February 2020. As businesses continue to reopen, it is anticipated that TOT will continue to increase compared to last fiscal year. To meet the budgeted estimate, collections will need to triple from just under \$3.0 million in FY 2020/21 to \$9.0 million in FY 2021/22. With the January 2022 rate increase, TOT receipts are projected to end the year at \$8.0 million - \$9.0 million.

Other Taxes: Includes franchise tax (\$2.0 million) and documentary transfer tax (\$1.4 million). The City has collected \$3.4 million through February, which is 28.2% above receipts received through the same period last fiscal year. The strong growth in this category is driven by the documentary transfer tax performance, which is up 92% from the prior year. Franchise Tax collections are also up 4% from the prior year. Growth of 4.4% is needed to meet the budgeted estimate of \$6.1 million. Collections are projected to exceed the budgeted estimate.

Licenses & Permits: Includes business licenses, fire operation permits, and miscellaneous permits and fees. Effective FY 2021/22, building, electric, plumbing and mechanical permits have all been budgeted in the new Building Development Services Fund, which is reflected in the Special Revenue section of this report. Licenses and permits revenue collections total \$1.9 million, or 58.9% of the budget of \$3.2 million. Receipts are tracking slightly below estimated levels through February and may end the year slightly below the budgeted estimate.

Fines & Penalties: Includes vehicle, parking, court fines, and miscellaneous penalty fines. The revenue of \$0.2 million collected in this category through February is tracking to end the year well below the budgeted estimate of \$1.5 million largely due to the waiving of late fees on utility billing in response to COVID-19.

Intergovernmental: Includes motor vehicle fees, state homeowner tax relief, state mandated reimbursement and redistribution of land sale proceeds and ground leases from the Successor Agency. Through February 28, 2022, \$2.2 million has been received, which is higher than receipts through the same period last year and primarily reflects reimbursements for fire mutual aid services. The federal stimulus funds (\$26 million) have been moved to a separate American Rescue Plan Act Fund, which is reflected in this report.

Charges for Services: Includes various engineering fees, administrative fees, and community service revenue from various recreational activities. Through February, collections totaled approximately \$19.2 million or 63.8% of the budget. This reflects an 8.2% decrease compared to last year's collections through the same period of \$20.9 million. The decrease is mainly attributable to the plan check and sign fees now being recorded in the newly established Building Development Services Fund. This decrease is partially offset by higher collections in the planning and zoning fees, fire construction permits, and miscellaneous charges for services categories. Collections are tracking close to the budgeted estimate.

Silicon Valley Power Transfer: In accordance with the City's charter, Silicon Valley Power pays 5.0% of gross revenues to the General Fund. As of February 28, 2022, \$17.2 million has been received which is on par for this time of year. This collection level, however, is based on the budgeted estimate and will be trued up at the end of the fiscal year. Growth of less than 1% from the prior year is needed to meet the budgeted estimate of \$24.7 million.

Use of Money & Property: Includes realized investment income and rental income. Interest income and rent revenue collections totaled \$7.4 million, or 62.3% of the budget. This reflects a \$1.0 million increase from prior year collection levels, primarily due to higher rent collections.

Miscellaneous Revenues: Includes developer fees, donations, damage recovery, sale of surplus, and one-time miscellaneous revenues. Through February 28, 2022, collections of \$0.4 million have exceeded the budgeted estimate of \$0.2 million; however, are significantly lower than prior year collections of \$4.2 million as a result of a one-time payment in FY 2020/21.

Stadium Operation: Through February, charges for services collected through the Stadium totaled \$2.4 million, which is below par for this time of year. This is due in part to the timing of when the City receives reimbursements. Current year collections are approximately 36.3% higher than collections through the same period last year resulting from the reopening of Stadium for events.

General Fund Expenditures

As of February 28, 2022, \$170.5 million or 63.3% of the General Fund operating budget had been expended. Departmental expenditures totaled \$122.2 million, or 55.7% of the budget, which is below the par level of 66.7% of the budget. As part of the FY 2020/21 Budgetary Year-End Report, \$26 million of the Police and Fire Department’s budgets was reallocated to the newly established ARPA Fund. Both the budget and associated expenditures have been shifted to the new fund. Fund Transfers of \$43.1 million have occurred as budgeted.

Several cost-control measures that were implemented in FY 2019/20 remain in place to generate expenditure savings to partially offset the drop in revenues associated with COVID-19. These measures include a hiring freeze and controls around overtime, as-needed staff, marketing, travel, technology and vehicle purchases. With these measures, expenditures are expected to end the year below budget.

**CITY OF SANTA CLARA
GENERAL FUND
EXPENDITURES OVERVIEW AND COMPARISON BY FUNCTION**

Function	FISCAL YEAR 2021/22				PY EXPENDITURES COMPARISON		
	Adopted Budget	Amended Budget	Actual Through 02/28/2022	Percentage Used	Actual Through 02/28/2021	Change From Prior Year	Percentage Change
GENERAL GOVERNMENT							
Non-Departmental	\$ 6,824,333	\$ 7,571,155	\$ 2,859,889	37.77%	\$ 2,505,516	\$ 354,373	14.14%
City Council	829,205	829,205	541,994	65.36%	478,172	63,822	13.35%
City Clerk	1,470,231	1,718,169	889,060	51.74%	1,256,461	(367,401)	-29.24%
City Manager	5,442,069	6,276,486	3,272,909	52.15%	3,369,779	(96,870)	-2.87%
City Attorney	3,097,380	3,119,380	1,559,818	50.00%	1,443,326	116,492	8.07%
Human Resources	4,133,810	4,389,886	2,372,135	54.04%	2,055,901	316,234	15.38%
Finance	17,439,442	18,273,518	10,256,485	56.13%	9,996,420	260,065	2.60%
Total General Government	39,236,470	42,177,799	21,752,290	51.57%	21,105,575	646,715	3.06%
PUBLIC WORKS	23,201,356	24,198,161	14,409,715	59.55%	14,849,563	(439,848)	-2.96%
COMMUNITY DEVELOPMENT	5,070,207	5,480,607	3,033,657	55.35%	9,139,361	(6,105,704)	-66.81%
PARKS AND RECREATION	20,982,990	21,433,077	11,854,397	55.31%	11,034,359	820,038	7.43%
PUBLIC SAFETY							
Fire	60,581,403	49,830,070	29,859,881	59.92%	38,917,864	(9,057,983)	-23.27%
Police	79,870,137	65,242,662	35,496,168	54.41%	49,082,442	(13,586,274)	-27.68%
Total Public Safety	140,451,540	115,072,732	65,356,049	56.80%	88,000,306	(22,644,257)	-25.73%
LIBRARY	10,764,727	10,895,605	5,783,830	53.08%	5,611,063	172,767	3.08%
DEPARTMENTAL TOTAL	239,707,290	219,257,981	122,189,938	55.73%	149,740,227	(27,550,289)	-18.40%
OTHER FINANCING USES							
Operating Transfer Out - Miscellaneous	23,250,142	23,851,216	23,851,216	100.00%	1,014,286	22,836,930	2251.53%
Operating Transfer Out - Debt Services	2,501,439	2,501,439	2,501,439	100.00%	2,500,344	1,095	0.04%
Operating Transfer Out - Maintenance Dtrct	771,349	771,349	771,349	100.00%	926,920	(155,571)	-16.78%
Operating Transfer Out - Cemetery	850,000	850,000	850,000	100.00%	771,769	78,231	10.14%
Operating Transfer Out - CIP	11,773,925	11,773,925	11,773,925	100.00%	19,678,672	(7,904,747)	-40.17%
Operating Transfer Out - Reserves	3,309,009	3,309,009	3,309,009	100.00%	4,933,085	(1,624,076)	-32.92%
Total Other Financing Uses	42,455,864	43,056,938	43,056,938	100.00%	29,825,076	13,231,862	44.36%
STADIUM OPERATION	7,171,786	7,218,126	5,271,118	73.03%	1,122,098	4,149,020	369.76%
TOTAL GENERAL FUND	\$ 289,334,940	\$ 269,533,046	\$ 170,517,994	63.26%	\$ 180,687,401	\$ (10,169,407)	-5.63%

General Fund Expenditures

Below is an explanation of certain budget to actual expenditure variances through February by department.

Non-Departmental: Includes expenditures that are not attributable to a single department, but a function of the City in general. Expenditures totaled \$2.9 million, or 37.8% of the budget. These expenditures are well below the par level of 66.7%, which is due in part to the unexpended separation payout allocation of \$1.8 million. Expenditures are tracking slightly above the prior year level of \$2.5 million. This is a result of the reallocation of City memberships from the City Manager's Office to the Non-Departmental budget. Additionally, contractual services are higher than last fiscal year due to an increase in the permitting system licensing costs.

City Attorney: Actual expenditures totaled approximately \$1.6 million, which is below par at 50% of the budget. This is mainly attributable to lower salary and as-needed spending. Spending is above the total expenditures through the same time last fiscal year by 8%. This is a result of the reallocation of contractual services from the Special Liability Insurance Fund to the City Attorney's Office operating budget. Additionally, higher separation payout expenditures occurred this fiscal year compared to last fiscal year.

City Clerk: Through February, actual expenditures were tracking below budget at \$0.9 million or approximately 51.7% of the budget. This reflects a decrease of 29.2% over last year's spending through the same period. The primary driver for the decrease in spending is the Granicus costs which are paid every other year.

City Council: Through February, expenditures were at 65.6% of budget, which is at par. Compared to the same period through last fiscal year, this reflects a spending increase of approximately 13.4% which is a result of higher as-needed and separation payout expenditures compared to last fiscal year.

City Manager: The actual expenditures through February totaled \$3.3 million, or 52.2% of the budget, which is below par for this time of the year. Expenditures are 3% lower compared with the spending level through the same period last fiscal year. This decrease in expenditures is related to the reallocation of City memberships and mandated costs from the City Manager's Office budget to Non-Departmental in addition to lower advertising and contractual services expenditures.

Community Development Department: This department consists of three divisions: Planning, Building, and Housing and Community Services. Effective this fiscal year, the Building division of this department has been moved to the newly established Building Development Services Fund, which falls under the special revenue section of this report. Through February, departmental expenditures for the Planning and Housing and Community Services divisions totaled \$3.0 million, or approximately 55.3%, which is below the par level of 66.7%. This is a result of vacancies in the department. Expenditures were also well below the spending through the same period last fiscal year due to the change in funding for the Building Division.

Finance Department: Through February, the Department's expenditures totaled \$10.3 million, or 56% of the budget, which is below par. This is mainly attributable to lower expenditures in the operating supplies and contractual services categories. This expenditure level was slightly above the prior year level.

Fire Department: Through February, actual expenditures in the General Fund totaled \$30.0 million, or 60% of the budget, which is below par. These expenditures reflect a 23.3% decrease from expenditures through the same period last fiscal year. This is a result of the shifting of approximately \$9.9 million of eligible expenditures to the newly established ARPA Fund.

Overtime expenditures are tracking at 109% of the budget. While this overtime figure is high, it is important to note that overtime is used to backfill for vacant positions and the vacancy savings offset a portion of the overtime costs. Fire Department expenditures have also been impacted by mutual aid deployments to address wildland fires (Caldor, Dixie, River and Beckwourth complex fires), for which the City is reimbursed for its costs. As approved by City Council on April 19, 2022, \$1.8 million of wildland reimbursements was recognized and appropriated to the Fire Department (\$0.9 million was added to the Department's overtime budget, \$0.2 million was added to the non-personnel budget, while \$0.7 million transferred to the Vehicle Replacement Fund to cover costs for a fire engine replacement). With that adjustment to the overtime budget, expenditures would be tracking at 87.7% of the budget.

Library Department: Through February, actual expenditures totaled \$5.8 million, or 53% of the budget, which is below par and lower than expenditure levels through the same period last fiscal year. COVID-19 precautions have continued to impact Library operations this year, resulting in lower expenditures. A phased reopening is in progress, but this schedule was delayed due to the increase in COVID-19 cases resulting from the latest Omicron variant.

Parks and Recreation Department: Through February, actual expenditures totaled approximately \$11.9 million, or 55.3% of the budget, which is below par, and is slightly higher than the prior year actuals of \$11.0 million. The department has resumed most activities that were previously impacted by COVID-19 restrictions. However, some programming continues to be impacted by staff vacancies.

Police Department: Through February, actual expenditures in the General Fund totaled \$35.5 million, or 54.4% of the budget, which is below par. Expenditures are significantly below the spending levels last fiscal year in the General Fund due to the ARPA funds received by the City. As mentioned above, eligible expenditures totaling \$13.1 million, have been shifted to the ARPA Fund.

Stadium Operation: Stadium operating expenditures are incurred first and billed on a reimbursement basis creating a timing difference in revenue recognition. Through February, stadium expenditures totaled \$5.3 million, or 73% of the budget. This is significantly higher than expenditures through the same period last year, as a direct result of the reopening of the Stadium for events.

Special Revenue Funds

The table below is a summary of revenues and expenditures of select Special Revenue Funds as of February 28, 2022. The amended budget for both reflects carryover appropriations from fiscal year 2021/22 in addition to budget amendments approved by the City Council through February 2022. Effective July 1, 2021, all Building Division revenues and expenditures are now budgeted and accounted for in the new Building Development Services Fund, which is included in the table below. Additionally, as approved by City Council on December 14, 2021 as part of the FY 2020/21 Budgetary Year-End Report, the ARPA Fund was established. Approximately \$14.7 million and \$11.2 million was moved from the Police Department and Fire Department, respectively, to the new ARPA Fund in order to separately track public safety expenditures eligible to be covered by these funds. The shift of public safety expenditures is reflected below. Revenues totaled approximately \$28.4 million, while expenditures totaled approximately \$33.5 million through the end of February. Overall, both revenues and expenditures are tracking below par.

**CITY OF SANTA CLARA
SPECIAL REVENUE FUNDS
REVENUE AND EXPENDITURE - OVERVIEW AND COMPARISON BY FUND**

Fund Description	REVENUES - FISCAL YEAR 2021/22				PRIOR YEAR REVENUE COMPARISON		
	Adopted Budget	Amended Budget	Actual Through 2/28/2022	Percentage received	Actual Through 2/28/2021	\$ Change From Prior Year	Percent Change
Housing Authority Fund	\$ 261,000	\$ 5,461,000	\$ 240,167	4.40%	\$ 332,018	\$ (91,851)	-27.66%
City Affordable Housing Fund	657,000	6,657,000	2,076,854	31.20%	528,038	1,548,816	293.32%
Housing Successor Fund	350,000	350,000	511,106	146.03%	727,687	(216,581)	-29.76%
Housing and Urban Development	1,957,103	5,011,774	1,559,417	31.12%	1,474,115	85,302	5.79%
Building Development Services	13,630,000	13,630,000	10,732,472	78.74%	0	10,732,472	N/A
Fee Fund							
American Rescue Plan Act Fund	0	25,921,801	13,254,067	51.13%	0	13,254,067	N/A
TOTAL	\$ 16,855,103	\$ 57,031,575	\$ 28,374,083	49.75%	\$ 3,061,858	\$ 25,312,225	826.69%

Fund Description	EXPENDITURES - FISCAL YEAR 2021/22				PRIOR YEAR EXPENDITURE COMPARISON		
	Adopted Budget	Amended Budget	Actual through 2/28/2022	Percentage used	Actual through 2/28/2021	\$ Change From Prior Year	Percent Change
Housing Authority Fund	\$ 363,099	\$ 7,183,099	\$ 78,264	1.09%	\$ 90,405	\$ (12,141)	-13.43%
City Affordable Housing Fund	1,431,111	12,852,650	609,947	4.75%	501,641	108,306	21.59%
Housing Successor Fund	915,640	11,260,001	469,055	4.17%	401,693	67,362	16.77%
Housing and Urban Development	3,684,839	5,429,455	2,287,085	42.12%	1,644,464	642,621	39.08%
Building Development Services	12,256,059	14,757,132	6,976,549	47.28%	0	6,976,549	N/A
Fee Fund							
American Rescue Plan Act Fund	0	25,921,801	23,041,601	88.89%	0	23,041,601	N/A
TOTAL	\$ 18,650,748	\$ 77,404,138	\$ 33,462,501	43.23%	\$ 2,638,203	\$ 30,824,298	1168.38%

Governmental Capital Improvement Funds

The table below lists the total amended budget amounts for the Capital Improvement Funds, which consist of current year appropriations, prior year carryover balances in Governmental Capital Improvement Funds, and budget amendments approved through February 2022. As of February 28, 2022, these capital fund expenditures totaled \$18.3 million, or 13.4% of the amended budget. As part of the adoption of the FY 2021/22 and FY 2022/23 operating budget, some capital funds were carried over for projects that were not anticipated to be completed by June 30, 2021. Necessary additional adjustments to the capital carryover amounts were included as part of the Budgetary Year-End Report for FY 2020/21, approved at the December 14, 2021 Council meeting. These adjustments are reflected below.

The carryover of prior year budget amounts is necessary when services or projects are started but not completed at the end of the fiscal year. This is especially true for the Capital Improvement Program (CIP) that typically spans several years. The table below displays the expenditure budget for the General Government capital funds excluding transfers.

**CITY OF SANTA CLARA
GOVERNMENTAL CAPITAL IMPROVEMENT FUNDS
SUMMARY OF EXPENDITURES**

EXPENDITURES - FISCAL YEAR 2021/22						
Fund Description	Current Year Appropriation	Prior Year Carryforward	Total Amended Budget	Actual Through 2/28/2022	Percentage Used	
Parks & Recreation	\$ 9,973,977	\$ 12,169,765	\$ 22,143,742	\$ 1,263,463	5.71%	
Streets & Highways	41,610,766	38,569,145	80,179,911	11,363,748	14.17%	
Storm Drain	7,433,140	3,053,568	10,486,708	2,251,218	21.47%	
Fire	963,970	838,709	1,802,679	176,348	9.78%	
Library	24,374	190,107	214,481	16,546	7.71%	
Public Buildings	4,468,471	3,466,169	7,934,640	1,294,742	16.32%	
General Gov't - Other	2,464,262	8,838,081	11,302,343	1,317,969	11.66%	
Related Santa Clara Developer	1,177,106	1,166,044	2,343,150	655,577	27.98%	
Tasman East Specific	23,757	4,836	28,593	2,232	7.81%	
Infrastructure Improvement Fund						
TOTAL	\$ 68,139,823	\$ 68,296,424	\$ 136,436,247	\$ 18,341,843	13.44%	

Enterprise Funds

The table below is a summary of revenues and expenses for the Enterprise Operating Funds as of February 28, 2022. Overall, revenues and expenditures are tracking below budgeted levels with revenues tracking at 60.9% of the budget and expenditures tracking at 62.4% of the budget.

Both revenues and expenditures are tracking above last fiscal year levels reflecting current activity levels. The increase in expenditures in the Electric Utility is primarily due to the higher debt retirement costs as well as higher resource costs related to transmission and wheeling (transportation of electric energy from within an electrical grid to an electrical load outside the grid boundaries). In the Solid Waste Utility Fund, expenditures are up primarily in the garbage collections, disposal and recycling accounts resulting from higher contractual services costs. Higher expenditures in the Water Recycling Fund reflect increased costs and usage in the resource and production category. Payments are made on a quarterly basis, with one remaining payment for this fiscal year.

**CITY OF SANTA CLARA
ENTERPRISE OPERATING FUNDS
REVENUES AND EXPENSES - OVERVIEW AND COMPARISON BY FUND**

Fund Description	REVENUES - FISCAL YEAR 2021/22				PRIOR YEAR REVENUE COMPARISON		
	Adopted Budget	Amended Budget	Actual Through 2/28/2022	Percentage received	Actual Through 2/28/2021	\$ Change From Prior Year	Percent Change
Electric Utility Fund	\$ 555,810,147	\$ 555,810,147	\$ 335,400,522	60.34%	\$ 305,933,748	\$ 29,466,774	9.63%
Water Utility Fund	49,489,630	49,489,630	31,856,314	64.37%	32,159,202	(302,888)	-0.94%
Sewer Utility Fund	58,344,697	58,344,697	35,962,100	61.64%	26,112,400	9,849,700	37.72%
Cemetery Fund	600,000	600,000	520,278	86.71%	332,187	188,091	56.62%
Solid Waste Utility Fund	33,610,000	33,764,000	20,859,932	61.78%	15,507,676	5,352,256	34.51%
Water Recycling Fund	5,703,831	5,703,831	3,970,451	69.61%	3,746,296	224,155	5.98%
TOTAL REVENUE	\$ 703,558,305	\$ 703,712,305	\$ 428,569,597	60.90%	\$ 383,791,509	\$ 44,778,088	11.67%

Fund Description	EXPENSES - FISCAL YEAR 2021/22				PRIOR YEAR EXPENSE COMPARISON		
	Adopted Budget	Amended Budget	Actual through 2/28/2022	Percentage Used	Actual through 2/28/2021	\$ Change From Prior Year	Percent Change
Electric Utility Fund	\$ 511,251,732	\$ 515,507,550	\$ 326,257,657	63.29%	\$ 262,396,262	\$ 63,861,395	24.34%
Water Utility Fund	47,197,617	47,580,260	26,144,724	54.95%	27,885,928	(1,741,204)	-6.24%
Sewer Utility Fund	30,565,333	30,707,268	20,980,858	68.33%	20,064,078	916,780	4.57%
Cemetery Fund	1,480,235	1,480,235	929,353	62.78%	855,770	73,583	8.60%
Solid Waste Utility Fund	33,323,675	37,135,208	19,196,704	51.69%	15,350,882	3,845,822	25.05%
Water Recycling Fund	5,709,582	5,709,582	4,532,007	79.38%	3,671,609	860,398	23.43%
TOTAL - Operating Appropriations	\$ 629,528,174	\$ 638,120,103	\$ 398,041,303	62.38%	\$ 330,224,529	\$ 67,816,774	20.54%

Revenues in the electric (which also includes the Electric Debt Service Fund), water, and sewer utility (which also includes the Sewer Debt Service Fund) and water recycling funds are primarily from customer service charges. The activity levels for these customer service charges also impact the

resource and production costs on the expenditure side for these funds. The lower the revenue from customer service charges, the lower the expenditures in the resource and production category.

A summary of expenses in the Enterprise Capital Improvement Funds is detailed in the table below. Actuals through February 2022 totaled approximately \$68.5 million, or 26% of the amended budget. Expenditures in the Sewer Utility Capital Fund were significantly higher as a result of the Regional Wastewater Facility project, which is managed alongside the City of San José. Similar to the general government capital funds, capital funds were carried over into next fiscal year as part of the FY 2021/22 and FY 2022/23 budget adoption process for those projects that have not yet been completed. Adjustments to the capital carryover amounts based on actual year-end expenditures were included as part of the Budgetary Year-End Report for FY 2020/21, approved at the December 14, 2021 Council meeting. These adjustments are reflected below.

**CITY OF SANTA CLARA
ENTERPRISE CAPITAL IMPROVEMENT FUNDS
SUMMARY OF EXPENSES**

Fund Description	EXPENSES - FISCAL YEAR 2021/22					Prior Year
	Current Year Appropriation	Prior Year Carryforward	Total Amended Budget	Actual Through 2/28/2022	Percentage Used	Actual Through 2/28/2021
Electric Utility Fund	\$ 81,042,278	\$ 82,265,773	\$ 163,308,051	\$ 26,450,475	16.20%	\$ 28,349,348
Street Lighting ⁽¹⁾	4,054	5,918,610	5,922,664	81,811	1.38%	13,080
Water Utility Fund	10,900,672	2,700,000	13,600,672	4,463,283	32.82%	5,089,414
Sewer Utility Fund	50,901,194	23,050,119	73,951,313	34,788,081	47.04%	8,547,399
Cemetery Fund	60,044	248,365	308,409	20,406	6.62%	-
Solid Waste Utility Fund	670,377	174,826	845,203	692,541	81.94%	192,632
Water Recycling Fund	50,000	-	50,000	-	0.00%	2,063
Convention Center Capital Fund	1,724,000	3,642,265	5,366,265	2,005,784	37.38%	-
TOTAL - CIP Appropriations	\$ 145,352,619	\$ 117,999,958	\$ 263,352,577	\$ 68,502,381	26.01%	\$ 42,193,936

(1) Street Lighting fund is part of Electric Capital Improvement Funds

Fund Reserves

By policy, City Council established the City's General Contingency Reserve, under which reserves for Budget Stabilization and Capital Projects were established.

- Budget Stabilization Reserve is set aside for weathering economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90-day or 25% General Fund Adopted Operating Budget). In FY 2021/22, the City Council approved an exception to the policy to allow the Reserve to drop below the 25% level.
- Capital Projects Reserve earmarks funds for the Capital Improvement Program.

Other General Reserves and Enterprise Fund Reserves included in this report are highlighted as follows:

- Technology Fee Reserve is set aside to update and/or replace the City's aging technology and to ensure internal controls are in compliance with current business standard and legal requirements.
- Land Sale Reserve is net proceeds from the sale of City-owned land, with interest earned on these funds available to be appropriated for General Fund operating expenditures. This reserve is available for appropriation by City Council action.
- The Electric Utility Reserve assures sufficient operating cash is available to ensure debt service coverage.
- The Replacement and Improvement Reserve in the Water and Sewer Utility Funds is for future capital improvement.

The table below summarizes select reserve balances.

**CITY OF SANTA CLARA
RESERVE BALANCES
February 28, 2022**

DETAIL OF SELECTED FUND RESERVE BALANCES:

	GENERAL FUND	ELECTRIC	WATER
Budget Stabilization Reserve	\$ 53,615,880		
Capital Projects Reserve	8,151,313		
Land Sale Reserve	20,596,711		
Technology Fee Reserve	1,426,174		
Rate Stabilization Fund Reserve		\$ 44,898,011	
Cost Reduction Fund Reserve		112,838,357	
DVR Power Plant Contracts Reserve		78,163	
Replacement & Improvement			\$ 303,090
TOTALS	\$ 83,790,077	\$ 157,814,531	\$ 303,090

Note: The Capital Projects Reserve includes funding of \$3.2 million set aside for projects programmed in FY 2022/23 through FY 2024/25 in the prior CIP.

Long-Term Interfund Advances

The funds below have made advances/loans which are not expected to be repaid within the next year. The balances reflected in the table are through February 2022. The loan from the General Fund to Parks and Recreation Facilities reflects proceeds from the Land Sale Reserve for the purchase of property at the Reed and Grant Sports Park. This loan is anticipated to be repaid by 25% of future Mitigation Fee Act revenue until the loan is paid in full.

DETAIL OF LONG TERM INTERFUND ADVANCE BALANCES:			
Fund Receiving Advance/Loan	Fund Making Advance/Loan	Type	Amount of Advance/Commitment
Cemetery	General Fund	Advance	\$ 7,961,149
Parks and Recreation Facilities	General Fund	Loan	8,761,865
TOTALS			\$ 16,723,014

Donations to the City of Santa Clara

Donations received by department during the month of February 2022 and for fiscal year 2021/22 are shown in the table below.

Department	Fiscal Year 2021/22		Designated Use
	Feb-22	Year To Date	
City Manager's Office	\$ 25	\$ 140	Help Your Neighbor
Parks & Recreation	-	12,800	Case Management
Parks & Recreation	-	1,675	Wade Brummal
Parks & Recreation	20	70	Roberta Jones Jr. Theater
Police	-	75,000	PD Team 200
Police	2,500	2,500	PD Training Simunition Gear
TOTALS	\$ 2,545	\$ 92,185	