



WADE BRUMMAL YOUTH SPORTS GRANT PROGRAM PROCEEDURES

Background

The City of Santa Clara Wade Brummal Youth Sports Grant Program funds apply to all non-profit youth sports groups, organizations and athletic leagues located in the City of Santa Clara that use City of Santa Clara Parks & Recreation athletic facilities. The purpose of the program is to generate funds for the Wade Brummal Youth Sports Grant Program which provides financial assistance to Santa Clara youth residents who wish to participate in organized youth sports and may not have the financial means to pay youth sports participant fees, and support sports league's facility and program needs. Fees are collected from all youth non-profit sports organizations that allow "non-residents" to participate in their respective programs. Each organization submits a roster that lists all residents (with proof of residency) and all "non-resident" participants to the Santa Clara Parks & Recreation Department annually or prior to receiving a facility use permit. The number of non-resident participants on the roster will determine the total amount due for non-resident participation fees.

Program Implementation

1. Amount of Fee: Each non-profit youth sports organization using a Santa Clara Parks & Recreation sports facility will pay a fee of \$25 per year, per non-resident participant.
2. Non-Resident Definition: A "non-resident" is any person who does not reside within the geographic boundaries of the City of Santa Clara or the boundaries of the Santa Clara Unified School District (SCUSD).
3. Resident Definition: A resident is any person who resides within the City of Santa Clara or is enrolled in the SCUSD.
4. Proof of Residency: It will be the responsibility of the leagues to verify residency. Leagues will disclose non-residents on residency rosters submitted to the Parks and Recreation Department.
5. Payment: The total fee will be made payable to the City of Santa Clara-Wade Brummal Youth Sports Scholarship Program, c/o Parks & Recreation Department, 1500 Warburton Ave., Santa Clara, CA 95050.
6. Schedule for Submitting Participant Roster and Fee. Rosters should highlight a list of all non-resident participants in each eligible youth sports organization. Rosters and payment will be submitted by the last business day prior to the following dates:

September 30	June 30
Aquatic Sports	Softball
Swimming	Baseball
Diving	Football
Water Polo & Others	Judo
Soccer	

Other Sports-prior to the issuance of Athletic Facility Use Permit

Funding Requests

Eligibility Any Santa Clara based, non-profit youth sports organization that pays the non-resident, participation fee is eligible to apply for funding/request reimbursement for financial assistance granted to residents of the City of Santa Clara. Additionally, non-profit youth sports organizations that provide services to Santa Clara residents only, due to jurisdictional boundaries, are also eligible for reimbursement (i.e., Little League Baseball). Eligible organizations must comply with Title IX, the federal law that prohibits discrimination on the basis of gender in schools that receive federal funding including in their athletics programs.

Application/Requests: A written application by the board president or executive director of the youth sports organization will be submitted to the City of Santa Clara-Parks & Recreation Department on behalf of the sports organization.

Limit of Request(s)

1. An application will be considered for approval for up to \$2,000 by the Parks and Recreation Department on a case-by-case basis.
2. An application for over \$2,001 will be reviewed by the Parks & Recreation Commission for a recommendation of approval. The Commission reserves the right to approve partial funding of requests or deny requests.
3. A request for funds may be made by any organization no more than one time per quarter.

Priorities of Funding

1. Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Program Implementation 4.)
2. Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. Only available if fund balance exceeds \$15,000 in a year. Facilities must be within the City of Santa Clara and be accessible to the public.
3. Reimbursement of costs related to additional competition expenses (i.e., travel). Reimbursements of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
4. Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds for scholarships for qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.8).
5. If the balance of the Wade Brummel Grant programs is greater than \$50,000 at the end of the fiscal year, the Parks & Recreation Commission may choose to contribute funds towards activities that would benefit Santa Clara Youth sports.
6. Contributions to the fund do not constitute a guarantee of funding.