



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

06/03/2021

6:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@santaclaraca.gov no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email. Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6:02 p.m.

Present 5 - Chair Patricia Leung, Vice Chair Ana Vargas-Smith , Commissioner Michael Celso , Commissioner Megan Swartzwelder , and Commissioner Kathleen Romano

CONSENT CALENDAR

1. [21-748](#) Historical and Landmarks Commission Minutes of May 6, 2021

Recommendation: Approve the Historical and Landmarks Commission Minutes of May 6, 2021.

Commissioner Vargas-Smith abstained from voting due to her absence at the May 6, 2021 meeting. **Commissioner Standifer** abstained from voting due to technical difficulties relating to Zoom.

A motion was made by Commissioner Celso, seconded by Commissioner Romano to approve the consent calendar.

Aye: 5 - Chair Leung, Estes, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Abstained: 2 - Standifer, and Vice Chair Vargas-Smith

PUBLIC PRESENTATIONS

Commissioner Estes stated that the trees in his neighborhood will be replaced with Scarlet Oak trees as recommended by the City Arborist and expressed gratitude to the City for replacing them and discussing the process with the neighborhood residents. **Commissioner Estes** also announced his resignation from the Historical and Landmarks Commission due to his move to Oregon and that this meeting would be his last.

GENERAL BUSINESS

2. [21-744](#) Public Hearing: Consideration of City Historic Resource Inventory Property Designation, Approval of a Historic Preservation Agreement (Mills Act Contract), and Architectural Review and SPA Permit to allow an addition and attachment of an existing detached two-car garage at 794 Park Court

Recommendation: Staff recommends the Historical and Landmarks Commission find that the house will retain sufficient integrity as a significant example of Craftsman architecture through the construction of the proposed addition, subject to the procedures outlined in the Preservation Treatment Plan attached to the Development Plans, and recommend approval of the following:

- 1) That, based upon the historic survey (DPR) and the evaluations of the proposed remodel and additions to the property, the Commission forward a recommendation to the City Council for approval of the designation and addition of this property to the City's Historic Resource Inventory;
- 2) That, based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation to the City Council for approval of the Mills Act Contract application, including the adoption of a 10-Year Rehabilitation and Maintenance Plan associated with this historical preservation agreement; and,
- 3) That, based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation of approval for issuance of a Significant Property Alteration (SPA) Permit to the Director of Community Development for the proposed addition, subject to the procedures outlined in the Preservation Treatment Plan attached to the Development Plans.

Associate Planner Jeff Schwilk provided the staff presentation.

Applicant Rob Mayer and **Owner Megan Carter** spoke regarding the proposed changes to the residence and answered questions from the Commission regarding the foundation, garage, and plaque. **Architectural Advisor Craig Mineweaser** spoke regarding the siding.

Commissioner Standifer abstained from voting due to technical difficulties relating to Zoom.

A motion was made by Commissioner Romano, seconded by Commissioner Estes to approve staff recommendation and to approve a historical plaque circa 1925 with a friendly amendment by Commissioner Estes to recommend that the Planning Commission approve the variance.

Aye: 6 - Chair Leung, Estes, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Abstained: 1 - Standifer

3. [21-749](#) Public Hearing: Election of Historical and Landmarks Commission Chair and Vice Chair

Recommendation: There is no staff recommendation.

Commissioner Ests nominated **Chair Leung** to be re-elected as Chair. **Commissioner Celso** nominated **Commissioner Vargas-Smith** for Vice Chair.

A motion was made by Commissioner Romano, seconded by Commissioner Standifer to re-elect Chair Leung as Chair and to elect Commissioner Vargas-Smith as Vice Chair.

Aye: 7 - Chair Leung, Estes, Standifer, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

STAFF REPORT

Staff Liaison Rebecca Bustos informed the Commission that a new Historical and Landmarks Commissioner was appointed by City Council at the May 27, 2021 meeting and that the new Commissioner would be joining the Commission effective July 1, 2021. **Ms. Bustos** also notified the Commission that there will be an item on the next agenda for new Fiscal Year 2021-2022 Board and Committee assignments.

1. Berryessa Adobe Maintenance

Architectural Advisor Craig Mineweaser stated that there were no updates on the building's maintenance and announced that the building permit for the Harris-Lass Museum was recently approved.

COMMISSIONERS REPORT

1. Subcommittee Reporting - 20 minutes

There were no subcommittee reports.

2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Estes / Leung
Historic Preservation Society of Santa Clara	Vargas-Smith
Old Quad Residents Association	Leung / Vargas-Smith
Development Review Hearing	Romano / Vargas-Smith
Agnews Historic Cemetery Museum Committee	Standifer / Romano
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

3. Announcements and Other Items - 10 minutes

Recognition of Outgoing Commissioners Estes and Standifer

Commissioner Standifer and **Commissioner Estes** spoke about their time on the Commission. **Commissioner Romano, Commissioner Vargas-Smith, Architectural Advisor Craig Mineweaser, Commissioner Celso, Chair Leung,** and **Staff Liaison Rebecca Bustos** thanked both Commissioners for their time on the Commission.

Public Speaker(s): Rob Mayer
Adam Thompson

4. Commissioner Travel and Training Requests - 10 minutes

The Commission requested a training from staff on the new Zoning Ordinance.

ADJOURNMENT

A motion was made by Commissioner Estes, seconded by Commissioner Standifer to adjourn the meeting.

The meeting adjourned at 7:40 p.m.

The next regular scheduled meeting is on Thursday, July 1, 2021.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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